

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Agenda
August 21, 2008
7:00 p.m.

1. Call to Order by the Mayor

2. Prayer/Pledge

3. Roll Call

4. Adoption of the Agenda

5. Approval of Minutes of July 17, 2008 Meeting

6. Welcome Visitors

7. Public Hearings

A. **Resolution 08-13** - A resolution adopting a plan of service for the property on SR 76 and Pinson Lane, Robertson County Tax Map 106, Parcel 11.01 (65.58 acres) for the construction of Robertson County High School.

B. **Ordinance 08-17** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services, Section 2-105. **Second Reading.**

C. **Ordinance 08-18** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. The property is approximately 65.58 acres located on Hwy 76. **Second Reading.**

D. **2003-2008 Plan of Services Review** – The State of Tennessee, under Public Chapter 1101 requires an annual review of the plan of services until the services have been provided.

8. Communications from Mayor, Aldermen and City Administrator

9. Acknowledge Reports

A. General Government

B. Police

C. Fire

D. Public Works

E. Wastewater

F. Planning and Codes

G. Parks

H. Library

I. Engineering

J. Court Clerk

K. Monthly Financial Summary

10. New Business

- A. Consideration of the following resolutions:
1. **Resolution 08-13**– A resolution adopting a plan of service for the property on SR 76 and Pinson Lane, Robertson County Tax Map 106, Parcel 11.01 (65.58 acres) for the construction of Robertson County High School.
 2. **Resolution 08-14** – A resolution amending the schedule of fees for Hillcrest Municipal Cemetery.
- B. Consideration of the following ordinances:
1. **Ordinance 08-17** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services, Section 2-105. **Second Reading.**
 2. **Ordinance 08-18** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. The property is approximately 65.58 acres located on Hwy 76. **Second Reading.**
 3. **Ordinance 08-19** – An ordinance to amend White House Municipal Code Title 12, Chapters 1-12, Building, Utility, Etc Codes: adopting the latest edition of the International Building Codes. **First Reading.**
 4. **Ordinance 08-20** – An ordinance amending Article V of the Zoning Ordinance for the addition of the C-6 Town Center Zoning District. **First Reading.**
 5. **Ordinance 08-21** – An ordinance amending the fiscal budget for the period ending June 30, 2008. **First Reading.**
- C. Finance
1. Board approval to surplus a 1997 Ford F150, VIN 1FTDF1727VKD67238 on the asset list for the Parks and Recreation Department.
 2. Board approval to surplus a 2001 Isuzu NPRHD with 6yd. Heil Body for the Public Works Department, as well as a 1968 Allis Chalmers Generator, Model 250-2500; Serial 25-02431.
 3. Board approval to purchase a 2008 Chevy Impala for \$17,965 for use by the Administration, Finance and HR Departments from Carl Black Chevrolet of Nashville..

11. Adjournment

CITY OF WHITE HOUSE
MINUTES
Board of Mayor and Aldermen
July 17, 2008
7:00 p.m.

1. **Call to Order by the Mayor**

Mayor Decker called the meeting to order at 7:00 pm.

2. **Prayer/Pledge**

Prayer and Pledge to the American Flag by Alderman Bracey.

3. **Roll Call**

Ald. Arnold –Not Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Leftwich – Present, Mayor Decker – Present. **Quorum Present.**

4. **Adoption of the Agenda**

Motion was made by Ald. Leftwich second by Ald. Bibb. to adopt the agenda. **Agenda adopted.**

5. **Approval of Minutes of June 19, 2008 Meeting.**

Motion was made by Ald. Bibb, second by Ald. Leftwich, to approve the minutes as written. **Minutes approved.**

6. **Welcome Visitors**

7. **Public Hearings**

A. **Ordinance 08-15** – An ordinance amending the zoning map relative to the rear portion of Robertson County Tax map 107 G, Group A, Parcels 44, 46 and 47, 1.5 acres from R-20, Low Density Residential to C-1, Central Business Commercial for property located on 31W. This property includes the rear portion of the former White House Builders Property and the Stratton Property adjacent to the White House Florist Property. **Second Reading. No one spoke for or against.**

B. **Ordinance 08-16** – An ordinance amending the fiscal budget for the period ending June 30, 2008. **Second Reading. Amended. No one spoke for or against.**

8. **Communications from Mayor, Aldermen and City Administrator**

Ms. Carrier spoke about the TVA Economic Development training that the staff attended. She also informed the board that the purchase of property for the site of the new library closed today. Mayor Decker informed the public of the Back to School festival being held at Vol. State Community College, that Wednesday August 13th is designated as White House Day and that Vice-Mayor Farris Bibb will be participating in the dunking booth.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | I. Engineering |
| B. Police | F. Planning and Codes | J. Court Clerk |
| C. Fire | G. Parks | K. Monthly Financial Summary |
| D. Public Works | H. Library | |

Motion was made by Ald. Bibb, second by Ald. Bracey, to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

10. New Business

A. Consideration of the following resolutions:

1. **Resolution 08-11** – A resolution authorizing participation in the TML Risk Management Pool's "Safety Partners" Loss Control Matching Grant Program.. Motion was made by Ald. Bibb, second by Ald. Bracey, to approve. A voice vote was called for with all members voting aye. **Resolution 08-11 approved.**
2. **Resolution 08-12** - A resolution approving certain amendments and revisions to the Personnel Manual. Motion was made by Ald. Bibb, second by Ald. Leftwich, to approve. A voice vote was called for with all members voting aye. **Resolution 08-12 approved.**

B. Consideration of the following ordinances:

1. **Ordinance 08-15** – An ordinance amending the zoning map relative to the rear portion of Robertson County Tax map 107 G, Group A, Parcels 44, 46 and 47, 1.5 acres from R-20, Low Density Residential to C-1, Central Business Commercial for property located on 31W. This property includes the rear portion of the former White House Builders Property and the Stratton Property adjacent to the White House Florist Property. **Second Reading.** Motion was made by Ald. Leftwich, second by Ald. Bibb, to approve. Roll call: Ald. Bibb – aye; Ald. Bracey – aye; Ald. Leftwich - aye; Mayor Decker – aye. **Ordinance 08-15 approved on second and final reading.**
2. **Ordinance 08-16** – An ordinance amending the fiscal budget for the period ending June 30, 2008. **Second Reading. Amended.** Motion was made by Ald. Bracey, second by Ald. Bibb, to approve. Roll call: Ald. Bibb – aye; Ald. Bracey – aye; Ald. Leftwich – aye; Mayor Decker – aye.. **Ordinance 08-16 approved on second and final reading.**
3. **Ordinance 08-17** – An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services, Section 2-105. **First Reading.** Motion was made by Ald. Bibb, second by Ald Bracey to approve. A voice vote was called for with all members voting aye. **Ordinance 08-17 was approved on first reading.**
4. **Ordinance 08-18** – An ordinance to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. The property is approximately 65.58 acres located on Hwy 76. **First Reading.** Motion was made by Ald. Bibb, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Ordinance 08-18 was approved on first reading.**

C. Finance

1. Board approval of the concession stand bid for the Jr. Pro Football Field.
Motion was made by Ald. Bibb, second by Ald Bracey to approve. A voice vote was called for with all members voting aye. **Concession stand bid for the Jr. Pro Football Field was approved.**
2. Board approval of the extension TDOT Commitment Letter to build local connectors for the new interchange. Motion was made by Ald. Bibb, second by Ald Leftwich to approve. A voice vote was called for with all members voting aye. **TDOT commitment letter to build connectors for new interchange was approved.**
3. Board approval of Mr. Crouch's request to relocate 50ft of right-of-way.
Motion was made by Ald. Bracey, second by Ald Bibb to deny. A voice vote was called for with all members voting aye. **Mr. Crouch's request to relocate 50 ft of right-of-way was denied.**
4. Board approval of request by the Friends of the Library for the City to match funds up to \$500,000 for private sector donations. Motion was made by Ald. Bracey, second by Ald Leftwich to approve with the condition that all of the money raised be put into a restricted account held by the city and that the city matches the funds raised on an annual basis beginning next fiscal year. A voice vote was called for with all members voting aye. **Request by the Friends of the Library to match funds up to \$500,000 approved.**
5. Board approval of renewal of ADA Sidewalk ramps contract.
Motion was made by Ald. Bibb, second by Ald Leftwich to approve. A voice vote was called for with all members voting aye. **Renewal of ADA Sidewalk ramps contract approved.**

11. Adjournment

Motion by to adjourn by Ald. Bracey at 8:04 pm.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: August 12, 2008

RE: 2003-2008 Plan of Services Review

The State of Tennessee under the Public Chapter 1101 requires annual review of plan of services until the services have been provided. The following are annexation ordinances 2003-2008 and updates on services provided.

Annexation Year- Ordinance Number
Property Acreage and Location
Status of Services

03-02

55 Acres on North Palmers Chapel Road / Bridle Creek Subdivision
Road, sewer, street lighting, water, including hydrants have been provided with the developed portion of the property. These services will be provided to remainder of property as extended by developer of property. Resident services provided to residents on property, emergency and inspection service provided to residents and vacant property.

03-03

20.29 Acres on Hwy 31W / Sumner County Middle School
Services have provided with the development of the school.

03-14

10.5 Acres on McCurdy Road / Cambria Subdivision
Road, sewer, street lighting, water including hydrants have been provided with have with the developed portion of the property. These services will be provided as extended by developer of property. Resident services provided to residents on property. Emergency and inspection service provided to residents and vacant property.

05-20

4.7 Acres on Hwy 31W / Business Park Subdivision (Commercial Development)
Road, sewer, street lighting, water, including hydrants services have been provided with the developed portion of the property (including Fire Hall#2 Construction). These services will be provided as extended by developer of property. Emergency and inspection service provided to vacant property.

05-22

3.37 Acres on South Palmers Chapel Road / Baylee Meadows Subdivision
Services have been provided to the property.

05-26

8/10 of an acre at 304 South Palmers Chapel Road
Services have been provided to the property.

05-31

93 Acres on Calista Road/ Calista Farms Subdivision
Road, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property. City is currently reviewing sewer extension policy regarding development of property on north side of city. Development plans have been approved for development. Emergency and inspection services provided to vacant property. City has requested CEMC to install street lights on roadway sections. Emergency and inspection service provided to vacant property.

05-37

3.05 Acres at 2201 Hwy 31W
Services have been provided to property.

06-05

5.25 Acres on South Palmers Chapel Road
Services are available for property. Properties annexed are portions of properties that contained single family homes on the section of the property in the city prior to annexation.

06-33

103 Acres on Hwy 31 W /Briarwood Subdivision Section 2
Road, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Preliminary developments plans have been approved for development. Emergency and inspection services provided to vacant property.

06-35

420 Acres on New Hall Road and North Swift Drive / Burrus Ridge Development
Sewer services have been extended to property for development. Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Development plans have been approved for development. Emergency and inspection services provided to vacant property. City has requested CEMC to install street lights on annexed roadway sections including Union Rd, Webster Lane, and N. Swift Drive.

06-38

90.5 Acres on McCurdy Road
Roadway, sewer, street lighting, water, including hydrants services will be required to be extended by developer of property. Emergency and inspection services provided to vacant property.

07-02

3.4 Acres on Hwy 31W/ White House Utility District Future Office Property
Roadway, sewer, street lighting, water, including hydrants services will be required to be extended by developer of property. Emergency and inspection services provided to vacant property.

07-04

258 Acres on Pinson Lane, Boyles Road, and Pleasant Grove Road/ Heritage Estates Subdivision
Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Development plans have been approved for development. Residential Services, not including sewer are provided to 7701 Boyles Road, 7709 Boyles Road, and 7532 Pinson Lane, and 7556 Pinson Lane. City has requested CEMC to install street lights on roadway annexed roadway sections including Boyles Rd and Pinson Lane. Emergency and inspection services provided to vacant property.

07-25

291 Acres on Hwy 31W, Horse Shoe Road, and Ozzie Fulps Road.
Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Emergency and inspection services provided to vacant property. City has requested CEMC to install street lights on annexed roadway sections including Horseshoe Road, Calista Rd, and Ozzie Fulps Drive. City is currently reviewing sewer extension policy regarding development of property on north side of city.

07-35

0.042 Acres at 3661 Hwy 31W

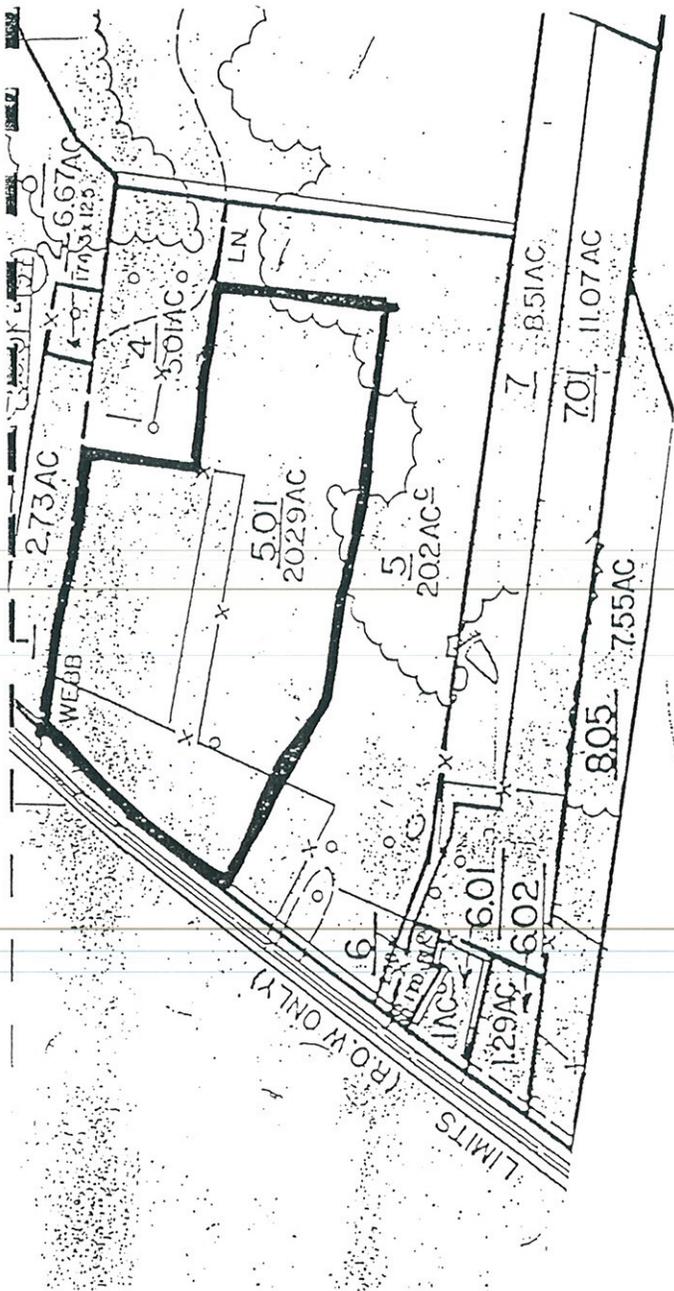
Annexation was to clear up mistake regarding Robertson County Tax Map. Resident has and continues to receive city services, except sewer for twenty plus years. Sewer service available upon request by property owner with connection fees and lines to be paid for by property owner.

07-39

8.39 Acres on Pleasant Grove Road

Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Emergency and inspection services provided to vacant property.

03-03

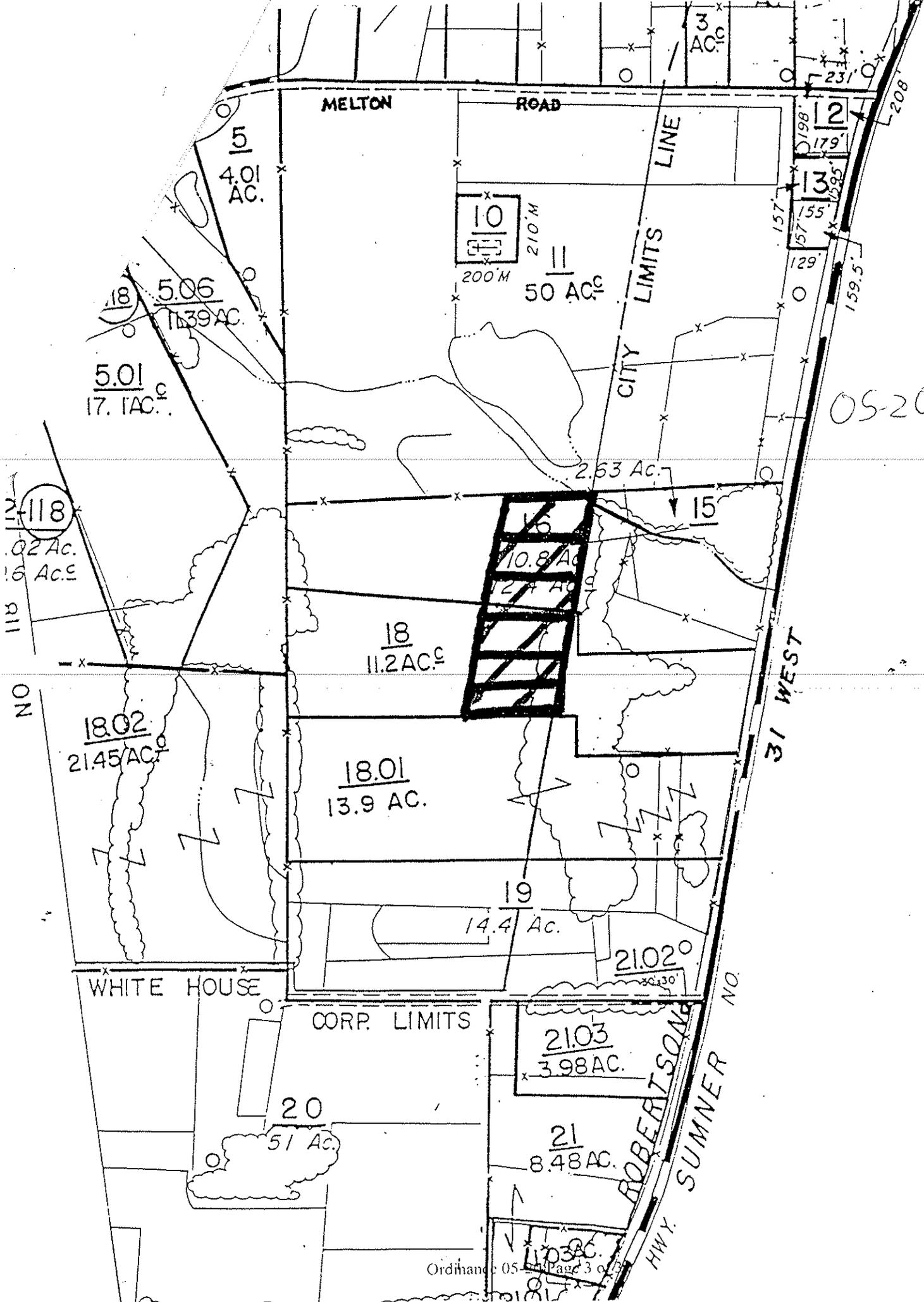


SUMNER CO., TENN.

MIDDLE GRAND DIVISION	MAP NO.
SCALE: 1" = 400'	DISTRICT: 70.13
DATE OF FLYING: MAY, 1988	
DATE COMPILED: JUNE, 1987	
	99

--REVISIONS--	
1 6-1-75	11 0-1-85
2 8-1-76	12 4-1-87
3 6-1-77	13 7-1-88
4 8-1-78	14 1-1-89
5 6-1-79	15 6-1-90
	16 5-1-91
	17 3-93
	18 4-97
	19 5-00
	20 2-1-02
	21 5-96
	22 3-98
	23 2-01

Deanna 03 03 by 3 of 3



05-20

31 WEST

ROBERTSON
HWY. SUMNER NO.

Ordinance 05-118 Page 3 of 3

05-22

AC

P.B. 10-PG. 101

9

44.35 AC

22.35 AC

18

35.3

54.01

2 ACc

54.03

7 ACc

SEE "1"=100'
MAP 96-G

13

29.14 AC

MARTIN LEE MANOR
P.B.13-PG.187

SEE "1"=100'
MAP 96-F

BEEC

P.B.17-PG.140

THOMAS M. BLOODWOOD
P.B.11-PG.316

11.01

5.8 ACc

11

SOUTH PALMERS CHAPEL ROAD

P.B.20-PG.194

52.06

.96AC

48.01

1.73 AC

48.02

1.73 AC

46.01

2.2 AC

46

45

5.3 ACc

44.02

1.3 ACc

41.02

41.01

52

1.6 ACc

47

1.4 ACc

48

1.9 ACc

5.3

1.4 ACc

WHITEHOUSE CITY LIMIT LINE

52.03

2.73 AC

MILLSTONE WAY

49

.52AC

4

6.7

ACc

52.02

1 AC

77.14

6.25 AC

LUTHER LAMBERT
PROPERTY N/R

50

6.93 AC

44.03

1.7 ACc

43.01

1.7 ACc

42.01

1.7 ACc

RET ANN
PROPERTY
-PG.250

52.01

4.32 AC

50.02

7 AC

5.0AC

50.03

13AC

73.05

5.01 AC

73.12

1.78 AC

73.06

1.39 AC

73.07

1.38 AC

73.08

1.31 AC

73.11

1.74 AC

73.10

73.09

51

1 AC

77.13

7.6 ACc

77.03

5.41 AC

4

77.16

1 ACc

77.17

1 ACc

50.04

7.2 AC

77.04

5.69 A

51.01

1.08 AC

77.08

1.5 AC

EVA HORNER
PROPERTY
P.B.12-PG.110

77.02

6.07 AC

77.05

5.92 AC

PIPELINE

77.18

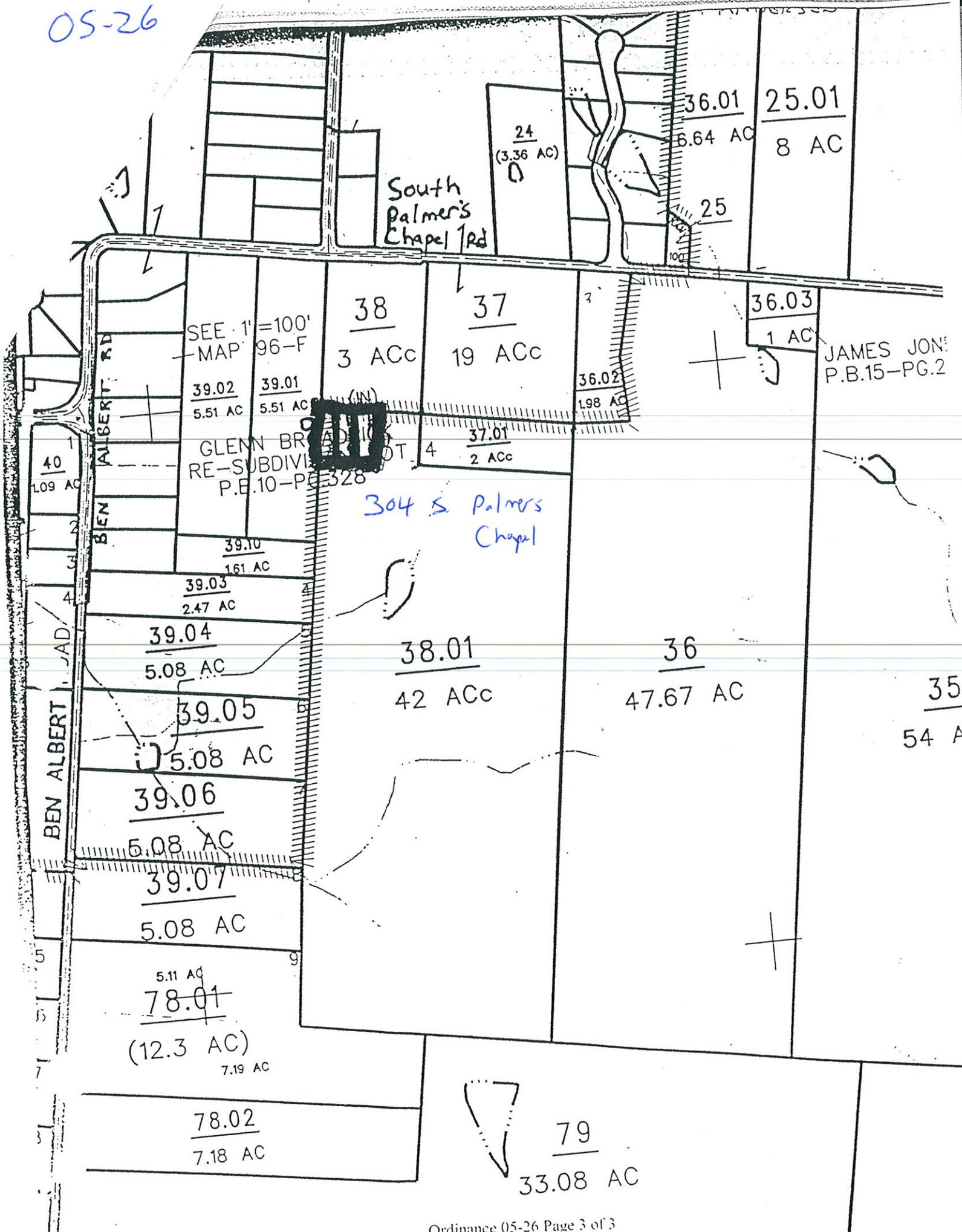
2 AC

Ordinance 05-22 Page 3 of 3

77.01

27

05-26



South Palmer's Chapel Rd

BEN ALBERT RD

SEE 1"=100'
MAP 96-F

39.02 5.51 AC
39.01 5.51 AC

GLENN BROADBENT
RE-SUBDIVISION LOT 4
P.E. 10-PE 328

38
3 ACC

37
19 ACC

36.03
1 AC

JAMES JONES
P.B.15-PG.2

304 S Palmers Chapel

39.10
161 AC

39.03
2.47 AC

39.04
5.08 AC

39.05
5.08 AC

39.06
5.08 AC

39.07
5.08 AC

5.11 AC
78.01
(12.3 AC)
7.19 AC

78.02
7.18 AC

38.01
42 ACC

36
47.67 AC

35
54 A

24
(3.36 AC)

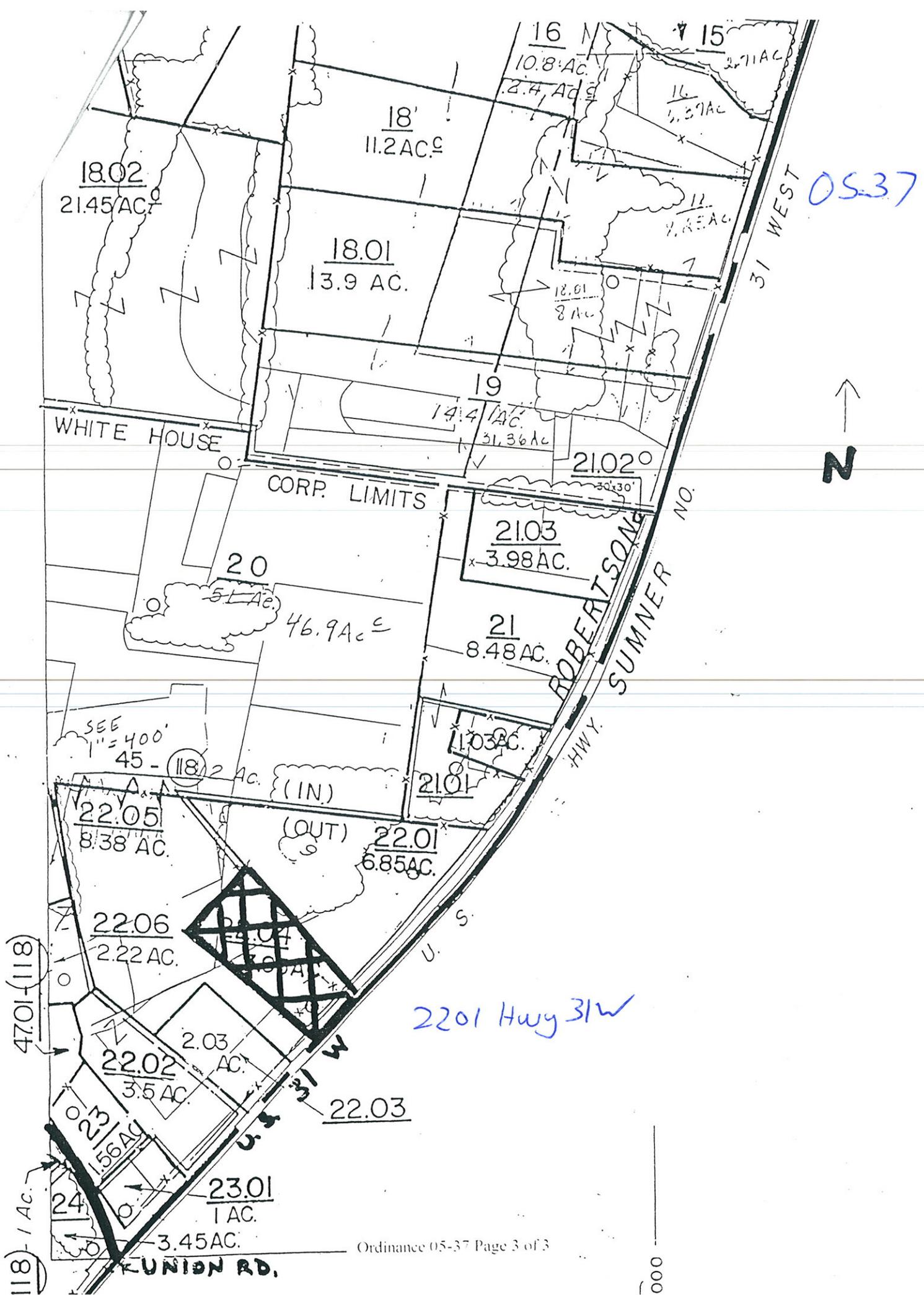
36.01 6.64 AC
25.01
8 AC

25

36.02
1.98 AC

37.01
2 ACC

79
33.08 AC



06-05

13
29.14 AC

MARTIN LEE MANOR
P.B.13-PG.187

P.B.17-PG.140

THOMAS M. BLOODWOOD
P.B.11-PG.316

SOUTH PALMERS CHAPEL ROAD

45
44.02
1.3 ACC

5.3 ACC 43

4.4 ACC

4.5 ACC

4.6 ACC

4.7 ACC

4.8 ACC

4.9 ACC

4.0 ACC

4.1 ACC

4.2 ACC

4.3 ACC

4.4 ACC

4.5 ACC

4.6 ACC

4.7 ACC

11.01
5.8 ACC

52.06
1.96 AC

52
1.6 ACC

52.03
2.73 AC

52.02
1 AC

52.01
4.32 AC

51
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73.06
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73.07
1.38 AC

73.08
1.31 AC

77.08
1.5 AC

77.02
1.08 AC

77.03
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77.13
7.6 ACC

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77.17
1 ACC

77.04
5.69 AC

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77.05

77.06
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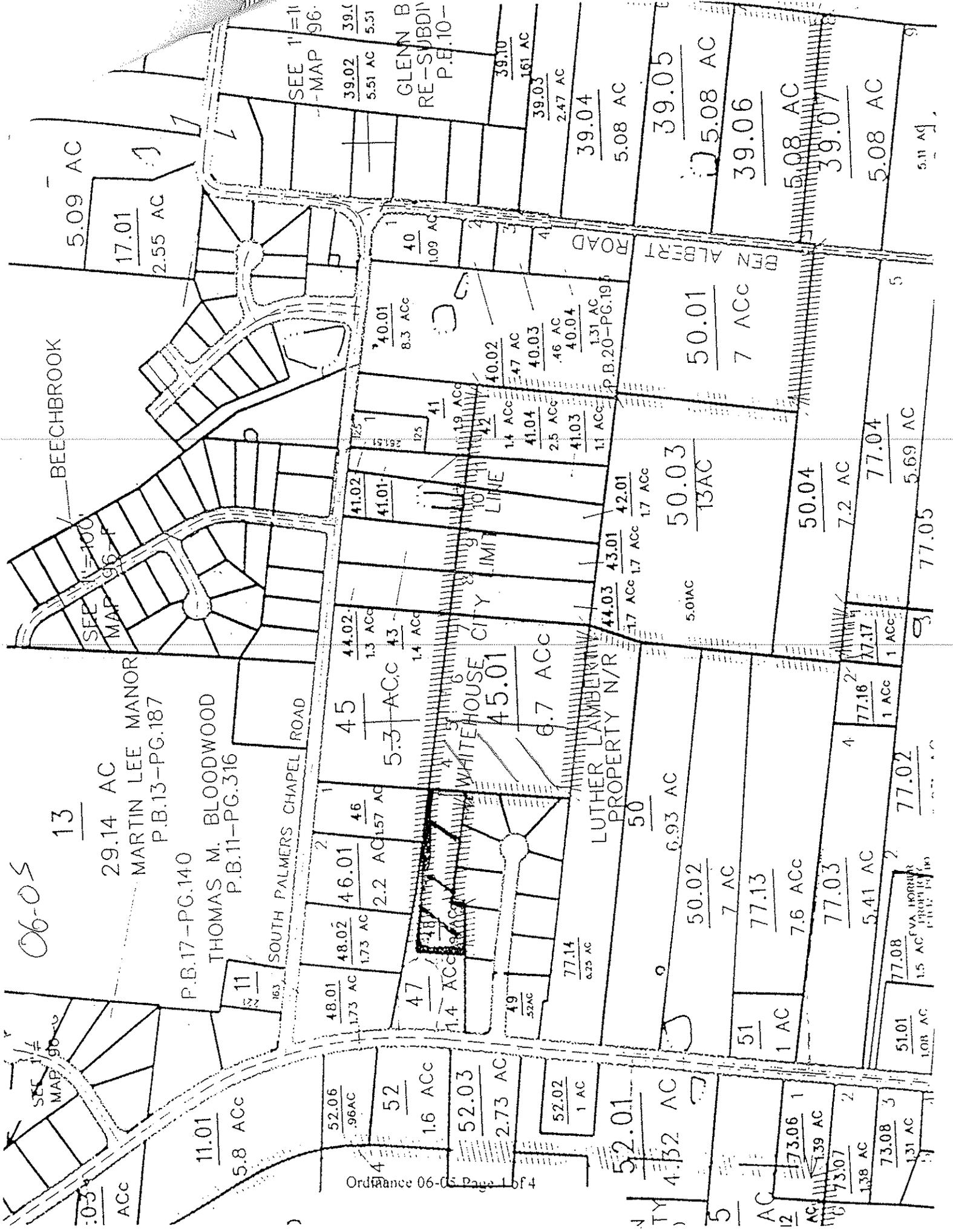
77.13
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77.15
5.08 AC

77.16
5.08 AC

77.17
5.08 AC



SEE 1"=11"
MAP 96-
39.02 39.1
5.51 AC 5.51

GLENN B
RE-SUBDI
P.B.10-

39.10
161 AC
39.03
2.47 AC

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39.07
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39.09
5.08 AC

5.09 AC
17.01
2.55 AC

40
1.09 AC

40.01
8.3 ACC

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46 AC

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17.01
2.55 AC

40
1.09 AC

40.01
8.3 ACC

40.02
47 AC

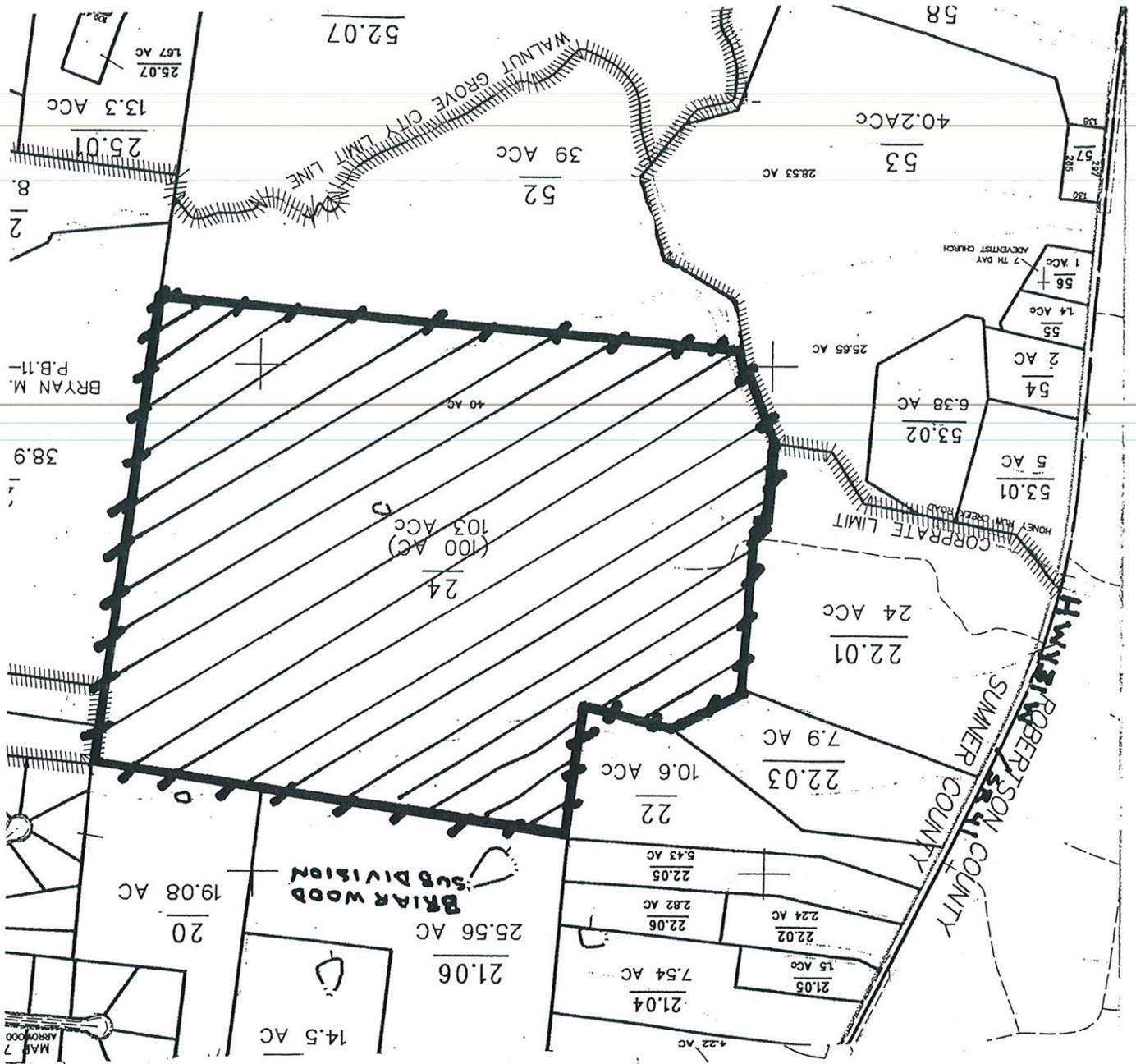
40.03
46 AC

40.04
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1.31 AC

40.06
1.31 AC

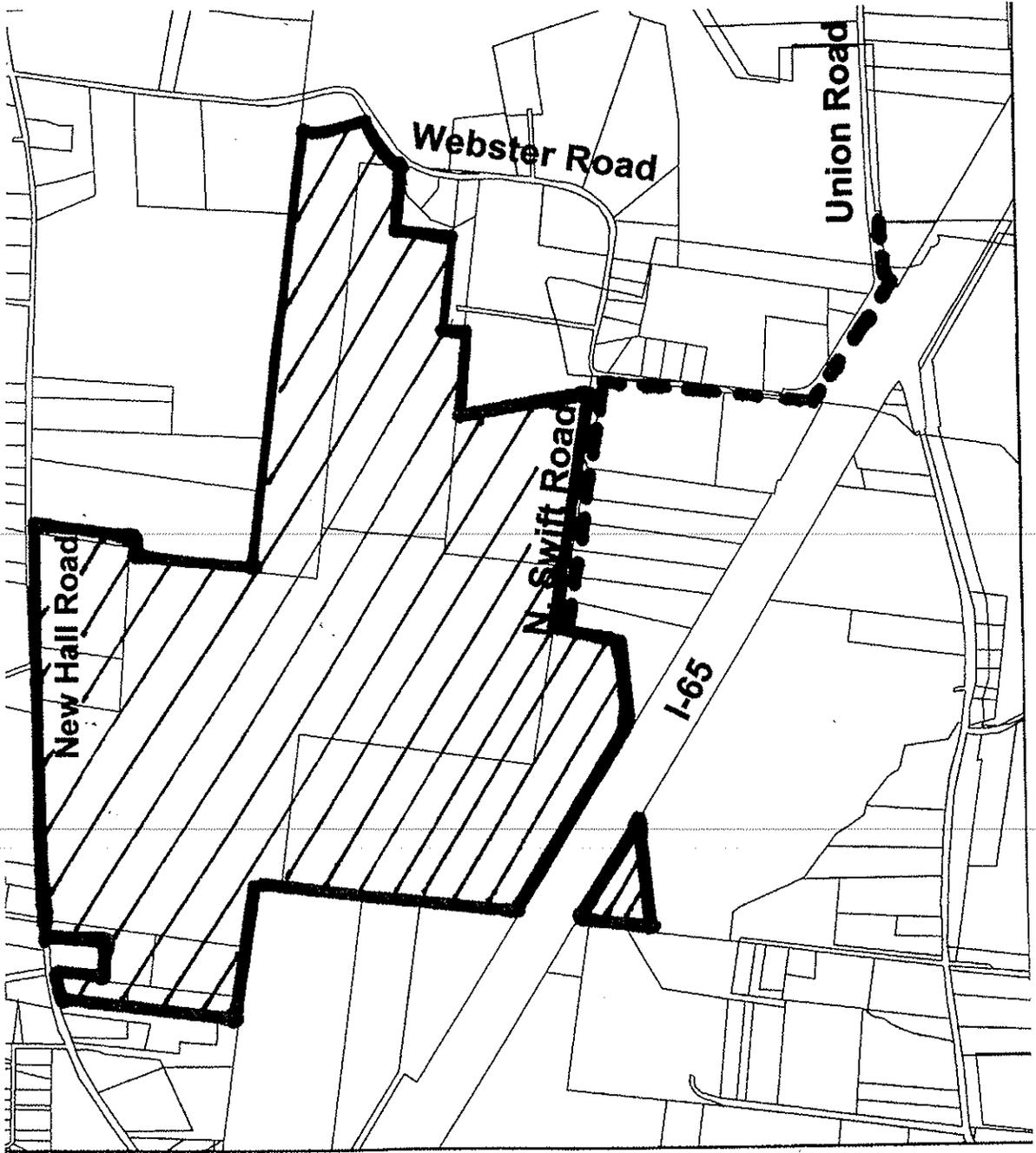
40.07
1.31 AC



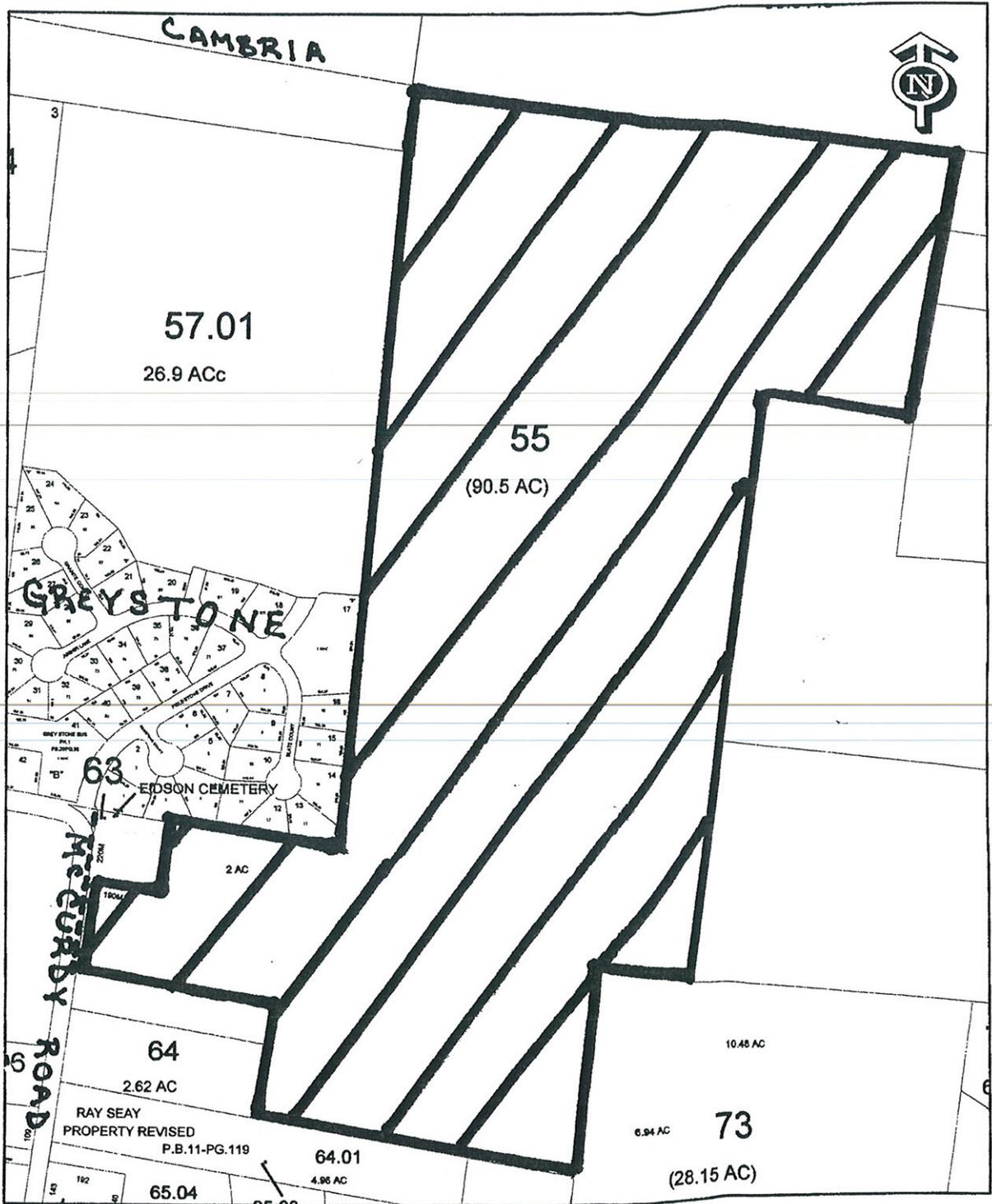
0633

MAR 7 11:00 AM

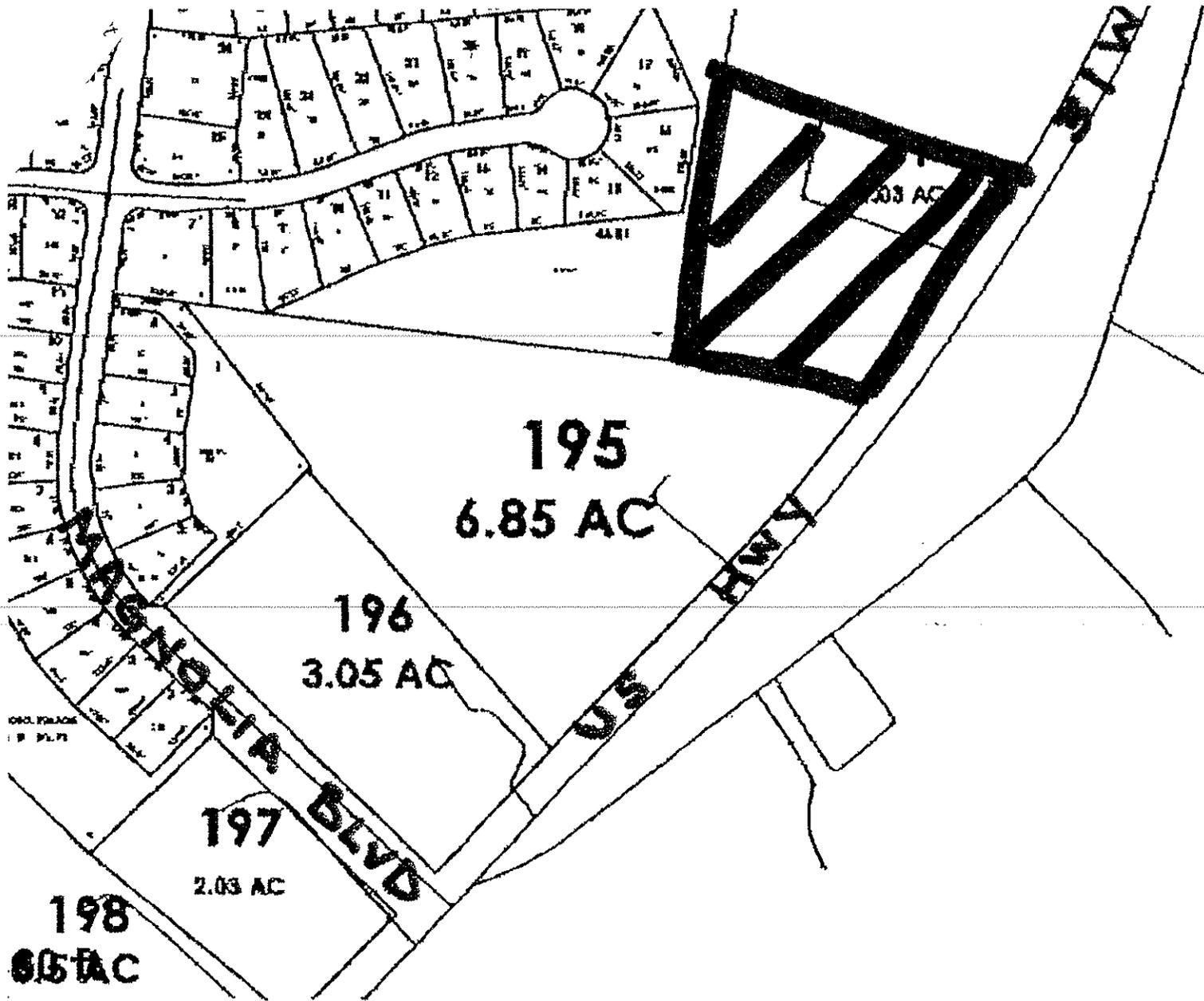
06-35



06-38

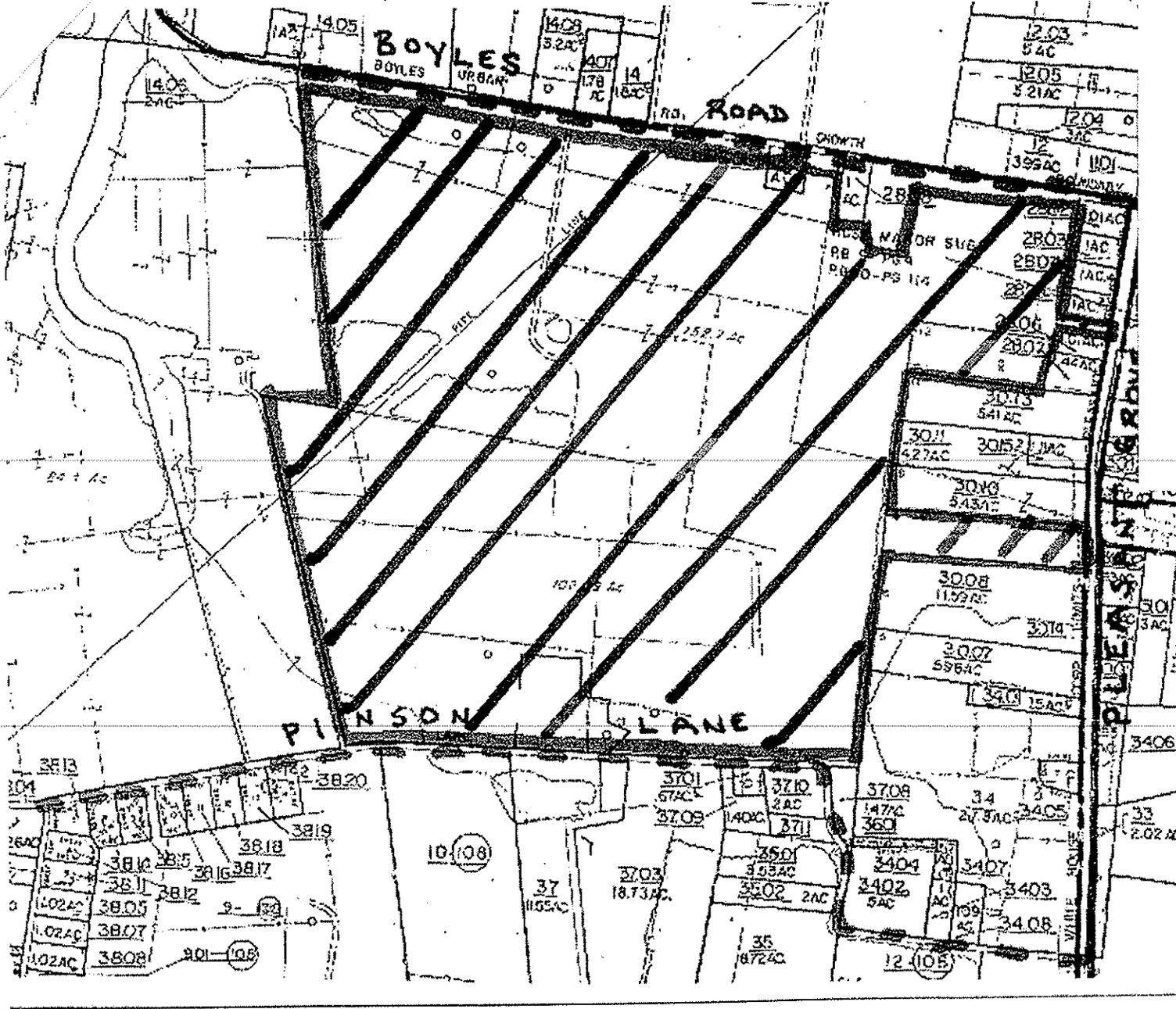


07-02



07-04

stance of
1 bar



07-25



REPORTS . . .

**City of White House
General Government Department
Monthly Report of July 2008**

Administration

July was a very sad month for us all to learn that our friend County Executive Hank Thompson had passed away. The Mayor, City Administrator, Fire Chief Joe Palmer, and Sergeant Jim Ring participated in his funeral procession. He will be greatly missed in this County.

The City closed on the John Crunk property on Hwy 31 W. The intention is to use this property for the future City of White House Library Inn. It will help with the establishment of the redevelopment of the town center.

The City Administrator worked with Evelyn Guill, City Historian, to submit a proposal for obtaining a civil war marker with the Tennessee Civil War Trails project. Our first discussions included the placement at the Dickie Jones Spring where the confederate and union soldiers camped when traveling through the area.

The City Administrator met with other Economic Development professionals with the Forward Sumner Marketing Committee to discuss the upcoming ICSC Conference in Atlanta in October. Forward Sumner government officials are planning to share a booth and promote Sumner County. Individual banners and flyers will be developed for each City and the County. The City Administrator also attended the ICSC Tennessee/Kentucky Idea Exchange program in Nashville. As discussed at planning commission, the city administrator visited booths to investigate projects that developers had accomplished in the re-development of downtowns. Research will remain on-going until all elements are in place to obtain proposals.

Several other meetings were attended by the City Administrator including the Robertson County Joint Economic and Community Development Board, Sumner County Three Star Working Meeting to update the Sumner County strategic Plan, The Robertson County/TVA Economic Development Seminar along with Mayor Decker and Planning Commission Chairman Bill Thompson and the Sumner County Council of Governments which was held in Hendersonville. At this meeting it was discussed the Books from Birth program sponsored in part by Dolly Parton will have its big fundraisers in Sumner and Wilson Counties this year.

**City of White House
Finance Department
Monthly Report of July 2008**

Finance Section

The Finance Department welcomed new part-time Cashier/Receptionist Chelsey Hough in July. Chelsey is a recent graduate of Austin Peay State University, with a Bachelor's Degree in Business Administration. Her primary role is to act as the operator for the City's phone system, and to be the front line receptionist for any walk in customers for the Finance Department. It will take some time for Chelsey to get familiar with all the departments and activities of the City so that she can independently handle the myriad of phone calls that come in. There is also a great deal of training to be done on all the different software modules that may be needed to assist customers with property tax, business license, business tax, or court payments. While Chelsey is gaining this experience she has also been working on several special projects to assist other members of the Finance Staff including filing, audit preparation, SITUS review, and mailings to delinquent business licensees.

There have been a few delinquent tax payments to trickle in during the month of July. However, not enough to change the 4% balance of the property taxes unpaid. The Finance office still has had no communication from the City Attorney concerning the delinquent taxes to be reported to Robertson and Sumner Counties for collection.

~~July officially brings around another audit season for Finance staff. The Accounting Specialist and Finance Director have focused all efforts on closing the fiscal year activity in the General Ledger with a lot of time spent on balance sheet account reconciliations. There is an added component to this year's audit concerning internal control review. The Finance Director devoted one entire week in July to completing extensive internal control questionnaires that will be used during this year's audit process. The auditors spent one week in July obtaining initial information for the audit, as well as confirmation letters, and working on the internal control walk through.~~

The Finance Director attended the Cemetery Board meeting on July 1st. The Cemetery Board welcomed the two newest members, and Randy Cline was elected Chairman of the Cemetery Board. The Cemetery financial statements were discussed, and while the revenues were below budget last year, expenditures were held down to a comparable level. The Board discussed the possibility of hosting a historical candle light cemetery tour in the fall of 2009 and also discussed how such an event would support the mission statement set forth by the Board of Mayor and Aldermen. The Cemetery Board also recommended a fee increase for cremation burials which is included in this packet as a resolution.

The Finance Director along with the City Administrator and Codes Director attended an audit review meeting with County Audit personnel from the State of Tennessee Comptroller's office to discuss the findings of their audit on collection of facilities tax.

The Finance Director also met with the Human Resource Manager and a representative of North America Administrators to understand the funding process involved in a stop loss claim, since the City's partially self-insured plan did have one claim to enter this status during the month of July. The Finance Director also worked with the City Engineer, Planning and Codes Director, and the Wastewater Director to review engineering proposals for the Highway 76 sidewalk project.

The Purchasing Coordinator has been busy in July with a large number of requisitions for the new fiscal year, and has put forth specific effort to have furnishings ready to deliver just as soon as the new fire hall is ready.

The Accounting Specialist, Tax Clerk, and Accounts Payable/Court Clerk attended a Tax Relief class sponsored by the State of Tennessee. The class served as a refresher for those processing Tax Relief applications for the State of Tennessee Tax Relief program. The state is encouraging on-line submittal of all applications. However, the Tax Clerk must still retain a hard copy of all applications and supporting documents. The Tax Clerk, Purchasing Coordinator, and Accounts Payable/Court Clerk attended a one day seminar addressing "Security Measures for Front Desk Personnel." They were not surprised to learn that we have much room for improvement in that area, and will be putting together a list of suggestions to improve security for our cash offices. July brought the seventh requisition on the Series Z-5-C Bonds for \$363,790.89. The total drawn on requisition through the end of July is \$1,834,383.42.

Purchase Orders – July 2008

Codes	8	\$14,667.01
Fire	24	\$911,397.12
Police	29	\$20,730.77
Human Resources	7	\$5,635.93
Engineering	4	\$23,209.65
Administration	8	\$17,578.65
Finance	8	\$8,389.24
Court	1	\$13.53
Library	12	\$6,641.76
Wastewater	28	\$786,970.37
Public Works	23	\$12,265.76
Sanitation	6	\$73,396.23
Parks	29	\$90,060.31
Cemetery	0	\$0.00
Building Maint.	4	\$8,179.68
Total	191	\$1,979,136.01
Voids	5	

Emergency Purchase Orders in July 2008

<u>Number</u>	<u>Vendor</u>	<u>Items</u>	<u>Amount</u>	<u>Nature of Emergency</u>	<u>Department</u>
11746E	Rogers Group	Crushed stone	\$405.91	Repair line at Fred's	Wastewater
11744E	Sidewinder	Labor	\$2,330.00	Vacuum line stopped up.	Wastewater
11806E	Rogers Group	Crushed stone	\$156.00	Recycle trailer pad - not approved as an emergency.	Sanitation
11818E	Thompson Machinery	Oil and Fuel filters	\$58.06	Tub Grinder – not approved as an emergency.	Sanitation
11791E	Gotta Go Porta	Portable Toilet	\$210.00	4 th of July Celebration	Parks

Monthly Performance Indicators

	<u>July</u>	<u>FY</u>
Requests for Information – Admin	6	6
Requests for Information – Finance	2	2
Total New Business Licenses Issued	6	6
Purchase Orders Issued	191	191
Total Invoices Processed	299	299

July 08 Monthly Report

Human Resources:

- Continued communication with third party administration of new partially self-funded health plan
- Continued facilitation and participation in Biggest Loser program
- Facilitated annual employee Health Fair
- Assisted Police Department in placing new Police Officers (Anglin, Alred, Cannella, Parks, Sams)
- Assisted Police Department in interviewing and transitioning promotional candidates (Sergeant.: Enck; Corporals: Carney, Ghee and Segerson)
- Assisted Wastewater with on-boarding of Wastewater Tech I (Jacob Gibson)
- Implemented online safety and human resource training modules for employee base
- Conducted online ADA Training for supervisors
- Scheduled online training for Supervisor's Annual Drug Free Training
- Assisted in transition from old pay plan to current iteration
- Compiled and submitted quarterly unemployment report
- Assisted Finance with testing and interviewing of Cashier/Receptionist candidates
- Assisted Finance with on boarding new Cashier/Receptionist (Chelsey Hough)
- Assisted Library with search for Library Assistant
- Assisted Fire Dept with physical agility testing for Grant FF candidates
- Assisted Parks Dept in search for Seasonal Recreation Attendant
- Assisted Codes Dept with search and interviews for new IT Specialist Position
- Conducted exit interviews for outgoing employees
- Continued file auditing for compliance

City of White House Police Department Monthly Report for July 2008

Summary of Month's Activities

During the month of July, the Police Department issued 207 Citations (102 speeding), and made 50 arrests. The department answered forty (40) 911 calls.

Update on Department's Goals and Objectives

A Request for Proposal has been drafted and will be ready to send to vendors in August for the new Records management System.

Departmental Highlights

- Cpl. Eric Enck was promoted to Sergeant effective July 1st.
- Promotional interviews for Corporal were held July 1st and July 8th.
- Sgt. Ty Wilson's last day with the White House Police Department was July 8th. Sgt. Wilson accepted a position with the Gallatin Police Department.
- The new Officer Panel Interviews were held July 9th.
- Chief Herman interviewed Officer new hire applicants on July 10th and 11th.
- Chief Herman attended the Sumner County Drug Task Force meeting on July 16th.
- Cpl. John Gallups last day with the White House Police Department was July 20th. Cpl. Gallups accepted a position with the Oak Ridge Police Department.
- Ofc. Jason Ghee, Ofc. Curtis Carney, and Ofc. David Segerson were promoted to Corporal.
- The White House Police Department hired five new Officers. Ofc. Keith Anglin is currently attending Tennessee Law Enforcement Training Academy. Ofc. Jonathan Sams and Ofc. Glen Alred are both Tennessee POST Certified Officers and are currently in the WHPD Field Training Program. Ofc. Tammy Cannella and Ofc. Bob Parks are currently in the Field Training Program and will be attending Tennessee Law Enforcement Training Academy in October.

Training

- Chief Herman and his wife, Lori, attended the TACP (Tennessee Association Chiefs of Police) Annual Conference in Knoxville, TN.

Monthly Performance Indicators

PATROL	July	To Date
Total Arrests	50	370
Offense Reports	78	381
Traffic Accidents	27	188
Accidents w/Injuries	7	86
DUI Arrest	7	33
Animal Calls	64	291
Drug Arrests	18	143
Motor Assist	20	130
Business Checks	1,226	10,835
Extra Patrols	437	2,261
Residential Patrols	938	6,790
Assaults	2	80
Property Watches	42	168

Dispatch	July	Year to Date
Calls for Service CADed	1,100	7,412
Non-CADed Calls	3,107	24,574
Total Calls for Service	4,207	31,986

CID PERFORMANCE INDICATORS FOR JULY 2008

	July	Year to Date
Arrests	0	5
Agg. Burglary	1 (Bond Condition)	5
Assault	0	2
Auto Burglary	0	0
Forgery	0	17
Cases Open	9	N/A
Cases Closed	3	N/A
Property Amount Recovered	\$ 0	\$4,329.00
Property Amount Stolen	\$12,800.00	\$38,498.00
Theft	3	23
Vandalism	3	4

*Misc. CID Performance Indicators for June:

Burglary: 1

Child Abuse/Neglect: 1

City of White House Fire Department Monthly Report for July 2008

Summary of Month's Activities

The Department responded to 96 requests for service during the month with 40 responses being medical emergencies. The department responded to a grease fire at one of the local businesses, the fire was small and there wasn't any damage to the property. The fire may have been caused by faulty equipment. The department also responded to four vehicle accidents involving injuries one being a car versus bicycle, patients were transported to area hospitals, the injuries reported were non-life threatening.

On July 7th a thunderstorm occurred and caused wind damage in various areas of the city the department responded to trees down in the roadways and a fire involving a power pole. No injuries were reported with the incident although there were some property damage including a vehicle and a garage that was a total loss.

Fire Station 2 Update:

The masonry is about still about 90% complete at this time and work on the training tower is expected to begin soon. The water main installation is complete and is currently in the testing process. The site work continues the concrete driveway in front of the engine bays is completed at this time. Inside the electrical and plumbing rough in is completed and the drywall is being finished at this time.

Update on the Department's Goals and Objectives

- Complete Ground Ladder testing by September 1st, 2008. **(This project is currently 30% complete at this time)**
- Organize a Fire Corps Program by February 1st, 2008 **(This project is currently being worked on)**
- Update our Emergency Operations Plan to include changes in contact information and utilize the FIRE Corps Program to assist in the compiling of local resources to add to the EOP by November 30th, 2008
- Complete the annual apparatus fire pump testing by December 1st, 2008
- Complete our annual fire hose testing by October 30th, 2008
- Complete our annual fire hydrant service by September 1st, 2008 **(This project is 90% complete at this time)**
- Organize a State Fire Academy Basic Firefighter course to be taught at station 2 by April 30th, 2009

Departmental Highlight

A first for the department, a member of the department graduated from the State Fire Academy's 10 week fire fighting course. The course is an intense class that prepares the firefighter for all aspects of the career firefighter. The highlight was the history of the firefighter who completed the course. Jason Campbell began as a fire explorer some eight years ago with our department and since that time has been in the Air Force serving as an EMT. After completing his tour of duty he returned to our department in May as a volunteer and began the training at the academy and on August 1st he graduated 2nd in the class.

Department Cost Saving Report

The cost savings for the month involves the construction of the new station. Department personnel worked to install the phone and computer cables throughout the new station. Much of the supplies including cables and a terminal rack were donated to the department by a supplier in Nashville. The cost of the materials was approximately \$1500.00 and the labor to install the cables would have been approximately \$2000.00 a total savings of \$3500.00.

Monthly Performance Indicators

Structure Fires	0	Total Responses for the Month	96
Cooking/Electrical Fires	1	Total Responses Year to Date	515
Vehicle Fires	1		
Grass, Brush, Trash, Fires	0	Total Training Man-hours for the Month	350.5
Hazmat	2	Total Training Man-hours Year to Date	2208.5
False Alarms/Calls	15		
Assist other Governmental Agency	1		
Other Calls	26	Fire Inspections	8
Emergency Medical Responses	40	Fire Preplans	25
Vehicle Accidents (general cleanup)	6	Plat / Plan Reviews	2
Rescue / Vehicle Accidents (with injuries)	4	Fire Investigations	0

**City of White House
Public Works
July 2008**

SUMMARY OF MONTH'S ACTIVITIES

VEHICLE AND EQUIPMENT MAINTENANCE

For the month of July, the Public Works sanitation trucks had repairs to be completed, but nothing to cause disruption in the daily schedule for citizens refuse collection. The mechanic, however, stayed quite busy working on routine maintenance for the Parks and Leisure, Police, Public Works, Facility Maintenance, Administration and Sanitation Departments.

SANITATION AND REFUSE

The Sanitation and Refuse department within Public Works continues to keep the City of White House citizens serviced with minimal complaints. Public Works has had citizens bringing loads of brush, bagged clippings, bagged grass and leaves to Public Works for disposal. Many citizens took advantage of the recycle collection bin provided by the city, located at the White House Municipal Park. For the month of July the city recycled 29,520 pounds of mixed recyclables. We also recycled 150 gallons of oil that was brought in to the Public Works Facility by the citizens of White House for disposal.

Monthly Performance Indicators

	Month	Totals	Revenue Received	Revenue year to date
Number of Customers Billed	3574	Net Amount Billed \$54,000.00	\$55,384.29	\$55,384.29

SANITATION

The sanitation and road crew continues to complete monthly brush removal schedules set forth by Supervisor Warren Garrett. The city has been broken down in to 4 areas and brush is collected once per month per area. (See website for a detailed list for each area)

FACILITIES MAINTENANCE

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.

Department	Total Hours
Administration	4
Codes	6
Engineering	0
Fire	0
Parks	2
Police	9
Public Works	8
Library	1
Waste Water	0

Training

Shelia White, Public Works Secretary attended a Safety and Security Measures for Front Desk Personnel Seminar provided by National Seminars Group.

NEW SERVICES

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2008. The Public works department has begun using the newly purchased wood chipper and woodchips are now available to our citizens. For the month of July, we had a total of 56 citizens utilized the mobile emissions testing station located at the Public Works Facility.

JULY 2008 TRUCK TONNAGE AND FUEL COSTS

- 17.90 tons average per day 683,160 pounds for the month of July.
- Total tonnage on truck number 319 was 54.97
- Total tonnage on truck number 320 was 150.25
- Total tonnage on truck number 323 was 136.36
- Total tonnage for the month of July was 341.58
- Total cost of fuel used for truck # 319 \$610.95
- Total cost of fuel used for truck # 320 \$1,793.58
- Total cost of fuel used for truck # 323 \$1,498.40
- Total cost of fuel used for #324 \$380.29
- Total cost of fuel for July = \$4,283.22

YTD	Total
Tons per day	17.90
Pounds for 1 months	683,160
Tonnage Truck #319	54.97
Tonnage Truck #320	150.25
Tonnage Truck # 323	136.36
Tonnage for 1 months	341.58
Fuel used Truck #319	\$610.95
Fuel used Truck #320	\$1,793.58
Fuel used Truck # 323	\$1,498.40
Fuel used #324	\$380.29
Fuel used per month	\$4,283.22

JULY B.M.A. REPORT 2008		
MONTHLY INDICATORS		
STREETS AND ROADS/SANITATION/BUILDING MAINTENANCE		
<i>SERVICES PROVIDED</i>	<i>TOTAL</i>	<i>YTD</i>
BRUSH PICK UP	497 Stops	497 Stops
BRUSH TRUCK LOAD	91	91
EMERGENCY CALL OUTS	0	0
DAMAGED CARTS REPLACED	12	12
NEW CARTS FOR NEW HOME CONSTRUCTION	11	11
ADDITIONAL CART REQUEST	4	4
CONCRETE INSTALLED	0	0
CURBS REPAIRED	0	0
SHOULDERS REPAIRED	3,538 feet	3,538 feet
DRAINAGE REQUESTS	1	1
DRAINAGE WORK	1	250 feet
LITTER PICK UP (50 GALLON BAGS)	72 = 3 bags per day	72 = 3 bags per day
LITTER PICK UP PER DAY (MILES)	3.00 Miles Avg. per day	3 Miles Avg. per day
POTHoles REPAIRED	2	2
SALT	0	0
SIGNS INSTALLED	7	7
HANDICAPPED PICK UP	77 Homes	77 Houses
MOVE IN SPECIAL PICK UP	4	4
MOVE OUT SPECIAL PICK UP	2	2
DEAD ANIMAL REMOVALS	1	1
CITIZENS REQUESTING A PICK UP DUE TO FORGETTING TO PLACE CART AT CURB AFTER ROUTE HAS BEEN COMPLETED	5	5
<i>VEHICLE REPAIR/MAINTENANCE BY DEPARTMENT</i>	<i>TOTAL</i>	
ADMINISTRATION	1	1
CODES AND PLANNING	0	0
FACILITY MAINTENANCE	1	1
FIRE	0	0
PARKS AND LEISURE	2	2
POLICE	6	6
PUBLIC WORKS	5	5
SANITATION	4	4
WASTE WATER	0	0

***City of White House
Wastewater Department
Monthly Report for July 2008***

Summary of Month's Activities:

Collection system:

Over the past month we have retro fitted twenty-six hydromatic simplex, two duplex, one triplex systems to E-one and installed four new vacuum valves and controllers within the vacuum systems along with completing six yard repairs. The department has also provided inspections to eleven new sewer service connections. (Includes repeats due to failures)

Wastewater Treatment:

The plant continues to operate well below permit levels. The preventative maintenance program takes place daily. The bi-weekly maintenance continues to go as scheduled.

The omission of a mechanical screen at the head works continues to create operational problems due to the Return Activated Sludge Pumps becoming clogged daily.

Development:

- **Cambria phases II:** Construction complete. Lacking as-built drawings. **No change**
- **Morgan Trace:** Construction Complete awaiting as-built drawings.
- **Heritage Estates (Tate Property):** Sewer design returned for corrections. **No change**
- **Brook Haven & Cope's Crossing:** Design of the sewer lift station and off-site improvements and draft of cost sharing agreement completed.
- **Sage Road Medical Complex:** Sewer design returned for corrections.
- **Bear Creek:** Plans corrected and returned for City approval, awaiting payment before approving. **No change**
- **Heritage High School:** Awaiting sewer design.

Goals and Objectives Progress:

- The demonstration of Mission Control's cellular based system has been delayed due to the unique and complicated operation of vacuum systems. The problems have been resolved and installation is scheduled for August 25th.
- We have completed a minimum of four inspections on all food prep locations with four receiving Notice of Violation for failure to comply with the Sewer Use Ordinance.
- Beginning in August E-one will be providing a service technician a couple of days each month for the next several months to work one-on-one in the field with our technicians to improve their skill at trouble shooting and repairing low pressure grinder pumps.

Departmental Highlight:

- The department welcomes Jacob Gibson as the newest member of the Wastewater team as a Wastewater Technician I.

Improved Customer Service:

After one billing, the summer service software is working as planned. The amount our residential customers saved from the automated adjustments for June service is \$23,829.22 or an average of \$6.99 per service connection.

Monthly Performance Indicators

Service Provided	Month	Totals for 2008-2009	Amount Billed	Revenue Received	Revenue Totals 08-09
New service connections (Capacity fees)	6	6	\$8,600.00	\$8,600.00	\$8,600.00
Customers billed	3,676	N/A	Net amount billed \$162,691.29	*\$184,521.88	\$0
Applications or transfers for service	33	33	\$1,150.00	\$1,150.00	\$1,150.00
Late penalties applied	1,078	1,078	Amount Applied \$5,079.47		
Wastewater Adjustments	124	124	N/A	(\$4,878.69)	(\$4,878.69)
Administrative Fees	36	36	\$3,325.00	\$3,175.00	\$3,175.00
Service availability Requests	1	1	\$300.00	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	6	6	\$900.00	\$900.00	\$900.00
Field inspection fee	0	0	\$0	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	37	37	\$1,850.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	0	\$0	\$0	\$0
Bulk disposal	0	0	\$0	\$0	\$0
Mainline repairs	1	1		Months Total \$198,346.88	Total \$13,825.00
Service lines repaired	8	8			
All service requests	206	206			
Billing related service requests	69	69			
L.P. service requests	114	114			
Gravity service requests	0	0			
Vacuum service requests	4	4			
Major lift station repairs	4	4			
	Flow MGD	Plant Capacity			
Average Daily Flow (effluent)	.442	1.4 MGD			

* Revenue is from May service recorded in 2007-2008

**City of White House
Planning and Codes Department
July 2008 Monthly Report**

Summary of Month's Activities:

Staff gave a presentation at Chamber of Commerce lunch meeting regarding the town center redevelopment project and comprehensive plan update project. Staff met with comprehensive plan consultants regarding completion of the plan. Planning Commission had a study session regarding Wilkinson Lane apartment development proposal, town center zoning district boundaries, and Planning Commission operating procedures. Staff reviewed applications and attended interviews for IT/GIS position. Staff was on the SR 76 sidewalk project engineer selection committee. Staff completed inspections for new businesses.

Update on Department Objectives:

Comprehensive Land Use Plan Update Project:

The next scheduled meetings are Monday August 18, 2008 and Thursday September 4, 2008 at 7 pm. These will be public review meetings to review the comprehensive land use plan. The next step will be to submit plans for review and approval for adoption to Planning Commission and Board of Mayor and Aldermen, if applicable.

Robertson County Growth Boundary Meeting:

The Robertson County Growth Coordinating Committee on July 29th reviewed proposals from the cities of White House, Portland, and Orlinda. The Coordinating Committee has scheduled two public hearings on Tuesday August 26th and September 30th at 7 pm in Springfield. The next step in the process after the public hearings will be for the Coordinating Committee to review and make a recommendation to the County Commission and all City Boards.

Department Highlight: Comprehensive Plan Adoption

The state law only requires Planning Commission review and adoption of the Comprehensive Plan. If the Board of Mayor and Aldermen choose to formally adopt the Comprehensive Plan, then any zoning or development decisions made have to be consistent with the plan or adopt an amendment to the Comprehensive Plan with review by Planning Commission. The Board of Mayor and Aldermen will need to determine if the comprehensive plan currently being completed will be approved by the Board or just Planning Commission.

Department Cost Savings:

Staff researched and ordered a subdivision plat storage rack from a Nashville company that saved \$ 245 on shipping costs.

Monthly Performance Indicators: JULY 2008

	Month	FY 08 Total		Month	FY 08 Total
Meetings and Agenda Items			Inspections		
Planning Commission	9	9	Residential	91	91
Board of Zoning Appeals	1	1	Commercial	48	48
Construction Appeals Board	0	0			
Training/Study Session	1	1			
Property Maint. Board	0	0			
Permits			Codes Enforcement Issues		
New Single Family Residential	5	5	Total Cases	76	76
Multi-Family					
Other Residential	21	21	Complaints Rec'd	29	29
New Commercial	1	1			
Industrial Permits	0	0	Scheduled Meetings	26	26
Other	0	0	(Aug first month collected)		
Commercial/Industrial Permits	4	4			
Electrical	62	62			
Sign	3	3			
Occupancy Permits: Res/Comm	33	33			
Other					

	Month	FY 06 Total
Permit Fees	\$ 7,820.00	\$ 7,820.00
Board and Review Fees	\$ 1,423.00	\$ 1,423.00
Impact Fees		
Roads	\$ 4,014.74	\$ 4,014.74
Parks	\$ 1,980.00	\$ 1,980.00
Police	\$ 1,989.33	\$ 1,989.33
Fire	\$ 1,312.93	\$ 1,312.93
Total Impact Fees	\$ 9,297.00	\$ 9,297.00

Builder Bonds

Total Amount	\$ 50,950.00
Deposits	\$ 0
Withdrawals	\$ 0

Subdivision and Commercial Performance Bonds 33 Bonds @ value of \$ 3,721,912

Working Days in Month: 22

**City of White House
Parks, Recreation, & Cultural Arts Department
Monthly Report July 2008**

Summary of Month's Activities

The Registration and Draft was completed for our Youth Fall Baseball and Softball league. We have registered 165 boys and girls for a total of 14 teams. This is broken down into four (4) 5/6 year old baseball teams, three (3) boys 7/8 year old baseball teams, four (4) 9/10 year old baseball teams, and three (3) 7/8 girls softball teams. Also, 24 coaches and 12 Umpires will be involved in the program. All of the head coaches have been certified.

Our Challenger Basketball program for special needs kids is ongoing and will finish on August 9th. Challenger Basketball has proved to be a success. We hope to get a sponsor for the Challenger Baseball program.

The six-week Gymnastics training will end on August 1st. This has been instructed by Charles Harding School of Creative Arts. Our average attendance has been 14 boys and girls. The basics of tumbling, balance beam, low bar, and vault have been covered.

A Boys & Girls Individual Basketball Camp was held during the month of July, which was instructed by Coach Petrone from Heritage School. The co-ed camp had 15 participants. Fundamentals of basketball such as dribbling, passing, and shooting were covered during the week. Door prizes were given away for various competitions, and each camper received a T-shirt.

Summer League Softball is ongoing and will end with a post-season double-elimination tournament on August 12th. The Adult Fall Softball League registration has commenced and the season will begin on August 26th. This league will be limited to 8 teams because of field availability.

At the July 3rd meeting of the Leisure Services Board, Fran Hutson was re-elected to serve as the chair of the board for the 2008-2009 year. A recommendation was also made at the advisement of staff to begin a vandalism awareness campaign to create community awareness of vandalism in the Park system. A second recommendation was made to regulate the placement of banners in the front of the City Park. The board was also informed about the cost to develop the area around Pavilion 4 at the City Park into a dog park facility. This development will have to be budgeted in the CIP at a cost of \$62,000. This includes fencing, trash receptacles, park benches, a water meter and tap, parking lot lighting, roadway paving, developed parking, and sidewalks.

The park maintenance employees endured some hot days in July and were productive in spite of the temperature. The athletic fields received much attention in the form of mowing, fertilizing, watering, aeration, and sod installation in certain places. The stadium football field is being mowed every other day to make sure that it is in pristine condition for the first game on August 21st. Fertilizer has become extremely expensive this year, and is currently no less than double the price as compared to one year ago. This month, 60 hours of mowing and trimming took place at Hillcrest Municipal Cemetery to keep it looking proper.

Update on Department Goals and Objectives

Employees planted 10 new shade trees at the Soccer Complex this month. Five (5) of them were funded with a donation from Wal-Mart. The new bridge panels are being installed at the greenway bridge behind Berry's Barbecue. The metal panels look good and will be much sturdier than the wood they replace.

Department Highlight

The construction project to build the new concession stand and press box at the Jr. Pro Football Field has begun and work is progressing well. The footing is poured, the blocks have been laid, and the framing is underway on the second level.

Our 8th Annual 5K Independence Day Race brought in 132 participants. We received \$200 in sponsorship money from each of the following: McDonald's, P.I.M. Physical Therapy, Herb Lord Realtors, ServPro, and Regions Bank, White House Family Practice. Planning has already begun for the Harvest Moon 10K Race.

Department Cost Savings Report

On Monday, July 7th, approximately 2:15 pm, a wind shear and rain storm roared through the City Park and caused several thousand dollars worth of damage. The exact cost is not yet known as pricing must still be obtained on some items. The following damage occurred: The Field 4 dugout roof blew off which also damaged the dugout fence, several trees were completely destroyed in the Park, vinyl siding blew off WHBB concession stand at stadium, bleachers and fencing at Jr. Pro field was slightly damaged, metal fascia on the visitors press box at football stadium was damaged, the bleachers at Field 2 were thrown 200 ft. and were destroyed, and Field 2 fencing was damaged. Park maintenance employees worked hard to clean up the limbs and debris that fell as a result of the storm. An outside contractor has been hired to clean up an oak tree that is too large for removal by staff members.

Monthly Performance Indicators

Activity	July 2008	FY to Date
Maintenance Division		
Mowing Hours	278	278
Pounds of Grass Seed Sown	0	0
Pounds of Fertilizer Applied	1850	1850
Number of Trees / Shrubs Planted	35	35
Recreation Division		
Number of Youth Program Participants	16	16
Youth Program Revenue	\$10,721.00	\$10,721.00
Number of Adult Program Participants	183	183
Adult Program Revenue	\$2,676.00	\$2,676.00
Number of Programs Offered	8	8
Number of Theatre Production Attendees	0	0
Theatre Production Revenue	\$	\$
Number of Special Events Offered	1	1
Number of Special Events Attendees	132	132
Special Event Revenue	\$1,400.00	\$1,400.00
Administration		
Miscellaneous Revenue	\$50,180.82	\$50,180.82
Number of Shelter Reservations	13	13
Shelter Reservation Revenue	\$809.00	\$809.00
Number of Facility Reservations	17	17
Facility Reservation Revenue	\$317.50	\$317.50
Senior Center		
Number of Senior Center Participants	220	220
Number of Senior Center Trips	4	4
Number of Senior Center Trip Participants	38	38
Senior Center Trip Revenue	\$	\$
Number of Senior Meals Served	4	4
Number of Senior Meal Participants	302	302
Senior Meal Revenue	\$854.00	\$854.00
Number of Senior Center Programs	5	5
Senior Center Program Revenue	\$0	\$0
Nutrition Donation Received	\$0	\$0
Donations	\$3.85	\$3.85

Library Monthly Report

July 2008

-Judy Speight, Director

Summary of July's Activities

July has always been the busiest or 2nd busiest month of every year because of the Summer Reading Program, but circulation this month was the highest on record. Besides the checkouts and programs, more people than ever are using the library for reading and studying. It's gratifying to see people always in the library at tables or sitting in the few comfortable chairs reading, studying or just relaxing.

These are the 2008 Summer Reading Program statistics:

Total children signed up:	168
Children under 5 yrs old:	123
Children 5 to 11 years:	45
Teens 12-17:	0
Total # of programs:	10
Volunteer helpers:	7
Total attendance count:	925

The staff and I have been working with The Library Corporation (TLC) to prepare for the conversion from Concourse Library Circulation software to the new system. This is extremely detailed and time consuming work, and requires the cleaning up of the marc records to make the conversion run more smoothly, deciding how we want the patron access catalog to look, and setting up the types of reports we will need to generate using the new system. TLC also comes with a Web site as part of the total software package, and with the assistance of the TLC project managers, we have been creating how the new site will look and function. From our present city Web site, a link will be placed to the new site. The new site will allow the public to access the on-line catalog, and patrons will be able to sign in using their library card and renew their library checkouts. They will also be able to place holds on materials. This is a goal that is listed in our 5-Year Long-Range Plan, 2006-2011. The goal was to have this completed by FY 2007-2008, but we are very happy that it's now nearly reality. The estimated time of installation is the last week of September with training the first week in October.

We have been going through boxes and boxes of donated books and dividing them into two stacks... One for the library to keep and add to the collection and one to donate to the Friends of the Library for their book sale. The back workroom is wall-to-wall books, and the "Friends" should realize a profitable fund raising. The week for the booksale has been set for August 25 through August 30.

Last month, after interviewing applicants for the part-time library assistant position of 6 hours on Tuesdays, I didn't find a good fit for us; so I requested that the position be advertised again. The second set of applicants was excellent for the most part, and the library staff and I discussed each one and decided on Daniel Vorderstrasse. Daniel has taken classes in childhood reading strategies and recommendations at UT. We all think he will be an asset to the library's children and a good fit for the staff.

The State Technical Coordinator came to the library twice in July. A chimney sweep came to clean out the chimneys. They were becoming a health hazard due to swifts nesting in them and rain and moisture creating mold. The HVAC system in the museum had to be repaired.

Departmental Highlight

The Summer Reading Program ended with a big day at the park. The children enjoyed a picnic of grilled hot dogs, chips, cookies and fruit drink. Then they played all kinds of games (the ones that included water and getting wet were the most fun.) The weather was not too hot and everyone had a good time.

Department Cost Saving Report

The library's policy for overdue materials is to first contact the patron by telephone and then to also send a postcard. We have purchased these customized postcards from the Print Shop for many years, but we recently designed and began printing our own for a savings of approximately \$100 per 1,000.

Performance Indicators for July 2008

Official Service Area Population: 12,437

Total Materials Available for Checkout: 23,174 (69 more than June, 2008)

Library Circulation: 5,927
 Last Month: 5,913
TOTAL FYTD: 5,927
Service Value of: 5,927 X \$25 = \$14,760
Service Value FYTD: \$148,175

Computer Users: 479
 Last Month: 429
TOTAL FYTD: 479

Materials Added:
 Local: 102
FYTD: 102
 Regional: 0
 FYTD: 102
TOTAL: 102
TOTAL FYTD: 102

Materials Purged:
 Local: 8
FYTD: 8
 Regional: 1
FYTD: 1
TOTAL: 9
TOTAL FYTD: 9

Children's Programs: 5
FYTD: 5
 Attendance: 423
TOTAL FYTD: 423

Materials Lost in Circulation:
 Local: 2
FYTD: 2
 Regional: 0
FYTD: 0
TOTAL: 2
TOTAL FYTD: 2

Adult Programs: 1
FYTD: 1
 Attendance: 7
FYTD: 7

New Memberships:
 Adult: 55
 Juvenile: 44
TOTAL: 99
TOTAL FYTD: 99

Interlibrary Loan Service:
 Borrowed: 28
FYTD: 28
 Loaned: 13
TOTAL FYTD: 13

Tutoring Sessions: 0
TOTAL FYTD: 0

Tests Proctored: 0
TOTAL FYTD: 0

TN Electronic Library Sessions:
 Inside Library Usage: 0
FYTD: 0
 Remote Usage: 30
FYTD: 30
Total: 30
TOTAL FYTD: 30

Reference Transactions: 200
 Last Month: 200
TOTAL FYTD: 200

Wireless Internet Usage: 10
TOTAL FYTD: 10

R.E.A.D.S. (Regional Ebooks & Audiobooks Downloads)
 Ebooks: 0
 Audiobooks: 0
TOTAL FYTD: 0
 (No 1st Qtr. stats available yet.)

Library Revenue: \$673.10
 Last Month: 872.37
TOTAL FYTD: \$673.10

Voter Registrations: 0
TOTAL FYTD: 0

Engineering Department Monthly Report July 2008

Engineering received Consultant proposals for the Hwy 76 Sidewalks Project. We are currently in cost negotiations with the top Consultant. The contract for the Sidewalks and Ramps Project was extended with RT Goodwin Contractors.

Monthly Performance Indicators:

Inspections:	<u>Sites</u>	<u>Subdivisions</u>	<u>Other</u>
Erosion & Sediment Control	3	1	
Detention / Retention Pond	5	6	
Storm Drainage	2	1	12
Proof-roll (sub-grade & stone)	0	0	
Binder	0	1	
Sidewalks	0	5	
Asphalt topping	0	0	
Performance Bond	3	2	
Maintenance Bond	0	3	
Existing roads for repair			6
Surveying			1

Citizen Complaints:	<u>Calls</u>	<u>Resolved</u>	<u>Outstanding</u>
Drainage	8	6	2
Sidewalk	2	1	1
Roadway	2	2	0
Signals & signs	4	4	0

Projects:	<u>Estimated Cost</u>
Tyree / Palmers Intersection Improv.	\$200,000 / City, County, & State
Paving Contract	\$200,000 / City
Roadway Repair Contract	\$200,000 / City
Fiber Optics	\$232,400 / City
Hwy 76 Sidewalks	\$585,000 / State, Federal
Meadowlark Drainage Project	\$50,000 / City
Sidewalks and Ramps	\$20,000 / City

Purchases:	<u>Cost</u>
13.45 gallons of gas	\$ 54
References	\$ 0
Professional Fees	\$ 0
Seminar / Meeting Fees	\$ 0
Office & field supplies	\$ 0
Vehicle repairs	\$ 54

Training seminars / conferences:

- Webinar on ADA Sidewalk and Ramp Requirements – Nashville
- Webinar on Storm Water programs – City Hall

CITY COURT REPORT JULY 2008

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH	\$9,805.50
TOTAL MONIES COLLECTED YTD	\$9,805.50

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH	\$2,771.22
TOTAL MONIES COLLECTED YTD	\$2,771.22

TOTAL REVENUE FOR MONTH	\$12,576.72
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TOTAL REVENUE YTD	\$12,576.72
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DISBURSEMENTS

LITIGATION TAX	\$397.15
TBI FEES	\$0.00
DOS/DOH FINES & FEES	\$503.50
RESTITUTION/REFUNDS	\$0.00
TRANSFER OUT FROM FINES & COURTS	\$0.00
WORTHLESS CHECKS	\$0.00
ADM. FEE FOR STATE	\$0.00

TOTAL DISBURSEMENTS FOR MONTH	\$900.65
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TOTAL DISBURSEMENTS YTD	\$900.65
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ADJUSTED REVENUE FOR MONTH	\$11,676.07
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<u>TOTAL ADJUSTED REVENUE YTD</u>	<u>\$11,676.07</u>
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DONATION TO DRUG FUND FOR MONTH	\$1,369.90
TRANSFER TO DRUG FUND	\$0.00
	\$0.00
DONATIONS YEAR TO DATE	\$1,369.90

DONATION TO CAMERA FUND FOR MONTH	\$0.00
	\$0.00
DONATIONS YEAR TO DATE	\$0.00

CITY COURT CLERK



RESOLUTIONS . . .

RESOLUTION 08-13

WHEREAS, T.C.A. 6-51-102 AS AMENDED REQUIRES THAT A PLAN OF SERVICE BE ADOPTED BY THE GOVERNING BODY OF THE CITY PRIOR TO PASSAGE OF AN ORDINANCE ANNEXING ANY AREA, AND

WHEREAS, the City of White House is contemplating annexation of property that is shown on the map of the annexation areas, dated 2008. The annexed property does not contain any existing structures or roadways. The property is being annexed for the construction of Robertson County High School and future Middle School.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House:

Section 1. Pursuant to the provisions of the section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the proposed annexation areas the following PLAN OF SERVICE:

The property on SR 76 and Pinson Lane, Robertson County Tax Map 106, Parcel 11.01 (65.58 acres), has been approved on first reading for annexation into the City of White House by request of Robertson County. This resolution will partner with Ordinance 08-18.

A. Police

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided upon the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

Fire protection by the present personnel and equipment of the fire fighting force of the City, within the limitations of available water, will be provided upon the effective date of annexation.

C. Water

An adequate water supply for fire protection is required by the City in its subdivision regulations affecting the development of this property. Service provided by the White House Utility District.

D. Wastewater

The property is being annexed for future school construction with the understanding that Robertson County will be required to extend sewer service and pay associated costs and rates in accordance with the established policies of the City of White House. Sewer capacity is available for the development of this property at the City's Wastewater Plant. On and off-site sewer infrastructure improvements will be required to be engineered and constructed by Robertson County for the development of this property to be permitted.

E. Refuse Collection

The same regular collection service now provided within the City will be extended to the annexed area. The service shall commence upon approval of the annexation ordinance. The City will not provide trash pick-up for project.

F. Streets and Roads

Routine maintenance of the streets and roads will be provided as is currently done with existing City streets. The service shall commence upon approval of annexation ordinance. The annexation does not include any streets or street right-of-way.

G. Inspection Services

Any inspection services now provided by the City (building, plumbing, gas housing, property maintenance, etc.) will begin in the annexed area on the effective date of the annexation. The State Fire Marshall Office shall review and approve building plans and complete inspections of the property. Per Robertson County's Request, the inspections performed by City will be non-binding and performed with no fee.

H. Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of the annexation. City planning will thereafter encompass the annexed area. The Site plan for the project was approved by the Robertson County Planning Commission.

I. Street Lighting

Street lighting will be installed in accordance with the established policies of the City. No new streets are requested to be part of annexation request.

J. Recreation and Parks

Residents of the annexed area may use all existing park and recreational facilities and programs on the effective date of the annexation. The same standards and policies now used in the present City will be followed in expanding the recreational program and facilities of the enlarged city boundaries, when and where needed. No residences will be on the property.

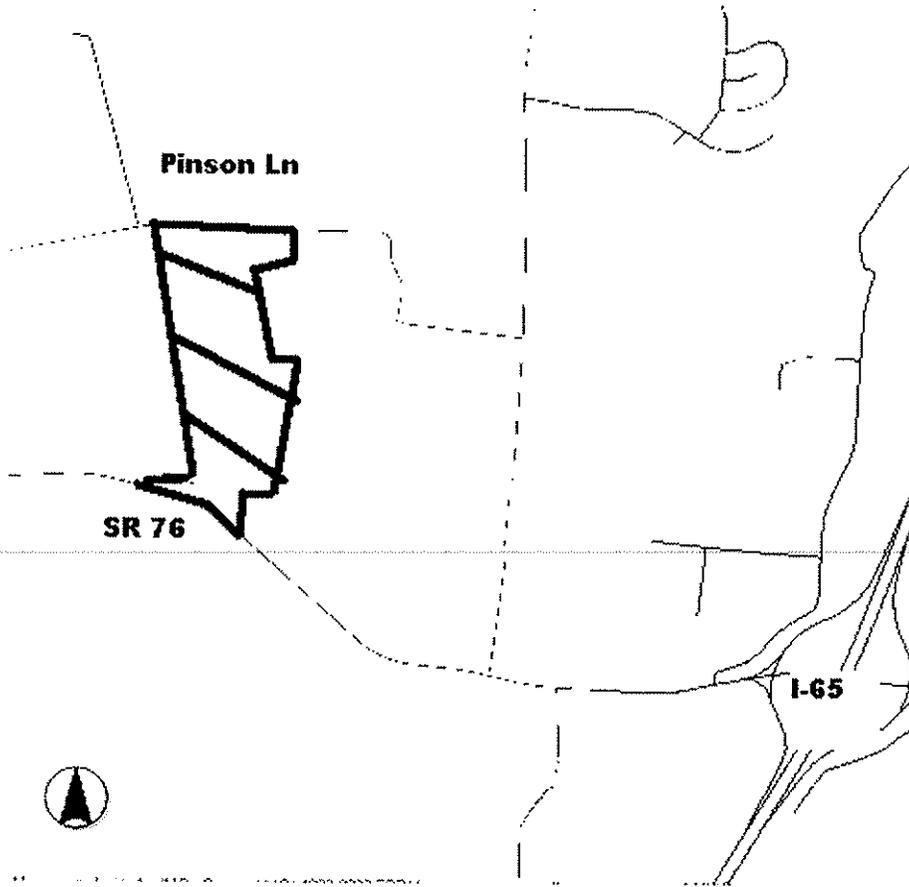
Section 2. This resolution shall be effective from and after its adoption.

Adopted this 21st day of August, 2008.

John Decker, Mayor

ATTEST:

City Recorder





City of White House Memorandum

Date: August 13, 2008

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith
Director of Parks and Recreation Department

Re: Cemetery Fee Schedule Change

At the July 1st meeting of the Hillcrest Cemetery Board of Trustees, the members voted to approve a change to the current fee schedule regarding the burial of cremations. The recommendation is to increase the fee from \$100 to \$300, with the increase becoming effective immediately upon your approval. The cemetery's cost to have this service performed is \$225. The extra \$75 will go into cemetery revenue.

It has also come to our attention that Resolution 06-04 doesn't completely show the various fees that have been approved. Permission is requested to update the information by including the following:

Cost to scatter cremains \$25.00

Refundable marker deposit \$200.00

Openings and closings \$800 (\$600 if a marker is already installed)

It should be noted that the additions listed above are not new and will only serve to fully disclose information that was previously and inadvertently omitted from the resolution.

Thank you.

RESOLUTION 08-14

**A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE,
AMENDING THE SCHEDULE OF FEES FOR HILLCREST MUNICIPAL
CEMETERY.**

WHEREAS, pursuant to Ordinance 02-08, the Board of Mayor and Aldermen established by Resolution 02-13 a schedule of fees for the Hillcrest Cemetery; and

WHEREAS, at the recommendation of the Cemetery Board, the Board of Mayor and Aldermen desires to increase the fee for grave opening and closings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the schedule of fees for the Hillcrest Municipal Cemetery is amended as indicated below:

SALE OF LOTS	\$	750
OPENINGS AND CLOSINGS	\$	600 800 (\$600 if a marker is already installed)
REFUNDABLE MARKER DEPOSIT	\$	200
PLACEMENT OF CREMAINS	\$	100 300
MOVE OUT OF HILLCREST	\$	500
MOVE WITHIN HILLCREST	\$	1,000
PERMIT FEE FOR SETTING OF STONE	\$	25
COST TO SCATTER CREMAINS	\$	<u>25</u>

Adopted this 21st day of August 2008.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

ORDINANCES . . .



City of White House Memorandum

Date: July 7, 2008

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith
Director of Parks and Recreation

Re: Banner Sign Policy for Park Properties

At the July 3rd meeting of the Leisure Services Board, there was a unanimous decision to recommend to the Board of Mayor and Aldermen an addition to the Municipal Code concerning banner signs on park properties.

Recently, there has been a multitude of banners placed without permission at the front of the City Park which detracts from the appearance of the facility. It has been determined that there should be a policy in place to regulate the placement of temporary banner signs in the parks. The intent of this recommendation is to limit the number of banners, the size, and the duration of time that they stay in place in order to project a better image.

The recommendation is to allow special event banner signs exclusively for those functions in which a Special Use Permit is issued. For example, qualifying events would be those organized by White House civic clubs, bona fide charitable organizations, and those that are organized by the Parks Department. The banner signs shall be no larger than 16 sq. ft. and installed no sooner than 14 days prior to the event. Placement of banners on park property shall be coordinated with the Parks office upon issuance of the Special Use Permit. No more than 2 signs will be permitted at any one time and they must be separated by at least 25 feet.

Thank you.

ORDINANCE 08-17

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 1 LEISURE
SERVICES, SECTION 2-105.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Leisure Services;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 1 Leisure Services, Section 2-105 be amended as follows:

Title 2 – Boards and Commissions
Chapter 1 Leisure Services Board

2-105. Rules and regulations.

(5) Merchandising, advertising and signs.

(d) Banners. Event banners may only be displayed when a Special Use Permit is obtained and approved by the Director of Parks and Recreation. Permits will only be issued for qualifying events such as, those organized by White House civic clubs, bona fide charitable organizations and those organized by the Parks Department. Approved banner signs shall be no longer than sixteen (16) square feet and installed no sooner than fourteen (14) days prior to the event. Placement of the banners on park property shall be coordinated with the Parks office upon issuance of the Special Use Permit. No more than two (2) signs will be permitted at any one time and they must be separated by at least twenty-five (25) feet

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 17, 2008 PASSED

Second Reading: August 21, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder



**HOWARD R. BRADLEY
COUNTY MAYOR**

Robertson County Government

July 1, 2008

Dear Mayor Decker:

On behalf of Robertson County Government, I wish to officially request the annexation of the property situated at 7744 Highway 76 East, White House, Tennessee, also known as the site of the construction of the new White House Heritage School. The annexation is requested at the Board of Mayor and Alderman's earliest convenience with the considerations contained in the following paragraphs.

The County Government understands that the City of White House is interested in the construction of a quality structure and surroundings. We assure the City that this is certainly our interest as well, and we will subscribe to the rules and regulations as required by the State of Tennessee Codes and State Fire Marshal's offices.

We will welcome the non-binding inspection of your codes department at the site should they wish to do this for no fee. We will gladly receive their recommendations for improvement and give them full consideration as they may contribute to the safety, efficiency, and effectiveness of building operations.

The developer will work closely with the White House Sewer Department to ensure the proper and appropriate installation of the infrastructure necessary to connect this service. This along with other cooperative efforts will in no way hinder the current progress at the construction site.

The Government of Robertson County and the Robertson County School Board wish to thank the officials of the City of White House for their cooperation and understanding. We are proud to have the City as a partner in the construction of the valuable community asset.

Sincerely,

Howard Bradley,
Mayor, Robertson County Tennessee

PRESS RELEASE FOR ROBERTSON COUNTY SCHOOL PROJECT

The fact that the County is granted the right of independence from cities' codes, does not give us the protection we, as a City, desired. However, I believe we expressed our concerns thoroughly and in great detail. We have received assurances from County officials of our participation so as to allow our staff to express concerns as the project moves forward. The City used sewer service as leverage to allow staff and Board concerns to be voiced. I would hasten to add that less than 10% of our population will receive direct benefit; however, it is my conviction that the benefit for economic development will benefit all of our citizens. It will support our merchants, businesses and developers who are our economic engine.

Some in our community were concerned that we should not delay the project. The fears were that construction might not start quickly enough for the targeted opening date if we pursued our concerns. Without a doubt, we used this opportunity to view all of the issues, as it affects all of our citizens. In addition, the Superintendent of Schools has assured me there has not been any delay. This has been an exercise where we maximize our responsibilities.

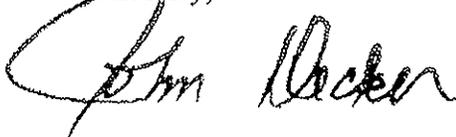
An agreement has been reached regarding the annexation and construction of Heritage High School. The original request from the County was for permission to become a user of White House sewer and to be annexed following the construction of the school. After meeting with Mayor Bradley, and communicating with the Superintendent of Schools, Dan Whitlow, I requested that an annexation request be submitted immediately or as soon as possible. In this request I noted that the County can legally be exempted from City building codes and regulations. We were in agreement, and in addition, we agreed that a list of concerns by our Aldermen would receive consideration. This is a simple agreement based in mutual trust and respect of the desires of all concerned.

The concerns of the Board of Mayor and Aldermen are as follows:

1. The board desires full cooperation and would like to be apprised of plans and project details so that we might share our concerns.
2. The board has concerns with the school's plan for only one ingress/egress point. This presents possible safety issues concerning access for emergency vehicles, disaster control and homeland security issues. In addition, road improvements of existing roads are a concern.
3. The board would like to ensure adequate parking with ADA accessibility at more than one entrance.
4. The board would also like our respective planning organizations to communicate as often as possible and necessary for the exchange of information and ideas. We would like to contribute and benefit when invited.

As you can see, our concerns are few and not of great magnitude.

Sincerely,



Mayor
City of White House

City of White House
Board of Mayor and Aldermen Meeting
MINUTES
Thursday, June 19, 2008

Call to order 7:00 p.m.
Roll Call
Members Present Mayor Decker, Angie Carrier, Alderman Leftwich, Alderman Arnold, Alderman Bracey, and Alderman Bibb

Members absent

Others Present David Amonette-City Attorney, Christie Odenwald, City Recorder

Mayor Decker discussed Title 13 Tennessee Code and how the City is limited by state and city codes and ordinances. Mayor Decker explained the current city's growth and the city's budget regarding funding. Mayor Decker explained the progress the sewer department has made in making improvements and maintenance to the city's sewer system. Mayor Decker explained the future plans to correct past problems for the sewer system and the budget demands to complete it. Mayor Decker discussed the responsibilities of the department heads. Mayor Decker explained the progress the Board has made in pursuing economic development for the City. Mayor Decker discussed the City's highly effect various civic services and Chamber of Commerce. Mayor Decker stated that he wanted to make Robertson County aware of where the city's difficulties are and wanted to improve the communications between the city and the county government. Mayor Decker introduced Howard Bradley, Robertson County Mayor.

Howard Bradley stated that the county comes with a spirit of cooperation and explained excitement for the proposed development of the new high school. Mr. Bradley explained the county would like to request annexation of the property after the project is completed, which would be approximately 2010. Mr. Bradley stated the reason for the request is to avoid the added costs and possible delays to be incurred by the project by getting approvals by both the county and city planning codes. Mr. Bradley stated it is in good faith that they make this request and are willing to abide by the by laws that are required for annexations, but are requesting these be made after the project is completed. Mr. Bradley thanked the board for their consideration of this request. Mayor Decker asked Mr. Bradley if he would address questions regarding this request. Mr. Bradley explained he would answer what questions that he could and may have to refer some questions to Steve Hewlett, developer for the project.

Aldermen Bibb asked what would be the financial constraints for the school to be built in the city compared to being built in the county. Mr. Bradley stated that the county is under the same codes as the City of White House, but they would have to go through process of gaining approval from both the county and city planning boards, which

would take longer. Alderman Bibb stated concerns the city has had in the past with school projects being completed and the city having to complete the road construction after the school was completed. Alderman Bibb stated that these types of issues would be addressed by the City boards. Alderman Bibb stated he did not want the city to be put into that situation where the city is having to pay for these types of improvements and put this type of burden upon the city tax payers. Steve Hewlett, developer for the project, explained road improvements for this project and a traffic study would be completed. Mayor Decker asked Mr. Hewlett when he was hired for this project. Mr. Hewlett stated one year ago. Mayor Decker asked why the city wasn't informed brought before this time. Mr. Hewlett stated that the property is located in Robertson County and was required to go before the county board. Mayor Decker discussed concerns with the county and developer not communicating with the city when the future request was to be annexed. Alderman Bracey discussed unusual request because of the city being in two different counties. Alderman Bracey stated concerns with this property being developed before public hearing process to be annexed. Alderman Bracey asked since the property is requested to be in the city would it not have to comply with only the city's codes. Alderman Bracey stated that the normal procedure is approximately 60 days to gain annexation and sewer approval. Alderman Bracey asked why this would hold up the school development. Mr. Hewlett explained it would affect the project. Mr. Hewlett explained that the taxpayers in Robertson County have approved the payment of the school in the budget including the sewer. Mayor Decker discussed the city requirements including roads, annexation, and zoning changes. Mayor Decker asked what the current size of the high school. Mr. Whitlow, Robertson County School Superintendent stated currently there are 825 students at Heritage High School. Mr. Whitlow stated the new Robertson County School would be built to house 1,200 students. Mayor Decker discussed the 2 new schools that have been built on the Sumner County side inside the city. Mayor Decker stated that H B Williams school houses 1,000 students. Alderman Leftwich thanked the representatives from Robertson County for moving forward in this project. Alderman Leftwich stated he is an advocate of following proper procedure. Alderman Leftwich discussed some issues from previous schools being renovated and built in Robertson County. Alderman Leftwich suggested having a meeting with city staff and Robertson County School and Mayor to discuss in working through this issue. Mr. Whitlow stated the school board wants to build a quality building and go through the proper requirements. Mr. Whitlow stated the final plans have not been approved by the state fire marshal's office. Alderman Arnold asked Mr. Hewlett why he felt that the City's Code Department would delay the project. Mr. Hewlett stated they have not submitted the final plans for the school and explained the procedure for getting approval from the state fire marshal's office. Mr. Hewlett stated he did not have any objections with the city code department. Alderman Arnold discussed comment items that city staff have made after reviewing the school plans and did not see any of the comments to cause a lengthy delay in the construction of the school. Alderman Bracey asked if the state would oppose of approving any plans for the school prior to the sewer is available. Alderman Leftwich asked David Amonette, City Attorney, what the legalities are for the school being built before it is annexed into the city. Alderman Leftwich asked if there could be a meeting held with both the cities bodies and county bodies to discuss what the concerns are. Mr. Amonette, stated he understood the county's request is to have sewer service. Mr. Amonette stated legally the city could extend sewer service outside the city without breaking the law. Mr. Amonette stated that the city would have to change its policy. Angie Carrier, City Administrator, stated that they would not have to go through the Planning Commission to get approvals, but both parties could meet and work something out. Mr. Whitlow

discussed that they would cooperate with city staff to complete this project. Mayor Bradley thanked the board for their consideration in this matter.

Mayor Decker asked for a motion.

Motion was made by Alderman Leftwich that Mayor Decker, Angie Carrier- City Administrator, Addam McCormick- City Planner, Bill Thompson- Planning Commission Chairman, and the Ron Bailey-City Engineer meet with the Robertson County Director of Schools and the developer to have a gentleman's discussion to move this project forward, seconded by Mike Arnold.

Alderman Bracey asked Mr. Amonette if the city chooses, could it legally provide city sewer to this project prior to annexation. Mr. Amonette stated the cities policy has been that you have to be annexed into the city before receiving city sewer service. Mr. Amonette stated legally you can provide city sewer prior to annexation, but if they are annexed into the city, before building the school, would have to follow the rules and regulations of the city. Angie Carrier stated if they were inside the city limits, the school would not have to go through the city's codes and regulations. Ms. Carrier explained that is why the motion was made as it was for city staff to met with Robertson County to discuss and work through any issues so that it would not have to go through the city Planning Commission Board for approval. Ms. Carrier stated that they do have to be in the city limits, according to the city policy, for the city to stamp the sewer plans for approval.

Motion passed unanimously.

City of White House
Wastewater Department
Requirements To Obtain Sewer Service
For The
New Robertson County High School

1. Annexation into the City.
2. To receive commitment of service: Cost analysis performed by School's engineer and reviewed by the City to set amount of performance bond or letter of credit.
3. Performance bond or letter of credit submitted to the City.
4. Design of off-site improvements and \$475.00 administrative and plan review fee submitted to the City. The City reserves the right to solely determine the size, extent, layout, and details of any Wastewater System extension.
5. Submit plans for off-site improvement to TDEC after City approval.
6. Schedule pre-construction meeting with City, pay \$300.00 inspection fee and notify TDEC before construction of off-site improvement begins.
7. After completion of off-site improvements performance bond reduced to maintenance bond for a period of one year.
8. A Capacity and connection fee in the amount of \$26,650.00 (Based on the new buildings capacity of 1,600 students) and \$25.00 application fee will be paid to the City prior to physical connection of the new school to the off-site sewer main.
9. Eleven months after completion wastewater staff will re-inspect and send the County a punch list should any items need to be addressed.

Heritage High School – Plan & Site Review

Addam McCormick – Planning & Codes Director

Ron Bailey – City Engineer

Planning & Codes Comments:

- 1) Review possibility for roadway connection to Pinson Lane with Pinson Lane and Pinson Lane and adjacent intersection improvements.
- 2) Provide exterior building elevations.
- 3) Provide landscape plan.
- 4) Provide sidewalk connection from interior pedestrian connections to SR 76.
- 5) Does design engineer feel fence necessary around detention ponds. (4ft coated chain link fence)
- 6) Provide dumpster enclosure detail.
- 7) Provide landscape and interior parking lot breaks.
- 8) Provide lighting design plan for parking areas and athletic fields.
- 9) Handicap parking space to be within 200 ft of building entrance this will be close due to design of pedestrian sidewalk connection.
- 10) The City of White House cannot provide sewer services to properties outside of the city limits. All sewer design issues will need to be coordinated with the City of White House Sewer Department. Contact Information: Bill Crusenberry at 672-3654 or bcrusenberry@cityofwhitehouse.com

Engineering Comments:

- 1) Provide a separate plan view showing design of the Hwy 76 improvements.
- 2) Provide a copy of the traffic study.
- 3) Provide a copy of TDOT comments for the Hwy 76 improvements.
- 4) A deceleration right-turn lane should be installed at the Hwy 76 connection.
- 5) The storage length of the left-turn lane does not appear to be sufficient.
- 6) The taper length of the left-turn lane does not appear to be sufficient.
- 7) The taper length of the westbound horizontal offset needed for the left-turn lane installation does not appear to be sufficient.
- 8) Provide Stopping Sight Distance calculations for the Hwy 76 westbound movement.
- 9) Provide drainage calculations, drainage basin worksheet, and drainage summary.
- 10) Show and label the creek running across the north and west corner of the property as designated on the White House Quadrangle USGS map.
- 11) Provide a 50 foot wide riparian buffer centered on the creek.
- 12) The roadway culvert under Pinson Lane does not appear to be of sufficient size to accommodate the existing or proposed runoff. Provide design solutions.
- 13) The driveway culvert immediately downstream from the detention pond outlet does not appear to be of sufficient size to accommodate the proposed outlet volumes. Provide design solutions.
- 14) Provide design solutions for the storm water “first-flush”.
- 15) Provide rock check dams around the outlet structures in the detention ponds.

- 16) Provide a layout showing the School Zone equipment and signage to be installed on Hwy 76.
 - 17) Provide location, size, and type of school name signage to be installed at the entrance.
 - 18) Label Pinson Road as Pinson Lane on all sheets.
 - 19) Provide a sidewalk with handicap ramps from the handicap parking spaces in the student parking lot to the school building.
 - 20) Provide sidewalk connections and crosswalks for all students from the student parking lot to the school building.
 - 21) There appears to be a 14 foot FFE difference within the building. Please verify. Handicap accessibility will need to be provided.
-
-



City of White House, Tennessee

Wastewater Department

725 Industrial Drive • White House, TN 37186

www.cityofwhitehouse.com/wastewater

Phone (615) 672-3654 • Fax (615) 672-3655

"Valuing our Heritage while Protecting our Future"

May 1, 2008

Robertson County
Planning Commission
527 South Brown Street
Springfield, TN 37172

RE: Robertson County
Heritage High School
Sewer Service

Robertson County Planning Commission:

This letter is in regards to the sewer service for the proposed Robertson County Heritage High School project. As was discussed in our February 8, 2008 meeting, the City of White House is interested in providing sewer service for the proposed Heritage High School. However, certain conditions must be met before the City can provide service for the subject property. As discussed in the February 8, 2008 meeting, by ordinance the City of White House Sewer Department cannot provide sewer to entities outside the City Limits.

After annexation, the project developers will need to submit sewer plans and specifications detailing the facilities that are necessary to connect the project to the City of White House's existing sewer collection system. The City has adequate treatment plant capacity available for the subject project, but does not have collection system infrastructure adjacent to the proposed high school property. The submitted plans and specifications shall comply with the City of White House Sewer System Standards. After the City has approved the sewer plans, they shall be submitted by the developer to the Tennessee Department of Environment and Conservation for approval. The development shall also pay all required sewer capacity and connection fees.

After construction of the project and acceptance by the City, the development will need to post a one-year maintenance bond for the installed sewer collection infrastructure.

Should you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

City of White House

Bill Crusenberry
Director of Wastewater

The City of White House is working towards the daily pursuit of excellence in management and delivery of services: while balancing the preservation of our small town atmosphere by nurturing orderly, proactive growth.

ORDINANCE 08-18

AN ORDINANCE TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held on the 21st day of August 2008, and notice thereof published in the Brower Connection on August 5, 2008; and

WHEREAS, application from the property owner has been received to annex the below mentioned properties into the City limits, and

WHEREAS, a Plan of Services for such territory will be duly adopted by the White House Board of Mayor and Aldermen, and

WHEREAS, the annexation of such territories is deemed necessary for the welfare of the property owner thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

Robertson County Tax Map 106 Parcel 11.01

Beginning at an iron pin (old), in the northerly margin of Tennessee Highway #76, a corner of a tract of land which belongs to Wesley C. Pepper, having deed references in Deed Book 105, Page 116, RORCT, and Will Book 2, Page 169, Robertson County Archives, the southwest corner of this tract, and continuing with the boundary of said tract of land which belongs to Wesley C. Pepper, as follows:

S 81°44'26" E, 523.61 feet to a fence post (old); thence, N 07°27'13" W, 1448.14 feet to a stone (old); thence, N 08°17'11" W, 1240.24 feet to an iron pin (new), in the southerly margin of Pinson Lane, the northeast corner of said tract of land which belongs to Wesley C. Pepper; thence with the southerly margin of Pinson Lane, as follows:
with a curve to the right, having a radius of 837.90 feet, an arc distance of 138.03 feet, and a chord bearing of N 87°57'24" E, 137.88 feet to an iron pin (new);
thence, S 87°19'27" E, 324.01 feet to an iron pin (new);
thence with a curve to the left, having a radius of 4178.39 feet, an arc distance of 106.03 feet, and a chord bearing of S 88°03'04" E, 106.03 feet to an iron pin (new);
thence, S 88°46'41" E, 86.07 feet to an iron pin (new);
thence with a curve to the right, having a radius of 1617.00 feet, an arc distance of 47.20 feet, and a chord bearing of S 87°56'31" E, 47.20 feet to an iron pin (new);
thence, S 87°06'20" E, 88.17 feet to an iron pin (new);
thence with a curve to the left, having a radius of 6484.00 feet, an arc distance of 141.11 feet, and a chord bearing of S 87°43'44" E, 141.11 feet to an iron pin (new);
thence, S 88°21'09" E, 211.62 feet to an iron pin (new);

thence, with a curve to the right, having a radius of 17121.00 feet, an arc distance of 188.47 feet, and a chord bearing of S 88°02'13" E, 188.47 feet to an iron pin (new);
thence, S 87°43'18" E, 1.17 feet to an iron pin (new), in the southerly margin of Pinson Lane, the northwest corner of a tract of land which belongs to Joe Cooper, having a deed reference in Deed Book 157, Page 400, RORCT;
thence with the boundary of said tract of land which belongs to Joe Cooper, as follows:
S 02°51'18" W, 287.06 feet to a fence post (old); thence, S 81°20'00" W, 291.77 feet to a fence post (old); thence, S 07°07'37" E, 948.31 feet to an iron pin (new);
thence, S 84°56'27" E, 244.18 feet to a fence post (old), in the southerly boundary of said tract of land which belongs to Joe Cooper, the northwest corner of a tract of land which belongs to Margaret C. Escue, having a deed reference in Record Book 527, Page 805, RORCT; thence with the boundary of said tract of land which belongs to Margaret C. Escue, as follows: S 09°44'18" W, 1453.69 feet to an iron pin (old);
thence, N 84°53'24" W, 279.22 feet to a fence post (old);
thence, S 10°20'31" W, 297.46 feet to an iron pin (new), in the northerly margin of Tennessee Highway 76, the southwest corner of said tract of land which belongs to Margaret C. Escue; thence with the northerly margin of Tennessee Highway #76, as follows: N 49°04'39" W, 30.72 feet to an iron pin (new);
thence with a curve to the left, having a radius of 1650.00 feet, an arc distance of 736.68 feet, and a chord bearing of N 61°52'05" W, 730.57 feet to an iron pin (new);
thence, N 74°39'30" W, 306.50 feet, to the point of beginning, containing **65.58 acres**, as surveyed by Steven E. Artz, Tennessee License No. 1708, d/b/a, Steven E. Artz & Associates, Inc., 514 South Brown Street, Suite 600, Springfield, Tennessee 37172, dated September 14, 2007.

This description contains the property located on Parcel 11.01 Robertson County Tax Map 106; the property contains 65.58 acres, more or less. The property is referenced on revised 2008 Robertson County Tax Map. Property will be annexed in under the R-20, Low Density Residential Zoning Classification.

BE IT FURTHER ORDAINED that the attached map is made exhibit to this ordinance.

This ordinance shall become effective upon publication of final reading and thirty (30) days upon final reading, the public welfare requiring it.

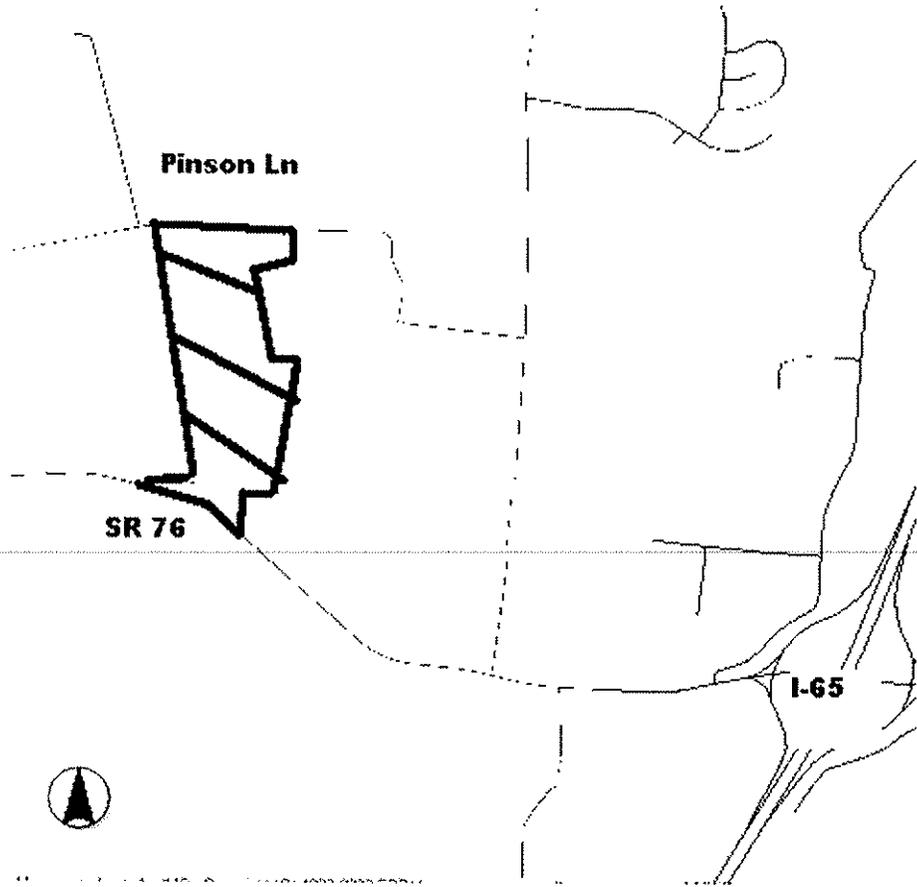
First Reading: July 17, 2008 PASSED

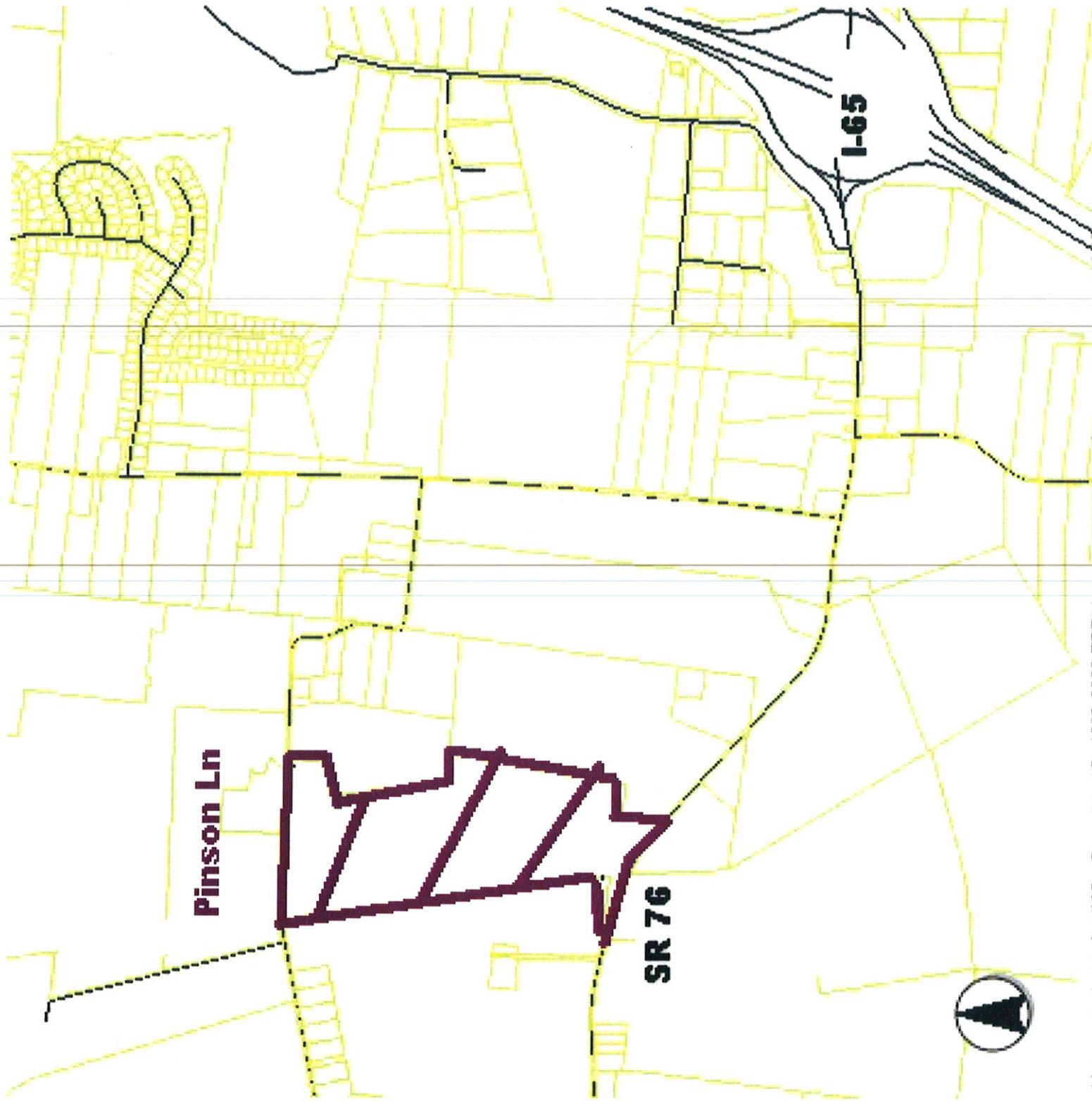
Second Reading: August 21, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder





Pinson Ln

SR 76

I-65



MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: August 12, 2008

RE: 2006 International Code Adoption

Staff is requesting adoption of the 2006 International Building Codes. The City is currently under the 2003 International Building Codes. The 2006 codes are the latest edition published by the International Code Council (ICC). The proposed amendments to the codes include references to the State of TN adopted electrical codes instead of the International Electrical Codes.

Staff has discussed the current exemption to the International Building Code regarding fire sprinklers. The Building Code does not apply to one/two family dwellings and townhouses up to 3 stories with individual exits. These buildings are regulated under the 2003 Residential Code. The Building Code exemption permitted one-story multi-family buildings with no more than 4 units with fewer than 5,000 sq ft gross area to not be fire sprinkled. The Fire Department is concerned with multi-family buildings with more than 2 units be constructed without fire sprinklers. The Fire Department will also be submitting amendments to the local adopted sprinkler code regarding fire sprinklers and fire walls.

Staff is recommending an amendment to the Residential Code regarding insulation in crawl space walls. Insulation methods in crawl spaces include insulating the floor above the crawl space, insulating crawl space walls either by blow-on insulation or core filling blocks with foam insulation. All methods of insulation have pros and cons including condensation, termites, and condensing of insulation materials over time. Staff is concerned with code provisions that permit crawl spaces walls to be closed off and not vented to the outside. This design method includes requirements for heating/cooling crawl spaces or mechanically ventilating crawl spaces. Staff is concerned due to high humidity level of south east climate to require crawl spaces without ventilation in walls as the only alternative to insulating the floor (living space) above a crawl space. Staff is

recommending the code allow multiple methods to insulate crawl spaces and to allow builders and building owners to choose the best method due to pros and cons associated with different methods to insulate crawl space.

The intention of the closed crawl space wall insulation code provision is to prevent energy lost thru crawl spaces vents. The design intention is that if crawl space walls are insulated and a heating/air duct is ran to crawl space that the area under the floor has the same temperature as the living area. Temperature difference between crawl space and living spaces creates condensation on heating/air ducts. Staff is concerned that homeowners will be concerned with heating/cooling crawl spaces and close off ducts in the crawl space. Staff has experience with the effect of a wood floor system in a crawl space without crawl space vents, heating/cooling ducts, or mechanical ventilation system. The City Hall Floor renovation project included the same issue and the floor system molded and rotted.

Staff has requested not to adopt the International Existing Building Code. The International Codes already contain provisions for existing buildings in the building, property maintenance, and utility codes. (fuel, mechanical, and plumbing codes) Except for minor building additions and renovations, professional design plans would include methods to handle structural and utilities issues associated with additions and renovations.

ORDINANCE 08-19

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE TO AMEND THE WHITE HOUSE MUNICIPAL CODE, TITLE 12 CHAPTERS 1-12, BUILDING, UTILITY, ETC CODES: ADOPTING THE LATEST EDITION OF THE INTERNATIONAL BUILDING CODES:

Whereas, the City of White House has adopted and enforces a systematic program of building codes known as the International Building Code, and

Whereas, the various code-setting organizations have combined to form a single set of codes across the United States, and

Whereas most cities and other governing bodies are now adopting a standardized set of International Buildings Codes, as set out by the International Code Council.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the following sections of the White House Municipal Code are amended as follows to adopt the new International Codes:

CHAPTER 1

Section 12-101. "Building Code adopted," is amended to delete and replace the "International Building Code, 2003 with the **"International Building Code, 2006 Edition."**

Section 12-102 Modifications.

Delete item (1) the following section and replace with following:

Delete: ~~The recommended schedule of permit fees set forth in Appendix "B" of the building code shall be followed.~~

Replace: **Permit fees shall be determined by a fee schedule adopted by the Board of Mayor and Aldermen.**

"International Building Code" Delete item (2) and replace with following: Delete: ~~(2) International Building Code Section 903.2.7 Group R (Residential Uses) An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with Group R (Residential) area. [However, a type R-2 building not exceeding one story, with basements and/or garages below the main level being considered additional stories and not more than four units nor exceeding 5,000 gross square feet shall not be required to install an automatic fire sprinkler system.]~~

Replace:

2006 International Building Code, Chapter 27, Section 2701 General, Item 2701.1 Scope shall be amended:

2701.1 Scope. This chapter governs the electrical components, equipment, and systems in buildings and structures covered by this code. Electrical components, equipment and systems shall be designed and constructed in accordance with the provisions of the ~~ICC Electrical Code~~ **State of Tennessee's current adopted electrical code.**

CHAPTER 2

Section 12-201 "Plumbing Code adopted" is amended to delete and replace the International Plumbing Code, 2003 Edition with the **"International Plumbing Code, 2006 Edition."**

CHAPTER 4

Section 12-401. "Gas Code adopted" is amended to delete and replace the International Fuel Gas Code, 2003 edition" with the **"International Fuel Gas Code, 2006 edition."**

CHAPTER 5

Section 12-501. "Housing Code adopted" is amended to delete and replace the International Residential Code, 2003 edition" with the **"International Residential Code, 2006 edition." Including Appendix G, Swimming Pools, Spas, and Hot Tubs.**

Section 12-502 Modifications.

Add the followings sections:

(2) **The 2006 International Housing Code adoption does not include the following chapters. The electrical code shall be the State of Tennessee's current adopted electrical code.**

2006 International Housing Code, Part VIII Electrical, Chapter 33, General Requirements, Chapter 34 Electrical Definitions, Chapter 35 Services, Chapter 36 Branch Circuit and Feeder Requirements, Chapter 37 Wiring Methods, Chapter 38 Power and Lighting Distribution, Chapter 39 Devices and Luminaries, Chapter 40 Appliance Installation, Chapter 41 Swimming Pools, and Chapter 42 Remote-Control Signaling and Power-Limited Circuits.

(3) 2006 International Housing Code Part IV Energy Conservation, Chapter 11 Energy Efficiency, Section N1102.2.8 Crawl Space walls shall be amended as follows:

N1102.2.8 Crawl Space walls. As an alternative to insulating floors over crawl space, insulation of crawl space walls when the crawl space is *vented or not vented* ~~not vented~~ to the outside ~~is~~ *are* permitted *alternatives*. (Remaining code sections to remain)

CHAPTER 6

Section 12-601 “Energy Conservation Code adopted.” is amended to delete and replace the International Energy Conservation Code, 2003 Edition” with the **International Energy Conservation Code, 2006 Edition.”**

CHAPTER 7

Section 12-701 “Property Maintenance Code Adopted, is amended to delete and replace the International Property Maintenance Code, 2003 Edition” with the **International Property Maintenance Code, 2006 Edition.”**

CHAPTER 8

Section 12-801 Existing Building Code adopted is amended to delete the International Existing Building Code, 2003 Edition.

CHAPTER 9

Section 12-901 “Mechanical Code adopted is amended to delete the International Mechanical Code, 2003 Edition with the **International Mechanical Code, 2006 Edition.”**

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2008

Second Reading: September 18, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: August 12, 2008

RE: C-6, Town Center Zoning District

The White House Regional Planning Commission on Monday July 14, 2008 recommended approval of the C-6, Zoning Center Zoning District ordinance. The Planning Commission discussed a minimum building height to ensure buildings meet the building design intentions for the town center redevelopment. The ordinance has been amended to include a minimum building height of 25ft.

The Planning Commission met in a study session on July 31, 2008 and discussed designating the area of the C-6 zoning district. A copy of the Planning Commission discussed area is attached. Staff is preparing a formal zoning map amendment ordinance and will submit to Aldermen for review and approval.

Staff Planning Commission Recommendation Letter:

Item#8	C-6, Town Center Zoning District Ordinance
Action:	Recommendation to Board of Mayor and Aldermen to amend the zoning ordinance to add new zoning classification.
Recommendation:	Approval
Staff Notes:	

The ordinance was set up to allow construction of an individual site at this time while matching design of future redevelopment plans. The front setback was amended to be consistent with commercial design standards. The buildings have to either at sidewalk/property line or no more than 7.5 feet back. The 7.5 feet area would only be for small courtyards or landscape features. Some uses like churches and schools were moved to require Board of Zoning Appeals special exception approval due to possible compatibility issues.

The ordinance was altered to including stipulations for drive thru lanes for convenience stores and banks. Any drive thru lanes, accessory car wash, buildings shall be located at rear of site and not be visible from roadway.

The only issue staff has remaining is the multi-family development section of the ordinance. Staff is concerned that existing maximum density of 14.5 units per acres would not provide enough residential density to create typical town center residential intensities. Staff proposes increasing the density to 20 units an acre in the town center area. Another issue came up with some existing and future small size lots. The 20 units per acre would be 1 unit per 2,178 sq ft of land area. There are exiting tracts that are less than 500-1,000 sq ft. If the City is proposing to construct rear alleyways then road frontage lots will be small 1,000-1,500 sq ft. In the case of the small lots, staff recommends that number of units be determined based on one residential unit per 750 sq ft of building area designated for multi-family uses. The building code will determine minimum unit size depending on number of bedroom.

The ordinance was set up to allow the Planning Commission the flexibility to alter lot size, unit size, and permitted uses based on proposed design of developments in area. Flexibility is crucial to create a viable town center development.

The next step will be to determine zoning map for town center district. The commercial design standards included an area as shown on enclosed map in yellow. During the comprehensive plan meetings, additional areas across Hwy 31 W were discussed as shown on enclosed map in yellow. Jack Ting, Owner of Hollywood' Fun Center, has discussed including his property along Hwy in the town Center area. Since the new zoning district would be a significant change in zoning for existing properties zoned C-1, then the designated area needs to be discussed and possibly have a public review meeting for property owners. This meeting could be scheduled prior to July Planning Commission Meeting.

ORDINANCE 08-20

AN ORDINANCE AMENDING ARTICLE V OF THE ZONING ORDINANCE AS INDICATED BELOW, FOR THE ADDITION OF THE C-6 TOWN CENTER ZONING DISTRICT

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to add a new zoning district for the town center redevelopment project. The new zoning district would provide a mixed use commercial, office, and residential zoning district for the redevelopment of the City's Town Center.

NOW THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that Article V is amended as indicated below:

Article V Zoning Districts

Section 5.053 Commercial Districts

Addition of New Sub-Section 5.053.6

C-6, Town Center Commercial District

A. District Description

This district is designed to provide for a mixed use commercial, office, and residential zoning district for the redevelopment of the City's Town Center including retail, office, service uses with high performance standards, community facilities, and high density residential uses. The regulations are structured to permit maximum freedom of pedestrian traffic. A relatively high intensity of use is permitted in this district.

B. Permitted Uses

In the C-6, Town Center Commercial District, the following uses and their accessory uses as described are permitted by right.

Community Facility Activities:

Cultural and Recreational Services

Essential Municipal Services

Commercial Activities:

Convenience Commercial. Drive thru lanes, open bays, and accessory uses shall not be visible from roadways and be located at the rear of buildings.

Indoor Entertainment and Amusement Services, with the exception of adult entertainment uses as defined in zoning ordinance.

Financial, Consulting, and Administrative Services. Drive thru lanes, and accessory uses shall not be visible from roadways and be located at the rear of buildings.

Food and Beverage Services

Consumer Repair Services, not including vehicle and mechanical repair services.
 General Business and Communication Services
 General Personal Services
 General Retail Trade
 Medical and Professional Services
 Hotels
 Mixed Use Facility with Permitted Residential Activities
 Other uses determined by Planning Commission that are compatible with town center uses but shall not include prohibited uses.

Residential Activities:

Multi-Family Residential at density of 20 units per acre. Properties with limited lot area shall be permitted one residential unit per 750 sq ft of building area designated for multi-family use.

Mixed-Use Facility with Permitted Commercial Activities including upper story residential uses.

C. Uses Permitted as Special Exceptions:

In the C-6, Town Center Commercial District, the following uses and their accessory uses may be permitted as special exceptions after review and approval in accordance with the provisions of the Zoning Ordinance.

Detached Single Family Residential Dwelling
 Accessory Residential Family Dwelling Unit
 Education and Day Care Facilities
 Churches and Places of Community Assembly
 Health Care Facilities

D. Prohibited Uses:

Industrial uses, automobile wrecking, recycling uses (except city recycling drop-off center) junk or salvage yards, van, car, or truck storage uses, body shops and other types of vehicular repair uses, automotive, marine, trailer, and farm implement sales uses, distribution, warehousing and construction uses, all types of rental storage uses, as well as any type use requiring outdoor storage, as well as any other uses not otherwise permitted. Seasonal and permanent sales of fireworks. Other uses determined by Planning Commission to be non-compatible with town center uses.

E. Dimensional Regulations

Minimum Lot Size	1,000 sq ft
Lot Width at Building Setback	20 ft minimum
Maximum Lot Coverage	100%
Maximum building height	35 ft
Minimum building height	25 ft
Front Setback	Minimum None/ 7.5ft Maximum

- Only courtyards and landscaping are permitted in front setbacks

Side Yard Setback	Minimum None / 10ft Maximum
Rear Yard Setback	5ft minimum on interior roadways and alleyways/ 20ft minimum for perimeter zoning boundary.

Special Conditions:

Building setback shall be listed on approved final subdivision plat. The subdivision plat shall include a five (5) ft building construction and maintenance easement. Due to building connections and reduced building setbacks then exterior walls shall be designed to meet provisions of City's adopted building and fire codes. The Planning Commission in review of the site plan and subdivision plats for all developments, including single family dwellings, may alter minimum lot size, lot width, and setback requirements due to the unique development characteristics with a mixed use town center redevelopment project.

F. Other Provisions

Accessory Structures

Accessory structures may be located in rear yards only at the discretion of the Planning Commission on an approved site plan.

Parking Requirements

The number, size, and construction of parking spaces shall be regulated per zoning ordinance requirements and commercial design standards. Parking areas shall be located to rear of buildings to promote a continuous streetwall. On-street parking and shared parking facilities are encouraged.

Service Areas:

The delivery, service, mechanical and electrical units, and dumpster/trash cart area shall be located at rear of site and shall not be visible from roadways.

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the Monday July 14th Meeting

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2008

Second Reading: September 18, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder



Robertson



73

73

77

MAYWAY HWY

COLLEGE ST

MAYWAY HWY

PORTLAND RD

MAYWAY HWY

GLEAVIEW CT

PORTLAND RD

THREE SPRINGS RD

COLLEGE ST

ACKER ST

SPRING ST

PRINCE ST

COLLEGE ST

August 14, 2008

MEMORANDUM

To: Angie Carrier, City Administrator
Board of Mayor and Aldermen

From: Charlotte Soporowski
Finance Director

Re: Drug Fund Budget Amendment for FYE 6-30-08 **CKS**

You may recall that individual lines in the Drug Fund may not be spent beyond approved budget amounts as is allowed in the General Fund budget. For this reason, a budget amendment is necessary to shift money from the Capital Outlay line to the Operating Supplies line for items that were budgeted as Capital Outlay. After the purchase of these items it became apparent that they did not meet the threshold for capital outlay, and journal entries were done to reclassify the purchases to the Operating Supplies expense account. This shift in budget funds will simply mirror that same shift in actual expenditures. If you have any questions, please let me know.

ORDINANCE 08-21

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2008.

WHEREAS, individual lines in the Drug Fund may not be spent beyond approved budget amounts; and

WHEREAS, it has become necessary to amend the previous year's annual budget to shift money from the Capital Outlay line to the Operating Supplies line for items that were budgeted as Capital Outlay; and

WHEREAS, after the purchase of these items, it became apparent that they did not meet the threshold for capital outlay and journal entries were done to reclassify the purchases to the Operating Supplies expense account; and

WHEREAS, this shift in funds will mirror the same shift in actual expenditures; and

WHEREAS, the City routinely amends the annual adopted budget during the year to accurately reflect unanticipated costs or tax revenues.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2008 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: August 21, 2008

Second Reading: September 18, 2008

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

City of White House
 Budget Amendment V for Fiscal Year Ending June 30, 2008
 August 21, 2008

					<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Amendment</u>
140	42129	320	Drug Fund	Operating Supplies	6,500	15,510	9,010
140	42129	900	Drug Fund	Capital Outlay	75,318	66,308	(9,010)

1. *To amend current 2007-2008 budget for items that were budgeted as Capital Outlay, but had to be reclassified to an expense account because they did not meet the capital threshold.*

*FINANCE AND
OTHER BUSINESS . . .*



City of White House Memorandum

Date: August 11, 2008

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith
Director of Parks and Recreation Department

Re: Surplus Vehicle

The following vehicle is currently listed on the Parks and Recreation asset list and needs to be removed. This vehicle will be sold for parts or will be scrapped. The engine has already been removed and is being used in another truck. Thank you.

1997 Ford F150 pickup
VIN# 1FTDF1727VKD62738
Plate# GS-7952

Memo

To: Board of Mayor and Alderman
From: Ed Hickman – Director
CC: Christie Odenwald
Date: 8/12/2008
Re: Request for surplus.

On this date, August 12, 2008, we are requesting that the following items be declared Surplus.

- 2001 Isuzu NPRHD with 6yd. Heil Body; Vin# JALC4B14127000757
- 1968 Allis Chamber Generator, Model 250-2500; Serial # 25-02431

Thank you for your consideration. If you have any questions regarding this matter, you may contact me at 672-0215.

August 15, 2008

MEMORANDUM

To: Board of Mayor and Alderman

From: Angie Carrier
City Administrator



Re: Purchase of Administration Vehicle

Staff is requesting approval for purchase of a 2008 Chevy Impala. \$20,000 was budgeted for the purchase of a vehicle and the state bid purchase price for this vehicle is \$17,965. The car is to be purchased from Carl Black Chevrolet in Nashville at the state bid price and is currently in-stock.

OTHER INFORMATION . . .

August 13, 2008

MEMORANDUM

To: Board of Mayor & Aldermen

From: John Grubbs – HR Director

Re: Employee Recognition – Sanitation Workers and Drivers

Distinguishing features of work:

***Sanitation Worker:** An employee in this position rides on the back of a garbage truck; picks up garbage and places it in the trash truck. Employee may also be required to drive a non-CDL dump truck with trailer, clean and perform minor service to assigned vehicles and assist in brush pick-up.*

These classifications of employee are two of the low-profile, yet crucial, positions within the functions of the City's daily services that are provided to its citizens. Often thought of as a 'garbage-person' this is the position that is seen around town driving our trucks, riding on the back of the trash trucks and carting the refuse containers to the truck for compacting, along with operation of the brush truck providing limb and leaf removal.

These positions, subject to all sorts of weather conditions and general safety hazards, are also ones that the City cannot function without. Along with the automated truck and handicap route truck, the handlers of our refuse removed 602,608 pounds of trash from our residences and businesses to the Robertson County landfill in the month of June alone.

We would like to recognize and thank those persons who perform these duties diligently and without fanfare each day to make our City a clean and pleasant place to work and reside.

Our Sanitation Workers are:

Matthew Lotz
Scott Lybarger
Robert Smith

Our Sanitation Drivers are:

Garry Anderson
John Bosch
Chuck Meadows