

CITY OF WHITE HOUSE  
*Board of Mayor and Aldermen Agenda*  
June 19, 2008  
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer/Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of May 15, 2008 Meeting and May 22, 2008 Special Called Session
6. Welcome Visitors/Presentation of the Community Achievement Award
7. Public Hearings
  - A. **Resolution 08-08** – A resolution adopting a plan of service for the property on Fern Valley Rd/Shun Pike, Sumner County Tax Map 78, parcels 31.12, 31.13, 31.14, 31.15 and 31.05. (The properties contain 200.43 acres, more or less). This resolution will partner with Ordinance 08-13.
  - B. **Ordinance 08-07** – An ordinance amending the Municipal Code Title 8, Chapter 2 Beer, Section 8-201. **Second Reading.**
  - C. **Ordinance 08-08** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 and deleting Sections 2-103 and 2-104. **Second Reading.**
  - D. **Ordinance 08-09** – An ordinance amending the Municipal Code Title 2, Chapter 4 Miscellaneous, Section 2-401. **Second Reading.**
  - E. **Ordinance 08-10** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202. **Second Reading.**
  - F. **Ordinance 08-11** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2009. **Second Reading.**
  - G. **Ordinance 08-12** – An ordinance establishing the tax rate for the year 2008. **Second Reading.**
  - H. **Ordinance 08-13** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. Property on Fern Valley Rd./ Shun Pike (North of Sumner Crossings). **Second Reading.**

- I. **Ordinance 08-14** – An ordinance amending the zoning map relative to Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15. Property on Fern Valley Rd./Shun Pike (North of Sumner Crossings). **Second Reading.**

8. Communications from Mayor, Aldermen and City Administrator

9. Acknowledge Reports

- |                       |                       |                              |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater         | I. Engineering               |
| B. Police             | F. Planning and Codes | J. Court Clerk               |
| C. Fire               | G. Parks              | K. Monthly Financial Summary |
| D. Public Works       | H. Library            |                              |

10. New Business

a. Consideration of the following resolutions:

- 1. **Resolution 08-08** – A resolution adopting a plan of service for the property on Fern Valley Rd/Shun Pike, Sumner County Tax Map 78, parcels 31.12, 31.13, 31.14, 31.15 and 31.05. (The properties contain 200.43 acres, more or less). This resolution will partner with Ordinance 08-13.
- 2. **Resolution 08-09** - A resolution authorizing an agreement between the City of White House and the Nashville Chapter of the American Red Cross to use the White House Municipal Center as a mass care shelter when required for Red Cross Disaster Services activities.
- 3. **Resolution 08-10** – A resolution authorizing appropriations for financial aid of non-profit organizations.

b. Consideration of the following ordinances:

- 1. **Ordinance 08-07** – An ordinance amending the Municipal Code Title 8, Chapter 2 Beer, Section 8-201. **Second Reading.**
- 2. **Ordinance 08-08** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 and deleting Sections 2-103 and 2-104. **Second Reading.**
- 3. **Ordinance 08-09** – An ordinance amending the Municipal Code Title 2, Chapter 4 Miscellaneous, Section 2-401. **Second Reading.**
- 4. **Ordinance 08-10** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202. **Second Reading.**
- 5. **Ordinance 08-11** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2009. **Second Reading.**

6. **Ordinance 08-12** – An ordinance establishing the tax rate for the year 2008. **Second Reading.**
7. **Ordinance 08-13** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. Property on Fern Valley Rd./ Shun Pike (North of Sumner Crossings). **Second Reading.**
8. **Ordinance 08-14** – An ordinance amending the zoning map relative to Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15. Property on Fern Valley Rd./Shun Pike (North of Sumner Crossings). **Second Reading.**
9. **Ordinance 08-15** – An ordinance amending the zoning map relative to the rear portion of Robertson County Tax map 107 G, Group A, Parcels 44, 46 and 47, 1.5 acres from R-20, Low Density Residential to C-1, Central Business Commercial for property located on 31W. This property includes the rear portion of the former White House Builders Property and the Stratton Property adjacent to the White House Florist Property. **First Reading.**
10. **Ordinance 08-16** – An ordinance amending the fiscal budget for the period ending June 30, 2008. **First Reading.**

C. Finance

1. Board approval of single source vendors for the Wastewater Department.
2. Board approval of the extension of the Annual Wastewater Equipment Service Contract.
3. Board approval of contract with Carter & Verplanck for sulfide control for the Wastewater Department.
4. Board approval of Library Consortium Agreement to approve software purchase for a new circulation system.
5. Board approval of request to surplus a 1995 International 4900, 24 yard rear load truck for the Public Works Department.
6. Board approval of the contract between the City of White House and the White House Men's Club for the construction of a Jr. Pro Football concession stand.
7. Board approval of a letter of agreement for the YMCA.

D. Other Business

1. Address from Robertson County Mayor, Howard Bradley regarding the development of the New Heritage High School on Hwy 76
2. Board Appointments by the Mayor

11. Adjournment

CITY OF WHITE HOUSE  
MINUTES  
*Board of Mayor and Aldermen*  
May 15, 2008  
7:00 p.m.

1. Call to Order by the Mayor  
Mayor Decker called the meeting to order at 7:00 pm.
2. Prayer/Pledge  
Prayer and Pledge to the American Flag by Ald. Bracey.
3. Roll Call  
Ald. Arnold –Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Leftwich – Present,  
Mayor Decker – Present. **Quorum Present.**
4. Adoption of the Agenda  
Motion was made by Ald. Leftwich, second by Ald. Bracey. **Agenda adopted.**
5. Approval of Minutes of April 17, 2008 Meeting  
Motion was made by Ald. Arnold, second by Ald. Bracey, to approve the minutes as written.  
**Minutes approved.**
6. Welcome Visitors
7. Communications from Mayor, Aldermen and City Administrator  
The City Administrator reminded the Board of the Study Session regarding the YMCA and of  
the Special Called Session for the Robertson County Growth Boundary resolution on May 22<sup>nd</sup>.  
She also reminded them of the Comprehensive Plan Meeting on June 2<sup>nd</sup> and the Bluegrass on  
the Greenway event on June 28<sup>th</sup> to benefit the Make-a-Wish Foundation.
8. Appointments by the Mayor  
The Mayor presented a proclamation declaring May 17<sup>th</sup> - 23<sup>rd</sup> National Safe Boating Week.  
Mayor Decker also presented Ms. Sherrie Byrd with the first Community Achievement Award.  
Mayor Decker also made the following appointments to various boards:  
Lori Herman – Leisure Services Board  
Kim Manlove – Leisure Services Board  
Dolly Peay – Board of Zoning Appeals  
Patsy Meadows - Cemetery Board

9. Acknowledge Reports

- |                       |                       |                              |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater         | I. Engineering               |
| B. Police             | F. Planning and Codes | J. Court Clerk               |
| C. Fire               | G. Parks              | K. Monthly Financial Summary |
| D. Public Works       | H. Library            |                              |

Motion was made by Ald. Arnold, second by Ald. Bibb, to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

10. New Business

A. Consideration of the following resolutions:

1. **Resolution 08-06** – A resolution authorizing the Finance Director, Tax Clerk, Purchasing Coordinator, Accounts Payable Clerk, Accounting Specialist and City Recorder to access the City's Safe Deposit Box. Motion was made by Ald. Bibb, second by Ald. Leftwich, to approve. A voice vote was called for with all members voting aye. **Resolution 08-06 approved.**

B. Consideration of the following ordinances:

1. **Ordinance 08-07** – An ordinance amending the Municipal Code Title 8, Chapter 2 Beer, Section 8-201. **First Reading.** Motion was made by Ald. Bibb, second by Ald. Leftwich, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-07 approved on first reading.**
2. **Ordinance 08-08** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 and deleting Sections 2-103 and 2-104. **First Reading.** Motion was made by Ald. Bibb, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-08 approved on first reading.**
3. **Ordinance 08-09** – An ordinance amending the Municipal Code Title 2, Chapter 4 Miscellaneous, Section 2-401. **First Reading. AMENDED.** Motion was made by Ald. Bracey, second by Ald. Bibb, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-09 approved on first reading.**
4. **Ordinance 08-10** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202. **First Reading. AMENDED.** Motion was made by Ald. Arnold, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-10 approved on first reading.**
5. **Ordinance 08-11** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2009. **First Reading. AMENDED.** Motion was made by Ald. Bibb, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-11 passed on first reading.**

6. **Ordinance 08-12** – An ordinance establishing the tax rate for the year 2008. **First Reading.** Motion was made by Ald. Bibb, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-12 passed on first reading.**
7. **Ordinance 08-13** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. Property on Fern Valley Rd./ Shun Pike (North of Sumner Crossings). **First Reading.** Motion was made by Ald. Arnold, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-13 passed on first reading.**
8. **Ordinance 08-14** – An ordinance amending the zoning map relative to Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15. Motion was made by Ald. Arnold, second by Ald. Leftwich, to approve. A voice vote was called for with all members voting aye. **Ordinance 08-14 passed on first reading.**

C. Finance

1. Recommendation for Board approval of vendor bid for the 2007-2008 Sidewalks and Ramps Project. Motion was made by Ald. Arnold, second by Ald. Bibb, to approve. A voice vote was called for with all members voting aye. **Bid from Roy T. Goodwin Construction, Inc. approved.**
2. Recommendation for Board approval of a one (1) year renewal of the paving contract with Sessions Paving Company at the adjusted price. Motion was made by Ald. Leftwich, second by Ald. Arnold, to approve. A voice vote was called for with all members voting aye. **Renewal of paving contract with Sessions Paving approved.**
3. Recommendation for Board approval of a one (1) year renewal of the roadway repair contract with Sessions Paving Company. Motion was made by Ald. Leftwich, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Renewal of roadway repair contract with Sessions Paving.**
4. Board approval of Eden Way right-of-way proposal. Motion was made by Ald. Bibb, second by Ald. Leftwich to deny the proposal. A voice vote was called for with all members voting aye. **The Eden Way right-of-way proposal was denied.**

11. Adjournment

Motion was made by Ald. Bibb to adjourn. Meeting adjourned at 7:43 pm.

**CITY OF WHITE HOUSE**  
**Minutes**  
**Board of Mayor and Aldermen**  
**Special Session**  
**May 22, 2008**

**1. Call to Order by the Mayor**

Mayor Decker called the meeting to order at 7:05 p.m.

**2. Roll Call**

Ald. Arnold – Absent; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Leftwich – Present; Mayor Decker – Present. **Quorum Present.**

**3. Public Hearing**

- A. Resolution 08-07 – A resolution recommending the adoption of an urban growth boundary map encompassing certain areas in Robertson County. **No one spoke for or against.**

**4. New Business**

- A. Board consideration of the following resolution:

1. Resolution 08-07 - A resolution recommending the adoption of an urban growth boundary map encompassing certain areas in Robertson County. Motion was made by Ald. Leftwich, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Resolution 08-07 was approved.**

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**4. Adjournment**

Motion was made by Ald. Bracey to adjourn. Meeting adjourned at 7:12 p.m.

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ATTEST:

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John Decker, Mayor

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Christie M. Odenwald, City Recorder

*REPORTS . . .*



**City of White House  
General Government Department  
Monthly Report of May 2008**

**Administration**

May has been a very busy month with budget preparations for the Board's budget work session and the YMCA work sessions for the Board of Mayor and Alderman. Per the MTAS Intern agreement, a city manager intern was hired this month. Her name is Jennifer Ward and she will be working with the City of White House in October and November.

The City Recorder, Christie Odenwald, attended a TML seminar this month at Montgomery Bell State Park. The class was called Maximizing Your Risk and Insurance Knowledge. Attending this class reduced the City's Errors and Emissions rate by 5%.

The City Administrator met with Jerome Terrell of TVA to discuss scenarios for the town center district. Another meeting is scheduled for this month with the TVA retail expert. Rod Kirk, the Economic Development Director for Robertson County, visited White House for a tour of the City. The City Administrator also attended the Forward Sumner board meeting. Also, some city and private officials from Forward Sumner, including White House, have formed a Marketing Committee. This committee will work on developing marketing materials for Sumner County as well as incorporating the individual cities in the marketing.

Staff met to prepare for a TDOT meeting to discuss new interchange concepts. All concepts were reviewed based on the results from the Comprehensive Plan session. Then staff met with TDOT officials and Long Engineering to prepare the report for FHWA to review. Staff also attended the NE Corridor Mobility Study in Goodlettsville.

The City Administrator met with Bill Thompson of White House Utility District to discuss issues and keep up with the goings on of White House. It was discussed to work together with GIS and work with each other on backflow preventor issues. Staff met after this discussion to develop some talking points for a GIS partnership and some backflow preventor changes as well as partnering on inspections.

The city administrator and Mayor attended the Sumner County Council of Governments luncheon in Millersville and the Robertson County Mayors/City Managers meeting in Orlinda. It was very informative to discuss state budget issues with Diane Black in Orlinda. And it is great to talk about upcoming issues in Sumner County.

Staff and Vice-Mayor Bibb attended the Robertson County Growth Coordinating Committee this month in Springfield. The City of White House presented a full presentation of the request for a boundary extension. Portland and Orlinda gave an overview of their respective requests.

**City of White House  
Finance Department  
Monthly Report of May 2008**

**Finance Section**

An additional 1% of the property tax base trickled in during May. This leaves 4% of the property taxes unpaid. Delinquent property taxes ranging from 1992 through 2007 were turned over to the City Attorney in April to be certified with the appropriate County authorities for collection as required by our Municipal Code. The Finance Director and City Administrator followed up with the City Attorney on the status of this process during May, and at last check the required action had not yet been taken by the City Attorney.

The Finance Department has been pursuing a more aggressive collection strategy on all delinquent taxes. One of the strategies employed has been the implementation of an administrative policy not to issue any purchase order for any good or service from a supplier that has delinquent business or property taxes. The current year's business tax collections increased by 32%. With 20% attributable to an increase in the commercial sales base, the remaining 12% is attributable to the increased efforts to collect on delinquencies.

The Finance Director and City Administrator worked together to prepare a balanced budget for the Budget Study Session. After the review of these materials at the study session, the Finance Director prepared a First Draft Budget Document for the May 15<sup>th</sup> Board meeting. As required by state law, the Budget Public Notice was prepared and forwarded to the Browser Connection by the May 30<sup>th</sup> deadline. Finally, the Finance Director and City Administrator reviewed and updated the Budget Policy for inclusion in the Second Draft Budget Document to be presented at the June 19<sup>th</sup> Board Meeting. The Finance Director and Human Resources Director worked through the first few pay request cycles for the new partially self funded insurance program during the month of May. Two new bank accounts and several general ledger accounts were created to accommodate the additional activity. The Finance Director attended a public sector finance meeting hosted by Sumner County during the month of May as well.

Local Government Software Company installed the Fixed Asset Accounting module on May 27<sup>th</sup>. The Purchasing Coordinator has received initial training on asset entry, and is working diligently to get all assets entered before year end. A representative from Local Government will be returning for additional training at a later date after all initial assets have been entered. This module should help significantly with the city's asset tracking and related audit issues.

The Court Clerk attended the Court Clerk's Conference on May 8<sup>th</sup> for a mandatory 3 hour in-service. The most relevant information for our Municipal Court was from the Department of Safety regarding the reporting procedure for Failure to Appear citations and abstract of records. In the near future we will be required to report these records by

automation. The new Court Software that was budgeted in next year's CIP will put us in compliance with this requirement.

May brought the fifth requisition on the Series Z-5-C Bonds for \$577,216.23. The total drawn on requisition through the end of May is \$994,582.10.

**Purchase Orders – May 2008**

Codes	9	\$596.65
Fire	4	\$1,260.00
Police	29	\$10,838.76
Human Resources	1	\$10.03
Engineering	4	\$69,300.00
Administration	2	\$54.99
Finance	5	\$1,416.96
Court	1	\$403.13
Library	12	\$11,584.55
Wastewater	9	\$17,335.31
Public Works	10	\$4,175.92
Sanitation	5	\$3,456.13
Parks	55	\$27,994.25
Cemetery	1	\$58.50
Building Maint.	5	\$1,169.18
Total	152	\$149,654.36
Voids	2	

**Emergency Purchase Orders in May 2008**

<u>Number</u>	<u>Vendor</u>	<u>Items</u>	<u>Amount</u>	<u>Nature of Emergency</u>	<u>Department</u>
11455E	HDSWW	Several Parts	\$1,301.78	Busted 12" line	Wastewater
11376E	Greer Communication	Console Interface Card	\$4,020.00	Dispatch (lightening damage)	Police
11377E	Interactive Security	ISM board, reader	\$2,000.00	Dispatch (lightening damage)	Police
11384E	Boyd Mechanical	Diagnostic problem of A/C unit	\$90.00	Chief's A/C Unit	Police

### Monthly Performance Indicators

	<u>May</u>	<u>FY</u>
Requests for Information – Admin	5	45
Requests for Information – Finance	2	13
Total New Business Licenses Issued	11	77
Purchase Orders Issued	152	1,696
Total Invoices Processed	313	3,369

### May 08 Monthly Report

#### Human Resources:

- Continued communication with third party administration of new partially self-funded health plan
- Participated in annual TML worker comp audit
- Met with legal counsel regarding outstanding actions
- Continued facilitation and participation in Biggest Loser program
- Participated in departmental disciplinary hearings
- Assisted Parks and Recreation with on-boarding of Seasonal Groundskeepers (Caleb Cook and Corey Allen)
- Assisted Parks and Recreation with search for on-boarding of Recreation Attendants (Jeremy Barnes and Steven Jamison)
- Assisted Public Works with search for Sanitation Worker
- Assisted Public Works with on-boarding of new Equipment Operator (Derek Gregory)
- Assisted Wastewater Department in search for Wastewater Tech I
- Conducted exit interviews for outgoing employees
- Continued file auditing for compliance

# **City of White House Police Department Monthly Report for May 2008**

## **Summary of Month's Activities**

During the month of May, the Police Department issued 132 Citations (64 speeding), and made 63 arrests. The department answered forty-five (45) 911 calls.

## **Update on Department's Goals and Objectives**

- The police department is in the process of conducting background investigations on ten applicants to fill three officer vacancies. A new background investigation format is being utilized that uses a negative point assessment that assists us in determining the moral and ethical character of applicants. We also, have seven officers studying to take the supervisor promotional examination to fill supervisor vacancies in the uniform patrol.

## **Departmental Highlights**

- The White House Police Department participated in Career Day at H. B. Williams Elementary.
- Captain Jeff Mingledorff attended the Rotary Scholastic Banquet held on May 1<sup>st</sup>.
- Chief Herman, Det. Sgt. Pat Brady, Sgt. Jim Ring and Elaine Agee, Records Clerk, attended a tour of the TBI Fusion Center.
- The White House Police Explorers assisted in parking cars at Relay for Life.
- Cpl. Eric Enck provided a Defensive Tactics class to White House Heritage High School senior girls.
- The White House Police Department hired a new dispatcher, Gayle Craig.
- Sgt. Justin Hammonds resigned his position with the White House Police Department to pursue a new career.
- On May 15<sup>th</sup>, Sgt. Jim Ring graduated 5<sup>th</sup> grade students from White House Middle School from our DARE program.
- On May 19<sup>th</sup>, Captain Jeff Mingledorff graduated 5<sup>th</sup> grade students from White House Christian Academy from our DARE program.
- Chief Herman attended the monthly TACP (Tennessee Association of Chiefs of Police) meeting in Nashville on May 29<sup>th</sup> & 30<sup>th</sup>.
- Chief Herman was appointed to represent the TACP on the Tennessee Crime Prevention Coalition Board.
- The White House Police Department provided security at the White House Chamber of Commerce sponsored Carnival.

## Training

- Chief Herman attended EVOC (Emergency Vehicle Operations Course) at the Tennessee Law Enforcement Academy.
- Elaine Agee, Records Clerk, attended the Tennessee Digital Government Summit in Nashville.

## Monthly Performance Indicators

<b>PATROL</b>	<b>May</b>	<b>To Date</b>
Total Arrests	63	279
Offense Reports	61	247
Traffic Accidents	32	132
Accidents w/Injuries	18	63
DUI Arrest	9	22
Animal Calls	39	192
Drug Arrests	25	117
Motor Assist	14	93
Business Checks	1,475	8,328
Extra Patrols	356	1,698
Residential Patrols	910	4,976
Assaults	14	61
Property Watches	14	104

<b>Dispatch</b>	<b>May</b>	<b>Year to Date</b>
<b>Calls for Service CADED</b>	970	5,332
<b>Non-CADED Calls</b>	3,251	18,373
<b>Total Calls for Service</b>	4,221	23,705

## CID PERFORMANCE INDICATORS FOR MAY 2008

	MAY	Year to Date
Arrests	0	5
Agg. Burglary	0	4
Assault	0	2
Auto Burglary	0	0
Forgery	12	10
Cases Open	18	N/A
Cases Closed	5	N/A
Property Amount Recovered	\$0	\$3,579.00
Property Amount Stolen	\$300.00	\$23,953.00
Theft	5	11
Vandalism	0	1

\*Misc. CID Performance Indicators for May:

Burglaries: 3

Cases presented to Grand Jury: 3

# City of White House Fire Department Monthly Report for May 2008

## Summary of Month's Activities

The Department responded to 81 requests for emergency services during the month. Included were 47 medical responses including 2 responses in the City Park for sports related injuries. One medical response required CPR and the use of the department's AED.

We have seen an increase in motor vehicle accidents this month with a total of 10 that required a fire department response. Of those four persons were transported to area hospitals including one patient that was transported by Life Flight to Vanderbilt Hospital.

The Department responded to a farm tractor on fire. An attack line was used to extinguish the fire, however, the tractor had considerable damage. No injuries or other property was damaged during the incident.

## Fire Station 2 Update:

The masonry is about 80% complete at this time and work on the interior of the building is moving ahead. The sprinkler system is nearing completion and the HVAC, plumbing and electrical are more than 50% complete on the rough in work. This week work has begun on the pump test pit with the concrete bottom of the tank complete.

## Update on the Department's Goals and Objectives

- Complete Ground Ladder testing by May 1<sup>st</sup>, 2008.
- Send three firefighters through the Smoke Diver course at the State Fire Academy by June 30<sup>th</sup>, 2008 (**This course was postponed until this fall**)
- Organize a Fire Corps Program by February 1<sup>st</sup>, 2008 (**This project is currently being worked on**)
- Organize and implement a program of annual fire safety inspections and pre-incident surveys of commercial and industrial properties in the city by May 1<sup>st</sup>, 2008 (**This project is currently being worked on**)

## Departmental Highlight

The highlight for this month is the construction of the fire station. The stage of the project is at the point where the structure is taking shape. Walls within the building are in place and the layout of the building can be seen. Members of the department are making frequent visits to the station and are already making plans for their new home away from home.

### Department Cost Saving Report

There wasn't any significant cost savings for the month of May we are striving to keep operating expenditures to a minimum.

#### Monthly Performance Indicators

Structure Fires	0	Total Responses for the Month	81
Cooking/Electrical Fires	0	Total Responses Year to Date	348
Vehicle Fires	1		
Grass, Brush, Trash, Fires	0	Total Training Man-hours for the Month	254.5
Hazmat	0	Total Training Man-hours Year to Date	1498
False Alarms/Calls	14		
Assist other Governmental Agency	0		
Other Calls	9	Fire Inspections	13
Emergency Medical Responses	47	Fire Preplans	0
Vehicle Accidents (general cleanup)	3	Plat / Plan Reviews	3
Rescue / Vehicle Accidents (with injuries)	7	Fire Investigations	1

**CITY OF WHITE HOUSE  
PUBLIC WORKS  
MAY 2008**

**SUMMARY OF MONTH'S ACTIVITIES**

**VEHICLE AND EQUIPMENT MAINTENANCE**

For the month of May, the Public Works sanitation trucks had repairs to be completed, but nothing to cause disruption in the daily schedule for citizens refuse collection. The mechanic, however, stayed quite busy working on routine maintenance for the Parks and Leisure, Police, Public Works, Codes & Planning, Waste Water, and Sanitation Departments.

**SANITATION AND REFUSE**

The Sanitation and Refuse department within Public Works continues to keep the City of White House citizens serviced with minimal complaints. Several citizens called requesting more curbside brush removal on tree limbs, shrubbery clippings, bagged grass, and leaves. Public Works has also had citizens bringing loads of brush, bagged clippings, bagged grass and leaves to Public Works for disposal. Many citizens took advantage of the recycle collection bin provided by the city located at the White House Municipal Park, for the month of May the city recycled 29,420 pounds of mixed recyclables. We also recycled 17,573 pounds of steel that was brought in to the Public Works Facility by the citizens of White House for disposal.

During our Spring Clean up week May 3rd thru 10th there were a total of 257 citizens that utilized this service, which allowed citizens of White House (1) free pick up truckload of household refuse disposal free of charge.

**Monthly Performance Indicators**

	<b>Month</b>	<b>Totals</b>	<b>Revenue Received</b>	<b>Revenue year to date</b>
<b>Number of Customers Billed</b>	3574	Net Amount Billed \$53,910.00	\$54,303.94	\$492,855.40

**STREETS AND ROADS**

The streets and roads crew continue to complete monthly brush removal schedules set forth by Supervisor Warren Garrett. The new brush removal schedule can be viewed online.

**NEW SERVICES**

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing.

Dates have been established through December of 2008. The Public works department has begun using the newly purchased wood chipper and woodchips are now available to our citizens.

## **FACILITIES MAINTENANCE**

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.

<b>Department</b>	<b>Total Hours</b>
Administration	4
Codes	0
Engineering	0
Fire	0
Parks	6
Police	17
Public Works	2
Library	3
Waste Water	1

## **MAY 2008 TRUCK TONNAGE AND FUEL COSTS**

- 20.90 tons average per day 712, 500 pounds for the month of May.
- Total tonnage on truck number 319 was 137.82
- Total tonnage on truck number 320 was 141.81
- Total tonnage on truck number 321 was 76.62
- Total tonnage for the month of May was 356.25
- Total cost of fuel used for truck # 319 \$1,105.64
- Total cost of fuel used for truck # 320 \$1,584.03
- Total cost of fuel used for truck # 321 \$597.31
- Total cost of fuel used for R-2 \$616.18
- Total cost of fuel for May = \$3,903.16

<b>YTD</b>	<b>Total</b>
Tons per day	18.17 avg.
Pounds for 10 months	6,872,380
Tonnage Truck #319	1,131.29
Tonnage Truck #320	1,523.97
Tonnage Truck #321	777.93
Tonnage for 11 months	3,436.19
Fuel used Truck #319	\$8,222.23
Fuel used Truck #320	\$13,247.89
Fuel used Truck # 321	\$4,399.34
Fuel used R-2	\$3,128.43
Fuel used per month	\$29,735.53

<b>MAY B.M.A. REPORT 2008</b>		
<b>MONTHLY INDICATORS</b>		
<b>STREETS AND ROADS/SANITATION/BUILDING MAINTENANCE</b>		
<i>SERVICES PROVIDED</i>	<i>TOTAL</i>	<i>YTD</i>
BRUSH PICK UP	122 Stops	3,272 Stops
BRUSH PICK UP WORK ORDER REQUESTS CALLED IN	97	417
BRUSH TRUCK LOAD	28	491
LIMBS REQUEST	76	204
EMERGENCY CALL OUTS	0	0
DAMAGED CARTS REPLACED	19	114
NEW CARTS FOR NEW HOME CONSTRUCTION	11	180
ADDITIONAL CART REQUEST	4	27
CONCRETE INSTALLED	0	7.37 yards
CURBS REPAIRED	0	0
SHOULDERS REPAIRED	0	7,586 feet
DRAINAGE REQUESTS	1	96
DRAINAGE WORK	150 feet	5,800 feet
LITTER PICK UP (50 GALLON BAGS)	64 = 3 bags per day	676 = 41 bags per day
LITTER PICK UP PER DAY (MILES)	3.00 Miles Avg. per day	87 Miles Avg. per day
POTHoles REPAIRED	14	355
SALT	0	0
SIGNS INSTALLED	2	71
HANDICAPPED PICK UP	72 Homes	858 Houses
MOVE IN SPECIAL PICK UP	8	49
MOVE OUT SPECIAL PICK UP	4	32
DEAD ANIMAL REMOVALS	3	32
CITIZENS REQUESTING AN ADDITIONAL PICK UP	13	21
<i>VEHICLE REPAIR/MAINTENANCE BY DEPARTMENT</i>	<i>TOTAL</i>	
ADMINISTRATION	0	4
CODES AND PLANNING	1	5
FACILITY MANTENANCE	0	5
FIRE	0	2
PARKS AND LEISURE	1	14
POLICE	5	80
PUBLIC WORKS	4	67
SANITATION	6	55
WASTE WATER	4	47

*City of White House  
Wastewater Department  
Monthly Report for May 2008*

**Summary of Month's Activities:  
Collection system:**

Over the past month we have retro fitted ten hydromatic simplex systems, two duplex systems to E-one and installed three new vacuum valves and controllers within the vacuum systems along with completing twenty-six yard repairs. The department has also provided inspections to nine new sewer service connections. (Includes repeats due to failures)

**Wastewater Treatment:**

The plant continues to operate well below permit levels. The preventative maintenance program takes place daily. The bi-weekly maintenance continues to go as scheduled.

**Development:**

- Cambria phases II: Construction complete. Lacking as-built drawings. **No change**
- Morgan Trace: Construction started. **No change**
- Heritage Estates (Tate Property): Sewer design returned for corrections.
- Brook Haven & Cope's Crossing: Design of the sewer lift station and off-site improvements is nearing completion.
- Sage Road Medical Complex: New design submitted and under review.
- Bear Creek: Plans corrected and returned for City approval, awaiting payment before approving. **No change**

**Goals and Objectives Progress:**

- **Summer Service billing Notice:** The months of service which will be charged an average consumption is June, July and August which will be reflected on the **August, September and October** billings.
- Due to some minor software and flow control malfunctions of the new Wilkinson Lane pump station the removal of the old equipment, landscaping and fencing has been delayed. The problems have been resolved and demolition of the old station began June 3<sup>rd</sup>.

**Departmental Highlight:**

- Congratulations to the following employee's for successfully completing the State's certification exam:
  - David Smith: Grade III Wastewater Treatment
  - Chris Keith: Grade II Collections

**Departmental Cost Saving Report:**

The training of staff is beginning to pay huge dividends. We currently have five State Certified operators holding a total of thirteen State certifications. Increased knowledge and skill of staff have reduced maintenance related service calls by 38% from last year. This reduction is due to the

improvement of completing more tasks correctly on the first trip thus eliminating repeat service calls. This has contributed in reducing overtime by 46% from last year, creating a savings of approximately \$15,035.

### Monthly Performance Indicators

Service Provided	Month	Totals Year to Date	Amount Billed	Revenue Received	Revenue year to date
New service connections (Capacity fees)	11	78	\$24,582.52	\$24,582.52	\$150,458.52
Customers billed	3,720	N/A	Net amount billed \$336,078.11	*\$165,394.91	\$1,669,835.89
Applications or transfers for service	52	454	\$1,750.00	\$1,750.00	\$17,550.00
Late penalties applied	968	10,960	Amount Applied \$4,308.49		
Wastewater Adjustments	48	974	N/A	(\$5,278.80)	(\$200,175.06)
Administrative Fees	19	57	\$1,900.00	\$1,900.00	\$14,794.92
Service availability Requests	0	6	\$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	11	58	\$2,400.00	\$2,400.00	\$9,450.00
Field inspection fee	0	1	\$0	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	38	232	\$950.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	269	\$0	\$0	\$81,000.00
Bulk disposal	0	3	\$225.00	0	0
Mainline repairs	2	6		<b>Total</b>	<b>Year to Date</b>
Service lines repaired	3	61		<b>\$196,027.43</b>	<b>\$1,943,089.33</b>
All service requests	182	2,064			
Billing related service requests	100	875			
L.P. service requests	70	770			
Gravity service requests	0	5			
Vacuum service requests	3	58			
Major lift station repairs	1	19			
	<b>Flow MGD</b>	<b>Plant Capacity</b>			
Average Daily Flow (effluent)	.633	1.4 MGD			

\* Revenue is from previous month of service

**City of White House  
Planning and Codes Department  
Monthly Report May 2008**

**Summary of Month's Activities:**

Staff worked on the Comprehensive Plan Review and the Robertson County Growth Boundary Amendment Projects. Staff had meetings regarding new site design proposals. Staff completed building plan review for commercial and church projects. Staff met with TDOT and Long Engineering regarding location of new I-65 interchange.

**Update of Department's Goals & Objectives:**

**Comprehensive Plan Review and Update Project:** The fourth committee meeting was completed on June 2<sup>nd</sup>. Staff will be working with consultant to prepare a draft of plan at July 24<sup>th</sup> Planning Commission/Board of Mayor and Aldermen Study Session @ 6 pm.

**Robertson County Growth Boundary Amendment:** The city submitted a proposal for boundary extension at the May 29<sup>th</sup> Robertson County Coordinating Committee Meeting. The Cities of Portland and Orinda also submitted a proposal at the meeting. The next scheduled Robertson County Coordinating Committee meeting is scheduled for July 29<sup>th</sup> at 7 pm in Springfield.

**Departmental Highlight:** Illegal Signs

The Zoning Ordinance prohibits off premise signs including real estate and yard sale signs. Staff works to keep the signs picked up during the week. On weekends the signs are located on major roadways, especially at intersections. Prior administration agreed as a compromise to allow the real estate signs on weekends and most of the real estate signs are removed before Monday. Staff has not scheduled weekend work since it would require less work hours during the week and because of the policy with previous administration regarding real estate signs. The weekend time can be scheduled and sign policy changed if desired by the Board.

**Department Cost Savings Report:**

The maps and documents for the Robertson County Growth Boundary and Comprehensive Plan review project were copied and completed by staff. The Engineering Department plotter was used to make the large color maps.

**Monthly Performance Indicators: MAY 2008**

	Month	FY 07 Total		Month	FY 07 Total
<b>Meetings and Agenda Items</b>			<b>Inspections</b>		
<i>Planning Commission</i>	8	98	Residential	60	852
<i>Board of Zoning Appeals</i>	0	7	Commercial	38	343
Construction Appeals Board					
	0	1			
Training/Study Session	1	6			
<b>Permits</b>			<b>Codes Enforcement Issues</b>		
New Single Family Residential	9	54	Total Cases	104	570
Multi-Family	2	26			
Other Residential	39	212	Complaints Rec'd	19	123
New Commercial	1	1			
<b>Industrial Permits</b>	0	3			
Other Commercial/Industrial Permits	0	1	<b>Scheduled Meetings</b>	27	217
	6	37	(Aug first month collected)		
Electrical	60	757			
Sign	3	14			
Occupancy Permits: Res/Comm	24	381			
Other					

	Month	FY 06 Total
<b>Permit Fees</b>	\$ 8,084.50	\$ 87,620.79
<b>Board and Review Fees</b>	\$ 550.00	\$ 5,650.00
<b>Impact Fees</b>		
Roads	\$ 6,156.02	\$ 56,065.65
Parks	\$ 4,054.00	\$ 31,335.00
Police	\$ 23,120.12	\$ 74,714.17
Fire	\$ 15,259.86	\$ 49,226.95
<b>Total Impact Fees</b>	<b>\$ 48,590.00</b>	<b>\$ 211,341.77</b>

**Builder Bonds**

Total Amount	\$ 50,950.00
Deposits	\$ 0
Withdrawals	\$ 1,600.00

**Subdivision and Commercial Performance Bonds** 33 Bonds @ value of \$ 3,597,412

Working Days in Month: 21

**City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report May 2008**

**Summary of Month's Activities**

Adult Athletics

- Registration for Summer/Fall Men's Open League was completed. Eight teams will participate in the league, which will begin June 19th.
  - Registration began for the 5k Independence Day Fun Run/Walk
- A total of 6 sponsors made a financial contribution to support this event.

Fitness

"Boot Camp" Aerobics were on-going in May.

Challenger/Special Needs Program

- Challenger Basketball registration is now complete, and the season will begin in June. It is noteworthy to mention that participants from Gallatin, Goodlettsville, Nashville and White House have registered for the program. We are trying hard to push this program and make it grow because it is important to us and it meets an unmet need.

Youth Programs

- Registration for Fall League Baseball and Softball for ages 5 thru 12 is now underway.
- Registration for Gymnastics began in May.

This month, a lot of repair work took place at the soccer complex. There were areas that would not support grass growth and were bare, and there were also areas that had become rutted either from traffic during the spring soccer tournament or from erosion. These places could not be mowed over. An outside contractor was hired to till the ground and cultipack grass seed and fertilizer, with the intent of establishing sod eventually. Park employees covered the ground with 75 bales of straw and 30 rolls of erosion matting.

**Update on Department Goals and Objectives**

The new sidewalk to link the Jr. Pro football field to the lower parking lot behind Field 6 will be completed in June. It will be 410 ft long and 5 ft wide. The new football stadium perimeter fencing running parallel to the road on the east side will also be completed in June. The fiber-cement siding, fascia metal, soffit and gutters were installed on the new equipment shed. Once some protective bollards are installed in front of the columns and filled with concrete, this project will be complete.

We are currently obtaining quotes for block layers to build 2 kick walls at the soccer complex. Pepsi and Wal-Mart both donated money for this purpose. In addition, Wal-Mart also gave money for the purchase of a new soccer ball barrier net system. It will be delivered in June.

**Department Highlight**

The department's new Ford F-450 dump truck was delivered this month and put into service. We are very thankful for this vehicle, and feel privileged to have it. Thank you.

Seasonal park maintenance employees have joined our team for the summer and will work until the fall college semester begins. Their names are Corey Allen, Caleb Cook, Tyler Welch, and

Luke Hobbs. Two of these individuals work 40 hour schedules, and the other 2 work varying schedules. We have never had this much help before, so we are thrilled to have them onboard.

### Department Cost Savings Report

Cost savings were not significant this month.

## Monthly Performance Indicators

Activity	May 2008	FY to Date
<b>Maintenance Division</b>		
Mowing Hours	196	817
Pounds of Grass Seed Sown	475	3670
Pounds of Fertilizer Applied	200	5600
Number of Trees / Shrubs Planted	0	31
<b>Recreation Division</b>		
Number of Youth Program Participants	0	351
Youth Program Revenue	\$275.00	\$17,635.25
Number of Adult Program Participants	60	736
Adult Program Revenue	\$3,120.25	\$14,664.25
Number of Programs Offered	3	17
Number of Theatre Production Attendees	0	102
Theatre Production Revenue	\$0	\$485.00
Number of Special Events Offered	1	7
Number of Special Events Attendees	0	2865
Special Event Revenue	\$800.00	\$5,630.00
<b>Administration</b>		
Miscellaneous Revenue	\$97.29	\$38,148.33
Number of Shelter Reservations	20	82
Shelter Reservation Revenue	\$785.00	\$3,390.00
Number of Facility Reservations	19	281
Facility Reservation Revenue	\$1,625.02	\$26,332.78
<b>Senior Center</b>		
Number of Senior Center Participants	279	3785
Number of Senior Center Trips	3	39
Number of Senior Center Trip Participants	26	335
Senior Center Trip Revenue	\$795.90	\$2,790.90
Number of Senior Meals Served	4	44
Number of Senior Meal Participants	278	3136
Senior Meal Revenue	\$810.00	\$9,157.00
Number of Senior Center Programs	5	5
Senior Center Program Revenue	0	0
Nutrition Donation Received	0	\$8,500.00
Donations	\$ 3.85	\$180.03

# *Library Monthly Report*

*May 2008*

-Judy Speight, Director

## **Summary of May's Activities**

Circulation of books, juvenile audiobooks, and juvenile movies increased this month. New memberships also increased. The school year storytimes had their last programs, and Ronald McDonald came. Now, we are ready for the Summer Reading Program. Because the theme for this year is Starship Adventure, we have decorated the juvenile room with everything "space". The kick-off program is June 11, 2008 at 10:30 a.m. with the Mad Scientist, a wildly entertaining performer. If you think the library is always a quiet place, you would be surprised by the commotion of this program. All of the guest performers gear their programs to support the program's theme.

We should receive the final sales contract for the new circulation system this week. After a meeting with Angie and Charlotte on Friday June 6<sup>th</sup>, it was recommended that the copy of the Consortium Agreement signed by the six library directors dated April 29, 2008 be submitted for the BMA meeting of June 19<sup>th</sup> for approval before our check for our portion of the circulation system can be released. This agreement was enclosed in my letter of May 14, 2008 to you concerning the May 8<sup>th</sup> Library Board meeting. I also enclosed in that letter a copy of the Letter of Intent signed by the Library Board chairman. When the contract is received, it will require a signature.\*

All grant funds have been received and all purchases have been made, including five new computers. There are only a few small items yet to be delivered and invoices gathered. The library budget had extra funds that needed to be expended before the end of the fiscal year to meet Maintenance of Effort. The funds were used to replace two of the four HVAC units in the library. These units were 14 - 21 years old and had required many repairs the past couple of years. The Museum and Chamber of Commerce office units are 20+ years old, but they have needed few repairs.

Approval has been given for a new library aide to work 6 regular hours on Tuesdays. I have interviewed the applicants once but will request a 2<sup>nd</sup> interview with two of them before making my decision.

Staff training for May includes Sherry Tackett and Amber Walker attending an In-service in Clarksville; Janet Parchman and I attending special training on computer maintenance; and my graduation from Public Library Management Institute. Sherry Tackett participated in the H B Williams Elementary School Career Day, and she is the library contact for the Safety Committee that meets monthly.

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## **Departmental Highlight**

I am now a certified public library manager, thanks to the Public Library Management Institute. This was a three year program provided by the State of Tennessee partnering with Austin Peay State University. Graduation was May 23, 2008.

## **Department Cost Saving Report**

When it was discovered that there were surplus funds left in the library budget, it was decided that the best use of this money would be the replacement of the two HVAC units to stop the costly repairs that have been draining the building maintenance budget.

**Performance Indicators for May 2008**  
**Official Service Area Population: 12,437**  
**Total Materials Available for Checkout: 22,712 (280 more than April, 2008)**

<b><u>Library Circulation:</u></b>	4,638	<b><u>Computer Users:</u></b>	510
Last Month:	4,286	Last Month:	524
<b>FYTD:</b>	<b>44,358</b>	<b>FYTD:</b>	<b>5,154</b>
Service Value of: $4,638 \times \$20 =$	$\$92,760$		
<b>Service Value FYTD:</b>	<b>\$1,069,300</b>	<b><u>Materials Purged:</u></b>	
		Local:	28
<b><u>Materials Added:</u></b>		FYTD:	568
Local:	183	Regional:	11
FYTD:	1,098	FYTD:	459
Regional:	104	<b>TOTAL:</b>	<b>39</b>
FYTD:	694	<b>TOTAL FYTD:</b>	<b>1,027</b>
<b>TOTAL:</b>	<b>287</b>		
<b>TOTAL FYTD</b>	<b>1,766</b>	<b><u>Materials Lost in Circulation:</u></b>	
		Local:	0
<b><u>Children's Programs:</u></b>	7	FYTD:	104
FYTD:	78	Regional:	1
Attendance:	202	FYTD:	29
FYTD:	2,422	<b>TOTAL:</b>	<b>1</b>
		<b>TOTAL FYTD:</b>	<b>150</b>
<b><u>Adult Programs:</u></b>	1		
FYTD:	15	<b><u>New Memberships:</u></b>	
Attendance:	8	Adult:	49
FYTD:	422	Juvenile:	42
		<b>TOTAL:</b>	<b>91</b>
<b><u>Interlibrary Loan Service:</u></b>		<b>TOTAL FYTD:</b>	<b>866</b>
Borrowed:	30		
FYTD:	358	<b><u>Tutoring Sessions:</u></b>	0
Loaned:	8	FYTD:	17
FYTD:	101		
		<b><u>TN Electronic Library Sessions:</u></b>	
<b><u>Tests Proctored:</u></b>	0	Inside Library Usage:	0
FYTD:	6	FYTD:	181
		Remote Usage:	92
<b><u>Reference Transactions:</u></b>	195	FYTD:	2,758
Last Month:	180	Total:	92
<b>TOTAL FYTD:</b>	<b>3,205</b>	<b>TOTAL FYTD:</b>	<b>4,914</b>
<b><u>Wireless Internet Usage:</u></b>	11	<b><u>R.E.A.D.S. (Regional Ebooks</u></b>	
FYTD:	73	& Audiobooks Downloads)	
		Ebooks	4
<b><u>Library Revenue:</u></b>	\$723.35	Audiobooks	68
Last Month:	556.88	2nd Qtr. Total:	72
FYTD:	\$7,362.13	<b>FYTD:</b>	<b>175</b>
<b><u>Voter Registrations:</u></b>	3		
FYTD:	28		

# Engineering Department Monthly Report May 2008

The cul-de-sac on Brooklawn Drive has been completed and the entire roadway was paved. This completed the paving for the 2007-08 budget. Union Road improvements by the golf driving range are nearing completion with the channel lined and new leveling binder on the road. The Calista Road project is running smoothly with some minor scheduling delays that will push completion into June. The Handicap Ramp and Sidewalks project was approved and awarded to Roy T. Goodwin. Two solar school zone flashers were ordered.

## Monthly Performance Indicators:

<u>Inspections:</u>	<u>Sites</u>	<u>Subdivisions</u>	<u>Other</u>
Erosion & Sediment Control	9	2	
Detention / Retention Pond	0	4	
Storm Drainage	9	5	
Proof-roll (sub-grade & stone)	0	1	
Binder	0	1	
Sidewalks	0	4	
Asphalt topping	0	0	
Performance Bond	1	1	
Maintenance Bond	0	3	
Existing roads for repair			18
Surveying			0

<u>Citizen Complaints:</u>	<u>Calls</u>	<u>Resolved</u>	<u>Outstanding</u>
Drainage	4	3	1
Sidewalk	0	0	0
Roadway	3	2	1
Signals	4	4	0

<u>Projects:</u>	<u>Estimated Cost</u>
Tyree / Palmers Intersection Improv.	\$200,000 / City, County, & State
Paving Contract	\$200,000 / City
Roadway Repair Contract	\$200,000 / City
Calista Road Drainage	\$200,000 / City
Hwy 76 Sidewalks	\$585,000 / State, Federal

<u>Purchases:</u>	<u>Cost</u>
24.98 gallons of gas	\$ 93
References	\$ 0
Professional Fees	\$ 400
Seminar / Meeting Fees	\$ 0
Office & field supplies	\$ 0
Traffic Signal parts	\$ 800

Training seminars / conferences:  
 Comprehensive Plan Meeting – City Cafeteria  
 TDOT Access Meeting – Portland City Hall  
 TDEC Storm Water Meeting – Goodlettsville City Hall

# CITY COURT REPORT MAY 2008

**CITATIONS:**  
TOTAL MONIES COLLECTED FOR THE MONTH \$16,074.00

TOTAL MONIES COLLECTED YTD \$208,150.91

**STATE FINES:**  
TOTAL MONIES COLLECTED FOR MONTH \$3,187.52

TOTAL MONIES COLLECTED YTD \$42,171.39

TOTAL REVENUE FOR MONTH \$19,261.52

TOTAL REVENUE YTD \$250,322.30

## DISBURSEMENTS

LITIGATION TAX \$683.17

TBI FEES \$0.00

DOS/DOH FINES & FEES \$470.25

RESTITUTION/REFUNDS \$0.00

TRANSFER OUT FROM FINES & COURTS \$0.00

WORTHLESS CHECKS \$0.00

ADM. FEE FOR STATE \$0.00

TOTAL DISBURSEMENTS FOR MONTH \$1,153.42

TOTAL DISBURSEMENTS YTD \$17,059.30

ADJUSTED REVENUE FOR MONTH \$18,108.10

TOTAL ADJUSTED REVENUE YTD \$233,263.00

DONATION TO DRUG FUND FOR MONTH \$1,851.15

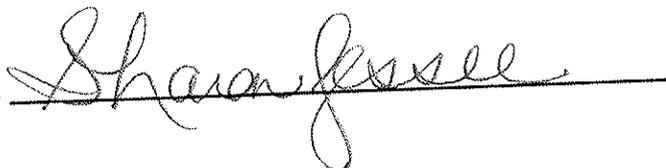
TRANSFER TO DRUG FUND \$0.00

DONATIONS YEAR TO DATE \$37,570.73

DONATION TO CAMERA FUND FOR MONTH \$0.00

DONATIONS YEAR TO DATE \$1,550.00

CITY COURT CLERK



*RESOLUTIONS . . .*



## MEMORANDUM

TO: White House Board of Mayor and Aldermen,  
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 8, 2008

RE: Fern Valley/Shun Pike Property Annexation and Rezoning Request

The White House Regional Planning Commission on Monday April 14, 2008 recommended to annex the property per the review and recommendation of Plan of Services 08-06. The Commission recommended to rezone the 200.43 acres from Sumner County RA to R-15, Medium Density Residential. The Planning Commission review included a future water tower proposed to be constructed on the property per the enclosed letter from the White House Utility District. The Planning Commission also discussed with the future development of the property the construction of a Fire Department Substation on the City's Meadows Road property per the enclosed Fire Department letter. The Planning Commission also discussed that the future annexation of Fern Valley Road and possibly Shun Pike would be reviewed with the future development of the property.

Enclosed Planning Commission Staff Recommendation Letter:

**Item#4**                      **Plan of Services Fern Valley and Shun Pike Property**  
Action: Recommendation to the Board of Mayor and Aldermen regarding a plan of services for proposed annexed property.

Location: Fern Valley Road and Shun Pike

Recommendation: Approval with White House Utility District Improvements and Department Recommendations.

Zoning: Sumner County RA

Staff Notes:

The plan of services has been set up based on the property being annexed as undeveloped property. The annexation of existing roadways is not included at this time. Due to current limitations of water service, development of the property can not occur until White House Utility Improvements are completed as noted in the letter from White House Utility District. At the time the property is proposed to be developed, the annexation of Fern Valley and a possible section of Shun Pike will be reviewed. When the property is developed the City will be required to provide a full level of city services to the property as soon as the first home is completed.

The sewer section of the plan of services has changed from previous annexations based on discussion with the Sewer Department. The sewer section of the plan of services will require review of the plan of services and annexation approval in three years if the development of the property has not begun.

Enclosed is an annexation study that will be completed with all future annexation requests. The annexation study process gives all the City Departments the ability to document the implications of the annexation and future development on all departments. The Fire Department had concerns with travel and response time and included recommendations.

This property and adjacent properties were de-annexed in 2002. The property was originally presented as a large scale development. A majority of the road frontage portion of the property was deeded into 5+ acre tracts for single family homes. Multiple reasons for deannexation of the property have been discussed including problems in providing emergency services and the time and cost associated with providing services to a limited number of residents at the edge of the city limits. Sewer capacity issues have also been discussed due to development issues with adjacent residential development.

Staff recommends approval with stipulations listed from White House Utility and Fire Department. If a property proposed to be developed is designated within the City's growth boundary, the City has studied and has stated the City will be able to grow and provide city services to the property in the future. If the city can provide or grow and provide city services to annexed properties within a designated time line without becoming a burden on residents, then staff would recommend annexation of these and other properties within the growth boundary. Staff recommendation is also because the City has the ability to require open space preservation thru cluster development regulations or planned unit development regulations and provide municipal sewer service for the developments.

**Item#5**

**Fern Valley and Shun Pike Property Rezoning**

Action:

Recommendation to the Board of Mayor and Aldermen to rezone

Location:

Fern Valley Road and Shun Pike

Recommendation:

Approval, if Commission does not feel planned unit development zoning classification would be more appropriate.

Zoning:

Sumner County RA to R-15, Medium Density Residential.

Staff Notes:

Per the Zoning Ordinance, properties annexed into the City are automatically zoned R-20, Low Density Residential. Owners can request a rezoning to be reviewed with the annexation request. The properties combine to total 200.4 acres. R-20 Zoning would by ordinance permit 380 lots. R-15 Zoning would by ordinance permit 508 lots. The lot calculation is based on 12.5% of the properties being dedicated to roadways. Based on preliminary discussion with the owners, 390 lots are estimated to be proposed with the development of the property. The adjacent Sumner Crossings development is zoned R-20, Low Density Residential. The City's comprehensive land use plan shows this area as low density residential. The City has reviewed and approved R-15 Zoning Classifications

within the city limits and in annexed areas in other areas designated as low density residential. The R-15 Zoning will provide more compact growth for properties within the city limits. Properties zoned R-15 include the recently annexed property on Pleasant Grove Road, Calista Farms Development on Calista Road, Morgan Trace on North and South Palmers Chapel Road. As discussed with previous R-15 rezoning requests, the City could review the zoning under a planned unit development classification which would tie the zoning and development master plan together and give the city more control of detail design features like open space, exterior materials, and garage orientation. The tradeoff is that the planned unit development zoning classification would permit 600 plus single family lots.

## RESOLUTION 08-08

WHEREAS, T.C.A. 6-51-102 AS AMENDED REQUIRES THAT A PLAN OF SERVICE BE ADOPTED BY THE GOVERNING BODY OF THE CITY PRIOR TO PASSAGE OF AN ORDINANCE ANNEXING ANY AREA, AND

WHEREAS, the City of White House is contemplating annexation of certain areas that are bounded as shown on the map of the proposed annexation areas, dated 2008. The annexed property does not contain any existing structures or roadways. Development of the property will require development plans to be approved by the City of White House and Utility Providers. City services, except for police, fire and planning and zoning services, will be provided to properties upon development of the property. If no development has begun within three years from the annexation date the City will evaluate the Plan of Services and Annexation Approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of White House:

Section 1. Pursuant to the provisions of the section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the proposed annexation areas the following PLAN OF SERVICE:

*The property on Fern Valley Rd./Shun Pike, Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14 and 31.15 (The properties contain 200.43 acres, more or less), has been approved on first reading for annexation into the City of White House by request of the owners, The Brinkley Development Corporation, Amanda Brinkley, Jack Ricketts and Todd Winters. This resolution will partner with Ordinance 08-13.*

### A. Police

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided upon the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

### B. Fire

Fire protection by the present personnel and equipment of the fire fighting force of the City, within the limitations of available water, will be provided upon the effective date of annexation. The property does not contain any existing structures. Improvements will be completed by White House Utility District as listed on enclosed letter prior to construction of structures.

C. Water

An adequate water supply for fire protection is required by the City in its subdivision regulations affecting the development of this property. Service provided by the White House Utility District. See enclosed letter regarding water service improvements required.

D. Wastewater

The properties are being annexed as vacant properties for future development with the understanding that the owners or developers of the properties will be required to extend sewer service and pay associated costs and rates in accordance with the established policies of the City of White House. Sewer capacity is available for the development of these properties at the City's Wastewater Plant. On and off-site sewer infrastructure improvements will be required to be engineered and constructed by owners or developers of the properties for the development of these properties to be permitted. If no sewer line infrastructure required with the development of these properties has begun within (3) years, then the City will re-evaluate the designed sewer capacity at the City's Wastewater Plant and annexation approval.

E. Refuse Collection

The same regular collection service now provided within the City will be extended to the annexed area. The service shall commence upon approval of annexation ordinance.

F. Streets and Roads

Routine maintenance of the streets and roads will be provided as is currently done with existing City streets. The service shall commence upon approval of annexation ordinance.

G. Inspection Services

Any inspection services now provided by the City (building, plumbing, gas housing, property maintenance, etc.) will begin in the annexed area on the effective date of the annexation.

H. Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of the annexation. City planning will thereafter encompass the annexed area.

I. Street Lighting

Street lighting will be installed in accordance with the established policies of the City.

J. Recreation and Parks

Residents of the annexed area may use all existing park and recreational facilities and programs on the effective date of the annexation. The same standards and policies now used in the present City will be followed in expanding the recreational program and facilities of the enlarged city boundaries, when and where needed.

Section 2. This resolution shall be effective from and after its adoption.

Adopted this 19th day of June 2008.

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder



**RESOLUTION 08-09**

**A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE GOVERNING BOARD OF THE CITY OF WHITE HOUSE OF SUMNER/ROBERTSON COUNTIES, STATE OF TENNESSEE, AND THE NASHVILLE AREA CHAPTER OF THE AMERICAN RED CROSS AUTHORIZING THE USE OF THE WHITE HOUSE MUNICIPAL CENTER AS A MASS CARE SHELTER WHEN REQUIRED FOR THE CONDUCT OF RED CROSS DISASTER SERVICES ACTIVITIES.**

**WHEREAS**, pursuant to the terms of federal statutes, the Red Cross provides emergency services on behalf of individuals and families who are victims of disaster. The Board of Mayor and Aldermen is authorized to permit the Red Cross to use City of White House buildings, grounds, and equipment for mass care shelters required in the conduct of Red Cross Disaster Services activities, and wishes to cooperate with the Red Cross for such purposes; and

**WHEREAS**, the parties hereto mutually desire to reach an understanding that will result in making the aforesaid facilities of the City of White House available to the Red Cross for the aforesaid use;

**NOW, THEREFORE**, it is mutually agreed between the parties as follows:

1. The Board of Mayor and Aldermen agrees that, after meeting its responsibilities to its citizens, it will permit, to the extent of its ability and upon request by the Red Cross, the use of its physical facilities by the Red Cross as mass shelters for the victims of disasters.
2. The American Red Cross agrees that it shall exercise reasonable care in the conduct of its activities in such facilities and further agrees to replace or reimburse the City of White House for any foods or supplies that may be used by the Red Cross in the conduct of its relief activities in said mass shelters.

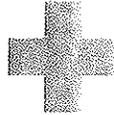
In witness thereof, the governing board of the City of White House has caused an agreement to be executed by the Mayor of its governing board, and the American Red Cross has caused this agreement to be executed by the Nashville Area Chapter, said agreement to become effective and operative upon the fixing of the last signature hereto.

Adopted this 19<sup>th</sup> day of June, 2008.

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder



**American  
Red Cross**

Nashville Area Chapter

May 19, 2008

Re: Annual Renewal of American Red Cross Shelter Agreement

The purpose of this letter is to request the annual renewal of your Mass Care Shelter Agreement with the Nashville Area Chapter, American Red Cross. These agreements are the foundation of Disaster Preparedness in our local area. Your continued support of our efforts to serve the community during times of disaster is greatly appreciated.

Please find enclosed two (2) copies of your Mass Care Shelter Agreement, one (1) copy of the Shelter Facility Update Sheet, one (1) copy of the American Red Cross Statement of Policy regarding shelters and one (1) copy of Shelter Cycle flow chart.

Please complete the Shelter Facility Update Sheet and return it with one (1) copy of the Mass Care Shelter Agreement, signed by the appropriate authority and return to Red Cross Disaster Services using the prepaid postage envelope. *Retain for your files one copy of Mass Care Shelter Agreement, Statement of Policy in regard to Shelters, and Shelter Cycle*

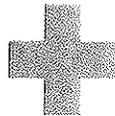
**If you have any questions, or require any additional information, please do not hesitate to contact me at (615) 305-6521.**

*Thank you for your prompt attention in helping people in your community prepare for disaster.*

Sincerely,

John R. Hamilton  
Disaster Preparedness Specialist  
Disaster Services

Enclosures (5)



**American  
Red Cross**

Nashville Area Chapter

**Mass Care Shelter Agreement  
720-SU 32625**

This Agreement is made and entered into between the governing board of **White House Municipal Center** of Sumner County, State of Tennessee, and the Nashville Area Chapter of the American Red Cross.

**Recitals**

Pursuant to the terms of federal statutes, the Red Cross provides emergency services in behalf of individuals and families who are victims of disaster. Board of Mayor and Alderman is authorized to permit the Red Cross to use **White House Municipal Center** buildings, grounds, and equipment for mass care shelters required in the conduct of Red Cross Disaster Services activities, and wishes to cooperate with the Red Cross for such purposes.

The parties hereto mutually desire to reach an understanding that will result in making the aforesaid facilities of **White House Municipal Center** available to the Red Cross for the aforesaid use. Now, therefore, it is mutually agreed between the parties as follows:

1. **White House Municipal Center** agrees that, after meeting its responsibilities to pupils/parishioners/members/clients, it will permit, to the extent of its ability and upon request by the Red Cross, the use of its physical facilities by the Red Cross as mass shelters for the victims of disasters.
2. The American Red Cross agrees that it shall exercise reasonable care in the conduct of its activities in such facilities and further agrees to replace or reimburse **White House Municipal Center** for any foods or supplies that may be used by the Red Cross in the conduct of its relief activities in said mass shelters.

In witness thereof, the governing board of the **White House Municipal Center** has caused this agreement to be executed by the President of its governing board, and the American Red Cross has caused this agreement to be executed by the Nashville Area Chapter, said agreement to become effective and operative upon the fixing of the last signature hereto. All shelter agreements are renewed yearly. This agreement will expire the last day of the month of July 2009.

**Signatures to the Agreement:**

\_\_\_\_\_  
Nashville Area Chapter, American Red Cross

\_\_\_\_\_  
White House Municipal Center

\_\_\_\_\_  
5/19/08  
DATE

\_\_\_\_\_  
DATE

Red Cross Contact: (615) 250-4292

**Mass Care Shelter Facility Update Sheet**  
720-SU 32625

Facility Name **White House Municipal Center**  
Facility Main Telephone Number **615-672-4350**

Date: \_\_\_\_\_ No Changes \_\_\_\_\_

**Person to Authorize Facility Use**

	Currently on file	New
Name	John Decker	
E-mail Address	jdsenior@bellsouth.net	
Daytime Phone	615-672-3152	
After Hours Phone		
Mobile Phone		
Pager		

**Person to Open Facility**

	Currently on file	New
Name	Joe Palmer	
E-mail Address	jpalmer@cityofwhitehouse.com	
Daytime Phone	615-672-5338	
After Hours Phone	615-394-9326	
Mobile Phone		
Pager		

**Alternate Person to Open Facility**

	Currently on file	New
Name	Ashley Smith	
E-mail Address	asmith@cityofwhitehouse.com	
Daytime Phone	615-672-4350	
After Hours Phone	615-394-5831	
Mobile Phone		
Pager		

Any structural changes to the facility in the past year? If so what changes.

*The City has made improvements to the floor to improve entrance stability and also repair asbestos*

## STATEMENT OF POLICY IN REGARD TO SHELTERS

### AMERICAN RED CROSS DISASTER SERVICES NASHVILLE AREA CHAPTER

It is the congressionally mandated responsibility of the American Red Cross to help meet the human needs caused by disaster. These needs may include food, clothing, shelter, first aid, and other basic elements for comfort and survival.

Red Cross disaster relief is not dependent upon a Presidential or other federal disaster declaration but is provided regardless of size of the disaster or number of victims involved.

In carrying out its responsibilities to provide for mass care in peacetime disasters, including precautionary evacuations, the American Red Cross will operate appropriate shelter facilities and arrange for mass feeding and other appropriate support. Families in Red Cross shelters are assisted in moving back to their homes, or to alternate homes if their own are uninhabitable, as quickly as possible. When a Red Cross Disaster Shelter is opened, it is the intent to close it as soon as possible.

*June 10, 2008*

# MEMORANDUM

To: Board of Mayor and Aldermen  
Angie Carrier, City Administrator

From: Charlotte Soporowski, Finance Director *CKS*

Re: Appropriations for Financial Aid of Non-Profit Organizations

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This resolution presents the charitable contributions for your approval as they have been included in the proposed budget, and as they were included at the May 8th Budget Study Session. The only amount that changed from last year was the contribution to the White House Area Chamber of Commerce which increased \$1,000 in the line to fund the Independence Day Celebration. Should you have any questions, please feel free to contact me.

## RESOLUTION 08-10

### A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF NON-PROFIT ORGANIZATIONS.

**WHEREAS**, pursuant to the authority granted by Section 6-54-111 of the *Tennessee Code Annotated*, and in accordance with the *Internal Control and Compliance Manual for Tennessee Municipalities* authorizing appropriations for financial aid of the below mentioned non-profit charitable or non-profit civic organization whose services benefit the general welfare and residents of this municipality; and

**WHEREAS**, the below named organizations are non-profit charitable and non-profit chamber of commerce whose year-round services benefit the general welfare and economic development of this municipality; and

**WHEREAS**, section 6-54-111 of *Tennessee Code Annotated* authorizes appropriations of funds for financial aid of such non-profit charitable or non-profit chambers of commerce; and

**WHEREAS**, the *Internal Control and Compliance Manual for Tennessee Municipalities* Title 4, Chapter 3, Section 1, requires that a special resolution be adopted for each such non-profit which is to receive such funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of White House that:

Section 1. The Board of Mayor and Aldermen may appropriate funds from time to time, in such amount as is deemed proper, for the financial aid of Mid-Cumberland Human Resource Agency (HRA), a non-profit charitable organization whose year-round services benefit the general welfare of the residents of this municipality; the White House Area Chamber of Commerce, a non-profit business league whose year-round services benefit the economic development efforts of the municipality; and the Tennessee Small Business Development Center.

Section 2. A total amount of \$500 shall be appropriated by the municipality for use by the Tennessee Small Business Development Center. A total amount of \$1,500, appropriated by the municipality for use by the Mid-Cumberland HRA, shall be spent for transportation and meals on wheels. A total amount of \$25,000 shall be appropriated by the municipality for use by the White House Area Chamber of Commerce: \$13,000 of which shall be applied towards their operating expenditures; \$6,500 for the Independence Day celebration; and \$5,000 to support the Forward Sumner Economic Council.

Section 3. The Mid-Cumberland HRA, the White House Area Chamber of Commerce, and the Tennessee Small Business Development Center shall comply with all requirements of Section 6-54-111 of *Tennessee Code Annotated* and Title 4, Chapter 3, Section 1 of the *Internal Control and Compliance Manual for Tennessee Municipalities*, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 19<sup>th</sup> day of June 2008.

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John Decker, Mayor

ATTEST:

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Christie M. Odenwald, City Recorder



*ORDINANCES . . .*



**ORDINANCE 08-07**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE MUNICIPAL CODE TITLE 8, CHAPTER 2 BEER, SECTION  
8-201.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding beer;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 8, Chapter 2 Beer, Section 8-201 be amended as follows:

Title 8 – Alcoholic Beverages  
Chapter 2 Beer

8-201. Beer board established. There is hereby established a beer board to be composed of ~~three (3)~~ five (5) members appointed by the board of mayor and aldermen, one (1) of which shall be a member of the board of mayor and aldermen. Terms shall be for two (2) years except the first terms appointed shall be for one (1) and (2) years, with ~~one~~ two (2) member's terms expiring each year. The board of mayor and aldermen's representative shall be for the duration of his term of office. A chairman shall be elected annually by the board from among its appointed members. All members of the beer board shall serve without compensation. The board of mayor and aldermen shall fill any vacancies that occur.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008 PASSED

Second Reading: June 19, 2008

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder

**ORDINANCE 08-08**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 1 LEISURE  
SERVICES BOARD, SECTION 2-102 AND DELETING SECTIONS 2-103 AND 2-  
104.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the leisure services board;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-102 be amended and Sections 2-103 and 2-104 be deleted as follows:

TITLE 2 – Boards and Commissions, etc.

CHAPTER 1 Leisure Services Board

SECTION

2-101. Board created, membership, terms, appointments and vacancies.

2-102. Powers and duties of the board.

2-103. ~~Director of leisure services—qualifications.~~ Deleted.  
(Reserved for future use)

2-104. ~~Powers and duties of the director.~~ Deleted. (Reserved for future use)

2-105. Rules and regulations.

2-106. Enforcement.

2-107. Sports operating procedures.

2-102. Powers and duties of the board. (1) The board is to act as a recommending body in the development of a leisure system within the City of White House. The board under the direction of the board of mayor and aldermen will recommend properties to be developed as parks, theaters, community centers, etc. and will make recommendations for planning new sites which will be selected.

(2) The board shall be an advisory body responsible for providing guidelines and direction in meeting the cultural, artistic, athletic/fitness, historic, tourism and natural resource needs of the City of White House.

(3) The board is to advise the leisure services department in connection with the artistic and cultural development of White House.

(4) This board shall also establish the needs for the community so that an ongoing program may be maintained in accordance with a long range plan to be developed by the board,

subject to final review and approval of the planning commission and the board of mayor and aldermen. This board shall establish the goals, policies and procedures for a recreation program for residents of the city.

(5) The leisure services board shall, in January of each year, prepare and submit to the board of mayor and aldermen an annual report, covering but not necessarily limited to the city's activities and accomplishments in the parks and recreation field or the calendar year just ended, and setting forth goals and objectives for the board during the calendar year just beginning.

(6) Duties of officers:

(a) Chairman: The chairman shall preside at all meetings of the board and shall call special meetings of the board. The chairman shall vote on all matters coming before the board.

(b) Vice Chairman: The mayor shall act as vice-chairman and should preside over any meeting in which the chairman is not present.

(c) Secretary: The director of leisure services shall act as secretary of the board. The secretary is responsible for preparing the agenda and minutes of all meeting.

(7) Appointment of chairman: The chairman shall be appointed annually by a majority vote of the board at its July meeting.

(8) Board Meetings:

(a) The board will meet regularly on a quarterly bi-monthly basis. The day ~~and time~~ shall be set by the board. The time shall be set in the evening.

(b) All regular and special called meetings of the board shall be open to the public.

(c) The director and appropriate staff will be present at all meetings of the board.

(d) Minutes of the board meetings will be available for review during regular business hours at the White House City Hall.

(9) Minutes: All proceedings of the board shall be in typed form and filed in a permanent book of record. This book shall be open to the public for inspection at all reasonable and proper times.

(10) Quorum: A majority of the duly appointed board members shall constitute a quorum.

(11) Voting: The ayes and nays will be taken upon the passage of all board matters. All votes will be entered upon the minutes of the meeting. The act of a majority of members, at which a quorum is present, will be the official act of the board.

(12) Committees:

(a) The board shall establish committees to review certain matters under consideration by the board.

(b) The director of leisure services shall always act as an ex-officio member of all committees.

2-103. ~~Director of leisure services—qualifications. The director of leisure services shall have adequate education, training and experience in the field of parks and recreation administration. A minimum of two (2) years of college shall be held by the director. Deleted.~~

2-104. ~~Powers and duties of the director. The director of leisure services shall be the chief administrative officer in charge of the management of public parks, playgrounds, community centers and other comprehensive leisure programs of the City of White House. The director shall administer all policies and fees set forth by the board of mayor and aldermen. The director shall recommend to the mayor employees, discipline and termination of any employee within the leisure services department. The director shall be employed pursuant to the city charter. Deleted.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 15, 2008 PASSED

Second Reading: June 19, 2008

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John Decker, Mayor

ATTEST:

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Christie M. Odenwald, City Recorder

**ORDINANCE 08-09**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 4  
MISCELLANEOUS, SECTION 2-401.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding boards and commissions;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 4 Miscellaneous, Section 2-401 be added to the Municipal Code as follows:

TITLE 2 – Boards and Commissions, etc.

CHAPTER

1. LEISURE SERVICES BOARD.
2. LIBRARY BOARD.
3. CEMETERY BOARD OF TRUSTEES.
4. MISCELLANEOUS.

SECTION

2-401. Membership to boards an commissions; residency required.

2-401. Membership to boards and commissions; residency required. To be eligible for membership to all boards and commissions of the city, the individual shall be a resident of the city, unless otherwise directed by law.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      May 15, 2008                      PASSED

Second Reading:                      June 19, 2008

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder

**ORDINANCE 08-10**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY  
BOARD, SECTION 2-201 AND SECTION 2-202.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the library board;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 and Section 2-202 be amended as follows:

TITLE 2 – Boards and Commissions, etc.  
CHAPTER 2 Library Board

SECTION

- 2-201. Created, membership, terms, vacancies.
- 2-202. Organization, by-laws, rules and regulations.
- 2-203. Function.
- 2-204. Power to appoint personnel.
- 2-205. Budget, etc.
- 2-206. Reports to board of mayor and aldermen.
- 2-207. Evaluation of the librarian.

2-201. Created, membership, terms, vacancies. There is hereby established a library board. This board shall consist of seven (7) persons serving without pay who shall be appointed by the mayor and board of aldermen. The board shall be composed of the mayor or his designee and six (6) citizens, all of whom shall be residents of the city. ~~Four (4) of the citizens may be residents of the city. The other two (2) citizens shall be one (1) resident of the County of Sumner and one (1) resident of the County of Robertson, but each shall reside in their respective counties within an area which is not further than three (3) miles from the municipal boundaries of the city.~~ Not more than five (5) of said members shall be of the same sex. The terms of office for the six (6) citizens appointed for a one (1) year term, two (2) citizens appointed for (2) year terms and two (2) citizens appointed for three (3) year terms, and their successors for three (3) year terms. Vacancies in such board occurring otherwise than by expiration of their term shall be filled by the mayor for the unexpired term.

2-202. Organization, by-laws, rules and regulations. Immediately after their appointment, they shall meet and organize by electing one of their members as president and such other officers as may be necessary. The president shall be appointed annually by a majority vote of the board at its July meeting. The board shall meet bi-monthly and set the time of the meetings for the evening. The board shall have the power to adopt by-laws, rules and regulations for the proper organization of the public library for the city.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      May 15, 2008                      PASSED

Second Reading:                      June 19, 2008

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder

June 12, 2008

# MEMORANDUM

To: Board of Mayor and Alderman

From: Angie Carrier  
City Administrator



Re: Ordinance No 08-11 and Ordinance 08-12

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Included in your packet is the second draft of the budget document. This document includes more detailed information such as the CIP detail sheets and the revised budgetary policies and procedures that Charlotte and I adjusted per our mission statement and procedures followed by the City. As we discussed this budget does not lend for a tax increase and is balanced.

Ordinance 08-12 reflects the current tax rate of \$1.02 per \$100 assessed value. There was no re-appraisal for either Robertson or Sumner County. The rate does not exceed the certified tax rate set for the City of White House and reflects the proposed budget.

**ORDINANCE 08-11**

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ADOPTING ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2009.

BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

Section I. For the fiscal year ending June 30, 2009 the following sums of money are hereby appropriated and authorized as expenditures of the said funds for the purpose specified in this ordinance.

General Fund	\$ 10,234,373	Impact Fee Fund	\$ 447,194
Wastewater Fund	\$ 4,345,992	Park Sales Tax Fund	\$ 224,733
Sanitation Fund	\$ 571,185	Police Drug Fund	\$ 58,318
Debt Service Fund	\$ 639,385	Cemetery Fund	\$ 21,278
State Street Aid Fund	\$ 328,750	Healthcare Fund	\$ 654,332
Industrial Development Fund	\$ 65,500		

Section II. BE IT FURTHER ORDAINED, that the Mayor and City Recorder are hereby authorized to borrow money, if necessary, on tax anticipation notes to pay the expenses herein authorized until property taxes and other revenue for the fiscal year 2008-2009 have been collected. The notes authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated.

BE IT FURTHER AUTHORIZED that the City Administrator is hereby empowered to make transfers between the various budget categories, within each Fund, when necessary provided the transfer cannot exceed \$ 10,000 without approval of the Board of Mayor and Aldermen.

Section III. This Ordinance shall take effect from and after its final passage, the public welfare requiring it.

First Reading: May 15, 2008 PASSED

Second Reading: June 19, 2008

\_\_\_\_\_  
John Decker, Mayor

ATTEST:

\_\_\_\_\_  
Christie M. Odenwald, City Recorder

**ORDINANCE 08-12**

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ESTABLISHING THE TAX RATE FOR THE YEAR 2008.

BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

There is hereby levied the following tax rate on each one-hundred dollars of assessed valuation of all utilities and all other taxable properties within the corporate limits of the City of White House, Tennessee for the year 2008.

Robertson County	\$ 1.02
Sumner County	\$ 1.02

BE IT FURTHER ORDAINED that all utility and property taxes collected after July 1<sup>st</sup>, 2008, for the prior year shall be credited to the General Fund, and all 2008 delinquent property taxes shall be appropriated to the various funds as set out in the 2007 rate.

This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: May 15, 2008 PASSED

Second Reading: June 19, 2008

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John Decker, Mayor

ATTEST:

---

Christie M. Odenwald, City Recorder

## MEMORANDUM

TO: White House Board of Mayor and Aldermen,  
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 8, 2008

RE: Fern Valley/Shun Pike Property Annexation and Rezoning Request

The White House Regional Planning Commission on Monday April 14, 2008 recommended to annex the property per the review and recommendation of Plan of Services 08-06. The Commission recommended to rezone the 200.43 acres from Sumner County RA to R-15, Medium Density Residential. The Planning Commission review included a future water tower proposed to be constructed on the property per the enclosed letter from the White House Utility District. The Planning Commission also discussed with the future development of the property the construction of a Fire Department Substation on the City's Meadows Road property per the enclosed Fire Department letter. The Planning Commission also discussed that the future annexation of Fern Valley Road and possibly Shun Pike would be reviewed with the future development of the property.

Enclosed Planning Commission Staff Recommendation Letter:

<b>Item#4</b>	<b>Plan of Services Fern Valley and Shun Pike Property</b>
Action:	Recommendation to the Board of Mayor and Aldermen regarding a plan of services for proposed annexed property.
Location:	Fern Valley Road and Shun Pike
Recommendation:	Approval with White House Utility District Improvements and Department Recommendations.
Zoning:	Sumner County RA
Staff Notes:	

The plan of services has been set up based on the property being annexed as undeveloped property. The annexation of existing roadways is not included at this time. Due to current limitations of water service, development of the property can not occur until White House Utility Improvements are completed as noted in the letter from White House Utility District. At the time the property is proposed to be developed, the annexation of Fern Valley and a possible section of Shun Pike will be reviewed. When the property is developed the City will be required to provide a full level of city services to the property as soon as the first home is completed.

The sewer section of the plan of services has changed from previous annexations based on discussion with the Sewer Department. The sewer section of the plan of services will require review of the plan of services and annexation approval in three years if the development of the property has not begun.

Enclosed is an annexation study that will be completed with all future annexation requests. The annexation study process gives all the City Departments the ability to document the implications of the annexation and future development on all departments. The Fire Department had concerns with travel and response time and included recommendations.

This property and adjacent properties were de-annexed in 2002. The property was originally presented as a large scale development. A majority of the road frontage portion of the property was deeded into 5+ acre tracts for single family homes. Multiple reasons for deannexation of the property have been discussed including problems in providing emergency services and the time and cost associated with providing services to a limited number of residents at the edge of the city limits. Sewer capacity issues have also been discussed due to development issues with adjacent residential development.

Staff recommends approval with stipulations listed from White House Utility and Fire Department. If a property proposed to be developed is designated within the City's growth boundary, the City has studied and has stated the City will be able to grow and provide city services to the property in the future. If the city can provide or grow and provide city services to annexed properties within a designated time line without becoming a burden on residents, then staff would recommend annexation of these and other properties within the growth boundary. Staff recommendation is also because the City has the ability to require open space preservation thru cluster development regulations or planned unit development regulations and provide municipal sewer service for the developments.

<b>Item#5</b>	<b>Fern Valley and Shun Pike Property Rezoning</b>
Action:	Recommendation to the Board of Mayor and Aldermen to rezone
Location:	Fern Valley Road and Shun Pike
Recommendation:	Approval, if Commission does not feel planned unit development zoning classification would be more appropriate.
Zoning:	Sumner County RA to R-15, Medium Density Residential.
Staff Notes:	

Per the Zoning Ordinance, properties annexed into the City are automatically zoned R-20, Low Density Residential. Owners can request a rezoning to be reviewed with the annexation request. The properties combine to total 200.4 acres. R-20 Zoning would by ordinance permit 380 lots. R-15 Zoning would by ordinance permit 508 lots. The lot calculation is based on 12.5% of the properties being dedicated to roadways. Based on preliminary discussion with the owners, 390 lots are estimated to be proposed with the development of the property. The adjacent Sumner Crossings development is zoned R-20, Low Density Residential. The City's comprehensive land use plan shows this area as low density residential. The City has reviewed and approved R-15 Zoning Classifications

within the city limits and in annexed areas in other areas designated as low density residential. The R-15 Zoning will provide more compact growth for properties within the city limits. Properties zoned R-15 include the recently annexed property on Pleasant Grove Road, Calista Farms Development on Calista Road, Morgan Trace on North and South Palmers Chapel Road. As discussed with previous R-15 rezoning requests, the City could review the zoning under a planned unit development classification which would tie the zoning and development master plan together and give the city more control of detail design features like open space, exterior materials, and garage orientation. The tradeoff is that the planned unit development zoning classification would permit 600 plus single family lots.

April 14, 2008 Planning Commission Meeting  
Fern Valley/Shun Pike Annexation Study for 200.43 Acres.

Information is based on projections of city rates and fees based on development. Development will occur over an estimated 7-10 years. Information provided by Department Directors.

R-20 Zoning: 380 Single Family Lots Permitted  
R-15 Zoning: 508 Single Family Lots Permitted  
Planned Unit Development Zoning: 600 Single Family Lots Permitted  
Preliminary Lot Estimate provided by Developer/Owners: 390 Single Family Lots

**Fire Department: (Fire Chief)**

**Water Supply** – The water supply in this area will not support fire flows needed to install new fire hydrants to service the area at this time. The proposed plan is to install a new elevated water tank within this development; this improvement will provide the needed fire flows to service the area. I do not recommend any new home construction in this area until the improvements are made to the water system.

**Distance to the nearest Fire Station** – The travel distance to the proposed area is @ 3.5 miles to the road frontage on Fern Valley Road. To service the entire development the mileage will be well over 4 miles. The ideal service area for an Engine Company is 1.5 miles from all structures and anything over 5 miles from a fire station does not receive an ISO rating. This travel distance will limit our ability to provide effective service in this area.

**Response Times** – The estimated response times from Station 1 (416 Hwy 76) to the proposed area on Fern Valley Road will be @ 6 -8 minutes. These times are not ideal; our goal is to keep our response times at or below 5 minutes. The only way to improve the estimated response times would be to build the future Meadows Road fire sub-station.

Fire Station Construction- \$1,500,000  
Fire Apparatus - \$375,000  
Fire Personnel - \$360,000  
Annual Operating Cost @ \$40,000

---

**Police Department:**

Beyond the impact fees that would be placed on the homes at Shun Pike and Fern Valley I do not see any reason to add additional reasons not to annex. Our police department is located closer to this area than the far reaches in Robertson County so our response times should not diminish. We can expect to see a slight increase in calls for service but the types of homes that would probably be build in this area would not signal a large increase. (Per Police Chief)

**Public Works Department:**

Refuse containers \$ 62.50 per container x 390 proposed homes = \$ 24,375 Costs  
Containers Life Expectancy 3-5 Years  
Sanitation Fee \$ 180 per home (\$ 15 per month) x 390 proposed homes= \$ 70,200 annual revenue fee.

**Parks and Recreation Department:** Parks Department will review with development request proposals for park land dedication depending on needs and quality of proposed land.

**Waste Water Department:** See Plan of Services regarding plant capacity. Development will require engineering studies to be completed to determine improvements required. Sewer treatment plant has capacity for proposed development.

**Water Department:**

See White House Utility District Letter that details type and timeline of improvements.

**Planning/Codes Department:**

City Impact Fee:

390 Homes at \$ 1,245 per home= \$ 485,550

Roads: \$ 148,590

Police: \$ 109,980

Fire: \$ 72,540

Parks: \$ 154,440

**Building Permit Fee:** \$ 210,000

**Building Inspections:** 3,120 / 780 Inspector Hours

780 x \$ 22 Inspector Position/Benefits= \$ 17,160 Total Inspection Costs

**Planning Commission Review Fees:**

\$ 3,000

**Engineering:**

Traffic Associated with Development

Traffic Engineering Date 9.57 Vehicle Trips Per Day

3,600 – 5,742 Depending on zoning/lot count listed above.

\$ 5,000 in plan review and inspection fees

600 Engineering Inspections Required

**Street Lighting:**

\$ 115,000 per year / 3360 (Residents/Business) = 34.26 per unit x 390= \$ 13,360 annual street lighting cost

**Finance: (2005 Census Data/ 2007 Budget Information)**

Property Tax @ \$ 190,000 Property Assetment x 390 units = \$ 188,955 Annual Property Tax

Average city property tax per home \$ 484.50

Increase in State Shared Tax at current state level = \$ 136,200 Annual State Shared Tax

2007 Operating Fees/Capital Budget: \$ 8,899,539.60 / 3,760 Residents/Business) = \$ 2,366.89 per unit. Estimated annual budget increase for 390 additional single family homes= \$ 923,090.50

Business Taxes, Commercial and Industrial Property Taxes, Sales Tax Collections, and Shared Taxes provide additional revenue to provide city services.

March 11, 2008

White House Board of Mayor and Aldermen,  
White House Regional Planning Commission

We the property owners of the following properties request annexation into the City of White House and rezoning of the property from Sumner County RA Zoning to R-15, Medium Density Residential for 200.43 acres on Shun Pike and Fern Valley Road.

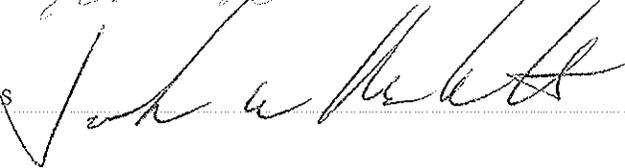
Todd Winters	Sumner County Tax Map 78, Parcel 031.12	12.03 Acres
Jack Ricketts	Sumner County Tax Map 78, Parcel 031.13	67.34 Acres
Amanda Brinkley	Sumner County Tax Map 78, Parcel 031.05	10.18 Acres
Brinkley Development Corporation	Sumner County Tax Map 78, Parcel 031.15	45.87 Acres
Brinkley Development Corporation	Sumner County Tax Map 78, Parcel 031.14	65.01 Acres

Sincerely,

Todd Winters



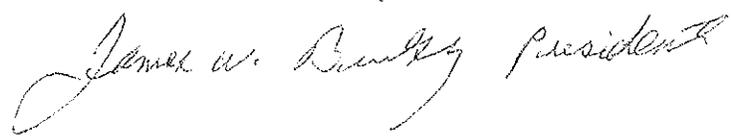
Jack Ricketts

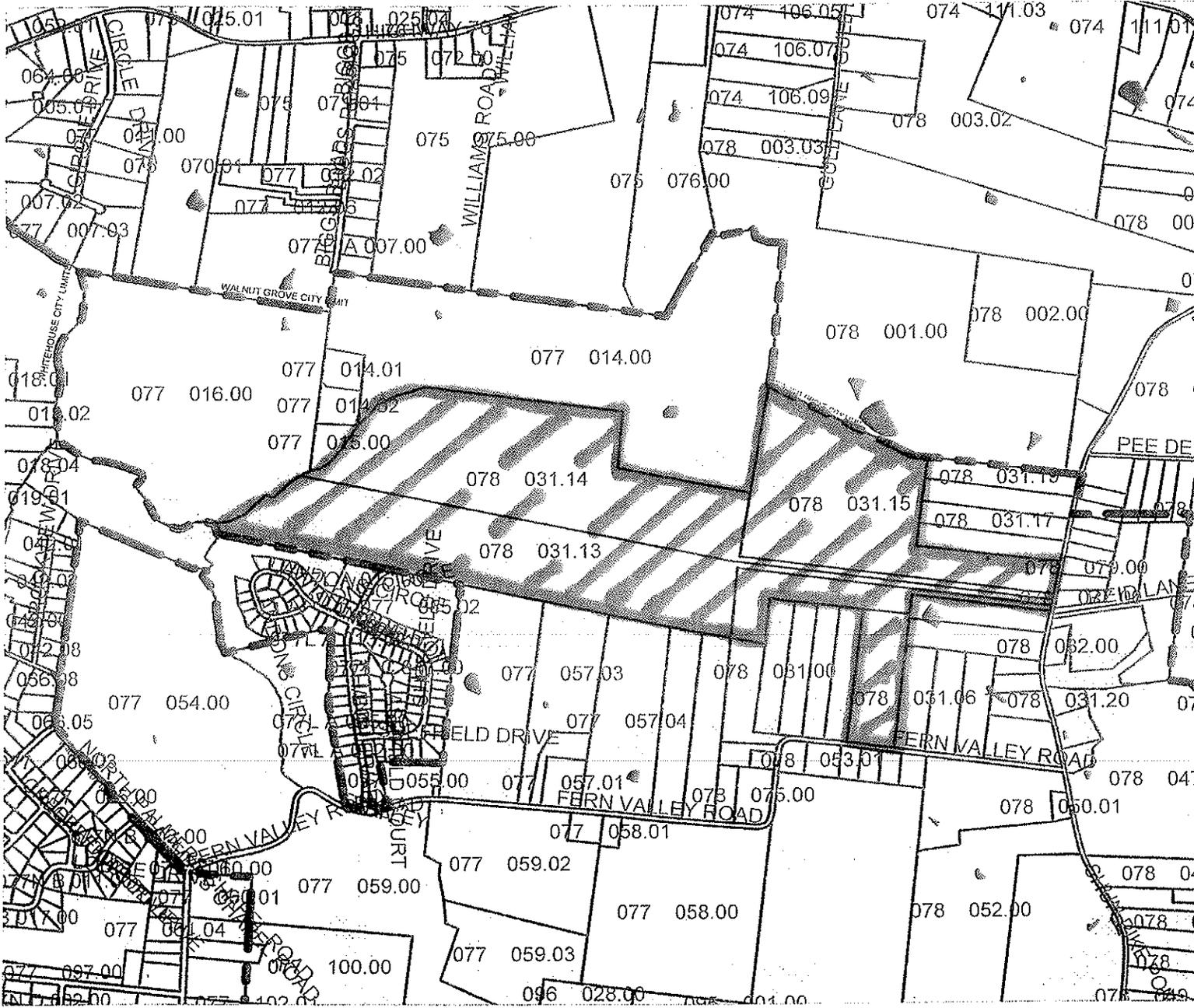


Amanda Brinkley



Brinkley Development Corporation





 Old City Limits  
 Proposed Annexation

WHITE HOUSE UTILITY DISTRICT

P. O. BOX 608, 3303 HIGHWAY 31-W  
WHITE HOUSE, TENNESSEE 37188

TELEPHONE (615) 672-4110  
FAX (615) 672-9427

March 20, 2008

Mr. Adam McCormick, Title  
City of White House  
105 College Street  
White House, TN 37188

**RE: Plans for new WHUD water tank on Lamberth Farm**

Dear Mr. McCormick:

This letter will confirm that WHUD is in the planning/design phases for a new elevated water storage tank in the vicinity of Sumner County Tax Map 78, Parcel 31.15. WHUD has contacted Mr. Jim Brinkley regarding the possibility of locating the proposed water tank on this property.

WHUD's initial thoughts for the route of the water line that will fill the tank are along future neighborhood streets. With this in mind, WHUD has requested a route from Mr. Brinkley, along which the proposed water main could be constructed. Eventually, WHUD will need to extend a water main from the north end of the existing phases of the Sumner Crossings development, heading east to the new tank site, and finally to existing water mains on Shun Pike.

WHUD estimates it will complete construction of the new tank and at least portions of the water main mentioned above within the next two years.

Construction of this new tank and water main will significantly increase pressure and flows for fire protection and domestic consumption in the City of White House and surrounding communities. The benefits will apply to existing customers and will also help accommodate growth of future customers.

Please let us know if you need any other information regarding this matter.

Sincerely,



Pat Harrell, PE  
District Engineer

ORDINANCE 02-03

AN ORDINANCE TO CONTRACT A CERTAIN TERRITORY FROM THE CORPORATE LIMITS OF THE CITY OF WHITE HOUSE.

WHEREAS, a public hearing before this body will be held on the 21st day of March, 2002, and notice thereof published in the News Examiner, February 27, 2002, and

WHEREAS, it now appears that the prosperity of this city and of the territory herein described will be materially retarded and the safety and welfare of the property thereof endangered if such territory remains in the corporate limits, and

WHEREAS, the contraction of such territory is deemed necessary due the lack of development of such lands as proposed upon its annexation in April 1996, and its remoteness relative to the city being able to serve said territory with the necessary municipal services in a timely manner.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of White House

SECTION 1. Pursuant to authority conferred in Sections 6-51-201 to 6-51-204, Tennessee Code Annotated, there is hereby contracted from the City of White House the following described territory adjoining the present corporate boundaries:

Embracing that certain part of civil district no. 15 of Sumner County, Tennessee, and more fully described, to wit:

Tax Maps 77 and 78 of Sumner County dated February 2001, revised; encompassing the following Parcels:

Tax Map 77: Parcel 31.14, 65.01 acres more or less  
Parcel 31.13, 67.34 acres more or less

Tax Map 78: Parcel 31, 5.38 acres more or less  
Parcel 31.02, 5.03 acres more or less  
Parcel 31.03, 5.09 acres more or less  
Parcel 31.04, 5.09 acres more or less  
Parcel 31.05, 10.18 acres more or less  
Parcel 31.06, 5.01 acres more or less  
Parcel 31.07, 5.01 acres more or less  
Parcel 31.08, 5.01 acres more or less  
Parcel 31.09, 5.01 acres more or less  
Parcel 31.10, 6.13 acres more or less  
Parcel 31.11, 6.22 acres more or less  
Parcel 31.12, 12.03 acres more or less

Parcel 31.15, 45.87 acres more or less  
Parcel 31.16, 5.17 acres more or less  
Parcel 31.17, 5.23 acres more or less  
Parcel 31.18, 5.29 acres more or less  
Parcel 31.19, 5.37 acres more or less  
Parcel 31.22, 5.01 acres more or less

In addition, all lands shown on Tax Map 78 as access easements are hereby contracted from the corporate limits.

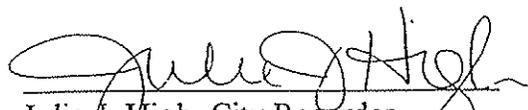
SECTION 2. This ordinance shall become effective on July 1, 2002, the public welfare requiring it.

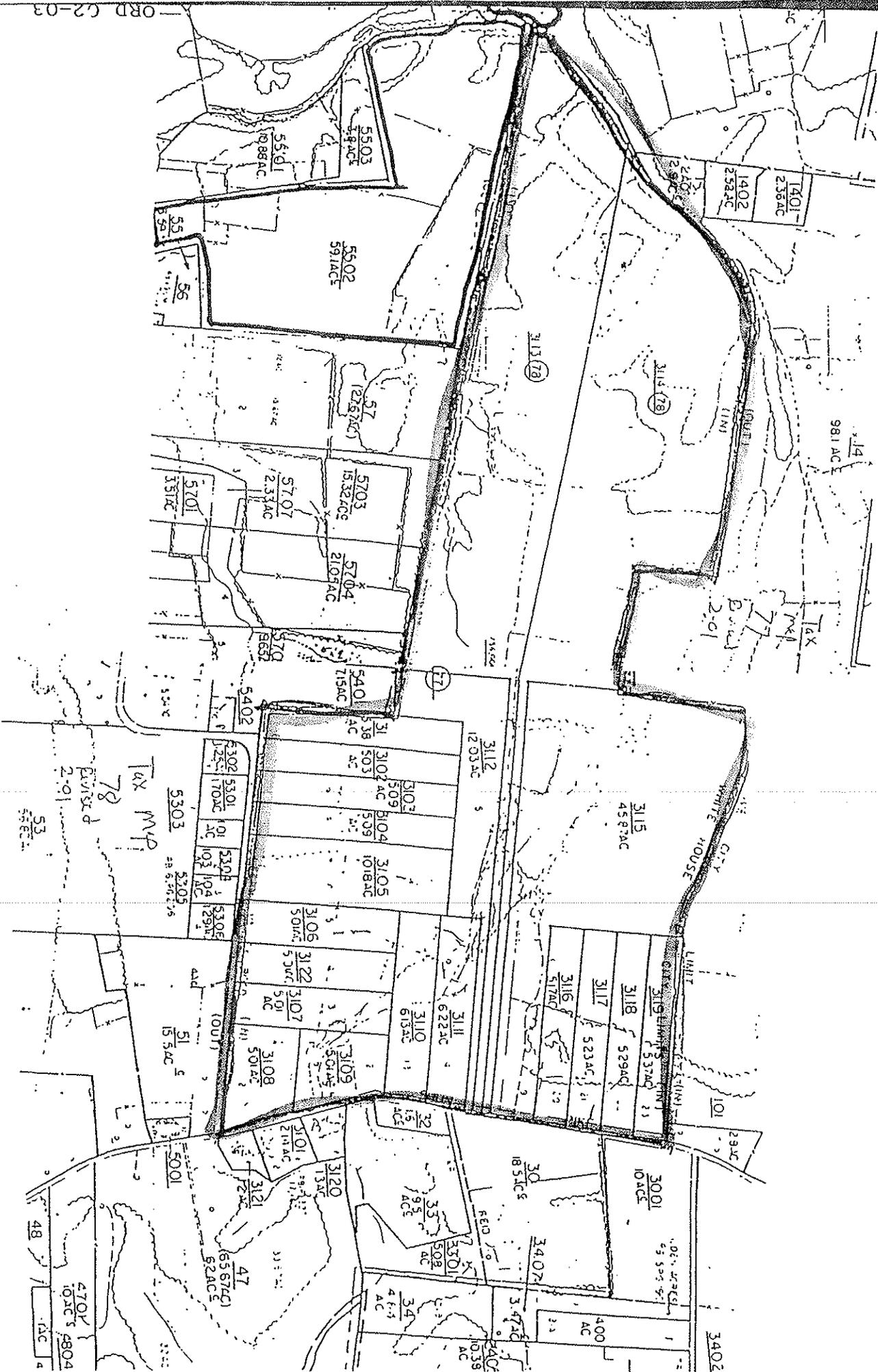
FIRST READING: FEBRUARY 21, 2002 PASSED

SECOND READING: MARCH 21, 2002 PASSED

  
Billy S. Hobbs, Mayor

ATTEST:

  
Julie J. High, City Recorder



**ORDINANCE 08-13**

**AN ORDINANCE TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.**

WHEREAS, a public hearing before this body will be held on the 19<sup>th</sup> day of June 2008, and notice thereof published in the Browser Connection on June 3, 2008; and

WHEREAS, application from the property owners have been received to annex the below mentioned properties into the City limits, and

WHEREAS, a Plan of Services for such territory will be duly adopted by the White House Board of Mayor and Aldermen, and

WHEREAS, the annexation of such territories is deemed necessary for the welfare of the property owner thereof and of the City as a whole;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

**Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14, and 31.15.**

Beginning at the northern road right-of-way boundary of Fern Valley Road and the south west corner of Sumner County Tax Map 78 Parcel 31.05 then extending in a north direction 1,150 feet, more or less, to the north west corner of Sumner County Tax Map 78 Parcel 31.05 and a property corner of Sumner County Tax Map 78 Parcel 31.12 then extending in a west direction 772 feet, more or less, to property corner of Sumner County Tax Map 78 Parcel 31.12 then extending in a south direction 404 feet, more or less, to a property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a west direction 272 feet, more or less to a south west property corner of Sumner County Tax Map 78, Parcel 31.12 and a south east property corner of Sumner County Tax 78, Parcel 31.13 then extending in north west direction 2,259 feet, more or less, to a south property line of Sumner County Tax Map 78, Parcel 31.13 and a north east property corner of the Sumner Crossings Subdivision then extending in a north west direction 2,110 feet, more or less, along a north property line of Sumner Crossings Subdivision which is the current city limits boundary to a south west property corner of Sumner County Tax Map 78 Parcel 31.13 then extending in a north west direction 107 feet, more or less, to a south west property corner of Sumner County Tax Map 78, Parcel 31.13 then extending in a north east direction 910 feet, more or less along the center of Arterburn Branch to a north west property corner of Sumner County Tax Map 78 Parcel 31.13 and a south west property corner of Sumner County Tax Map 78 Parcel 31.14 then extending in a north east direction 1264 feet, more or less, along the center of Arterburn Branch to a north east property corner of Sumner County Tax Map 78 Parcel 31.14 then extending in an east direction 1650 feet, more or less, to a north property corner of Sumner County

Tax Map 78 Parcel 31.14 then extending in a south direction 479 feet, more or less to a north property corner of Sumner County Tax Map 78, Parcel 31.14 the extending in an east direction 1181 feet, more or less to north property corner of Sumner County Tax Map 78, Parcel 31.14 and a west property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in a north direction 927 feet, more or less to a north property corner of Sumner County Tax Map 78, Parcel 31.15 and Sumner County Tax Map 78, Parcel 31.15 then extending in a south east direction 1335 feet, more or less, to a north property corner of Sumner County Tax 78, Parcel 31.15 then extending in an east direction 150 feet, more or less, to a north property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in a south direction 760 feet, more or less, to a north property corner of Sumner County Tax Map 78, Parcel 31.15 then extending in an east direction 1178 feet, more or less, to a north east property corner of Sumner County Tax Map, Parcel 31.15 and the western right-of-way boundary of Shun Pike then extending in a south direction 241 feet, more or less, along the western right-of-way of Shun Pike to a south east property corner of Sumner County Tax Map 78, Parcel 31.15 and a north east property corner of Sumner County Tax Map 78, Parcel 31.14 then extending in a south direction 50 feet, more or less, along the western right-of-way boundary of Shun Pike to a east property corner of Sumner County Tax Map Parcel 31.14 and a north east property corner of 31.13 then extending in a south direction 50 feet, more or less, along the western right-of-way boundary of Shun Pike to a east property corner of Sumner County Tax Map, Parcel 31.13 and north east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a south direction 50 feet, more or less, along the western right-of-way of Shun Pike to a south east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a west direction 1148 feet, more or less, to a east property corner of Sumner County Tax Map 78, Parcel 31.12 then extending in a south direction 199 feet, more or less, to a south east property corner of Sumner County Tax Map 78 Parcel 31.12 and a north east property corner of Sumner County Tax Map 78, Parcel 31.05 then extending south 1,150 feet, more or less, to the south east property corner of Sumner County Tax Map 78, Parcel 31.05 then extending in a west direction 386 feet, more or less, to the south west property corner of Sumner County Tax Map 78, Parcel 31.05 at the northern right-of-way boundary of Fern Valley Road.

This description contains the properties located on Parcels 31.12, 31.13, 31.05, 31.14, and 31.15 Sumner County Tax Map 78; the properties contain 200.43 acres, more or less. The property is referenced on 2008 Sumner County Tax Maps per Sumner County Tax Assessor's Website.





**ORDINANCE 08-14**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE ZONING MAP RELATIVE TO SUMNER COUNTY TAX  
MAP 78, PARCELS 31.12, 31.13, 31.05, 31.14, AND 31.15 FOR 200.43 ACRES  
FROM SUMNER COUNTY RA TO R-15 MEDIUM DENSITY RESIDENTIAL.  
PROPERTY IS LOCATED ON FERN VALLEY RD AND SHUN PIKE.**

WHEREAS, application has been received from the owners to rezone 200.43 acres of Sumner County Tax Map 78 Parcels 31.12, 31.13, 31.05, 31.14, and 31.15 200.43

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Sumner County Tax Map 78, Parcels 31.12, 31.13, 31.05, 31.14, and 31.15

**BE IT FURTHER ORDAINED** that this rezoning has been approved by the Planning Commission at the April 14, 2008 Meeting; and

**BE IT FURTHER ORDAINED** that the attached map shall become a part of this ordinance.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      May 15, 2008                      PASSED

Second Reading:                      June 19, 2008

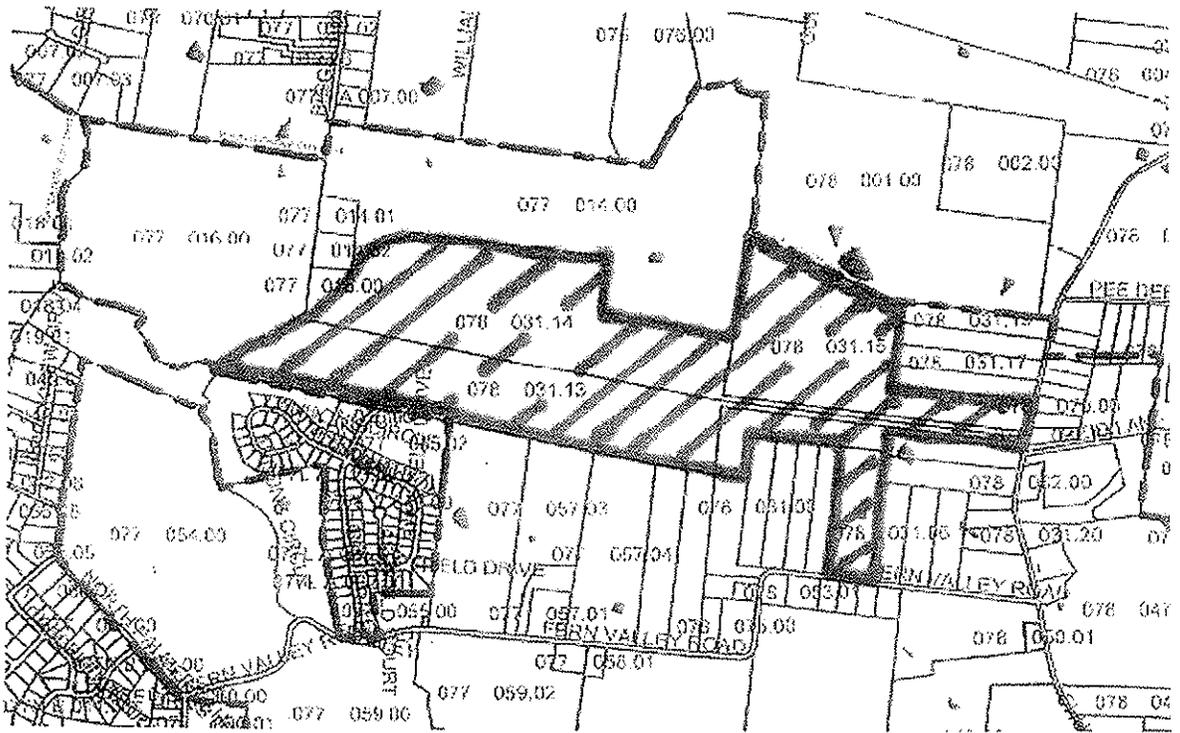
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John Decker, Mayor

ATTEST:

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Christie M. Odenwald, City Recorder



## MEMORANDUM

TO: Board of Mayor and Aldermen,  
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Dept

DATE: June 9, 2008

RE: Hwy 31W Rezoning

The White House Regional Planning Commission on May 14, 2008 recommended to rezone 1.5 acres on Hwy 31W. The property is rear portion of Robertson County Tax Map 107-G, Group A, Parcels 44, 46, and 47. The properties include the rear portion of the former White House Builders Property and the Stratton property adjacent to White House Florist Property.

Planning Commission March 2008 Staff Recommendation Letter Section regarding the rezoning of the properties:

### **Zoning Issue with existing White House Builders Property on Hwy 31W**

The new White House Builders is currently under construction on Sage Road. The existing location is located on Hwy 31W. The Hwy 31W property is zoned C-1, Central Business Commercial and R-20, Low Density Residential. Less than the first 100 ft of the front of the property is zoned commercial. The remainder of the property is zoned residential. Adjoining properties are under the same zoning issue. The properties are all non-conforming uses in the area. The White House Builders Property on Hwy 31W is currently for sale. Prospective buyers have contacted me and the zoning issue has caused concerns about being able to use the property. Under state law zoning provisions, commercial and industrial non-conforming uses have a 30 month protection period but that applies only to the same type of use. Staff recommends the city review changing the zoning of the properties to clear up the confusion. The Comprehensive Plan shows the area as part of the town center mixed use area.

The Planning Commission is scheduled to review the rezoning of two other adjacent properties at the June and July Meetings.

**ORDINANCE 08-15**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE  
AMENDING THE ZONING MAP RELATIVE TO THE REAR PORTION OF  
ROBERTSON COUNTY TAX MAP 107 G, GROUP A, PARCELS 44, 46, AND 47,  
1.5 ACRES FROM R-20, LOW DENSITY RESIDENTIAL TO C-1, CENTRAL  
BUSINESS COMMERCIAL FOR PROPERTY LOCATED ON HWY 31W.**

WHEREAS, application has been received from the owners to rezone the rear portion of 1.5 acres of Robertson County Tax Map 107-G, Group A, Parcels 44,46, and 47.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Robertson County Tax Map 107 –G, Group A, Parcels 44; 46, and 47.

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the May 12 meeting; and

BE IT FURTHER ORDAINED that the attached map shall become a part of this ordinance.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: June 19, 2008

Second Reading: July 17, 2008

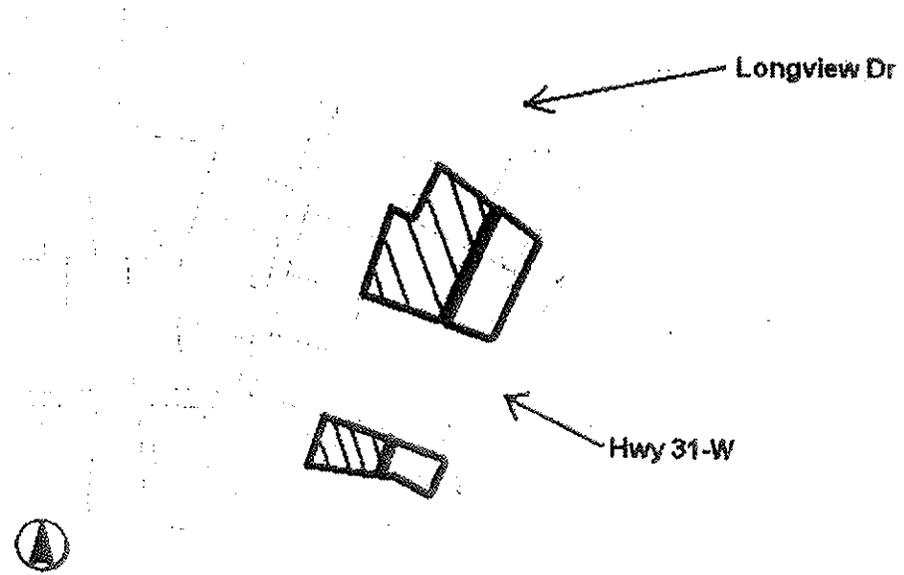
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John Decker, Mayor

ATTEST:

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Christie M. Odenwald, City Recorder



Map created with ArcGIS - Copyright (C) 1992-2008 ESRI Inc.

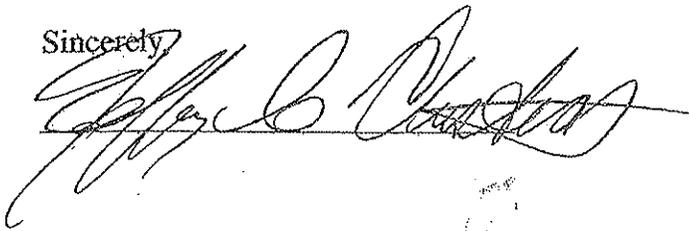
0 22681

Date: 4-15-08

White House Planning Commission and  
White House Board and Aldermen

I request the rear portion of my property or the organization's property be rezoned to a commercial zoning classification.

Sincerely,

A handwritten signature in cursive script, appearing to read "John C. ...". The signature is written in dark ink and is positioned above a horizontal line.

Date: 4-17-08

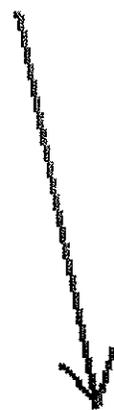
White House Planning Commission and  
White House Board and Aldermen

I request the rear portion of my property or the organization's property be rezoned to a commercial zoning classification.

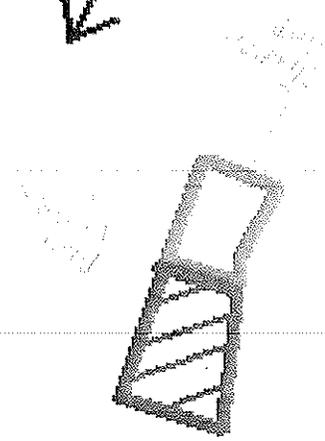
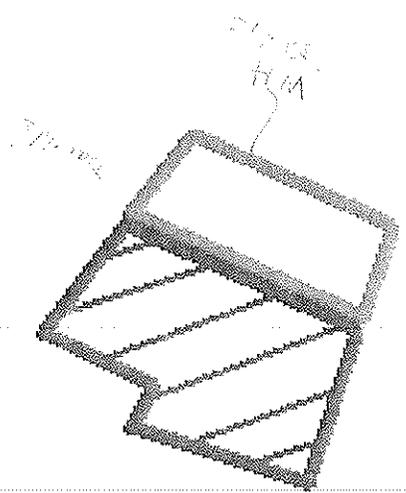
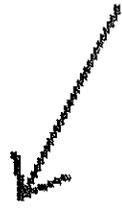
Sincerely,

J. Shalton

Longview Dr



Hwy 31-W



*June 11, 2008*

# MEMORANDUM

To: Board of Mayor and Aldermen  
From: Charlotte Soporowski, Finance Director *CKS*  
Cc: Angie Carrier, City Administrator  
Re: Budget Amendment

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The following budget amendment is necessary to create a fund budget for the new partially self insured insurance plan that the City has adopted. The second item recognizes additional paving expenses that were carried over from prior year projects, and the third item recognizes additional interest expense resulting from our variable rate bonds. The last item is moving money from the unused fuel line of the Drug Fund budget to the Capital Outlay line where the purchase of the drug dog was not originally included. If you have questions about any of these items, please feel free to contact me.

**ORDINANCE 08-16**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2008.**

WHEREAS, it has become necessary to amend the current year's annual budget to create a fund budget for the newly implemented partially self-funded insurance plan that has been adopted by the City; and

WHEREAS, it has become necessary to amend the current year's annual budget to recognize additional expenditures from the State Street Aid Fund for prior year paving expenses that carried over from the previous budget year to the current 2007-2008 budget year; and

WHEREAS, it has become necessary to amend the current year's annual budget to recognize additional expenditures from the Debt Service Fund for additional interest expenses on variable rate bonds; and

WHEREAS, it has become necessary to amend the current year's annual budget to recognize additional expenditures for the purchase of a drug dog, which was not originally budgeted as a Capital Outlay; and

WHEREAS, the City routinely amends the annual adopted budget during the year to accurately reflect unanticipated costs or tax revenues.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2008 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

---

First Reading: June 19, 2008

Second Reading: July 17, 2008

City of White House  
 Budget Amendment IV  
 June 19, 2008

					Current Budget	Proposed Budget	Amendment
416	36960		Healthcare Fund	Revenue from Other Funds	0	163,583	163,583
416	51520	200	Healthcare Fund	Administrative Expenses	0	16,000	16,000
416	51520	826	Healthcare Fund	Medical Claims Paid	0	147,583	147,583

1. To amend current 2007-2008 budget to establish revenue and expense streams for newly established Healthcare Fund.

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121	43100	900	State Street Aid Fund	Capital Outlay	265,000	372,049	107,049
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2. To amend current 2007-2008 budget for prior year paving project expenses that carried over into the current year.

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200	49000	610	Debt Service Fund	Bonds	438,537	447,950	9,413
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3. To amend current 2007-2008 budget for additional interest expense on variable rate bonds.

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140	42129	331	Drug Fund	Gas, Oil, Diesel Fuel	8,000	0	(8,000)
140	42129	900	Drug Fund	Capital Outlay	67,318	75,318	8,000

4. To amend current 2007-2008 budget for purchase of drug dog that was not budgeted as a capital expenditure.

*FINANCE AND  
OTHER BUSINESS . . .*



**Memo**

TO: Board of Mayor and Alderman  
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 2, 2008

SUBJECT: Single source requests 2008/2009

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I request approval of the following single source vendors. This list is supposed to represent those items that are provided only by one vendor or where only one vendor provides the most appropriate item for the City's uses. For this reason, all items on this list are then exempted from the general purchasing guidelines and bidding requirements.

**SINGLE SOURCE REQUESTS  
For Fiscal Year 2008/2009**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Reason</u></b>
<b>Carter &amp; Verplanck</b> (Odor control systems)	\$82,800	Regional rep for Vapex Hydroxyl Ion system, carbon based air exchange system. Due to detention times beyond what chemical treatment for sulfide control can handle.
<b>Wascon Inc.</b> 471 grinders at \$1,175each (362 grinders for yearly operation & maintenance, 44 grinders, S. Palmers conversion and 65 grinders Sage rd. conversion)	\$573,450	Regional rep for E-one low pressure grinder pumps.
<b>AirVac Vacuum Systems Inc.</b> (Vacuum Valve Assemblies & Repair Parts)	\$90,000	To maintain North Palmers and Calista vacuum stations and service connections. <b><u>Proprietary equipment.</u></b>
<b>Labtronics</b>	\$4,500	Calibrate and certify monitoring equipment to meet NPDES permit requirements.
<b>Southern Sales Inc.</b> Floating Weir and U.V. system repairs and parts	\$25,000	Regional rep for the Trojan U.V. system and the weir system
<b>Cummings Crosspoint</b>	\$15,000	Routine maintenance and any needed repairs of our four generators. (Cummings uses proprietary software for all its diagnostic systems.)

I would be happy to answer any questions you may have. Thank you.

**Memo**

TO: Board of Mayor and Alderman  
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 2, 2008

SUBJECT: Extension of the Annual Wastewater Equipment  
Service Contract

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Wascon Inc. has requested a trip charge increase of \$25.00 to cover the rising cost of fuel. They have agreed to continue with all other conditions of this contract. Article 4 of the contract allows it to be extended in one year increments upon mutual agreement between owner and contractor; while Article 3, allows for the Cost Schedule to be renegotiated at that time. I find their request to be fair and equitable; therefore I request approval to extend this contract through June 30, 2009.

I would be happy to answer any questions you may have. Thank you

## ANNUAL WASTEWATER EQUIPMENT SERVICE CONTRACT

This Contract is dated as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2008 by and between the **City of White House, Tennessee** (hereinafter called OWNER) and \_\_\_\_\_ Wascon, Inc. hereinafter called CONTRACTOR).

The OWNER and CONTRACTOR in consideration of the mutual covenants hereinafter set forth, agree as follows:

### Article 1. General Requirements

The CONTRACTOR shall adhere to the following requirements:

- a. The CONTRACTOR shall supply labor, equipment, and parts for the maintenance and repair of various wastewater system equipment as may be necessary. The CONTRACTOR must be able to repair motors, pumps, and controls as necessary to keep the equipment operational.
- b. The CONTRACTOR shall be on call twenty-four (24) hours a day and seven (7) days a week for the term of the Contract.
- c. The OWNER may require the CONTRACTOR to provide preventive maintenance activities and materials to prolong the useful life of the equipment.
- d. All material shall be new and of high quality and designed for the application as used by the CONTRACTOR.
- e. The CONTRACTOR shall certify that all of their equipment meets the safety requirements of TOSHA and OSHA.
- f. The CONTRACTOR, with the assistance of the OWNER, shall make a list of equipment that the OWNER deems necessary to retain in stock for the purpose of minimizing down times.
- g. The CONTRACTOR is required to maintain a stock of normal parts and materials needed to keep the system operational. Any equipment deemed as special stock should be ordered in a timely manner with the approval of the City.
- h. The CONTRACTOR shall provide a list of service technicians that would be assigned to the OWNER, including their field of training and years of service.

- i. The CONTRACTOR shall warranty their equipment, materials, and work against defective workmanship and materials for a period of one (1) year for new equipment, rebuilt pumps, and rewound motors and for six (6) months for repair work.
- j. The CONTRACTOR shall maintain liability insurance coverages sufficient to indemnify the OWNER from liability due to the work of the CONTRACTOR under this Contract. Certificates of insurance coverage shall be provided to the OWNER at the outset of this Contract and shall be updated as necessary during the term of the Contract.

## **Article 2. Execution of the Work**

- a. CONTRACTOR shall respond to any call from the Wastewater Department within one (1) hour of call.
- b. CONTRACTOR shall have one (1) service technician on call for Wastewater Department calls and one (1) service technician on standby for those repairs that require more than one (1) service technician. CONTRACTOR may be required to have service technician(s) on site for four (4) to six (6) hours as the OWNER deems necessary.
- c. CONTRACTOR shall give estimate of repair within forty-eight (48) hours of service call.
- d. CONTRACTOR is responsible for their own safety on the job site, but is required to have all safety equipment for confined space entry, lock out tags, and other safety items needed to have a safe working environment.
- e. CONTRACTOR shall provide documentation of safety training for all technicians assigned to the OWNER. Technicians who perform work on OWNER'S equipment shall provide documentation, if requested.
- f. CONTRACTOR shall have machinery capable of machine work on OWNER'S equipment. The CONTRACTOR shall be able to repair pump impellers, shafts, and housings. The CONTRACTOR shall be able to run a balancing device that will keep the equipment running smoothly.
- g. Any equipment necessary to perform this service shall be the responsibility of the CONTRACTOR. This will include a portable generator, small truck crane, and any tools to complete the job.
- h. Upon completion of repair, the CONTRACTOR shall submit to the OWNER a report stating possible causes of problem and complete explanation of repair.

- i. CONTRACTOR is responsible for training their technicians and City personnel on equipment operated by OWNER.
- j. All costs as shown in Article 3 shall not be revised during the term of this Contract. If the term is extended under Article 4, the Contract costs may be negotiated.

**Article 3. Contract Cost and Payment**

The cost of the work, including labor, materials and other charges, shall be in accordance with the following Cost Schedule. All costs included in the Cost Schedule shall not be revised during the term of this Contract. If the term of this Contract is extended as provided for in Article 4, the Cost Schedule may be renegotiated at that time.

The OWNER shall pay the CONTRACTOR for completion of the work in accordance with the Cost Schedule as itemized in detail on invoices submitted by the CONTRACTOR and approved by the OWNER. The CONTRACTOR will be paid within thirty (30) days of the OWNER'S approval of each invoice.

**Cost Schedule**

**Labor Rates**

Day Time (Hourly rates per man hour): \$45.00 per man hour

Overtime (Hourly rates per man hour): \$45.00 per man hour

Holiday (Hourly rates per man hour): \$45.00 per man hour

Sunday (Hourly rates per man hour): \$45.00 per man hour

**Materials**

Under \$100.00: Cost + \_\_\_\_\_ 20%

Between \$100.00 and \$1000.00: Cost + \_\_\_\_\_ 15%

Over \$1000.00: Cost + \_\_\_\_\_ 15%

**Living Expense:** Actual

**Trip Charge:** \$75.00

**Crane Rental**

Set-up Charge: \$300.00

Hourly Rate: \$210.00

**Rental Equipment:** Cost + \_\_\_\_\_ 15%

**Article 4. Contract Term**

The term of the Contract shall extend through June 30, 2009. The term of the Contract may be extended in one (1) year increments thereafter upon mutual agreement between the OWNER and the CONTRACTOR.

**Article 5. Contractor Representations**

In order to induce OWNER to enter into this Contract, the CONTRACTOR makes the following representations:

The CONTRACTOR has familiarized itself with the nature and extent of the Contract, the nature and requirements of the work, the site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

**Article 6. Assignment**

No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound. Specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract.

IN WITNESS WHEREOF, the OWNER and the CONTRACTOR have signed this Contract in duplicate. One counterpart each has been delivered to the OWNER and the CONTRACTOR.

This Contract will be effective on \_\_\_\_\_, 20\_\_.

OWNER: City of White House, Tennessee	CONTRACTOR: <u>Wascon, Inc.</u>
By: _____	By: _____
Title: _____	Title: _____

[ SEAL ]

[ SEAL ]

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Address for given notices:

Address for given notices:

105 Collegee Street  
White House, TN 37188

365 Twin Oaks Road  
Livingston, TN 38570

**Memo**

TO: Board of Mayor and Alderman  
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 2, 2008

SUBJECT: Contract approval for sulfide control

---

In July of 2006 approval was granted to purchase one Vapex Hydroxyl Ion Fog sulfide control system for the South Palmer's pump station. Approval was then given in August of 2006 to purchase an additional three units for Union Road, Portland Road and Wilkinson Lane lift stations. The terms of the contract have Carter and Verplanck financing the units over three years with 36 equal payments of \$1600 per month (for a total purchase price of \$57,600 per unit). I need to request approval to honor the terms of the contract for 2008/2009 budgeted year at a cost of \$76,800.

I would be happy to answer any questions you may have. Thank you



**CARTER | VERPLANCK**

105 APPLEWOOD VALLEY DR. | Phone: 615.264.9970  
HENDERSONVILLE, TN 37075 | Fax: 615.264.3550  
www.carterverplanck.com

COPY

**Quotation**

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

Thank you for taking the time recently to allow us to present the Vapex Odor Control technology.

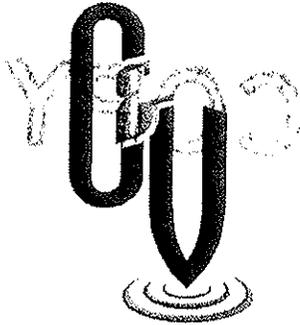
As we discussed the Vapex technology is unique in many regards. Not only does the technology eliminate odors but it also provides the benefit of protecting the infrastructure of the facility.

The Vapex technology functions to deliver a low pressure hydroxyl ion fog directly into the wet well or other odorous space where the reaction between the hydroxyl fog and any contaminants is allowed to take place.

Unlike most conventional scrubber platforms that evacuate contaminated air and then attempt to remove contaminants from the flowing air stream, the Vapex technology drives the hydroxyl fog directly into the odorous space where a residual of the hydroxyl fog can be maintained. This residual fog and the resulting equilibrium which is allowed to occur provides for a very successful solution to the issues of peak loading. The contained air volume itself is actually utilized to destruct the various contaminants.

Specific to the City of White House, South Palmers PS project we foresee the following scope of work and responsible parties:

1. *Carter & VerPlanck (C&V)* to provide all necessary insurance certificates per the owners requirements.
2. *C&V* to provide (1) Vapex (V-401) Hydroxyl Ion Fog Odor Control System.
3. Owner to provide for the following dedicated electrical circuit within 36" of the equipment location:  
*(V-401 120v, 1 phase, 12 amp)*
4. Owner to provide *one 4" and one 6" access points into the odorous space at location.*
5. Owner to provide a potable water hose bib within 36" of the equipment location. Reuse water is **not** acceptable.



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**Quotation**

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

*C&V and Process Solutions Inc. (PSI) to provide for a turnkey installation of the above specified*

Model	Volts	Amps.	kWh/yr	.04	.07	.10	.13
401	120	4	4,200	\$168	\$294	\$420	\$546

*Example: The annual operating cost of the model 401 assuming \$0.05 per kWh on an annual basis will be \$210.*

6. PSI & C&V to provide for initial product training upon startup of the equipment and a secondary follow up training approximately one week after startup.
7. All equipment and installation to be warranted to be free from defects for a period of sixty (60) months from startup. Any warranty coverage will include all costs of material and labor. Abuse or damage caused to the equipment or installation by others will not be covered under the warranty. However, PSI will provide any needed repairs or service on a time and material basis.
8. If the Vapex system fails to maintain Hydrogen Sulfide levels to below 1 ppm at the Pump Station boundary during the first six (6) months of operation and PSI is unable to make the corrections necessary to meet this requirement, PSI and C&V will remove the equipment and refund the purchase price.
9. This project is to be installed on a no obligation trial basis for thirty (30) days after startup. In the event the owner or engineer deem the application unsatisfactory CVI/PSI will remove the equipment within seven (7) days notice and return the site to its original condition at no cost to the owner.
10. This project can be initiated within thirty (30) days of notice to proceed and field activities will take no longer than five (5) working days.



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**Quotation**

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

*Purchase Terms:*

*The cost of this project including installation, excluding freight and excluding any sales tax is:*

- Option 1) \$ 49,500.00*
- Option 2) \$ 1600.00 / month for 3 years, 36 equal payments of \$1600.00*
- Option 3) \$ 2240.00/month for 2 years, 24 equal payments of \$2240.00*

Once again we appreciate the opportunity to present this technology to you and hope that we can continue to provide for your overall process needs well into the future.

Sincerely,

*Teresa Sullivan*

**Acceptance of Proposal by:**

*[Signature]*  
Customer

*[Signature]*  
Title

*7/24/06*  
Date

Payment Option Selected 2 (1, 2 or 3 as above)



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**Quotation**

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

**Please Note:**

1. We do not include sales tax, pressure gauges, anchor bolts, wire cable, conduit, piping installation, hook-up, field testing, control panels or any other accessories or other ancillary items which are not specifically called out in this scope of supply.
2. Under no circumstances will Carter & VerPlanck, Inc. or its suppliers be liable for any incidental, consequential, liquidated, special or late delivery damages whatsoever.
3. Payment terms are 100% net 30 days from delivery, or as outlined above with approved credit. Our prices based upon no retainage.
4. Pricing is based upon Carter & VerPlanck, Inc. and the manufacturer's Standard Terms and Conditions of Sales. Copies of these documents are attached herewith for your review and reference. No other terms or conditions of sale will apply unless accepted in writing by a officer of the company.

**TERMS: 100% Net 30 days after invoice date, or monthly payments as outlined above**

-WITH CREDIT APPROVAL

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX  
PAYABLE UNDER ANY STATE OF FEDERAL STATUE

CARTER & VERPLANCK, INC.

BY Teresa Sullivan



## CARTER | VERPLANCK

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## Quotation

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS  
TERMS & CONDITIONS OF SALE**

1) Neither Carter & VerPlanck, Inc. nor the manufacturer(s) will be liable for damages of any kind, whether direct, consequential, incidental, special or liquidated.

2) The quoted price may include systems or components from more than one vendor. Carter & VerPlanck, Inc., will provide separate prices for individual systems or components upon request, although the total price of all items quoted may vary as a result.

3) Price does not include any gauges, gauge cocks, tools, lubricants, installation, anchor bolts, spare parts, start-up service or other items not specifically called out herein.

4) Price does not include any motor starters, controls, or power factor correction devices other than as specifically called out herein.

5) THE WARRANTY EXTENDED BY THE MANUFACTURER(S) IS IN LIEU OF ALL OTHER OBLIGATIONS, LIABILITIES OR WARRANTIES OF MERCHANTABILITY, FITNESS OR OTHERWISE, EITHER EXPRESS OR IMPLIED, BY FACT OR BY LAW, AND STATES OUR ENTIRE AND EXCLUSIVE LIABILITY AND BUYER'S EXCLUSIVE REMEDY FOR ANY CLAIM OF DAMAGES IN CONNECTION WITH THE SALE OR FURNISHING OF GOODS OR PARTS, THEIR DESIGN, SUITABILITY FOR USE, INSTALLATION OR OPERATION. WE FURTHER SPECIFICALLY EXCLUDE ANY EXPRESS OR IMPLIED WARRANTIES REFERENCE UNDER FLORIDA STATUTE #718.203. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

6) **NOT INCLUDED:** Unless specifically set forth in the scope of the quotation, this offer **does not** include:

- start-up assistance or field services
- interconnecting wiring and/or conduit
- installation labor
- installation supervision
- motor control equipment
- motor starters or contactors
- power distribution equipment
- miscellaneous mechanical and mounting hardware

**7) FREIGHT:**

A) All prices are F.O.B. factory or suppliers' shipping point with freight prepaid and included to the jobsite.

B) Title and Risk of Loss passes to CONSIGNEE AT SHIPPING POINT.

SELLER prepays freight charges.

SELLER bears freight charges.

CONSIGNEE must file claims for loss or damage, (if any).

C) Seller will not consider any claim for damage or shortage unless it is noted on the bill of lading at time of receipt. It is the responsibility of the CONSIGNEE to verify that all items contained on the bill of lading are received prior to accepting shipment.

**8) TAXES:**

The prices quoted are exclusive of, and Purchaser shall pay and make all returns for, any Federal, State, or local sales, use, transfer, or similar taxes applicable to the equipment and material once the same have been delivered as provided herein.

**9) VALIDITY OF PRICING:**

The prices stated herein are contingent upon receipt of a firm order, or letter of intent, in an acceptable form from Purchaser within 45 days from the date of this offer, and Purchaser's willingness to accept delivery when the factory is prepared to ship. If a responsive firm order is not received by the above date, Seller shall have the right to withdraw this quotation and to revise the prices and shipping dates provided herein.

**10) PAYMENT TERMS:**

Seller's payment terms are that all invoices are due and payable within thirty (30) days of the date thereof with approved credit. Interest on the unpaid balance at the rate of 11/2% per month, or the maximum permitted by law, whichever is less will be added to all outstanding invoices which are not paid within 30 days. **Our price is based on no retainage.**

**11) DELIVERY:**



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**Quotation**

**To: City of White House**

**Date: June 15, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for South Palmers PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

The shipping dates provided herein are based on Seller's current information as to availability of material and components and our best estimate as to dates on which we will be able to ship. These dates are subject to revision or postponement because of unavailability of material and components or because of events beyond our control.

If Purchaser requests postponement of previously agreed to shipping date(s), Seller may invoice the Purchaser, or then require payment for all of such equipment and material as is then ready for shipment; and, from and after the date that such equipment and material or any portion thereof is ready for shipment, any expenses or other charges incurred by Seller in regards to the same shall be at Purchaser's expense and Purchaser shall promptly pay any invoice rendered by Seller in regard thereto.

**12) SERVICE:**

No start-up assistance or field services are included unless specifically called out in our offering. If so included, the Seller will furnish Field Service Engineer(s) as described in our proposal, at the time of start-up, to inspect the completed system, to advise in regard to placing the system in initial operation and to instruct operating personnel on the proper use of the equipment and material. The proper installation, start-up and operation of the system and any further changes to be made in the system, responsibility for servicing, and all labor costs thereof, shall be the responsibility, under the control and at the risk of the Purchaser. At the time start-up service is requested we ask you to be **completely** prepared, including where and as appropriate, the availability of power, water, flow, access, etc. so that start-up may proceed as anticipated. Any return trips to the site or additional time required as a result of failure to be so prepared, will be charged to the customer at the prevailing demand service rate.

If service additional to that provided for therein is required, Seller, if available, shall furnish at the expense of the Purchaser, competent service engineers at Seller's then prevailing rates, plus travel and living expenses, to assist in additional service in regard to the equipment and material or in regard to equipment furnished by Purchaser. All charges in connection with such service shall be billed by the Seller and shall be due and bear interest at the Company's normal payment terms unless Seller shall require other payment terms and conditions.

**13) GENERAL:**

The descriptions, terms and conditions contained in this Proposal and the terms and conditions contained in the Manufacturer's Standard Terms attached hereto, which are incorporated herein by reference, constitute the quotation of the Seller. To the extent that the descriptions, terms and conditions contained in the Proposal are inconsistent with the Manufacturer's Standard Terms, the Manufacturer's Standard Terms are modified by the Description.

14) No order shall be deemed accepted by the Manufacturer until the Purchaser is notified of its acceptance by the Manufacturer. Carter & VerPlanck Inc., is not an agent or employee of the Manufacturer(s) and is not authorized to accept orders in its (their) behalf.

15) Any suit or proceeding brought by Purchaser to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach shall be brought only in a state or federal court of appropriate jurisdiction in Hillsborough County, Florida. Purchaser expressly waives any objection that venue in Hillsborough County is inconvenient or improper.

16) In any suit or proceeding brought to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach, the prevailing party shall recover a reasonable attorneys' fee in addition to costs of suit.



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**Quotation**

**To: City of White House**

**Date: August 10, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for Union Road PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

Thank you for taking the time recently to allow us to present the Vapex Odor Control technology.

As we discussed the Vapex technology is unique in many regards. Not only does the technology eliminate odors but it also provides the benefit of protecting the infrastructure of the facility.

The Vapex technology functions to deliver a low pressure hydroxyl ion fog directly into the wet well or other odorous space where the reaction between the hydroxyl fog and any contaminants is allowed to take place.

Unlike most conventional scrubber platforms that evacuate contaminated air and then attempt to remove contaminants from the flowing air stream, the Vapex technology drives the hydroxyl fog directly into the odorous space where a residual of the hydroxyl fog can be maintained. This residual fog and the resulting equilibrium which is allowed to occur provides for a very successful solution to the issues of peak loading. The contained air volume itself is actually utilized to destruct the various contaminants.

Specific to the City of White House, Union Road PS project we foresee the following scope of work and responsible parties:

1. *Carter & VerPlanck (C&V)* to provide all necessary insurance certificates per the owners requirements.
2. *C&V* to provide (1) Vapex (V-401) Hydroxyl Ion Fog Odor Control System.
3. Owner to provide for the following dedicated electrical circuit within 36" of the equipment location:  
*(V-401 120v, 1 phase, 12 amp)*
4. Owner to provide *one 4" and one 6" access points into the odorous space at location.*
5. Owner to provide a potable water hose bib within 36" of the equipment location. Reuse water is **not acceptable.**



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Model	Volts	Amps.	kWh/yr	.04	.07	.10	.13
401	120	4	4,200	\$168	\$294	\$420	\$546

*Example: The annual operating cost of the model 401 assuming \$0.05 per kWh on an annual basis will be \$210.*

6. *PSI & C&V to provide for initial product training upon startup of the equipment and a secondary follow up training approximately one week after startup.*
7. *All equipment and installation to be warranted to be free from defects for a period of sixty (60) months from startup. Any warranty coverage will include all costs of material and labor. Abuse or damage caused to the equipment or installation by others will not be covered under the warranty. However, PSI will provide any needed repairs or service on a time and material basis.*
8. *If the Vapex system fails to maintain Hydrogen Sulfide levels to below 1 ppm at the Pump Station boundary during the first six (6) months of operation and PSI is unable to make the corrections necessary to meet this requirement, PSI and C&V will remove the equipment and refund the purchase price.*
9. *This project is to be installed on a no obligation trial basis for thirty (30) days after startup. In the event the owner or engineer deem the application unsatisfactory CVI/PSI will remove the equipment within seven (7) days notice and return the site to its original condition at no cost to the owner.*
10. *This project can be initiated within thirty (30) days of notice to proceed and field activities will take no longer than five (5) working days.*





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**Attn: Mr. Bill Crusenberry**

**Re: Vapex for Union Road PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

**Please Note:**

1. We do not include sales tax, pressure gauges, anchor bolts, wire cable, conduit, piping, installation, hook-up, field testing, control panels or any other accessories or other ancillary items which are not specifically called out in this scope of supply.
2. Under no circumstances will Carter & VerPlanck, Inc. or its suppliers be liable for any incidental, consequential, liquidated, special or late delivery damages whatsoever.
3. Payment terms are 100% net 30 days from delivery, or as outlined above with approved credit. Our prices based upon no retainage.
4. Pricing is based upon Carter & VerPlanck, Inc. and the manufacturer's Standard Terms and Conditions of Sales. Copies of these documents are attached herewith for your review and reference. No other terms or conditions of sale will apply unless accepted in writing by an officer of the company.

TERMS: 100% Net 30 days after Invoice date, or monthly payments as outlined above

-WITH CREDIT APPROVAL

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX  
PAYABLE UNDER ANY STATE OF FEDERAL STATUE

CARTER & VERPLANCK, INC.

BY Teresa Sullivan



## CARTER | VERPLANCK

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HENDERSONVILLE, TN 37075 | Fax: 615.264.3550  
www.carterverplanck.com

## Quotation

**To:** City of White House

**Date:** August 10, 2006

**Attn:** Mr. Bill Crusenberry

**Re:** Vapex for Union Road PS

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

### TERMS & CONDITIONS OF SALE

- 1) Neither Carter & VerPlanck, Inc. nor the manufacturer(s) will be liable for damages of any kind, whether direct, consequential, incidental, special or liquidated.
- 2) The quoted price may include systems or components from more than one vendor. Carter & VerPlanck, Inc., will provide separate prices for individual systems or components upon request, although the total price of all items quoted may vary as a result.
- 3) Price does not include any gauges, gauge cocks, tools, lubricants, installation, anchor bolts, spare parts, start-up service or other items not specifically called out herein.
- 4) Price does not include any motor starters, controls, or power factor correction devices other than as specifically called out herein.
- 5) THE WARRANTY EXTENDED BY THE MANUFACTURER(S) IS IN LIEU OF ALL OTHER OBLIGATIONS, LIABILITIES OR WARRANTIES OF MERCHANTABILITY, FITNESS OR OTHERWISE, EITHER EXPRESS OR IMPLIED, BY FACT OR BY LAW, AND STATES OUR ENTIRE AND EXCLUSIVE LIABILITY AND BUYER'S EXCLUSIVE REMEDY FOR ANY CLAIM OF DAMAGES IN CONNECTION WITH THE SALE OR FURNISHING OF GOODS OR PARTS, THEIR DESIGN, SUITABILITY FOR USE, INSTALLATION OR OPERATION. WE FURTHER SPECIFICALLY EXCLUDE ANY EXPRESS OR IMPLIED WARRANTIES REFERENCE UNDER FLORIDA STATUTE #718.203. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.
- 6) **NOT INCLUDED:** Unless specifically set forth in the scope of the quotation, this offer **does not** include:
  - start-up assistance or field services
  - interconnecting wiring and/or conduit
  - installation labor
  - installation supervision
  - motor control equipment
  - motor starters or contactors
  - power distribution equipment
  - miscellaneous mechanical and mounting hardware
- 7) **FREIGHT:**
  - A) All prices are F.O.B. factory or suppliers' shipping point with freight prepaid and included to the jobsite.
  - B) Title and Risk of Loss passes to CONSIGNEE AT SHIPPING POINT.
    - SELLER prepays freight charges.
    - SELLER bears freight charges.
    - CONSIGNEE must file claims for loss or damage, (if any).
  - C) Seller will not consider any claim for damage or shortage unless it is noted on the bill of lading at time of receipt. It is the responsibility of the CONSIGNEE to verify that all items contained on the bill of lading are received prior to accepting shipment.
- 8) **TAXES:**

The prices quoted are exclusive of, and Purchaser shall pay and make all returns for, any Federal, State, or local sales, use, transfer, or similar taxes applicable to the equipment and material once the same have been delivered as provided herein.
- 9) **VALIDITY OF PRICING:**

The prices stated herein are contingent upon receipt of a firm order, or letter of intent, in an acceptable form from Purchaser within 45 days from the date of this offer, and Purchaser's willingness to accept delivery when the factory is prepared to ship. If a responsive firm order is not received by the above date, Seller shall have the right to withdraw this quotation and to revise the prices and shipping dates provided herein.
- 10) **PAYMENT TERMS:**

Seller's payment terms are that all invoices are due and payable within thirty (30) days of the date thereof with approved credit. Interest on the unpaid balance at the rate of 11/2% per month, or the maximum permitted by law, whichever is less will be added to all outstanding invoices which are not paid within 30 days. **Our price is based on no retainage.**
- 11) **DELIVERY:**



## CARTER | VERPLANCK

105 APPLEWOOD VALLEY DR. | Phone: 615.264.9970  
HENDERSONVILLE, TN 37075 | Fax: 615.264.3550  
www.carterverplanck.com

## Quotation

**To: City of White House**

**Date: August 10, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for Union Road PS**

---

### WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS

The shipping dates provided herein are based on Seller's current information as to availability of material and components and our best estimate as to dates on which we will be able to ship. These dates are subject to revision or postponement because of unavailability of material and components or because of events beyond our control.

If Purchaser requests postponement of previously agreed to shipping date(s), Seller may invoice the Purchaser, or then require payment for all of such equipment and material as is then ready for shipment; and, from and after the date that such equipment and material or any portion thereof is ready for shipment, any expenses or other charges incurred by Seller in regards to the same shall be at Purchaser's expense and Purchaser shall promptly pay any invoice rendered by Seller in regard thereto.

#### 12) SERVICE:

No start-up assistance or field services are included unless specifically called out in our offering. If so included, the Seller will furnish Field Service Engineer(s) as described in our proposal, at the time of start-up, to inspect the completed system, to advise in regard to placing the system in initial operation and to instruct operating personnel on the proper use of the equipment and material. The proper installation, start-up and operation of the system and any further changes to be made in the system, responsibility for servicing, and all labor costs thereof, shall be the responsibility, under the control and at the risk of the Purchaser. At the time start-up service is requested we ask you to be **completely** prepared, including where and as appropriate, the availability of power, water, flow, access, etc. so that start-up may proceed as anticipated. Any return trips to the site or additional time required as a result of failure to be so prepared, will be charged to the customer at the prevailing demand service rate.

If service additional to that provided for therein is required, Seller, if available, shall furnish at the expense of the Purchaser, competent service engineers at Seller's then prevailing rates, plus travel and living expenses, to assist in additional service in regard to the equipment and material or in regard to equipment furnished by Purchaser. All charges in connection with such service shall be billed by the Seller and shall be due and bear interest at the Company's normal payment terms unless Seller shall require other payment terms and conditions.

#### 13) GENERAL:

The descriptions, terms and conditions contained in this Proposal and the terms and conditions contained in the Manufacturer's Standard Terms attached hereto, which are incorporated herein by reference, constitute the quotation of the Seller. To the extent that the descriptions, terms and conditions contained in the Proposal are inconsistent with the Manufacturer's Standard Terms, the Manufacturer's Standard Terms are modified by this Description.

14) No order shall be deemed accepted by the Manufacturer until the Purchaser is notified of its acceptance by the Manufacturer. Carter & VerPlanck Inc., is not an agent or employee of the Manufacturer(s) and is not authorized to accept orders in its (their) behalf.

15) Any suit or proceeding brought by Purchaser to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach shall be brought only in a state or federal court of appropriate jurisdiction in Hillsborough County, Florida. Purchaser expressly waives any objection that venue in Hillsborough County is inconvenient or improper.

16) In any suit or proceeding brought to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach, the prevailing party shall recover a reasonable attorneys' fee in addition to costs of suit.



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## Quotation

**To:** City of White House

**Date:** August 10, 2006

**Attn:** Mr. Bill Crusenberry

**Re:** Vapex for Portland Road PS

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

Thank you for taking the time recently to allow us to present the Vapex Odor Control technology.

As we discussed the Vapex technology is unique in many regards. Not only does the technology eliminate odors but it also provides the benefit of protecting the infrastructure of the facility.

The Vapex technology functions to deliver a low pressure hydroxyl ion fog directly into the wet well or other odorous space where the reaction between the hydroxyl fog and any contaminants is allowed to take place.

Unlike most conventional scrubber platforms that evacuate contaminated air and then attempt to remove contaminants from the flowing air stream, the Vapex technology drives the hydroxyl fog directly into the odorous space where a residual of the hydroxyl fog can be maintained. This residual fog and the resulting equilibrium which is allowed to occur provides for a very successful solution to the issues of peak loading. The contained air volume itself is actually utilized to destruct the various contaminants.

Specific to the City of White House, Portland Road PS project we foresee the following scope of work and responsible parties:

1. *Carter & VerPlanck (C&V)* to provide all necessary insurance certificates per the owners requirements.
2. *C&V* to provide (1) Vapex (V-401) Hydroxyl Ion Fog Odor Control System.
3. Owner to provide for the following dedicated electrical circuit within 36" of the equipment location:  
(V-401 120v, 1 phase, 12 amp)
4. Owner to provide one 4" and one 6" access points into the odorous space at location.
5. Owner to provide a potable water hose bib within 36" of the equipment location. Reuse water is **not** acceptable.



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## Quotation

To: **City of White House**

Date: **August 10, 2006**

Attn: **Mr. Bill Crusenberry**

Re: **Vapex for Portland Road PS**

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS

C&V and Process Solutions Inc. (PSI) to provide for a turnkey installation of the above specified

Model	Volts	Amps.	kWh/yr	.04	.07	.10	.13
401	120	4	4,200	\$168	\$294	\$420	\$546

*Example: The annual operating cost of the model 401 assuming \$0.05 per kWh on an annual basis will be \$210.*

6. PSI & C&V to provide for initial product training upon startup of the equipment and a secondary follow up training approximately one week after startup.
7. All equipment and installation to be warranted to be free from defects for a period of sixty (60) months from startup. Any warranty coverage will include all costs of material and labor. Abuse or damage caused to the equipment or installation by others will not be covered under the warranty. However, PSI will provide any needed repairs or service on a time and material basis.
8. If the Vapex system fails to maintain Hydrogen Sulfide levels to below 1 ppm at the Pump Station boundary during the first six (6) months of operation and PSI is unable to make the corrections necessary to meet this requirement, PSI and C&V will remove the equipment and refund the purchase price.
9. This project is to be installed on a no obligation trial basis for thirty (30) days after startup. In the event the owner or engineer deem the application unsatisfactory CVI/PSI will remove the equipment within seven (7) days notice and return the site to its original condition at no cost to the owner.
10. This project can be initiated within thirty (30) days of notice to proceed and field activities will take no longer than five (5) working days.





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**To: City of White House**

**Date: August 10, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for Portland Road PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

**Please Note:**

1. We do not include sales tax, pressure gauges, anchor bolts, wire cable, conduit, piping, installation, hook-up, field testing, control panels or any other accessories or other ancillary items which are not specifically called out in this scope of supply.
2. Under no circumstances will Carter & VerPlanck, Inc. or its suppliers be liable for any incidental, consequential, liquidated, special or late delivery damages whatsoever.
3. Payment terms are 100% net 30 days from delivery, or as outlined above with approved credit. Our prices based upon no retainage.
4. Pricing is based upon Carter & VerPlanck, Inc. and the manufacturer's Standard Terms and Conditions of Sales. Copies of these documents are attached herewith for your review and reference. No other terms or conditions of sale will apply unless accepted in writing by an officer of the company.

TERMS: 100% Net 30 days after invoice date, or monthly payments as outlined above

-WITH CREDIT APPROVAL

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX  
PAYABLE UNDER ANY STATE OF FEDERAL STATUE

CARTER & VERPLANCK, INC.

BY Teresa Sullivan



## CARTER | VERPLANCK

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- 5) THE WARRANTY EXTENDED BY THE MANUFACTURER(S) IS IN LIEU OF ALL OTHER OBLIGATIONS, LIABILITIES OR WARRANTIES OF MERCHANTABILITY, FITNESS OR OTHERWISE, EITHER EXPRESS OR IMPLIED, BY FACT OR BY LAW, AND STATES OUR ENTIRE AND EXCLUSIVE LIABILITY AND BUYER'S EXCLUSIVE REMEDY FOR ANY CLAIM OF DAMAGES IN CONNECTION WITH THE SALE OR FURNISHING OF GOODS OR PARTS, THEIR DESIGN, SUITABILITY FOR USE, INSTALLATION OR OPERATION. WE FURTHER SPECIFICALLY EXCLUDE ANY EXPRESS OR IMPLIED WARRANTIES REFERENCE UNDER FLORIDA STATUTE #718.203. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.
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- 7) **FREIGHT:**
  - A) All prices are F.O.B. factory or suppliers' shipping point with freight prepaid and included to the jobsite.
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## Quotation

**To: City of White House**

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**Re: Vapex for Wilkinson Lane PS**

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Specific to the City of White House, Wilkinson Lane PS project we foresee the following scope of work and responsible parties:

1. *Carter & VerPlanck (C&V)* to provide all necessary insurance certificates per the owners requirements.
2. *C&V* to provide (1) Vapex (V-401) Hydroxyl Ion Fog Odor Control System.
3. Owner to provide for the following dedicated electrical circuit within 36" of the equipment location:  
*(V-401 120v, 1 phase, 12 amp)*
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401	120	4	4,200	\$168	\$294	\$420	\$546

*Example: The annual operating cost of the model 401 assuming \$0.05 per kWh on an annual basis will be \$210.*

6. *PSI & C&V to provide for initial product training upon startup of the equipment and a secondary follow up training approximately one week after startup.*
7. *All equipment and installation to be warranted to be free from defects for a period of sixty (60) months from startup. Any warranty coverage will include all costs of material and labor. Abuse or damage caused to the equipment or installation by others will not be covered under the warranty. However, PSI will provide any needed repairs or service on a time and material basis.*
8. *If the Vapex system fails to maintain Hydrogen Sulfide levels to below 1 ppm at the Pump Station boundary during the first six (6) months of operation and PSI is unable to make the corrections necessary to meet this requirement, PSI and C&V will remove the equipment and refund the purchase price.*
9. *This project is to be installed on a no obligation trial basis for thirty (30) days after startup. In the event the owner or engineer deem the application unsatisfactory CVI/PSI will remove the equipment within seven (7) days notice and return the site to its original condition at no cost to the owner.*
10. *This project can be initiated within thirty (30) days of notice to proceed and field activities will take no longer than five (5) working days.*



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*Purchase Terms:*

*The cost of this project including installation, excluding freight and excluding any sales tax is:*

- Option 1) \$ 49,500.00*
- Option 2) \$ 1600.00 / month for 3 years, 36 equal payments of \$1600.00*
- Option 3) \$ 2240.00/month for 2 years, 24 equal payments of \$2240.00*

Once again we appreciate the opportunity to present this technology to you and hope that we can continue to provide for your overall process needs well into the future.

Sincerely,

*Teresa Sullivan*

**Acceptance of Proposal by:**

*John Becker*  
Customer

MAYOR  
Title

8/18/06  
Date

Payment Option Selected \_\_\_\_\_ (1, 2 or 3 as above)

5



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2. Under no circumstances will Carter & VerPlanck, Inc. or its suppliers be liable for any incidental, consequential, liquidated, special or late delivery damages whatsoever.
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CARTER & VERPLANCK, INC.

BY Teresa Sullivan



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## CARTER | VERPLANCK

105 APPLEWOOD VALLEY DR. | Phone: 615.264.9970  
HENDERSONVILLE, TN 37075 | Fax: 615.264.3550  
www.carterverplanck.com

# Quotation

**To: City of White House**

**Date: August 10, 2006**

**Attn: Mr. Bill Crusenberry**

**Re: Vapex for Wilkinson Lane PS**

**WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL FOR ACCEPTANCE WITHIN 45 DAYS**

**11) DELIVERY:**

The shipping dates provided herein are based on Seller's current information as to availability of material and components and our best estimate as to dates on which we will be able to ship. These dates are subject to revision or postponement because of unavailability of material and components or because of events beyond our control.

If Purchaser requests postponement of previously agreed to shipping date(s), Seller may invoice the Purchaser, or then require payment for all of such equipment and material as is then ready for shipment; and, from and after the date that such equipment and material or any portion thereof is ready for shipment, any expenses or other charges incurred by Seller in regards to the same shall be at Purchaser's expense and Purchaser shall promptly pay any invoice rendered by Seller in regard thereto.

**12) SERVICE:**

No start-up assistance or field services are included unless specifically called out in our offering. If so included, the Seller will furnish Field Service Engineer(s) as described in our proposal, at the time of start-up, to inspect the completed system, to advise in regard to placing the system in initial operation and to instruct operating personnel on the proper use of the equipment and material. The proper installation, start-up and operation of the system and any further changes to be made in the system, responsibility for servicing, and all labor costs thereof, shall be the responsibility, under the control and at the risk of the Purchaser. At the time start-up service is requested we ask you to be **completely** prepared, including where and as appropriate, the availability of power, water, flow, access, etc. so that start-up may proceed as anticipated. Any return trips to the site or additional time required as a result of failure to be so prepared, will be charged to the customer at the prevailing demand service rate.

If service additional to that provided for therein is required, Seller, if available, shall furnish at the expense of the Purchaser, competent service engineers at Seller's then prevailing rates, plus travel and living expenses, to assist in additional service in regard to the equipment and material or in regard to equipment furnished by Purchaser. All charges in connection with such service shall be billed by the Seller and shall be due and bear interest at the Company's normal payment terms unless Seller shall require other payment terms and conditions.

**13) GENERAL:**

The descriptions, terms and conditions contained in this Proposal and the terms and conditions contained in the Manufacturer's Standard Terms attached hereto, which are incorporated herein by reference, constitute the quotation of the Seller. To the extent that the descriptions, terms and conditions contained in the Proposal are inconsistent with the Manufacturer's Standard Terms, the Manufacturer's Standard Terms are modified by this Description.

14) No order shall be deemed accepted by the Manufacturer until the Purchaser is notified of its acceptance by the Manufacturer. Carter & VerPlanck Inc., is not an agent or employee of the Manufacturer(s) and is not authorized to accept orders in its (their) behalf.

15) Any suit or proceeding brought by Purchaser to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach shall be brought only in a state or federal court of appropriate jurisdiction in Hillsborough County, Florida. Purchaser expressly waives any objection the venue in Hillsborough County is inconvenient or improper.

16) In any suit or proceeding brought to enforce this agreement, to resolve any dispute over its terms, or to sue for damages for its breach, the prevailing party shall recover a reasonable attorneys' fee in addition to costs of suit.

June 11, 2008

# MEMORANDUM

To: Board of Mayor and Aldermen  
From: Charlotte Soporowski, Finance Director *CKS*  
Cc: Angie Carrier, City Administrator  
Re: Library Consortium Agreement

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You may recall that in November, the City of White House received a Community Enhancement Grant from the State of Tennessee in the amount of \$30,000, and a budget amendment was passed to reflect the receipt and expenditure of these funds related to circulation software for the Library. Library Director, Judy Speight, entered into a Consortium Agreement with the libraries of Sumner and Robertson Counties on April 29, 2008 as evidenced in the attached document. This consortium proceeded to select a software vendor and entered negotiations with the intent to purchase a new circulation system. Subsequently, the Library Board Chairperson signed a "letter of intent" to purchase the software selected by the consortium. In May the Library Director requested disbursement of the funds to the software vendor. While gathering the necessary information to process this request, it came to the attention of the Finance staff that the City's purchasing procedures were not followed in the consortium's process. The Municipal Purchasing law of the State of Tennessee dictates that sealed bids are required on purchases of \$10,000 or more. These bids must be advertised in a local newspaper of general circulation not less than five (5) days before bid opening date. The consortium used a Request for Quote process, under the direction of Warioto Regional Library Director, Becky Bailey.

All of the above information has been discussed with our auditors and we have agreed that the best action at this point is for the Board of Mayor and Alderman to retroactively approve the attached Library Consortium Agreement as an inter-local purchasing agreement with the understanding that purchasing procedures varied from our own approved procedures, and were executed under the direction of the Warioto Regional Library Director.

**CONSORTIUM AGREEMENT**  
**April 29, 2008**

The libraries of Sumner and Robertson Counties (Gallatin Public Library of Sumner County, Hendersonville Public Library of Sumner County, Portland Public Library of Sumner County, Westmoreland Public Library of Sumner County, Gorham MacBane Public Library and White House Inn Library & Museum) are entering into a consortium to purchase and support an automation system. The purpose of the consortium is for the improvement of library services for patrons and achieving the most economical way to circulate materials, maintain a catalog for each library, and host websites for each of the libraries.

The libraries below have selected TLC as the vendor to negotiate with the intent to purchase a new circulation system for the Consortium:

A vote will be taken to determine future purchases and the majority of the libraries four out of six will make these decisions.

The host library (Hendersonville) will be responsible for maintaining the server with the help of a back-up staffer from Portland. Other libraries may be called upon for assistance as needed.

The library boards are being asked to agree to this consortium and support it with enhancement or other funding as needed.

Future costs or expenses will be divided among the libraries based on Official Area of Population percentage provided from Tennessee State Library & Archives.

The chairperson of each of the three Library Boards will be asked to sign a "letter of intent" to purchase TLC after negotiations of price and terms are agreed upon by the consortium members and Library Boards.

Gallatin Public Library of Sumner County

*Cynthia (Judy) Baggett*

Hendersonville Public Library of Sumner County

*Cynthia D. Duffett*

Portland Public Library of Sumner County

*Barbara Russell*

Westmoreland Public Library of Sumner County

*Willie Ruth Borders*

Gorham MacBane Public Library

*Mary M. Schmidt*

White House Inn Library & Museum

*Judy H. Speight*

# Memo

**To:** Board of Mayor and Alderman  
**From:** Ed Hickman – Director  
**CC:** Christie Odenwald  
**Date:** 6/13/2008  
**Re:** Request for surplus on one Public Works issued vehicle, 1995 International 4900, Vin No. 1HTSDAAR6TH281049

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On this date, June 9, 2008, we are requesting that the 1995 International 4900 24 yard rear load truck, 1HTSDAAR6TH281049 be declared as surplus. The truck will be sold to the Parks Department for a minimal amount, to be used for trash pick-up at the park.

Thank you for your consideration. If you have any questions regarding this matter, you may contact me at 672-0215.



## City of White House Memorandum

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Date: June 13, 2008

To: Board of Mayor and Aldermen  
Angie Carrier, City Administrator  
Charlotte Soporowski, Finance Director

From: Ashley Smith  
Director of Parks and Recreation

Re: Contract between the City of White House and the White House Men's Club to build a concession stand / press box at the City Park

Along with this memo, you will find a contract for your consideration regarding a concession stand / press box that the White House Men's Club desires to have built at the City Park using money raised over the past several years. The organization has paid an architect to design the building. The plans have gone before the Planning Commission and the members of the Leisure Services Board, with both giving approval. There is currently \$50,000 available immediately and the president of the club has given me the assurance that \$10,000 more could be raised within one year to fund the project.

As you know, there is a focused effort to develop the back of the Park to a point that the Jr. Pro Football games can be played there. We have laser-graded and renovated the field, installed irrigation, field lighting, bleachers, fencing, concrete sidewalks, etc. to accomplish this objective.

I am therefore asking for your approval of the contract so that we can request sealed bids on this project. Thank you.

## CONCESSION STAND/PRESS BOX CONTRACT

**THIS AGREEMENT** made this \_\_\_\_ day of June, 2008, by and between **THE CITY OF WHITE HOUSE**, White House, Tennessee, hereinafter referred to as "**City**", and **THE WHITE HOUSE MEN'S CLUB, AN UNINCORPORATED NON-PROFIT ASSOCIATION**, having \_\_\_\_\_ as its principal address, hereinafter referred to as "**Obligor**";

**WHEREAS**, the City is a municipal corporation located in Robertson and Sumner Counties, Tennessee with its principal office located at 105 College Street, White House, Tennessee; and

**WHEREAS**, the Obligor has requested assistance from the City in the construction of a concession stand and press box to be built at the football complex located within the City Park located on Highway 76, White House, Tennessee; and

**WHEREAS**, the City has agreed to provide construction oversight and financing for this project with the amount expended being repaid by the Obligor to the City in accordance to the terms as hereinafter set forth.

**NOW THEREFORE**, it is agreed as follows:

1. The City hereby agrees to construct and install a concession stand and a press box at the White House Football Field according to specifications prepared by the City in its sole discretion. The City will consult with representatives of the Obligor in the preparation of specifications of the new facilities and the construction design of the project.
2. The City will issue bid specifications for the construction project and have said improvements installed by a Contractor chosen by it provided the cost of the project does not exceed the sum of \$60,000.00. Upon approving the bid for the installation of the new improvements the City will select the Contractor for construction and installation in accordance with the bid procedures approved by the City. Before the contract is consummated the Obligor will review the successful bid and issue its written approval for the award of the contract.
3. The Obligor, upon being notified by the City that the bid has been reviewed and will be presented for approval to the Mayor and Board of Aldermen of the City, will deliver the sum of \$50,000.00 to the City and hereby agrees to repay the City the remaining sum of \$10,000.00 within one year of the date of this Agreement. The Obligor will quarterly provide verification of the amounts collected by it to be applied to the amount owed by the Obligor pursuant to this agreement.

4. The Obligor represents that it has obtained the necessary approvals from its governing body for the execution of this contract and the authority of the persons signing on behalf of the Obligor.

**WHITE HOUSE MEN'S CLUB**

**CITY OF WHITE HOUSE**

By: \_\_\_\_\_

By: \_\_\_\_\_

**ANGIE CARRIER,  
CITY ADMINISTRATOR**

# WHITE HOUSE MENS CLUB

:TO THE CITY OF WHITE HOUSE

IN REGARDS OF JR.PRO FOOTBALL CONCESSION  
STAND. THE MENS CLUB HAS SET A BUDGET OF  
50,000. IT HAS TAKEN US OVER 5 YEARS TO RAISE  
THIS AMOUNT.

PRESIDENT ROD GENTRY



TREASURER CHUCK BURNS



YMCA Proposal  
Letter of Agreement

The City of White House proposes to donate \$375,000 for the purpose of building a YMCA in the City of White House. The City intends to allocate in each fiscal year budget, pledging a period of 5 years, a sum of \$75,000/year to be donated to the YMCA. These funds will be held in an escrow account for the length of the pledge. If funding is not raised in the 5-year period to build the White House YMCA, the funds of \$375,000 will then revert back to the City of White House. The details of the agreement will be negotiated at the end of the capital fundraising campaign, such as special rates for city employees.

The City of White House also agrees to lease to the Middle Tennessee YMCA the 14-acre property located at the City's soccer complex on 31W for the use of a recreation facility. This lease will be for a minimal amount and will be negotiated after a successful capital fundraising campaign.

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Mayor John Decker  
City of White House

June 13, 2008

# MEMORANDUM

To: Board of Mayor and Aldermen  
From: Christie Odenwald, City Recorder  
Re: Approval of board appointments

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The following is a list of appointments for City Boards. These vacancies have occurred as a result of resignations, the expiration of terms and current members who no longer meet the criteria to sit on specific boards. As a result, please review the following appointees:

## Beer Board

Carl Meadows (replacing Morris Fisher) - Term expires June 2011  
Natalie Chambers ( New position) – Term expires June 2009  
Ron Williams (New position) – Term expires June 2010

## Board of Zoning Appeals

Dolly Peay (replacing Bill Grimes) – Term expires June 2011

## Cemetery Board

Patsy Meadows (replacing Tom Byrum) – Term expires June 2011  
Sue Honeycutt (reappointment) – Term expires June 2010  
Eulis Biggs (reappointment) – Term expires June 2009  
Randy Cline (replacing Don Graves) – Term expires June 2011

## Industrial Revenue Board

Walton Plummer (reappointment) – Term expires June 2014  
Jim Savage (reappointment) – Term expires June 2014  
Douglas R. Tate (reappointment) – Term expires June 2014

## Leisure Services Board

Kimberly Manlove (replacing Marvin Redferrin, Jr.) – Term expires June 2011  
Lori Herman (replacing Chris Banning) – Term expires June 2010

Library Board

Joyce Partain (replacing Sherry Eden) – Term expires June 2010

Lisa Hicks – Term expires June 2011

Evelyn Guill (reappointed) – Term expires June 2009

Richard Lane (replacing Clifford Hudgins) – Term expires June 2011

Planning Commission

Amanda Brinkley (replacing Andrea Blessing) – Term expires June 2010

Paula Eller (replacing WG Jones) – Term expires June 2011

Mike Arnold (reappointed) – Term expires June 2011

Property Maintenance Board ( 3 yr Terms)

Jessie Wilkinson (new position) - Term expires June 2011

Craig Johnson (new position) – Term expires June 2010

Homer Gibson (new position) – Term expires June 2009



*OTHER INFORMATION . . .*



June 12, 2008

# MEMORANDUM

To: Board of Mayor and Alderman

From: Angie Carrier  
City Administrator 

Re: Economic Development in Robertson County

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Attached is a memo from Margot Fosnes, Robertson County Chamber of Commerce Director, requesting a contribution from the City of White House to assist in funding of the Economic Development Director position. This request is \$2 per capita. Figuring with the 2008 Special Census numbers, the City of White House has 4,760 people living in Robertson County. This would amount to a contribution of \$9,520. I have met with Rod Kirk, the Robertson County Economic Development Director, and have asked him to supply the Board with a work plan of the department, such as what is provided by the White House Chamber of Commerce. This will give you a better idea of the services and programs the department will provide to the City.



The Robertson County  
Chamber of Commerce

601 5th Avenue West  
Springfield, TN 37172

Phone: 615-384-3800

Fax: 615-384-1260

E-mail: [info@robertsonchamber.org](mailto:info@robertsonchamber.org)

May 22, 2008

Mayor John Decker  
City of White House

Dear Mayor Decker:

The Robertson County Chamber of Commerce has been pleased to serve as the economic and community development agency for both the City of White House and all of Robertson County.

Over the past 18 months, the chamber has intentionally stepped up our efforts in the area of economic development. We serve in a variety of capacities as the “front door” for the community and the entry point for most inquiries regarding business and residential relocation and visitor information. We also serve the existing business community beyond our chamber membership with employee relocation information and expansion services as well as being a “problem-solving” agency in many cases. We have developed great partnership relationships with MTIDA, TVA, Partnership 2010 of the Nashville Area Chamber, and the State of Tennessee and feel we have established a situation where these entities can be assured of quick response to their requests and inquiries. We have begun a series of quarterly “Plant Managers’ Breakfasts” hosted by the chamber to provide a forum of networking and idea exchange among our major Robertson County employers and we have partnered with the Nashville Area Chamber and other middle Tennessee counties in Partnership 2010 to use their existing survey instrument known as “Synchronist” to gather a regional database of information for the use of the entire middle Tennessee economic development community. We also serve as the coordinator for Robertson County’s participation in the Tennessee Department of Economic Development’s Three Star Certification program.

With the addition of a full-time Economic Development Director, we expect to be able to take this program to a new level of excellence in seeking out and recruiting both industrial and retail investment in our community. Our contract for services and lease of office space with the Robertson County Industrial Development Board will cover the salary and benefits as well as building improvements for this position at an estimated

Serving Adams, Cedar Hill, Coopertown, Cross Plains, Greenbrier, Millersville,  
Orlinda, Ridgetop, Springfield & White House

annual cost of \$150,000. The program of work, however, will require additional funding. In the past, our work in this area has been primarily "reactive", that is, responding to inquiries and working with our local partnerships to provide information about the opportunities that exist for business in Coopertown and Robertson County. We see this department developing a marketing program which will be "proactive" and will require printed promotional materials, increased advertising in trade publications, and travel to conferences and trade shows to develop relationships with site selectors and relocation consultants. Our experience over the past two budget years has been that approximately 40% of the staffing and operational expenses of the chamber are allocated to the achievement of the goals of providing economic and community development and tourist and visitor development. Additionally, approximately \$20,000 of the chamber budget is specifically budgeted for economic and tourism development direct expenses such as prospect visits and information packets, participation in Three Star requirements, economic development conferences and training, and support of tourism advertising and events. A current annual contribution of \$16,000 from the City of Springfield plus \$40,000 annually from the Robertson County Industrial Development Board has covered approximately 80% of these expenses with the rest coming from the general chamber operating funds.

At this time we are asking for proportional contributions from each of Robertson County's municipalities to the economic development program of work for 2008-09. We are initially asking each municipality to consider contributing \$2 per capita. We firmly believe that this investment will pay great dividends in the future with the attraction of new industrial, commercial and retail development to our community and an increased tax base.

The Chamber is deeply committed to partnership in the years ahead with each of Robertson County's municipalities. We believe that these partnerships will result in substantial cost savings over the years by providing economic development services which in many other municipalities are provided entirely by city-funded departments. We hope that you will strongly consider partnering with us financially for the betterment of our entire community.

Sincerely,



Margot L. Fosnes  
Executive Director

