

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Agenda
May 15, 2008
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer/Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of April 17, 2008 Meeting
6. Welcome Visitors
7. Public Hearings/Delegations
8. Communications from Mayor, Aldermen and City Administrator
9. Acknowledge Reports
 - A. General Government
 - B. Police
 - C. Fire
 - D. Public Works
 - E. Wastewater
 - F. Planning and Codes
 - G. Parks
 - H. Library
 - I. Engineering
 - J. Court Clerk
 - K. Monthly Financial Summary
10. New Business
 - A. Consideration of the following resolutions:
 1. **Resolution 08-06** – A resolution authorizing the Finance Director, Tax Clerk, Purchasing Coordinator, Accounts Payable Clerk, Accounting Specialist and City Recorder to access the City’s Safe Deposit Box.
 - B. Consideration of the following ordinances:
 1. **Ordinance 08-07** – An ordinance amending the Municipal Code Title 8, Chapter 2 Beer, Section 8-201. **First Reading.**
 2. **Ordinance 08-08** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 and deleting Sections 2-103 and 2-104. **First Reading.**
 3. **Ordinance 08-09** – An ordinance amending the Municipal Code Title 2, Chapter 4 Miscellaneous, Section 4-101. **First Reading.**

4. **Ordinance 08-10** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202. **First Reading.**
5. **Ordinance 08-11** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2009. **First Reading.**
6. **Ordinance 08-12** – An ordinance establishing the tax rate for the year 2008. **First Reading.**
7. **Ordinance 08-13** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. Property on Fern Valley Rd./ Shun Pike (North of Sumner Crossings). **First Reading.**
8. **Ordinance 08-14** – An ordinance amending the zoning map relative to Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15.

C. Finance

1. Recommendation for Board approval of vendor bid for the 2007-2008 Sidewalks and Ramps Project.
2. Recommendation for Board approval of a one (1) year renewal of the paving contract with Sessions Paving Company at the adjusted price.
3. Recommendation for Board approval of a one (1) year renewal of the roadway repair contract with Sessions Paving Company.
4. Board approval of Eden Way right-of-way proposal.

11. Adjournment

CITY OF WHITE HOUSE
MINUTES
Board of Mayor and Aldermen Agenda
April 17, 2008
7:00 p.m.

1. Call to Order by the Mayor
Mayor Decker called the meeting to order at 7:02 pm.
2. Prayer/Pledge
Prayer and Pledge to the American Flag by Ald. Leftwich.
3. Roll Call
Ald. Arnold –Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Leftwich – Present, Mayor Decker – Present. **Quorum Present.**
4. Adoption of the Agenda
Motion was made by Ald. Arnold, second by Ald. Bracey. **Agenda adopted.**
5. Approval of Minutes of March 20, 2008 Meeting
Motion was made by Ald. Leftwich, second by Ald. Bibb, to approve the minutes as written. **Minutes approved.**
6. Welcome Visitors/Public Communications
7. Public Hearings/Delegations
 - A. **Ordinance 08-04** – An ordinance amending the fiscal budget for the period ending June 30, 2008 due to the donation of funds from Wal-Mart to the Parks and Recreation Department for the Soccer Complex as well as the expenditures from the Impact Fee Fund and Park Sales Tax Fund for the purchase of property for the purpose of constructing a new library building. **Second Reading. No one spoke for or against.**
 - B. **Ordinance 08-05** – An ordinance amending article IV of the Zoning Ordinance, regarding monument sign regulations and provisions for shared development signage. **Second Reading. No one spoke for or against.**
 - C. **Ordinance 08-06** – An ordinance amending the zoning map relative to Robertson County Tax Map 117 D, Group B, Parcels 10 and 11 for 3.77 acres from C-2, General commercial to Neighborhood Center Residential Planned Unit Development and approval of a preliminary master plan for 48 Multi-family units. Property is located on Hwy 31W and Meadowlark Drive. Property is referenced as Lots 9, 10, 11, 12, and 13 of the Deer Crossings Center, section 2. Final subdivision plat recorded 2-23-2007. **Second Reading. Many spoke for and against the ordinance.**
The following individuals spoke against the ordinance:

- Geneva Young of 901 Meadowlark Dr. –She stated that she was opposed to the development. She voiced concerns about safety and concerns about building on “swamp land.”
- Betsy Demarcus of 212 Rachel Ct. –She stated she believes that the area should stay commercial and believes that as a commercial property, it would be more beneficial to the City.
- Chuck Shultz of 207 Rachel Ct. –He voiced traffic concerns on Sage Road and believes that is not the correct spot for the development.
- Darrell Decounter of 204 Rachel Ct. –He expressed concerns that he believes the project will cause his property values will decrease.
- Jeff Searcy of 201 Stephanie Dr. –Mr. Searcy stated that the community needs the development, however, he does not support it in this area.

The following individuals spoke against the ordinance:

- James Massie of 184 Blueberry –Mr. Massie stated that the development is necessary for younger adults who can not afford to purchase their own homes to live and raise a family.
- Chris Thompson of 311 Hobbs Dr. –He stated that people need places to live that are affordable to rent and he believes that the proposed location is a good one.
- Aaron Bryan of 705 Stovall Dr. –Mr. Bryan stated that he was in favor of the project because he believes people need affordable housing and believes that this project will be a productive use of the land.
- Cindy Snelling of 109 Orchard Park –Ms. Snelling was concerned about the limited apartment availability in White House.
- Karen Kincaid of 224 Mt. Vernon Ct. – Ms. Kincaid stated that the City needs places with affordable rent. She stated that younger adults, single adults, college students and the elderly need options for apartment living within the City.

8. Communications from Mayor, Aldermen and City Administrator
 Ald. Bibb thanked Northridge Church for the lunch they provided for all City employees. Ald. Leftwich thanked the Department Heads and the City Administrator for their hard work at the Budget Retreat. Ms. Carrier reviewed the priorities for the next fiscal year. The Mayor spoke about the restructuring of boards, the application for the parks grant, the streetscape program and the new library site. He also enlisted the help of the public to be part of the committee amending the Comprehensive Plan.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | I. Engineering |
| B. Police | F. Planning and Codes | J. Court Clerk |
| C. Fire | G. Parks | K. Monthly Financial Summary |
| D. Public Works | H. Library | |

Motion was made by Ald. Bracey, second by Ald. Bibb, to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

10. New Business

A. Consideration of the following ordinances:

1. **Ordinance 08-04** – An ordinance amending the fiscal budget for the period ending June 30, 2008 due to the donation of funds from Wal-Mart to the Parks and Recreation Department for the Soccer Complex as well as the expenditures from the Impact Fee Fund and Park Sales Tax Fund for the purchase of property for the purpose of constructing a new library building. **Second Reading.** Motion by Ald. Leftwich, second by Ald. Bibb to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Leftwich - aye; Mayor Decker – aye. **Ordinance 08-04 approved on second and final reading.**

2. **Ordinance 08-05** – An ordinance amending article IV of the Zoning Ordinance, regarding monument sign regulations and provisions for shared development signage. **Second Reading.** Motion by Ald. Leftwich, second by Ald. Bracey to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Leftwich - aye; Mayor Decker – aye. **Ordinance 08-05 approved on second and final reading.**

3. **Ordinance 08-06** – An ordinance amending the zoning map relative to Robertson County Tax Map 117 D, Group B, Parcels 10 and 11 for 3.77 acres from C-2, General commercial to Neighborhood Center Residential Planned Unit Development and approval of a preliminary master plan for 48 Multi-family units. Property is located on Hwy 31W and Meadowlark Drive. Property is referenced as Lots 9, 10, 11, 12, and 13 of the Deer Crossings Center, section 2. Final subdivision plat recorded 2-23-2007. **Second Reading.** Motion by Ald. Bibb, second by Ald. Leftwich to approve. Ald. Bracey commented that the voice of the citizen is important. He also stated that he had spoken with the Department Heads and had done his research prior to making his decision. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Leftwich - aye; Mayor Decker – aye. **Ordinance 08-06 approved on second and final reading.**

B. Finance

1. Recommendation for Board approval of vendor bid for Southeast Building Services to continue as the City's cleaning service. Motion was made by Ald. Bibb, second by Ald. Leftwich to approve. A voice vote was called for with all members voting aye. **The approval of vendor bid for Southeast Building Services was approved.**

2. Recommendation for Board approval of vendor bid for a Cummins Diesel Generator from Cummins Crosspoint, LLC of Nashville, TN. Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **The approval of vendor bid for Cummins Crosspoint, LLC of Nashville was approved.**

3. Request to surplus items from the following departments: Administration, Police, Fire, Public Works, Wastewater, Planning and Codes, Parks and Recreation and the Library. Motion was made by Ald. Bibb, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **The request to surplus items from the departments listed above was approved.**

11. Adjournment

Motion was made by Ald. Bibb to adjourn. Meeting adjourned at 8:12 pm.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

REPORTS . . .

**City of White House
General Government Department
Monthly Report of April 2008**

Administration

There were a few meetings this month; less than normal. The city administrator attended the Robertson County Growth committee meeting to consider the presentation of the work plan for the Robertson County Comprehensive Plan. The planning and codes director and city administrator attended the Northeast Corridor mobility study at the Hendersonville High School. There were discussions about the vision of the area and what the participants wanted the area along the corridor want the area to look like in the future. The city administrator attended the Robertson County JECDB along with Vice-Mayor Farris Bibb. Robertson County created a new position of Economic Development director for the County. Rod Kirk was hired and a reception was held for him this month. The city administrator and several other staff attended a meeting with Work & Greer to discuss expectations and procedures for the upcoming audit.

The city administrator spoke with Leadership Sumner to discuss the challenges of local government and specifics for the City of White House. This is third year in a row that they have visited the City for breakfast and a brief discussion of city government.

TML hosted the legislative conference and in addition to several speeches from the House and Senate Mayor Wilbur and the city administrator met with Mike McDonald and Diane Black.

The city recorder attended her first TAMCAR meeting and classes included were: Situational Ethics, E-mail Records and Management, Customer Service as a Municipal Tool, Sexual Harassment Law, Group Dynamics, Drugs in the Workplace, Bond Issuance, The clerk as a municipal Manager and team Member, Personnel Policies and Procedures, Technology Tips in the Workplace, Diversity, City Audits, and Workplace Communications.

The city administrator attended the Joint TCMA/KCCMA Conference and classes included: Winning Websites-How your city's website can attract or deter developers, Going Green, Mass emergency notifications systems, Roger Brooks of Destination development-The art of branding a community, The Community Brand step by step guide to branding a community, Creating outstanding destinations, and Developing the plan: the brand, implementation, who does what, who takes the lead, tying all together. Also, ICMA President Ed Daley got us up to date on what is happening with ICMA, there was a panel presentation and discussion on unions, a presentation on what is involved on bond ratings from Standard & Poor, a primer on communication technology and we received a tour of the TBI facilities.

**City of White House
Finance Department
Monthly Report of April 2008**

Finance Section

An additional 1% of the property tax base trickled in during April. This leaves 5% of the property taxes unpaid. Delinquent property taxes ranging from 1992 through 2007 were turned over to the City Attorney to be certified with the appropriate County authorities for collection as required by our Municipal Code.

The Finance Director and Purchasing Coordinator participated in an interview with Wastewater staff to solicit the services of a collection agency to handle bad debt for wastewater and sanitation bills. The Finance Director and Accounting Specialist worked with Martha Blackburn of Farmers Bank to enroll the city for online banking services, and train on the new product this month. We are now able to view all account activity, process internal transfers, transmit wires, stop payments, and perform a number of other useful tasks using the new online product. The Finance Director and Accounting Specialist, along with the City Administrator, City Engineer, and Wastewater Director attended an audit meeting with associates from Work & Greer to review some issues from the previous year's audit, and plan for the upcoming audit activity. There is an additional Internal Control review requirement for this year's audit that will add a new dimension to the preparation and response required from Finance staff. Finally, Finance staff attended and greatly appreciated the luncheon provided by Northridge Church.

The Finance Director, Tax Clerk, and Accounting Specialist attended the Local Government Resource 2008 at the Gatlinburg Convention Center on April 9-11. Some of the topics discussed at the conference included Property Tax Free, Year End Closing, Budgeting, Hardware/Networking, Open Forum/Question & Answers, 4 Generations in the Workplace, Creating a Customer Service Culture at Work, and Ergonomics at Work. This is a great chance to stay connected with Local Government personnel, stay apprised of any changes in the software, and to have input into any new developments in the software. The Finance Director also attended a HIPAA (Health Insurance Portability and Accountability Act) refresher course administered by North America Administrators.

The Purchasing Coordinator attended the Spring TAPP (Tennessee Association of Public Purchasing) Conference in Murfreesboro. Some of the speakers and their topics included: Smyrna City Attorney Michelle Elliott, "Fundamentals of Contract Law", Mike Perry, Assistant Commissioner, Tennessee Department of General Services, "Executive Order 41", Rick Hall, UT-CTAS (County Technical Advisory Service), Purchasing Laws. The Purchasing Coordinator has been meeting with a number of our current and potential suppliers to develop contact lists for bids and quotes. We are recognizing many savings opportunities through the efforts of the Purchasing Coordinator. The City had been consistently purchasing 12' sign posts for \$23.16 each from a familiar supplier, and the Purchasing Coordinator was able to obtain a much better price with TRICOR on the latest purchase. They were available for \$9.00 each, which yielded a savings of \$1,416.00 on this particular purchase.

The core activities of the budget process came to fruition in April. Files were distributed to department heads along with priorities established by the Board on April 9th. All department heads prepared their budget proposals and returned files to the Finance Director by April 17th. The Human Resource Department also prepared salary proposals, including proposals for Longevity Pay, the Authorized Position Schedule, and the Benefit Summary Chart for Finance to use in the final population of the budget files. The Finance Director compiled all the above information, added in the revenue budget for next year, and tied everything together with fund summary sheets so that the real work of balancing the budget could be completed. The Finance Director and City Administrator worked together during the last week of April to develop a balanced budget for all funds which will be presented at the Budget Study Session on May 8th.

The Finance Director attended the quarterly meeting of the Cemetery Board and was prepared to review the financial statements; however a quorum was not present, so the meeting did not convene.

Purchase Orders – April 2008

Codes	9	\$730.55
Fire	7	\$359.78
Police	19	\$5,772.49
Human Resources	3	\$418.82
Engineering	3	\$6,836.94
Administration	2	\$103.12
Finance	5	\$1,980.03
Court	1	\$225.00
Library	9	\$1,146.92
Wastewater	27	\$17,444.12
Public Works	19	\$9,133.82
Sanitation	9	\$1,982.91
Parks	35	\$15,777.55
Cemetery	0	\$0.00
Building Maint.	3	\$91,664.00
Total	151	\$153,576.05
Voids	3	

Emergency Purchase Orders in April 2008

<u>Number</u>	<u>Vendor</u>	<u>Items</u>	<u>Amount</u>	<u>Nature of Emergency</u>	<u>Department</u>
11530E	Fleet Pride	Air Valve	\$54.47	Truck #319 down	Public Works
11431E	Noble Trophy	Placard for display of City support for Guard and Reserves	\$17.00	Not approved as an emergency.	Human Resources

Monthly Performance Indicators

	<u>April</u>	<u>FY</u>
Requests for Information – Finance	1	11
Total New Business Licenses Issued	4	66
Purchase Orders Issued	151	1,544
Total Invoices Processed	348	3,056

April 08 Monthly Report

Human Resources:

- Attended training seminar on ‘Cost Saving for Self Funded Plans’
- Attended HIPAA and Privacy Training with North America Administrators
- Continued analysis of annual salary budgeting and potential impact of bi-annual pay plan assessment
- Submitted budgetary items regarding salary and compensation to City administrator and Finance
- Continued communication with third party administration of new partially self-funded health plan
- Continued facilitation and participation in Biggest Loser program
- Attended Worker Compensation hearing for previous employee
- Met with legal representation of the City regarding potential actions
- Participated in departmental disciplinary hearings
- Assisted Police Department with search and testing of Police Officer candidates
- Assisted Parks and Recreation with search for Seasonal Groundskeepers
- Assisted Parks and Recreation with search for Civic Center Attendants
- Assisted Police Department with search for Dispatcher
- Assisted Library with search for Part Time Library Assistant
- Assisted Public Works with search for Equipment Operator I
- Assisted Wastewater Department in search for Wastewater Tech I
- Submitted quarterly employment security report
- Conducted exit interviews for outgoing employees
- Continued file auditing for compliance

City of White House Police Department Monthly Report for April 2008

Summary of Month's Activities

During the month of April, the Police Department issued 167 Citations (100 speeding), and made 48 arrests. The department answered forty (40) 911 calls.

Update on Department's Goals and Objectives

- Policies were drafted for Leave of Absence and Overtime, Call-In, Hold Over.

Departmental Highlights

- Chief Herman, Captain Mingledorff, and Elaine Agee, Records Clerk, attended a conference call with InterAct regarding their Records Management software. They were able to view the software demonstration online, while on the conference call with an InterAct representative.
- Chief Herman attended the Tennessee Chiefs of Police meeting in Nashville on April 3rd and 4th.
- On April 4th, all eight Police Reserve Officers were Sworn-In by Mayor John Decker.
- On April 9th, Sumner Leadership toured the White House Police Department Building.
- Ofc. Brandon Maynard resigned his position from the White House Police Department on April 10th.
- Captain Mingledorff, along with the DARE car, participated in Robert F. Woodall Elementary Carnival.
- Many of the White House Police Department employees fared in the luncheon provided by Northridge Church. The luncheon was provided to all Community Service Workers on April 17th.
- The White House Police Department participated in the Chamber of Commerce Business Fair.
- Captain Mingledorff continued to participate in the Wheels in Motion and Captain Street Smart.
- On April 26th, the Police Department held a written and physical agility testing for new applicants. Ten applicants participated in the first phase of the hiring process.
- Captain Mingledorff and Sgt. Jim Ring concluded their DARE teachings at White House Middle School and White House Christian Academy. White House Middle School DARE graduation is May 15th at 1:00. White House Christian Academy DARE graduation is May 19th at 1:00.

Training

- Officer Joel Brisson attended the Basic Traffic Investigation training in Nashville at Tennessee Law Enforcement Training Academy.
- Officer Curtis Carney attended Clandestine Lab Investigations class in Meridian, MS.
- Kim Premer, Dispatcher, attended NCIC training in Nashville.
- Sgt. Ty Wilson and Sgt. Dan Hunter attended OC (Pepper Spray) Instructor class at the Gallatin Police Department.

Monthly Performance Indicators

PATROL	April	To Date
Total Arrests	48	216
Offense Reports	48	186
Traffic Accidents	26	100
Accidents w/Injuries	5	45
DUI Arrest	2	13
Animal Calls	47	153
Drug Arrests	18	92
Motor Assist	13	79
Business Checks	1598	6,853
Extra Patrols	357	1,342
Residential Patrols	1028	4,066
Assaults	18	47
Property Watches	14	104

Dispatch	April	Year to Date
Calls for Service CADED	942	4,362
Non-CADED Calls	3,687	15,122
Total Calls for Service	4,629	19,484

CID PERFORMANCE INDICATORS FOR APRIL 2008

	April	Year to Date
Arrests	0	5
Agg. Burglary	1	4
Assault	0	2
Auto Burglary	0	0
Forgery	7	10
Cases Open	13	N/A
Cases Closed	9	N/A
Property Amount Recovered	\$400.00	\$3,579.00
Property Amount Stolen	\$12,400.00	\$23,953.00
Theft	3	11
Vandalism	0	1

*Misc. CID Performance Indicators for March:

Homicides: 1
 Suicides: 1
 Robberies: 0

City of White House Fire Department Monthly Report for April 2008

Summary of Month's Activities

The Department responded to 70 requests for service during the month with 46 being medical responses. The Department responded to a car fire on the Interstate ramp, the fire was extinguished with a fire extinguisher prior to our arrival. The vehicle was moderately damaged and no injuries were reported.

The Department also responded to 4 motor vehicle accidents involving injuries although none were serious 5 patients were transported to area hospitals.

During the month of April the census work has moved to knocking on doors. Members of the Fire Department including volunteers, department heads, and city employees have visited over 40% of the households in the city. And a number of the homes were visited more than two times in an effort to collect the census information. The census work should be completed by May 9th.

Fire Station 2 Update:

The steel building is completed and work has begun on installation of the roof system. The exterior walls are being constructed including the metal studs, board, and masonry. The 24 wells for the geo-thermal HVAC are completed and site work such as utilities and drainage are ongoing.

Update on the Department's Goals and Objectives

- Complete Ground Ladder testing by May 1st, 2008.
- Send three firefighters through the Smoke Diver course at the State Fire Academy by June 30th, 2008
- Organize a Fire Corps Program by February 1st, 2008(**This project is currently being worked on**)
- Organize and implement a program of annual fire safety inspections and pre-incident surveys of commercial and industrial properties in the city by May 1st, 2008(**This project is currently being worked on**)

Departmental Highlight

The highlight for the month was a Storm Spotter class sponsored by the Fire Department. Mr. Jerry Orchanian from the Nashville office of the National Weather Service taught the course. The course included the dangers associated with inclement weather and how to recognize the early stages of a severe thunderstorm that may develop into a tornado. The police department's training room was used to host the event with 18 attendees including firefighters and area residents.

Department Cost Saving Report

There wasn't any significant cost savings for the month of April we are striving to keep operating expenditures to a minimum.

Monthly Performance Indicators

Structure Fires	0	Total Responses for the Month	70
Cooking/Electrical Fires	0	Total Responses Year to Date	267
Vehicle Fires	1		
Grass, Brush, Trash, Fires	0	Total Training Man-hours for the Month	252.5
Hazmat	2	Total Training Man-hours Year to Date	1243.5
False Alarms/Calls	12		
Assist other Governmental Agency	0		
Other Calls	3	Fire Inspections	12
Emergency Medical Responses	46	Fire Preplans	0
Vehicle Accidents (general cleanup)	2	Plat / Plan Reviews	3
Rescue / Vehicle Accidents (with injuries)	4	Fire Investigations	0

**City of White House
Public Works
April 2008**

SUMMARY OF MONTH'S ACTIVITIES

VEHICLE AND EQUIPMENT MAINTENANCE

For the month of April, the Public Works sanitation trucks had repairs to be completed, but nothing to cause disruption in the daily schedule for citizens refuse collection. The mechanic, however, stayed quite busy working on routine maintenance for the Parks and Leisure, Police, Public Works, Waste Water, and Sanitation Departments.

SANITATION AND REFUSE

The Sanitation and Refuse department within Public Works continues to keep the City of White House citizens serviced with minimal complaints. Many citizens called requesting more curbside brush removal on tree limbs, shrubbery clippings, bagged grass, and leaves. Public Works has also had several citizens bringing loads of brush, bagged clippings, bagged grass and leaves to Public Works for disposal. In addition, citizens took advantage of the recycle collection bin provided by the city located at the White House Municipal Park, for the month of April the city recycled 29,600 pounds of mixed recyclables. We also recycled 3,500 pounds of steel that was brought in to the Public Works Facility by the citizens of White House for disposal.

Monthly Performance Indicators

	Month	Totals	Revenue Received	Revenue year to date
Number of Customers Billed	3574	Net Amount Billed \$53,625.00	\$52,129.18	\$438,551.46

STREETS AND ROADS

The streets and roads crew continue to complete monthly brush removal schedules set forth by Supervisor Warren Garrett.

TRAINING

Jason Perry attended Hands on Hydraulics training classes provided by American Trainco, Inc.

FACILITIES MAINTENANCE

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.

Department	Total Hours
Administration	10
Codes	0
Engineering	0
Fire	0
Parks	10
Police	5
Public Works	29
Library	1
Waste Water	6

NEW SERVICES

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2008. The Public works department has begun using the newly purchased wood chipper and woodchips are now available to our citizens.

April 2008 TRUCK TONNAGE AND FUEL COSTS

- 18.78 tons average per day. 676,080 pounds for the month of April.
- Total tonnage on truck number 319 was 122.17
- Total tonnage on truck number 320 was 151.67
- Total tonnage on truck number 321 was 64.20
- Total tonnage for the month of April was 338.04
- Total cost of fuel used for truck # 319 \$1,278.33
- Total cost of fuel used for truck # 320 \$1,698.03
- Total cost of fuel used for truck # 321 \$472.11
- Total cost of fuel used for R-2 \$403.07
- Total cost of fuel for April = \$3,851.54

YTD	Total
Tons per day	17.53 avg.
Pounds for 9 months	6,159,880
Tonnage Truck #319	996.47
Tonnage Truck #320	1,382.16
Tonnage Truck #321	701.31
Tonnage for 9 months	3,079.94
Fuel used Truck #319	\$7,116.59
Fuel used Truck #320	\$11,663.86
Fuel used Truck # 321	\$3,802.03
Fuel used R-2	\$2,512.25
Fuel used per month	\$25,832.37

APRIL B.M.A. REPORT 2008		
MONTHLY INDICATORS		
STREETS AND ROADS/SANITATION/BUILDING MAINTENANCE		
<i>SERVICES PROVIDED</i>	<i>TOTAL</i>	<i>YTD</i>
BRUSH PICK UP	493 Stops	3,150 Stops
BRUSH PICK UP WORK ORDER REQUESTS CALLED IN	63	320
BRUSH TRUCK LOAD	34	463
LIMBS REQUEST	37	128
EMERGENCY CALL OUTS	0	0
DAMAGED CARTS REPLACED	16	95
NEW CARTS FOR NEW HOME CONSTRUCTION	12	169
ADDITIONAL CART REQUEST	2	23
CONCRETE INSTALLED	0	7.37 yards
CURBS REPAIRED	0	0
SHOULDERS REPAIRED	2,076 feet	7,586 feet
DRAINAGE REQUESTS	21	95
DRAINAGE WORK	285 feet	5,650 feet
LITTER PICK UP (50 GALLON BAGS)	73 = 3 bags per day	612 = 35 bags per day
LITTER PICK UP PER DAY (MILES)	3.00 Miles Avg. per day	84 Miles Avg. per day
POTHoles REPAIRED	17	341
SALT	0	0
SIGNS INSTALLED	13	69
HANDICAPPED PICK UP	72 Homes	786 Houses
MOVE IN SPECIAL PICK UP	5	41
MOVE OUT SPECIAL PICK UP	3	20
DEAD ANIMAL REMOVALS	2	29
CITIZENS REQUESTING AN ADDITIONAL PICK UP	6	18
<i>VEHICLE REPAIR/MAINTENANCE BY DEPARTMENT</i>	<i>TOTAL</i>	
ADMINISTRATION	0	4
CODES AND PLANNING	0	3
FACILITY MAINTENANCE	0	5
FIRE	0	2
PARKS AND LEISURE	2	12
POLICE	7	70
PUBLIC WORKS	11	59
SANITATION	3	43
WASTE WATER	3	39

*City of White House
Wastewater Department
Monthly Report for April 2008*

Summary of Month's Activities:

Collection system:

Over the past month we have retro fitted nine hydromatic simplex systems, two duplex systems and one triplex system to E-one and installed thirteen new vacuum valves and controllers within the vacuum systems. The department has also provided inspections to seven new sewer service connections. (Includes repeats due to failures)

Wastewater Treatment:

The plant continues to operate well below permit levels. The preventative maintenance program takes place daily. The bi-weekly maintenance continues to go as scheduled.

Development:

- Cambria phases II: Construction complete. Lacking as-built drawings. **No change**
- Morgan Trace: Construction started. **No change**
- Heritage Estates (Tate Property): Sewer design under review. **No change**
- Brook Haven & Cope's Crossing: Survey completed and the design of the sewer lift station and off-site improvements is nearing completion.
- Sage Road Medical Complex: Commitment fees received. Awaiting submittals of new design. **No change**
- Bear Creek: Plans corrected and returned for City approval, awaiting payment before approving. **No change**

Goals and Objectives Progress:

- Local Government has completed the installation of the summer service billing software. **Notice:** The months of service which will be charged an average consumption is June, July and August which will be reflected on the **August, September and October** billings.
- The new Wilkinson Lane pump station is now operational. The removal of the old equipment, landscaping and fencing should be completed within the next couple of weeks.

Departmental Highlight:

- The following employee's have completed the State certification exam:
 - Robert Allen: Grade III Wastewater Treatment
 - David Smith: Grade III Wastewater Treatment
 - Chris Keith: Grade II Collections
 - Joe Lemmons: Grade II CollectionsResults will be received within the next four to six weeks.

Departmental Cost Saving Report:

We have completed negotiations with Air-vac on the vacuum valves and controllers for 2008-2009. The agreement allows us to purchase eight valve assemblies each month at our current reduced price with the understanding if an emergency should occur which creates a large financial impact; monthly purchases would be suspended till the next budget year without any penalties. This allows us an improved fund balance while still saving \$11,650.00 next year.

Monthly Performance Indicators

Service Provided	Month	Totals Year to Date	Amount Billed	Revenue Received	Revenue year to date
New service connections (Capacity fees)	10	67	\$14,000.00	\$14,000.00	\$125,876.00
Customers billed	3714	N/A	Net amount billed \$164,974.24	*\$157,359.27	\$1,504,440.98
Applications or transfers for service	50	402	\$1,900.00	\$1,900.00	\$15,800.00
Late penalties applied	1080	9,999	Amount Applied \$5,375.05		
Wastewater Adjustments	69	926	N/A	(\$9,161.85)	(\$194,896.26)
Administrative Fees	7	38	\$1,725.00	\$1,725.00	\$12,894.92
Service availability Requests	0	6	\$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	10	47	\$1,500.00	\$1,500.00	\$7,050.00.00
Field inspection fee	0	1	\$0	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	11	194	\$550.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	269	\$0	\$0	\$81,000.00
Bulk disposal	0	3	\$225.00	0	0
Mainline repairs	1	4		Total \$176,484.27	Year to Date \$1,747,061.90
Service lines repaired	4	58			
All service requests	196	1,882			
Billing related service requests	104	775			
L.P. service requests	76	700			
Gravity service requests	1	5			
Vacuum service requests	15	55			
Major lift station repairs	1	18			
	Flow MGD	Plant Capacity			
Average Daily Flow (effluent)	.605	1.4 MGD			

* Revenue is from previous month of service

**City of White House
Planning and Codes Department
Monthly Report April 2008**

Summary of Month's Activities:

Staff experienced an increase in property maintenance case and complaints during month. The majority of the cases were regarding high grass. Staff meet with Lowes TN Millwork representative regarding expanding their operation into the Ingersoll Rand portion of the industrial building on Hester Drive. Staff attended the Nashville Metropolitan Planning Organization North East Corridor Meeting in Hendersonville. Staff worked on the comprehensive plan review and update project, Robertson County Growth Boundary Amendment project, and 08/09 department budget submittal. Staff spoke at Rotary Club Meeting about recent growth and development, comprehensive plan and growth boundary plan amendment projects.

Update of Department's Goals & Objectives:

Comprehensive Plan Review and Update Project: Three committee meetings have been completed. An additional meeting was scheduled for Tuesday June 2, 2008 at 6 pm. After the committee meetings are completed then staff can work with the consultant to prepare draft of plan for Planning Commission/Aldermen Review and Public Review Meetings in July and August.

Robertson County Growth Boundary Amendment: The Planning Commission at the April Meeting recommended not to place and expiration date on the inter local annexation agreement. The Planning Commission did recommend the map with the three square mile proposed expansion area. The revised Robertson County Growth Coordinating Meeting date is set for Thursday May 29, 2008 at 7pm in Springfield City Hall.

Departmental Highlight: State Departments

Staff works with the State of Tennessee regarding contractor's licensing requirements, engineering and architectural design requirements, and Fire Marshall's Office regarding code review for state and educational buildings and state building code adoption.

Department Cost Savings Report: Training Session

Staff attended free training sessions for building inspector and planning recertification hours. Staff is required 36 hours every 3 years for state building inspector certification and 32 hours every 2 years for Planning Certification.

Monthly Performance Indicators: APRIL 2008

	Month	FY 07 Total		Month	FY 07 Total
Meetings and Agenda Items			Inspections		
<i>Planning Commission</i>	9	90	Residential	53	792
<i>Board of Zoning Appeals</i>	1	7	Commercial	44	305
Construction Appeals Board	0	1			
Training/Study Session	0	5			
Permits			Codes Enforcement Issues		
New Single Family Residential	7	45	Total Cases	173	466
Multi-Family	0	24			
Other Residential	25	173	Complaints Rec'd	23	104
New Commercial	0				
Industrial Permits	0	3			
Other	0	1	Scheduled Meetings	25	190
Commercial/Industrial Permits	5	31	(Aug first month collected)		
Electrical	49	697			
Sign	1	11			
Occupancy Permits: Res/Comm	28	357			
Other					

	Month	FY 06 Total
Permit Fees	\$ 4,816.00	\$ 79,536.29
Board and Review Fees	\$ 0	\$ 5,100.00
Impact Fees		
Roads	\$ 2,667.00	\$ 49,909.63
Parks	\$ 2,772.00	\$ 27,281.00
Police	\$ 1,974.00	\$ 51,594.05
Fire	\$ 1,302.00	\$ 33,967.09
Total Impact Fees	\$ 8,715.00	\$ 162,751.77

Builder Bonds

Total Amount	\$ 50,950.00
Deposits	\$ 0
Withdrawals	\$ 1,600.00

Subdivision and Commercial Performance Bonds 33 Bonds @ value of \$ 3,721,912

Working Days in Month: 22

**City of White House
Parks, Recreation, & Cultural Arts Department
Monthly Report April 2008**

Summary of Month's Activities

TruGreen ChemLawn has been selected to fertilize the reasonably young trees and shrubs throughout the City Park, Soccer Complex, City Hall, and at the 31W trailhead. The method they use is a soil injection treatment, which puts the fertilizer within the root zone for efficient uptake into the plant. After the harsh weather of 2007, with the late freeze and then a severe drought, the trees and shrubs need a boost. A spring treatment and a fall treatment will make them much healthier. This will produce better results than topdressing alone, and help preserve the city's investment in plant material.

The Davey Oakley Tree Company was hired to cut down an enormous dead oak tree that was hanging over the greenway. The circumference of it was 11 feet at chest height. The tree was starting to drop limbs from the top, and was a hazard to public safety. A crane had to be brought in, and the pieces were all roped down so they wouldn't hit the trail. The work was postponed for quite a few weeks due to the rainy weather. We didn't want to risk damaging the greenway pavement. The company did a tremendous job in every way, especially with their cleanup.

New trash receptacles were built and installed on the nature trail at the park, which was a needed improvement. The park maintenance employees have been very busy mowing because of the unusually rainy spring, and working on ball fields. Much time and effort has been put into making the infields playable for Saturday baseball and softball games, due to showers and storms on numerous Fridays this season.

Update on Department Goals and Objectives

The Municipal Park Equipment Shed is nearly complete. Park employees set steel beams in place prior to the roof trusses being set. Thanks to Chief Joe Palmer for his assistance. The structure is now under roof, and the soffit, fascia, and gutters will be finished in May.

The White House Players performed the play "Charades-The Next Season. This production included 6 shows. The next play has not yet been selected.

Department Highlight

Recently, a local bluegrass musician named Mike Jackson approached the department about an idea he had that is called "Bluegrass on the Greenway". The details of the event are still being worked out, but the date is set for June 28th. The general plan is to have up to 15 bluegrass bands staged at various points along the greenway so that people can walk along and listen to good music, enjoy barbecue sandwiches, and drop in a donation if they feel compelled to. All proceeds are being given to the Make-A-Wish Foundation of Middle Tennessee. More information will be available at www.honeyrun.us. A promo can be seen on this site now. With good marketing, this event could be another huge annual event in White House.

Department Cost Savings Report

The department is saving money by overseeing construction of the new equipment shed instead of paying a general contractor. We especially saved money by doing the steel work in-house rather than hiring a subcontractor.

Monthly Performance Indicators

Activity	April 2008	FY to Date
Maintenance Division		
Mowing Hours	216	621
Pounds of Grass Seed Sown	120	3195
Pounds of Fertilizer Applied	250	5400
Number of Trees / Shrubs Planted	1	31
Recreation Division		
Number of Youth Program Participants	0	351
Youth Program Revenue	0	\$17,360.25
Number of Adult Program Participants	80	676
Adult Program Revenue	\$218.00	\$11,544.00
Number of Programs Offered	0	14
Number of Theatre Production Attendees	78	24
Theatre Production Revenue	\$365.00	\$485.00
Number of Special Events Offered	0	6
Number of Special Events Attendees	0	2865
Special Event Revenue	\$400.00	\$4,830.00
Administration		
Miscellaneous Revenue	\$231.46	\$38,051.04
Number of Shelter Reservations	11	62
Shelter Reservation Revenue	\$408.00	\$2,605.00
Number of Facility Reservations	13	262
Facility Reservation Revenue	\$3,056.29	\$24,707.76
Senior Center		
Number of Senior Center Participants	413	3506
Number of Senior Center Trips	5	36
Number of Senior Center Trip Participants	36	309
Senior Center Trip Revenue	\$60.00	\$1,995.00
Number of Senior Meals Served	5	40
Number of Senior Meal Participants	374	2858
Senior Meal Revenue	\$1080.00	\$8,347.00
Number of Senior Center Programs	5	5
Senior Center Program Revenue	0	0
Nutrition Donation Received	0	\$8,500.00
Donations	\$ 3.85	\$176.18

Library Monthly Report

April 2008

-Judy Speight, Director

Summary of April's Activities

Circulation of audiobooks has been increasing each month. The City's commuters really appreciate listening to a good book on their long ride to and from work in Nashville. This collection has increased to 550, plus 245 juvenile audiobooks. Families taking road trips especially enjoy listening to juvenile audiobooks. The Children's Librarian had storytimes and programs on the arts. They played musical instruments and painted pictures. The book club is evolving. Because there are men and women in the club, we try to vary the theme of the books by choosing various genres that will be enjoyed by most of the group most of the time. The April selection was "Vengeance, the true story of an Israeli counter-terrorist team" by George Jonas; and the May selection is "The life of pi" by Yann Martel, described as a romp through the author's imagination.

The Library Consortia met on the 29th. All six library directors signed a "letter of intent" agreeing to the joint purchase of the circulation system offered by The Library Company (TLC). This was required by the company, and will be presented at the rescheduled library board meeting on May 8th. Portland Public Library director, Barbara Russell, is the designated person to handle the gathering of the grant funds from the other five libraries to send to TLC when the purchase negotiations are complete. She will be in touch with Charlotte Soporowski when it is time to cut our check for our portion of the purchase price. I received an email from Jack Stacy from the State concerning the 2007 technology grant funds that are soon to be deposited in our account.

Leadership Sumner, class of 2007-08, visited the museum, and Evelyn Guill gave them a most interesting personal tour. The Chamber of Commerce and Century 21 prepared gift bags to give to them.

Sherry Tackett and I traveled to Kingsport to attend the Tennessee Library Association convention. There were several sessions each of the three days, and we returned excited about all the new things we had learned.

We celebrated National Library Week by offering a week of no fines. Several patrons took advantage of this and returned their extremely overdue materials.

Sherry Tackett and I worked on our library budgets this month and turned in our proposals to Charlotte.

Anders Dahlgren returned to the library with a 35 page report on library data, population projections and possible future service goals. He met with the staff and me to review his findings, and later in the evening, he met with the Library Board and Focus Group. If any of you would like to read his report, a copy is available here in the library.

Departmental Highlight

The highlight for this month was the Open House that the six libraries of the Robertson and Sumner Counties held to honor our City, County, State, and U.S. Officials. Certificates of Appreciation were given to our Mayors, Aldermen, Commissioners, and Legislators. Also books were purchased to place in our home libraries in honor of some of these officials. I have placed books in our library in honor of Mayor Decker, Representative Bob Bibb, Representative Mike McDonald, Senator Diane Black and Sec. of State Riley Darnell.

Department Cost Saving Report

The staff wanted to put lettering on the walls over the stacks in the juvenile room to help children find the non-fiction, biography, fiction, and young adult sections. We considered purchasing pre-printed foam letters, but the price was going to run about \$120. The staff decided they wanted to try buying sheets of foam and cutting the letters themselves. The foam sheets cost \$12. The new lettering on the walls looks very nice... as good as the more expensive pre-cut. Saving on supplies leaves more money for books, movies, music and programs.

Performance Indicators for April 2008
Official Service Area Population: 12,437
Total Materials Available for Checkout: 22,712 (112 more than March, 2008)

<u>Library Circulation:</u>	4,286	<u>Computer Users:</u>	524
Last Month:	4,710	Last Month:	470
FYTD:	39,612	FYTD:	4,644
Service Value of: 4,286 X \$20 =	\$85,720		
<u>Service Value FYTD:</u>	\$976,540	<u>Materials Purged:</u>	
		Local:	5
<u>Materials Added:</u>		FYTD:	540
Local:	25	Regional:	2
FYTD:	915	FYTD:	448
Regional:	87	TOTAL:	7
FYTD:	590	TOTAL FYTD:	988
TOTAL:	112		
TOTAL FYTD	1,479	<u>Materials Lost in Circulation:</u>	
		Local:	1
<u>Children's Programs:</u>	11	FYTD:	104
FYTD:	71	Regional:	0
Attendance:	289	FYTD:	28
FYTD:	2,220	TOTAL:	1
		TOTAL FYTD:	149
<u>Adult Programs:</u>	2		
FYTD:	14	<u>New Memberships:</u>	
Attendance:	12	Adult:	53
FYTD:	414	Juvenile:	27
		TOTAL:	80
<u>Interlibrary Loan Service:</u>		TOTAL FYTD:	775
Borrowed:	22		
FYTD:	328	<u>Tutoring Sessions:</u>	0
Loaned:	12	FYTD:	17
FYTD:	93		
<u>Tests Proctored:</u>	0	<u>TN Electronic Library Sessions:</u>	
FYTD:	6	Inside Library Usage:	13
		FYTD:	181
<u>Reference Transactions:</u>	180	Remote Usage:	42
Last Month:	190	FYTD:	2,666
TOTAL FYTD:	3,010	Total:	55
		TOTAL FYTD:	4,822
<u>Wireless Internet Usage:</u>	12		
FYTD:	62	<u>R.E.A.D.S. (Regional Ebooks</u>	
		& Audiobooks Downloads)	
<u>Library Revenue:</u>	\$556.88	Ebooks:	4
Last Month:	620.09	Audiobooks:	68
FYTD:	\$6,638.78	2nd Qtr. Total:	72
		FYTD:	175
<u>Voter Registrations:</u>	1		
FYTD:	25		

Engineering Department Monthly Report April 2008

Engineering finalized the scheduling of the remaining projects for the current budget year, including Calista Road, Brooklawn Drive, Union Road, and Sage Road. The handicap ramp and sidewalks project documents were completed and posted for bid. Specifications were completed and bids for solar school zone flashers were accepted.

Monthly Performance Indicators:

Inspections:	<u>Sites</u>	<u>Subdivisions</u>	<u>Other</u>
Erosion & Sediment Control	3	9	
Detention / Retention Pond	5	7	
Storm Drainage	1	1	
Proof-roll (sub-grade & stone)	0	6	
Binder	0	4	
Sidewalks	0	2	
Asphalt topping	0	3	
Performance Bond	0	1	
Maintenance Bond	0	3	
Existing roads for repair			6
Surveying			4

Citizen Complaints:	<u>Calls</u>	<u>Resolved</u>	<u>Outstanding</u>
Drainage	29	18	11
Sidewalk	1	1	0
Roadway	3	1	2
Signals/signs	6	6	0

Projects:	<u>Estimated Cost</u>
Tyree / Palmers Intersection Improv.	\$200,000 / City, County, & State
Paving Contract	\$200,000 / City
Roadway Repair Contract	\$200,000 / City
Calista Road Drainage	\$200,000 / City
Hwy 76 Sidewalks	\$585,000 / State, Federal

Purchases:	<u>Cost</u>
14.34 gallons of gas	\$ 47
References	\$ 0
Professional Fees	\$ 0
Seminar / Meeting Fees	\$ 0
Office & field supplies	\$ 0
Vehicle repairs	\$ 0

Training seminars / conferences:
 Work & Greer auditors – City Conference Room
 TDOT Approval of Local Projects – City Engineer office

CITY COURT REPORT APRIL 2008

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH \$20,918.50

TOTAL MONIES COLLECTED YTD \$192,076.91

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH \$4,851.27

TOTAL MONIES COLLECTED YTD \$38,983.87

TOTAL REVENUE FOR MONTH \$25,769.77

TOTAL REVENUE YTD \$231,060.78

DISBURSEMENTS

LITIGATION TAX \$785.02

TBI FEES \$64.12

DOS/DOH FINES & FEES \$953.80

RESTITUTION/REFUNDS \$22.00

TRANSFER OUT FROM FINES & COURTS \$0.00

WORTHLESS CHECKS \$0.00

ADM. FEE FOR STATE \$47.50

TOTAL DISBURSEMENTS FOR MONTH \$1,872.44

TOTAL DISBURSEMENTS YTD \$15,905.88

ADJUSTED REVENUE FOR MONTH \$23,897.33

TOTAL ADJUSTED REVENUE YTD \$215,154.90

DONATION TO DRUG FUND FOR MONTH \$4,740.40

TRANSFER TO DRUG FUND \$0.00

\$0.00

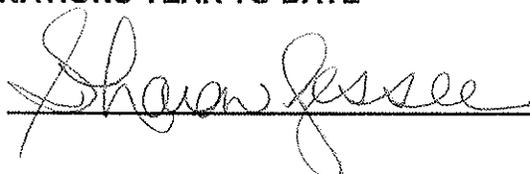
DONATIONS YEAR TO DATE \$35,719.58

DONATION TO CAMERA FUND FOR MONTH \$200.00

\$0.00

DONATIONS YEAR TO DATE \$1,550.00

CITY COURT CLERK



RESOLUTIONS . . .

May 9, 2008

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director *CKS*
Cc: Angie Carrier, City Administrator
Re: Resolution 08-06 Access to Bank Safe Deposit Box

Resolution 08-06 designates which City positions will have access to the bank safe deposit box so that updates will not be necessary in the future when personnel changes occur. Future personnel changes will require an update of bank documentation only. Should you have any questions about this resolution, the attached form please let me know. Thanks.

RESOLUTION 08-06

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR, TAX CLERK, PURCHASING COORDINATOR, ACCOUNTS PAYABLE CLERK, ACCOUNTING SPECIALIST AND CITY RECORDER TO ACCESS THE CITY'S SAFE DEPOSIT BOX.

WHEREAS, banking institutions regularly require signatories for access into Safe Deposit Boxes; and

WHEREAS, the signatories for the City may not always be available to access the Safe Deposit Box on behalf of the City of White House;

NOW, THEREFORE, BE IT RESOLVED that in addition to the currently approved signatories, the City's Safe Deposit Box may be accessed by any one of the following:

- The current Finance Director
- The current Tax Clerk
- The current Accounting Specialist
- The current Accounts Payable Clerk
- The current Purchasing Coordinator
- The current City Recorder

This resolution will become effective upon its passage by the Board.

Adopted this 15th day of May 2008.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

Part 603148

CORPORATE AUTHORIZATION RESOLUTION

By: City of White House
105 College Street
White House, TN 37188

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, Charlotte K. Soporowski, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Tennessee, Federal Employer I.D. Number 62-0860081, engaged in business under the trade name City of White House, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on (date) These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Table with 4 columns: Name and Title or Position, Signature, Facsimile Signature (if used), and a checkmark column. Rows include Charlotte K. Soporowski, Danny Davenport, Laurie W. Rhoades, Sharon Jessee, Rachel M. Slusser, and Anne Love.

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Follow each power indicate the number of Agent signatures required to exercise the power.)

Table with 3 columns: Indicate A, B, C, D, E, and/or F; Description of Power; Indicate number signatures required. Powers include exercising all powers, opening accounts, endorsing checks, borrowing money, and entering into a lease.

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated previously. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

If checked, the Corporation is a non-profit corporation. In Witness Whereof, I have subscribed my name to this document and affixed the seal of Corporation on (date)

Attest by One Other Officer Charlotte K. Soporowski Secretary

ORDINANCES . . .

ORDINANCE 08-07

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 8, CHAPTER 2 BEER, SECTION
8-201.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding beer;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 8, Chapter 2 Beer, Section 8-201 be amended as follows:

Title 8 – Alcoholic Beverages
Chapter 2 Beer

8-201. Beer board established. There is hereby established a beer board to be composed of ~~three (3)~~ five (5) members appointed by the board of mayor and aldermen, one (1) of which shall be a member of the board of mayor and aldermen. Terms shall be for two (2) years except the first terms appointed shall be for one (1) and (2) years, with ~~one~~ two (2) member's terms expiring each year. The board of mayor and aldermen's representative shall be for the duration of his term of office. A chairman shall be elected annually by the board from among its appointed members. All members of the beer board shall serve without compensation. The board of mayor and aldermen shall fill any vacancies that occur.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 08-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 1 LEISURE SERVICES BOARD, SECTION 2-102 AND DELETING SECTIONS 2-103 AND 2-104.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the leisure services board;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 be amended and Sections 2-103 and 2-104 be deleted as follows:

TITLE 2 – Boards and Commissions, etc.

CHAPTER 1 Leisure Services Board

SECTION

2-101. Board created, membership, terms, appointments and vacancies.

2-102. Powers and duties of the board.

2-103. ~~Director of leisure services—qualifications.~~ Deleted.
(Reserved for future use)

2-104. ~~Powers and duties of the director.~~ Deleted. (Reserved for future use)

2-105. Rules and regulations.

2-106. Enforcement.

2-107. Sports operating procedures.

2-102. Powers and duties of the board. (1) The board is to act as a recommending body in the development of a leisure system within the City of White House. The board under the direction of the board of mayor and aldermen will recommend properties to be developed as parks, theaters, community centers, etc. and will make recommendations for planning new sites which will be selected.

(2) The board shall be an advisory body responsible for providing guidelines and direction in meeting the cultural, artistic, athletic/fitness, historic, tourism and natural resource needs of the City of White House.

(3) The board is to advise the leisure services department in connection with the artistic and cultural development of White House.

(4) This board shall also establish the needs for the community so that an ongoing program may be maintained in accordance with a long range plan to be developed by the board,

subject to final review and approval of the planning commission and the board of mayor and aldermen. This board shall establish the goals, policies and procedures for a recreation program for residents of the city.

(5) The leisure services board shall, in January of each year, prepare and submit to the board of mayor and aldermen an annual report, covering but not necessarily limited to the city's activities and accomplishments in the parks and recreation field or the calendar year just ended, and setting forth goals and objectives for the board during the calendar year just beginning.

(6) Duties of officers:

(a) Chairman: The chairman shall preside at all meetings of the board and shall call special meetings of the board. The chairman shall vote on all matters coming before the board.

(b) Vice Chairman: The mayor shall act as vice-chairman and should preside over any meeting in which the chairman is not present.

(c) Secretary: The director of leisure services shall act as secretary of the board. The secretary is responsible for preparing the agenda and minutes of all meeting.

(7) Appointment of chairman: The chairman shall be appointed annually by a majority vote of the board at its July meeting.

(8) Board Meetings:

(a) The board will meet regularly on a ~~quarterly~~ bi-monthly basis. The day ~~and time~~ shall be set by the board. The time shall be set in the evening.

(b) All regular and special called meetings of the board shall be open to the public.

(c) The director and appropriate staff will be present at all meetings of the board.

(d) Minutes of the board meetings will be available for review during regular business hours at the White House City Hall.

(9) Minutes: All proceedings of the board shall be in typed form and filed in a permanent book of record. This book shall be open to the public for inspection at all reasonable and proper times.

(10) Quorum: A majority of the duly appointed board members shall constitute a quorum.

(11) Voting: The ayes and nays will be taken upon the passage of all board matters. All votes will be entered upon the minutes of the meeting. The act of a majority of members, at which a quorum is present, will be the official act of the board.

(12) Committees:

(a) The board shall establish committees to review certain matters under consideration by the board.

(b) The director of leisure services shall always act as an ex-officio member of all committees.

2-103. ~~Director of leisure services—qualifications.~~ The director of leisure services shall have adequate education, training and experience in the field of parks and recreation administration. A minimum of two (2) years of college shall be held by the director. Deleted.

2-104. ~~Powers and duties of the director.~~ The director of leisure services shall be the chief administrative officer in charge of the management of public parks, playgrounds, community centers and other comprehensive leisure programs of the City of White House. The director shall administer all policies and fees set forth by the board of mayor and aldermen. The director shall recommend to the mayor employees, discipline and termination of any employee within the leisure services department. The director shall be employed pursuant to the city charter. Deleted.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 08-09

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 4
MISCELLANEOUS, SECTION 4-101.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding boards and commissions;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 4 Miscellaneous, Section 4-101 be added to the Municipal Code as follows:

TITLE 2 – Boards and Commissions, etc.

CHAPTER

1. LEISURE SERVICES BOARD.
2. LIBRARY BOARD.
3. CEMETERY BOARD OF TRUSTEES.
4. MISCELLANEOUS.

SECTION

4-101. Membership to boards an commissions; residency required.

4-101. Membership to boards and commissions; residency required. To be eligible for membership to all boards and commissions of the city, the individual shall be a resident of the city, unless otherwise directed by law.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 08-10

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY BOARD, SECTION 2-201 AND SECTION 2-202.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the leisure services board;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202 be amended as follows:

TITLE 2 – Boards and Commissions, etc.
CHAPTER 2 Library Board

SECTION

- 2-201. Created, membership, terms, vacancies.
- 2-202. Organization, by-laws, rules and regulations.
- 2-203. Function.
- 2-204. Power to appoint personnel.
- 2-205. Budget, etc.
- 2-206. Reports to board of mayor and aldermen.
- 2-207. Evaluation of the librarian.

~~2-201. Created, membership, terms, vacancies. There is hereby established a library board. This board shall consist of seven (7) persons serving without pay who shall be appointed by the mayor and board of aldermen. The board shall be composed of the mayor or his designee and six (6) citizens, all of whom shall be residents of the city. Four (4) of the citizens may be residents of the city. The other two (2) citizens shall be one (1) resident of the County of Sumner and one (1) resident of the County of Robertson, but each shall reside in their respective counties within an area which is not further than three (3) miles from the municipal boundaries of the city. Not more than five (5) of said members shall be of the same sex. The terms of office for the six (6) citizens appointed for a one (1) year term, two (2) citizens appointed for (2) year terms and two (2) citizens appointed for three (3) year terms, and their successors for three (3) year terms. Vacancies in such board occurring otherwise than by expiration of their term shall be filled by the mayor for the unexpired term.~~

2-202. Organization, by-laws, rules and regulations. Immediately after their appointment, they shall meet and organize by electing one of their members as president and such other officers as may be necessary. The president shall be appointed annually by a majority vote of the board at its July meeting. The board shall meet bi-monthly and set the time of the meetings for the evening. The board shall have the power to adopt by-laws, rules and regulations for the proper organization of the public library for the city.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

May 9, 2008

MEMORANDUM

To: Board of Mayor and Alderman

From: Angie Carrier
City Administrator

Re: Ordinance No 08-11 and Ordinance 08-12

Ordinance 08-11 was presented at budget work session. You will be receiving another budget draft document which will include detail sheets of the proposed CIP projects on Thursday night. As we discussed this budget does not lend for a tax increase and is balanced. We will make the minor changes, as discussed, in the Industrial Development Fund and if you have any additional questions feel free to either call Charlotte or I.

Ordinance 08-12 reflects the current tax rate of \$1.02 per \$100 assessed value. There was no re-appraisal for either Robertson or Sumner County. The rate does not exceed the certified tax rate set for the City of White House and reflects the proposed budget.

ORDINANCE 08-11

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ADOPTING ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2009.

BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

Section I. For the fiscal year ending June 30, 2009 the following sums of money are hereby appropriated and authorized as expenditures of the said funds for the purpose specified in this ordinance.

General Fund	\$ 10,234,373	Industrial Development Fund	\$ 65,500
Wastewater Fund	\$ 4,413,255	Impact Fee Fund	\$ 447,194
Sanitation Fund	\$ 571,185	Park Sales Tax Fund	\$ 224,733
Debt Service Fund	\$ 639,385	Police Drug Fund	\$ 58,318
State Street Aid Fund	\$ 328,750	Cemetery Fund	\$ 21,278

Section II. BE IT FURTHER ORDAINED, that the Mayor and City Recorder are hereby authorized to borrow money, if necessary, on tax anticipation notes to pay the expenses herein authorized until property taxes and other revenue for the fiscal year 2008-2009 have been collected. The notes authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated.

BE IT FURTHER AUTHORIZED that the City Administrator is hereby empowered to make transfers between the various budget categories, within each Fund, when necessary provided the transfer cannot exceed \$ 10,000 without approval of the Board of Mayor and Aldermen.

Section III. This Ordinance shall take effect from and after its final passage, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 08-12

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ESTABLISHING THE TAX RATE FOR THE YEAR 2008.

BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

There is hereby levied the following tax rate on each one-hundred dollars of assessed valuation of all utilities and all other taxable properties within the corporate limits of the City of White House, Tennessee for the year 2008.

Robertson County	\$ 1.02
Sumner County	\$ 1.02

BE IT FURTHER ORDAINED that all utility and property taxes collected after July 1st, 2008, for the prior year shall be credited to the General Fund, and all 2008 delinquent property taxes shall be appropriated to the various funds as set out in the 2007 rate.

This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 8, 2008

RE: Fern Valley/Shun Pike Property Annexation and Rezoning Request

The White House Regional Planning Commission on Monday April 14, 2008 recommended to annex the property per the review and recommendation of Plan of Services 08-06. The Commission recommended to rezone the 200.43 acres from Sumner County RA to R-15, Medium Density Residential. The Planning Commission review included a future water tower proposed to be constructed on the property per the enclosed letter from the White House Utility District. The Planning Commission also discussed with the future development of the property the construction of a Fire Department Substation on the City's Meadows Road property per the enclosed Fire Department letter. The Planning Commission also discussed that the future annexation of Fern Valley Road and possibly Shun Pike would be reviewed with the future development of the property.

Enclosed Planning Commission Staff Recommendation Letter:

Item#4 **Plan of Services Fern Valley and Shun Pike Property**
Action: Recommendation to the Board of Mayor and Aldermen regarding a plan of services for proposed annexed property.
Location: Fern Valley Road and Shun Pike
Recommendation: Approval with White House Utility District Improvements and Department Recommendations.
Zoning: Sumner County RA

Staff Notes:

The plan of services has been set up based on the property being annexed as undeveloped property. The annexation of existing roadways is not included at this time. Due to current limitations of water service, development of the property can not occur until White House Utility Improvements are completed as noted in the letter from White House Utility District. At the time the property is proposed to be developed, the annexation of Fern Valley and a possible section of Shun Pike will be reviewed. When the property is developed the City will be required to provide a full level of city services to the property as soon as the first home is completed.

The sewer section of the plan of services has changed from previous annexations based on discussion with the Sewer Department. The sewer section of the plan of services will require review of the plan of services and annexation approval in three years if the development of the property has not begun.

Enclosed is an annexation study that will be completed with all future annexation requests. The annexation study process gives all the City Departments the ability to document the implications of the annexation and future development on all departments. The Fire Department had concerns with travel and response time and included recommendations.

This property and adjacent properties were de-annexed in 2002. The property was originally presented as a large scale development. A majority of the road frontage portion of the property was deeded into 5+ acre tracts for single family homes. Multiple reasons for deannexation of the property have been discussed including problems in providing emergency services and the time and cost associated with providing services to a limited number of residents at the edge of the city limits. Sewer capacity issues have also been discussed due to development issues with adjacent residential development.

Staff recommends approval with stipulations listed from White House Utility and Fire Department. If a property proposed to be developed is designated within the City's growth boundary, the City has studied and has stated the City will be able to grow and provide city services to the property in the future. If the city can provide or grow and provide city services to annexed properties within a designated time line without becoming a burden on residents, then staff would recommend annexation of these and other properties within the growth boundary. Staff recommendation is also because the City has the ability to require open space preservation thru cluster development regulations or planned unit development regulations and provide municipal sewer service for the developments.

Item#5	Fern Valley and Shun Pike Property Rezoning
Action:	Recommendation to the Board of Mayor and Aldermen to rezone
Location:	Fern Valley Road and Shun Pike
Recommendation:	Approval, if Commission does not feel planned unit development zoning classification would be more appropriate.
Zoning:	Sumner County RA to R-15, Medium Density Residential.
Staff Notes:	

Per the Zoning Ordinance, properties annexed into the City are automatically zoned R-20, Low Density Residential. Owners can request a rezoning to be reviewed with the annexation request. The properties combine to total 200.4 acres. R-20 Zoning would by ordinance permit 380 lots. R-15 Zoning would by ordinance permit 508 lots. The lot calculation is based on 12.5% of the properties being dedicated to roadways. Based on preliminary discussion with the owners, 390 lots are estimated to be proposed with the development of the property. The adjacent Sumner Crossings development is zoned R-20, Low Density Residential. The City's comprehensive land use plan shows this area as low density residential. The City has reviewed and approved R-15 Zoning Classifications

within the city limits and in annexed areas in other areas designated as low density residential. The R-15 Zoning will provide more compact growth for properties within the city limits. Properties zoned R-15 include the recently annexed property on Pleasant Grove Road, Calista Farms Development on Calista Road, Morgan Trace on North and South Palmers Chapel Road. As discussed with previous R-15 rezoning requests, the City could review the zoning under a planned unit development classification which would tie the zoning and development master plan together and give the city more control of detail design features like open space, exterior materials, and garage orientation. The tradeoff is that the planned unit development zoning classification would permit 600 plus single family lots.

April 14, 2008 Planning Commission Meeting
Fern Valley/Shun Pike Annexation Study for 200.43 Acres.

Information is based on projections of city rates and fees based on development. Development will occur over an estimated 7-10 years. Information provided by Department Directors.

R-20 Zoning: 380 Single Family Lots Permitted
R-15 Zoning: 508 Single Family Lots Permitted
Planned Unit Development Zoning: 600 Single Family Lots Permitted
Preliminary Lot Estimate provided by Developer/Owners: 390 Single Family Lots

Fire Department: (Fire Chief)

Water Supply – The water supply in this area will not support fire flows needed to install new fire hydrants to service the area at this time. The proposed plan is to install a new elevated water tank within this development; this improvement will provide the needed fire flows to service the area. I do not recommend any new home construction in this area until the improvements are made to the water system.

Distance to the nearest Fire Station – The travel distance to the proposed area is @ 3.5 miles to the road frontage on Fern Valley Road. To service the entire development the mileage will be well over 4 miles. The ideal service area for an Engine Company is 1.5 miles from all structures and anything over 5 miles from a fire station does not receive an ISO rating. This travel distance will limit our ability to provide effective service in this area.

Response Times – The estimated response times from Station 1 (416 Hwy 76) to the proposed area on Fern Valley Road will be @ 6 -8 minutes. These times are not ideal; our goal is to keep our response times at or below 5 minutes. The only way to improve the estimated response times would be to build the future Meadows Road fire sub-station.

Fire Station Construction- \$1,500,000
Fire Apparatus - \$375,000
Fire Personnel - \$360,000
Annual Operating Cost @ \$40,000

Police Department:

Beyond the impact fees that would be placed on the homes at Shun Pike and Fern Valley I do not see any reason to add additional reasons not to annex. Our police department is located closer to this area than the far reaches in Robertson County so our response times should not diminish. We can expect to see a slight increase in calls for service but the types of homes that would probably be build in this area would not signal a large increase. (Per Police Chief)

Public Works Department:

Refuse containers \$ 62.50 per container x 390 proposed homes = \$ 24,375 Costs
Containers Life Expectancy 3-5 Years
Sanitation Fee \$ 180 per home (\$ 15 per month) x 390 proposed homes= \$ 70,200 annual revenue fee.

Parks and Recreation Department: Parks Department will review with development request proposals for park land dedication depending on needs and quality of proposed land.

Waste Water Department: See Plan of Services regarding plant capacity. Development will require engineering studies to be completed to determine improvements required. Sewer treatment plant has capacity for proposed development.

Water Department:

See White House Utility District Letter that details type and timeline of improvements.

Planning/Codes Department:

City Impact Fee:

390 Homes at \$ 1,245 per home= \$ 485,550

Roads: \$ 148,590

Police: \$ 109,980

Fire: \$ 72,540

Parks: \$ 154,440

Building Permit Fee: \$ 210,000

Building Inspections: 3,120 / 780 Inspector Hours

780 x \$ 22 Inspector Position/Benefits= \$ 17,160 Total Inspection Costs

Planning Commission Review Fees:

\$ 3,000

Engineering:

Traffic Associated with Development

Traffic Engineering Date 9.57 Vehicle Trips Per Day

3,600 – 5,742 Depending on zoning/lot count listed above.

\$ 5,000 in plan review and inspection fees

600 Engineering Inspections Required

Street Lighting:

\$ 115,000 per year / 3360 (Residents/Business) = 34.26 per unit x 390= \$ 13,360 annual street lighting cost

Finance: (2005 Census Data/ 2007 Budget Information)

Property Tax @ \$ 190,000 Property Assetment x 390 units = \$ 188,955 Annual Property Tax

Average city property tax per home \$ 484.50

Increase in State Shared Tax at current state level = \$ 136,200 Annual State Shared Tax

2007 Operating Fees/Capital Budget: \$ 8,899,539.60 / 3,760 Residents/Business) = \$ 2,366.89 per unit. Estimated annual budget increase for 390 additional single family homes= \$ 923,090.50

Business Taxes, Commercial and Industrial Property Taxes, Sales Tax Collections, and Shared Taxes provide additional revenue to provide city services.

March 11, 2008

White House Board of Mayor and Aldermen,
White House Regional Planning Commission

We the property owners of the following properties request annexation into the City of White House and rezoning of the property from Sumner County RA Zoning to R-15, Medium Density Residential for 200.43 acres on Shun Pike and Fern Valley Road.

Todd Winters	Sumner County Tax Map 78, Parcel 031.12	12.03 Acres
Jack Ricketts	Sumner County Tax Map 78, Parcel 031.13	67.34 Acres
Amanda Brinkley	Sumner County Tax Map 78, Parcel 031.05	10.18 Acres
Brinkley Development Corporation	Sumner County Tax Map 78, Parcel 031.15	45.87 Acres
Brinkley Development Corporation	Sumner County Tax Map 78, Parcel 031.14	65.01 Acres

Sincerely,

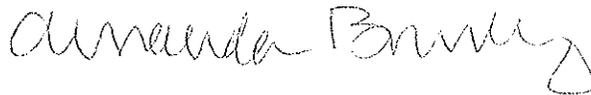
Todd Winters



Jack Ricketts

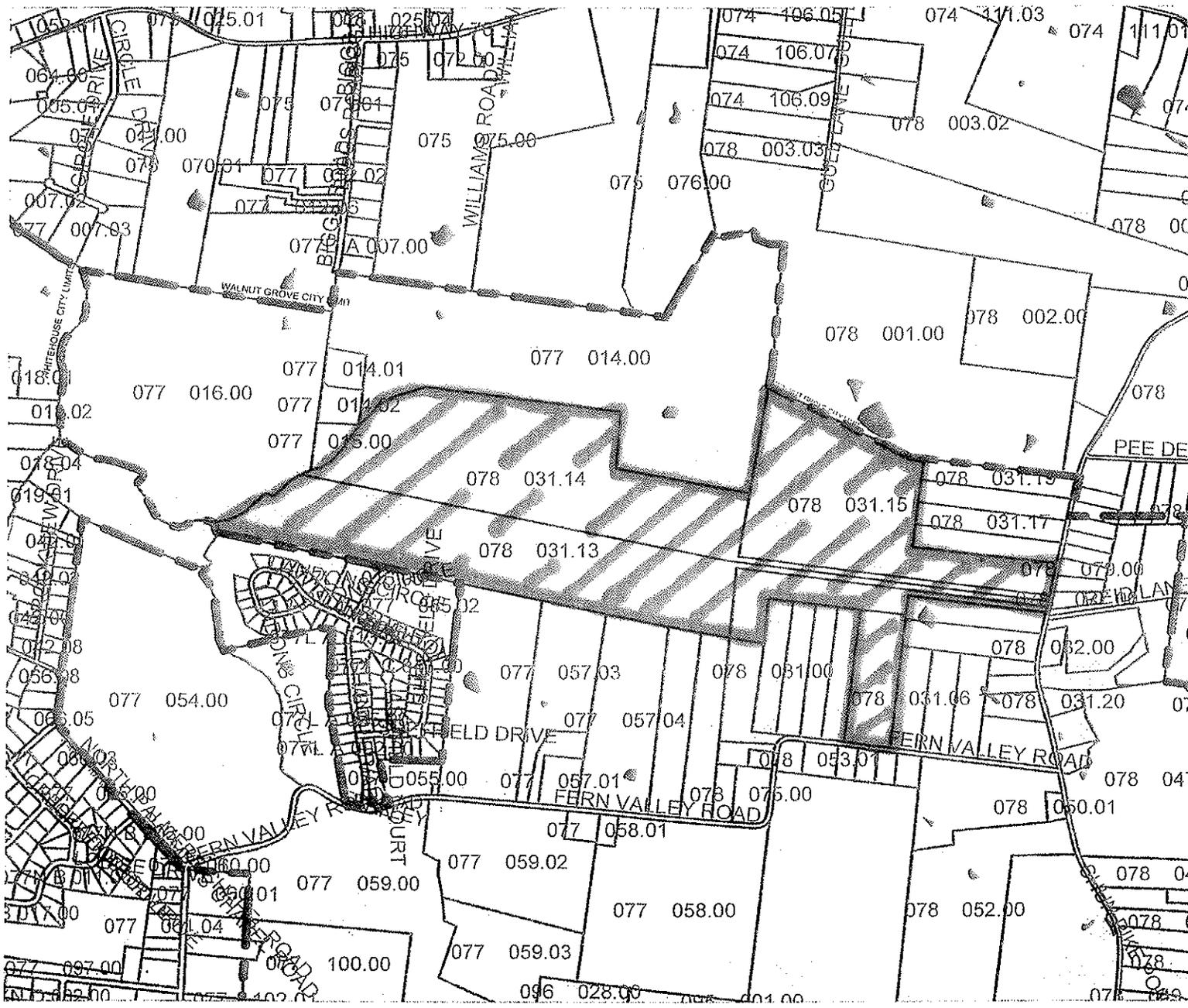


Amanda Brinkley



Brinkley Development Corporation





 Old City Limits
 Proposed Annexation

WHITE HOUSE UTILITY DISTRICT

P. O. BOX 608, 3303 HIGHWAY 31-W
WHITE HOUSE, TENNESSEE 37188

TELEPHONE (615) 672-4110
FAX (615) 672-9427

March 20, 2008

Mr. Adam McCormick, Title
City of White House
105 College Street
White House, TN 37188

RE: Plans for new WHUD water tank on Lamberth Farm

Dear Mr. McCormick:

This letter will confirm that WHUD is in the planning/design phases for a new elevated water storage tank in the vicinity of Sumner County Tax Map 78, Parcel 31.15. WHUD has contacted Mr. Jim Brinkley regarding the possibility of locating the proposed water tank on this property.

WHUD's initial thoughts for the route of the water line that will fill the tank are along future neighborhood streets. With this in mind, WHUD has requested a route from Mr. Brinkley, along which the proposed water main could be constructed. Eventually, WHUD will need to extend a water main from the north end of the existing phases of the Sumner Crossings development, heading east to the new tank site, and finally to existing water mains on Shun Pike.

WHUD estimates it will complete construction of the new tank and at least portions of the water main mentioned above within the next two years.

Construction of this new tank and water main will significantly increase pressure and flows for fire protection and domestic consumption in the City of White House and surrounding communities. The benefits will apply to existing customers and will also help accommodate growth of future customers.

Please let us know if you need any other information regarding this matter.

Sincerely,



Pat Harrell, PE
District Engineer

RESOLUTION 08-07

WHEREAS, T.C.A. 6-51-102 AS AMENDED REQUIRES THAT A PLAN OF SERVICE BE ADOPTED BY THE GOVERNING BODY OF THE CITY PRIOR TO PASSAGE OF AN ORDINANCE ANNEXING ANY AREA, AND

WHEREAS, the City of White House is contemplating annexation of certain areas that are bounded as shown on the map of the proposed annexation areas, dated 2008.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House:

Section 1. Pursuant to the provisions of the section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the proposed annexation areas the following PLAN OF SERVICE:

The property on Fern Valley Rd./Shun Pike, Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15 (The properties contain 200.43 acres, more or less), has been approved on first reading for annexation into the City of White House by request of the owners, The Brinkley Development Corporation, Amanda Brinkley, Jack Ricketts and Todd Winters. This resolution will partner with Ordinance 08-13.

A. Police

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided upon the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

Fire protection by the present personnel and equipment of the fire fighting force of the City, within the limitations of available water, will be provided upon the effective date of annexation.

C. Water

An adequate water supply for fire protection is required by the City in its subdivision regulations affecting the development of this property.

D. Wastewater

~~The property is being annexed as vacant property for future development with the understanding that the existing and future property owners or developers of the property will be required to extend sewer service. This will also require the~~

~~payment of associated costs and rates in accordance with the established policies of the City of White House. If the sewer infrastructure is not installed within three (3) years, then the city will reevaluate the plan of service and annexation approval.~~

The property in the annexed area will be connected, if requested, to the intercepting and trunk sanitary sewer lines in accordance with the established policies of the City of White House.

E. Refuse Collection

The same regular collection service now provided within the City will be extended to the annexed area. The service shall commence upon approval of annexation ordinance.

F. Streets and Roads

Routine maintenance of the streets and roads will be provided as is currently done with existing City streets. The service shall commence upon approval of annexation ordinance.

G. Inspection Services

Any inspection services now provided by the City (building, plumbing, gas housing, property maintenance, etc.) will begin in the annexed area on the effective date of the annexation.

H. Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of the annexation. City planning will thereafter encompass the annexed area.

I. Street Lighting

Street lighting will be installed in accordance with the established policies of the City.

J. Recreation and Parks

Residents of the annexed area may use all existing park and recreational facilities and programs on the effective date of the annexation. The same standards and policies now used in the present City will be followed in expanding the recreational program and facilities of the enlarged city boundaries, when and where needed.

Section 2. This resolution shall be effective from and after its adoption.

Adopted this 19th day of June 2008.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 02-03

AN ORDINANCE TO CONTRACT A CERTAIN TERRITORY FROM THE CORPORATE LIMITS OF THE CITY OF WHITE HOUSE.

WHEREAS, a public hearing before this body will be held on the 21st day of March, 2002, and notice thereof published in the News Examiner, February 27, 2002, and

WHEREAS, it now appears that the prosperity of this city and of the territory herein described will be materially retarded and the safety and welfare of the property thereof endangered if such territory remains in the corporate limits, and

WHEREAS, the contraction of such territory is deemed necessary due the lack of development of such lands as proposed upon its annexation in April 1996, and its remoteness relative to the city being able to serve said territory with the necessary municipal services in a timely manner.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of White House

SECTION 1. Pursuant to authority conferred in Sections 6-51-201 to 6-51-204, Tennessee Code Annotated, there is hereby contracted from the City of White House the following described territory adjoining the present corporate boundaries:

Embracing that certain part of civil district no. 15 of Sumner County, Tennessee, and more fully described, to wit:

Tax Maps 77 and 78 of Sumner County dated February 2001, revised; encompassing the following Parcels:

Tax Map 77: Parcel 31.14, 65.01 acres more or less
Parcel 31.13, 67.34 acres more or less

Tax Map 78: Parcel 31, 5.38 acres more or less
Parcel 31.02, 5.03 acres more or less
Parcel 31.03, 5.09 acres more or less
Parcel 31.04, 5.09 acres more or less
Parcel 31.05, 10.18 acres more or less
Parcel 31.06, 5.01 acres more or less
Parcel 31.07, 5.01 acres more or less
Parcel 31.08, 5.01 acres more or less
Parcel 31.09, 5.01 acres more or less
Parcel 31.10, 6.13 acres more or less
Parcel 31.11, 6.22 acres more or less
Parcel 31.12, 12.03 acres more or less

Parcel 31.15, 45.87 acres more or less
Parcel 31.16, 5.17 acres more or less
Parcel 31.17, 5.23 acres more or less
Parcel 31.18, 5.29 acres more or less
Parcel 31.19, 5.37 acres more or less
Parcel 31.22, 5.01 acres more or less

In addition, all lands shown on Tax Map 78 as access easements are hereby contracted from the corporate limits.

SECTION 2. This ordinance shall become effective on July 1, 2002, the public welfare requiring it.

FIRST READING:	FEBRUARY 21, 2002	PASSED
SECOND READING:	MARCH 21, 2002	PASSED


Billy S. Hobbs, Mayor

ATTEST:


Julie J. High, City Recorder

ORDINANCE 08-13

AN ORDINANCE TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held on the 19th day of June 2008, and notice thereof published in the Browser Connection on June 3, 2008; and

WHEREAS, application from the property owners have been received to annex the below mentioned properties into the City limits, and

WHEREAS, a Plan of Services for such territory will be duly adopted by the White House Board of Mayor and Aldermen, and

WHEREAS, the annexation of such territories is deemed necessary for the welfare of the property owner thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14, and 31.15.

Beginning at the northern road right-of-way boundary of Fern Valley Road and the south west corner of Sumner County Tax Map 78 Parcel 31.05 then extending in a north direction 1,150 feet, more or less, to the north west corner of Sumner County Tax Map 78 Parcel 31.05 and a property corner of Sumner County Tax Map 78 Parcel 31.12 then extending in a west direction 772 feet, more or less, to property corner of Sumner County Tax Map 78 Parcel 31.12 then extending in a south direction 404 feet, more or less, to a property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a west direction 272 feet, more or less to a south west property corner of Sumner County Tax Map 78, Parcel 31.12 and a south east property corner of Sumner County Tax 78, Parcel 31.13 then extending in north west direction 2,259 feet, more or less, to a south property line of Sumner County Tax Map 78, Parcel 31.13 and a north east property corner of the Sumner Crossings Subdivision then extending in a north west direction 2,110 feet, more or less, along a north property line of Sumner Crossings Subdivision which is the current city limits boundary to a south west property corner of Sumner County Tax Map 78 Parcel 31.13 then extending in a north west direction 107 feet, more or less, to a south west property corner of Sumner County Tax Map 78, Parcel 31.13 then extending in a north east direction 910 feet, more or less along the center of Arterburn Branch to a north west property corner of Sumner County Tax Map 78 Parcel 31.13 and a south west property corner of Sumner County Tax Map 78 Parcel 31.14 then extending in a north east direction 1264 feet, more or less, along the center of Arterburn Branch to a north east property corner of Sumner County Tax Map 78 Parcel 31.14 then extending in an east direction 1650 feet, more or less, to a north property corner of Sumner County

Tax Map 78 Parcel 31.14 then extending in a south direction 479 feet, more or less to a north property corner of Sumner County Tax Map 78, Parcel 31.14 the extending in an east direction 1181 feet, more or less to north property corner of Sumner County Tax Map 78, Parcel 31.14 and a west property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in a north direction 927 feet, more or less to a north property corner of Sumner County Tax Map 78, Parcel 31.15 and Sumner County Tax Map 78, Parcel 31.15 then extending in a south east direction 1335 feet, more or less, to a north property corner of Sumner County Tax 78, Parcel 31.15 then extending in an east direction 150 feet, more or less, to a north property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in a south direction 760 feet, more or less, to a north property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in an east direction 1178 feet, more or less, to a north east property corner of Sumner County Tax Map, Parcel 31.15 and the western right-of-way boundary of Shun Pike then extending in a south direction 241 feet, more or less, along the western right-of-way of Shun Pike to a south east property corner of Sumner County Tax Map 78, Parcel 31.15 and a north east property corner of Sumner County Tax Map 78, Parcel 31.14 then extending in a south direction 50 feet, more or less, along the western right-of-way boundary of Shun Pike to a east property corner of Sumner County Tax Map Parcel 31.14 and a north east property corner of 31.13 then extending in a south direction 50 feet, more or less, along the western right-of-way boundary of Shun Pike to a east property corner of Sumner County Tax Map, Parcel 31.13 and north east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a south direction 50 feet, more or less, along the western right-of-way of Shun Pike to a south east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a west direction 1148 feet, more or less, to a east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a south direction 199 feet, more or less, to a south east property corner of Sumner County Tax Map 78 Parcel 31.12 and a north east property corner of Sumner County Tax Map 78, Parcel 31.05 then extending south 1,150 feet, more or less, to the south east property corner of Sumner County Tax Map 78, Parcel 31.05 then extending in a west direction 386 feet, more or less, to the south west property corner of Sumner County Tax Map 78, Parcel 31.05 at the northern right-of-way boundary of Fern Valley Road.

This description contains the properties located on Parcels 31.12, 31.13, 31.05, 31.14, and 31.15 Sumner County Tax Map 78; the properties contain 200.43 acres, more or less. The property is referenced on 2008 Sumner County Tax Maps per Sumner County Tax Assessor's Website.

BE IT FURTHER ORDAINED that the attached map is made exhibit to this ordinance.

This ordinance shall become effective upon publication of final reading and thirty (30) days upon final reading, the public welfare requiring it.

First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCE 08-14

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE ZONING MAP RELATIVE TO SUMNER COUNTY TAX
MAP 78, PARCELS 31.12, 31.13, 31.05, 31.14, AND 31.15 FOR 200.43 ACRES
FROM SUMNER COUNTY RA TO R-15 MEDIUM DENSITY RESIDENTIAL.
PROPERTY IS LOCATED ON FERN VALLEY RD AND SHUNN PIKE.**

WHEREAS, application has been received from the owners to rezone 200.43 acres of Sumner County Tax Map 78 Parcels 31.12, 31.13, 31.05, 31.14, and 31.15 200.43

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14, and 31.15

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the April 14, 2008 Meeting; and

BE IT FURTHER ORDAINED that the attached map shall become a part of this ordinance.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

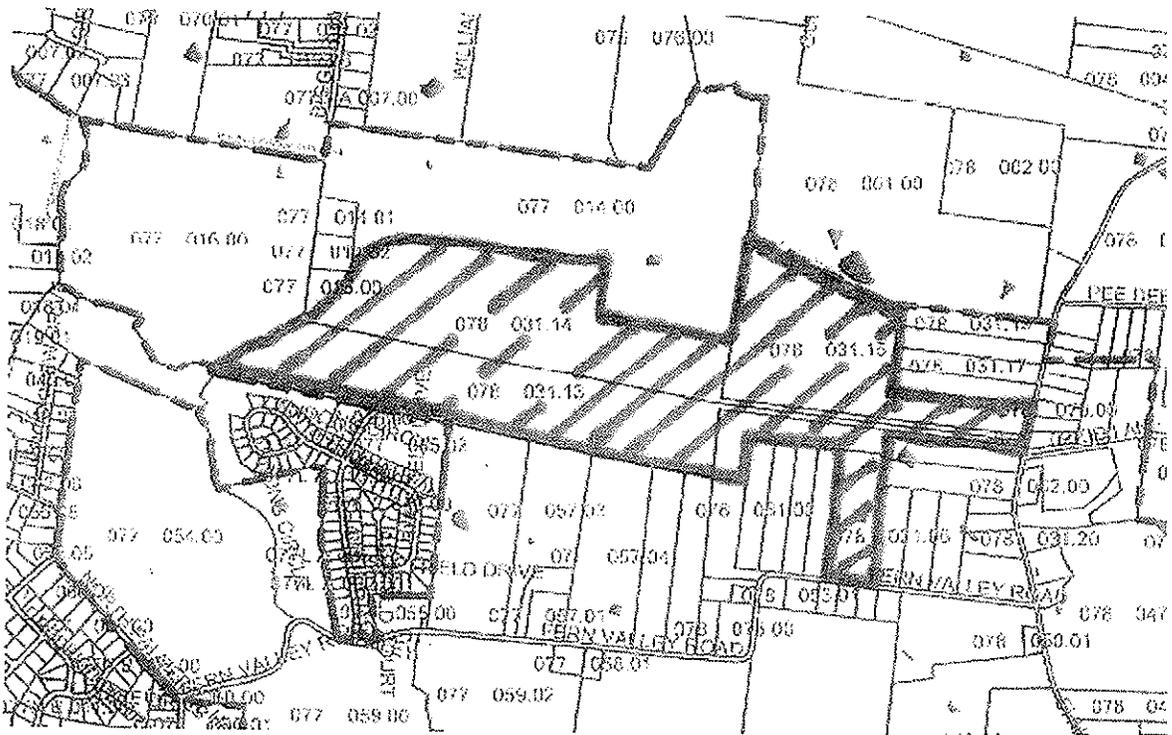
First Reading: May 15, 2008

Second Reading: June 19, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder



*FINANCE AND
OTHER BUSINESS . . .*

Memo

TO: Board of Mayor and Alderman
FROM: Ron Bailey, City Engineer
DATE: May 8, 2008
SUBJECT: 2007-08 Sidewalks and Ramps Project

The City has solicited the 2007-08 Sidewalks and Ramps Project for bids. The contract was created by the Engineering Department with the project being advertised in April. This project will allow the City to install or replace handicap ramps throughout the City and install sidewalk sections as needed. The bids are scheduled to be received and opened on Tuesday, May 13, 2008 at 10am. A scheduling error caused the bid date to occur a week later than originally planned.

A letter from the Engineering Department of bids and recommendation will be provided to the Board before the start of the May 15th BMA meeting.

Memo

TO: Board of Mayor and Alderman
FROM: Ron Bailey, City Engineer
DATE: May 15, 2008
SUBJECT: 2006-07 Street Resurfacing Contract

The City's paving contract has expired with Sessions Paving Company. The contract has a one year renewal option that Sessions has agreed to accept. The option includes an escalation/de-escalation clause for the cost of asphalt cement based on the State "Asphalt Index." Per the clause in the contract documents, the new price for Asphaltic Surface Mix will increase from \$63.40/ton to \$68.41/ton and the new price for Bituminous Plant Mix Base will increase from \$55.10/ton to \$59.08/ton.

I recommend that the Board of Mayor and Alderman approve a one-year renewal of the contract with Sessions Paving Company at the adjusted pricing.

NOTICE OF AWARD

TO: SESSIONS PAVING COMPANY, INC.

PROJECT DESCRIPTION: 2006-2007 STREET RESURFACING

We have considered the Bid submitted by you for the above-described Work in response to our Invitation to Bid and are pleased to award the contract to your company.

You are required to execute the enclosed Agreement and furnish the required Contractor's Performance and Payment Bond within 10 calendar days from the date of this Notice.

If you fail to execute said Agreement and to furnish said bonds within 10 calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 22nd day of March, 2007.

By: City of White House
(Owner)
[Signature]
Title: City Administrator

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged.

By: _____
Contractor
Title: _____

This the _____ day of _____,
2007.

AGREEMENT BETWEEN
OWNER AND CONTRACTOR

THIS AGREEMENT made as of the 22nd day of March, 2007, by and between the OWNER, CITY OF WHITE HOUSE, SUMNER and ROBERTSON COUNTY, TENNESSEE, and Sessions Paving Company, hereinafter called the CONTRACTOR:

WITNESSETH THAT the OWNER and the CONTRACTOR in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK. The CONTRACTOR will perform all Work as shown in the Contract Documents for the completion of the Project generally described as follows:

Article 2. ENGINEER. The Project has been designed by the Engineering Department, City of White House, 105 College Street, White House, Tennessee, who will act as the ENGINEER in connection with completion of the Project in accordance with the Contract Documents.

Article 3. CONTRACT TIME. The work for this Contract shall be completed within 45 calendar days after the date which the CONTRACTOR is to start the Work as provided in the Contract Documents.

Article 4. CONTRACT PRICE. The OWNER will pay the CONTRACTOR for performance of the Work and completion of the Project in accordance with the Contract Documents subject to adjustment by Modifications as provided therein in current funds as follows:

five hundred-forty-eight thousand, forty-nine dollars and fifty cents) (\$548,049.50) in accordance with the conditions and prices stated in the Proposal.

Article 5. PAYMENT. The OWNER will pay the CONTRACTOR upon completion and acceptance of all the Work covered in this contract based on the unit prices stated in the proposal and quantities actually in place.

Article 6. MISCELLANEOUS.

6.1 Neither the OWNER nor the CONTRACTOR shall, without the prior consent of the other, assign or sublet in whole or in part his interest under any of the Contract Documents and, specifically, the CONTRACTOR shall not assign any monies due or to become due without consent of the OWNER.

6.2 The OWNER and the CONTRACTOR each binds himself, his partners, successors, assign and legal representatives to the other party hereto in respect to all covenants, agreements, and obligations contained in the Contract Documents.

6.3 The Contract Documents constitute the entire agreement between the OWNER and the CONTRACTOR and may only be altered, amended or repealed by a duly executed written instrument.

Article 7. TIME FOR COMPLETION AND LIQUIDATED DAMAGES. It is hereby understood and mutually agreed, by and between the CONTRACTOR and the OWNER, that the time for completion as specified in the Contract is an ESSENTIAL CONDITION of this Contract; and it is further mutually understood and agreed that the work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed, and that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within 45 calendar days thereafter. It is expressly understood and agreed, by and between the CONTRACTOR and the OWNER, that the time for the completion of work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality. If the said CONTRACTOR shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted the OWNER, then the CONTRACTOR does hereby agree, as a partial consideration for the awarding of this Contract, to pay to the OWNER, not as a penalty but as liquidated damages for such breach of Contract as hereinafter set forth, \$100 for each and every calendar day that the CONTRACTOR shall be in default after the time stipulated for completing the work of the total Contract.

The same amount is fixed and agreed upon by and between the CONTRACTOR and the OWNER because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the OWNER would in such event sustain, and said amount shall be retained from time to time by the OWNER from current periodical estimates.

It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work the new time limit fixed by such extension shall be of the essence of this contract. Provided, that the CONTRACTOR shall not be changed with liquidated damaged or any excess cost when the delay in completion of the work is due:

7.1 To any preference, priority, or allocation order duly issued by the Government;

7.2 To unforeseeable cause beyond the control and without the fault or negligence of the CONTRACTOR, including, but not restricted to, acts of God, or of the public enemy, acts of the OWNER, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and,

7.3 To any delays of subcontractors or suppliers occasioned by any of the causes specified in subsections 7.1 and 7.2 of this article;

Provided, further, that the CONTRACTOR shall within ten (10) days from the beginning of such delay, unless the OWNER shall grant a further period of time prior to the date of final settlement of the Contract, notify the OWNER, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the CONTRACTOR within a reasonable time of its decision in the matter.

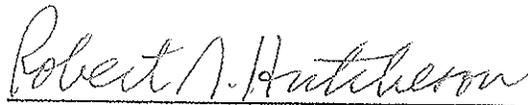
IN WITNESSETH WHEREOF the parties hereto have executed this Agreement the day and year first above written.

OWNER: CITY OF WHITE HOUSE
SUMNER and ROBERTSON COUNTY
TENNESSEE

BY: 
ANGIE CARRIER

TITLE: _____
CITY ADMINISTRATOR

CONTRACTOR:
SESSIONS PAVING COMPANY, INC.

BY: 
Pres.

TITLE: _____
PRESIDENT

ATTEST:


ANNE LOVE, CITY RECORDER

Memo

TO: Board of Mayor and Alderman
FROM: Ron Bailey, City Engineer
DATE: May 15, 2008
SUBJECT: 2007-08 Roadway Repair Project

The City's roadway repair contract has expired with Sessions Paving Company. The contract has a one year renewal option that Sessions has agreed to accept. The option includes an escalation/de-escalation clause for the cost of asphalt cement based on the State "Asphalt Index." No pricing changes to this contract were presented by the Contractor.

I recommend that the Board of Mayor and Alderman approve a one-year renewal of the contract with Sessions Paving Company.

AGREEMENT BETWEEN
OWNER AND CONTRACTOR

THIS AGREEMENT made as of the 16th day of May, 2007, by and between the OWNER, CITY OF WHITE HOUSE, SUMNER and ROBERTSON COUNTY, TENNESSEE, and SESSIONS PAVING COMPANY, INC.; hereinafter called the CONTRACTOR:

WITNESSETH THAT the OWNER and the CONTRACTOR in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK. The CONTRACTOR will perform all Work as shown in the Contract Documents for the completion of the 2007-2008 Roadway Repair Project generally described as follows:

Article 2. ENGINEER. The Project has been designed by the Engineering Department, City of White House, 105 College Street, White House, Tennessee, who will act as the ENGINEER in connection with completion of the Project in accordance with the Contract Documents.

Article 3. CONTRACT TIME. The work for this Contract shall be completed as noted in the Contract Documents and the CONTRACTOR is to start the Work as provided in the Contract Documents.

Article 4. CONTRACT PRICE. The OWNER will pay the CONTRACTOR for performance of the Work and completion of the Project in accordance with the Contract Documents subject to adjustment by Modifications as provided therein in current funds as follows:

Two Hundred Eighty Five Thousand Four Hundred Fifty Dollars and zero Cents

(\$ 285,450⁰⁰) in accordance with the conditions and prices stated in the Proposal.

Article 5. PAYMENT. The OWNER will pay the CONTRACTOR upon completion and acceptance of all the Work covered in this contract based on the unit prices stated in the proposal and quantities actually in place.

Article 6. MISCELLANEOUS.

6.1 Neither the OWNER nor the CONTRACTOR shall, without the prior consent of the other, assign or sublet in whole or in part his interest under any of the Contract Documents and, specifically, the CONTRACTOR shall not assign any monies due or to become due without consent of the OWNER.

6.2 The OWNER and the CONTRACTOR each binds himself, his partners, successors, assign and legal representatives to the other party hereto in respect to all covenants, agreements, and obligations contained in the Contract Documents.

6.3 The Contract Documents constitute the entire agreement between the OWNER and the CONTRACTOR and may only be altered, amended or repealed by a duly executed written instrument.

Article 7. TIME FOR COMPLETION AND LIQUIDATED DAMAGES. It is hereby understood and mutually agreed, by and between the CONTRACTOR and the OWNER, that the time for completion as specified in the Contract is an ESSENTIAL CONDITION of this Contract; and it is further mutually understood and agreed that the work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed, and that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within 45 calendar days thereafter. It is expressly understood and agreed, by and between the CONTRACTOR and the OWNER, that the time for the completion of work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality. If the said CONTRACTOR shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted the OWNER, then the CONTRACTOR does hereby agree, as a partial consideration for the awarding of this Contract, to pay to the OWNER, not as a penalty but as liquidated damages for such breach of Contract as hereinafter set forth, \$100 for each and every calendar day that the CONTRACTOR shall be in default after the time stipulated for completing the work of the total Contract.

The same amount is fixed and agreed upon by and between the CONTRACTOR and the OWNER because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the OWNER would in such event sustain, and said amount shall be retained from time to time by the OWNER from current periodical estimates.

It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work the new time limit fixed by such extension shall be of the essence of this contract. Provided, that the CONTRACTOR shall not be changed with liquidated damaged or any excess cost when the delay in completion of the work is due:

7.1 To any preference, priority, or allocation order duly issued by the Government;

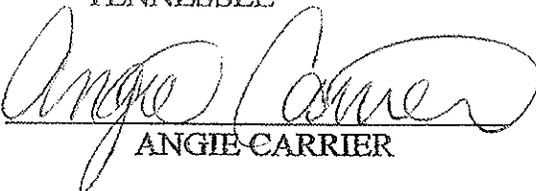
7.2 To unforeseeable cause beyond the control and without the fault or negligence of the CONTRACTOR, including, but not restricted to, acts of God, or of the public enemy, acts of the OWNER, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and,

7.3 To any delays of subcontractors or suppliers occasioned by any of the causes specified in subsections 7.1 and 7.2 of this article;

Provided, further, that the CONTRACTOR shall within ten (10) days from the beginning of such delay, unless the OWNER shall grant a further period of time prior to the date of final settlement of the Contract, notify the OWNER, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the CONTRACTOR within a reasonable time of its decision in the matter.

IN WITNESSETH WHEREOF the parties hereto have executed this Agreement the day and year first above written.

OWNER: CITY OF WHITE HOUSE
SUMNER and ROBERTSON COUNTY
TENNESSEE

BY:  TITLE: CITY ADMINISTRATOR
ANGIE CARRIER

CONTRACTOR: SESSIONS PAVING COMPANY, INC.

BY:  TITLE: PRESIDENT

ATTEST:


ANNE LOVE, CITY RECORDER

May 8, 2008

MEMORANDUM

To: Board of Mayor and Alderman
From: Angie Carrier 
Re: Eden Way Connector costs for ROW acquisition

As Wal-Mart was developed and the finding that Eden Way in front of Woodall Elementary was County property the BMA requested that staff look into the possibility of building an Eden Way connector road to line up with Wal-Mart's second entrance. Per discussions with the owners of the properties, the following is the requested amount per owner.

Revised Eden Way Information per 4-29-2008

Terri Crouch 3,103.65 sq ft @ no cost Per Mr. Crouch (detention area)
Lynn Crouch 14,228 sq ft @ \$10.00/sq. ft. = \$ 142,289
David Palmer: 2,994.3 sq ft @ \$ 15 per sq ft= \$ 44,914.50

Total: \$ 187,203.50

Mr. Crouch hired Parish & Associates to provide an appraisal outside the City's, which was completed prior to Wal-Mart. His appraisal came in at \$10.00 per sq. ft. in referencing the sale of Walgreen, Eckerd, and FM Bank properties on SR 76.

Per the Robert McDaniel Appraisal completed in 2006 the value of the properties ranged from \$ 0.97 to \$ 3.34. The appraisal referenced properties on Knight Circle and Hester Drive which included the Holiday Inn and Best Western Properties.

Terri Crouch \$ 3,000 / \$ 0.97 per sq ft
Lynn Crouch \$ 35,000 / \$ 2.46 per sq ft
David Palmer \$ 10,000 / \$ 3.34 per sq ft

The total per our appraisal was \$ 48,000 and the City budgeted \$ 50,000. The total that is being requested from the property owners is \$187,203.50. If this is purchased the BMA would not have sufficient funds to build the road at this point and would have to put off other projects such as the improvements to South Palmers Chapel and Fern Valley/N. Palmers chapel intersections.

If you would like to look at other options and maybe consider discussing likely options with Woodall to help assist with their parking arrangement, I would be willing to talk more with them before this decision is made.

OTHER INFORMATION . . .

April 21, 2008

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director *CKS*
Cc: Angie Carrier, City Administrator
Re: Internet Cash Management

The Farmers Bank has recently rolled out an Internet Cash Management banking product that allows business clients 24-hour real-time access to their accounts. The Finance Department has opted to take advantage of this new service and The Farmers Bank has graciously agreed to waive all related fees, with the exception of a one time implementation fee of \$50.00. The fee schedule is attached so that you may see exactly what fees the bank has chosen to waive for our accounts. The Finance Director has already met with Martha Blackburn to initiate our security set-up for this feature and we should be fully trained on use by the end of April. This will be a great help to Finance staff since all transfers, wires, stop-payments, and other inquiries can be achieved on-line in real time. Please let me know if you have any questions about this feature or our banking relationship with The Farmers Bank.

INTERNET CASH MANAGEMENT FEE SCHEDULE

FEATURE	BASIC	PREMIUM	PREMIUM PLUS
Monthly Fee	Free	\$20.00	\$25.00 ^{**} fees <i>waived</i>
Allow Authorized representatives with unique passwords to access the system	3 Authorized Representative allowed with no charge / \$5.00 Setup charge for each Additional Representative	Unlimited Authorized Representatives	Unlimited Authorized Representatives
Eligible Accounts	All (Deposits & Loans)	All (Deposits & Loans)	All (Deposits & Loans)
Account Balance & Activity Information	Memo Ledger Balance / Previous & Current Day Activity	Memo Ledger Balance / Previous & Current Day Activity	Memo Ledger Balance / Previous & Current Day Activity
Stop Payments	Yes / Available at standard fee schedule rates	Yes / Available at standard fee schedule rates	Yes / Available at standard fee schedule rates <i>waived</i>
Internal Fund Transfers	Unlimited Internal Transfers At No Charge	Unlimited Internal Transfers At No Charge	Unlimited Internal Transfers At No Charge
Check Free Bill Pay Business**	Not Available	Yes	Yes
Wire Transfers* (Outgoing)	Not Available	Not Available	Yes / Domestic Wires at standard fee schedule rates <i>waived</i>
ACH*			
Single ACH Transfers*	Not Available	Not Available	Yes / Available at standard fee schedule rates <i>waived</i>
ACH File Transfers*	Not Available	Not Available	Yes / Available at standard fee schedule rates <i>waived</i>
ACH Transaction Items*	Not Available	Not Available	Yes / Available at standard fee schedule rates <i>waived</i>
Tax Payments	Not Available	Yes	Yes
Customized Account Names	Yes	Yes	Yes
Customized Display & Groups	Yes	Yes	Yes
Export Transactions	Yes	Yes	Yes
Control Features or Functionality by Designated System Administrator	Not Available	Add and Change Access to Templates	Add and Change Access to Templates
Require Dual Authorization for Funds Transfers (Optional)	Yes	Yes	Yes
Setup			
Implementation Fee	\$25.00	\$30.00	\$50.00
Changes to Designation of Eligible Accounts, Authorized Representatives, Funds Transfer Templates, Access Rights, and Other Security Procedures	\$5.00 per change	\$5.00 per change	\$5.00 per change <i>waived</i>

*Other fees and agreements may apply. Please refer to the Bank's standard schedule of fees and services, as amended periodically.

**This service is provided by Check Free Corporate.

Memo

TO: Board of Mayor and Alderman

FROM: Ron Bailey, City Engineer

DATE: May 8, 2008

SUBJECT: Road Closure

The Calista Road Drainage Project will be starting in May and will require closing Calista Road to through traffic during the construction. Flyers have been delivered to the residents of Calista Road between Apache Trail and Indian Ridge Boulevard. Notice has been given to the Robertson County schools and the school district, local Police and Fire, Robertson County EMS, and the Bargain Browser ran a PSA.

Calista Road (between Apache Trail and Indian Ridge Blvd):

Closure – May 12, 2008

Opening – May 30, 2008

ISSUE	AT&T BILL (as filed in 2007)	NEGOTIATED COMPROMISE
<p>Treatment of Incumbent Cable Providers</p>	<p>Incumbent cable providers required to abide by terms and conditions of local franchise and could only opt for a state franchise once the local franchise had expired or a competitor offered service within the municipality.</p>	<p>All providers are free to choose either a local franchise or a state franchise.</p> <p>State holder may define (draw boundaries) its franchise area, which could encompass more than one municipality and/or county.</p> <p>An incumbent cable provider may elect to terminate its existing local franchise in favor of a state franchise; however, the incumbent is required to honor many of the conditions under the local franchise agreement until the natural expiration (the expiration date of the franchise agreement) of such agreement.</p> <p>If an incumbent is operating under an expired agreement, then the incumbent must continue to abide by the terms of the local agreement, until one of the following occurs:</p> <ol style="list-style-type: none"> 1. Is granted a state franchise. 2. Negotiates a renewal of a local franchise. If after 180

		<p>days, the municipality has not successfully negotiated a renewal, then the municipality may require the incumbent to obtain a state franchise.</p>
<p>“Cherry-picking”</p> <p><i>Build out</i></p>	<p>Did not contain a build out requirement</p>	<p>If AT&T is going to apply for a state franchise, then it must do so within one year.</p> <p>AT&T and any new entrant to the market must begin to provide service in the state within 24 months of receiving a state franchise.</p> <p>AT&T is required to offer video service to approximately 570,000 households within its existing telephone customer base no later than 3 ½ years following receipt of a state franchise.</p> <p>Cable would have to offer service to 30% of households, if expanded into an area it is not currently serving under a local franchise.</p> <p>Providers can count any customers provided access to the Internet against the build out requirement.</p> <p>If an incumbent cable provider elects to terminate its local franchise in favor of a state franchise, then the incumbent must continue to</p>

<p><i>Anti-discrimination</i></p>	<p>Prohibited discrimination but included loopholes that negated affect of prohibition</p>	<p>offer service to every household within the municipality that was subscribing to its service on the effective date, until the natural expiration of the franchise.</p> <p>Prohibits discrimination based on race or income and includes meaningful penalties if providers discriminate.</p> <p>Requires at least 25% of households offered service must have an annual household income below \$35,000</p>
<p>Rights of Way</p>	<p>Preempted or altered existing rights-of- way ordinances.</p> <p>Precluded cities from enforcing ROW ordinances</p>	<p>Requires all providers to abide by local rights-of-way ordinances.</p> <p>Allows local government to enforce its ordinances</p> <p>Includes additional protections for private property owners with regards to placement of facilities</p> <p>Grants local government authority to regulate the placement of facilities for aesthetic purposes.</p>
<p>Customer Service</p>	<p>Provided that the only customer service standards were those provided in the customers' service agreement.</p>	<p>Requires providers to comply with federal customer service requirements and allows the state to adopt additional</p>

	<p>Municipalities lacked enforcement authority and could only seek voluntary resolution of complaint. The only binding avenue to recourse was through the courts.</p> <p>The only option available to the courts was to require the violating provider to cure the problem.</p>	<p>requirements.</p> <p>Allows an individual or municipality, on behalf of an individual, to bring complaint to Tennessee Regulatory Authority (TRA).</p> <p>TRA reviews complaint and is empowered to levy civil penalties against violating provider and to award service credits to customer.</p>
<p>PEG channels</p>	<p>Transferred costs currently paid by cable providers to the municipality.</p> <p>Provided for additional responsibilities and costs to be borne by the municipality.</p> <p>Did not provide for continued funding or provider capital and operating grants included in existing local franchise agreements.</p> <p>Imposed utilization requirement that would have allowed state holders to terminate any channel currently in existence.</p> <p>Eliminated character-generated programming (community bulletin boards and power point programming).</p> <p>Allowed state holders to move PEG channels to a</p>	<p>Costs not currently borne by the municipality will continue to be paid by the provider.</p> <p>The costs of any equipment and costs associated with the transmission of the PEG signal will be borne by the provider.</p> <p>Provides for the continuation of existing PEG grants until the expiration of the franchise.</p> <p>Provides for continued capital and operations funding beyond expiration as well as funding for new channels.</p> <p>Imposes more reasonable utilization requirements and allows municipality to cure any deficiency prior to losing use of the channel.</p> <p>Allows for character-generated programming on</p>

	<p>service tier that is not available to all subscribers.</p> <p>Required PEG channels to pay costs associated with providing signal in a format that is compatible with AT&T's technology.</p> <p>Allowed AT&T to degrade signal quality and functionality.</p>	<p>one PEG channel per municipality.</p> <p>Allows providers to move PEG channels to a tier available to at least 50% of its subscribers within its franchise area incrementally, provided the local franchise agreement does not prohibit such a move. Preserves at least one PEG channel in each municipality on the basic tier that is available to all subscribers.</p> <p>A provider may move PEG channels more rapidly than allotted schedule provided the provider makes equipment available to subscribers, at a nominal cost, that enables all subscribers to view PEG channels.</p> <p>Requires AT&T to pay for encoding equipment necessary to ensure PEG signal is compatible with its technology.</p> <p>Provides that any provider that degrades or alters PEG signal must provide public notice on Web site, marketing materials and customer contracts.</p>
<p>Franchise Fees</p>	<p>AT&T and any other state holder would pay a municipality the same franchise fee rate paid by</p>	<p>AT&T and any other new market entrant will pay a franchise fee equal to 5% of its gross revenues generated</p>

	<p>the incumbent cable provider operating under a local franchise.</p> <p>Defined "gross revenues" in such a way as to reduce fees for some cities while increasing fees for others.</p>	<p>within the municipality.</p> <p>Incumbent cable provider will pay a municipality a franchise fee as follows:</p> <ol style="list-style-type: none"> 1. If incumbent cable provider elects to preserve its local franchise, then it will pay the agreed upon rate until such agreement expires. 2. If an incumbent cable provider elects to terminate its local agreement in favor of a state franchise, then: <ol style="list-style-type: none"> A. The city may allow the incumbent to continue to pay the agreed upon rate until the agreement would have expired, provided the incumbent continues to abide by the build out provisions included in the local franchise agreement; or, B. A municipality may, by duly adopted resolution, increase the franchise fee paid by an incumbent cable to 5%; however, the incumbent would be relieved of any build out requirements with respect to future growth in the municipality, under the local franchise agreement. <p>Once an existing local franchise agreement reaches its expiration date, even if the incumbent has terminated its local</p>
--	--	--

	<p><i>Advertising & home shopping</i></p>	<p>franchise in favor of a state franchise, then the incumbent cable provider must pay 5%.</p> <p>Defines "gross revenues" in such a way as to reduce fees for some cities while increasing fees for others.</p>
<p>Audits</p>	<p>Limited the frequency of municipal audits of franchise fees paid by cable/video providers.</p> <p>Reduced statute of limitations for franchise fee audits.</p> <p>Required municipality to sue provider to resolve disputes regarding fees owed.</p> <p>Prohibited contingency fee audits.</p>	<p>Allows a municipality to audit franchise fee payments annually.</p> <p>Each audit may cover the 3 most recent years; however, a municipality may not audit the same records more than once.</p> <p>Restores statute of limitations regarding municipality's right to pursue a claim for underpayment of franchise fees to 6 years.</p> <p>Grants authority for municipality to request TRA resolve disputes concerning unpaid fees.</p> <p>Preserves right to file suit to recover fees owed.</p> <p>Allows municipalities to contract with the state comptroller's office for audit or to contract with other third-party, but prohibits such contracts from being based on contingency.</p>

<p>Enforcement Authority</p>	<p>Provided TRA no enforcement authority; therefore municipalities were at the mercy of the providers.</p> <p>Only enforcement occurred through court action and only remedy was cure – no civil penalties.</p> <p>TRA had no authority to deny an application for any reason other than its “completeness.”</p> <p>TRA had no authority to revoke a state franchise.</p>	<p>Provides TRA the authority to enforce a number of important requirements.</p> <p>TRA may deny an amendment to an application if the holder has acted in bad faith.</p> <p>TRA may levy civil penalty of up to \$5,000 per violation (discrimination against each individual constitutes a separate violation) of the anti-discrimination provision (“low-income” households).</p> <p>TRA may levy civil penalty of up to \$10,000 per day per violation not to exceed \$2 million for violation of the build out requirement.</p> <p>TRA may levy civil penalty of up to \$1,000/day per violation, not to exceed \$10,000 (counting all subscribers as a single violation) for all other covered violations.</p> <p>TRA may revoke a state franchise if the holder has repeatedly and knowingly failed to comply with the anti-discrimination and build-out requirements.</p>
<p>Effective Date</p>	<p>Upon Enactment</p>	<p>July 1, 2008</p>

