CITY OF WHITE HOUSE
Board of Mayor and Aldermen Agenda
July 16, 2009
7:00 p.m.

1. Call to Order by the Mayor

2. Prayer/Pledge

3. Roll Call

4. Adoption of the Agenda

5. Approval of Minutes of the June 18, 2009 Meeting and the June 30, 2009 Special Called Session.

6. Welcome Visitors

7. Communications from Mayor, Aldermen and City Administrator

   a. Mayor recognizes Parks and Recreation Personnel.

9. Acknowledge Reports

A. General Government	E. Wastewater	I. Engineering
B. Police	F. Planning and Codes	J. Court Clerk
C. Fire	G. Parks	K. Monthly Financial Summary
D. Public Works	H. Library	

10. New Business

    A. Consideration of the following resolutions:

        1. **Resolution 09-14** –A resolution to prohibit handguns in public municipal parks, natural areas, historic parks, nature trails, campgrounds, forests, greenways, waterways or other similar public places.

        2. **Resolution 09-15** – A resolution authorizing the temporary deferment of the collection of certain fees typically collected with the issuance of residential, commercial and industrial building permits in accordance with the Fee Deferment Program.

B. Consideration of the following ordinances:

1. **Ordinance 09-12** – An ordinance to de-annex certain territories including sections of Horseshoe Rd., Calista Rd., and Ozie Fulps/Fulks Rd. and remove the same from the corporate boundaries of the City of White House City of White House, Tennessee. (The property consists of approximately 298 acres including sections of Horseshoe, Calista and Ozie Fulps/Fulks Rd). **First Reading**.

2. **Ordinance 09-13** – An ordinance amending the Municipal Code, Title 11, Chapter 1 Alcohol, Section 11-101. **First Reading**.

3. **Ordinance 09-14** – An ordinance amending article IV of the Zoning Ordinance as indicated below, regarding permitting off-premise advertisement, maximum square footage for various temporary signs, sign permit review requirements, classification of signs as primary property use, prohibition of obscene signs, and protection of first amendment rights. **First Reading**.

C. Finance

1. Board approval of the request to surplus of one 2000 Ford Crown Victoria, VIN 2FAFP71W5YX193914 by the Police Department.

2. Board approval of Choice Construction as the General Contractor for the Municipal Park Renovation Project, Phase 1.

3. Board approval of a contract with CEMC for the relocation of a transformer with regard to the Municipal Park Renovation Project, Phase 1.

4. Board approval of audit contract with Crosslin & Associates.

11. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Aldermen Meeting
June 18, 2009
7:00 p.m.

1. Call to Order by the Mayor
   Mayor Decker called the meeting to order at 7:00 pm.

2. Prayer/Pledge
   Prayer and Pledge to the American Flag by Ald. Bibb.

3. Roll Call
   Ald. Arnold – Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Hutson – Present, Mayor Decker – Present. **Quorum Present.**

4. Adoption of the Agenda
   Motion was made by Ald. Bibb second by Ald. Arnold to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda adopted**.

5. Approval of Minutes of May 21, 2009 Meeting
   Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **May 21, 2009 minutes approved.**

6. Welcome Visitors
   The Mayor welcomed everyone in attendance.

7. Public Hearing
   a. **Resolution 09-13** – A resolution amending plan of services Resolution 01-16 for de-annexation of property and a section of Marlin roadway. **No one spoke for or against.**

   b. **Ordinance 09-05** – An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. (The property consists of approximately 32.32 acres located at 330 Marlin Road). **Second Reading**. **No one spoke for or against.**

   c. **Ordinance 09-06** – An ordinance adopting the Municipal Code, Title 2, Chapter 5 Museum/Welcome Center Board, Section 2-501 through 2-503 **Second Reading**. **Amended. No one spoke for or against.**

   d. **Ordinance 09-07** – An ordinance amending the Municipal Code, Title 2, Chapter 2 Library Board, Section 2-203. **Second Reading**. **No one spoke for or against.**

   e. **Ordinance 09-09** – An ordinance amending the fiscal budget for the period ending June 30, 2009. (Budget amendment II) **Second Reading**. **No one spoke for or against.**

8. Communications from Mayor, Aldermen and City Administrator
   a. The Mayor presented the Distinguished Service Award to Walton Plummer, Henry Click, Evelyn Guill, Bill Colvin, Bill Thompson and Bill Gash.
   b. The Mayor presented Certificate of Achievement Awards to Captain Holman and the Fire Explorers, Corporal Segerson and Ofc. Bilbrey and the Police Explorers and Chris Spillers of Northridge Church.
   c. The Mayor recognized Library personnel for their service to the City.
   d. Ms. Carrier reminded the Board of the Special Called Session to be held on Tuesday, June 30, 2009 at 5:30 pm; she also reminded them of the Home Grant Meeting on June 25, 2009 at 5:30 pm; finally Ms. Carrier also announced her appointment as the District 5 Manager appointed to the TML Board.
   e. The Mayor presented his candidates for new board appointments.

9. Acknowledge Reports

A. General Government	E. Wastewater	I. Engineering
B. Police	F. Planning and Codes	J. Court Clerk
C. Fire	G. Parks	K. Monthly Financial Summary
D. Public Works	H. Library	

Motion was made by Ald. Bracey, second by Ald. Bibb to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

10. New Business

A. Consideration of the following resolutions:

1. **Resolution 09-11** – A resolution authorizing appropriations for financial aid of non-profit organizations.
   Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Resolution 09-11 was approved**.

2. **Resolution 09-12** – A resolution authorizing an agreement between the governing board of the City of White House Sumner/Robertson Counties, State of Tennessee and the Nashville Area Chapter of the American Red Cross authorizing the use of the White House Municipal Center as a mass care shelter when required for the conduct of Red Cross Disaster Services activities.
   Motion was made by Ald Bibb, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Resolution 09-12 was approved**.

3. **Resolution 09-13** – A resolution amending plan of services Resolution 01-16 for de-annexation of property and a section of Marlin roadway.
   Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 09-13 was approved**.

B. Consideration of the following ordinances:

1. **Ordinance 09-05** – An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. (The property consists of approximately 32.32 acres located at 330 Marlin Road). **Second Reading.**
   Motion was made by Ald. Arnold, second by Ald. Bracey to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. **Ordinance 09-05 approved on second and final reading.**

2. **Ordinance 09-06** – An ordinance adopting the Municipal Code, Title 2, Chapter 5 Museum/Welcome Center Board, Section 2-501 through 2-503. **Amended**. **Second Reading.**
   Motion was made by Ald. Bracey, second by Ald. Bibb to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. **Ordinance 09-06 approved on second and final reading.**

3. **Ordinance 09-07** – An ordinance amending the Municipal Code, Title 2, Chapter 2 Library Board, Section 2-203. **Second Reading.**
   Motion was made by Ald. Arnold, second by Ald. Bibb to approve. . Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. **Ordinance 09-07 approved on second and final reading.**

4. **Ordinance 09-09** – An ordinance amending the fiscal budget for the period ending June 30, 2009. (Budget amendment II) **Second Reading.**
   Motion was made by Ald. Bibb, second by Ald. Bracey to approve. . Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. **Ordinance 09-09 approved on second and final reading.**

5. **Ordinance 09-10** – An ordinance amending the zoning ordinance regarding staff approval of site plans and site plan professional design requirement exemption. **First Reading.**
   Motion was made by Ald. Bracey, second by Ald Arnold to approve. A voice vote was called for with all members voting aye. **Ordinance 09-10 approved on first reading.**

6. **Ordinance 09-11** – An ordinance amending the Zoning Ordinance regarding Residential Planned Unit Developments regarding garage orientation, exterior materials percentages, maximum densities and minimum lot sizes, development approval process and plan approval timelines. **First Reading.**
   Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Ordinance 09-11 approved on first reading.**

C. Finance

1. Board Approval of the senior citizen catering contract.
   Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Senior Citizen Catering Contract with Becki Butler was approved at $5.00 per plate, $5.50 for carry-outs.**

2. Board approval of the use of additional design services for the Municipal Park Renovation Project.
   Motion was made by Ald Bibb, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. **Additional fee to Littlejohn construction of $9,750 for architectural and engineering design services related to the 2 story, 520 +/- square foot structure was approved.**

3. Board approval of a single source request for 2009/2010 city-wide generator maintenance.
   Motion was made by Ald. Bracey, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Contract with Cummins Crosspoint was approved for a total of $13,789.00/ year.**

4. Board approval of single source vendors for the wastewater department including Wascon Inc., AirVac Vacuum Systems Inc., Labtronics, Southern Sales Inc., and Cummings Crosspoint.
   Motion was made by Ald. Bracey, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Single source vendor requests for the wastewater department were approved.**

5. Board approval of the extension of the annual wastewater equipment service contract with Wascon Inc through June 30, 2010.
   Motion was made by Ald. Bracey, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Annual wastewater equipment service contract with Wascon, Inc. through June 30, 2010 for a labor charge of $45.00 per man hour was approved.**

D. Other Business

1. Board recognition and approval of the Mayor's board appointments.
   Motion was made by Ald Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **The Mayor's board appointments were approved.**

11. Adjournment

Motion was made by Ald. Bibb to adjourn at 8:08 p.m.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Aldermen Meeting
June 30, 2009
5:30 p.m.

1. Call to Order by the Mayor
   Mayor Decker called the meeting to order at 5:32 pm.

2. Roll Call
   Ald. Arnold – Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Hutson – Present, Mayor Decker – Present. **Quorum Present.**

3. Public Hearing
   a. **Ordinance 09-08** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2010. **Second Reading**. **No one spoke for or against.**

   b. **Ordinance 09-10** – An ordinance amending the Zoning Ordinance regarding staff approval of site plans and site plan professional design requirement exemption. **Second Reading**. **No one spoke for or against.**

   c. **Ordinance 09-11** – An ordinance amending the Zoning Ordinance regarding Residential Planned Unit Developments regarding garage orientation, exterior materials percentages, maximum densities and minimum lot sizes, development approval process and plan approval timelines. **Second Reading**. **No one spoke for or against.**

4. New Business
   a. **Ordinance 09-08** – An ordinance adopting annual appropriations for the fiscal year ending June 30, 2010. **Second Reading**.
   Motion was made by Ald. Bracey, second by Ald. Bibb to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye.
   Ordinance 09-08 was approved on second and final reading.

   b. **Ordinance 09-10** – An ordinance amending the Zoning Ordinance regarding staff approval of site plans and site plan professional design requirement exemption. **Second Reading**. Motion was made by Ald. Arnold, second by Ald. Bracey to approve with the amendment of changing the word shall to may under Item A. Plan design and Submittal Requirements: ***may*** be approved by City Engineer and/or Zoning Administrator. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. **Ordinance 09-10 was approved on second and final reading.**

c. **Ordinance 09-11** – An ordinance amending the Zoning Ordinance regarding Residential Planned Unit Developments regarding garage orientation, exterior materials percentages, maximum densities and minimum lot sizes, development approval process and plan approval timelines. **Second Reading**.
Motion was made by Ald. Arnold, second by Ald. Bracey to approve. Roll call: Ald. Arnold – aye; Ald. Bibb – aye; Ald. Bracey – nay; Ald. Hutson – aye; Mayor Decker – aye.
Ordinance 09-11 was approved on second and final reading.

5. Adjournment

Motion was made by Ald. Bibb to adjourn at 5:57 p.m.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

July 8, 2009

MEMORANDUM

To: Board of Mayor & Aldermen

From: John Grubbs – HR Director

Re: Employee Recognition – Parks and Recreation

Features of work:

Utilizing a full-time Recreation Superintendent and a part time work force of Civic Center Attendants, the Parks and Recreation Department manages a variety of community-involving activities and programs.

Some of the programs that are provided are youth basketball, fall baseball and softball; church league basketball and volleyball; fitness classes, various camps and clinics, and the very rewarding Challenger program, where special needs athletes are given an opportunity to participate in a competitive, yet encouraging, team sport environment.

In addition to providing the athletic programs for the City, the Recreation crew is out front and behind the scenes making sure that our annual activities such as the Harvest Moon Festival and 10K race, the Trail of Treats, the Holiday Extravaganza, the annual Easter Egg Hunt, the Labor Day Bike Parade, and the annual July 4th Celebration and 5 K race are safe, successful and enjoyable for our community.

It is a constant and unending effort of our Parks and Recreation Department to make our City a place that its citizens can relax, enjoy and play. We would like to recognize and thank those persons who perform these duties diligently and without fanfare each day to give our city one of the best parks activities environments in our area.

Our Parks Recreation Personnel are:

Joe Best	Recreation Superintendent
Jason Martin	Parks Recreation Attendant
Will Vick	Parks Recreation Attendant
Daniel Guill	Parks Recreation Attendant

REPORTS . . .

City of White House
General Government Department
Monthly Report of June 2009

Administration

The month of June was a whirlwind for the Administration department. Many phone calls and visits consumed the office for the HOME Grant application. The city recorder was covered up with visits and phone calls. The HOME grant public information hearing filled up the auditorium with interested citizens. The application deadline has passed, so reviewing applications has begun by Community Development Partners, the firm that the City has hired to administer the grant.

The City Administrator made a presentation and prepared goodie bags for the Youth Leadership Sumner. The students were excited and interested about government. It was a great pleasure to spend time with their group.

The City Administrator gave a presentation during the Sumner County Consumer Connection visit. Bedford County toured most of Sumner County, but the officials were not able to visit White House, so the City Administrator presented on-goings of the community and the upcoming Town Center project at Fairvue Plantation in Gallatin. In addition to having a Consumer Connections visit, Sumner County was reviewed by the Tennessee Center for Performance Excellence. This is a very intense process and local economic development officials were the representatives on the committee for the review. This will be a new element for the Three Star process and has required many hours of preparation by the ECD official of the County. Tom Tucker, Economic Development Director for the City of Goodlettesville invited all the ECD officials to their monthly Chamber meeting. Karl Dean was their speaker for the luncheon and we were able to get the updates of the City of Nashville budget.

The City Administrator attended the TML Conference in Chattanooga this month and was elected as reported earlier to the Tennessee Municipal League Board. She also attended classes, visited the show room, attended the awards banquet and listened to the opening remarks by Congressman Zach Wamp. Mayor Ken Wilbur of Portland was also elected to the Board. There will be two representatives from our county which is a great acknowledgement for our region.

Alderman Arnold, Alderman Hutson, the City Administrator and the fire station architect and contractor met to discuss the change order for the electrical conduit that has been previously approved by the BMA. The full amount requested was not approved due to the fact that more paperwork and detail were needed. Additionally, the order was not approved prior to the work being performed. After the luncheon, the contractor was requested to provide detailed paperwork of the work completed.

Website Management		
	June 2009	FY 2008-2009
Number of Internal requests for website updates	7	136
Visits	7,704	*

The Word on White House Newsletter was compiled and printed for distribution the first week in June. With the assistance of the Public Works Department, all of the newsletters were delivered to residences. Administration, Finance, HR and Public Works employees worked together to bag the papers to protect them in case of inclement weather.

Civic Plus, our website provider has partnered with a new service to allow us to access statistics regarding our website. We have had 7,704 visits to our website during the month of June, which decreased 370 visits from number of last month's visits. Below are the top 10 places that have visited our website, along with the number of visits per city.

City	Visits
Brentwood, TN	1968
Nashville, TN	1366
Goodlettsville, TN	524
Atlanta, GA	293
Antioch, TN	264
Redmond, VA	178
Madison, TN	105
Hermitage, TN	94
Dallas, TX	85
Murfreesboro, TN	71

*White House was 20th this month with 34 visits

We also know that 31% of this month's visitors accessed our website through the Google search engine and 36% accessed our site directly. In addition, the percentage of returning visitors was 54% and the percentage of new visitors was approximately 46%.

During the 2008-2009 fiscal year the City Recorder worked with Department Heads, the City Administrator and our intern, Jennifer Ward, to implement the use of the National Citizen Survey to see what our citizens think about our city. We also began reporting information to the ICMA's Center for Performance Measurement in an attempt to measure our own performance and compare ourselves to other cities.

City of White House
Finance Department
Monthly Report of June 2009

Finance Section

Property tax receipts for June squeaked out a mere $4,965.90 in delinquent tax receipts. However, the majority of these payments were from Robertson County parcels which bring the percentage up 1% to yield 94% of the Robertson County taxes paid. Sumner County remains unchanged with 96% of the Sumner County taxes paid. This brings the delinquency rate down to 5%, which is 2% higher than usual. This is certainly better than we had hoped to finish the year just a few short months ago, but staff is approaching next tax year with a guarded expectation that the delinquency rate will increase due to a second wave of foreclosure activity and continued job loss.

Activity related to the budget process is finally drawing near a close awaiting the second and final reading of the budget ordinance. The final budget document cannot be produced until we receive the equalized tax rate and the tax rate ordinance is approved. Until that time, the draft budget document has been scanned and placed on the Intranet for staff use.

The Finance Director prepared the quarterly report on firefighter salaries and benefits which is necessary to request reimbursement on the SAFER grant. This reimbursement process has gone smoothly for the two previous quarters and we have received electronic deposit of the grant funds in a timely manner after submitting the request for reimbursement.

The Finance Director continued the Certified Municipal Finance Officer program in June and attended a study session in Hendersonville to prepare for the next exam on Governmental Accounting. The actual class and exam were held in White House at Fire Station #2, and everyone was thrilled with our new accommodations. Positive results from the exam have been received, and the Finance Director has been invited to continue on to the next exam which covers Internal Controls.

The Government Finance Officers Association 103rd Annual Conference was June 28-July1, 2009 in Seattle, Washington. Thanks to a scholarship from the Tennessee Government Finance Officers Association, the Finance Director was able to attend as planned this year. The theme of the conference was "Financial Strategies for Challenging Times". Some of the specific topics for sessions attended were Debt Capacity: Setting the Right Standards for Your Government; Bond Basics, Questions to Ask Before Issuing Bonds; 2008-2009: Your Grandfather's Recession - Your Children's Great Depression; Implications of the Current Crisis – Evolving the Financial Function. In addition to the sessions offered there were networking opportunities based on region of the country, or size or type of government. The conference was very beneficial, and appreciated, and the total value of the scholarship was $2,530.84.

Performance Measures

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
2 regular	4 paper checks 201 direct deposit	None	None

Accounts Payable

	June	FY
Total Invoices Processed	**336**	**3,407**

Call and Counter Logs

	Finance	Admin.	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Tot
Calls	261	95	58	15	67	10	21	21	50	20	19	637
Customers	177	27	25	6	27	4	3	9	21	1	29	329

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	3	17	71	124	41	5	261
Customers	1	17	27	122	5	5	177

Purchase Orders

Codes	1	$12.50
Fire	1	$150.00
Police	16	$8,835.70
Human Resources	0	$0.00
Engineering	2	$501.14
Administration	3	$312.54
Finance	1	$125.00
Court	0	$0.00
Library	10	$2,401.49
Waste Water	12	$3,954.39
Public Works	5	$296.48
Sanitation	6	$11,872.73
Parks	27	$5,156.08
Bldg. Maintenance	0	$0.00
Cemetery	2	$222.05
Total	86	$33,840.10
Void	24	

	NUMBER OF PO'S	Value of PO's
PURCHASE ORDERS $0-$999	81	$14,131.00
PURCHASE ORDERS $1000-$9999	5	$19,709.10
PURCHASE ORDERS OVER $10,000	0	$0.00
Total	86	$33,840.10

Emergency Purchase Orders – June

Number	Vendor	Items	Amount	Nature of Emergency	Department
13169	Bargain Browser	Ads for several recreation programs	$51.00	Failure to obtain appropriate approval before purchase.	Parks
13176E	Todd's Locksmith	Repair door lock, emergency exit	$55.00	Safety issue	Parks
13283E	Tri-Green	Repair part for mower	$11.67	Mower not working	Parks
13287E	Cirrus	Repair part for mower	$8.46	Mower not working	Parks
13011E	Nixon Power	Repair generator	$702.55	Generator not working	Police
13226	Town & Country Ford	Repair of Bilbrey's car/insurance claim	$4,738.17	Failure to obtain appropriate approval before purchase.	Police
13114E	Harry's Towing	Tow vehicle #208	$55.00	Tow inoperable vehicle	Wastewater

Business License Activity

Opened	Closed	
2	2	
Cumulative Information		
Class	Total Licenses	Delinquencies
1	35	14
2	124	59
3	246	99
4	180	71
Total	585	243
Delinquency Rate		42%

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1st Offense)	2
Child Restraint-under 4	0
Miscellaneous Violation	1
Driving Unregistered Vehicle	0
Failure to Stop at Stop Sign	0
Failure to Yield Right of Way	5
Financial Responsibility Law	31
Following Too Closely	3
Improper Equipment/Headlight Out	0
Motor Vehicle Requirements	1
Improper Passing	2
Leash Law (Running At Large)	0
Light Law – Motor Vehicle	0
Codes Violations	1
Drivers License Law	5
No Tags (Animal Control)	0
Stop Signs	6
Open Container Law	1
Parking Violation	1
Vehicle Registration Law	8
Seat Belt Violation – 18 and Older	72
Speeding	130
Careless Driving	3
Disobedience to Traffic Control Device	4
Total	276

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	134
Guilty as Charged	8
Dismissal	11
Dismissed upon presentation of insurance	24
Failure to Appear	0
Not Guilty	2
Dismissed to Traffic School	17
Dismissed with Costs and Fines	66
Dismissed with Costs	10
Dismissed with Fines	4
Case Transferred to County	0
Dismissed with Public Service	0
Total	276

June 09 Monthly Report

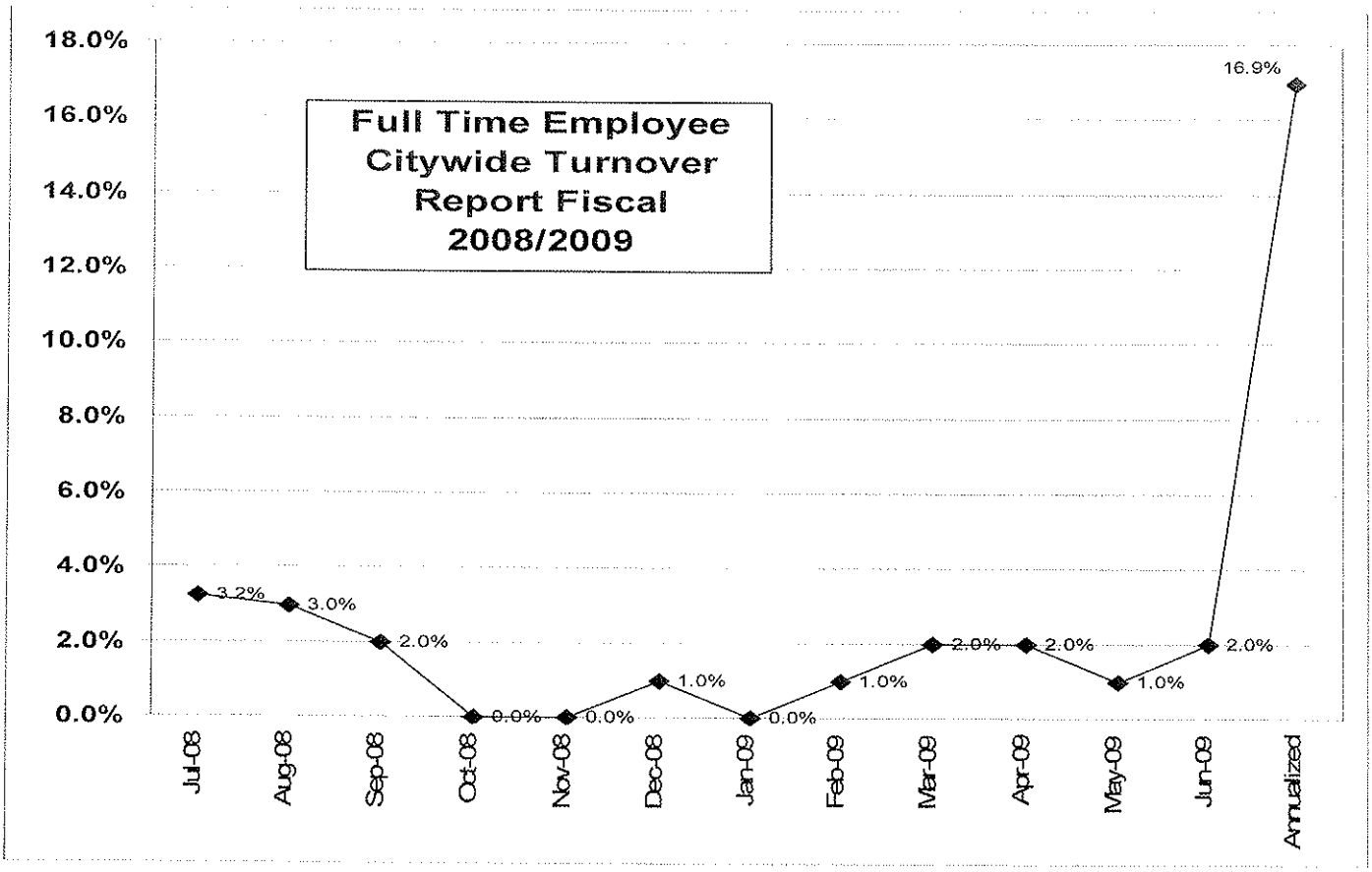
Human Resources:

- Facilitated kickoff of State of TN Summer Youth Work Program
- Assisted Fire Department in placement of (2) firefighters
- Assisted Police Department in placement of (2) dispatchers
- Initiated recruitment of Library Director
- Assisted departments with disciplinary hearings and actions
- Participated in monthly safety committee meeting
- Continued file auditing for compliance

Key Performance Indicators (Performance Measurements)

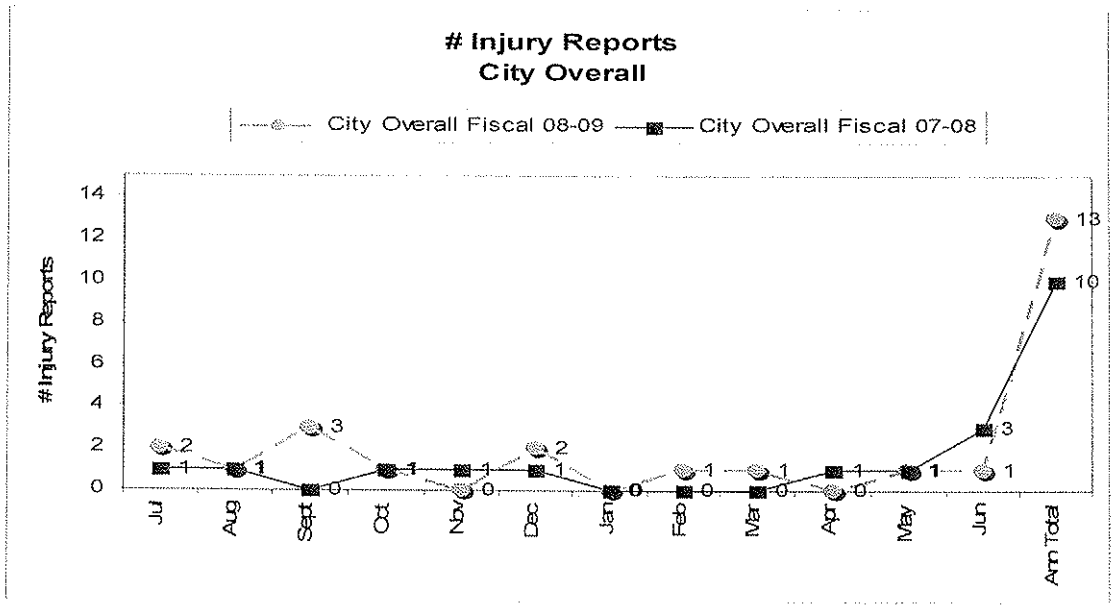
Citywide Turnover

- Turnover overall for month of June 2009 for Full Time Employees was 2%
- Fiscal Year 2008/09 Turnover for Full Time Employees finished at 16.9%
- Highest Turnover departments Fiscal 2008/09:
  -Police: 34.5 % Annualized (58.82 % of overall City turnover)
  -Wastewater: 27.3 % Annualized (17.65 % of overall City turnover)

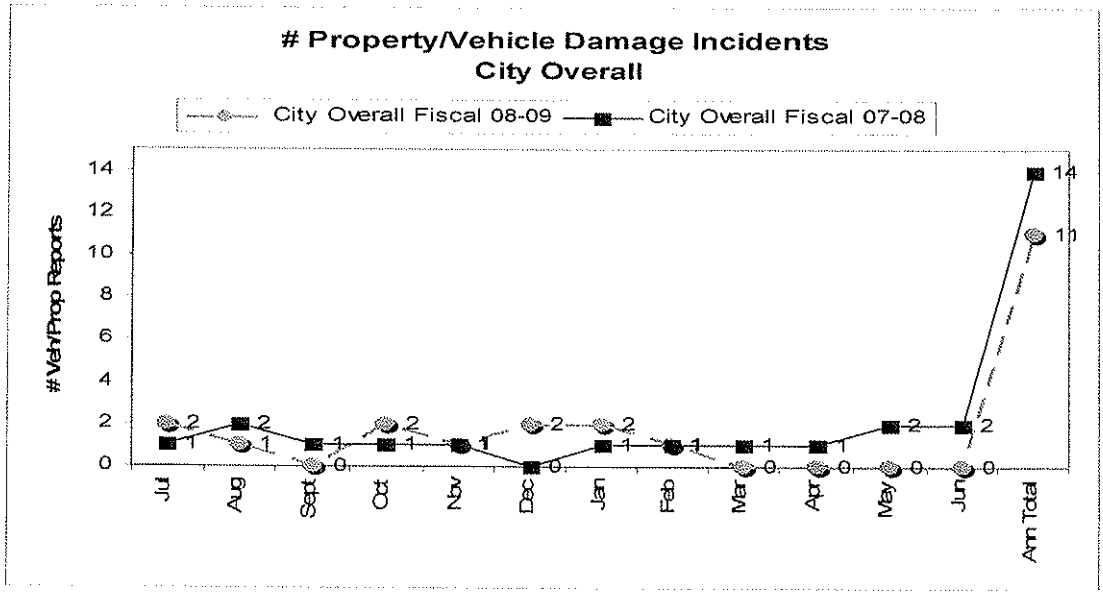


Safety

- Accidents resulting in injury in June 2009 were **1**, down from **3,** June 2008.
- Total accidents resulting in injury for Fiscal 2008/09 are **13**, up from **10** last year.
- The departments with the highest total of injury accidents for Fiscal 2008-09 are:
  -Police (6), resulting in 46.15 % of overall injury accidents
  -Parks and Wastewater (2), resulting in 15.38 % of overall accidents



- Vehicle/Property damage claims (City liability) for the Month of June 2009 are **0**, down from June 2008 **(2).**
- Vehicle/Property damage claims resulting in damage to City or Other Vehicle or Property total **11** for fiscal 2008/09, down from **14** last year.
- The departments with the highest total of damage claims relating to vehicle and/or property are:
  - Public Works (6), resulting in 54.55% of overall claims
  - Police (3), resulting in 27.27% of overall claims
  -



City of White House
Police Department
Monthly Report
June 2009

Departmental Highlights

- Sgt. Eric Enck administered Traffic School on June 11, 2009, in the WHPD training room.
- Chief Gerald Herman attended the Sumner County Drug Task Force meeting on June 24, at Sumner County Sheriff's Office.
- Captain Mingledorff attended the June Safety Meeting on June 24th at the White House Fire Department.
- On June 30th, Chief Herman and Sgt. Jim Ring attended the Robertson County Jail Open House.
- Sgt. Eric Enck has instructed approximately 80 hours of Defensive Tactics at the Tennessee Law Enforcement Training Academy for the month of June. The Academy allows Sgt. Enck to substitute his hours of instruction for paid law enforcement classes offered at the Academy.

Community Relations

- Sumner Youth Leadership visited the White House Police Department on June 4th. They were addressed by Angie Carrier, City Administrator and Sgt. Jim Ring.

Citizens Police Academy

None at this time.

Wheels in Motion

None at this time.

Captain Street Smart

- On June 15th, Captain Mingledorff taught a Bike & Vehicle Safety and a Stranger Danger class to fifty (50) K thru 4th grade students at H.B. Williams Elementary Backpacks Summer Day Care Program.

Crime in the City

	June 2008	June 2009	Percent Change	Total 2008	Total 2009	Percent Change
Serious Crime Reported	*					
Crimes Against Persons		8			65	
Crimes Against Property		22			184	
Crimes Against Society		18			143	
Minor Crime Reported		39			241	
Traffic Crashes Reported		18			131	

* New data collected starting January 2009

Protecting Persons and Property

	June 2008	June 2009	Percent Change	Total 2008	Total 2009	Percent Change
Arrest Criminals	41	40	-<1%	363	294	-19%
Enforce Traffic Laws:						
Written Citations	114	208	+45%	1,270	1,606	+21%
Written Warnings	17	19	+11%	247	299	+17%
Residential Patrols	876	862	-1.5%	5,852	5,574	-5%
Business Checks	1,281	1,156	-10%	7,652	10,203	+25%
Extra Patrols	370	101	-72%	2,068	1,347	-35%
Property Watches	22	12	-45%	140	248	+44%
Assist Motorists	18	18	0%	111	112	+<1%

Communications Section

	June 2008	June 2009	Percent Change	Total 2008	Total 2009	Percent Change
Calls for Service	980	1,024	+4%	6,316	6,790	+7%
911 Calls	69	64	-7%	266	239	-10%
Alarm Calls	43	41	-5%	197	211	+7%

*Not accurately recorded until July 2007

Animal Control

	June 2008	June 2009	Percent Change	Total 2008	Total 2009	Percent Change
Complaint Calls	*	57			241	
Animal Contacts		39			205	
Returned to Owner		10			73	
Sent to County Impound		25			104	
Adopted		2			10	
Animal Bite Incidents		1			1	
Traps Set		7			31	

*New data collected starting January 2009

K-9

- Sgt. Ring with canine, Rascal, and Ofc. Ghee with canine, Nike, attended their regular monthly K9 training.

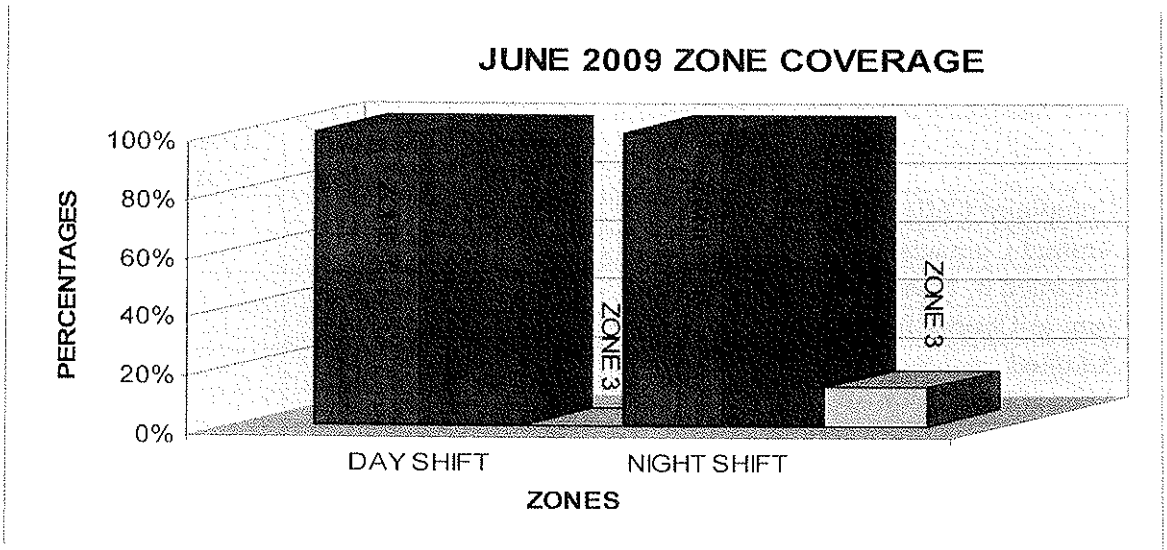
Staffing

The police department is authorized 28 full-time and two part-time employees. Currently we are down one full-time Police Officer position, one Dispatcher Supervisor position, and a part-time records clerk position. Interviews for the Police Officer and Dispatch Supervisor positions were conducted in the month of February. Due to the hiring freeze, these positions will remain open at this time.

- Kendra Pitt started as a Full-time Dispatcher for Police and Fire on June 5, 2009. She is filling one of two positions that were available due to employee resignations.

Zone Patrol

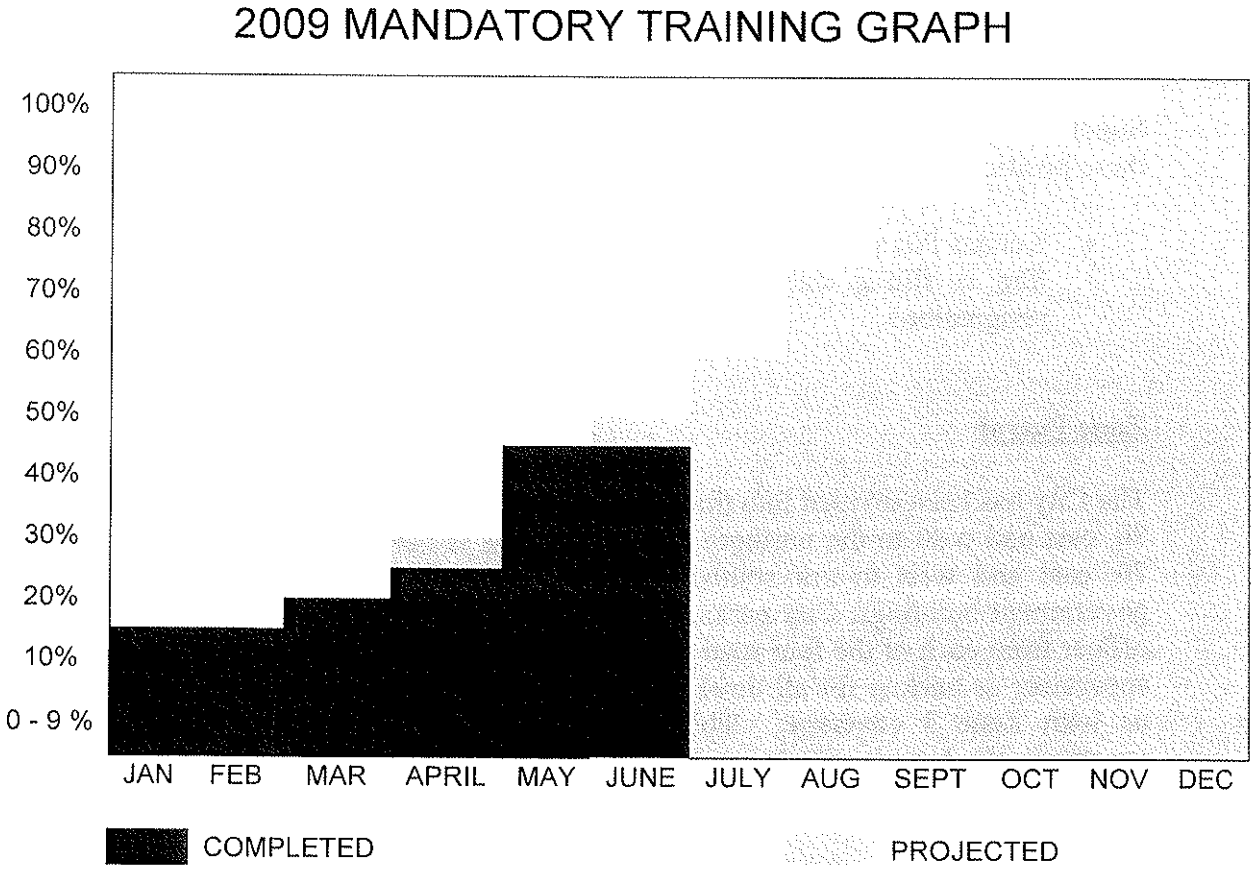
The City has been divided into three Zones. Zone 1 is our northern section of State Route 76, east and west to the northern border. Zone 2 is our southern section of State Route 76, east and west to our southern border. Zone 3 is our City property to include government buildings, City parks, the greenway, and cemetery. The goal is to have one officer from each of the four road patrol squads assigned to each of the three zones with a supervisor as backup for all three zones. We are going to use Reserve Officers to assist us with Zone 3 coverage. This will be difficult with staffing shortages, training, vacations, etc. but we will do our best.



Training

The Tennessee Peace Officer Standards and Training Commission requires under rule 1110-4.01 and rule 1110-8.04 that all full-time and Reserve Officers participate in a P.O.S.T. approved forty (40) hour in-service training sessions each calendar year.

Looking at the graph, you can see how well we are doing at meeting this mandate.



Sgt.Ring with K9 Rascal and Cpl Ghee with K9 Nike attended their monthly 8 hour training. Sergeant Enck instructed at TLETA police academy for 40 hrs.of EVOC.

Additional Training

- The Police Department's two new Dispatchers, Ginny Crusenberry and Kendra Pitt, both completed the on-line NIMS training.
- The White House Police Department Reserves completed their 1st half of Defensive Tactics Training on June 29th.

Cost Savings

- The Nashville Auto Diesel College painted the top of the Black F-150 truck utilized by our Detective Sergeant, Pat Brady. The Vehicle's paint was peeling. The cost savings to the Police Department is approximately $750.00.
- On Govdeals.com for the month of June, the Police Department sold a Pontiac Sunfire for the price of $1,070.00.

Projected Cost-Savings

None at this time.

Capital Projects

None to report at this time.

Completed Projects:

Digital Recording Device for one of the K-9 vehicles
Police Records System Software
Audio/Visual Equipment for Training Room

City of White House
Fire Department
Monthly Report for June 2009

Summary of Month's Activities

The Department responded to 73 requests for service during the month with 56 responses being medical emergencies. The month of June was somewhat unusual due to the fact the department responded to several weather related emergencies. On three different occasions the department responded to trees and or power lines down due to the storms in the area. Also on June 18th, the department responded to a structure fire at 308 Hwy 76. When fire units arrived on scene, smoke was coming from the structure. The apparent cause of the fire was linked to the weather and a lightning strike. The fire was contained to the room of origin but the entire structure was damaged by smoke and heat. The majority of the contents of the home were salvaged.

The department responded to two vehicle accidents involving injuries with two patients requiring transport to area hospitals without serious injuries.

Update on the Department's Goals and Objectives

- Complete the annual apparatus fire pump testing by December 1st, 2009
- Complete our annual fire hose testing by October 1st , 2009
- Complete our annual ground ladder testing by September 1st,2009
- Send three firefighters to the Driver/Pump Operator course at the State Fire Academy and complete it by June 1st,2010
- Send two firefighters to the State Fire Academy to the Smoke Diver course by May 1st,2010
- Complete our annual fire hydrant service by August 1st , 2009 **(This project is currently being worked on)**
- Update our Emergency Operations Plan to include changes in contact information and utilize the FIRE Corps Program to assist in the compiling of local resources to add to the EOP by November 30th, 2009
- Organize a State Fire Academy Basic Firefighter course to be taught at Station 2 by August 30th, 2009 **(This project is currently being worked on)**
- Continue in the process of implementing the program of annual fire safety and pre-incident surveys of commercial and industrial properties in the city and have the program functioning by June 1st, 2010.

Departmental Highlight
On June 25th at 7:00 PM a meeting was held at Station 2 to organize the long awaited Fire Corps program. The meeting was made up of a core group of citizens and business owners who had shown an interest in Fire Corps. The meeting was a great success the group is well on the way of receiving its non-profit status, officers were elected, and the goals and objectives of the organization were discussed.

Department Cost Saving Report
There was not any significant cost savings associated with purchasing supplies or any project this month although all fire personnel are taking measures to reduce energy usage and fuel costs.

Monthly Performance Indicators

Incident Responses

Structure Fires	1	Vehicle Accidents(general cleanup)	2
Cooking/Electrical Fires	0	Vehicle Accidents(With injuries)	2
Vehicle Fires	0	Rescue	0
Grass, Brush, Trash, Fires	1	False Alarms/Calls	3
Hazmat	0	Assist other Governmental Agency	1
Other Calls	7	Total Responses for the Month	73
Emergency Medical Responses	56	Total Responses Year to Date	446

Fire Fighter Training

Total Training Man-hours for the Month	225	Total Training Man-hours Year to Date	1653.5

Fire Inspection

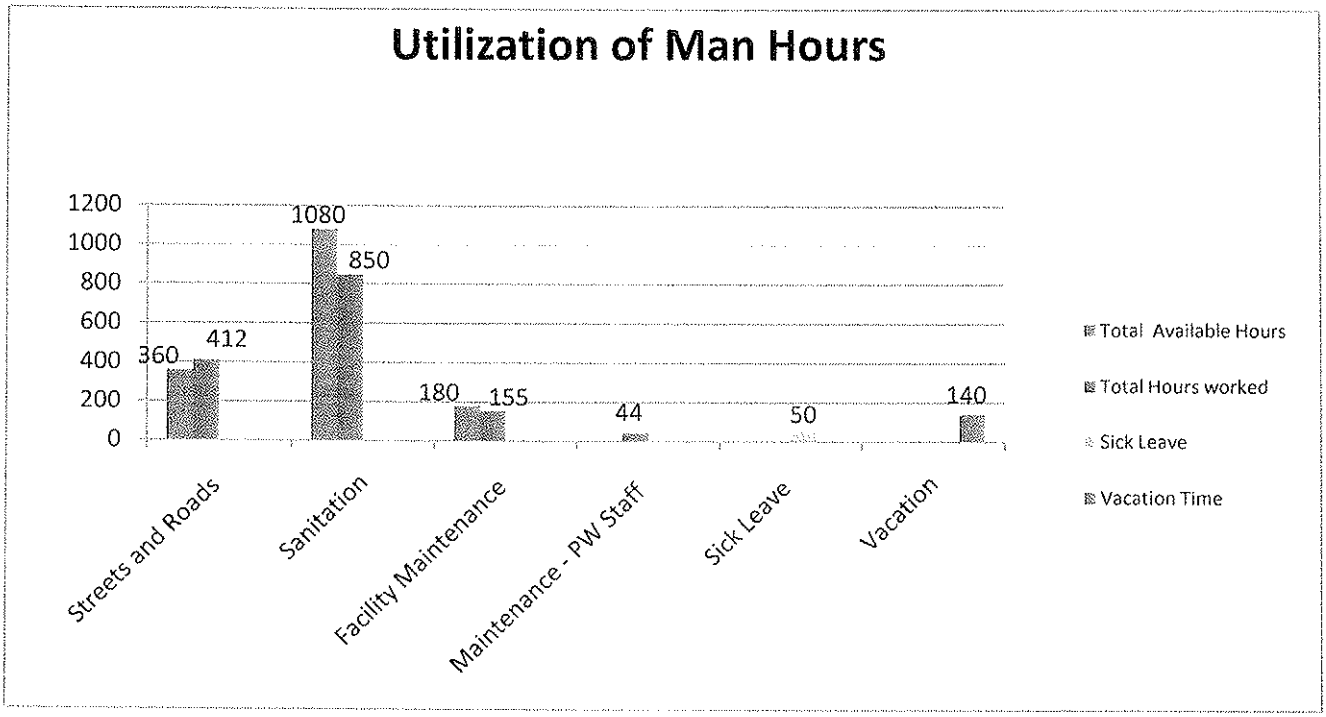
Fire Inspections	8	Plat / Plan Reviews	0
Fire Investigations	2	Fire Preplans	0

Public Fire Education

Participants	69	Education Hours	7
Participants Year to Date	1209	Education Hours Year to Date	68.75
Number of Occurrences	6	Number of Occurrences Year to Date	45

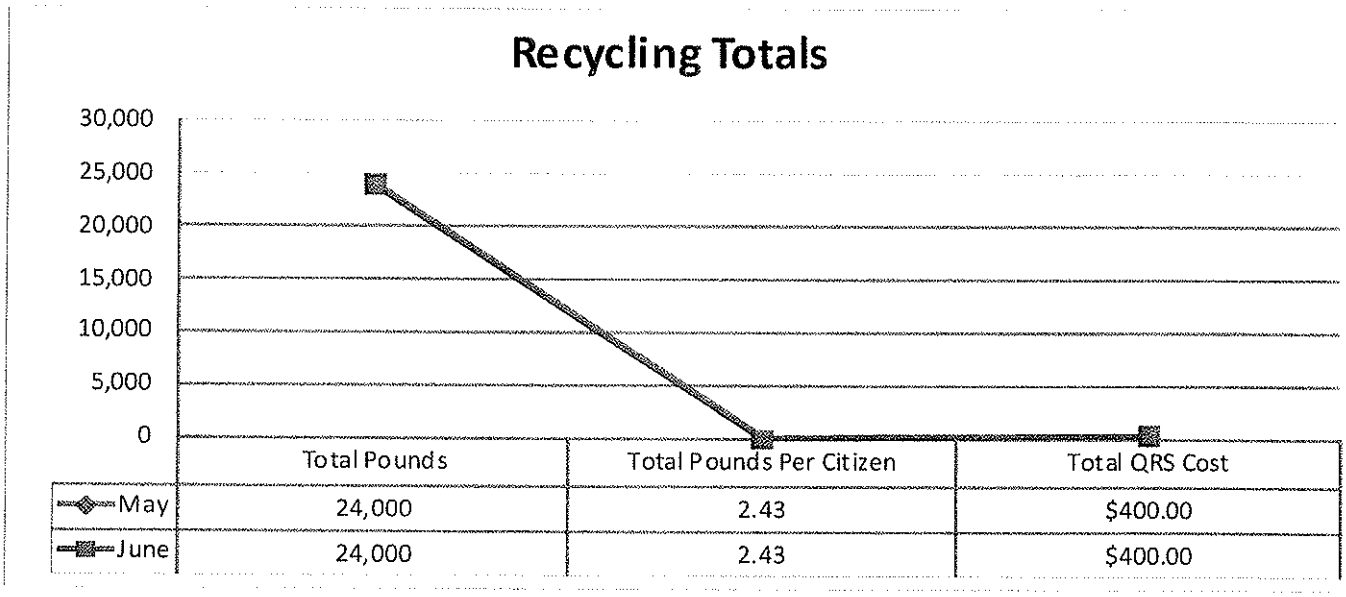
City of White House
Public Works
June 2009

Monthly Performance Indicators



The above chart represents the number of man hours vs. the total number of hours worked for the month of June. It also represents the number of sick and vacation days used by each department. Streets and Roads had help from additional departments this month; As a result, the total hours worked is greater than the total available hours. There is no longer a vehicle maintenance mechanic; routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling



	Total Pounds	Total Pounds Per Citizen	Total QRS Cost
May	24,000	2.43	$400.00
June	24,000	2.43	$400.00

Convenience Center

There were a total of 19 citizens that utilized our Convenience Center for the month of June total revenue received $790.00; this total includes revenue received from steel that was brought in to our facility to be recycled by the citizens of White House. Total operating cost for the month of June to be determined invoice has not been received from Allied Waste.

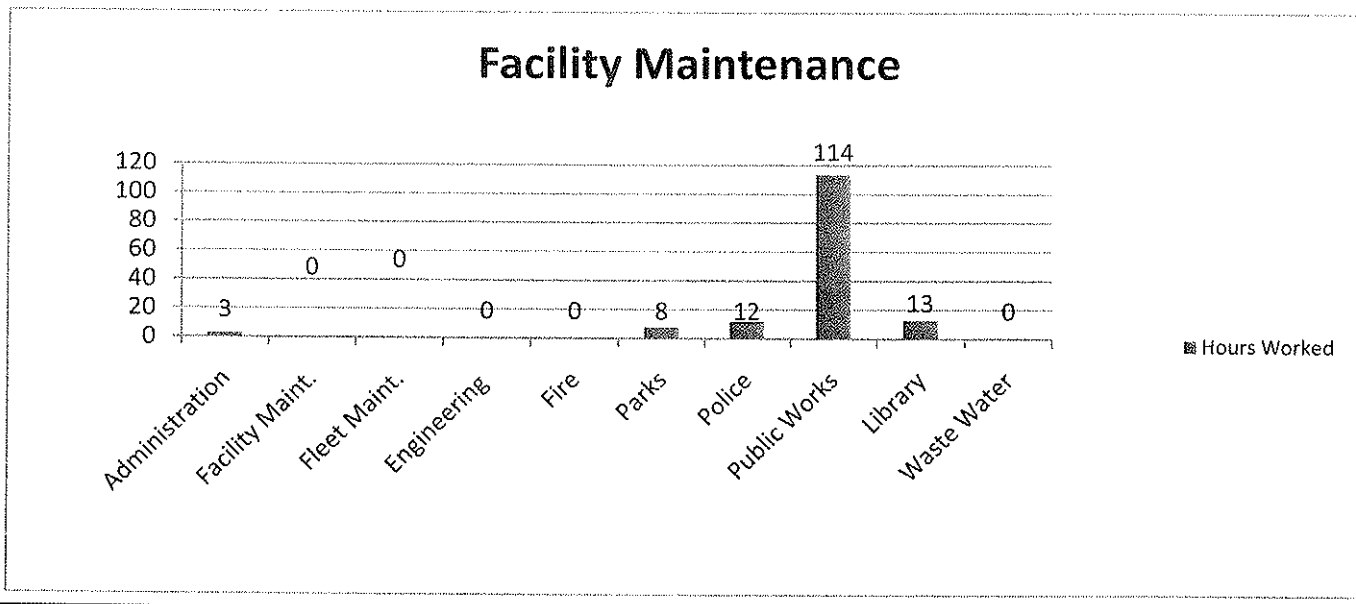
Sanitation Enterprise Fund Totals

Monthly Performance Indicators

Number of customers billed	Total Billed	Total Billed Year to Date	Revenue Received	Revenue Received Year to Date
3574	Net Amount Billed $55,065.00	$662,770.00	$55,201.49	$655,480.14

Facility Maintenance

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.



Staffing

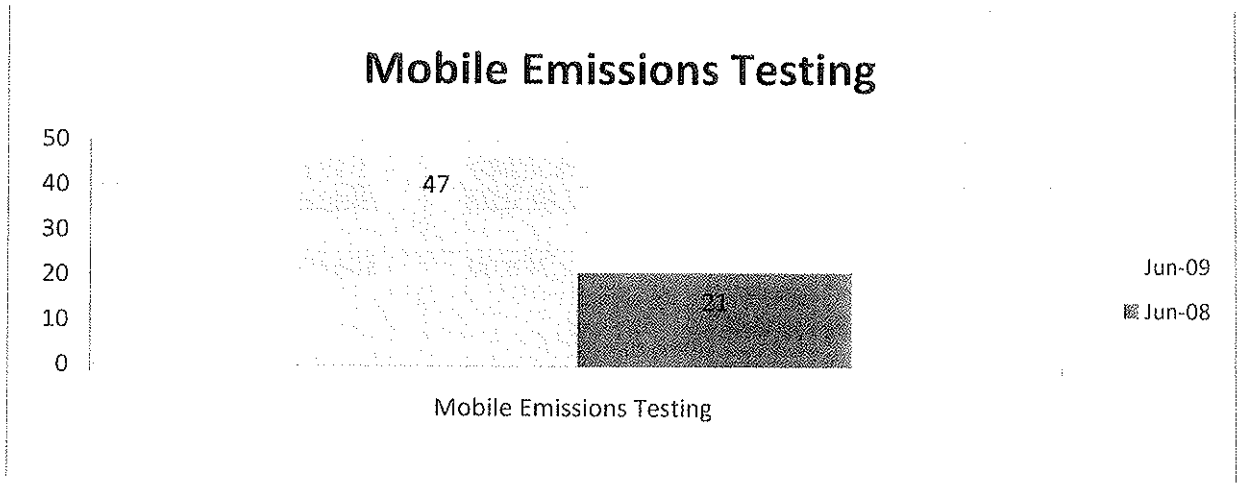
The public works department is authorized 14 full time employees. Currently we are down one full-time Street and Roads position, and one Mechanic position. Due to the hiring freeze these positions will remain open at this time.

Fleet Maintenance

The fleet maintenance service provided by the City for vehicles is no longer available at Public Works. Each department is utilizing the temporary services negotiated by our Purchasing Clerk until further notice.

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2009. For the month of June, we had a total of 47 citizens utilized the mobile emissions testing station located at the Public Works Facility. See the chart below and notice the increase in usage since June of 2008.



Departmental On-Site Safety Training June 2009

- Tornados and Us
- Summer- Hot Weather
- After Thoughts and Regrets
- Heat Illness Prevention
- Chainsaw Safety
- Individual Quality Makes the Difference

JUNE 2009 TRUCK POUNDAGE AND FUEL COSTS

- 18.90 average tons per day 683,180 pounds for the month of June.
- Total tonnage for the month of June was 341.59
- Total cost of fuel used for truck # 319 $357.45
- Total cost of fuel used for truck # 320 $965.81
- Total cost of fuel used for truck # 323 $654.08
- Total cost of fuel used for #324 $328.71
- Total cost of fuel for June = $2,306.05

Fuel increased $714.87 from the month of May.

July 2008 – June 2009	Year to Date Totals
Tons per day	17.74
Pounds for 12 months	6,610,100.00
Tonnage for 12months	3,352.40
Fuel used Truck #319	$3,754.14
Fuel used Truck #320	$12,412.63
Fuel used Truck # 323	$10,607.96
Fuel used #324	$4,087.84
Total Fuel cost for 12 months	$30,782.57

JUNE B.M.A. REPORT 2009

MONTHLY INDICATORS

STREETS AND ROADS/SANITATION/BUILDING MAINTENANCE

SERVICES PROVIDED	*TOTAL*	*YTD*
BRUSH PICK UP	384 Stops	3,663 Stops
BRUSH TRUCK LOAD	52	444
EMERGENCY CALL OUTS	0	3
DAMAGED CARTS REPLACED	24	165
NEW CARTS FOR NEW HOME CONSTRUCTION	7	97
ADDITIONAL CART REQUEST	0	21
CURBS REPAIRED	0	0
SHOULDERS REPAIRED	3,556 feet	15,659.00 feet
DRAINAGE REQUESTS	4	29
DRAINAGE WORK	1,110 feet	3,615 feet
LITTER PICK UP (50 GALLON BAGS)	47 = 5 bags per day	756 bags
LITTER PICK UP PER DAY (MILES)	7.00 Miles Avg. per day	627 Miles
POTHOLES REPAIRED	20	187
SALT	0	0
SIGNS INSTALLED	7	57
HANDICAPPED PICK UP	77 Homes	924 Homes
MOVE IN SPECIAL PICK UP	2	39
MOVE OUT SPECIAL PICK UP	0	16
DEAD ANIMAL REMOVALS	2	17
CITIZENS REQUESTING A PICK UP DUE TO FORGETTING TO PLACE CART AT CURB AFTER ROUTE HAS BEEN COMPLETED.	12	142

City of White House
Wastewater Department
Monthly Report for June 2009

Summary of Month's Activities:
Collection system:

Over the past month staff has retro fitted forty-four hydromatic simplex systems to E-one and installed four new vacuum valves and controllers within the vacuum systems. The department has also provided inspections to eight new sewer service connections. (Includes finals and repeats due to failures)

Wastewater Treatment:

The plant continues to operate well below permit levels. The preventative maintenance program takes place daily. The bi-weekly maintenance continues to go as scheduled.

2008-2009 Accomplishments:

- Installed three hundred and five new E-one grinder pumps within the low pressure collection system.
- Installed ninety-six new vacuum valves and controllers within the vacuum collection systems. (60 in North Palmers and 36 in Calista)
- Installed telemetry systems at North Palmers, Calista, Wilkinson and Tyree Springs lift stations.
- Rehabilitation of both vacuum collection systems continued with the repair of fifteen main breaks, installation of thirty-five isolation valves. North Palmers operations were further improved by installing two new vacuum pumps and one new effluent pump.
- Training of staff continued, at present six staff members hold a combined total of sixteen State certifications:
  - ✓ Joe Lemmons – WW Collection II & Cross-connection
  - ✓ Daniel McIntosh - WW Collection II & Cross-connection
  - ✓ David Smith – WW Treatment III, WW Collection II & Cross-Connection
  - ✓ Chris Keith - WW Collection II & Cross-connection
  - ✓ Robert Allen - WW Treatment III & WW Collection II
  - ✓ WW Director – Water Treatment IV, Water Distribution II, WW Collection II, WW Treatment II & Cross-Connection
- The Alternatives Discharge Study is 90% completed all that remains are scheduling meetings with various stakeholders including TDEC and regional watershed groups. The completion of the study was delayed in order to complete the Facilities Plan and gather the required information to receive the ARRA funding.
- Staff processed and completed 1,901 requests for service, proactively completed 601 scheduled work orders and provided 258 inspections. This is an average of 7.6 requests completed per day. (This does not include responses to lift station failures or disconnections for non-payment))

Departmental Highlight:

- Congratulations to Daniel McIntosh for successfully obtaining the State's Wastewater Collection II Certification.

Monthly Performance Indicators and Year Ending Totals

Service Provided	Month	Totals for 2008-2009	Amount Billed	Revenue Received	Revenue Totals 08-09
New service connections (Capacity fees)	6	55	$7,800.00	$7,800.00	$80,430.00
Customers billed	3,778	N/A	Net amount billed $174,094.05	*$166,129.50	#$1,701,913.99
Applications or transfers for service	62	450	$2,300.00	$2,300.00	$18,951.00
Late penalties applied	1097	11,231	Amount Applied $4,900.77		
Wastewater Adjustments	21	342	N/A	($2,897.73)	($39,038.98)
Administrative Fees	7	184	$600.00	$600.00	$14,600.00
Service availability Requests	0	0	$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	6	53	$900.00	$900.00	$7,950.00
Field inspection fee	1	1	$300.00	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	38	301	$300.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	1	$0	$0	$300.00
Bulk disposal	0	0	$0	$0	$0
Work Orders	**47**	**601**			
Billing related service requests	103	960		**Months Total $177,729.50**	**Total $1,823,844.99**
Mainline repairs	0	23			
Service lines repaired	6	79			
L.P. service requests	44	752			
Gravity service requests	0	0			
Vacuum service requests	0	87			
All service requests	**153**	**1,901**			
Major Lift Station Repairs	4	18			
Major Lift Station Responses to SCADA Alarms					
North Palmers	138	1,494			
Calista	208	625			
Wilkinson	38	150			
Tyree	4	29			

	Flow MGD	Plant Capacity	% of Capacity
Average Daily Flow (effluent)	.563	1.4 MGD	40%

*** Revenue is from previous month's service**

 # The 2008-2009 Sewer User Fee year does not end until August 31, 2009

The tracking of development has been removed from our monthly report until the economy changes and development increases.

City of White House
Parks, Recreation, & Cultural Arts Department
Monthly Report June 2009

Summary of Month's Activities
Work has continued on the design for the Municipal Park Renovations. Ashley Smith and Joe Best made a field trip to Franklin, TN recently to view 3 different parks and assess the things that we liked or disliked about the site layout, various amenities, and particular design features of those parks. Parks visited include Jim Warner Park, Fieldstone Farms, and Liberty Park. The trip was an opportunity for us to look outside of White House for ideas so that our park renovation design could incorporate the good ones, and hopefully avoid mistakes. We also spoke to personnel to informally gain insight from them regarding the parks they maintain.

Early registration for youth Fall Baseball and Softball has been encouraging. Registration for Fall Ball continues through July 16th. Think Ink was awarded the uniform bid.

Charles Harding School of Gymnastics and Creative Arts, has begun gymnastics classes. The Thursday classes are held in the gymnasium and will continue through July 30th.

Circuit Blast Aerobics was discontinued until September. Historically, attendance increases once the kids are back in school. Zumba and Zumba Gold fitness classes are on-going.

We are very thankful to have sponsors for the 9th Annual Independence Day 5K. The sponsors are Wal-Mart, McDonald's, White House Family Practice, Herb Lord Realtors, Quality Inn, Holiday Inn Express, Pepsi, and Al's.

Park Maintenance
The Parks staff applied 2,100 lbs of fertilizer on the five fields at the Soccer Complex, and sprayed the five fields at the Soccer Complex with herbicide to kill crabgrass and any remaining perennial ryegrass. We have done a substantial amount of spraying for weeds on each side of the Greenway and the Nature Trail at the park, and around the base of trees to help cut down on weed eating and to protect our trees from being damaged by a lawn mower.

The Harley Rake was used to smooth out several areas at the park where dirt was added to level low areas.

The Forsythia at all of the trailheads has been trimmed. Two volunteers have been assisting us at the trailheads by pulling weeds to earn credit toward their Master Gardener certification. The Parks employees planted Lantana flowers at the Library and three burning bush shrubs. The beds were mulched after the flowers were planted.

The department borrowed the side-arm mowing tractor from the Public Works department and cleared some areas at the park with it. It was used primarily beside the main road in the back of the park.

Update on Department Goals and Objectives
The bid documents for the Municipal Park renovation project were nearly complete by the end of the month. The project was issued for bids and the target date for opening the bids is July 6th. The review of the plans has been very thorough. Comments of the checkset documents were submitted for incorporation into the bid documents by a multitude of people, including steering committee members and employees of the Parks, Fire, Planning and Codes, and Engineering Departments.

Department Highlight
Steven Link, DVM, owner of the White House Animal Hospital, has approached the City about donating the usage of land behind the animal hospital for a dog park, with access from the adjacent greenway trailhead on 31-W (James K. Polk trailhead). The idea will be presented to the Leisure Services Board on June 2nd for their input.

Department Cost Savings Report
Scott Kelly, of Rehorn and Kelly memorial company, helped the City by moving a granite headstone at Hillcrest Cemetery at no charge.

Ashley Smith dismantled and welded the broken muffler on the Hustler zero-turn mower instead of buying a new one, which saved $115.00.

The WHYS league has generously agreed to pay $4,390 for topdressing and aerating the soccer fields at the W.L. Anderson Soccer Complex. Approximately 140 tons of sand will be spread across the 5 fields after they are aerated by Golf Management Group. We certainly appreciate the contribution, and this will help the fields to grow and re-establish from the spring season. The league has made a goal to set aside funds each year so that work like this can be done. Over the long term, topdressing is a very important part of a quality turf management program.

Mr. Mark Smith also made a generous contribution of 2 shop vises for the Park Maintenance building. The old shop vise we used for years finally wore out, and we are so thankful to have these new ones to use now.

PARKS AND RECREATION DEPARTMENT
April 2009

Division	Activity	Prior Years						
		Year End	Year End	Year End			Actual	Year End
		FY 2005-2006	FY 2006-2007	FY 2007-2008	Apr-09	May-09	Jun-09	FY 2008-2009
Maintenance								
	Mowing Hours	1176	1020	1044	225	259	261	1853
	Pounds of Grass Seed Sown	1990	4350	3670	350	75	30	5130
	Pounds of Fertilizer Applied	11885	16795	6150	1150	0	2100	9200
	Number of Trees/Shrubs Planted	22	69	57	156	3	0	259
Recreation								
	Number of Youth Program Participants	358	326	377	0	0	0	353
	Number of Adult Program Participants	409	291	857	110	73	71	2309
	Number of Theatre Production Attendees	651	271	102	0	0	0	0
	Number of Special Event Attendees	2881	3453	2865	335	0	0	2989
	Total Number of Special Events Offered	5	6	8	1	1	1	11
	Total Number of Programs Offered	16	13	23	1	6	6	46
	Youth Program Revenue	$32,137.06	$31,045.38	$22,095.25	$0.00	$325.00	$3,674.00	$25,414.98
	Adult Program Revenue	$19,080.40	$14,713.00	$15,246.25	$365.80	$209.80	$223.00	$19,337.35
	Theatre Production Revenue	$3,005.00	$1,195.00	$485.00	$0.00	$0.00	$0.00	$0.00
	Special Event Revenue	$1,492.15	$7,557.50	$6,476.00	$0.00	$400.00	$1,825.00	$4,993.25
Administration								
	Number of Shelter Reservations	114	115	112	15	21	34	139
	Hours of Shelter Reservations							
	Shelter Reservation Revenue	$3,445.00	$3,612.50	$3,732.00	$510.00	$296.00	$698.00	$4,183.00
	Number of Facilities Reservations	242	257	305	5	5	1	256
	Hours of Facility Reservations							
	Facility Reservation Revenue	$16,928.31	$19,601.34	$28,514.05	$687.50	$0.00	$0.00	$20,813.71
	Misc. Revenue	$25,914.38	$36,238.58	$39,729.53	$1,177.34	$206.08	$6,807.00	$115,858.99
Senior Center								
	Senior Center Participants	1812	2619	3993	277	189	150	2326
	Number of Trip Participants	418	274	366	22	36	27	293
	Number of Meals Participants	3757	3433	3430	378	297	282	3555
	Number of Program Participants				103	70	90	1407
	Number of Trips Offered	48	45	43	2	4	3	31
	Number of Meals Served	49	50	48	5	4	4	48
	Number of Programs Offered	7	4	5	4	4	4	45

City of White House
Planning and Codes Department
June 2009 Monthly Report

Update on Department Objectives:
Staff attended Nashville Metropolitan Planning Organization meeting regarding regional study to determine future transportation and land use needs for north east portion of Nashville Corridor. Staff met with TDOT representatives regarding getting contracts for Fiber Optic and Calista Road Resurfacing Projects. Staff reviewed an on-line software demonstration for inspection and administrative programs to improve department efficiency.

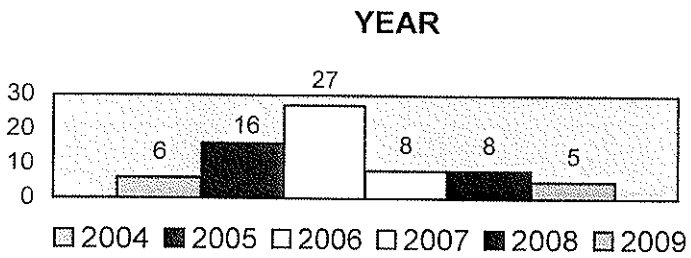
Robertson County Growth Boundary Meeting:
The next step in process will be for all the Cities and Robertson County Board to approve or deny resolution. The approvals are required to be completed by July. If resolution is approved, the maps will be submitted to State's Local Planning Office for formal approval. If resolution is denied, then the Coordinating Committee will have to meet again and discuss basis for denial and submit revised resolution, if necessary to all cities and Robertson County for approval.

Department Highlight: Inspection Request
The Planning/Codes Department has a policy to honor same day inspection requests called in or submitted before 9 am and try to meet all inspection requests received after 9 am. This policy is important for builder to prevent time delays especially with recent amendment to inspection policy on single family homes to add foundation and exterior sheeting inspections.

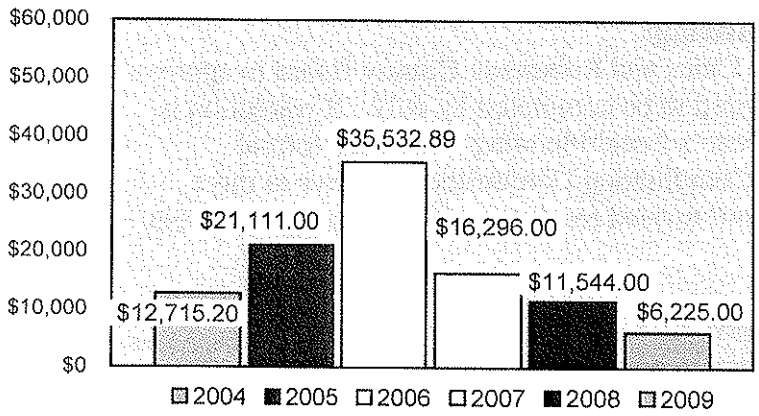
Cost Savings:
Planning/Codes Staff delivers Planning Commission and Board of Zoning Appeals Packets to Board member's homes to save money on postage and envelopes due to large size of packets.

Monthly Report June 2009

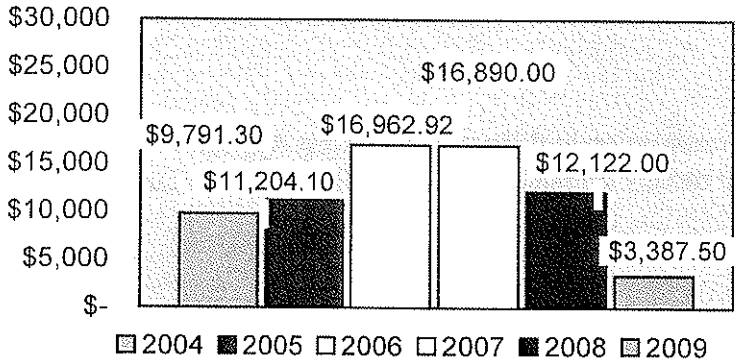
Single Family Permits (June)



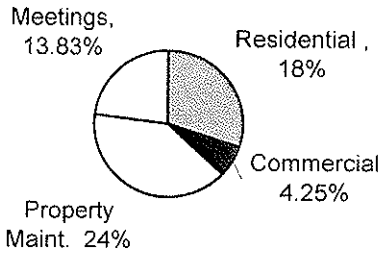
Impact Fees (June)



Permit Fees (June)



Inspections / Meetings (June)



	Month	FY 08-09
MEETING AGENDA ITEMS#		
Planning Commission	5	79
Construction Appeals	0	1
Zoning Appeals	0	5
Training/Study Session	0	3
Property Maintenance	0	0
PERMITS		
Single Family Residential	5	41
Multi-Family Residential	0	12
Other Residential	22	173
New Commercial	0	2
New Industrial	0	0
Other Com/Ind	2	15
State Electrical	47	506
Sign	0	21
Occupancy Permits		225
Other	1	8
BUILDING INSPECTIONS		
Residential	61	704
Hours	18	138.32
Commercial /Industrial	12	372
Hours	4.25	112
CODE ENFORCEMENT		
Total Cases	165	888
Hours	24	144.18
Complaints Received	19	160
MEETINGS		
Administration	6	57
Hours	4.83	61.08
Planning	9	141
Hours	6.5	139.32
Codes	6	53
Hours	2.5	43.25
FEES		
Permit Fees	$ 3,387.50	$ 43,127.50
Board Review Fees	$ -	$ 3,042.00
City Impact Fee	**$ 6,225.00**	**$ 77,555.40**
Roads	$ 1,905.00	$ 30,922.25
Parks	$ 1,980.00	$ 19,176.00
Police	$ 1,410.00	$ 16,531.32
Fire	$ 930.00	$ 10,909.00
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	86
Commercial/Industrial Sq ft	1	6,180 sq ft office
Multi-Family Units	N/A	332
Other	N/A	N/A
OTHER ITEMS		
Subdivision Bonds	32 @ $ 1,653,800	
Builders Bonds	$	51,950.00
Workings Days in Month	15	

Library Monthly Report
June 2009
&
Year-end Report for FY 2008-2009

-Judy Speight, Director

Summary of June's Activities

The Summer Reading Program always results in an increase in circulation, and this month we set a new record with an increase of 1,275 over June of last year. That is a 21.56 % gain for the month. For the year, we experienced a 19.58 % increase in circulation. Some people thought (or may still think) that computers would do away with libraries, but libraries are busier now more than ever and more viable.

The Summer Reading Program kick-off featured magician Ron Mayhew presenting "The Magic of Reading". We also had "The Mad Scientist", the "Bee Lady", crafts and special reading incentives. This year's theme is "Bee Creative at Your Library". The programs run though July 15th ending with a picnic and fun and games in the park.

The article placed in the Word on White House has benefitted the library. We've had many books and movies donated; and the Friends of the Library received a check for $100.00 from a patron for new books, and a check for $60.29 from Mrs. Sharon Justice's 5th and 6th grade White House Christian Academy classes. There was also a memorial donation of $75 in memory of Mrs. Mildred Jones Meador.

The telephone equipment was moved from the old fire hall to the library giving the library better quality telephone service. A duck flew up on the roof and somehow fell into the chimney where it died and gave off the most horrid odor. U.S. Pest technician, Sean Roundtree, came to help, locating the source of the smell and removing it. The next day, Public Works closed the chimneys with screening. Emergency lighting has been purchased, but an electrician needs to install them. A sign was installed at the entrance to the parking lot directing overflow parking to the park. Mothers with their children were parking across the street and running across the busy highway.

A Memorial Combat Photo Display was exhibited in the Museum, the library and library display case, running through the 4th of July. Computer classes are continuing. A Teen Book Club was organized, and the first meeting will be held jointly with the Adult Book Club on Thursday morning, July 30th. The book selection is Twilight by Stephanie Meyer. After the initial meeting, the teens will meet on the last Thursday evening of each month.

Departmental Highlight

The departmental highlight for June was the Summer Reading Program kick-off magic show. The children hooted, hollered, giggled and shrieked at the funny tricks performed.

Department Cost Saving Report

The cost saver for this month was making our own library information bookmarks. White House Print Shop has printed them for many years, but we have a very creative staff that can design and create them and library printers to print them out and card stock paper to print them on.

WHITE HOUSE INN LIBRARY & MUSEUM
PERFORMANCE MEASURES

Official Service Area Population:	12,667
Total Memberships:	9,594
Percent of the Population with Membership:	75.7

Total Materials Available for Checkout:	24,800
Estimated Value of Total Materials:	$620,000
Last Month:	$615,850
Total Materials Available Per Capita:	1.95
Last Month:	1.94
State Minimum Standard:	2.00

Materials Added:

Adult Fiction:	62
Adult Non-Fiction:	10
Child/Juvenile/Young Adult:	36
Juvenile/Young Adult Non-Fiction:	0
Audios:	1
Movies:	70
Music CD	0
Total:	181

Library Circulation:

Total # of Checkouts:	7,188
Last Month:	6,155
Items Per Patron:	2.58
State Minimum Standard:	2.5

New Memberships:

Adult:	86
Senior Adult:	4
Child:	5
Student:	32
Young Adult:	4
Total:	131

Programs:	Sessions:	Attendance:
Toddlers	3	182
Preschool	3	405
Teens	1	0
Adult	2	6
Totals:	9	593

Wireless Internet Users:	54
Computer Internet Users:	966
Volunteers:	9
Total Hours:	143.5

Services Provided by Contracting With State:

Interlibrary Loan Service:

Items Borrowed:	13
Items Loaned:	0

TN Electronic Library (TEL) Sessions:

Inside Users:	0
Remote Users:	17

R.E.A.D.S. (1st Qtr. Statistics):

eBooks Downloaded:	5
Audiobooks Downloaded:	20

R.E.A.D.S. (2nd Qtr. Statistics):

eBooks Downloaded:	14
Audiobooks Downloaded:	188

R.E.A.D.S. (3rd Qtr. Statistics):

eBooks Downloaded:	7
Audiobooks Downloaded:	273

R.E.A.D.S. (4th Qtr. Statistics):

eBooks Downloaded:	4
Audiobooks Downloaded:	109

STATE STATISTICS 2008-2009

Because our library has signed the annual service agreement (Maintenance of Effort Agreement) with the State, the State in turn provides funds and services to our library.

State Funds:	$ 0.00	These funds are distributed to libraries as available. Usually, we receive 4 installments of $944.57 equaling $3,778.28, but this fiscal year, the funds were cut.
State Funds:	$2,591.73	Quarterly funds $1,270.23 received annually as available. This year, we received ½ of the first quarter and all of the fourth quarter.
Federal Funds:	1,250.00	Received in January of each year to be used for the purchase of materials for the disadvantaged.
ILL Funds:	411.00	Annual re-imbursement grant to help defray cost of postage for Interlibrary Loan service.
Total:	$4,252.73	

These allocations are not cash, but credits to be used to select materials that will be processed by the Warioto Regional Library Center and delivered to the library.

STATE TECHNOLOGY SUPPORT:

A Network Services Consultant for Technical Support is available free of charge to install new technology equipment and to troubleshoot existing technologies. The consultant advises (either with an actual visit or by e-mail/phone) in the purchase plans for new technology equipment and services and advises on new and growing technology trends. To give an estimate of the value of this service, Doghouse Computers Technical Services of Clarksville, TN has these rates: 1st hour (onsite service): $125.00; each additional hour: $84.00.

Days spent on-site this year: 8

Total hours worked onsite: 44

Estimated Service Value: $4,024.00

Services the NSC performed this year include: replacing router; setting up new computers and printers; troubleshooting Symantec; troubleshooting network problems; installing and networking receipt printer to recognize new circulation software; replacing a computer hard-drive; installing original filtering software on all computers, then later removing original filtering software to install new more efficient filtering software; installing lockdown tools on all desktop computers; installing lock down tools and virus protection on new laptop computers; networking new printers; and helping set-up servers and equipment for the consortium TLC circulation system.

TOTAL ESTIMATED STATE SUPPORT BENEFIT: $8,276.73

STATE PROVIDED TRAINING AND ASSISTANCE:

The State provides free workshops and In-services. The library director is required to attend all In-services each year and usually at least one other library staff attends each time. The training is very timely and helps all staff in the daily operations of the library. In-service training is also open to the Library Board of Trustees and the Friends of the Library. In September of each year, the State offers a special training workshop for Library Trustees. The State provides excellent training opportunities at the annual TLA Convention and pre-conference. The State offers the Public Library Management Institute (PLMI) to library directors and assistant library directors. The State provides professional consultant services and hands on assistance to library staff and trustees in such things as collection development, cataloging, processing, and automation guidance. The State will provide assistance to the City in developing a unified system of public library service for our community. The Regional Library will provide personnel to staff the library in an emergency situation. (We have used this service to allow more staff to participate in training workshops.) The State provides statistical information, data, and professional materials to support the improvement of the library and management skills of the staff and board. The State assists in inventories.

STATE PROVIDED MATERIALS:

The State provides a collection of materials. The library's collection currently consists of just under 50% of State owned materials. These materials are on indefinite loan, unless the contract with the State (MOE) is terminated at which time all State provided materials will be picked up. The State provides free Summer Reading Program materials and SRP training workshops for staff. The State provides the Tennessee Electronic Library, R.E.A.D.S. (Regional Ebooks & Audiobooks Downloads), and Internet based Interlibrary Loan service. The State provides special materials from time to time such as the Rosetta Stone software, ethnic collections and reference materials.

CIRCULATION STATS:

2004-2005:	51,926
2005-2006:	53,745
2006-2007:	54,344
2007-2008:	54,835
2008-2009:	65,570

OFFICIAL SERVICE AREA POPULATION:

2004-2005:	11636
2005-2006:	11,864
2006-2007:	12,076
2007-2008:	12,437
2008-2009:	12,667

LIBRARY REVENUE TOTAL: $5,384.31
From fines, fees, computer copies,
replacement for lost items, replacement
of patron membership cards and faxes.

ANNUAL PUBLIC SERVICE HOURS: 2,184

Opened October 13, 1987
"As we look back, let us not forget to look ahead..."
...Continuing our dream

Engineering Department
Monthly Report
June 2009

Engineering met with TDOT LPO officials about the Federal Stimulus package for the City's Fiber Optic Project and improvements to Calista Road. Engineering assisted the Parks Department with final reviews of the Construction Plans for the new baseball fields. Engineering met with Sumner County TDOT road supervisors and visited several State Route sites that need ditch repairs within the City Limits. A Final Punch List for exterior work on Fire Hall #2 was sent to the City's Consultant and the Contractor. Those items have been discussed and should be completed soon. Two sites were issued a Notice of Violation this month for not complying with their TDEC NPDES Permit and City regulations.

Performance Indicators:
(Yearly numbers are based on the fiscal year July 1 to June 30)

▶ Inspections:

	This month # inspections	This month last Year # inspections	FY 08-09 YTD # inspections	FY 07-08 Total # inspections
Erosion & Sediment Control	14	12	99	91
Detention / Retention Pond	12	2	77	71
Storm Drainage	8	8	60	73
Proof-roll (sub-grade & stone)	0	3	3	20
Binder	4	1	10	15
Sidewalks	2	8	67	104
Asphalt topping	3	1	7	21
Bond	9	6	88	74
Existing roads for repair	5	15	63	95
Surveying	3	2	16	18

	This month	This month last Year	FY 08-09 YTD	FY 07-08 Total
Total # hours on inspections:	62	53	519	624

▶ Citizen Calls:

	This month			This month last Year	Total Calls	
	Calls	Resolved	Outstanding	# calls	FY08-09 YTD	FY07-08 Last Year
Drainage	16	9	7	3	124	97
Sidewalk	1	1	0	1	10	3
Roadway	10	7	3	2	51	36
Signs & Signals	6	4	2	9	90	52

Engineering Department
Monthly Report
June 2009

▶ Projects:	Funding	Status
Tyree / Palmers Intersection	$200,000 / City, State	State permitting (ROW & QA)
Paving Contract	$300,000 / City, State	suspended
Roadway Repair Contract	$200,000 / City	suspended
Fiber Optics	$960,000 / City, Fed	TDOT – LPO permitting
Hwy 76 Sidewalks	$585,000 / State, Fed	Engineering design
Meadowlark Drainage	$50,000 / City	Complete
Sidewalks and Ramps	$20,000 / City	Completed for fiscal year

*** Paving and Roadway Repair projects have been suspended for the remainder of the year. The Fiber Optics Project has been given Federal funding through the Stimulus Package and the process will start anew under Federal guidelines.

▶ Training seminars / conferences:

Fiberweb product presentation – Engineering office
TDOT LPO Stimulus meeting – Nashville
Contech product presentation – Engineering office

Engineering Department
Year End Report for 2008-09

Yearly Performance Indicators:

▶ Inspections:

	FY 08-09 # inspections	FY 07-08 # inspections
Erosion & Sediment Control	99	91
Detention / Retention Pond	77	71
Storm Drainage	60	73
Proof-roll (sub-grade & stone)	3	20
Binder	10	15
Sidewalks	67	104
Asphalt topping	7	21
Bond	88	74
Existing roads for repair	63	95
Surveying	16	18

	FY 08-09	FY 07-08
Total # hours on inspections:	519	624

Note: Approximately 28% of Engineering's time during the past year involved inspections and situations that could have been handled by a Quality Control Inspector.

▶ Citizen Calls:

	FY 08-09	FY 07-08
Drainage	124	97
Sidewalk	10	3
Roadway	51	36
Signs & Signals	90	52

▶ Projects:

	Funding	Status
Tyree / Palmers Intersection	$200,000 / City, State	State permitting (ROW & QA)
Paving Contract	$300,000 / City, State	suspended
Roadway Repair Contract	$200,000 / City	suspended
Fiber Optics	$960,000 / City, Fed	TDOT – LPO permitting
Hwy 76 Sidewalks	$585,000 / State, Fed	Engineering design
Meadowlark Drainage	$50,000 / City	Complete
Sidewalks and Ramps	$20,000 / City	Completed for fiscal year

Engineering Department
Year End Report for 2008-09

- Training seminars / conferences:
  - Webinar on ADA Sidewalk and Ramp Requirements – Nashville
  - Webinar on Storm Water programs – City Hall
  - TDOT Mandatory training on Federally Funded Projects – TDOT Region 3 HQ
  - MTAS Municipal Management Academy Part 9 – WHPD
  - Comprehensive Plan Meeting – City Hall Board Room
  - Microstation V8 on-line training – City Hall engineering office
  - E-Communities Meeting – Robertson County Administration Building
  - Developer's Summit – City Hall Board Room
  - TMI mandatory meeting on Workers Comp – City Hall Auditorium
  - MTAS Municipal Management Academy Part 9 – WHPD
  - Comprehensive Plan Meeting – City Hall Board Room
  - Slips, trips, and falls training – online HR
  - MTAS Municipal Management Academy Part 11 – WHPD
  - Performance Measures class – PD Training Room
  - Get Motivated seminar – Sommet Center in Nashville
  - Stream Restoration seminar – Goodlettsville City Hall
  - Low Impact Design Forum – Cumberland University, Lebanon
  - Drug-free Workplace Training (HR) – City Auditorium
  - Motor Vehicle Safety Training (HR) – online
  - MTAS Municipal Management Academy Part 12 – WHPD
  - Sexual Harassment (HR) – online
  - Alliance for Innovation webinar – online
  - Sumner County Storm Water Association meeting – Hendersonville
  - ADA Sidewalk compliance video – Planning office
  - Lone Oak Drive neighborhood meeting – City Board room
  - Staff Budget Retreat - Hendersonville
  - Mandatory TDOT Seminar for Local Government Guidelines and ROW – Jackson, TN
  - Nashville MPO for Federal Stimulus package – Nashville, TN
  - Pavement Technologies – Engineering office
  - BMA Budget Retreat – Fire Hall #2
  - HR Hazard Communication – online training
  - Broadband Stimulus Planning – webinar
  - TDEC Green Infrastructure – webinar
  - Sumner County Storm Water Group – Gallatin
  - Cumberland Region Tomorrow Summit – Nashville
  - Fiberweb product presentation – Engineering office
  - TDOT LPO Stimulus meeting – Nashville
  - Contech product presentation – Engineering office
  - Fiberweb product presentation – Engineering office
  - TDOT LPO Stimulus meeting – Nashville
  - Contech product presentation – Engineering office

CITY OF WHITE HOUSE
CITY COURT REPORT
FISCAL YEAR 2008-2009

CITATIONS:	
TOTAL MONIES COLLECTED FOR YEAR	**$160,887.40**
STATE FINES:	
TOTAL MONIES COLLECTED FOR YEAR	**$34,703.47**
TOTAL REVENUE FOR YEAR	**$195,590.87**
TOTAL DISBURSEMENTS FOR YEAR	**$13,321.43**
TOTAL ADJUSTED REVENUE FOR YEAR	**$182,269.44**
DRUG FUND:	
TOTAL DONATIONS COLLECTED	**$14,166.48**
CAMERA FUND:	
TOTAL DONATIONS COLLECTED	**$250.00**

CITY COURT CLERK Sharon Jessee

CITY COURT REPORT JUNE 2009

CITATIONS:	
TOTAL MONIES COLLECTED FOR THE MONTH	$15,841.25
TOTAL MONIES COLLECTED YTD	**$160,887.40**
STATE FINES:	
TOTAL MONIES COLLECTED FOR MONTH	$2,936.28
TOTAL MONIES COLLECTED YTD	**$34,703.47**
TOTAL REVENUE FOR MONTH	**$18,777.53**
TOTAL REVENUE YTD	**$195,590.87**
DISBURSEMENTS	
LITIGATION TAX	$399.30
DOS/DOH FINES & FEES	$1,083.00
TBI FEES	$0.00
RESTITUTION/REFUNDS	$0.00
TRANSFER OUT FROM FINES & COURTS	$0.00
WORTHLESS CHECKS	$95.00
ADM. FEE FOR STATE	$0.00
TOTAL DISBURSEMENTS FOR MONTH	**$1,577.30**
TOTAL DISBURSEMENTS YTD	**$13,321.43**
ADJUSTED REVENUE FOR MONTH	**$17,200.23**
TOTAL ADJUSTED REVENUE YTD	**$182,269.44**
DONATION TO DRUG FUND FOR MONTH	$608.00
TRANSFER TO DRUG FUND	$0.00
	$0.00
DONATIONS YEAR TO DATE	**$14,166.48**
DONATION TO CAMERA FUND FOR MONTH	$0.00
DONATIONS YEAR TO DATE	**$250.00**

CITY COURT CLERK Sharon Jessee

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

DRAFT

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31100	PROPERTY TAXES (SUMNER TO DISTRIBUTE)	0.00	5,440.56-	0.0	0.00	2,603.56-	0.0
31110	REAL & PERSONAL PROPERTY TAX(CURRENT)	1,406,574.00	1,410,579.09-	100.3	117,214.50	5,174.40-	4.4
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	42,000.00	38,244.00-	91.1	3,500.00	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	40,231.00	45,359.40-	112.7	3,352.58	3,411.00-	101.7
31212	PROPERTY TAX DELINQUENT 2ND YEAR	10,636.00	7,650.78-	71.9	886.33	620.00-	70.0
31213	PROPERTY TAX DELINQUENT 3RD YEAR	9,427.00	4,817.00-	51.1	785.58	620.00-	78.9
31214	PROPERTY TAX DELINQUENT 4TH YEAR	3,327.00	2,271.00-	68.3	277.25	148.00-	53.4
31215	PROPERTY TAX DELINQUENT 5TH YEAR	3,151.00	2,132.00-	67.7	262.58	0.00	0.0
31216	PROPERTY TAX DELINQUENT 6TH YEAR	3,033.00	1,842.00-	60.7	252.75	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	0.00	3,456.00-	0.0	0.00	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	16,500.00	23,794.35-	144.2	1,375.00	2,395.20-	174.2
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	89,932.00	68,054.20-	75.7	7,494.33	0.00	0.0
31610	LOCAL SALES TAX - CO. TRUSTEE	2,462,805.00	1,958,173.94-	79.5	205,233.75	157,873.47-	76.9
31709	BEER AND LIQUOR LOCAL PRIV TAX	0.00	750.00-	0.0	0.00	750.00-	0.0
31710	WHOLESALE BEER TAX	175,000.00	193,892.86-	110.8	14,583.33	17,086.98-	117.2
31800	BUSINESS TAXES	98,000.00	135,837.30-	138.6	8,166.67	30,174.61-	369.5
31911	NATURAL GAS FRANCHISE TAX	135,000.00	153,813.91-	113.9	11,250.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	77,000.00	91,272.46-	118.5	6,416.67	0.00	0.0
31960	SPECIAL ASSESSMENT - LIENS	400.00	0.00	0.0	33.33	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	3,000.00	3,233.30-	107.8	250.00	0.00	0.0
32610	BUILDING PERMITS	90,000.00	42,079.00-	46.8	7,500.00	3,917.00-	52.2
32690	OTHER PERMITS	400.00	75.00-	18.8	33.33	0.00	0.0
32710	SIGN PERMITS	1,500.00	1,600.00-	106.7	125.00	0.00	0.0
33100	FEDERAL GRANTS	727,700.00	129,670.42-	17.8	60,641.67	7,327.96-	12.1
33320	TVA PAYMENTS IN LIEU OF TAXES	66,500.00	94,851.20-	142.6	5,541.67	23,712.80-	427.9
33400	STATE GRANTS	1,085,000.00	4,230.00-	0.4	90,416.67	0.00	0.0
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	11,400.00	7,800.00-	68.4	950.00	0.00	0.0
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	35,499.00-	100.0	2,958.33	0.00	0.0
33460	STATE GRANT-LIBRARY TECHNOLOGY	2,400.00	0.00	0.0	200.00	0.00	0.0
33510	STATE SALES TAX	693,880.00	650,333.49-	93.7	57,823.33	50,569.65-	87.5
33520	STATE INCOME TAX	32,306.00	26,288.45-	81.4	2,692.17	10.76-	0.4
33530	STATE BEER TAX	5,130.00	5,159.22-	100.6	427.50	0.00	0.0
33553	STATE GASOLINE INSPECTION FEE	20,710.00	21,031.34-	101.6	1,725.83	1,770.95-	102.6
33593	CORPORATE EXCISE TAX	29,389.00	25,458.76-	86.6	2,449.08	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00-	100.0	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	11,500.00	2,807.00-	24.4	958.33	0.00	0.0
34740	PARKS AND REC LEAGUE FEES	60,000.00	55,613.54-	92.7	5,000.00	8,927.00-	178.5
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	7,500.00	7,264.55-	96.9	625.00	829.33-	132.7
34793	COMMUNITY CENTER FEES	26,000.00	33,075.31-	127.2	2,166.67	1,551.00-	71.6
34794	THEATRE FEES	1,300.00	0.00	0.0	108.33	0.00	0.0
34900	OTHER CHARGES FOR SERVICES	9,000.00	9,459.50-	105.1	750.00	811.00-	108.1
35110	CITY COURT FINES AND COSTS	260,000.00	182,204.44-	70.1	21,666.67	17,295.23-	79.8
35130	IMPOUNDMENT CHARGES	350.00	270.00-	77.1	29.17	0.00	0.0
36000	OTHER REVENUES	17,000.00	6,616.52-	38.9	1,416.67	140.85-	9.9
36100	INTEREST EARNINGS	8,000.00	10,682.61-	133.5	666.67	810.39-	121.6
36210	RENT	13,500.00	16,144.62-	119.6	1,125.00	2,700.60-	240.1

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36330	SALE OF EQUIPMENT	0.00	15,898.98-	0.0	0.00	2,285.55-	0.0
36350	INSURANCE RECOVERIES	0.00	8,560.90-	0.0	0.00	2,910.50-	0.0
36420	STADIUM RECEIPTS	7,500.00	8,274.34-	110.3	625.00	0.00	0.0
36423	CAMERA RECEIPTS	0.00	250.00-	0.0	0.00	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	659.46-	0.0	0.00	0.22-	0.0
36450	PARKS CONCESSIONS	7,000.00	8,196.50-	117.1	583.33	2,669.00-	457.5
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	61,000.00	62,462.00-	102.4	5,083.33	0.00	0.0
36920	SALE OF BONDS	2,554,289.00	1,304,266.35-	51.1	212,857.42	0.00	0.0
36966	OPERATING TRAN IN FROM CAPITOL PROJ FUND	0.00	11,884.34-	0.0	0.00	0.00	0.0
	Total REVENUES	10,430,270.00	6,947,780.99-	66.6	869,189.15	349,097.01-	40.2
	EXPENDITURES						
41000	GENERAL GOVERNMENT	855,677.00-	394,360.58	46.1	71,306.43-	16,633.28	23.3
41210	CITY COURT	64,849.00-	61,209.21	94.4	5,404.08-	5,163.38	95.5
41500	FINANCIAL ADMINISTRATION	336,951.00-	285,299.33	84.7	28,079.25-	14,564.94	51.9
41650	HUMAN RESOURCES	116,564.00-	110,595.16	94.9	9,713.65-	10,979.24	113.0
41670	ENGINEERING	1,312,529.00-	315,586.46	24.0	109,377.42-	60,030.40-	54.9
41700	PLANNING AND ZONING	309,448.00-	278,322.89	89.9	25,787.32-	18,403.30	71.4
41800	GENERAL GOVERNMENT BUILDINGS	104,609.00-	53,645.79	51.3	8,717.42-	1,549.32	17.8
41921	SPECIAL EVENTS	4,500.00-	2,360.01	52.4	375.00-	0.00	0.0
42100	POLICE PATROL	886,158.00-	825,961.69	93.2	73,846.50-	70,396.34	95.3
42120	POLICE SPECIAL SERVICES	59,419.00-	55,560.74	93.5	4,951.57-	4,418.74	89.2
42150	POLICE ADMINISTRATION	295,214.00-	275,065.76	93.2	24,601.18-	15,096.42	61.4
42151	COMMUNICATIONS SERVICES	230,163.00-	206,387.26	89.7	19,180.26-	16,574.57	86.4
42200	FIRE PROTECTION AND CONTROL	2,135,426.00-	1,769,645.13	82.9	177,952.19-	7,757.98-	4.4
42210	FIRE ADMINISTRATION AND INSPECTION	297,943.00-	207,875.36	69.8	24,828.58-	10,407.23	41.9
43000	PUBLIC WORKS	131,059.00-	95,518.52	72.9	10,921.59-	3,789.61	34.7
43100	HIGHWAYS AND STREETS	229,807.00-	158,677.72	69.0	19,150.56-	8,877.33	46.4
43170	CITY GARAGE	53,915.00-	39,196.48	72.7	4,492.92-	1,205.64	26.8
44310	SENIOR CITIZEN ACTIVITIES	66,051.00-	64,289.67	97.3	5,504.26-	5,248.57	95.4
44700	PARKS	243,584.00-	221,595.78	91.0	20,298.65-	12,175.40	60.0
44740	PARK MAINTENANCE	2,124,075.00-	451,543.42	21.3	177,006.26-	4,295.40	2.4
44800	LIBRARIES	150,250.00-	147,152.14	97.9	12,520.83-	10,631.17	84.9
44880	CHILDREN'S LIBRARY SERVICES	33,548.00-	33,561.28	100.0	2,795.67-	2,958.02	105.8
51000	MISC EXP	215,519.00-	201,073.29	93.3	17,959.92-	0.00	0.0
	Total EXPENDITURES	10,257,258.00-	6,254,483.67	61.0	854,771.51-	165,579.52	19.4
	Total GENERAL FUND	173,012.00	693,297.32-	400.7	14,417.64	183,517.49-	1272.9

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33800	LOCAL REVENUE ALLOCATIONS	37,000.00	45,385.94-	122.7	3,083.33	0.00	0.0
36100	INTEREST EARNINGS	300.00	197.25-	65.8	25.00	0.00	0.0
	Total REVENUES	37,300.00	45,583.19-	122.2	3,108.33	0.00	0.0
	EXPENDITURES						
48000	ECONOMIC OPPORTUNITY	65,500.00-	37,595.71	57.4	5,458.34-	48.01	0.9
	Total EXPENDITURES	65,500.00-	37,595.71	57.4	5,458.34-	48.01	0.9
	Total INDUSTRIAL DEVELOPMENT FUND	28,200.00-	7,987.48-	28.3	2,350.01-	48.01	2.0

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

121 STATE STREET AID FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33551	STATE GASOLINE AND MOTOR FUEL TAX	242,593.00	212,562.63-	87.6	20,216.08	0.00	0.0
36000	OTHER REVENUES	0.00	0.37-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	400.00	234.43-	58.6	33.33	0.00	0.0
	Total REVENUES	242,993.00	212,797.43-	87.6	20,249.41	0.00	0.0
	EXPENDITURES						
43100	HIGHWAYS AND STREETS	328,750.00-	279,982.18	85.2	27,395.84-	6,305.00-	23.0
	Total EXPENDITURES	328,750.00-	279,982.18	85.2	27,395.84-	6,305.00-	23.0
	Total STATE STREET AID FUND	85,757.00-	67,184.75	78.3	7,146.43-	6,305.00-	88.2

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36100	INTEREST EARNINGS	11,000.00	5,761.51-	52.4	916.67	188.16-	20.5
36425	PARKS SALES TAX RECEIPTS	132,914.00	141,781.59-	106.7	11,076.17	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	20,520.00-	0.0	0.00	0.00	0.0
	Total REVENUES	143,914.00	168,063.10-	116.8	11,992.84	188.16-	1.6
	EXPENDITURES						
49000	DEBT SERVICE	513,733.00-	408,801.21	79.6	42,811.10-	0.00	0.0
	Total EXPENDITURES	513,733.00-	408,801.21	79.6	42,811.10-	0.00	0.0
	Total PARKS SALES TAX FUND	369,819.00-	240,738.11	65.1	30,818.26-	188.16-	0.6

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

123 SOLID WASTE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34400	SANITATION - USER FEES	580,000.00	655,110.00-	113.0	48,333.33	55,110.00-	114.0
36000	OTHER REVENUES	0.00	144.00-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	300.00	350.58-	116.9	25.00	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	17,713.75-	0.0	0.00	0.00	0.0
36920	SALE OF BONDS	0.00	71,504.00-	0.0	0.00	0.00	0.0
37794	SALE OF MATERIALS	22,000.00	8,758.99-	39.8	1,833.33	870.00-	47.5
	Total REVENUES	602,300.00	753,581.32-	125.1	50,191.66	55,980.00-	111.5
	EXPENDITURES						
43200	SANITATION	488,167.00-	496,380.88	101.7	40,680.59-	36,503.88	89.7
49000	DEBT SERVICE	83,018.00-	95,357.14	114.9	6,918.16-	0.00	0.0
	Total EXPENDITURES	571,185.00-	591,738.02	103.6	47,598.75-	36,503.88	76.7
	Total SOLID WASTE FUND	31,115.00	161,843.30-	520.1	2,592.91	19,476.12-	751.1

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

124 IMPACT FEES

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33400	STATE GRANTS	90,000.00	0.00	0.0	7,500.00	0.00	0.0
36100	INTEREST EARNINGS	10,000.00	9,313.08-	93.1	833.33	272.44-	32.7
36421	ROADS IMPACT FEES	45,000.00	30,919.25-	68.7	3,750.00	2,286.00-	61.0
36422	PARKS IMPACT FEES	24,000.00	19,188.00-	80.0	2,000.00	2,376.00-	118.8
36423	POLICE IMPACT FEES	50,000.00	16,249.65-	32.5	4,166.67	1,692.00-	40.6
36424	FIRE IMPACT FEES	35,000.00	10,908.67-	31.2	2,916.67	1,116.00-	38.3
	Total REVENUES	254,000.00	86,578.65-	34.1	21,166.67	7,742.44-	36.6
	EXPENDITURES						
51010	ROADS IMPACT FEES	286,857.00-	43,990.61	15.3	23,904.75-	0.00	0.0
51020	PARKS IMPACT FEES	84,323.00-	68,939.63	81.8	7,026.92-	0.00	0.0
51030	POLICE IMPACT FEES	81,500.00-	118,686.15	145.6	6,791.67-	0.00	0.0
51040	FIRE IMPACT FEES	40,044.00-	43,535.83	108.7	3,337.00-	0.00	0.0
	Total EXPENDITURES	492,724.00-	275,152.22	55.8	41,060.34-	0.00	0.0
	Total IMPACT FEES	238,724.00-	188,573.57	79.0	19,893.67-	7,742.44-	38.9

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

140 POLICE DRUG FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31610	LOCAL SALES TAX - CO. TRUSTEE	1,400.00	1,320.73-	94.3	116.67	0.00	0.0
33100	FEDERAL GRANTS	0.00	2,733.50-	0.0	0.00	0.00	0.0
35130	IMPOUNDMENT CHARGES	0.00	150.00-	0.0	0.00	0.00	0.0
35140	DRUG RELATED FINES	68,000.00	13,948.11-	20.5	5,666.67	155.00-	2.7
36100	INTEREST EARNINGS	200.00	159.27-	79.6	16.67	0.00	0.0
36330	SALE OF EQUIPMENT	11,000.00	98.62	0.9	916.67	80.25	8.8
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	1,987.33-	0.0	0.00	0.00	0.0
	Total REVENUES	80,600.00	20,200.32-	25.1	6,716.68	74.75-	1.1
	EXPENDITURES						
42129	DRUG INVESTIGATION AND CONTROL	58,318.00-	57,251.86	98.2	4,859.84-	91.81	1.9
	Total EXPENDITURES	58,318.00-	57,251.86	98.2	4,859.84-	91.81	1.9
	Total POLICE DRUG FUND	22,282.00	37,051.54	166.3	1,856.84	17.06	0.9

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	660,000.00	666,823.99-	101.0	55,000.00	0.00	0.0
36100	INTEREST EARNINGS	4,000.00	767.74-	19.2	333.33	0.45-	0.1
	Total REVENUES	664,000.00	667,591.73-	100.5	55,333.33	0.45-	0.0
	EXPENDITURES						
49000	DEBT SERVICE	639,385.00-	546,477.52	85.5	53,282.08-	6,089.29	11.4
	Total EXPENDITURES	639,385.00-	546,477.52	85.5	53,282.08-	6,089.29	11.4
	Total DEBT SERVICE FUND (GENERAL)	24,615.00	121,114.21-	492.0	2,051.25	6,088.84	296.8

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

310 CAPITAL PROJECTS FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36100	INTEREST EARNINGS	500.00	217.74-	43.5	41.67	0.00	0.0
	Total REVENUES	500.00	217.74-	43.5	41.67	0.00	0.0
	Total CAPITAL PROJECTS FUND	500.00	217.74-	43.5	41.67	0.00	0.0

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

412 SEWER FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33100	FEDERAL GRANTS	0.00	600.00-	0.0	0.00	0.00	0.0
34900	BULK DISPOSAL FEE	2,000.00	0.00	0.0	166.67	0.00	0.0
36000	OTHER REVENUES	5,250.00	3,403.04-	64.8	437.50	1.00-	0.2
36100	INTEREST EARNINGS	25,000.00	11,610.16-	46.4	2,083.33	313.46-	15.0
36330	SALE OF EQUIPMENT	14,500.00	277.50-	1.9	1,208.33	277.50-	23.0
36920	SALE OF BONDS	600,000.00	0.00	0.0	50,000.00	0.00	0.0
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	24,250.00	19,126.00-	78.9	2,020.83	2,300.00-	113.8
37220	ADMINISTRATIVE FEES	17,520.00	14,775.00-	84.3	1,460.00	700.00-	47.9
37230	SEWER USER FEES	2,025,600.00	1,898,670.72-	93.7	168,800.00	155,174.45-	91.9
37298	CAPACITY FEES	375,440.00	79,080.00-	21.1	31,286.67	7,800.00-	24.9
37310	CONTRIBUTED CAPITAL	470,250.00	561.89-	0.1	39,187.50	0.00	0.0
37499	COMMITMENT FEES	265,200.00	300.00-	0.1	22,100.00	0.00	0.0
37995	CONNECTION FEES	33,600.00	9,300.00-	27.7	2,800.00	900.00-	32.1
	Total REVENUES	3,858,610.00	2,037,704.31-	52.8	321,550.83	167,466.41-	52.1
	EXPENDITURES						
49000	DEBT SERVICE	716,640.00-	659,339.89	92.0	59,720.00-	20,560.00	34.4
52117	ADMINISTRATION AND GENERAL EXPENSES	1,392,491.00-	386,950.31	27.8	116,040.91-	12,907.58	11.1
52210	COLLECTION	1,317,647.00-	977,924.30	74.2	109,803.92-	218,285.43-	198.8
52213	SEWER TREATMENT AND DISPOSAL	381,702.00-	309,905.63	81.2	31,808.47-	24,394.36-	76.7
52223	DEPRECIATION	537,513.00-	447,927.50	83.3	44,792.75-	0.00	0.0
	Total EXPENDITURES	4,345,993.00-	2,782,047.63	64.0	362,166.05-	209,212.21-	57.8
	Total SEWER FUND	487,383.00-	744,343.32	152.7	40,615.22-	376,678.62-	927.4

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

416 HEALTHCARE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	0.00	90.00-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	0.00	98.29-	0.0	0.00	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	275,942.57-	0.0	0.00	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	654,332.00	841,317.90-	128.6	54,527.67	96,040.29-	176.1
	Total REVENUES	654,332.00	1,117,448.76-	170.8	54,527.67	96,040.29-	176.1
	EXPENDITURES						
51520	INSURANCE EMPLOYERS SHARE	654,332.00-	1,107,558.66	169.3	54,527.67-	45,954.69	84.3
	Total EXPENDITURES	654,332.00-	1,107,558.66	169.3	54,527.67-	45,954.69	84.3
	Total HEALTHCARE FUND	0.00	9,890.10-	0.0	0.00	50,085.60-	0.0

Summary Financial Statement
JUNE 30, 2009

Fiscal Year Time Lapse: 100.00

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34110	GENERAL SERVICES	300.00	425.00-	141.7	25.00	25.00-	100.0
34321	CEMETERY BURIAL CHARGES	300.00	600.00-	200.0	25.00	0.00	0.0
34323	GRAVE - OPENING AND CLOSING FEES	16,700.00	15,425.00-	92.4	1,391.67	1,800.00-	129.3
36100	INTEREST EARNINGS	2,150.00	1,293.90-	60.2	179.17	50.42-	28.1
36340	SALE OF CEMETERY LOTS	12,750.00	6,750.00-	52.9	1,062.50	750.00-	70.6
	Total REVENUES	32,200.00	24,493.90-	76.1	2,683.34	2,625.42-	97.8
	EXPENDITURES						
43400	CEMETERIES	21,278.00-	15,520.82	72.9	1,773.17-	1,927.95-	108.7
	Total EXPENDITURES	21,278.00-	15,520.82	72.9	1,773.17-	1,927.95-	108.7
	Total HILLCREST CITY CEMETERY	10,922.00	8,973.08-	82.2	910.17	4,553.37-	500.3

G/L Month: 06 JUNE
Beginning Fund: 110 Beginning Function:
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS . . .

THE UNIVERSITY of TENNESSEE
MUNICIPAL TECHNICAL ADVISORY SERVICE

...in cooperation with the Tennessee Municipal League

#184 HOT topic

June 23, 2009

LOCAL OPT-OUT PROHIBITING HANDGUNS IN MUNICIPAL PARKS

Josh Jones, Legal Consultant

The recently passed Public Chapter No. 428 authorizes handgun carry permit holders to lawfully possess handguns in federal, state and local parks. Cities may exclude their parks by passing a resolution and other compliance procedures. This publication details the requirements of the new law and the process cities must undertake to prohibit handguns in parks they own or operate. A sample resolution is attached.

Residents who meet certain requirements can obtain a handgun carry permit under the provisions of T.C.A. § 39-17-1351. Tennessee law authorizes handgun carry permit holders to lawfully carry concealed firearms in public, subject to statutory restrictions. One of those restrictions is found in T.C.A. § 39-17-1311(a), which makes it an offense to:

> possess or carry, whether openly or concealed, with the intent to go armed, any weapon prohibited by § 39-17-1302(a), not used solely for instructional, display or sanctioned ceremonial purposes, in or on the grounds of any public park, playground, civic center or other building facility, area or property owned, used or operated by any municipal, county or state government, or instrumentality thereof, for recreational purposes.

Public Chapter No. 428 exempts lawful carry permit holders from this prohibition under certain circumstances, allowing them to possess a handgun:

> while within or on a public park, natural area, historic park, nature trail, campground, forest, greenway, waterway or other similar public place that is owned or operated by the state, a county, a municipality or instrumentality thereof ...

The provisions allowing carry permit holders to possess handguns in municipal parks go into effect on September 1, 2009. Locally enacted prohibitions on possessing or carrying in nonrecreational municipal property, such as city hall, still apply.

Local governments have the ability to opt out of the new provisions and prohibit the possession of handguns while or within public parks owned or operated by the city. This can be accomplished through adoption of a resolution by the governing body. Adoption

of the resolution requires a majority vote. In the case of parks jointly owned or operated by two or more municipalities or counties, every governing body must adopt a resolution to effect the prohibition.

In Section 2 of the new legislation, an adopting municipality may elect to prohibit carry permit holders from "possessing such handgun while or within or on a public park that is owned or operated by a county, a municipality or instrumentality thereof." This language mentions only public parks, leading a reader to believe that a local government may exempt only parks. However, the new legislation also amends T.C.A. § 39-17-1314, which covers the construction of these statutes. The new language explicitly states that an opt-out resolution allows municipalities to:

> prohibit the possession of handguns while within or on a public park, natural area, historic park, nature trail, campground, forest, greenway, waterway or other similar public place that is owned or operated by a county, a municipality or instrumentality thereof

This language suggests that the legislative intent of the bill is to authorize cities not only to prohibit handguns in public parks, but also to prohibit them in the aforementioned similar places if owned or operated by a municipality.

Seemingly, a municipality could amend the model resolution language and elect to prohibit handguns in specific parks, while allowing them in others. A city electing to prohibit handguns in specific parks should describe clearly and accurately the properties to be covered. According to the new legislation, when a legislative body elects to prohibit handguns in a park, the prohibition applies to the entire park. Hence, no park may be partitioned into handguns-allowed and handguns-prohibited sections.

Well before the passage of this new legislation, the provisions of T.C.A. § 39-17-1311(b)(1)(A)-(H) allowed for the possession of weapons by certain people under certain circumstances in recreational areas. They include law enforcement, reserve officers in training, private police, lands designated as open to hunting, persons conducting or attending gun or knife shows, persons delivering or picking up passengers who do not use the weapon in any manner. These exceptions will be unaffected by the new legislation, thus the activities will be allowed in municipal parks regardless of a resolution.

Upon the prohibition of handguns in a park, a municipality is charged with displaying prominent signage, in accordance with T.C.A. § 39-17-1311(c)(1), giving notice of the prohibition. The signage provision states:

THE UNIVERSITY of TENNESSEE
MUNICIPAL TECHNICAL ADVISORY SERVICE

June 23, 2009

LOCAL OPT-OUT PROHIBITING HANDGUNS IN MUNICIPAL PARKS

Each chief administrator of public recreational property shall display in prominent locations about the public recreational property a sign, at least six inches (6") high and fourteen inches (14") wide, stating:

MISDEMEANOR. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND A FINE NOT TO EXCEED TWO THOUSAND FIVE HUNDRED DOLLARS ($2,500) FOR CARRYING WEAPONS ON OR IN PUBLIC RECREATIONAL PROPERTY.

To ensure compliance, cities should post signs with this language in prominent locations. According to the statute, prominent locations include but are not limited to all entrances to the property and any building or structure on the property.

Cities that want to enact a resolution prohibiting the possession of handguns in their parks would be wise to act quickly. The September 1, 2009, effective date is approaching rapidly, and on that date carry permit holders may possess handguns in a city's parks until that city passes a resolution and complies with the signage requirements. If you have any questions, please contact your UT MTAS municipal management consultant.

MUNICIPAL TECHNICAL ADVISORY SERVICE

Knoxville (Headquarters) . . . (865) 974-0411
Johnson City . . . . . (423) 854-9882
(423) 282-0416
Jackson . . . . . (731) 423-3710
Nashville . . . . . (615) 532-6827
Martin. . . . . (731) 881-7055

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MTAS1395 • E14-1050-000-061-09

RESOLUTION 09-14

A RESOLUTION TO PROHIBIT HANDGUNS IN PUBLIC MUNICIPAL PARKS, NATURAL AREAS, HISTORIC PARKS, NATURE TRAILS, CAMPGROUNDS, FORESTS, GREENWAYS, WATERWAYS, OR OTHER SIMILAR PUBLIC PLACES.

WHEREAS, prior to September 1, 2009, *Tennessee Code Annotated*, § 39-17-1311, essentially made carrying weapons in municipally owned parks, playgrounds, civic centers, or other building facilities a Class A misdemeanor; and

WHEREAS, Public Chapter No. 428 (House Bill 716 and Senate Bill 976) of the 106th General Assembly, as adopted, removed the above mentioned prohibitions in public parks for persons authorized to carry handguns pursuant to *Tennessee Code Annotated*, § 39-17-1351; and

WHEREAS, Public Chapter No. 428 of the 106th General Assembly permits municipal and county governments to prohibit, by resolution, the carrying of handguns while within a public park that is owned or operated by a county, a municipality, or their instrumentalities; and

WHEREAS, the Board of Mayor and Aldermen of the City of White House, Tennessee desires to continue prohibiting the carrying of handguns in municipal parks; now therefore:

BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, Tennessee, that:

Section 1. Any person authorized[1] to carry a handgun under Tennessee Code Annotated, § 39-17-1351, is prohibited from possessing any handgun while within a public park, natural area, historic park, nature trail, campground, forest, greenway, waterway, or other similar public place that is owned or operated by the City of White House or any of its instrumentalities. This prohibition of handguns within any municipal park applies to the entire park, not withstanding the provisions of T.C.A. § 39-17-1311(b)(1)(1).[2] However, this resolution does not prohibit lawful possession of any handgun in accordance with T.C.A. § 39-17-1311(b)(1)(A)-(H).[3]

Section 2. The City of White House shall display signs in prominent locations about the public recreational property, at least six inches (6") high and fourteen inches (14") wide stating:

> MISDEMEANOR. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND A FINE NOT TO EXCEED TWO THOUSAND FIVE HUNDERED DOLLARS ($2,500) FOR CARRYING WEAPONS ON OR IN PUBLIC RECREATIONAL PROPERTY.

Section 3. If a part of this Resolution is invalid, all valid parts that are severable from the invalid part remain in effect. If a part of this Resolution is invalid in one or more of its applications, the part remains in effect in all valid applications that are severable from the invalid applications.

Section 4. This resolution takes effect from and after its passage, the welfare of the City of White House requiring it.

Adopted this 16th day of July, 2009.

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

[1]Any person who is not authorized to carry a handgun under state law and who possesses a handgun in a park or other public area with the intent to go armed would be in possible violation of T.C.A. §39-17-1307, which is a Class E Felony.

[2]The state statute requires the prohibition of handguns to apply to the entire park. The statute does not mention the other recreational areas in this proviso.

[3]The state statute allows for the lawful possession of handguns in numerous circumstances, including but not limited to military personnel, civil officers, reserve officer training corps pupils and law enforcement officers in discharge of official duties; private police employed by the municipality; persons who are either hunting on municipal land designated as open to hunting, traversing municipal property to gain access to hunting lands, conducting or attending a gun show; picking up or delivering passengers who do not use the weapon in any way, or a person permitted to sport or target shoot; or a security guard who meets the requirements of T.C.A Title 67, Chapter 35.

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: July 8, 2009

RE: Deferred Fees

A resolution is to approve a one-year trial period starting August 1, 2009 to defer up front permit and associated fees for Planning/Codes, Engineering, and Waste Water Department. The Resolution will place a temporary hold on Zoning Ordinance and Municipal Ordinance Sections that require fee payment with issuance of building permit. Fees that are not proposed to be included are Waste Water Plan Monthly Service Fees and Plan Review Fees. The fees would also not include Planning Commission and Engineering fees associated with Planning Commission Review Fees and Plan Review Fees for Planning Commission Meeting. Impact Fees are included in deferment program.

The deferred fees would be limited to six months from permit issuance or prior to issuance of a certificate of occupancy, which ever occurs first. The deferment would only be permitted with a formal guarantee of money to the City from a local bank.

The City is currently working with White House Utility District, Robertson and Sumner Counties to defer their associated permit fees. The City is proposing to these agencies to guarantee payment of their fees thru the requirement of a formal guarantee of money from a local bank.

The Planning/Codes Department would administer the project and hold formal money guarantee (Letter of Credit, Cashier's Check, etc). Approval from the Waste Water Department will continue to be required prior to certificate of occupancy. Planning/Codes Staff sends all requests for final approval to Waste Water for their approval prior to final approval and issuance of a certificate of occupancy. If approved by White House Utility District and both Counties, the Planning/Codes Department will need to expand approval notices to White House Utility District and Robertson County. The City currently collects Sumner County Facilities Tax and sends monthly payment.

RESOLUTION 09-15

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE AUTHORIZING THE TEMPORARY DEFERMENT OF THE COLLECTION OF CERTAIN FEES TYPICALLY COLLECTED WITH THE ISSUANCE OF RESIDENTIAL, COMMMERCIAL AND INDUSTIRIAL BUILDING PERMITS IN ACCORDANCE WITH THE FEE DEFERMENT PROGRAM.

WHEREAS, the Planning and Codes Department, Engineering, and Wastewater building permits and related fees will be deferred to encourage the issuance of building permits in the City of White House; and

WHEREAS, the City of White House would place a temporary hold of Zoning Ordinance and Municipal Code Sections, and Department Policies that require fees to be paid with issuance of building permit for all residential, commercial, and industrial permits.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House:

Section 1. **Fee Deferment Program**

The one-year Fee Deferment program would begin starting August 1, 2009. The program is to defer fees required in Planning/Codes, Engineering, and Wastewater Departments for period of six (6) months from date of permit issuance or at building final approval and issuance of certificate of occupancy, which ever occurs first. The deferment would only be approved with the submittal of a formal guarantee from a local bank for the full payment of fees. The amount of fees will be calculated by Department and Agency Staff. The Fee Deferment Program would apply to all residential, commercial, and industrial permits issued. The Program includes developing an agreement (subject to approval) with White House Utility District, Robertson and Sumner Counties to include their associated fees with the formal guarantee of payment. Planning/Codes Staff would work with White House Utility and County Staff to develop administrative policies. Approval of this resolution will not authorize White House Utility District and Robertson and Sumner Counties fees to be deferred. These agencies will have to approve the request individually.

The progress of the program will be included in monthly Planning/Codes Department Monthly Reports.

Section 2. This resolution takes effect from and after its passage, the welfare of the City of White House requiring it.

Adopted this 16th day of July 2009.

John Decker, Mayor

ATTEST:

Christie Odenwald, City Recorder

ORDINANCES . . .

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes

DATE: July 8, 2009

RE: Hwy 31W/Horseshoe Road De-Annexation

The White House Municipal/Regional Planning Commission on July 13, 2009 will review a recommendation to de-annex the 298 acres Villines Property on Hwy 31W and Horseshoe Road and sections of Calista Road, Horseshoe Road, and Ozie Fulks/Felps Road. The City annexed the property and roadway sections in July 2007. The annexation of the property was requested by the property owner's representative for the development of the property.

The City annexed a 1,900 ft section of Horse Shoe Road, 2,380 ft section of Calista Road, and 2,490 ft section of Ozie Fulks/Fulps Road to access the property. The City in 2008 received $ 531 in property taxes. The cost of providing city services is currently limited to police and fire protection for vacant property and any necessary roadway improvements on roadway sections referenced above since property does not contain a residence.

The de-annexation is requested by staff due the property owner's intent to subdivide and sale property into eighteen (18) large acreage tracts. Per State Law, the size of the property and design of subdivision would not require City approval. Due to subdivision design with large acre lots, future development would be limited from its original intention. The property was developed as a large scale subdivision with police and fire substations to include mixed uses such as commercial and multiple density residential uses.

Annexation Ordinance 07-25 and Plan of Service Resolution 07-13 would be invalid with approval of proposed de-annexation ordinance.

ORDINANCE 09-12

AN ORDINANCE TO DE-ANNEX CERTAIN TERRITORIES INCLUDING SECTIONS OF HORSESHOE ROAD, CALISTA ROAD, AND OZIE FULPS/FULKS ROAD AND REMOVE SAME FROM THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held on the 20th day of August 2009, and notice thereof published in the Bargain Browser on August 4, 2009; and

WHEREAS, the de-annexation of such territories is deemed necessary for the welfare of the City as a whole. The de-annexation is due to the property owner's intent to subdivide and sale property into large acreage tracts which prevents the City from providing economical and efficient city services. The de-annexation includes property referenced as Robertson County Tax Map 85, Parcels 85 and 85.01 Villines Property. The de-annexation includes sections of Horseshoe Road, Calista Road, and Ozie Fulks/Fulps Road.

WHEREAS, the 298 acre property being de-annexed is property referenced as Villines Property on Robertson County Tax Map 85, Parcels 85 and 85.01 and Sections of Horseshoe Road, Calista Road, and Ozie Fulks/Fulps Road. The Plan of Services Resolution 07-13 will be invalid with approval of de-annexation. The revised city limits territory will be duly adopted by the White House Board of Mayor and Aldermen, and

WHEREAS, the de-annexation of such territories is deemed necessary for the welfare of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be de-annexed and removed from the corporate boundaries of the City of White House:

AREA#1 Robertson County Tax Map 85, Parcel 85 and 85.01.

Beginning at an iron pin (old), in the westerly margin of U. S. Highway 31-W, the northeast corner of a tract of land which belongs to Michael W. Hallum, having a deed reference in Deed Book 350, Page 708, RORCT, the most easterly southeast corner of this tract, and continuing with the boundary of said tract of land which belongs to Michael W. Hallum, as follows:
N 85°05'50" W, 192.74 feet to an iron pin (old);
thence, S 06°54'02" E, 395.75 feet to an iron pin (new), in the westerly boundary of said tract of land which belongs to Michael W. Hallum, the most northerly northeast corner of a tract of land which belongs to Charles Williams, having a deed reference in Deed Book 215, Page 84, RORCT;
thence with the boundary of said tract of land which belongs to Charles Williams, as follows:

N 85°11'41" W, 1022.64 feet to a nail (old);
thence, S 04°53'57" W, 714.15 feet to a fence post (old), the southwest corner of said tract of land which belongs to Charles Williams, in the northerly boundary of Lot 51, Quail Ridge, Section 3, being a plat of record which is recorded in Plat Book 5, Page 83, RORCT;
thence, N 79°47'41" W, passing a common corner of said Lot 51 and Lot 52, and continuing on passing a common corner of said Lot 52 and Lot 53, and continuing on passing a common corner of said Lot 53 and Lot 54, and continuing on passing a common corner of said Lot 54 and Lot 55, and continuing on passing a common corner of said Lot 55 and Lot 56, and continuing in all 919.55 feet to an iron fence post (old), a common corner of said Lot 56 and Lot 57;
thence, S 07°04'24" W, 220.33 feet to a pipe (old), in the westerly boundary of said Lot 57, the northeast corner of a tract of land which belongs to Ray G. Cole, having a deed reference in Deed Book 280, Page 372, RORCT;
thence, N 82°56'59" W, crossing Honey Run Creek, and continuing in all 1089.49 feet to a pipe (old), a common corner of said tract of land which belongs to Ray G. Cole, a tract of land which belongs to Edward W. Hoeske, having a deed reference in Deed Book 316, Page 942, RORCT, and a tract of land which belongs to Danny W. Keene, having a deed reference in Deed Book 274, Page 80, RORCT;
thence with the boundary of said tract of land which belongs to Danny W. Keene, as follows:
N 34°11'12" E, 200.00 feet to a point in the center of Honey Run Creek;
thence generally with the center of Honey Run Creek, and continuing with the boundary of said tract of land which belongs to Danny W. Keene, as follows:
N 31°03'50" E, 95.26 feet;
thence, N 46°12'13" E, 53.69 feet;
thence, N 05°57'38" E, 90.78 feet;
thence, N 40°01'52" W, 71.88 feet to a point in the center of Honey Run Creek, a common corner of said tract of land which belongs to Danny W. Keene, and a tract of land which belongs to Rodney York, having a deed reference in Record Book 563, Page 816, RORCT;
thence generally with the center of Honey Run Creek, and with the boundary of said tract of land which belongs to Rodney York, as follows:
N 50°25'03" W, 75.37 feet;
thence, N 49°10'03" W, 67.57 feet;
thence, N 29°58'57" W, 48.39 feet;
thence, N 36°42'44" W, 65.84 feet;
thence, N 03°58'26" W, 61.02 feet;
thence, N 22°37'33" W, 188.39 feet to a point in the center of Honey Run Creek, the northeast corner of said tract of land which belongs to Rodney York, marked by a witness pin (new), on the westerly bank of said creek;
thence continuing with the boundary of said tract of land which belongs to Rodney York, as follows:
N 86°17'34" W, 859.31 feet to an iron pin (new);

thence, N 87°23'34" W, 464.72 feet to an iron pin (new);
thence, N 85°41'59" W, 1162.67 feet to an iron pin (old);
thence, N 06°02'19" E, 313.04 feet to a fence post (old), the southeast end of Ozzie Fulks/Fulps Road, a corner of said tract of land which belongs to Rodney York;
thence with the margin of Ozie Fulps Road, as follows:
N 08°52'38" E, 160.89 feet to a highway monument (old);
thence with a curve to the left, having a radius of 382.11 feet, an arc distance of 157.07 feet, and a chord bearing of N 89°41'11" W, 155.96 feet to a highway monument (old), at the intersection of the northerly margin of Ozie Fulks/Fulps Road, and the easterly margin of Interstate Highway #65;
thence with the easterly margin of Interstate Highway #65, as follows:
N 39°37'53" E, 307.90 feet to an iron pin (new);
thence, N 39°37'25" E, 2347.71 feet to an iron pin (old), in the easterly margin of Interstate Highway #65, a corner of a tract of land which belongs to Catherine Meister, having a deed reference in Deed Book 281, Page 516, RORCT;
thence with the boundary of said tract of land which belongs to Catherine Meister, as follows:
S 29°05'16" E, 675.36 feet to an iron pin (old);
thence, N 87°47'59" E, passing a common corner of said tract of land which belongs to Catherine Meister, and a tract of land which belongs to Homer Dale Fry, having a deed reference in Deed Book 217, Page 211, RORCT, and continuing in all 828.49 feet to an iron pin (old), a common corner of said tract of land which belongs to Homer Dale Fry, and a tract of land which belongs to Darthy B. Collier, having a deed reference in Deed Book 240, Page 54, RORCT;
thence, N 87°24'42" E, passing a common corner of said tract of land which belongs to Darthy B. Collier, and a second tract of land which belongs to Homer Dale Fry, having a deed reference in Deed Book 159, Page 194, and continuing in all 375.45 feet to an axle (old), a common corner of said second mentioned tract of land which belongs to Homer Dale Fry, and a tract of land which belongs to Bobby D. Fry, having a deed reference in Record Book 1049, Page 854, RORCT;
thence, S 86°19'07" E, 275.67 feet to an axle (old), a common corner of said tract of land which belongs to Bobby D. Fry, and a tract of land which belongs to Cecil E. Fry, having a deed reference in Deed Book 183, Page 262, RORCT;
thence, S 86°50'51" E, 151.97 feet to an angle iron (old), a common corner of said tract of land which belongs to Cecil E. Fry, and a second tract of land which belongs to Bobby D. Fry, having a deed reference in Deed Book 338, Page 644, RORCT;
thence with the boundary of said second mentioned tract of land which belongs to Bobby D. Fry, as follows:
S 85°50'51" E, 300.00 feet to an iron pin (new);
thence, N 09°54'09" E, 62.26 feet to an iron pin (new), in the southerly margin of Horseshoe Road, a corner of said second mentioned tract of land which belongs to Bobby D. Fry;
thence with the southerly margin of Horseshoe Road, as follows:

with a curve to the left, having a radius of 115.00 feet, an arc distance of 124.90 feet, and a chord bearing of S 59°33'00" E, 118.85 feet to an iron pin (new);
thence, N 89°20'07" E, 509.90 feet to an iron pin (new);
thence with a curve to the right, having a radius of 2572. 02 feet, an arc distance of 244.30 feet, and a chord bearing of S 87°56'37" E, 244.21 feet to an iron pin (new);
thence, S 85°13'21" E, 60.20 feet to an iron pin (new);
thence with a curve to the right, having a radius of 174.73 feet, an arc distance of 175.68 feet, and a chord bearing of S 56°25'10" E, 168.37 feet to an iron pin (new);
thence, S 27°36'59" E, 50.78 feet to an iron pin (new);
thence with a curve to the left, having a radius of 210.58 feet, an arc distance of 47.67 feet, and a chord bearing of S 34°06'06" E, 47.57 feet to an iron pin (new), in the southerly margin of Horseshoe Road, in the westerly boundary of a tract of land which belongs to Billy M. Jackson, having a deed reference in Record Book 980, Page 948, RORCT;
thence with the boundary of said tract of land which belongs to Billy M. Jackson, as follows:
S 07°12'41" W, 87.29 feet to an iron pin (old);
thence, S 82°32'12" E, 319.63 feet to an iron pin (new), in the southerly boundary of said tract of land which belongs to Billy M. Jackson, the northwest corner of a second tract of land which belongs to Billy M. Jackson, having a deed reference in Record book 980, Page 948, RORCT;
thence with the boundary of said second mentioned tract of land which belongs to Billy M. Jackson, as follows:
S 05°17'36" E, 210.00 feet to an iron pin (new);
thence, S 84°56'07" E, 104.00 feet to a stone (old), a common corner of said second mentioned tract of land which belongs to Billy M. Jackson, and a tract of land which belongs to Margaret Marie Briggs, having a deed reference in Deed Book 298, Page 611, RORCT;
thence S 88°28'13" E, passing a common corner of said tract of land which belongs to Margaret Marie Briggs, and a tract of land which belongs to H. Glenn Fry, having a deed reference in Record Book 996, Page 186, RORCT, and continuing in all 255.06 feet to an iron pin (new), in the westerly margin of U. S. Highway 31-W, the southeast corner of said tract of land which belongs to H. Glenn Fry;
thence with the westerly margin of U. S. Highway 31-W, as follows:
with a curve to the left, having a radius of 7649.25 feet, an arc distance of 636.62 feet, and a chord bearing of S 04°27'04" E, 636.44 feet to an iron pin (new);
thence, S 06°50'08" E, 852.20 feet, to the point of beginning, containing **298.09 acres**, as surveyed by Steven E. Artz, Tennessee License No. 1708, d/b/a, Steven E. Artz & Associates, Inc., 514 South Brown Street, Suite 600, Springfield, Tennessee 37172, dated March 9, 2007.

This description contains the property located on Parcel 85 and 85.01 and, Robertson County Tax Map 85; the property contains 298 acres, more or less. The property is referenced on 2009 Robertson County Tax Assessor's Web-Site.

AREA#2 Road Right-Of-Ways

Horse Shoe Road 1,900 ft section from South East Corner of Robertson County Tax Map 85, Parcel 75 to Hwy 31W/SR 41.
Calista Road 2,380 ft section from Ozie Fulks/Fulps Intersection to north east property corner of Robertson County Tax Map 96, Parcel 20.
Ozie Fulks and/or Ozie Fulps Road 2,490 ft section from Calista Road intersection to end of roadway.

BE IT FURTHER ORDAINED that the attached map is made exhibit to this ordinance.

This ordinance shall become effective upon publication of final reading and thirty (30) days upon final reading, the public welfare requiring it.

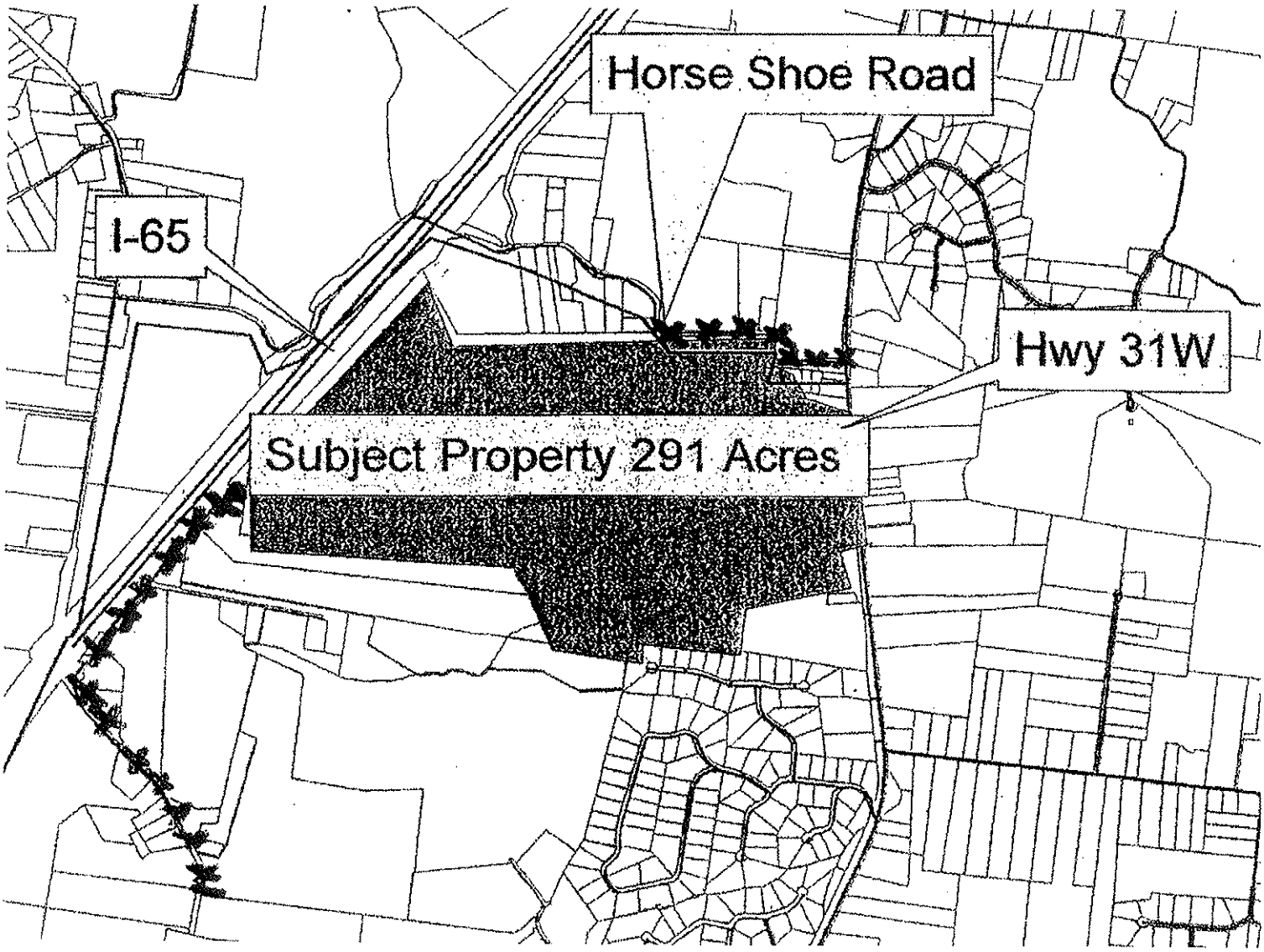
First Reading: July 16, 2009

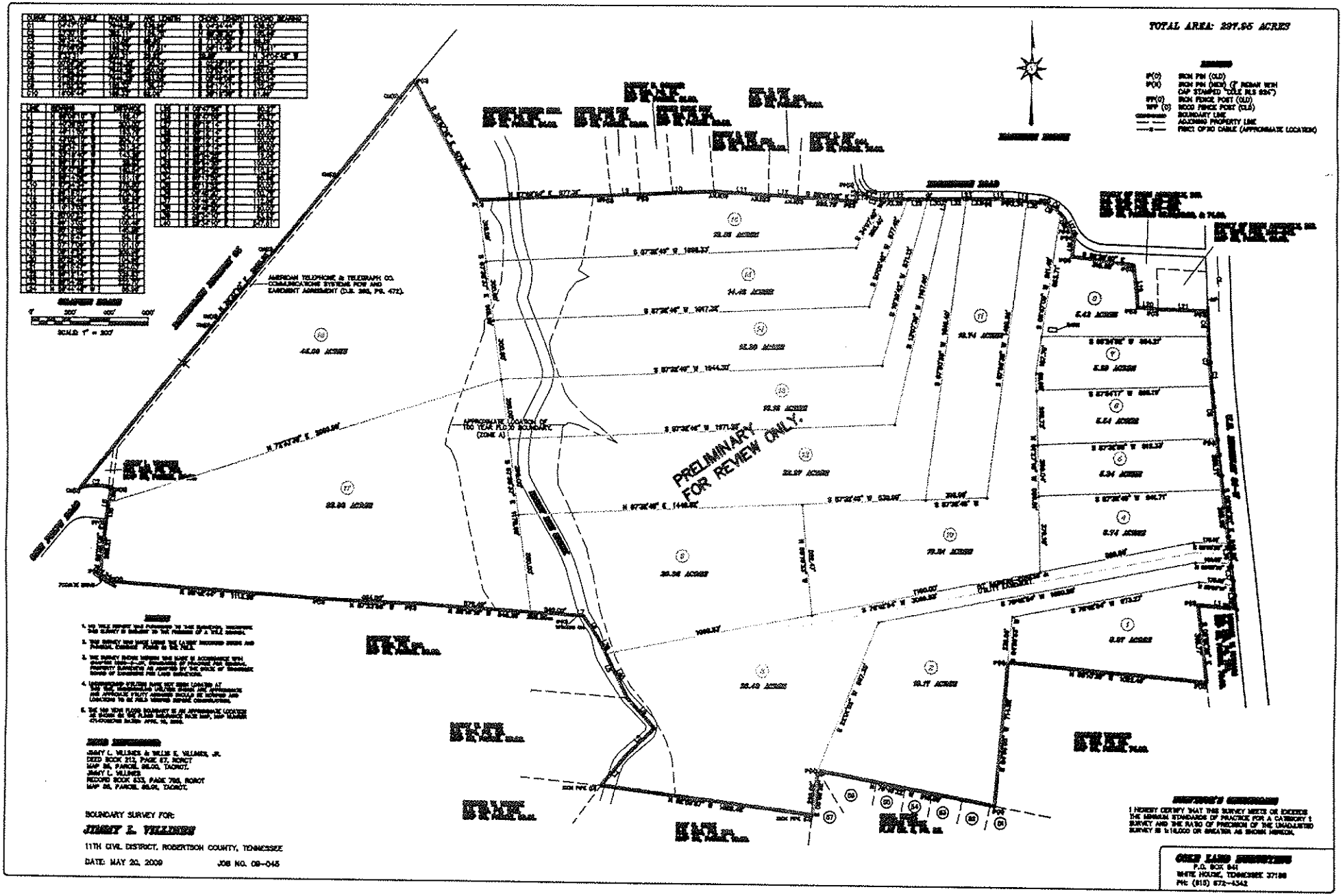
Second Reading: August 20, 2009

John Decker, Mayor

ATTEST:

Christie Odenwald, City Recorder


Horse Shoe Road
I-65
Hwy 31W
Subject Property 291 Acres


TOTAL AREA: 297.95 ACRES
PRELIMINARY FOR REVIEW ONLY.
AMERICAN TELEPHONE & TELEGRAPH CO. COMMUNICATIONS SYSTEMS POW AND EASEMENT AGREEMENT (D.B. 380, PG. 472).
APPROXIMATE LOCATION OF 100 YEAR FLOOD BOUNDARY (ZONE A)
SCALE: 1" = 200'
BOUNDARY SURVEY FOR:
JIMMY L. VILLINES
11TH CIVIL DISTRICT, ROBERTSON COUNTY, TENNESSEE
DATE: MAY 20, 2009
JOB NO. 09-045
P.O. BOX 841
WHITE HOUSE, TENNESSEE 37188
PH: (615) 672-4342

White House Police Department

John W. Decker Police Facility
303 North Palmers Chapel Rd.
White House, Tennessee 37188
E-mail: whpd@cityofwhitehouse.com
615-672-4903
Fax 615-672-4915

To: City Administrator Angie Carrier
Chief Herman
Christie Odenwald
Sharon Jessee
Re: Amendment or rewording of White House City Ordinance 11-101
"Drinking Beer, etc., on streets, etc."

Our current city ordinance in regards to the consumption of alcoholic beverages on public streets does not specifically address the subject matter of whether or not it is permissible to consume such beverages in a vehicle. There is state law prohibiting this consumption by a driver of a vehicle but does not prohibit a passenger(s) from consuming. The state law does state it is permissible for municipalities or other local governments to adopt ordinances to prohibit such consumptions. In this packet I have listed our city's current ordinance along with the City of Crossville, Tennessee's ordinance for comparison and or a guide to wording we should use. I am proposing we adopt or amend a more stringent ordinance in an effort to make our streets safer and to address this ever prevalent issue of alcoholic beverages being consumed in vehicles on our streets where this type of behavior will lead to injuries and possibly death.

Thank you for your time and attention on this matter.

Respectfully submitted,

Sergeant Jim Ring II
White House Police Department
303 North Palmers Chapel Rd.
White House, Tn. 37188
jring@cityofwhitehouse.com
phone (615)672-4903
fax (615)672-4915

White House Police Department

John W. Decker Police Facility
303 North Palmers Chapel Rd.
White House, Tennessee 37188
E-mail: whpd@cityofwhitehouse.com
615-672-4903
Fax 615-672-4915

Re: Amendment or rewording of White House City Ordinance 11-101
"Drinking Beer, etc., on streets, etc."

11-101 – City of White House, Tn. Ordinance: It shall be unlawful for any person to drink or consume, or have an open container of beer or intoxicating liquor in or on any public street, alley, avenue, highway, sidewalk, public park, public school ground or other public place unless the place has an appropriate permit and/or license for on premises consumption.

11-601 – City of Crossville, Tn. Ordinance : It shall be unlawful for any person to drink, consume, or possess in an open container of any kind, beer or any alcoholic beverage, **within a vehicle,** or in or on any public street, alley, avenue, highway, sidewalk, public park, public school ground, or other public place within the city unless the premises has a beer permit and/or liquor license.

55-10-416. Open container law. —

(a) (1) No driver shall consume any alcoholic beverage or beer or possess an open container of alcoholic beverage or beer while operating a motor vehicle in this state.

(2) For purposes of this section:

(A) "Open container" means any container containing alcoholic beverages or beer, the contents of which are immediately capable of being consumed or the seal of which has been broken;

(B) An open container is in the possession of the driver when it is not in the possession of any passenger and is not located in a closed glove compartment, trunk or other nonpassenger area of the vehicle; and

(C) A motor vehicle is in operation if its engine is operating, whether or not the motor vehicle is moving.

(b) (1) A violation of this section is a Class C misdemeanor, punishable by fine only.

(2) For a violation of this section, a law enforcement officer shall issue a citation in lieu of continued custody, unless the offender refuses to sign and accept the citation, as provided in § 40-7-118.

(c) This section shall not be construed to prohibit any municipality, by ordinance, or any county, by resolution, from prohibiting the passengers in a motor vehicle from consuming or possessing an alcoholic beverage or beer in an open container during the operation of the vehicle by its driver, or be construed to limit the penalties authorized by law for violation of the ordinance or resolution.
[Acts 1994, ch. 638, § 1.]

ORDINANCE 09-13

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 11, CHAPTER 1 ALCOHOL, SECTION 11-101.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the alcohol portion of the municipal offenses; and

WHEREAS, the current code regarding the alcohol does not address whether or not it is permissible to consume such beverages in a vehicle; and

WHEREAS, Tennessee Code Annotated § 55-10-416 states that the state statute, "shall not be construed to prohibit any municipality, by ordinance...from prohibiting the passengers in a motor vehicle from consuming or possessing an alcoholic beverage or beer in an open container during the operation of a vehicle by its driver..."

WHEREAS, it is the recommendation of the White House Police Department that the Municipal Code be amended to keep our city's streets safer and avoid any ambiguity of the ordinance in its current form.

NOW, THEREFORE, BE IT ORDAINDED by the Board of Mayor and Aldermen that the White House Municipal Code Title 11, Chapter 1 Alcohol, Section 11-101 amended as follows:

TITLE 11 –Municipal Offenses
CHAPTER 1 Alcohol

SECTION

11-101. Drinking beer, etc., on streets, etc.
11-102. [Deleted.]
11-103. Alcoholic beverages or illegal drugs prohibited.

11-101. Drinking beer, etc., on streets, etc. It shall be unlawful for any person to drink or consume, or have an open container of beer or intoxicating liquor within a vehicle, in or on any public street, alley, avenue, highway, sidewalk, public park, public school ground or other public place unless the place has an appropriate permit and/or license for on premises consumption.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 16, 2009

Second Reading: August 20, 2009

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

MEMORANDUM

TO: **White House Board of Mayor and Aldermen, Angie Carrier, City Administrator**

FROM: **Addam McCormick, Planning/Codes Department**

DATE: **July 8, 2009**

RE: **Zoning Ordinance Amendment**

The White House Regional Planning Commission on Monday June 8, 2009 recommended to amend the sign ordinance regarding changing sign ordinance to a content neutral ordinance. The amendments also included changing the size of temporary sign square footages to provide consistent regulations. The Planning Commission discussed the changes at a study session in May. Staff is working on changing digital sign section to include regulations on the frequency of the sign message changing and brightness of electronic reader board. The Planning Commission will see an on-site demonstration at July 13, 2009 Meeting. The Planning Commission will develop changes to the digital sign and submit to Board of Mayor and Aldermen for approval at August Board Meeting.

Discussion on Amendments:

1. **Off-Premise Sign, Including Billboards:**
   Proposed change would be to remove this section of ordinance since under new ordinance off-premise signs would be permitted. Billboards will be permitted at monument size requirements of zoning district including vacant commercial properties @ 20 sq ft max-6 ft in height, developed sites 40-80 sq ft-6-12 feet in height , and high rise interstate sign district 320 sq ft-120 feet in height. The existing billboards in the city would still be non-conforming due to size, pole sign types, and location of property with other signage.

2. **Monument Sign Square Footage on Vacant Properties.**
   As discussed with Planning Commission, the limited size of monument sign on vacant property was preferred to only permitting monument sign to only be constructed with primary use of property. This ordinance would not affect signs constructed on walls of buildings.

3. **Interstate Sign District**
   Due to unique issues with topography of interstate sign district, intention of signs for directory assistance, and site development limitations the high signs place on property, the ordinance is set up to permit interstate signs only with primary use of property (building) being constructed on-site. The requirement will ensure that the sign is not the primary use of the property. Whatever the owner of the property decides to do with the interstate sign square footage would be determined by the owner. They could decide to permit a percentage of sign for off-premise advertisement. The interstate sign section is being treated separate to regular commercial and industrial districts due to size and intended use of interstate high-rise signs.

4-6 Auction, Temporary, and Political Sign Square Footage

The ordinance is to provide consistent square footages for temporary signs. Change title of temporary event and advertisement sign to Temporary Site signs to remove content regulation.

7. **Temporary Subdivision Signs**
The requirement changes sizes to be consistent with signage for residential subdivision and increases subdivision completion requirement from 50-90 percent and deletes 8 month time line. The increased square footage is because the signs are typically built of a sheet of plywood which is 32 sq ft. The signs are typically large because they contain builder name, developer name, real-estate agent name, development information, and development amenities.

8. **Construction Signs**
Change sign square to be consistent with temporary subdivision signs.

9. **Real Estate Signs**
Change sign square footage to permit increased square footage especially on commercial properties due to speed of vehicle traffic typically associated with streets with commercial developments.

10. **Sign Permit Review and Issuance**
During research for content neutral sign ordinance, staff discovered that many cities are sued over vague timelines associated with permit issuance. The ordinances that do not contain detailed timelines are a problem because a sign permit could be submitted and not approved or denied within a set amount of time which has been seen as regulating content. Quick approval of a sign permit for a commercial business and delayed approval for a new church facility could be seen as regulating content. Staff typically can review and approve permits within a few days and it is not typically an issue but the ordinance is set to permit additional staff time.

11. **Shared Development Signage**
The deleted section is regarding content regulation and is being removed since amendments will conflict with amendments # 1 and # 2 above. The remaining section is still needed since it permits shared signage for controlled entrance developments and reduce sq ft of other signs in development.

12. **First Amendment Protection**
The section is no longer necessary since ordinance is being changed to be a content neutral sign ordinance. Obscene signage is being included in prohibited sign section. (Amendment#13)

13. **Prohibited Obscene Signs**
Included section to prevent obscene signage

14 **Change Signs from an Accessory to Primary Use**
The deleted section will no longer apply. Except for high rise interstate signs, signs are permitted to be installed on vacant property without primary building or use of property.

ORDINANCE 09-14

AN ORDINANCE AMENDING ARTICLE IV OF THE ZONING ORDINANCE AS INDICATED BELOW, REGARDING PERMITTING OFF PREMISE ADVERTISEMENT, MAXIMUM SQUARE FOOTAGE FOR VARIOUS TEMPORARY SIGNS, SIGN PERMIT REVIEW REQUIREMENTS, CLASSIFICATION OFSIGNS AS PRIMARY PROPERTY USE, PROHIBIT OBSCENE SIGNS, AND PROTECTION OF FIRST AMENDMENT RIGHTS.

WHEREAS, the Board of Mayor and Aldermen wishes to amend multiple sections of the Zoning Ordinance Regarding Signs. The amendments are to change sign ordinance to a content neutral sign ordinance, change maximum square footage of various temporary signs, permit signs to be primary use of property with exemption for interstate signs, prohibit obscene signs, and other sections as referenced below.

NOW THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that Article IV is amended as indicated below:

Amendment #1

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section L. Prohibited Signs
Amendment Description: Remove Off-Premise Signs for Prohibited Signs

~~**Off-Premise Signs, Including Billboards**. Any sign which is not located on the premises that it identifies or advertises, (except as permitted elsewhere herein, i.e., garage, political and auction signs)~~

Amendment #2

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section J. Standards and Criteria
Item 9. Commercial and Industrial Districts
Table 4.070 J Table 1 Signage Area and Height/Monument Signs
Amendment Description: Added Section

Monument Sign	1 square foot of sign area for each 2 feet of street frontage with a minimum of 40 sq ft and a maximum of 65 sq ft. 1 foot of sign height for each 25 feet of street frontage with a minimum of 6 feet and maximum of 10 ft. **A monument sign located on vacant property shall not exceed 20 twenty square feet.**

Amendment#3

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section J. Standards and Criteria
Item 10. Interstate Sign District
Amendment Description: Added Section

b. Interstate signs shall be allowed in addition to the allowable monument, wall, marquee, projecting, awning or canopy, and reader board. **Interstate signs are an accessory use to primary use of property and shall only be permitted and installed with construction or after construction of primary use of property. Interstate signs shall be shown on site development plan for primary use of property.**

Amendment#4

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section I. Temporary Signs Requiring a Sign Permit at No Charge
Item: Auction Signs
Part 1 On-site
Amendment Description: Change maximum square footage

On Site. One (1) sign per street frontage, not to exceed two per site. Maximum size of sign to be **twenty (20) square** feet, not exceeding five (5) feet in height, prohibited in public right-of-way, setback ten (10) feet from roadway. Allowed fourteen (14) days prior to the sale, must be removed within one (1) day after the sale.

Amendment#5

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section I. Temporary Signs Requiring a Sign Permit at No Charge
Item: Political Signs
Amendment Description: Change maximum square footage

Political Signs Shall be limited in size and structure to a height of four (4) feet and a total square footage not to exceed **twenty (20) square foot**, and shall not be permitted upon any public property, easement, or right-of-way, and shall be permitted only upon privately owned lots with the consent of the owner no closer than ten (10) feet from the curb or right-of-way of any street.

Amendment#6

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section I. Temporary Signs Requiring a Sign Permit at No Charge
Item: Political Signs
Amendment Description: Change maximum square footage and content title
from event and advertising sign.

Temporary Site Signs - Any business, individual, or organization may display one (1) banner sign per lot. In the case of multiple tenants per lot, no more than two (2) signs will be permitted at any one time. The signs must be separated by at least twenty-five (25) feet. The sign or signs can be placed a maximum of four (4) times a year not exceeding twenty-eight (28) days in any calendar year, with a maximum of twenty-one

(21) days between permits. A sign permit shall be obtained each time a banner is placed on site. A temporary banner sign shall not exceed **twenty (20) square feet in area**. The location and height of banner signs shall be in accordance with the White House Zoning Ordinance.

Amendment#7

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section I. Temporary Signs Requiring a Sign Permit at No Charge
Item: Temporary Subdivision Signs
Amendment Description: Change maximum square footage

Temporary Subdivision Signs. Temporary signs identifying the name of the subdivision being developed may be erected at the entrances, not to exceed two (2) per subdivision. Signs shall be limited to **thirty-two (32) square** feet in area, and **six (6) feet** in height. No sign shall be placed within sight visibility triangles and **five (5) feet** from road right of way or property line. Signs must be removed at **ninety (90) percent** of subdivision completion.

Amendment# 8

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section I. Temporary Signs Requiring a Sign Permit at No Charge
Item: Construction Signs
Amendment Description: Change maximum square footage

Construction Signs.
Temporary signs announcing new buildings or projects, erected after the commencement of building construction or site development. Each construction site shall be limited to one (1) construction sign not exceeding **thirty-two (32) square feet** in area and **six (6) feet in height**, which shall be removed by the time a permanent sign is erected or a certificate of occupancy for the building is issued, whichever occurs first.

Amendment# 9

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section H. Exempt Signs
Item: Temporary Real Estate Signs
Amendment Description: Change maximum square footage

Temporary Real Estate Signs. Temporary signs indicating the availability of real property for lease or sale, located on the premises being leased or sold. Display of such signs shall be limited to one (1) per property not exceeding six (6) feet in height and not exceeding **six (6) square feet** in area in residential zones, except on major local roadway and in all other zones shall not exceed **twenty (20) square** feet in area. Such signs shall be removed within seven (7) days of the settlement or lease of the property.

Amendment#10

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs

Sub-Section D. Permit Procedures
Item: 3. Permit Review, Issuance, and Recording
Amendment Description: Add time line for approval

3. Permit Review, Issuance, and Recording

The building inspector shall examine all sign permit applications. Permit applicants shall be issued a copy of the original permit application, with approval and approval date noted, for all signs which conform to the requirements of this ordinance. Such approved applications shall serve as sign permits. The building inspector shall maintain a record of all sign permit applications with notations of approval or disapproval. All sign permits shall be dated an and numbered in the order of their issuance.

Sign permit to be approved or denied with (15) business days of submittal. If it is determined that Planning Commission and Board of Zoning appeals approval is required or requested, then approval or denial to be completed within (15) business days of Planning Commission and/or Board of Zoning Appeals approval. If sign permit is denied based on incomplete submittal and not required to obtain Planning Commission or Board of Zoning Appeals approval then applicant can resubmit without requiring Board of Zoning of Appeals approval and the re-submitted permit application shall be approved or denied within fifteen (15) business days.

AMENDMENT#11

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section J. Standards and Criteria
Item 9. Commercial and Industrial Districts
Part e. Shared Development Signage:
Amendment Description: Deleted section that required on-premise advertisement requirement

e. **Shared Development Signage:** Developments planned with multiple lots and shared access points as part of the Planning Commission development approval process can be proposed to include a shared center sign. The maximum height and area of the shared center monument sign per the zoning ordinance may be increased by 25%. The street frontage requirements for the sign would be based on the entire street frontage of the development. Developments shall only contain one shared monument sign per street frontage, with a maximum of two shared monument signs. The individual on-site monument signs for the individual lots within the development would be limited in height based on number of lots and property dimensions but the individual property signs shall not exceed 40 sq ft in area and 6 ft in height. ~~The shared development center monument sign would not be regulated as an off-premise sign, but only businesses and tenants part of the development could be listed on the shared monument sign. The common sign shall be located on a commonly owned and maintained property within the development.~~

AMENDMENT#12

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section O. Protection of First Amendment Rights
Amendment Description: Remove section since ordinance is changed to prevent content regulation

~~O. Protection of First Amendment Rights~~

~~*Any sign, display, or devise allowed under this ordinance may contain, in lieu of any other copy, any otherwise lawful non commercial message that does not direct attention to a business operated for profit or to a commodity or service for sale, and that complies with all other requirements of this ordinance.*~~

AMENDMENT#13

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section: L. Prohibited Signs
Amendment Description: Add section to prohibit obscene signs

Obscene Any sign that exhibits statements, words, or pictures of an obscene nature, as defined by the United States Supreme Court

AMENDMENT#14

Article IV Supplementary Provisions Applying to Specific Districts
Section 4.070, Standard for Signs
Sub-Section D. Permit Procedures
Item: 1. Permit Required
Amendment Description: Change Sign from accessory to primary use

1. Permit Required

No sign or sign structure, except as provided in Sections H (Exempt Signs) and M (Nonconforming Signs), shall be erected, displayed, altered, relocated, or replaced until a sign permit has been issued. ~~For the purpose of this ordinance, all signs are considered accessory uses of real property and shall be located on the premises of the principal use to which they pertain~~.

BE IT FURTHER ORDAINED that these amendment have been approved by the Planning Commission at the Monday June 8th Meeting

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 16, 2009

Second Reading: August 20, 2009

John Decker, Mayor

ATTEST:

Christie M. Odenwald, City Recorder

Finance and Other Business . . .

WHITE HOUSE POLICE DEPARTMENT

John W. Decker Police Facility
303 North Palmers Chapel Rd.
White House, Tennessee 37188
615-672-4903
Fax 615-672-4915

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman
Cc: Angie Carrier, Charlotte Soporowski
Date: June 17, 2009
Re: Surplus Item

The White House Police Department is requesting that the following items be sold as surplus property and removed from the asset inventory:

VEHICLES	VIN	MILEAGE
2000 Ford Crown Victoria	2FAFP71W5YX193914	95,468

2000 FORD CROWN VICTORIA
VIN # 2FAFP71W5YX193914

City of White House
Memorandum

Date: July 8, 2009

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Recommendation of a General Contractor for Municipal Park Renovations-Ph. I

Bids for the Municipal Park renovation project were received on July 6th, and there were seven submittals total. The 3 lowest bidders were Choice Construction, Hodges Group, and Baron and Dowdle Construction. The Leisure Services board made the recommendation to approve Choice Construction.

Our bid form contains deductible items so that we can get closer to the approved budget. Our initial plans are to accept deducts 10D, 11D, and 15D which would save $96,852. In addition, we are going to look at other ways of reducing the costs on this project such as value engineering on the scorer's tower, using standard N12 pipe instead of HP under pedestrian walkways, utilizing the City purchasing arrangement for pole lighting fixtures, and performing some work in house.

I am requesting your approval of this contract

Base Bid prices were:	
Choice Construction	$1,770,049.90
Hodges Group	$1,968,151.81
Baron and Dowdle	$2,021,559.83
Carden Company	$2,074,230.71
Civil Constructors	$2,151,358.78
TRM Construction	$2,167,933.93
Curtis Builders LLC	$2,531,422.00

Total approved budget	$1,704,289
Architectural Fees, approx.	-$83,595
Electrical Infrastructure	-$13,926
Total development budget	$1,606,768

Choice Construction Co., Inc.

Qualification Statement

Company Information

Company Name: Choice Construction Co., Inc.
Mailing Address: P.O. Box 101185 Nashville, TN 37224
Physical Address: 423 Houston Street Nashville, TN 37203
Phone No.: (615) 254-8941 Fax No.: (615) 254-7714 E-mail: TRS@ChoiceConstructionInc.com
Sales/Estimating Contact: Tommy Strickland Chief Executive Officer: Jimmy Kenaum
Federal ID No.: 62-1279598 Years in Business 21 Number of full time employees 35
Contractor's License No. 26540 License Limit Unlimited Expiration Date June 30, 2010

Key Personnel

CEO/President: Jimmy R. Kenaum - Mr. Kenaum has over thirty years of general construction experience. He began his construction career at the age of nineteen erecting structural steel for high rise buildings and based on his abilities and commitment was promoted quickly to supervisory positions in the steel industry. In the early eighties he relocated to Middle Tennessee to pursue management opportunities in the construction field. During the past twenty years he has assisted with the planning, marketing, and phenomenal growth of two highly successful construction companies. These companies have marketed, sold, and completed projects in virtually every aspect of construction including: residential, commercial, industrial and commercial / industrial maintenance. As acting CEO/President for this company, he has many commitments, of which a few include the setting of company goals, and implementing a strong management team to achieve company set goals.

Vice President, Sales: Tommy R. Strickland - Mr. Strickland has over twenty years of general construction experience. In 1985, after receiving his Bachelor of Science Degree in Accounting from the University of North Alabama, he began his construction career in the Middle Tennessee area as a Construction Accountant. In 1988, to better utilize his skills, abilities and desires, he changed his focus to estimating, marketing and sales. He has obtained estimating, marketing and sales experience in all phases of construction including design build, residential, commercial, industrial and real estate maintenance. As Vice President of Sales for this company, his responsibilities are the direct, hands-on management of the marketing, estimating and sales department.

Vice President, Production: Jerry Davis - Mr. Davis has over thirty-five years experience in the construction field. He has managed all phases and types of construction such as; residential remodeling, weatherization upgrades, commercial buildings, industrial buildings and construction maintenance supervision. As Vice President, Production for this company his responsibilities are the scheduling, procurement and delivery of a completed product to our customers.

Mission Statement

Choice Construction, Inc. will 1) only perform quality construction services, 2) work closely with our customer to make sure their needs are met, 3) maintain timely construction schedules, 4) treat our customers in the utmost professional manner, and above all, 5) stand behind the quality of our work.

Projects Solicited

Choice Construction Co., Inc. solicit the following types of projects: 1) Retail Facilities; 2) Manufacturing Facilities; 3) Distribution - Warehouse Facilities; 4) Industrial Facilities; 5) Commercial Renovation; 6) Project Development; 7) Restaurant; 8) Hotel; 9) Site Work; and 10) Site Remediation

Project Volume

At the present time, we request being considered for all projects as outlined above that are budgeted between $250,000.00 - $12,500,000.00.

Serviceable Area

Presently we are committed to providing Turnkey services the following states: Tennessee, Kentucky, Alabama and Mississippi.

Insurance

General Liability Coverage level $1,000,000.00 Automobile Coverage level $500,000.00
Workers Compensation Coverage level $500,000.00 Umbrella Coverage level $2,000,000.00

Insurance Agent: Frank E. Neal & Company 2228 8th Avenue, South Nashville, TN 37204
Contact: Mark Neal Phone No.: (615) 383-8874 Fax No.: (615) 383-8939

Projects Completed

Project Name	Contract Amount	Address	
Oak Hill Subdivision - Phase I	$1,928,000.00	Hwy 31 East	Gallatin, TN
Hemphill Conversion Facility	$1,200,000.00	Old Hickory Blvd.	Nashville, TN
Moores Crossing Retail Center III	$ 850,000.00	Seaboard Lane	Brentwood, TN
Glenbrook - Shops	$1,753,000.00	Glenbrook Way	Hendersonville, TN
Mid Town Renovation	$10,005,000.00	1719 West End	Nashville, TN
Glenbrook Shopping Center	$2,643,325.00	Glenbrook Way	Hendersonville, TN
Moores Crossing Retail Center II	$ 900,000.00	7105 Moores Lane	Brentwood, TN
Mid South Logistics	$3,500,000.00	Industrial Park	New Johnsonville, TN
Sprintz Distribution Center	$1,091,000.00	Cockrill Bend Industrial Park	Nashville, TN
Moores Crossing Retail Center	$ 985,000.00	1705 Moores Lane	Brentwood, TN
Cockrill Bend Warehouse	$ 800,000.00	Cockrill Bend Circle	Nashville, TN

Customer References

Name	Contact	Telephone
Lineberry Properties.	Mr. Mark Lineberry	(615) 758-5836
Sprintz Development, LLC	Mr. Charles Sprintz	(615) 352-5912
Vastland Reality	Mr. JD Eatherly	(615) 329-1720
Hemphill Brothers	Mr. Joel Hemphill	(615) 876-9000

City of White House
Memorandum

Date: July 8, 2009

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Contract with CEMC for electrical utility relocation

As part of the Municipal Park renovations, Ph. 1, there is a need to relocate a transformer due to the new field configuration. This work was intentionally left off the bid form that the contractors submitted in order to save the City money. If the contractors had bid on this, they would have included a markup on the cost that CEMC provided. Since only CEMC can perform the work, it makes sense for the City to deal with them separately. The estimate supplied to us for this utility relocation is $13,926 however, we have not yet agreed with their proposed layout of overhead lines. I would like to request your approval of $14,000 in order to have this service performed. Thank you.

July 8, 2009

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director CKS

CC: Angie Carrier, City Administrator

Re: Audit Services

In June we solicited proposals for professional auditing and accounting services. The Division of Municipal Audit provided a list of firms that were currently performing successful municipal audits in Middle Tennessee. Each of those firms was mailed a request for proposal, and the request was advertised on the City web-site. We received two formal written proposals for auditing services, and four proposals for accounting services. A very brief summary of the proposals received follows this memo.

The audit selection committee was composed of the City Administrator, Finance Director, and Purchasing Coordinator. After reviewing the proposals submitted, contacting references, and interviewing both firms that proposed on the audit work, the committee is recommending that the City contract with Crosslin & Associates for both audit and accounting services. They are currently performing audits for several government entities, including one municipal audit. Staff members of the firm have extensive municipal audit experience which was a large contributing factor in the decision.

Based on the committee's recommendation, as well as the factors above, I would like to recommend contracting with Crosslin & Associates for professional auditing and accounting services. This contract will cover the audit for the financial statements for year ending June 30, 2009 with the option of renewing this contract for each of the two subsequent fiscal years. Please let me know if you have any questions regarding this process or the contract.

CITY OF WHITE HOUSE

Audit Services Accounting Services

	Crosslin & Assoc.	Work & Greer, PC	Yeary, Howell & Assoc	APH CPAs			
Audit Services & Accounting Service	2525 West End Ave., Ste 1100	209 Sixth Ave North	501 East Iris Dr	3326 Aspen Grove Dr, Ste 500			
OPENING: June 23, 2009	Nashville, TN 37203	Nashville, TN 37219	Nashville, TN 37204	Franklin, TN 37067			
SPECIFICATIONS:	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
Audit Services 2009	$ 32,500.00	$ 33,740.00					
Audit Services 2010	$ 34,125.00	$ 34,900.00					
Audit Services 2011	$ 35,825.00	$ 36,100.00					
Accounting Service	average rate to be determined with approx cost of $11,000	$80-$110 per hour @ approx 120 hrs.	$85 per hour	will not exceed $20000			
Delivery							
Totals							

CROSSLIN
&ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

Agreement to Provide Services

July 9, 2009

Board of Mayor and Aldermen
City of White House, Tennessee

Dear Mayor Decker and Board Members:

We are pleased to take this opportunity to welcome the City of White House, Tennessee, (the City) as a Crosslin & Associates, P.C. client. Thank you for choosing us as your independent auditors and business advisors. We look forward to providing you with the high quality services you expect from your professional service providers.

Our commitment to delivering superior service means that we strive to demonstrate initiative, anticipate problems, propose solutions, and communicate effectively with you and other members of management throughout the year. In addition, during our audit we will be alert for opportunities to bring insightful and constructive suggestions for improving management information, operating and accounting procedures, and controls. As your business advisors, we will also look for opportunities to reduce your costs and improve asset management.

This agreement is intended to describe the nature and scope of our services.

Audit

As agreed, we will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City as of and for the years ended June 30, 2009, 2010 and 2011. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the City's basic financial statements. As part of our engagement, we will apply certain limited procedures to the City's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: Management's Discussion and Analysis.

2525 West End Avenue, Suite 1100 • Nashville, Tennessee 37203 • *phone:* 615-320-5500 • *fax:* 615-329-9465 • www.crosslinpc.com
An Independent Member of The BDO Seidman Alliance

Supplementary information other than RSI also accompanies the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audits of the basic financial statements and will provide an opinion on it in relation to the basic financial statements: Combining financial statements – non-major funds, budgetary comparison schedules, internal service fund financial statements, and schedules required by the State of Tennessee.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audits of the financial statements, and for which our auditors' report will disclaim an opinion: introductory section, schedule of tax rates and assessments, and schedule of wastewater rates and number of customers.

Audit Objectives

The objective of our audits are the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph of the Audit section when considered in relation to the basic financial statements taken as a whole. Our audits will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audits or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The reports on internal control and compliance will include a statement that the report is intended solely for the information and use of management, Board of Mayor and Aldermen, others within the entity, the Comptroller of the Treasury of the State of Tennessee, and, if applicable, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes based on the trial balance and adjusting, correcting, and closing entries. You are responsible for making all management decisions and performing all management functions relating to the financial statements, related notes, and adjusting, correcting, and closing entries and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the adjusting, correcting, and closing entries and the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audits will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audits to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audits and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audits, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audits will include obtaining an understanding of the City and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during our audits, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audits will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Audit Documentation and Reproduction of Audit Report

The audit documentation for these engagements are the property of our firm and constitute confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Governmental Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our firm's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for these engagements will be retained in accordance with firm policy. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

With regard to using the auditors' reports, the City must obtain our prior written consent to reproduce or use our reports in bond offering official statements or other documents. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

If the City plans any reproduction or publication of our reports, or any portion of them, copies of masters' or printers' proofs of the entire documents should be submitted to us in sufficient time for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Management Representations

As required by auditing standards generally accepted in the United States of America, we will request certain written representations from management at the close of our audits to confirm oral representations given to us and to indicate and documents the continuing appropriateness of such representations and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Because of the importance of management's representations to an effective audit, the City agrees to release and indemnify Crosslin & Associates, P.C. and its personnel from any liability and costs relating to our services under this agreement attributable to any misrepresentations by management.

Availability of Records and Personnel

You agree that all records, documentation, and information we request in connection with our audit will be made available to us (including those pertaining to related parties), that all material information will be disclosed to us, and that we will have the full cooperation of, and unrestricted access to, your personnel during the course of the engagements.

Assistance by Your Personnel

We also ask that your personnel, to the extent possible, prepare various schedules and analyses for our staff. This assistance will serve to facilitate the progress of our work and minimize costs to you. We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

E-mail Communication

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of e-mail transmissions, or for the unauthorized use or failed delivery of e-mails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated gains, or disclosure or communication of confidential or proprietary information.

Peer Review Report

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

Independence

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to the City in the performance of our services. Any discussions that you have with personnel of our Firm regarding employment could pose a threat to our independence. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Dispute Resolution Procedure

If any dispute, controversy, or claim arises in connection with the performance or breach of this agreement (including disputes regarding the validity or enforceability of this agreement), either party may, upon written notice to the other party, request facilitated negotiations. Such negotiations shall be assisted by a neutral facilitator acceptable to both parties and shall require the best efforts of the parties to discuss with each other in good faith their respective positions and, respecting their different interests, to finally resolve such dispute.

Each party may disclose any facts to the other party or to the facilitator that it, in good faith, considers necessary to resolve the dispute. However, all such disclosures will be deemed in furtherance of settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the facilitator shall keep confidential all information disclosed during negotiations. The facilitator shall not act as a witness for either party in any subsequent arbitration between the parties.

Such facilitated negotiations shall conclude within sixty days from receipt of the written notice unless extended by mutual consent. The parties may also agree at any time to terminate or waive facilitated negotiations. The costs incurred by each party in such negotiations will be borne by it; the fees and expenses of the facilitator, if any, shall be borne equally by the parties.

If any dispute, controversy, or claim arises in connection with the performance or breach of this agreement (including disputes regarding the validity or enforceability of this agreement) and cannot be resolved by facilitated negotiations (or the parties agree to waive that process), then such dispute, controversy, or claim shall be settled by arbitration. The arbitration proceeding shall take place in Nashville, Tennessee unless the parties agree to a different locale. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) or, if a court of competent jurisdiction determines the FAA inapplicable, by the laws of the state in which the proceeding is to take place. In any arbitration instituted hereunder, the proceedings shall proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the American Arbitration Association (AAA), except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitration panel.

Such arbitration shall be conducted before a panel of three persons, one chosen by each party and the third selected by the two party-selected arbitrators. The arbitration panel shall have no authority to award non-monetary or equitable relief, and any monetary award shall not include punitive damages. The confidentiality provisions applicable to facilitated negotiation shall also apply to arbitration. The award issued by the arbitration panel may be confirmed in a judgment by any federal or state court of competent jurisdiction.

Engagement Administration, Fees, and Other

We expect to begin our 2009 audit on approximately August 8, 2009 and to issue our reports no later than December 4, each year. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee for our audit, including expenses, will not exceed $32,500, $34,125 and $35,825 for the years ended June 30, 2009, 2010 and 2011, respectively. We will also provide additional attest services in the form of year-end adjusting, correcting, and closing entries that must be approved by management. Our fee for the additional attest services will be at our standard hourly rates and are anticipated to be in the range of 100 to 120 hours. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

Our invoices for our services will be rendered as work progresses and are payable on receipt. In accordance with our firm policies, work may be suspended if your account becomes significantly overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. We thank you for your business and look forward to many years of pleasant association with you and the City of White House, Tennessee.

Very truly yours,

CROSSLIN & ASSOCIATES, P.C.

J. Dell Crosslin

J. Dell Crosslin
Managing Principal

ACCEPTED BY:

CITY OF WHITE HOUSE, TENNESSEE

By: _____ Date: _____

CONTRACT TO AUDIT ACCOUNTS

OF

City of White House, Tennessee

(GOVERNMENTAL UNITS AND/OR RECIPIENTS OF GRANT FUNDS)

FOR THE PERIOD

FROM July 1, 2008 **TO** June 30, 2009

Please include current email information below. If your email information changes after this contract is approved, updated information should be submitted via the form located at:
http://www.comptroller.state.tn.us/ma/forminst.htm.

CPA's E-Mail Address:
David.Hunt@CrosslinPC.com

Government's/Nonprofit's E-Mail Address:
CSoporowski@cityofwhitehouse.com

(See Instruction # 10)

Contract Filing

☑ **Electronically Filed**
(the signed document was scanned into a digital document or a digital graphic or typed signature was used in the electronic contract)

☐ **Paper Copy Filed**

(See Instruction #2)

Report Filing

Copies of the audit report resulting from this contract are to be filed with the office noted below:

☐ **County Audit**
(CA Contracts@tn.gov)

☑ **Municipal Audit**
(MA Contracts@tn.gov)

(See Instruction # 9)

December 2008

CONTRACT TO AUDIT ACCOUNTS

of City of White House, Tennessee
(Name of Organization)

This agreement made this 9th day of July, 2009, by and between Crosslin & Associates, P.C.
(Auditor)

2525 West End Avenue, Suite 1100, Nashville, TN 37203, hereinafter referred to as the "auditor"
(Full Address of Auditor)

and City of White House, Tennessee, of
(Name of Organization)

105 College Street, White House, Tennessee 37188, hereinafter referred to as the "organization"
(Full Address of Organization)

(governmental unit or grant recipient), as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the financial statements of all funds of the organization for the period beginning July 1, 2008, and ending June 30, 2009 with the **exception of the funds listed below**:

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and U.S. Office of Management and Budget (OMB) *Circular A-133*. The audit is also to be conducted in accordance with any other applicable federal management circulars. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

- a report containing an expression of an unqualified or modified opinion on the financial statements. **(See Instruction 4)** This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.
- a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and OMB *Circular A-133* shall include the additional report required by that circular. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on corrective action taken or planned, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report).

5. The auditor shall furnish 20 printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to December 31, 2009, **but in no case, shall be filed later than six (6) months following the fiscal period to be audited, without prior written explanation to the Comptroller of the Treasury, State of Tennessee and the organization.** The auditor shall file **one (1)** electronic copy **(See Instruction 12)** of said report with the Comptroller of the Treasury, State of Tennessee, and with the appropriate officials of the granting agencies listed below. Requirements for additional copies should also be addressed as follows:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Department of Audit. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the office of the auditor, the entity, or the Comptroller and that copies of the working papers can be made by the Comptroller's representatives or may be requested to be made by the firm and may be retained by the Comptroller's representatives.

7. Any reasonable suspicion of fraud, such as defalcation, misappropriation, misfeasance, malfeasance, embezzlement or other illegal acts shall be reported by the auditor, **in writing immediately upon discovery**, to the Comptroller of the Treasury, State of Tennessee, who shall under all circumstances have the authority, at the discretion of the Comptroller, to directly investigate such matters. If the circumstances disclosed by the audit call for a more detailed investigation by the auditor than necessary under ordinary circumstances, the auditor shall inform the organization's management and those in charge of governance in writing of the need for such additional investigation and the additional compensation required therefor. Upon approval by the Comptroller of the Treasury, an amendment to this contract may be made by the organization's management and those charged with governance and the auditor for such additional investigation. **(See Instruction 11)**

8. (Special Provisions) _____

9. In consideration of the satisfactory performance of the provisions of this contract, the organization shall pay to the auditor a fee of $32,500 (Fees may be per diem or fixed amounts. If per diem, an estimated gross fee should be furnished to the governing unit for budgetary purposes. A schedule of such per diem fees should be set forth below. Interim billings may be arranged with consent of both parties to this contract.) Provision for the payment of fees under this agreement has been or will be made by appropriation of management and those charged with governance. Fees under this agreement shall not include anything other than audit charges.

(Estimated gross fee: $32,500)

SCHEDULE OF PER DIEM FEES:

10. As the auditor and authorized representative of the firm, I do hereby affirm that our office is currently registered with the State Board of Accountancy and our organization has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, that a copy of our most recent external quality control review report has been provided to the organization, and that all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards*. **(Refer to instruction 8)**. In addition, as the auditor I also affirm that all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards*.

11. This writing, including any amendments, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. If digital signatures, as defined in instruction 2 of this contract, are used in this contract, all parties agree that they are acceptable as provided for in the Uniform Electronic Transaction Act.

Crosslin & Associates, P.C.	City of White House, Tennessee
Audit Firm	Governmental Unit or Grant Recipient
J. DELL CROSSLIN	
Print or Type Signature Name	Print or Type Signature Name
By J. Dell Crosslin	By
Signature	Signature
Title/Position: Managing Principal	Title/Position:
Date: 7-9-09	Date:

Approved by the Comptroller of the Treasury, State of Tennessee

For the Comptroller:

By

Date:

INSTRUCTIONS
Contract to Audit Accounts

1. All contracts for auditing financial statements between an auditor and any governmental entity or private or nonprofit organization receiving funds from the State of Tennessee require the prior approval of the Comptroller of the Treasury, State of Tennessee. (Such approval is not required for system improvement and similar services of a non-audit nature.) The reports, as filed with the Comptroller of the Treasury, State of Tennessee, become a matter of public record and are available for inspection.

2. If a paper version of the contract is used, the contract should be executed in triplicate and submitted to the Comptroller of the Treasury, State of Tennessee – for municipalities, school activity and non-centralized cafeteria funds, charter schools, utility districts, housing authorities, or for private or nonprofit organizations to the Division of Municipal Audit; and for counties, county related entities, and emergency communication districts to the Division of County Audit., as noted below:

   Division of County Audit
   Suite 1500, James K. Polk Building
   Nashville, Tennessee 37243-0269

   Division of Municipal Audit
   Bank of America Plaza
   414 Union Street, Suite 1100
   Nashville, Tennessee 37219-1718

   If an electronic version of the contract is used, the electronic contract should be digitally signed using a digital representation of a written signature (digital graphic signature), or a typed signature should be entered, or the completed paper copy should be scanned and converted to an electronic document. The completed document should be emailed to the Comptroller of the Treasury, State of Tennessee – for municipalities, school activity and non-centralized cafeteria funds, charter schools, utility districts, housing authorities, or for private or nonprofit organizations to the Division of Municipal Audit; and for counties and county related entities to the Division of County Audit., as noted below:

   Division of County Audit
   CA.Contracts@tn.gov

   Division of Municipal Audit
   MA.Contracts@tn.gov

3. Upon approval by the Comptroller of the Treasury, State of Tennessee, one contract will be returned to the organization, one forwarded to the auditor, and one retained by the Comptroller of the Treasury. The audit should not be started before the contract is approved.

4. The auditor's opinion shall be expressed on each of the opinion units which collectively comprise the basic financial statements. The organization may require the auditor to express an opinion on the basic financial statements and on combining and individual fund financial statements presented as supplementary information. Reference: AICPA Audit and Accounting Guide -*Audits of State and Local Governments*. The auditor and the organization should contemplate an unqualified opinion on the basic financial statements, and any limitations or restrictions which would lead to a qualification should be fully explained. If an auditor anticipates issuing a disclaimer or an adverse opinion on a governmental entity's financial statements due to an incomplete presentation under GASB Statement 34 or for any other reason, the auditor should contact the appropriate division, ie, the Division of County Audit or the Division of Municipal Audit. for guidance concerning financial statement presentation.

5. The responsibility of the auditor for funds not covered under the contract should be set forth in Paragraph 1, and the assistance and information that is to be furnished by the organization should be set forth in Paragraph 11 of the contract. An addendum may be used where additional space is required.

6. If, after being approved, the contract is modified by either of the parties, the modification must be reduced to writing and submitted to the Comptroller of the Treasury, State of Tennessee, for approval. No change shall be effective unless approved by the Comptroller. If a paper contract is filed, original signatures are required on all copies of the contract. Retyped copies of this contract will not be approved. However, photo copies are permissible.

7. The scope of the audit should be clearly stated and the fee stated so the amount can be easily determined. A separate contract is not necessary for each division within an organization. The fee should be so stated that the amount to be paid by each unit is easily determined.

8. Any firm submitting contracts to audit for approval should file a electronic copy of the firm's most recent external quality control review report and related letter of comment, as applicable, with the Comptroller of the Treasury. An electronic copy of the most recent external quality control review report should be on file with the Comptroller of the Treasury before contracts to audit can be approved.

9. The shaded box for Contract Filing and Report Filing on the front of this contract identifies the division of the Department of Audit with which the audit report must be filed. The *Audit Manual for Local Governmental Units and Recipients of Grant Funds* published by the Comptroller of the Treasury provides for specific reporting requirements for each division. The auditor should refer to the manual for guidance on these requirements prior to submission of the report. If the division marked is incorrect, a digital stamp will be used by the Department of Audit to identify the proper division to file the audit report with.

10. Both the auditor and the entity are responsible for filing updated contact information with the Comptroller's Office, including email addresses, phone numbers, postal address, etc. To submit any changes, please access our web site at:
    http://www.comptroller.state.tn.us/ma/forminst.htm .
    If the organization does not have Internet access, please contact the appropriate division to obtain a form and mail the completed form to the address in instruction 2.

11. Any amendment is subject to the same approval process as the original contract. No work should begin until the amendment is signed by all parties. For an example amendment, please access our web site at http://www.comptroller.state.tn.us/ma/maforms.htm.

12. When submitting an electronic copy of the audit report, please note that files larger than 15MB will have to be transmitted on a compact disc or DVD. Files up to 15MB may be emailed to the same address listed in Instruction 2 or transmitted on a compact disc or DVD. The electronic copy should be accompanied by a transmittal letter or notation that identifies the electronic copy as the official copy of the audit report. In addition, the electronic copy should be filed as a single document rather than several individual files.

Smith, Turner & Reeves
A Professional Association of Certified Public Accountants and Consultants

STR
Oxford • Jackson • Natchez

AmSouth Building
200 East Capitol Street
Suite 100 (39201-2200)
•
Box 23027
Jackson, MS 39225-3027
•
601.948.6700
Fax 601.948.6000
•
www.str-cpa.com

To the Shareholders of
Crosslin & Associates, P.C.

We have reviewed the system of quality control for the accounting and auditing practice of Crosslin & Associates, P.C. (the Firm) in effect for the year ended August 31, 2007. A system of quality control encompasses the Firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The Firm is responsible for designing a system of quality control and complying with it to provide the Firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the Firm, interviewed firm personnel and obtained an understanding of the nature of the Firm's accounting and auditing practice, and the design of the Firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the Firm's system of quality control. The engagements selected represented a reasonable cross-section of the Firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others, audits of Employee Benefit Plans and engagements performed under *Government Auditing Standards*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the Firm's accounting and auditing practice. In addition, we tested compliance with the Firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the Firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore, it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control, and, therefore, noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

Crosslin & Associates, P.C.
Page 2

In our opinion, the system of quality control for the accounting and auditing practice of Crosslin & Associates, P.C. in effect for the year ended August 31, 2007, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the Firm with reasonable assurance of conforming with professional standards.

Smith, Turner & Rowen P.A.

March 7, 2008

White House Municipal Park Improvements

Bid Recommendations

7-Jul-09

Items	LEA Opinion of Cost				Choice Construction (Lowest Bidder)				Hodges Group, Inc. (2nd Lowest Bidder)				Baron & Dowdle Construction (3rd Lowest Bidder)				Notes/ Recommendations
				Total	units	quantity	Unit Price	Total	units	quantity	Unit Price	Total	units	quantity	Unit Price	Total	
Acknowledged Addendums 1 & 2						Latest rev date of 6/29/09 - Adden. 1						Yes				Yes	
Bid Bond Included								Yes				Yes				Yes	
EROSION CONTROL																	
Silt Fence					LF	984	$1.35	$1,328.40	LF	500	$6.00	$3,000.00	LF	900	$2.85	$2,565.00	
Tree Protection Fence					LF	920	$1.55	$1,426.00	LF	800	$2.00	$1,600.00	LF	80	$3.42	$273.60	
Construction Entrance					EA	1	$1,250.00	$1,250.00	EA	1	$2,500.00	$2,500.00	EA	1	$3,418.65	$3,418.65	
Inlet Protection					EA	1	$4,350.00	$4,350.00	EA	32	$1,280.00	$1,280.00	EA	29	$113.96	$3,304.84	
Other						1	$7,847.50	$7,847.50	LS		$10,000.00	$10,000.00	LS	1	$3,760.52	$3,760.52	
TOTAL Erosion Control								$16,201.90				$18,380.00				$13,322.61	
CLEARING & GRUBBING																	
Clearing and Grubbing					LS	1	$12,960.00	$12,960.00	LS	1		$11,000.00	LS	1	$2,848.88	$2,848.88	
Disposal of Debris					LS	1	$3,550.00	$3,550.00	LS	1		$6,200.00	LS	1	$2,848.88	$2,848.88	
Demolition and Disposal of Items Indicated on the Demolition Plan for Removal					LS	1	$35,513.00	$35,513.00	LS	1		$26,600.00	LS	1	$14,604.47	$14,604.47	
TOTAL Clearing & Grubbing				$35,000.00				$52,023.00				$43,800.00				$20,302.23	
SITE PREPARATION																	
Rough Grading					CY	29629	$3.00	$88,887.00	CY	15500	$4.50	$69,750.00	CY	22140	$6.62	146.566.80	
Swale/ Slope Stabilization Blanket					SY	3611	$0.99	$3,586.00	SY	10000	$1.25	$12,500.00	SY	670	$1.03	$690.10	
Finish Grading/ Laser Grading of Fields					LS	1			LS	1	$30,000.00	$30,000.00	LS	1	$17,093.25	$17,093.25	
Infield Mixture Incorporation & Preparation					CY	1400	$28.08	$39,312.00	CY	735	$184.50	$135,607.50	CY	490	$99.14	$76,337.80	
TOTAL Site Grading				$164,040.00				$131,785.00				$247,857.50				$240,687.95	
STORM DRAINAGE																	
NDS Plastic Area Drains					EA	28	$143.00	$4,004.00	EA	28	$221.78	$6,209.84	EA	26	$883.15	$22,961.90	
ADS N-12 and N-12 HP Storm Drainage Pipe (sizes noted on grading plan)					LS	1		$34,098.00	LS	1	$1,829.37	$1,829.37	LS	3840	$9.12	$35,020.80	POTENTIAL DEDUCT SAVINGS by utilizing standard N12 pipe in lieu of HP specified for all sections; approx. savings $2,000
CMP Storm Drainage Pipe (sizes noted on grading plan)					LS	1		$600.00	LS	2250	$14.03	$31,567.50	LS	0	$0.00	$0.00	
ADS N-12 Perforated Underdrains w/ Filter Wrap					LF	4250	$5.77	$24,514.00	LF	4250	$3.57	$15,172.50	LF	3045	$10.05	$39,602.25	
Headwalls (Precast Concrete)					EA	14	$464.00	$6,496.00	EA	14	$417.19	$5,840.66	EA	14	$370.35	$5,184.90	
Catch Basin					EA	5	$1,120.00	$5,600.00	EA	4	$538.11	$2,152.44	EA	4	$1,481.42	$5,925.68	
Junction Box					EA	2	$847.00	$1,694.00	EA	2	$866.11	$1,732.22	EA	2	$1,481.24	$2,962.84	
Other					LS	1		$26,119.00	LS	1	$27,500.00	$27,500.00	LS	1	$1,139.55	$1,139.55	
TOTAL Storm Drainage				$141,658.00				$103,125.00				$92,004.53				$103,797.72	
UTILITIES																	
4" PVC Service Water Line					LF	1360	$4.32	$5,875.00	LF	1370	$8.56	$11,727.20	LF	1560	$7.98	$12,448.80	
Tees, Valves and Bends					LS	1		$5,390.00	LS	1	$421.10	$421.10	LS	1	$9,116.40	$9,116.40	
New RPBP (3") & Metal Box Enclosure					EA	1		$9,085.00	EA	1	$2,852.00	$2,852.00	EA	1	$8,318.72	$8,318.72	
Other					LS	1		$1,650.00	LS	1	$5,071.00	$5,071.00	LS	56	$12.54	$702.24	
TOTAL Utilities				$74,400.00				$22,000.00				$20,071.30					
DRY UTILITIES																	
Electric Conduit Primary					LF	120	$7.84	$941.00	LF	120	$8.00	$960.00	LF	120	$8.43	$1,011.60	
Electric Conduit Secondary					LF	300	$7.84	$2,353.00	LF	300	$8.00	$2,400.00	LF	300	$8.43	$2,529.00	
Electric Transformer Conc. Pads					EA	1		$1,367.00	EA	1	$800.00	$800.00	EA	1	$911.64	$911.64	
Electric Secondary Boxes					EA	2	$497.00	$994.00	EA	2	$491.00	$982.00	EA	2	$534.45	$1,068.90	
Street Light Base Pedestals					EA	4	$735.00	$2,938.00	EA	4	$750.00	$3,000.00	EA	4	$789.71	$3,158.84	
Wiring and Controls					LS	1		$8,709.00	LS	1	$9,000.00	$9,000.00	LS	1	$9,362.54	$9,362.54	
Other					LS	1		$8,385.00	LS	1	$8,200.00	$8,200.00	LS	0	$0.00	$0.00	
TOTAL Dry Utilities								$25,687.00				$25,342.00				$18,042.52	
PARKING AREA IMPROVEMENTS																	
Islands and Crosswalks					LS	1		$4,000.00	LS	1	$5,600.00	$5,600.00	LS	225	$9.30	$2,092.50	
Asphalt Pavement Rework					SY	428	$37.57	$16,081.00	SY	450	$40.00	$18,000.00	SY	354	$29.86	$10,570.44	
ADA Signage					EA	6	$225.00	$1,350.00	EA	6	$262.00	$1,572.00	EA	6	$102.56	$615.36	
Curb Repair (Extruded Curb to match existing)					LF	200	$5.50	$1,100.00	LF	120	$8.00	$960.00	LF	120	$7.98	$957.60	
Tactile Warning Strips					EA	15	$730.59	$10,958.50	EA	15	$812.00	$12,180.00	EA	15	$826.17	$12,392.55	
Other					LS	1	$1.00	$1,550.00	LS	6	$72.80	$436.80	LS	826.17	$108.26	$11,259.04	
TOTAL Parking Improvements				$39,000.00				$35,039.50				$38,748.80				$37,887.49	
HARDSCAPE AREAS & TRAILS																	
8' Width Asphalt Trail (Base Bid)					SY	589	$25.00	$15,205.00	SY	510	$31.00	$15,810.00	SY	510	$22.28	$12,120.32	

White House Municipal Park Improvements

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Items	LEA Opinion of Cost				Choice Construction (Lowest Bidder)				Hodges Group, Inc. (2nd Lowest Bidder)				Baron & Dowdle Construction (3rd Lowest Bidder)				Notes/ Recommendations
6' Width Asphalt Trail (Base Bid)					SY	617	$25.80	$15,910.00	SY	660	$31.00	$20,460.00	SY	660	$22.28	$20,898.64	
8' Width Concrete Walkway w/ stained conc. (700' length)					SF	4070	$7.15	$29,101.00	SF	4520	$8.50	$38,420.00	SF	5639	$5.58	$31,465.62	
8' Width Stnd. Concrete Walkway (224' length)					SF	1436	$7.15	$5,313.00	SF	2720	$4.35	$11,832.00	SF	1,792	$358.00	$6,415.36	
6' Width Stnd. Concrete Walkway (225' length)					SF	1350	$3.70	$4,995.00	SF	2390	$4.35	$10,396.50	SF	1350	$3.58	$4,833.00	
5' Width Stnd. Concrete Walkway (210' length)					SF	1852	$3.70	$6,852.00	SF	1310	$4.35	$5,698.50	SF	1050	$3.58	$3,759.00	
Concrete Plaza Areas (w/ stained conc.)					SF	6174	$5.34	$32,950.00	SF	3020	$8.50	$25,670.00	SF	3020	$6.97	$21,049.40	
Pervious Concrete Plaza Areas					SF	9935	$4.01	$39,855.00	SF	8603	$5.70	$49,037.10	SF	8030	$5.87	$47,136.10	
Concrete Steps & Handrails					LS	1		$7,440.00	LS	1	$5,208.00	$5,208.00	LS	1	$5,298.91	$5,298.91	
Segmental Seat Wall at Baseball Field Overlook					LF	98		$40,275.00	LF	99	$117.30	$11,652.30	LF	50	$90.18	$4,509.00	
Segmental Seat Wall at Central Scorer's Tower					LF	152	$99.80	$15,132.00	LF	422	$8.60	$3,629.20	LF	160	$90.18	$14,428.80	
TOTAL Hardscape				$98,045.00				$213,028.00				$197,813.60				$171,914.15	
STRUCTURES																	
Scorer's Tower					LS	1		$207,435.00	LS	1		$185,000.00	LS	1	$131,826.57	$131,826.57	ACCEPT DEDUCT Budget of $40,000 with Choice Construction and Hodges Group bids; accept deduct of $30,000 with Baron+Dowdle bid
Masonry Construction to Wrap Column Bases w/ Stone Veneer					LS	1		$1,729.00	LS	1		$12,000.00	LS	1	$9,116.40	$9,116.40	
TOTAL Structures				$107,200.00				$209,164.00				$197,000.00				$140,942.97	
LIGHTING																	
Field Lighting for 5 Fields – per Electrical drawings (w/ concrete poles)					LS	1		$278,200.00	LS	1		$313,560.00	LS	1	$296,283.00	$296,283.00	
Parking/ Pedestrian Area Lighting Standards & poles (Qty. 4 poles in Base Bid)					LS	1		$31,030.00	LS	1		$27,133.06	LS	1	$33,046.95	$33,046.95	POTENTIAL DEDUCT SAVINGS by utilizing the City's purchasing arrangement for the pole lighting fixtures; approx. savings $1,200
Installation Labor					LS	1		$128,400.00	LS	1		$49,659.77	LS	1	$136,746.00	$136,746.00	
Lighting Controls/ Timers					LS	1		$12,100.00	LS	1		$2,300.00	LS	1	$12,535.05	$12,535.05	
TOTAL Lighting				$393,100.00				$449,730.00				$394,452.83				$478,611.00	
SITE FURNITURE																	
Metal Benches (w/ shipping)					EA	3	$1,359.00	$4,078.00	EA	1	$1,150.00	$3,450.00	EA	3	$1,553.27	$4,659.63	
Metal Dugout Benches (w/ shipping)					EA	10	$603.00	$6,030.00	EA	10	$1,200.00	$12,000.00	EA	10	$4,064.78	$40,647.80	
Metal Trash Receptacles (w/ shipping)					EA	4	$1,274.00	$5,095.00	EA	4	$1,206.00	$4,824.00	EA	4	$1,492.81	$5,971.24	
TOTAL Site Furnishings				$10,200.00				$15,203.00				$20,274.00				$51,278.67	
EQUIPMENT																	
Fencing (6' outfield height w/ padded top rail)					LF			$126,260.00	LF	3744	$22.50	$84,240.00	LF	4331	$31.54	$136,599.74	
Backstops and Netting (w/ padding) – Field 7 Only					LS	1		$28,472.00	LS	1		$33,768.00	LS	1	$29,497.26	$29,497.26	
Arch Backstops – Fields 1-4					EA	4		$108,055.00	EA	4	$23,844.00	$95,376.00	EA	4	$32,742.69	$130,970.76	
Backstop Concrete Wall					LF	5		$12,530.00	LF	5	$5,000.00	$25,000.00	LF	5	$125.35	$626.75	
Dugouts w/ 3' Ht. Masonry Wall Enclosure					LS	10		$75,266.00	LS	10	$2,500.00	$25,000.00	LS	10	$5,515.42	$55,154.20	
Foul Poles					LS	10		$10,800.00	LS	10	$1,800.00	$18,000.00	LS	10	$1,139.55	$11,395.50	
New Score Boards and Wiring – Fields 4 & 7					EA	2		$14,286.00	EA	2	$8,500.00	$17,000.00	EA	2	$16,931.44	$33,862.88	
Relocate Exist. Score Boards and Rewire – Fields 1, 2 & 3					LS	3		$6,332.00	LS	3	$6,300.00	$18,900.00	LS	3	$3,366.23	$10,098.69	
Relocate 2 Existing Bleachers & Retrofit w/ Handrail/ Guardrail (w/ concrete base pad; Detail 8, sht. C7.3)						2 4 row sec		$1,600.00	LS	2 4 row sec	$6,000.00	$12,000.00	LS	2 4 row sec	$2,769.11	$2,769.11	
New Alum-A-Stand Bleachers; 5- row sections, 21' length (w/ concrete base pad; Detail 8, sht. C7.3)					EA	7		$82,102.00	EA	7	$6,892.50	$48,247.50	EA	7	$8,546.63	$59,826.41	
Formed Concrete Bleacher Section (Detail 11, sht.C7.3)					LS	1		$12,473.00	LS	1		$23,520.00	LS	1	$17,093.75	$17,093.75	
TOTAL Equipment				$383,400.00				$478,177.00				$401,051.50				$487,984.55	
SIGNAGE																	
Main Entry Sign & Columns / Gate Relocation (Detail 11, sht.C7.2)					LS	1	$2,879.00	$2,879.00	LS	1	$5,925.00	$5,925.00	LS	1	$3,065.39	$3,065.39	
Site Directional/ Wayfinding Signage (Detail 2, sht.C7.3)					LS	2		$1,350.00	LS	2	$3,629.00	$7,258.00	LS	2	$3,418.65	$3,418.65	
Site Signage (Detail 9, sht.C7.3)					LS	3		$1,677.00	LS	3	$291.00	$873.00	LS	3	$1,709.33	$1,709.33	
TOTAL Signage				$33,000.00				$5,906.00				$14,056.00				$8,193.37	
LANDSCAPE PLANTING MATERIALS																	
Trees & Shrubs (per Landscape Plan)					LS	1		$45,402.00	LS	1		$46,000.00	LS	1	$35,598.41	$35,598.41	
Soil Preparation/ Amendments					LS	1		$92,698.00	LS	1		$110,000.00	LS	107117.7	$107,117.70		
Sprigging of Ballfields					SY	24184		$14,206.00	SY	22937	$1.75	$40,139.75	SY	200000	$0.10	$20,000.00	
Seeding of Remaining Disturbed Areas					AC	850		$1,700.00	AC	4	$1,500.00	$6,000.00	AC	1	$3,418.65	$3,418.65	
Gator Bags & Moisture Absorbing Polymers on outlying planting areas only					LS	1		$1,500.00	LS	1		$1,600.00	LS	1	$1,823.28	$1,823.28	
TOTAL Landscape				$78,200.00				$155,326.00				$203,739.75				$167,958.04	

White House Municipal Park Improvements

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	IRRIGATION																	
	Field Irrigation (w/ quick coupler for infield watering)					LS	1		$42,256.00	LS	1	$53,000.00	$53,000.00	LS	1	$47,861.10	$47,861.10	
	Controller (w/plug-in connection and surge protection)					EA	1		$1,250.00	EA	2	$280.00	$560.00	EA	1	$2,279.10	$2,279.10	
	TOTAL Irrigation				$52,700.00				$43,506.00				$53,560.00				$50,140.20	
	Consultants Design Fee																	
	LEA and Sub-Consultants				$70,345													
	Amendment				$9,750.00													
	GRAND TOTAL FOR BASE BID	**Sub-Total for Base Project**			$1,706,288													
		Recommended Budget Contingency			$68,000													
		Total with Contingency			$1,774,288				$1,770,049.90				$1,968,151.81				$2,021,559.83	
ALT #	**LIST OF ALTERNATES TO BASE BID**																	
	ADD ALTERNATES						1											
1A	Add Alt. for Sodding 5 Ball Fields In Lieu of Sprigging				$40,090.00		1		$45,629.00	SY	22938	$2.60	$77,838.80				$39,983.00	
2A	Add Alternate for Walking Trail Extension (noted as future asphalt path on plans)				$20,250.00		28.47		$25,812.00	SY	920	$17.80	$16,376.00				$27,531.00	
3A	Add Alternate for Additional Site Landscape Irrigation (inclusive of lawn areas between fields and the area around the southern entry plaza)				$11,200.00				$5,640.00				$9,971.00				$9,241.00	
4A	Add Alternate for Upgrading Parking Area Lighting with 4 Additional Poles On the Southern Side of the Existing Lot; Conduit to run beneath new pedestrian crosswalk				$11,600.00				$18,384.00				$17,562.98				$19,194.00	
5A	DELETED																	
6A	Add Alternate for New Score Boards In Lieu of Relocating and Rewiring Existing Scoreboards				$22,500.00				$9,426.00				$0.00				$15,283.32	
7A	Add Alternate for Installing a Warning Track on Baseball Field #7				$4,000.00				$4,275.00		5700	$3.95	$22,515.00				$5,141.00	
8A	Add Alternate for Adding an Access Control Gate at the Rear Park Entry								$6,680.00				$3,200.00				$4,602.00	
9A	Add Alternate for providing a new Access Control Gate at the Front Park Entry In Lieu Of Relocating the Existing Gate								$6,783.00				$3,000.00				$3,964.00	
10A	Add Alternate for Installation of a Booster Pump for the Irrigation System								$6,783.00				$2,650.00				$5,358.00	
11A	Add Alternate for batting cage(s), inclusive of conc. Pad, 4-8"cage poles, netting, and pad surface cover (contractor to provide separate prices for adding 1or 2 cages)						1 cage		$23,381.00		1 cage	$11,200.00	$11,200.00		1 cage		$11,840.00	
							2 cages		$46,762.00		2 cages	$11,200.00	$22,400.00		2 cages		$23,680.00	
12A	Light Duty Asphalt Parking Lot – 47 spaces								$66,017.00				$137,060.00				$67,376.00	
	(DEDUCT ALTERNATES)																	
10D	Deduct for Removing Field Lighting from Field 1; placement of conduits for future installation of lighting to remain in scope				$40,000.00				$40,585.00				$22,000.00				$32,500.00	ACCEPT DEDUCT
11D	Deduct Alternate for Utilizing Asphalt Path w/ StreetPrint Color In Lieu of The Central Stained Concrete Sidewalk (8' width)				$26,550.00				$41,135.00				$44,738.00				$21,588.00	ACCEPT DEDUCT
12D	Deduct Alternate for Utilizing Asphalt Paths (stnd. asphalt surface) In Lieu of All Remaining Concrete Sidewalks (8', 6', and 5' width applications)								No Deduct				$51,509.00				$1,203.00	ACCEPT DEDUCT
13D	DELETED																	
14D	Deduct Alternate for removing 3' height masonry block enclosure wall around dugouts								$16,056.00				$7,000.00				$17,500.00	
15D	Deduct Alternate for Seat Walls at Central Scorer's Tower Plaza (4 total)								$15,132.00		4	$3,000.00	$12,000.00				$12,662.00	ACCEPT DEDUCT
16D	DELETED																	
17D	Deduct Alternate for Substituting the Asphalt Pathway Pavement Section in Lieu of Pervious Concrete Around the Scorer's Tower Plaza; Asphalt to Receive Color Coating Application Such as StreetPrint, Laykold, or equal								No deduct				$68,208.00				$18,304.00	ACCEPT DEDUCT for Hodges Group & Baron+Dowdle bids

Value of Deducts Proposed for Acceptance - 10D, 11D & 15D = $96,852; Scorer's Structure Cost Value Engin.	Value of Deducts Proposed for Acceptance - 10D, 11D, 12D, 15D & 17D = $198,455; Scorer's Structure Cost Value	Value of Deducts Proposed for Acceptance - 10D, 11D, 12D & 17D = $86,257; Scorer's Structure Cost Value

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	Proposed Deducts for Acceptance		Reduction of $40,000 - Total $136,852	Engin. Reduction of $40,000 - Total $238,455	Engin. Reduction of $30,000 - Total $116,257	
	Adjusted Bid Totals With Deducts		$1,633,197.90	$1,729,696.81	$1,905,302.83	