

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
May 20, 2010
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the April 15, 2010 meeting.
6. Welcome Visitors
7. Public Hearings
 - a. **Ordinance 10-06** – An ordinance amending Article V of the Zoning Ordinance as indicated below, to increase the minimum distance between properties containing adult oriented business to properties containing places of worship, schools, parks, day care, and residences and to change the measurement criteria between properties per Tennessee State Law. Second Reading.
 - b. **Ordinance 10-07** – An ordinance amending the Municipal Code, Title 7, Chapter 2, Fire Code as indicated below, to add section 7-202 Amendments to International Fire Codes and to renumber all existing sections. Second Reading.
8. Communication from Mayor, Aldermen, and City Administrator
9. Acknowledge Reports
 - A. General Government
 - B. Police
 - C. Fire
 - D. Public Works
 - E. Wastewater
 - F. Planning and Codes
 - G. Parks
 - H. Library
 - I. Engineering
 - J. Court Clerk
 - K. Monthly Financial Summary
10. Consideration of the Following Resolutions:
 - a. **Resolution 10-07** – A resolution adopting the Sumner County Multi-Jurisdictional Hazard Mitigation Plan.

- b. **Resolution 10-08** – A resolution requesting approval from the State of Tennessee Department of Commerce and Insurance Fire Prevention Division to expand the existing exempt jurisdiction status for residential construction.

11. Consideration of the Following Ordinances:

- a. **Ordinance 10-06** – An ordinance amending Article V of the Zoning Ordinance as indicated below, to increase the minimum distance between properties containing adult oriented business to properties containing places of worship, schools, parks, day care, and residences and to change the measurement criteria between properties per Tennessee State Law. Second Reading.
- b. **Ordinance 10-07** – An ordinance amending the Municipal Code, Title 7, Chapter 2, Fire Code as indicated below, to add section 7-202 Amendments to International Fire Codes and to renumber all existing sections. Second Reading.
- c. **Ordinance 10-08** – An ordinance amending the fiscal budget for the period ending June 30, 2010. First Reading.
- d. **Ordinance 10-09** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 to change “president” to “chairman.” First Reading.
- e. **Ordinance 10-10** – An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2010 through June 30, 2011. First Reading.

12. Finance and Other Business

- a. To approve or reject to allow a lease agreement between City of White House and Sumner County the property on Meadows Road for the purpose of parking for athletic and other school activities. The City Administrator recommends that the Board approve that David Amonette construct a lease agreement.
- b. To approve or reject the transfer of the two properties on SR 76 to L & W Properties GP. The Planning and Codes Director recommends that the properties be transferred to L & W Properties GP.
- c. To approve or reject entertainment funds of up to \$1,500 per the Personnel Handbook Section 7.9.9. The City Administrator recommends that the entertainment funds be approved.

- d. To approve or reject Civil Constructors bid of \$425,513.15 for construction for the ARRA Calista Road Project. The City Engineer recommends that the bid be approved.
- e. To approve or reject Florence and Hutcheson's bid of \$68,300 for CEI services for the ARRA Fiber Optic Project. The City Engineer recommends that the bid be approved.
- f. To approve or reject Stansell Electric's bid of \$297,168 for construction for the ARRA Fiber Optic Project. The City Engineer recommends the bid be approved.
- g. To approve or reject acceptance of the subdivision phase for Baylee Meadows Subdivision. The City Engineer recommends approving acceptance of the subdivision phase.
- h. To approve or reject CWA 2009-246 Cope's Crossing Lift Station Change Order #2. The Wastewater Director recommends that Change Order #2 be approved.
- i. To approve or reject water service improvements at the Municipal Park Change Order #2. The Parks and Recreation Director recommends that Change Order #2 be approved.
- j. Board Appointments
 - i. Beer Board
 - 1. Carl Meadows – reappointing – term ends June 2012
 - 2. Ron Williams – reappointing – term ends June 2012
 - ii. Board of Zoning Appeals
 - 1. Matthew West – reappointing – term ends June 2013
 - iii. Cemetery Board
 - 1. Sue Honeycutt – reappointing – term ends June 2013
 - 2. Craig Johnson – appointing to replace Randy Cline – term ends June 2011
 - iv. Construction Board of Appeals
 - 1. Jessie Wilkinson – reappointing – term ends June 2013
 - 2. Craig Johnson – reappointing – term ends June 2013
 - 3. Ken Carver – reappointing – term ends June 2013
 - 4. Homer Gibson – reappointing – term ends June 2013
 - 5. Walton Plummer – reappointing – term ends June 2013

v. Leisure Services Board

1. Lori Herman – reappointing – term ends June 2013
2. Carolyn Leftwich – reappointing – term ends June 2013

vi. Library Board

1. Randall Held – reappointing – term ends June 2013
2. James Varelle – appointing to replace Richard Lane – term ends June 2011

vii. Planning Commissioners

1. Bob Dorris – appointing to replace Mary Miller McNutt – term ends June 2013
2. Michael Baxter – reappointing – term ends June 2013
3. Amanda Brinkley – reappointing – term ends June 2013

13. Discussion Items

- a. Library Proposed Space Needs
- b. Stadium Lighting Update

14. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Aldermen Meeting
April 15, 2010
7:00 p.m.

1. Call to Order by the Mayor
Mayor Decker called the meeting to order at 7:00 pm.
2. Prayer/Pledge
Prayer and Pledge to the American Flag by Ald. Bracey.
3. Roll Call
Ald. Arnold – Present; Ald. Bibb – Present; Ald. Bracey – Present; Ald. Hutson – Present; Mayor Decker – Present; Quorum – Present

4. Adoption of the Agenda

Mayor Decker requests that the agenda item Board Appointments be moved from Finance to Communications from Mayor, Aldermen and City Administrator.

Motion was made by Ald. Bibb, second by Ald. Arnold to adopt the agenda with the Mayor's requested change.

A voice vote was called for with all members voting aye. Agenda adopted.

5. Approval of Minutes of the March 18, 2010 meeting.
Motion was made by Ald. Bracey, second by Ald. Bibb to approve. **A voice vote was called for with all members voting aye. March 18, 2010 minutes were approved.**
6. Welcome Visitors
Mayor Decker welcomed all visitors.
7. Public Hearings
 - a. **Ordinance 10-04** – An Ordinance amending Articles IV and V of the Zoning Ordinance as indicated below, to permit commercial accessory residential unit special exceptions in the C-1, Central Business Service District by review of the Board of Zoning Appeals. Second Reading. **No one spoke for or against.**
 - b. **Ordinance 10-05** – An Ordinance amending Article IV of the Zoning Ordinance as indicated below, regarding developing regulations for electronic digital signs including definition of minimum spacing, maximum sign brightness, message duration, permitted zoning districts. Second Reading. **No one spoke for or against.**

8. Communications from Mayor, Aldermen and City Administrator
 - a. Ald. Bracey offers congratulations to Mayor Decker on receiving the White House Chamber of Commerce Citizen of the Year award.
 - b. City Administrator Angie Carrier discusses the Werthan Open House scheduled for Sunday, April 18, 2010.

c. Board Appointments:

- i. Beer Board: Dave Paltzik replacing Natalie Chambers - term ending June 2011

Motion was made by Ald. Bibb, second by Ald. Bracey to appoint. A voice vote was called for with all members voting aye. **Dave Paltzik was appointed.**

- ii. Construction Board of Appeals: Board:

1. Tommy Jenkins as a new appointee - term ending May 2013
2. Shane Cutrell as a new appointee - term ending May 2013
3. Gerald Pay as a new appointee - term ending May 2013

Motion was made by Ald. Arnold, second by Ald. Bibb to appoint. A voice vote was called for with all members voting aye. **Tommy Jenkins, Shane Cutrell and Gerald Pay were appointed.**

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | I. Engineering |
| B. Police | F. Planning and Codes | J. Court Clerk |
| C. Fire | G. Parks | K. Monthly Financial Summary |
| D. Public Works | H. Library | |

Motion was made by Ald. Bracey, second by Ald. Arnold to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

Mayor Decker spoke regarding Ordinance 08-28. Mayor Decker requested that David Amonette, Atty., investigate this issue. Mayor Decker requested a report from Attorney Amonette before next Board of Mayor and Aldermen meeting on May 20, 2010.

Ald. Bracey spoke regarding the Parks Department Report which discussed volunteer Ryan Welch. The Board requests the City Recorder please arrange for Ryan Welch to be present at next Board of Mayor and Aldermen meeting on May 20, 2010 to be honored.

10. Consideration of the following resolutions:

- a. **Resolution 10-06** – A Resolution authorizing and providing for the financing of the project, including authorizing the execution of applications, contractual agreements, and other necessary documents, and making certain representations, certifications, and pledges of certain revenue in connection with such financing.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **Resolution 10-06 was approved.**

11. Consideration of the following ordinances:

- a. **Ordinance 10-04** – An Ordinance amending Articles IV and V of the Zoning Ordinance as indicated below, to permit commercial accessory residential unit special exceptions in the C-1, Central Business Service District by review of the Board of Zoning Appeals. Second Reading.

Motion was made by Ald. Bibb, second by Ald. Bracey to approve. A roll call vote was requested by Mayor Decker: Ald. Arnold – aye, Ald. Bibb – aye, Ald. Bracey – aye, Ald. Hutson – aye, Mayor Decker – aye. Motion was approved. **Ordinance 10-04 was approved on Second Reading.**

- b. **Ordinance 10-05** – An Ordinance amending Article IV of the Zoning Ordinance as indicated below, regarding developing regulations for electronic digital signs including definition of minimum spacing, maximum sign brightness, message duration, permitted zoning districts. Second Reading.

Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Decker: Ald. Arnold – aye, Ald. Bibb – aye, Ald. Bracey – aye, Ald. Hutson – aye, Mayor Decker – aye. Motion was approved. **Ordinance 10-05 was approved on Second Reading.**

- c. **Ordinance 10-06** – An ordinance amending Article V of the Zoning Ordinance as indicated below, to increase the minimum distance between properties containing adult oriented business to properties containing places of worship, schools, parks, day care, and residences and to change the measurement criteria between properties per Tennessee State Law. First Reading.

Motion was made by Ald. Bibb, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion was approved. **Ordinance 10-06 was approved on First Reading.**

- d. **Ordinance 10-07** – An ordinance amending the Municipal Code, Title 7, Chapter 2, Fire Code as indicated below, to add section 7-202 Amendments to International Fire Codes and to renumber all existing sections. First Reading.

Motion was made by Ald. Bracey, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. Motion was approved.

Ordinance 10-07 was approved on First Reading.

12. Finance

- a. To approve or reject the City Hall HVAC Engineering Bids The recommendation of the Planning and Codes Director is to reject all bids as the staff is currently researching an alternative to the engineering analysis.

Motion was made by Ald. Bibb, second by Ald. Bracey to reject. A voice vote was called for with all members voting aye. Motion was approved. **All bids rejected.**

- b. To approve or reject the Construction Bids for ARRA Calista Road Project. The recommendation of the City Engineer is to reject all bids and have the project re-bid with a reduced scope of work.

Motion was made by Ald. Bracey, second by Ald. Arnold to reject. A voice vote was called for with all members voting aye. Motion was approved. **All bids rejected.**

- c. To approve or reject North America Administrators, L.P. for administrative service and stop loss coverage for partially self funded employee health plan. The recommendation of the Finance Director is to approve North America Administrators, L.P.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion was approved. **North America Administrators, L.P. was approved.**

- d. To approve or reject taking bids for concrete repairs to the outdoor basketball courts. The recommendation of the Parks and Recreation Director is to take bids for these repairs.

Motion was made by Ald. Bibb, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion was approved.

Taking bids for basketball courts was approved.

- e. To approve or reject CWA 2009-246 Cope's Crossing Lift Station Change Order #1. The recommendation of the Wastewater Director is to approve Change Order #1.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion was approved.
Cope's Crossing Lift Station Change Order #1 was approved.

13. Discussion Items

- a. Discussion of Stadium Lighting, opinion of probable cost.

After discussion, the Board of Mayor and Aldermen agree to meet with CEMC to discuss other possible solutions to stadium lighting.

14. Adjournment

Motion was made by Ald. Hutson to adjourn at 8:00 pm.

John Decker, Mayor

Amanda Priest, City Recorder

REPORTS....

**City of White House
General Government Department
Monthly Report of April 2010**

Administration

A major task was sprung onto the City Administrator this month. An open house for Werthan employees was put together in 1 1/2 weeks with the assistance of the Chamber and the wonderful businesses of White House that agreed to participate. Each and every business welcomed Werthan with open arms this month and it was felt. Feedback from the Werthan employees was overwhelmingly positive. Not one negative comment was made from the open house. Everyone from the company was very appreciative that White House made a good showing. Both Chiefs, Parks and Recreation Director, Sumner and Robertson County school systems all participated in the event.

The City Administrator, along with the HR Director and Finance Director spent many, many hours preparing the budget and pay plan structure from the study conducted this year. The Finance Director and City Administrator met to develop options that had been requested by the Board at the budget retreat.

The City Administrator, Engineer and Planning and Codes Director met with Ali Ferangi of TDOT along with the developers of Wal-Mart to discuss the possibility of additional access on Hwy 76. TDOT has discussed allowing a right out only.

The City Administrator attended the ICMA (International City/County Management Association) Southeast Regional Summit in Nashville this year. It was a Thursday/Friday session held on April 15-16. We were led by the ICMA Executive Director Bob O'Neill in the ICMA University Workshop: *Leading Ideas Series: Community: The Structure of Belonging*. This class focused on involving our community leaders in a structured way so that ideas can blossom and public meetings can be productive. The Friday session was named "The Fiscal Outlook: Follow Up to Navigating the Fiscal Crisis-Innovation and the Resilient Response". The class was very interesting in that we reviewed case studies of other cities that have tried new approaches in managing services to reduce overall costs for the City. The City Recorder, Amanda Priest, attended the ICMA Young Professionals Leadership Institute. This class was also led by Bob O'Neil and Felicia Logan of ICMA. Rarely do we get to have such quality sessions within our own area. It was great for the City to be able to take advantage of this great opportunity.

The Middle Tennessee City Managers held a meeting this month in Brentwood. The lunch was sponsored by TML Risk Management Pool. Many managers in the region attended to discuss hot topics within their respective cities. Also, Josh Jones, MTAS Attorney, discussed probable bills for passage in the state legislature this session.

A meeting was held at Holly Tree Subdivision to discuss the tree growth in the right-of-way. A representative from the Department of Forestry, representatives from the City and Representatives from the homeowners association were all in attendance. A resolution has been reached to suit both parties and the situation will be re-evaluated yearly.

Website Management			
	April	FY 09 - 10	FY 08 - 09
Number of Internal Requests for Website Updates	-	60	136
Visits	7,687	73,612	*

Our city website has had 7,046 visits during the month of April, which decreased by 641 visits from the number of last month's visits. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits
Brentwood, TN	1,786
Nashville, TN	1,265
Goodlettsville, TN	416
Antioch, TN	302
Atlanta, GA	196
Madison, TN	98
Hendersonville, TN	60
Arnold AFB	56
Murfreesboro, TN	53
Old Hickory, TN	52

Did you know 35% of this month's visitors accessed the City's website directly and 34% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 51% and 49% of visitors were new to the website.

**City of White House
Finance Department
Monthly Report of April 2010**

Finance Section

At the end of April 2010, 11% of the Robertson County taxes remain to be paid, while 5% of the Sumner County taxes remain outstanding. This leaves 8% of the tax base delinquent. This is a 1% improvement over the previous month.

The Finance Director met with the Human Resource Director, City Administrator, and representatives of Sherrill Morgan and Associates, and North America Administrators to review the proposed rate structure for this year's insurance renewal. The decision, as indicated at the budget study session was to keep contribution rates flat for the City, while reducing the employee's contribution from 20% down to 15%. The Finance Director also met with the City Administrator, and Human Resource Director on several occasions during April to discuss the compensation plan and to develop a proposal that was included with the budget number proposed at the study session.

Budget activity left little time for training opportunities in April, however the Finance Director did participate in a free webinar sponsored by the ICMA entitled: The Dance of Leadership: Leadership is an Art, Not a Science. The Purchasing Coordinator attended the Tennessee Association of Public Procurement/Middle Tennessee Public Procurement Association Spring Conference in Franklin, TN. There were several topics addressed including Cooperative Purchasing Arrangements for TN; Recent and Pending State Legislation pertaining to Public Purchasing; Green Purchasing; and World Class Procurement Policies. The conference also included a tour of the new City of Franklin police headquarters which is a "green" building. The Tax Clerk attended the annual Tennessee Association of Municipal Clerks and Records meeting. Topics covered included General Law, How Local & State Legislation Works from Bill to Committee to House or Senate; Fair Labor Standards Act (FLSA) Time Worked, Overtime, Compensatory Time, PD & Fire Dept Time, Canine Time; Bridging the Gap – The Difference in Generations; Drug Fund and the Do's and Don'ts of Spending and Revenue.

The remainder of April was fully consumed by budget activity. The Department Heads completed budget proposals, while the Human Resource Director completed salary projections, the longevity pay budget, and other personnel schedules required for the budget document. The Finance Director and City Administrator worked together with the Human Resource Director to fully understand the compensation plan proposal, and finally the Finance Director and City Administrator worked together to achieve the balanced budget proposal that was presented at the budget study session.

The Cemetery Board met during the month of April with no extraordinary items to report. The revenues are on target with budget and expenses are tracking to come in somewhat under budget.

The status of liquor license reporting remains unchanged since April's report. No reports have been received by the Finance Director, even though another quarter has closed for some of the affected businesses. Follow up letters for non-compliance will not be sent until further direction is received from the Board of Mayor and Alderman.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	\$1,487,246.23	\$1,444,709.14
Sanitation	\$193,490.79	\$ 150,108.90
Wastewater	\$317,975.21*	\$797,386.89

- All Fund Balances are bank balances reported as of May 11, 2010.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at \$225,167.80.

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
3 regular (1 payroll included police supplement pay)	8 paper checks 256 direct deposits	1 retroactive adjustment to recoup overpayment to a former employee	0 Voids

Accounts Payable

	April	FY	Last April	Last FY
Total Invoices Processed	245	2,916	257	2,847

Call and Counter Logs

	Finance	Admin.	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	191	14	48	14	67	6	20	29	17	22	12	440
Customers	80	0	2	5	1	1	0	0	3	0	22	114

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	4	14	41	92	34	6	191
Customers	0	7	14	54	5	0	80

Purchase Orders

Codes	2	\$1,035.54
Fire	11	\$3,267.90
Police	24	\$4,866.56
Human Resources	2	\$252.72
Engineering	3	\$155.24
Administration	3	\$255.53
Finance	6	\$723.05
Court	2	\$412.86
Library	3	\$567.01
Waste Water	10	\$915,947.75
Public Works	10	\$4,338.76
Sanitation	8	\$2,086.73
Parks	29	\$7,235.59
Bldg. Maintenance	6	\$7,595.97
Cemetery	0	\$0.00
Total	119	\$948,741.21
Void	7	

	NUMBER OF PO'S	Value of PO's
PURCHASE ORDERS \$0-\$999	110	\$20,601.94
PURCHASE ORDERS \$1000-\$9999	8	\$35,116.67
PURCHASE ORDERS OVER \$10,000	1	\$893,022.60
Total	119	\$948,741.21

No Emergency Purchase Orders - April

<u>Number</u>	<u>Vendor</u>	<u>Items</u>	<u>Amount</u>	<u>Nature of Emergency</u>	<u>Department</u>

Business License Activity

<u>Opened</u>	<u>Closed</u>	
8	0	
<u>Cumulative Information</u>		
<u>Class</u>	<u>Total Licenses</u>	<u>Delinquencies</u>
1	36	34
2	137	53
3	258	117
4	185	84
Total	616	288
Delinquency Rate		47%

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1 st Offense)	2
Child Restraint-under 4	0
Improper Backing	0
Failure to Yield Right of Way	1
Financial Responsibility Law	23
Following Too Closely	1
Motor Vehicle Requirements	1
Improper Passing	0
Drivers Exercise Due Care	5
Codes Violations/Animal Control	1
Drivers License Law	9
Stop Signs	5
Open Container Law	0
Parking Violation	3
Vehicle Registration Law	8
Seat Belt Violation – 18 and Older	0
Speeding	72
Careless Driving	17
Disobedience to Traffic Control Device	5
Closed Road	0
Total	153

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	68
Guilty as Charged	3
Dismissal	10
Dismissed upon presentation of insurance	21
Not Guilty	0
Dismissed to Traffic School	6
Dismissed with Costs and Fines	38
Dismissed with Costs	3
Dismissed with Fines	4
Case Transferred to County	0
Dismissed with Public Service	0
Total	153

April 2010 Monthly Report

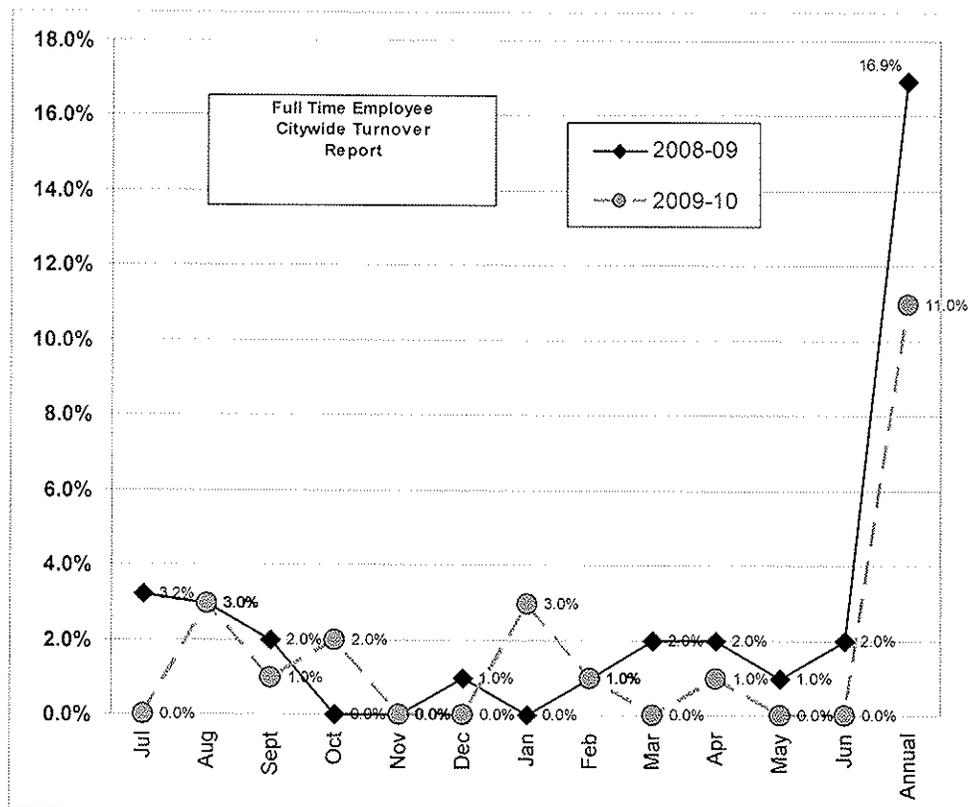
Human Resources:

- Achieved certification as City Title VI coordinator
- Assisted Fire Department in recruitment and hiring of Firefighter
- Assisted in preparation of pay plan and budget
- Met with benefits brokers and administrators to discuss changes and continuations in plans
- Participated in annual Drug Awareness Training

Key Performance Indicators (Performance Measurements)

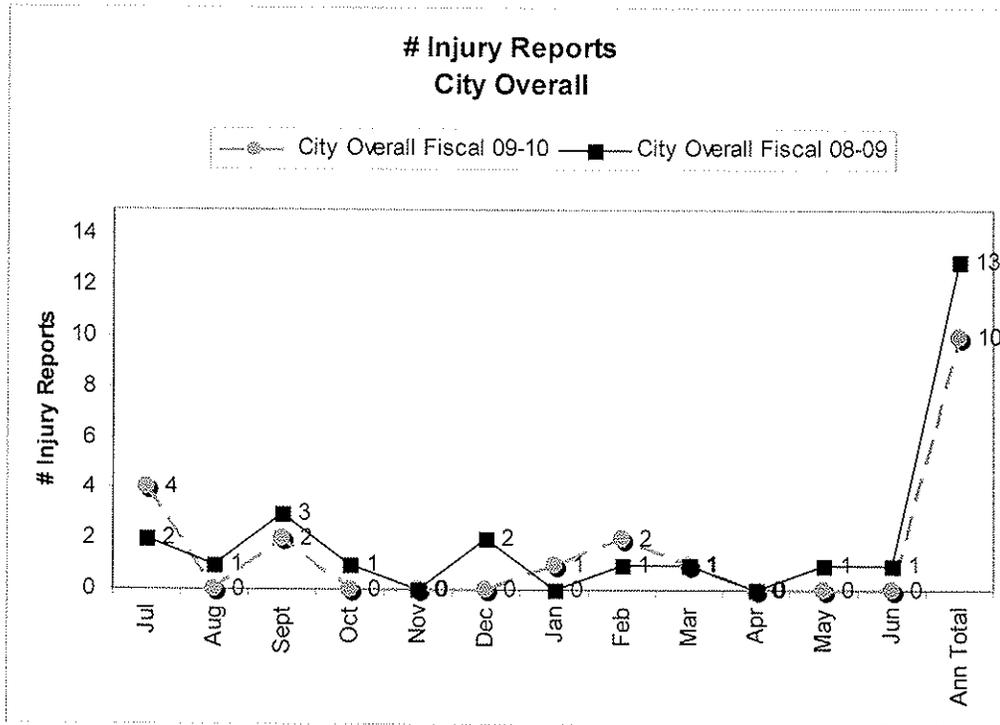
Citywide Turnover

- Turnover overall for month of April 2010 for Full Time Employees was **0%**, down from April 2009.
- Overall Turnover % YTD Fiscal 2009/10 is **11%**, down YTD (April 2009) from Fiscal 2008/09 (**12%**).

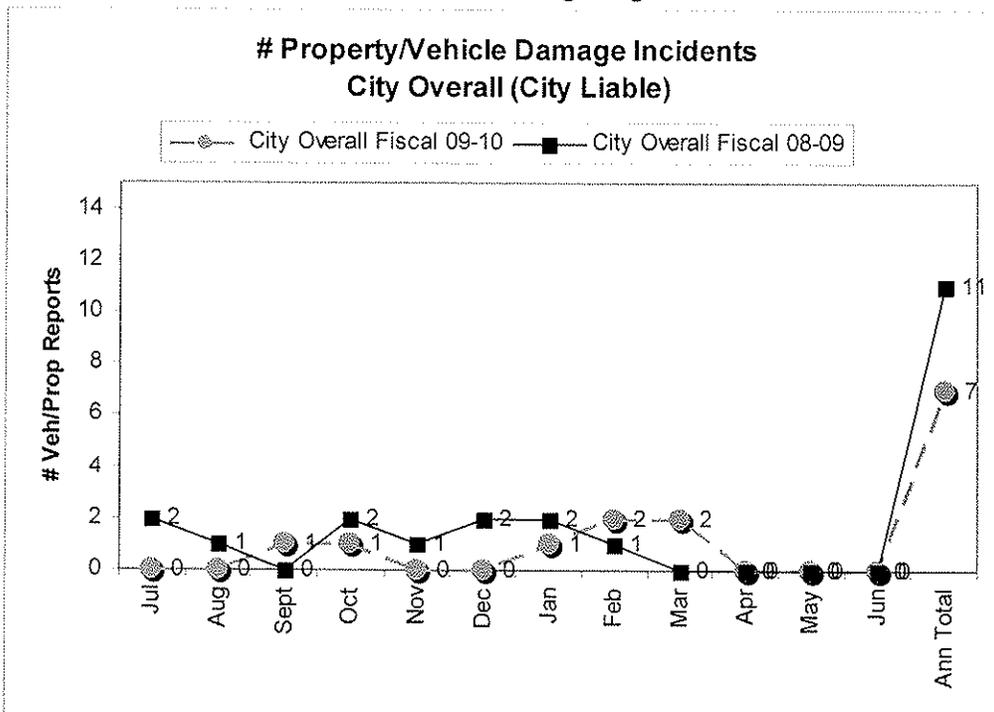


Safety

- Accidents resulting in injury in April 2010 were **1**, increased from April 2009 (**0**).
- 2010 YTD is **11**, equal to YTD 2009 (**11**)



- Vehicle/Property damage claims (City liability) for the Month of April 2010 are **1**, increased from April 2009 (**0**).
- City liability vehicle incidents are **7** YTD, trending a significant decrease from 2009 YTD (**11**)



City of White House
Police Department
Monthly Report
April 2010

Departmental Highlights

- Sgt. Eric Enck instructed Defensive Tactics at the Tennessee Law Enforcement Training Academy from April 5th thru April 8th and April 27th.
- National Public Safety Telecommunications Week was April 11th to April 16th.
- Chief Herman and Sgt. Jim Ring met with Dr. Glenn Dilbeck in Nashville at his office. Dr. Dilbeck will be taking over the department's psychological evaluations on new hires, due to the passing of Dr. Thomas Suren.
- On April 18th, Chief Herman, along with other city officials, attended Werthan Packaging Open House. Chief Herman handed out flyers presenting the programs offered by the White House Police Department.
- Two incidents occurred at McCormick's Pharmacy in the month of April. In the first incident, a woman handed a note to the pharmacist trying to convince him to give her pain medicine or a child in the car outside would be killed by a male kidnapper. In the second incident, the same woman was able to gain access into a room next to the pharmacy, cut a hole in the wall, crawl through, and steal several thousand pain pills. Fortunately, we had a good lead and charges on a female suspect will be forthcoming.
- Chief Herman attended a Child Abuse Protocol meeting at the Sumner County School Board on April 28th.

Monthly Meetings/Civic Organizations:

- Chief Herman attended the Beer Board Meeting held on April 6th at City Hall.
- Chief Herman attended the Tennessee Association of Chief's of Police meeting held April 7th thru 9th.
- Chief Herman attended the Board of Mayor & Alderman Meeting held on April 15th at City Hall.
- Chief Herman attended the Tennessee Crime Prevention Coalition Committee meeting on April 20th in Nashville.
- Captain Mingledorff attended the Chamber of Commerce monthly meeting on Tuesday, April 20th.
- Chief Herman attended the Sumner County Drug Task Force meeting in Gallatin on April 21st.
- Captain Mingledorff attended the weekly rotary Club meetings held on April 1st, 15th, and 22nd.
- Captain Mingledorff attended the monthly Safety Committee meeting held on Tuesday, April 27th.
- Chief Herman attended the Sumner County 911 Consolidation meeting in Gallatin on April 28th.

Community Relations

- Captain Mingledorff provided a presentation and a tour of the Police Department for 20 participants of Summer Leadership 2010 on April 14th.

DARE

- Captain Mingledorff taught Weeks 6-8 of the 10 week D.A.R.E. Program during the month of April:

Christian Community School (12 /5th grade students) Graduation held on April 26th.
White House Middle School (180/5th grade students) Graduation set for May 25th.

Citizens Police Academy

After ten weeks of class instruction, thirty-one citizens graduated from the Citizens Police Academy on April 27th.

Wheels in Motion

- One student from each of the following schools was presented a bike (donated by the Rotary Club) and a helmet (presented by Captain Mingledorff). The rewards are in recognition of individual accomplishments. The student is nominated by a teacher or faculty member.

Robert F. Woodall Elementary	Thursday	April 22 nd
White House Christian Academy	Thursday	April 22 nd

Captain Street Smart

- Girl Scout Brownie Troop #2270 (Eight 7 year olds) given a tour of the Police Department and presented a class on "Stranger Danger" by Captain Mingledorff on April 13th.

S.P.E.A.R.E

- Sgt. Eric Enck, along with several assistants, instructed a S.P.E.A.R.E. (Self Protection, Environmental Awareness, Rape Education) class at White House Heritage High School on April 20th. The class was taught to 19 senior girls.
- The S.P.E.A.R.E class was taught to 50 White House Senior Girls on April 23rd.

Crime in the City

	April 2009	April 2010	Percent Change	Total 2009	Total 2010	Percent Change
<i>Serious Crime Reported</i>						
Crimes Against Persons	21	15	-28%	48	46	-4%
Crimes Against Property	35	36	+<1%	140	147	+5%
Crimes Against Society	19	34	+44%	90	121	+26%
<i>Minor Crime Reported</i>	62	13	-79%	165	64	-61%
<i>Traffic Crashes Reported</i>	16	31	+48%	78	99	+21%

Protecting Persons and Property

	April 2009	April 2010	Percent Change	Total 2009	Total 2010	Percent Change
Arrest Criminals	53	34	-36%	206	179	-13%
Enforce Traffic Laws:						
Written Citations	245	196	-20%	1,093	780	-27%
Written Warnings	38	100	+62%	238	171	-28%
Verbal Warnings	26	69	+62%	905	880	-3%
Residential Patrols	1,039	960	-8%	3,863	3,369	-13%
Business Checks	1,645	1,662	+1%	7,483	5,545	-26%
Extra Patrols	289	94	-67%	1,113	382	-66%
Property Watches	22	18	-18%	230	38	-83%
Assist Motorists	23	20	-13%	73	83	-12%

Communications Section

	April 2009	April 2010	Percent Change	Total 2009	Total 2010	Percent Change
Calls for Service	1054	1106	+5%	4,422	3,515	-21%
911 Calls	67	73	+8%	151	198	+24%
Alarm Calls	40	41	+2%	132	115	-13%

Animal Control

	April 2009	April 2010	Percent Change	Total 2009	Total 2010	Percent Change
Complaint Calls	35	33	-6%	150	128	-15%
Animal Contacts	31	21	-32%	124	65	-48%
Returned to Owner	12	13	+8%	56	35	-38%
Sent to County Impound	14	7	-50%	46	29	-37%
Adopted	3	1	-70%	8	2	-75%
Animal Bite Incidents	0	1	+100%	0	4	+100%
Traps Set	2	1	-50%	18	2	-88%

Request for Reports

	April 2010	Total 2010
Requests for Reports	35	141
Amount taken in	\$24.15	\$207.5
Tow Bills	\$65.00	\$395.00

Staffing

The police department is authorized 28 full-time and two part-time employees. Currently we are down one full-time Police Officer position, one Dispatcher Supervisor position, and a part-time records clerk position. Due to the hiring freeze, these positions will remain open at this time.

Reserve Officers

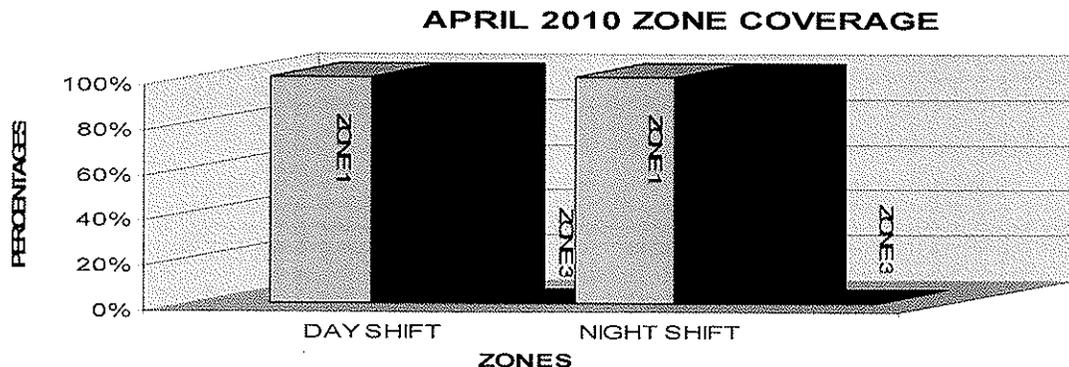
- The Reserve Officers trained 4.5 hours on Defensive Tactics on April 7th.

Police Explorers

- The Police Explorers had their monthly meeting at the Police Department on Thursday, April 29th.

Zone Patrol

The City has been divided into three Zones. Zone 1 is our northern section of State Route 76, east and west to the northern border. Zone 2 is our southern section of State Route 76, east and west to our southern border. Zone 3 is our City property to include government buildings, City parks, the greenway, and cemetery. The goal is to have one officer from each of the four road patrol squads assigned to each of the three zones with a supervisor as backup for all three zones. We are going to use Reserve Officers to assist us with Zone 3 coverage. This will be difficult with staffing shortages, training, vacations, etc., but we will do our best.

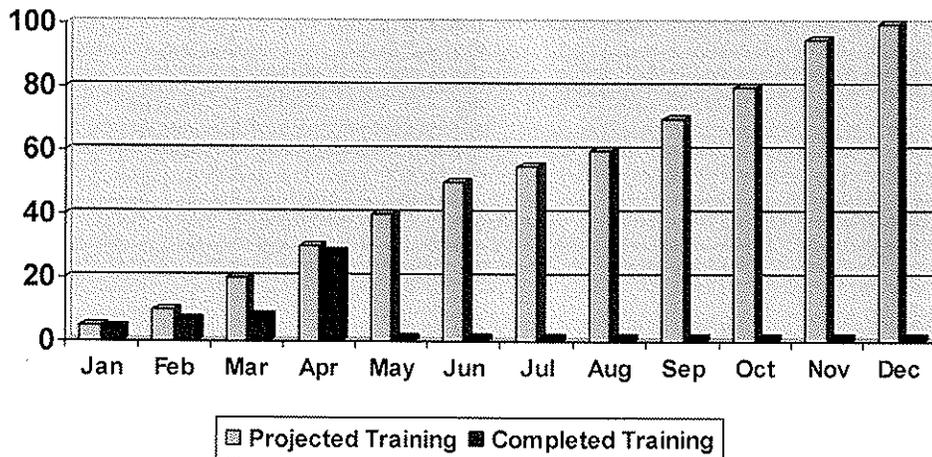


Training

The Tennessee Peace Officer Standards and Training Commission requires under rule 1110-4.01 and rule 1110-8.04 that all full-time Officers participate in a P.O.S.T. approved forty (40) hour in-service training sessions each calendar year.

Our department training goal is that each **police employee** receives 40 hours of in-service training each year.

Looking at the graph, you can see how well we are doing at meeting this department goal.



- Ofc. Erinn Martin has completed her seventh week of training at the Tennessee Law Enforcement Training Academy. She will graduate from the Academy May 21st.
- Captain Mingledorff attended the Tennessee Child Advocacy Training in Gallatin.
- Sgt. Eric Enck attended the 24 hour ASP Instruction Certification Class at the Sumner County Sheriff's Office. (This included ASP baton instructor school and handcuffing instructor school.
- Sgt. Hunter, Capt. Mingledorff, and Ofc. Manlove attended 16 hrs. of training – Talking to Kids sponsored by Child Advocacy Center.
- All White House Police Department Officers conducted on-line training titled "Officers Response to Child Sexual Abuse".

K-9

- Sgt. Ring with K-9 partner, Rascal, and Ofc. Ghee with K-9 partner, Nike, attended their monthly K-9 meeting.

SWAT

Nothing to report at this time.

Cost Savings

Item sold on GovDeals:

1992 Ford Ranger Pick-Up Truck (Seized for Driving on a Revoked License).
We received \$715.00 on April 8th.

Projected Cost-Savings

None to report at this time.

Capital Projects

None to report at this time.

Completed Projects

None to report at this time.

City of White House Fire Department Monthly Report for April 2010

Summary of Month's Activities

Fire Operations

The Department responded to 70 requests for service during the month with 50 responses being medical emergencies. There were 2 responses to fires involving electrical appliances during the month the appliances were considered a loss and no other property damage or injuries were reported.

The Department responded to 4 motor vehicle accidents with personal injuries reported there were 3 patients transported to area hospitals.

Fire Administration

The Community Emergency Response Team Training (CERT) mentioned in last month's report is already making headway. The first class is set to begin June 3rd, 2010 at fire station 2. The 20 hour course is designed to train our citizens how to assist their families and neighbors in the event of a disaster.

On April 14th we participated in the Leadership Summer Program during their visit to the fire station the group was given a tour of the station and equipment. The group was also able to operate a hose line and experience search and rescue operations.

The written testing, the final step in the hiring process was completed on April 28th to fill the vacancy left by Jason Campbell in January 2010. Patrick McLaughlin was chosen to fill the position and will begin May 24th, 2010.

Chief Palmer attended the Tennessee Fire Chief's conference April 28th thru April 30th and attended two training classes during the week. The first was "Next Generation 911" a presentation given by: Rex Holloway, Director Technical Services TN Emergency Communications Board and the other class was Presented by: David A. Baxter, Director, of the Tennessee Bomb & Arson Division: "Times Have Changed Investigations Then & Now!"

Update on the Department's Goals and Objectives

- Send three firefighters to the Driver/Pump Operator course at the State Fire Academy and complete it by June 1st, 2010 **(Completed)**
- Update our Emergency Operations Plan to include changes in contact information and utilize the FIRE Corps Program to assist in the compiling of local resources to add to the EOP by November 30th, 2009 **(Work on this project is under way)**
- Continue in the process of implementing the program of annual fire safety and pre-incident surveys of commercial and industrial properties in the city and have the program functioning by June 1st, 2010. **(Work on this project is ongoing)**

Departmental Highlight

On April 5th thru 8th Firefighters Cary Petitt and Brad Williams completed the final week of Fire Apparatus Driver Operator training at the State Fire Academy. After completion of the class they challenged the certification exam and both are now state certified Apparatus Driver/ Pump Operators. Becoming state certified is an achievement that is not easy to accomplish and one to be proud of, in recent months several fire fighters have become certified; Richard Dorris-Fire Officer I, Keith Jerde-Fire Fighter I, Cary Petitt, Mike Bogle, Brad Williams, Jimmy Johnson, Ronny Vradenburg- Fire Fighter II.

Department Cost Saving Report

There was not any significant cost savings associated with purchasing supplies or any project this month although fire personnel contributed to cost savings by making in-house repairs to the buildings and equipment.

Monthly Performance Indicators

Incident Responses

Structure Fires	0	Vehicle Accidents(general cleanup)	2
Cooking/Electrical Fires	2	Vehicle Accidents(With injuries)	4
Vehicle Fires	0	Rescue	0
Grass, Brush, Trash, Fires	2	False Alarms/Calls	3
Hazmat	1	Assist other Governmental Agency	0
Other Calls	6	Total Responses for the Month	70
Emergency Medical Responses	50	Total Responses Year to Date	708

Fire Fighter Training

Total Training Man-hours for the Month	416.5	Total Training Man-hours Year to Date	4359
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Fire Inspection

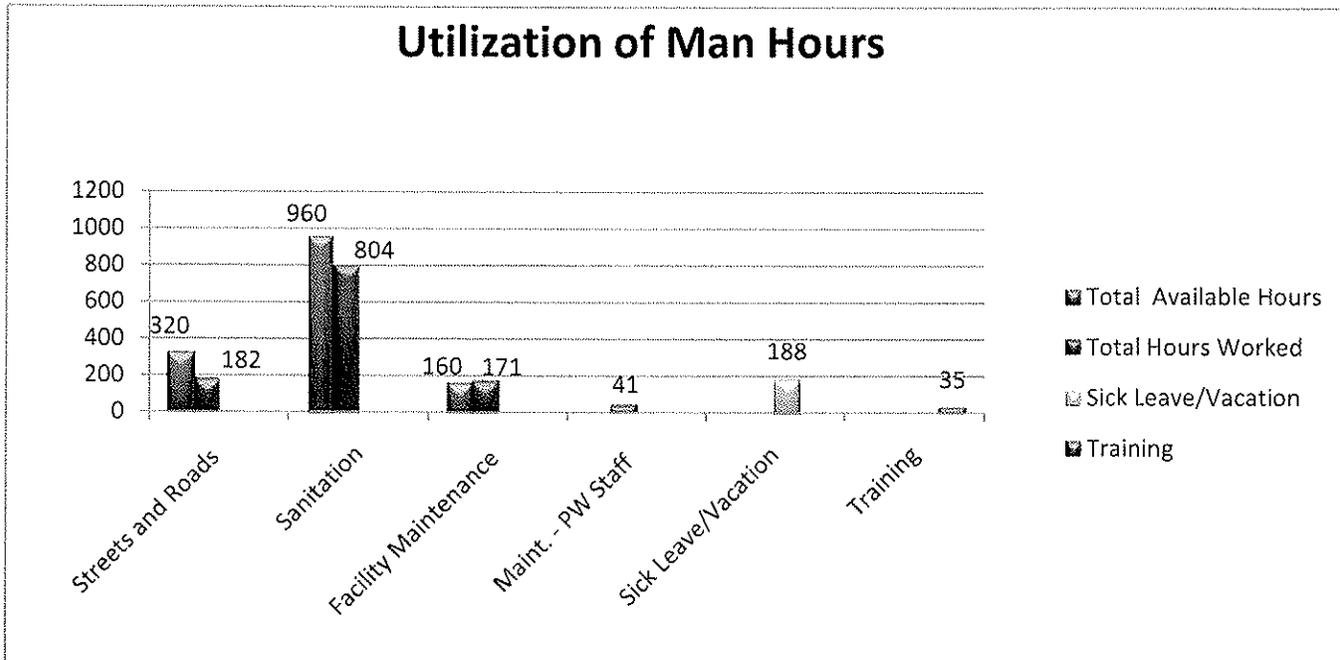
Fire Inspections	18	Year to Date	96	Plat / Plan Reviews	1	Year to Date	15
Fire Investigations	0	Year to Date	4	Fire Preplans	1	Year to Date	9

Public Fire Education

Participants	79	Education Hours	11.5
Participants Year to Date	1094	Education Hours Year to Date	90
Number of Occurrences	9	Number of Occurrences Year to Date	57

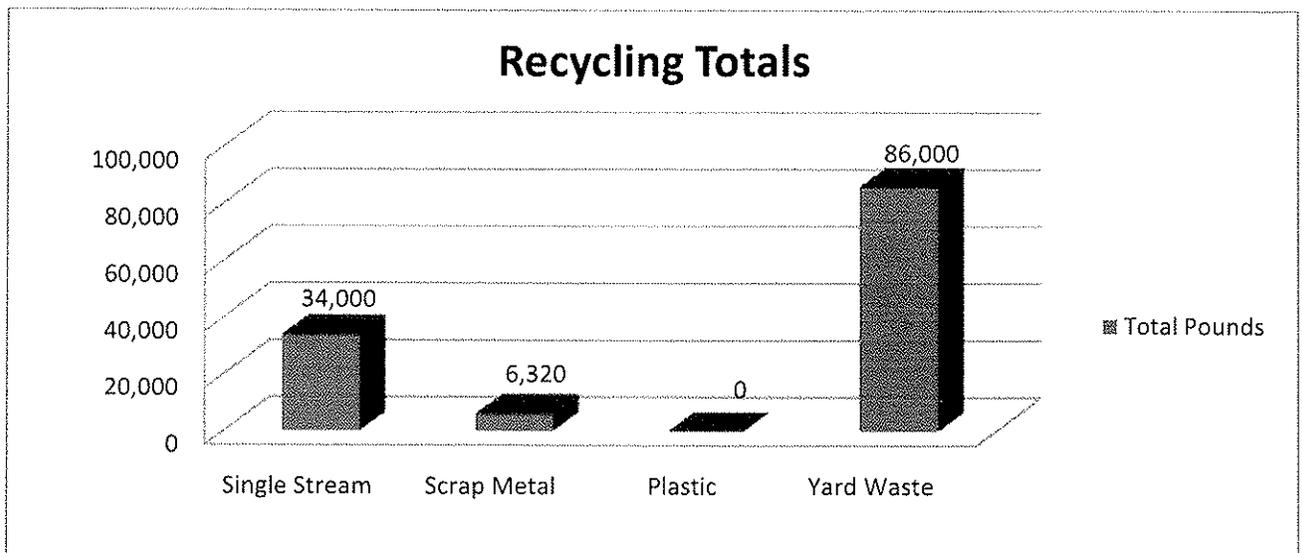
**City of White House
Public Works
April 2010**

Monthly Performance Indicators



The above chart represents the number of man hours vs. the total number of hours worked for the month of April by department. It also represents the number of sick and vacation days used. There is no longer a vehicle maintenance mechanic; routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling



The above chart shows estimates of single stream recycling and yard waste recycling.

Convenience Center

There were a total of 6 citizens that utilized our Convenience Center for the month of April total revenue received \$568.40. Received revenue includes steel brought in by citizens that was recycled. Total operating cost for the month of April \$1,480.06.

City of White House Clean up days

For the month of April there were a total of 64 citizens who took advantage of the free drop off service provided by the City of White House. Citizens seemed to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

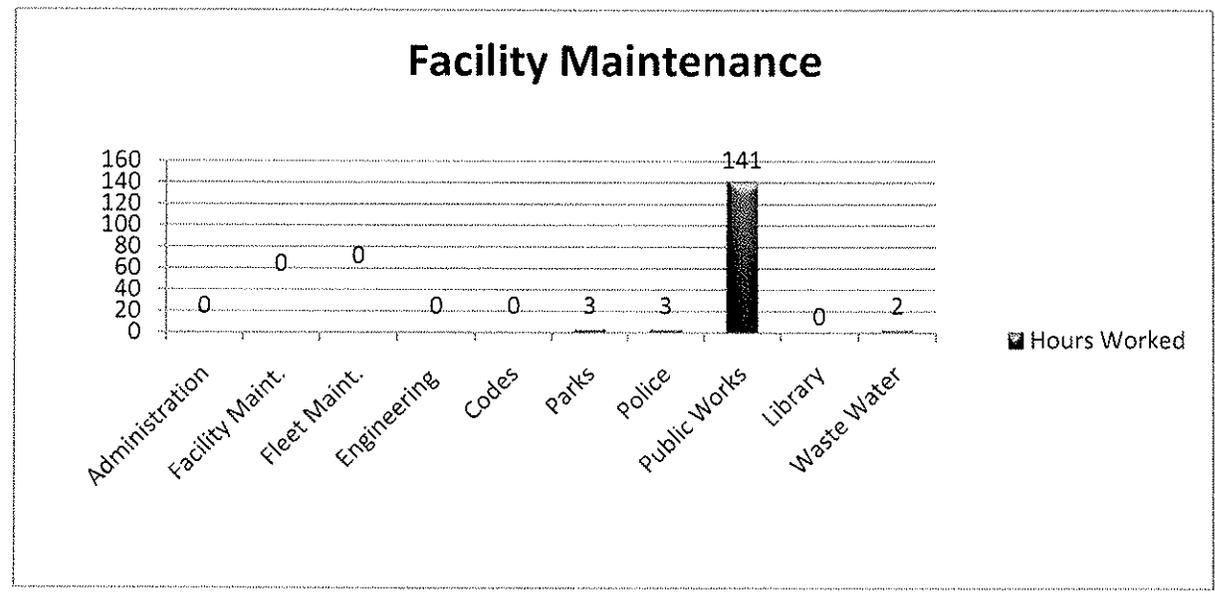
Sanitation Enterprise Fund Totals

Monthly Performance Indicators

<u>Number of customers billed</u>	<u>Total Billed</u>	<u>Total Billed Year to Date</u>	<u>Revenue Received</u>	<u>Revenue Received Year to Date</u>
3,791	Net Amount Billed \$55,950.00	\$556,125.00	\$55,459.28	\$540,810.11

Facility Maintenance

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.



Staffing

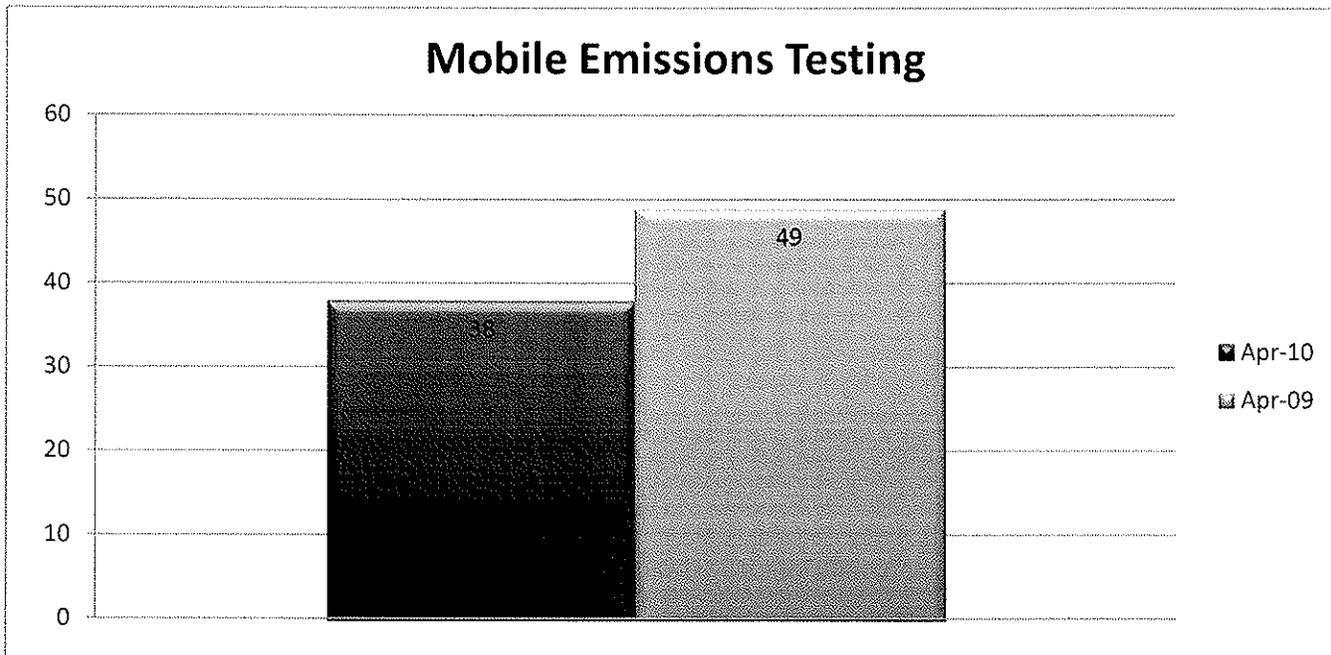
The public works department is authorized 14 full time employees. Currently we are down one full-time Street and Roads position, and one Mechanic position. Due to the hiring freeze these positions will remain open at this time.

Fleet Maintenance

The fleet maintenance service provided by the City for vehicles is no longer available at Public Works. Each department is utilizing the temporary services negotiated by our Purchasing Clerk until further notice.

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2010; schedule will be published in the next issue of The Word on White House. For the month of April, we had a total of 38 citizens utilize the mobile emissions testing station located at the Public Works Facility. See the chart below and notice the usage since April of 2009.



APRIL 2010 TRUCK POUNDAGE AND FUEL COSTS

- 18.50 average tons per day 589,920 pounds for the month of April.
- Total tonnage for the month of April was 294.96
- Total cost of fuel used for truck # 319 \$368.72
- Total cost of fuel used for truck # 320 \$1078.17
- Total cost of fuel used for truck # 323 \$605.65
- Total cost of fuel used for #324 \$323.88
- Total cost of fuel for April = \$2,376.42

Fuel decreased \$54.62 from the month of March.

July 2009 – June 2010	YTD Total
	17.94
	5,316,896.30
	2,931.34
	\$3,461.45
	\$10,170.44
	\$6,317.91
	\$3,570.56
	\$23,520.98

APRIL B.M.A. REPORT 2010

	TOTAL	YTD
	349	3,114
	Stops	Stops
	38	333
	0	2
	3	152
	9	85
	2	16
	0	0
	0 feet	0 feet
	1	21
	0 feet	370 feet
	91= 6 bags per day	899 bags
	8 Miles Avg. per day	753 Miles
	16	278
	0	20
	3	206
	79 Homes	785 Homes
	3	33
	0	7
	1	19
	9	93



Wastewater Department Monthly Report for April 2010

Summary of Month's Activities:

Administration:

Update on the SRF/ARRA funded Cope's Crossing project: SRF completed their review of change order #1 and found it satisfactory for incorporation into the project as follows:

- Change order amount \$101,000.00
- State Revolving Fund participation amount \$101,000.00
- Revised Total Contract amount \$994,022.60
- Revised Total SRF participation amount \$994,022.60

We received the approved and executed loan agreement CWSRF 2010-256 for \$360,000.00 which will provide the additional funding required to add the Vapex Odor Control Unit to the contract along with reimbursement for administrative, engineering, design and inspection cost while leaving a reserve of \$118,830.00 for contingencies.

Failures of the newly designed E-One Extreme pumps continued with twenty-two requiring replacement this month. Unacceptable weather conditions have slowed proactively replacing the switches.

Revenue Update:

The Sewer Use revenue held steady for the month; remaining 10% below this time last year; the entire sewer fund remained 7% lower than last year.

Collection system:

Over the past month staff has retro fitted twenty-seven hydromatic simplex, to E-one and installed ten rebuilt vacuum valves and controllers within the vacuum systems. The department has also completed eighteen service line repairs and provided inspections to eighteen new sewer service connections. (Includes finals and repeats due to failures)

Wastewater Treatment:

The plant performed very well this month. We had a failure of the effluent flow meter and a new meter was ordered and should be in operation within the next two weeks. Until the new flow meter is installed we are recording the flow manually.

We have made the following changes to lab analysis, operations and equipment in an attempt to avoid any future overflows or upsets as experienced last month:

Lab Analysis

Not required by permit:

- Mixed liquor suspended solids (MLSS) 4-6 times a week on RAS, WAS, Weir and all rings of ditch.
- Settle-o-meters 5-6 times a week.
- Sludge Judge Daily.
- Sampling above and below discharge in Frey Branch two times a month.

Ran more than permit requires:

- Ammonia 5-6 times a week (required 3)
- TSS 5-6 times a week (required 3)
- D.O./Temp 5-7 times through plant from influent to effluent (Eff. Required 5 times)
- pH 5-7 times a week (effluent required 5 times)
- E.Coli 4-6 times a week (required 3)

Operational Changes:

- Running ditch through the overflow weirs. Gives better D.O. w/less cost and limits hydraulic load on clarifiers.
- Running 1- 50Hp aerator. This allows for foaming problem to remain in the ditch and off the clarifiers. Also cuts down on over mixing and shredding of floc for better settling.

Equipment Change:

- Replaced hopper pumps with Myers inverted impeller to reduce issues with clogging.

TDEC was here on the 28th for a post-overflow inspection and was pleased with the improvements accomplished to date and most likely will return for an inspection after all improvements have been completed.

Monthly Performance Indicators and Year to Date Totals

Service Provided	Month	Totals for 2009-2010	Amount Billed	Revenue Received	Revenue Totals 09-10
New service connections (Capacity fees)	10	46	\$13,500.00	\$13,500.00	\$90,020.00
Customers billed	3,846	N/A	Net amount billed \$140,732.54	*\$160,557.62	\$1,257,628.55
Applications or transfers for service	51	377	\$1,825.00	\$1,825.00	\$14,125.00
Late penalties applied	943	10,136	Amount Applied \$4,147.51		
Wastewater Adjustments	15	172	N/A	\$769.87	(\$1,436.97)
Administrative Fees	0	163	\$0	\$0	\$21,338.68
Service availability Requests	0	3	\$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	10	44	\$1,500.00	\$1,500.00	\$6,600.00
Field inspection fee	0	1	\$0	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	0	192	\$100.00	Included in Admin Fees	Included in Admin Fees

Commitments for service	0	0	\$0	\$0	\$0
Bulk disposal	0	7	\$0	\$0	\$875.00
Work Orders	53	529			
Billing related service requests	82	732		Months Total \$177,382.62	Total \$1,390,587.23
Mainline repairs	2	13	* Revenue from previous month's service		
Service lines repaired	18	74			
L.P. service requests	56	649			
Gravity service requests	0	0			
Vacuum service requests	12	49			
All service requests	168	1,371			
Major Lift Station Repairs	0	15			
Responses to SCADA Alarms					
North Palmers	75	1,029			
Calista	7	865			
Wilkinson	57	848			
Portland Road	#	#			
Tyree	6	141			
Union Road	#	#			
S. Palmers	#	#			
Meadowlark	0	1			
Hwy 76	#	#			
Treatment Plant	2	3			
Total Responses	147	2,887			
	Flow MGD	Plant Capacity	Inches of Rain Fall	% of Capacity	
Average Daily Flow (effluent)	.562	1.4 MGD	6.43	40%	

The tracking of development has been removed from our monthly report until the economy changes and development increases.

**City of White House
Planning and Codes Department
April 2010 Monthly Report**

Summary of Month's Activities:

The Construction Board of Appeals reviewed and denied an application for an appeal/variance regarding separation distance between proposed new buildings for Temple Baptist Church on Marlin Road. The request was to allow a new building to be constructed over 600 ft from an existing fire hydrant. The City's adopted Fire Code (2006 International Fire Code) only permits a 400 ft separation for non-sprinkled building. Staff from multiple departments had a meeting with Holly Tree Homeowner Association Representatives and area State Forester regarding the issue with maple trees along the main entrance roadway. Staff had multiple preliminary meetings with new business proposals in existing building. Staff issued a footing/foundation permit for a 24,000 sq ft new industrial building on Center Drive.

Update on Department Objectives:

Robertson County Growth Boundary:

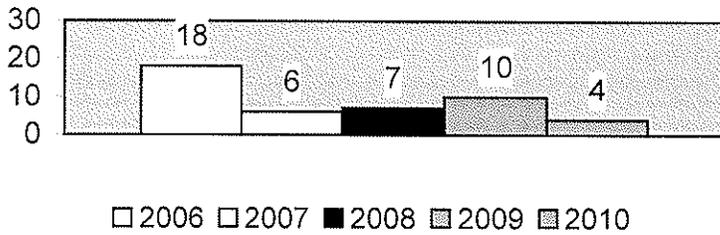
The Growth Boundary was officially approved on Wednesday April 28 by the Local Government Planning Advisory Council (LGPAC). The approval was unanimous. The Council was impressed with the unanimous approval of the County and the Cities. The next step for the City will be to get the Planning Region extended to the new growth boundary. The Planning Region designation allows the City to review zoning amendments and make recommendation to the County Commission. The City's zoning and building code enforcement does not apply in the Planning Region. The City would review subdivision and development plans for infrastructure improvements. Staff plans on submitting the application to the State in January-February 2011.

Department Highlight: Zoning Ordinance: Non-Conforming Uses

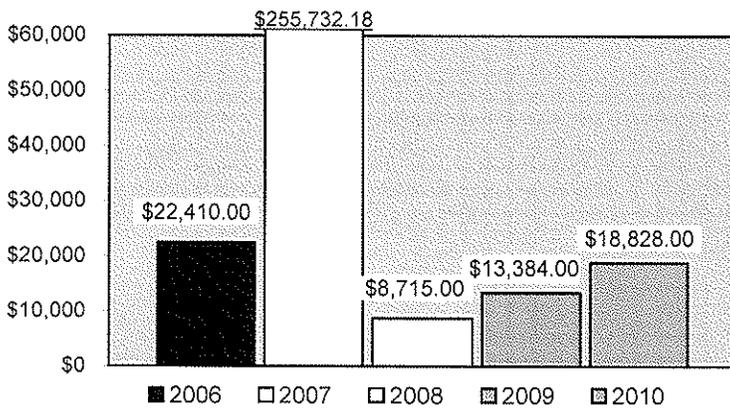
Non-conforming uses are a major issue in zoning enforcement. Non-Conforming uses are uses or structures that were legally permitted prior to changes in the zoning ordinance. Examples include signs and residential homes in commercial zones. The City's Zoning Ordinance Section 7.020. includes regulations for non-conforming uses. Due to the recent issues with flood damage the question has come up in other local cities about rebuilding damaged structures in the flood plain and floodway. The floodway is the channel and banks of creeks, rivers, etc. The floodplain includes the designated overflow areas outside the channels and banks. The City adopted the State's standard flood plain and fringe area ordinance. Typically non-conforming damaged buildings are allowed to be rebuilt with provisions. The issue is non-conforming buildings in floodplains and floodways. The zoning ordinance does not allow damaged building to be replaced in the case of total demolition.

Monthly Report April 2010

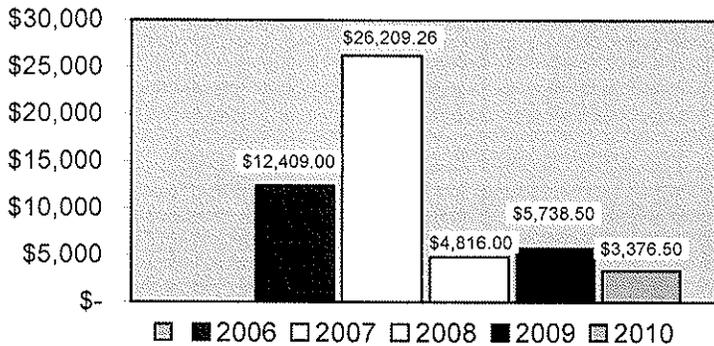
Single Family Permits



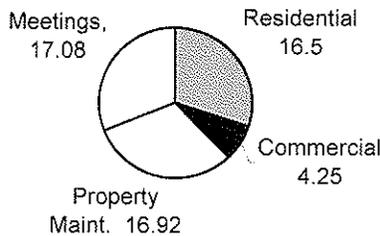
Impact Fees



Permit Fees



Inspections / Meetings Hours



	Month	FY 09-10
MEETING AGENDA ITEMS#		
Planning Commission	5	55
Construction Appeals	1	1
Zoning Appeals	0	2
Training/Study Session	0	0
Property Maintenance	0	1
PERMITS		
Single Family Residential	4	37
Multi-Family Residential	0	2
Other Residential	13	110
New Commercial	0	1
New Industrial	0	0
Other Com/Ind	2	37
State Electrical	41	211
Sign	2	20
Occupancy Permits	22	209
Other	2	10
BUILDING INSPECTIONS		
Residential	58	553
Hours	16.5	139.76
Commercial /Industrial	12	187
Hours	4.25	73.44
CODE ENFORCEMENT		
Total Cases	105	727
Hours	16.92	133.15
Complaints Received	12	76
MEETINGS		
Administration	19	59
Hours	4.75	77.5
Planning	10	79
Hours	9	74.27
Codes	5	48
Hours	3.33	52.5
FEES		
Permit Fees	\$ 3,376.50	\$ 28,676.00
Board Review Fees	\$ 500.00	\$ 1,915.00
City Impact Fee	\$18,828.00	\$ 67,159.60
Roads	\$ 8,196.00	\$ 22,622.40
Parks	\$ 1,584.00	\$ 15,142.00
Police	\$ 5,448.00	\$ 17,707.80
Fire	\$ 3,600.00	\$ 11,687.40
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	0
Commercial/Industrial Sq ft	N/A	0
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds	32 @ \$ 1,653,800	
Builders Bonds	\$	52,650.00
Workings Days in Month		16

**City of White House
Parks, Recreation, & Cultural Arts Department
Monthly Report April 2010**

Summary of Month's Activities

Recreation

Co-ed Church League Volleyball ended their regular season on Thursday, April 29th. The Temple Baptist Tornados finished the season with a perfect record going into the following week's tournament.

Preparations for the summer recreation program schedule began this month. Six programs are already taking registrations, including Gymnastics, Golf Clinic, Independence Day 5K, Shutterbug Photo Contest, Teen Co-ed Volleyball, and the Father/Daughter Dance. The latter two are completely new.

Three sponsorships totaling \$600 have come in for the Independence Day 5K and flyers will be out in the middle of May for signups. Registration is also available online at www.active.com and also on our website.

Zumba Gold for senior adults was cancelled this month due to lack of participation. If interest picks up again we will offer it in the fall. Regular Zumba is going well. Any additions to the fitness class schedule will be added in the fall.

Hopefully at least three more events (Basketball Camp, Movie in the Park, Cornhole Tournament, etc.) will be added to the summer schedule by the end of May.

Park Maintenance

The Director has rescheduled the 3 full-time Park Maintenance employees back to a 5 day workweek. This allows for more overlap of schedules and greater supervision.

Some additional lighting will be installed in the area between Field 5 + 6 at the Municipal Park no later than the end of June. There is no security lighting in that area, and it is very dark after the field lights are shut off and people are making their way to the parking lot. Wall pack lights will be placed on the exterior walls of both concession stands.

Employees have been very busy mowing and trying to maintain ball fields this month. They also removed weeds from flower beds and trimmed shrubs at the Library, and following this they planted approximately 150 annual flowers and spread mulch.

All trailheads were weeded, and a pre-emergent herbicide was applied to help control weed outbreaks. Spot spraying was performed at the Park and along the Greenway to help cut down on line trimming time and to help clean up some overgrown areas.

Update on Department Goals and Objectives

Park renovation progress update

Work is progressing very well at the Municipal Park construction site. The ground finally dried enough to allow for topsoil placement in the outfield areas for drying and rough grading. Approximately 84 days of rain/snow have been recorded to date, and 108 days of lost production due to weather related conditions at the site.

Work underway:

Concrete light poles are being installed.

Dugout roofs are nearly complete.

Concrete backstop walls are in progress.

Work set to begin:

Irrigation installation

Fencing installation

Water service upgrade-upsize tap, meter, backflow preventer

Sprigging target date-Mid June

Department Highlight

The Teen Co-Ed Volleyball League and the Father/Daughter Dance are new additions to the department's program offerings. The Volleyball League will be for males and females between the ages of 14-18. There will be 7 weeks of games that will be played on Tuesdays. Registration is \$45/player and is going on now until May 20th. The Father/Daughter Dance will be the Thursday evening before Father's Day, June 17th from 6:00p.m. – 8:00p.m. We have hired a reputable entertainment company to deejay this event. Tickets will be available for \$20/couple and \$5 for each additional daughter. All advance tickets are guaranteed a free soft drink and all guests are invited to our free cookie table.

Department Cost Savings Report

In order to save on electricity, the Director hired Reynolds Electrical Contractors to install a pushbutton "on" switch at the tennis courts to activate the lights. Previously, the lights would automatically come on at a programmed time even if nobody was playing, such as on rainy or extremely cold days. With the pushbutton and a timer working together, we eliminate light usage when there is no need for them to be on. They automatically go off at 10:00 pm.

PARKS AND RECREATION DEPARTMENT
February 2010

Division	Activity	Prior Years				Current Year				YTD
		Year End	Year End	Year End	Year End	Feb. - 10	Mar. 2010	Apr-10		
		FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009					
Maintenance	Mowing Hours	1176	1020	1044	1853	0	8	195		1133
	Pounds of Grass Seed Sown	1990	4350	3670	5130	0	15	0		1895
	Pounds of Fertilizer Applied	11885	16795	6150	9200	0	0	525		4590
	Number of Trees/Shrubs Planted	22	69	57	259	0	0	0		6
Recreation	Number of Youth Program Participants	358	326	377	353	0	0	0		309
	Number of Adult Program Participants	409	291	857	2309	107	170	93		1123
	Number of Theatre Production Attendees	651	271	102	0	0	0	0		0
	Number of Special Event Attendees	2881	3453	2865	2989	0	0	0		2492
	Total Number of Special Events Offered	5	6	8	11	0	0	3		12
	Total Number of Programs Offered	16	13	23	46	2	2	4		25
	Youth Program Revenue	\$32,137.06	\$31,045.38	\$22,095.25	\$25,414.98	\$0.00	\$0.00	\$75.00		\$21,986.00
	Adult Program Revenue	\$19,080.40	\$14,713.00	\$15,246.25	\$19,337.35	\$320.75	\$2,683.50	\$276.00		\$8,927.00
	Theatre Production Revenue	\$3,005.00	\$1,195.00	\$485.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Special Event Revenue	\$1,492.15	\$7,557.50	\$6,476.00	\$4,993.25	\$0.00	\$0.00	\$400.00		\$2,905.00
Administration	Number of Shelter Reservations	114	115	112	139	0	2	18		102
	Hours of Shelter Reservations									
	Shelter Reservation Revenue	\$3,445.00	\$3,612.50	\$3,732.00	\$4,183.00	\$80.00	\$536.00	\$776.00		\$3,011.00
	Number of Facilities Reservations	242	257	305	256	7	10	5		101
	Hours of Facility Reservations									
	Facility Reservation Revenue	\$16,928.31	\$19,601.34	\$28,514.05	\$20,813.71	\$418.78	\$618.75	\$337.50		\$6,008.32
	Misc. Revenue	\$25,914.38	\$36,238.58	\$39,729.53	\$115,858.99	\$26,363.97	\$4,542.45	\$351.81		\$45,638.66
Senior Center	Senior Center Participants	1812	2619	3993	2326	199	350	259		1966
	Number of Trip Participants	418	274	366	293	12	33	26		250
	Number of Meals Participants	3757	3433	3430	3555	284	337	303		3310
	Number of Program Participants				1407	31	74	57		511
	Number of Trips Offered	48	45	43	31	2	3	2		27
	Number of Meals Served	49	50	48	48	4	5	4		41
	Number of Programs Offered	7	4	5	45	5	5	5		44

Library Monthly Report

April 2010

Rebecca Whipple, Director

Summary of April Activities

The library hosted a consortium wide meeting on April 8 to discuss technology issues arising from the shared circulation system. In attendance were consortium members from Gallatin Public Library, Gorham MacBane Public Library in Springfield, and Hendersonville Public Library, as well as staff members from the Warioto Regional Library Center.

The library celebrated National Library Week from April 11 – 17. National Library Week is a time for all types of libraries to promote and celebrate the library services and resources offered to communities throughout the nation.

Library staff members were busy cataloging materials purchased with State and Federal funds released during the 2nd and 3rd Quarters. Materials must be entered into the circulation system and reviewed for accuracy to ensure ease of access.

Library staff members have also been busy promoting the use of Tennessee Electronic Library (TEL) for school projects, genealogical research, health and wellness information, and current event research. Utilization of TEL increased from 28 sessions in March to 69 sessions in April. TEL is an incredible resource available free of charge to all Tennessee residents.

Departmental Highlight

In honor of National Library Week, the library hosted a Food for Fines program. The library collected enough non-perishable food items to fill one large barrel and three boxes. All food was donated to the Hope Center Food Bank to benefit community residents. The library also had approximately \$1,370 worth of long-overdue materials returned during the Food for Fines campaign. The library would be responsible for replacing these items had they not been returned. In addition to Food for Fines, the library held a drawing for library patrons during the week. Patrons were asked to finish the sentence, "I love my library because..." with a chance to win a \$25 gift card to a bookstore. The library received numerous entries and the responses overwhelmingly pointed to friendly staff, access to the Internet, preschool storytimes, materials for leisure pursuits, and professional assistance from library staff members as the main reasons why patrons love the library.

Department Cost Saving Report

Library Assistant, Janet Parchman, set-up fax service on the Brother Multifunction Center copier/printer/fax machine to eliminate the need for a separate fax machine. Combining these functions on one piece of equipment eliminates the need to buy toner and replace expensive parts on the fax machine.

WHITE HOUSE INN LIBRARY & MUSEUM
PERFORMANCE MEASURES

<u>Official Service Area Population:</u>	12,980	<u>Programs:</u>	<u>Sessions:</u>	<u>Attendance:</u>
<u>Memberships:</u>	10,399	Toddlers	4	94
<u>Percent of the Population with</u>		Preschool	5	162
<u>Membership:</u>	80.1	Teens	0	0
		Adult	1	11
		Totals:	10	267

<u>Total Materials Available for Checkout:</u>	24,809
<u>Estimated Value of Total Materials:</u>	\$620,225
<u>Last Month:</u>	\$621,250

<u>Wireless Internet Users:</u>	42
<u>Computer Internet Users:</u>	985

<u>Total Materials Available Per Capita:</u>	1.91
<u>Last Month:</u>	1.96
<u>State Minimum Standard:</u>	2.00

<u>Volunteers:</u>	4
<u>Total Hours:</u>	40

<u>Materials Added:</u>	
Adult Fiction:	120
Adult Non-Fiction:	7
Child/Juvenile/Young Adult Fiction:	61
Juvenile/Young Adult Non-Fiction:	7
Audiobooks:	17
Movies:	17
Music CD:	<u>0</u>
Total:	229

Services Provided by Contracting With State:

<u>Interlibrary Loan Service:</u>	
Items Borrowed:	15
Items Loaned:	9
<u>TN Electronic Library (TEL) Sessions:</u>	
Inside Users:	30
Remote Users:	39

<u>R.E.A.D.S. (1st Qtr. Statistics):</u>	
eBooks Downloaded:	28
Audiobooks Downloaded:	319
<u>R.E.A.D.S. (2nd Qtr. Statistics):</u>	
eBooks Downloaded:	28
Audiobooks Downloaded:	331
<u>R.E.A.D.S. (3rd Qtr. Statistics):</u>	
eBooks Downloaded:	
Audiobooks Downloaded:	
<u>R.E.A.D.S. (4th Qtr. Statistics):</u>	
eBooks Downloaded:	
Audiobooks Downloaded:	

<u>Library Circulation:</u>	
Total # of Checkouts:	5,571
Last Month:	5,673
Items Per Patron:	2.39
State Minimum Standard:	2.5

<u>New Memberships:</u>	
Adult	42
Senior Adult:	1
Trustee:	0
Child:	3
Student:	9
Young Adult:	4
Total:	59

Engineering Department Monthly Report April 2010

The ARRA Calista Road project bids from March were initially rejected but since then additional funding has been obtained. We are working with TDOT to award the bid to the original low bidder, Civil Contractors. The ARRA Fiber Optic project received bids this month and the apparent low bidder is Stansell Electric. The CEI services for the ARRA Fiber Optic project are recommended to go to Florence & Hutcheson. The Developer of Baylee Meadows subdivision has asked that the City accept the improvements and Engineering agrees. Several roads around town with damaged pavement were repaired this month.

Performance Indicators:

(Yearly numbers are based on the fiscal year July 1 to June 30)

► Inspections:

	<u>This month</u> <u># inspections</u>	<u>This month</u> <u>last Year</u> <u># inspections</u>	<u>FY 09-10</u> <u>YTD</u> <u># inspections</u>	<u>FY 08-09</u> <u>Total</u> <u># inspections</u>
Erosion & Sediment Control	3	10	77	99
Detention / Retention Pond	3	8	45	77
Grading / Storm Drainage	3	4	55	60
Proof-roll (sub-grade & stone)	1	0	6	3
Binder	2	0	13	10
Sidewalks	6	9	40	67
Asphalt topping	3	0	14	7
Bond	13	8	68	88
Existing roads for repair	10	5	205	63
Surveying	2	2	13	16
Total # hours on inspections:	<u>This month</u> 51	<u>This month</u> <u>last Year</u> 59	<u>FY 09-10</u> <u>YTD</u> 362	<u>FY 08-09</u> <u>Total</u> 519

► Citizen Calls:

	<u>This month</u>			<u>This month</u> <u>last Year</u> <u># calls</u>	<u>Total Calls</u>	
	<u>Calls</u>	<u>Resolved</u>	<u>Outstanding</u>		<u>FY09-10</u> <u>YTD</u>	<u>FY08-09</u> <u>Last Year</u>
Drainage	7	3	4	29	53	124
Sidewalk	0	0	0	1	2	10
Roadway	11	2	9	3	48	51
Signs & Signals	5	4	1	6	57	90

Engineering Department Monthly Report April 2010

▶ Projects:	<u>Funding</u>	<u>Status</u>
Tyree / Palmers Intersection	\$ 220,000 / City, State	Right-of-way acquisition
Paving & Roadway Repair	\$ 200,000 / City	Paving complete
ARRA – Fiber Optics	\$ 960,000 / City, Fed	NTP with Construction
ARRA – Calista Road	\$ 514,812 / Federal	NTP with Construction
Hwy 76 Sidewalks	\$ 585,000 / State, Fed	Construction Plan review
LPRF Grant - Parks Renovation	\$1,726,289 / City, Fed	construction
Greenway Bank Stabilization	\$ 76,500 / City	complete (except final asphalt)

- ▶ Training seminars / conferences:
- HR Online Training – Lockout and Tagout
 - Sumner County Stormwater Group Meeting – White House

CITY COURT REPORT APRIL 2010

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH \$10,055.50

TOTAL MONIES COLLECTED YTD \$115,932.85

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH \$4,539.03

TOTAL MONIES COLLECTED YTD \$25,376.96

TOTAL REVENUE FOR MONTH \$14,594.53

TOTAL REVENUE YTD \$141,309.81

DISBURSEMENTS

LITIGATION TAX \$331.76

DOS/DOH FINES & FEES \$541.50

TBI FINES & FEES \$0.00

RESTITUTION/REFUNDS \$10.00

WORTHLESS CHECKS \$0.00

ADM. FEE FOR STATE \$0.00

TOTAL DISBURSEMENTS FOR MONTH \$883.26

TOTAL DISBURSEMENTS YTD \$9,923.84

ADJUSTED REVENUE FOR MONTH \$13,711.27

TOTAL ADJUSTED REVENUE YTD \$131,385.97

DONATION TO DRUG FUND FOR MONTH \$2,793.95

TRANSFER TO DRUG FUND \$0.00

\$0.00

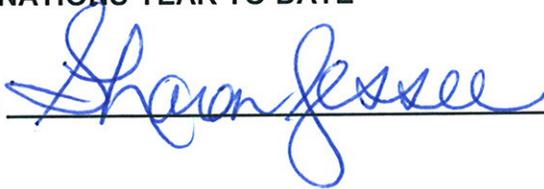
DONATIONS YEAR TO DATE \$11,350.50

DONATION TO CAMERA FUND FOR MONTH \$0.00

\$0.00

DONATIONS YEAR TO DATE \$0.00

CITY COURT CLERK



Summary Financial Statement
APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

110 GENERAL FUND

DRAFT

Account	Description	-----Year-To-Date-----		-----APRIL-----			
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	1,395,867.00	1,432,223.41	102.6	116,322.25	8,919.44	7.7
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	38,000.00	60,284.00	158.6	3,166.67	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	27,000.00	58,835.04	217.9	2,250.00	5,905.41	262.5
31212	PROPERTY TAX DELINQUENT 2ND YEAR	6,000.00	9,179.92	153.0	500.00	738.00	147.6
31213	PROPERTY TAX DELINQUENT 3RD YEAR	700.00	1,911.00	273.0	58.33	678.00	1162.4
31214	PROPERTY TAX DELINQUENT 4TH YEAR	2,000.00	0.00	0.0	166.67	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	30,000.00	0.00	0.0	2,500.00	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	20,000.00	12,465.99	62.3	1,666.67	2,344.95	140.7
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	81,665.00	72,447.50	88.7	6,805.42	7,244.75	106.5
31610	LOCAL SALES TAX - CO. TRUSTEE	1,750,000.00	1,590,417.67	90.9	145,833.33	156,414.12	107.3
31709	BEER AND LIQUOR LOCAL PRIV TAX	0.00	4,383.31	0.0	0.00	733.28	0.0
31710	WHOLESALE BEER TAX	190,000.00	167,492.61	88.2	15,833.33	17,528.07	110.7
31800	BUSINESS TAXES	98,000.00	85,190.47	86.9	8,166.67	27,703.51	339.2
31911	NATURAL GAS FRANCHISE TAX	153,000.00	132,647.66	86.7	12,750.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	90,000.00	67,980.75	75.5	7,500.00	0.00	0.0
31960	SPECIAL ASSESSMENT - LIENS	0.00	1,395.00	0.0	0.00	0.00	0.0
31980	MIXED DRINK TAXES	0.00	4,558.94	0.0	0.00	621.49	0.0
32090	PEDDLER PERMIT	0.00	50.00	0.0	0.00	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	2,700.00	2,350.00	87.0	225.00	0.00	0.0
32610	BUILDING PERMITS	35,000.00	27,258.50	77.9	2,916.67	3,349.00	114.8
32690	OTHER PERMITS	100.00	25.00	25.0	8.33	25.00	300.1
32710	SIGN PERMITS	1,450.00	1,550.00	106.9	120.83	200.00	165.5
33100	FEDERAL GRANTS	497,160.00	4,745.50	1.0	41,430.00	0.00	0.0
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	660,000.00	0.00	0.0	55,000.00	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	514,000.00	55,407.66	10.8	42,833.33	0.00	0.0
33320	IVA PAYMENTS IN LIEU OF TAXES	71,000.00	81,604.59	114.9	5,916.67	27,201.53	459.7
33400	STATE GRANTS	1,035,890.00	277,191.08	26.8	86,324.17	6,000.00	7.0
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	10,800.00	18,600.00	172.2	900.00	18,600.00	2066.7
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	17,750.00	50.0	2,958.33	0.00	0.0
33510	STATE SALES TAX	640,000.00	520,378.76	81.3	53,333.33	47,222.54	88.5
33520	STATE INCOME TAX	26,000.00	15,686.48	60.3	2,166.67	63.48	2.9
33530	STATE BEER TAX	5,000.00	4,901.58	98.0	416.67	2,259.59	542.3
33553	STATE GASOLINE INSPECTION FEE	21,000.00	17,699.88	84.3	1,750.00	1,769.89	101.1
33593	CORPORATE EXCISE TAX	25,000.00	15,328.35	61.3	2,083.33	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00	100.0	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	2,700.00	3,509.00	130.0	225.00	500.00	222.2
34740	PARKS AND REC LEAGUE FEES	45,000.00	39,362.50	87.5	3,750.00	141.00	3.8
34741	FIELD MAINTENANCE FEES	7,000.00	0.00	0.0	583.33	0.00	0.0
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	7,500.00	6,634.23	88.5	625.00	684.70	109.6
34793	COMMUNITY CENTER FEES	36,000.00	13,307.82	37.0	3,000.00	1,530.00	51.0
34900	OTHER CHARGES FOR SERVICES	9,000.00	9,193.00	102.1	750.00	1,058.00	141.1
35110	CITY COURT FINES AND COSTS	176,000.00	130,786.22	74.3	14,666.67	12,103.98	82.5
35130	IMPOUNDMENT CHARGES	300.00	515.00	171.7	25.00	0.00	0.0
36000	OTHER REVENUES	6,500.00	25,562.86	393.3	541.67	12,235.75	2258.9
36100	INTEREST EARNINGS	10,500.00	3,828.00	36.5	875.00	0.00	0.0
36210	RENT	16,000.00	12,274.26	76.7	1,333.33	0.00	0.0

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

110 GENERAL FUND

Account	Description	Year-To-Date			APRIL		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
36330	SALE OF EQUIPMENT	0.00	16,376.61-	0.0	0.00	661.37-	0.0
36350	INSURANCE RECOVERIES	0.00	16,219.07-	0.0	0.00	0.00	0.0
36420	STADIUM RECEIPTS	8,300.00	7,216.50-	86.9	691.67	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	551.85-	0.0	0.00	42.94	0.0
36450	PARKS CONCESSIONS	6,000.00	4,559.78-	76.0	500.00	168.99-	33.8
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	2,871.98-	0.0	0.00	473.07-	0.0
36920	SALE OF BONDS	1,243,289.00	43,963.68-	3.5	103,607.42	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	150,000.00	0.00	0.0	12,500.00	0.00	0.0
Total REVENUES		9,195,421.00	5,107,173.01-	55.5	766,285.09	365,035.97-	47.6
EXPENDITURES							
41000	GENERAL GOVERNMENT	611,584.00-	243,912.05	39.9	50,965.34-	19,485.89	38.2
41210	CITY COURT	75,316.00-	58,485.78	77.7	6,276.33-	5,405.96	86.1
41500	FINANCIAL ADMINISTRATION	321,429.00-	249,803.96	77.7	26,785.77-	22,127.22	82.6
41650	HUMAN RESOURCES	118,084.00-	97,770.35	82.8	9,840.31-	11,754.00	119.4
41670	ENGINEERING	709,035.00-	226,001.82	31.9	59,086.25-	8,364.46	14.2
41700	PLANNING AND ZONING	326,302.00-	241,307.41	74.0	27,191.84-	25,390.33	93.4
41800	GENERAL GOVERNMENT BUILDINGS	67,246.00-	52,127.69	77.5	5,603.82-	12,203.71	217.8
41921	SPECIAL EVENTS	3,200.00-	2,988.67	93.4	266.67-	0.00	0.0
42100	POLICE PATROL	928,817.00-	715,770.48	77.1	77,401.40-	89,659.57	115.8
42120	POLICE SUPPORT SERVICES	59,916.00-	47,131.29	78.7	4,993.00-	6,190.52	124.0
42150	POLICE ADMINISTRATION	283,023.00-	220,112.98	77.8	23,585.24-	26,060.11	110.5
42151	COMMUNICATIONS SERVICES	215,773.00-	165,522.18	76.7	17,981.07-	17,319.30	96.3
42200	FIRE PROTECTION AND CONTROL	877,546.00-	767,622.14	87.5	73,128.86-	69,245.99	94.7
42210	FIRE ADMINISTRATION AND INSPECTION	204,352.00-	152,450.72	74.6	17,029.34-	15,297.24	89.8
43000	PUBLIC WORKS	78,123.00-	55,338.88	70.8	6,510.23-	7,560.18	116.1
43100	HIGHWAYS AND STREETS	180,301.00-	126,197.47	70.0	15,025.12-	10,011.10	66.6
43170	CITY GARAGE	10,522.00-	11,223.20	106.7	876.83-	0.00	0.0
44310	SENIOR CITIZEN ACTIVITIES	69,698.00-	78,725.30	113.0	5,808.17-	5,161.37	88.9
44700	PARKS	236,059.00-	161,520.93	68.4	19,671.57-	14,955.00	76.0
44740	PARK MAINTENANCE	1,992,491.00-	1,883,644.25	94.5	166,040.92-	24,103.20	14.5
44800	LIBRARIES	146,375.00-	116,970.01	79.9	12,197.93-	11,209.84	91.9
44880	CHILDREN'S LIBRARY SERVICES	36,422.00-	29,373.96	80.6	3,035.16-	2,456.43	80.9
51000	MISC EXP	239,000.00-	4,499.00-	1.9	19,916.66-	0.00	0.0
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	960,000.00-	24,781.70	2.6	80,000.00-	68.30-	0.1
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	514,000.00-	134,875.22	26.2	42,833.33-	54,043.40	126.2
Total EXPENDITURES		9,264,614.00-	5,859,159.44	63.2	772,051.16-	457,936.52	59.3
Total GENERAL FUND		69,193.00-	751,986.43	1086.8	5,766.07-	92,900.55	1611.2

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	---Year-To-Date---		-----APRIL-----			
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
33800	LOCAL REVENUE ALLOCATIONS	45,000.00	22,046.39-	49.0	3,750.00	0.00	0.0
36100	INTEREST EARNINGS	250.00	59.28-	23.7	20.83	0.00	0.0
	Total REVENUES	45,250.00	22,105.67-	48.9	3,770.83	0.00	0.0
EXPENDITURES							
48000	ECONOMIC OPPORTUNITY	65,500.00-	46,941.85	71.7	5,458.33-	721.32	13.2
	Total EXPENDITURES	65,500.00-	46,941.85	71.7	5,458.33-	721.32	13.2
	Total INDUSTRIAL DEVELOPMENT FUND	20,250.00-	24,836.18	122.6	1,687.50-	721.32	42.7

121 STATE STREET AID FUND

Summary Financial Statement
APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

Account	Description	Year-To-Date		APRIL		Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
REVENUES						
33551	STATE GASOLINE AND MOTOR FUEL TAX	248,000.00	217,431.78-	20,666.67	17,597.91-	85.2
36100	INTEREST EARNINGS	500.00	64.20-	41.67	0.00	0.0
	Total REVENUES	248,500.00	217,495.98-	20,708.34	17,597.91-	85.0
EXPENDITURES						
43100	HIGHWAYS AND STREETS	328,000.00-	306,083.74	27,333.34-	10,525.28	38.5
	Total EXPENDITURES	328,000.00-	306,083.74	27,333.34-	10,525.28	38.5
	Total STATE STREET AID FUND	79,500.00-	88,587.76	6,625.00-	7,072.63-	106.8

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

122 PARKS SALES TAX FUND

Account	Description	-----Year-To-Date-----		-----APRIL-----		Percent Of Avg
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	
REVENUES						
36100	INTEREST EARNINGS	6,000.00	1,070.43-	17.8	500.00	0.0
36425	PARKS SALES TAX RECEIPTS	155,000.00	67,913.53-	43.8	12,916.67	5,522.22-
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00-	102.6	1,666.67	0.00
	Total REVENUES	181,000.00	89,503.96-	49.4	15,083.34	5,522.22-
EXPENDITURES						
49000	DEBT SERVICE	336,293.00-	139,619.00	41.5	28,024.43-	0.00
	Total EXPENDITURES	336,293.00-	139,619.00	41.5	28,024.43-	0.00
	Total PARKS SALES TAX FUND	155,293.00-	50,115.04	32.3	12,941.09-	5,522.22-

123 SOLID WASTE FUND

Summary Financial Statement
APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

Account	Description	Year-To-Date		APRIL		Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
REVENUES						
34400	SANITATION - USER FEES	655,000.00	554,998.90	54,583.33	0.00	0.0
36000	OTHER REVENUES	150.00	0.00	12.50	0.00	0.0
36100	INTEREST EARNINGS	450.00	876.69	37.50	0.00	0.0
37794	SALE OF MATERIALS	8,500.00	4,438.28	708.33	319.20	45.1
Total REVENUES		664,100.00	560,313.87	55,341.66	319.20	0.6
EXPENDITURES						
43200	SANITATION	580,860.00	425,592.42	48,404.99	37,218.67	76.9
49000	DEBT SERVICE	95,872.00	9,296.88	7,989.33	0.00	0.0
Total EXPENDITURES		676,732.00	434,889.30	56,394.32	37,218.67	66.0
Total SOLID WASTE FUND		12,632.00	125,424.57	1,052.66	36,899.47	3505.4

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

124 IMPACT FEES

Account	Description	Year-To-Date		APRIL		Percent Of Budget	Actual	Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual			
REVENUES								
33400	STATE GRANTS	90,000.00	0.00	0.00	7,500.00	0.0	0.00	0.0
36000	OTHER REVENUES	0.00	0.23	0.0	0.00	0.0	0.00	0.0
36100	INTEREST EARNINGS	9,600.00	2,759.19	28.7	800.00	0.0	0.00	0.0
36421	ROADS IMPACT FEES	23,000.00	22,622.40	98.4	1,916.67	8,196.00	8,196.00	427.6
36422	PARKS IMPACT FEES	11,000.00	15,028.00	136.6	916.67	1,584.00	1,584.00	172.8
36423	POLICE IMPACT FEES	11,000.00	17,425.80	158.4	916.67	5,727.00	5,727.00	624.8
36424	FIRE IMPACT FEES	7,000.00	11,501.40	164.3	583.33	3,784.00	3,784.00	648.7
Total REVENUES		151,600.00	69,337.02	45.7	12,633.34	19,291.00	19,291.00	152.7
EXPENDITURES								
51010	ROADS IMPACT FEES	285,173.00	27,758.16	9.7	23,764.41	0.00	0.00	0.0
51020	PARKS IMPACT FEES	22,279.00	22,402.34	100.6	1,856.58	0.00	0.00	0.0
51030	POLICE IMPACT FEES	117,316.00	32,661.56	27.8	9,776.33	0.00	0.00	0.0
51040	FIRE IMPACT FEES	42,897.00	5,061.11	11.8	3,574.75	0.00	0.00	0.0
Total EXPENDITURES		467,665.00	87,883.17	18.8	38,972.07	0.00	0.00	0.0
Total IMPACT FEES		316,065.00	18,546.15	5.9	26,338.73	19,291.00	19,291.00	73.2

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

140 POLICE DRUG FUND

Account	Description	Year-To-Date		APRIL		Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
REVENUES						
31610	LOCAL SALES TAX - CO. TRUSTEE	1,200.00	325.00-	100.00	250.00-	250.0
33400	STATE GRANTS	11,048.00	0.00	920.67	0.00	0.0
35130	IMPOUNDMENT CHARGES	150.00	0.00	12.50	0.00	0.0
35140	DRUG RELATED FINES	26,000.00	10,521.59-	2,166.67	2,793.95-	129.0
36100	INTEREST EARNINGS	250.00	14.43-	20.83	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	249.90-	0.00	0.00	0.0
Total REVENUES		38,648.00	11,110.92-	3,220.67	3,043.95-	94.5
EXPENDITURES						
42129	DRUG INVESTIGATION AND CONTROL	25,148.00-	9,889.47	2,095.68-	65.00	3.1
Total EXPENDITURES		25,148.00-	9,889.47	2,095.68-	65.00	3.1
Total POLICE DRUG FUND		13,500.00	1,221.45-	1,124.99	2,978.95-	264.8

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date		APRIL		Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
REVENUES						
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	560,000.00	672,317.68	46,666.67	4,485.35	9.6
36100	INTEREST EARNINGS	2,800.00	43,916.24	233.33	0.00	0.0
	Total REVENUES	562,800.00	716,233.92	46,900.00	4,485.35	9.6
EXPENDITURES						
49000	DEBT SERVICE	578,118.00	282,298.58	48,176.50	0.00	0.0
	Total EXPENDITURES	578,118.00	282,298.58	48,176.50	0.00	0.0
	Total DEBT SERVICE FUND (GENERAL)	15,318.00	433,935.34	1,276.50	4,485.35	351.4

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

412 SEWER FUND

Account	Description	Year-To-Date		APRIL		Percent Of Budget	Actual	Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual			
REVENUES								
34900	BULK DISPOSAL FEE	300.00	875.00-	291.7	25.00	0.0	0.00	0.0
36000	OTHER REVENUES	5,250.00	25,529.85-	486.3	437.50	0.0	0.00	0.0
36100	INTEREST EARNINGS	13,500.00	2,485.47-	18.4	1,125.00	0.0	0.00	0.0
36920	SALE OF BONDS	1,000,000.00	0.00	0.0	83,333.33	0.0	0.00	0.0
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	24,250.00	13,675.00-	56.4	2,020.83	0.0	1,450.00-	71.8
37220	ADMINISTRATIVE FEES	17,520.00	9,550.00-	54.5	1,460.00	0.0	0.00	0.0
37230	SEWER USER FEES	2,046,521.00	1,636,183.19-	79.9	170,543.42	0.1	210.99	0.1
37298	CAPACITY FEES	375,440.00	90,020.00-	24.0	31,286.67	43.1	13,500.00-	43.1
37499	COMMITMENT FEES	265,200.00	0.00	0.0	22,100.00	0.0	0.00	0.0
37995	CONNECTION FEES	33,600.00	6,600.00-	19.6	2,800.00	0.0	1,500.00-	53.6
Total REVENUES		3,781,581.00	1,784,918.51-	47.2	315,131.75		16,239.01-	5.2
EXPENDITURES								
49000	DEBT SERVICE	712,631.00-	559,169.69	78.5	59,385.92-		20,560.00	34.6
52117	ADMINISTRATION AND GENERAL EXPENSES	562,813.00-	297,798.88	52.9	46,901.08-		25,014.98	53.3
52210	COLLECTION	1,221,495.00-	670,245.98	54.9	101,791.28-		30,271.92	29.7
52213	SEWER TREATMENT AND DISPOSAL	343,486.00-	227,843.53	66.3	28,623.83-		28,949.75	101.1
52223	DEPRECIATION	563,251.00-	469,375.80	83.3	46,937.58-		46,937.58	100.0
58801	ARRA ASSISTANCE - COPEX CROSSING PROJECT	1,000,000.00-	958,369.36	95.8	83,333.33-		893,022.60	1071.6
Total EXPENDITURES		4,403,676.00-	3,182,803.24	72.3	366,973.02-		1,044,756.83	284.7
Total SEWER FUND		622,095.00-	1,397,884.73	224.7	51,841.27-		1,028,517.82	1984.0

Summary Financial Statement
 APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

416 HEALTHCARE FUND

Account	Description	Year-To-Date		APRIL		
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES						
36000	OTHER REVENUES	0.00	3,196.73-	0.00	888.44-	0.0
36100	INTEREST EARNINGS	150.00	94.39-	62.9	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	137,937.81-	0.0	800.32-	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	1,116,860.00	778,621.03-	69.7	0.00	0.0
	Total REVENUES	1,117,010.00	919,849.96-	82.3	1,688.76-	1.8
EXPENDITURES						
51520	INSURANCE EMPLOYERS SHARE	1,117,010.00-	782,923.38	70.1	47,277.96	50.8
	Total EXPENDITURES	1,117,010.00-	782,923.38	70.1	47,277.96	50.8
	Total HEALTHCARE FUND	0.00	136,926.58-	0.0	45,589.20	2000.0

Summary Financial Statement
APRIL 30, 2010

Fiscal Year Time Lapse: 83.33

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
34110	GENERAL SERVICES	300.00	150.00-	50.0	25.00	25.00-	100.0
34321	CEMETERY BURIAL CHARGES	300.00	600.00-	200.0	25.00	300.00-	1200.0
34323	GRAVE - OPENING AND CLOSING FEES	16,700.00	12,400.00-	74.3	1,391.67	600.00-	43.1
36100	INTEREST EARNINGS	1,700.00	230.47-	13.6	141.67	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	249.75-	0.0	0.00	0.00	0.0
36340	SALE OF CEMETERY LOTS	7,800.00	12,000.00-	153.8	650.00	750.00-	115.4
Total REVENUES		26,800.00	25,630.22-	95.6	2,233.34	1,675.00-	75.0
EXPENDITURES							
43400	CEMETERIES	17,570.00-	12,767.99	72.7	1,464.16-	410.48	28.0
Total EXPENDITURES		17,570.00-	12,767.99	72.7	1,464.16-	410.48	28.0
Total HILLCREST CITY CEMETERY		9,230.00	12,862.23-	139.4	769.18	1,264.52-	164.4

G/L Month: 04 APRIL
Beginning Fund: 110 Beginning Function: ZZZZZ
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS....



White House Police Department

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
E-mail: whpd@cityofwhitehouse.com
615-672-4903
Fax 615-672-4915

MEMORANDUM

To: The Board of Mayor and Alderman
From: Gerald O. Herman, Chief of Police
Date: May 12, 2010
Re: Sumner County Multi-Jurisdictional Hazard Mitigation Plan

We respectfully request that you support the resolution for Sumner County Multi-Jurisdictional Hazard Mitigation Plan. The plan is good for five years and is due to expire soon. The Sumner County Emergency Management Agency has put together a committee to review an updated version of this plan. I have been assigned to this committee.

We need your support in order for us to renew the Sumner County Multi-Jurisdictional Hazard Mitigation Plan.

Thank you for your consideration in this matter.

RESOLUTION 10-07

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, ADOPTING THE SUMNER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the City of White House recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, the City of White House participated jointly in the planning process with the other local units of government within the County to prepare the Multi-Jurisdictional Hazard Mitigation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the City of White House Board of Mayor and Aldermen, hereby adopts the *Sumner County Multi-Jurisdictional Hazard Mitigation Plan* as an official plan; and

BE IT FURTHER RESOLVED, that the Sumner County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Hazard Mitigation Plan to the Federal Emergency Management Agency officials for final review and approval.

Adopted this 20th day of May 2010.

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 12, 2010

RE: Local Residential Exemption Form

The State of Tennessee recently adopted for the first time a state wide residential code. The State completed a rule making hearing and adopted the 2009 International Residential Code which applies to one-two family dwellings. The State residential code adoption included an exemption regarding one and two family residential fire sprinkler systems. In order to complete local inspections, the City has to request and be approved for a residential exempt status. The exempt status allows the City to complete residential inspections instead of State inspectors. State inspectors currently complete inspections for schools, day cares, nursing homes, and other state buildings. The City has to be within seven (7) years of the State adopted code edition. The City cannot amend the code to weaken a minimum code provision. Staff has discussed the issue with the local amendment regarding crawl space insulation. The State said the issue would be reviewed but the City will probably have to delete the amendment.

RESOLUTION 10-08

WHEREAS THE CITY OF WHITE HOUSE REQUEST APPROVAL FROM THE STATE OF TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE FIRE PREVENTION DIVISION TO EXPAND THE EXISTING EXEMPT JURISDICTION STATUS FOR RESIDENTIAL CONSTRUCTION.

WHEREAS, the City of White House request the State of Tennessee Department of Commerce and Insurance Fire Prevention Division to expand the existing exempt Jurisdiction Status to include residential construction. The City of White House is an exempt jurisdiction related to churches, apartments, hotels, etc. The City of White House in order to complete local inspections for residential construction has to request to expand the current State exemption status.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House:

Section #1

The attached Residential Exemption form includes the types of local residential inspection requested and the local inspectors that will complete the residential inspections.

Section #2 This Resolution shall be effective from and after its adoption.

Adopted this 20th day of May 2010.

John Decker, Mayor

Amanda Priest, City Recorder

LOCAL GOVERNMENT RESIDENTIAL EXEMPTION AUTHORIZATION

Pursuant to T.C.A. § 68-120-101, City of White House is providing notice to the Department of Commerce and Insurance that it has adopted and is enforcing:

2006 International Building Code
2006 International Fire Code
2006 International Residential Code
2006 International Mechanical Code
2006 International Plumbing Code
2006 International Fuel Gas Code
2006 International Property Maintenance Code
2006 International Energy Conservation Code
2002/04 North Carolina Handicap Accessibility Code
2008 National Electrical Code (Local Area State Electrical Inspector Enforcement)

(See Attached Adopting Ordinances)

Codes must be current within seven (7) year of the date of the latest edition, unless otherwise approved in writing by the Commissioner of Commerce and Insurance.

Types of residential inspections that will be conducted:

1. Residential Zoning Setbacks, Footing, Foundation, Slab
2. Residential Foundation Top Plate, Exterior Sheeting, Framing
3. Residential Insulation
4. Residential Final / Occupancy
5. Residential Underground Plumbing
6. Residential Rough-In Plumbing, Gas, Mechanical
7. Residential Final Plumbing, Gas, Mechanical
8. Residential Handicap Accessibility, when applicable
9. Residential Fire Sprinkler, Fire Barrier Tenant Separation, Alarm System, when applicable.
10. Residential Property Maintenance, when applicable.

(State Electrical Inspector to complete residential electrical and low-voltage inspections.)

Names of person employed by the local government to meeting the training requirements of T.C.A. § 68-120-101(f)(1)(B) who will perform residential building inspections:

1. Addam McCormick
2. Tony Covington
3. Sean Hagan
4. Jeremy Sisk, Fire Marshall will complete fire code related inspections for residential construction other than one and two family dwellings units.
5. Joe Palmer, Fire Chief will complete fire code related inspections for residential construction other than for one and two family dwelling units.

Date: Thursday May 20, 2010

John Decker, Mayor City of White House

ORDINANCES....

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: March 31, 2010

RE: Zoning Ordinance Amendment: Adult Oriented Businesses

The White House Regional Planning Commission on Monday March 8, 2010 recommended amending the zoning ordinance regarding Adult Oriented Businesses. The purpose of the amendment was to change zoning ordinance to be consistent with revised 2007 State Law regarding minimum separation distances and measurement criteria between properties containing adult oriented businesses and properties containing churches, schools, day cares, residences, parks. The measurement criteria will change from building corner(s) to property corner(s).

The State of Tennessee in 2007 adopted increased separation distances for adult oriented businesses to prevent the effects of adult oriented businesses onto residential properties and schools and churches. Staff recommends the amendment so that the City's ordinances are clearly defined regarding the minimum separation and it shows that the City has reviewed the local zoning ordinance in relation to the change in the state law. This is the first step in the process of developing adult oriented business regulations. The next step will be to develop licensing polices and regulations regarding operation of facilities. The City due to proximity to Nashville and location on I-65 is a possible location for an adult oriented business. Anytime Metro Nashville increases their requirements on adult oriented business then adjacent small suburban cities with less stringent or no ordinances are possible locations for new adult oriented business.

Per state law measurement requirements, seven (7) I-2, Heavy Industrial properties are currently available. Four (4) of the seven (7) are developed lots and three (3) are vacant. The City does not currently have any land designated for I-3, Special Industrial. The City's zoning requirements in addition to state requirements amendments do provide areas for adult oriented business to build and/or operate in the city limits.

State Law Section:

7-51-1407. Restrictions on locations of adult-oriented businesses. —

(a) (1) An adult-oriented establishment shall not locate within one thousand feet (1,000~~¢~~) of a child care facility, a private, public, or charter school, a public park, a residence, or a place of worship.

(2) For the purposes of this subdivision (a)(1), measurements shall be made in a straight line in all directions, without regard to intervening structures or objects, from the nearest point on the property line of a parcel containing an adult-oriented establishment to the nearest point on the property line of a parcel containing a child care facility, a private, public, or charter school, a public park, a residence, or a place of worship.

(b) Subsection (a) shall not apply to an adult-oriented business located in an otherwise prohibited location in operation on July 1, 2007, and the business activity shall be deemed an existing use of the property; provided, that the business remains in continuous operation as an adult-oriented business regardless of change of ownership.

ORDINANCE 10-06

AN ORDINANCE AMENDING ARTICLE V OF THE ZONING ORDINANCE AS INDICATED BELOW, TO INCREASE THE MINIMUM DISTANCE BETWEEN PROPERTIES CONTAINING ADULT ORIENTED BUSINESS TO PROPERTIES CONTAINING PLACES OF WORSHIP, SCHOOLS, PARKS, DAY CARES, AND RESIDENCES AND TO CHANGE THE MEASUREMENT CRITERIA BETWEEN PROPERTIES PER TENNESSEE STATE LAW.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the I-2, Heavy Industrial and I-3 Special Industrial sections of the Zoning Ordinance to increase distance from properties containing adult oriented businesses properties to properties containing places of worship, day cares, schools, residences, and parks from 150 to 1,000 feet and change measurement criteria from building corners to property corners per Tennessee Code Annotated Section 7-51-1407.

NOW THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that Article V, Zoning Districts, 5.054.2 I-2, Heavy Industrial District and 5.054.3 I-3, Industrial District (Special) is amended as indicated below:

Amendment #1

Article V Zoning Districts
Section: 5.054.2 I-2, Heavy Industrial
Sub-Section: A. District Description

Existing City Ordinance:

A. District Description

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within one hundred-fifty (150) feet of any lot currently occupied by a business selling alcoholic beverages; religious; child care or educational facility, as measured in a straight line from the nearest corner of the two structures. **(Added by Ordinance No. 97-10, August 21, 1997)**

Amended City Ordinance: (Changes in bold/italics)

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within ***one thousand (1,000) feet of any lot child care facility, a private, public, or charter school, a public park, a residence, or a place of worship. Measurements shall be made in a straight line in all directions, without regard to intervening structures or objects,***

from the nearest point on the property line of a parcel containing an adult-oriented establishment to the nearest point on the property line of a parcel containing a child care facility, a private, public, or charter school, a public park, a residence, or a place of worship and within (150) feet of any lot currently occupied by a business selling alcoholic beverages as measured in a straight line from the nearest corner of the two structures.

Amendment #2

Article V Zoning Districts
Section: 5.054.3 I-3, Industrial District (Special)
Sub-Section: A. District Description

Existing City Ordinance:

B. District Description

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within one hundred-fifty (150) feet of any lot currently occupied by a business selling alcoholic beverages; religious; child care or educational facility, as measured in a straight line from the nearest corner of the two structures. **(Added by Ordinance No. 97-10, August 21, 1997)**

Amended City Ordinance: (Changes in bold/italics)

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within ***one thousand (1,000) feet of any lot child care facility, a private, public, or charter school, a public park, a residence, or a place of worship. Measurements shall be made in a straight line in all directions, without regard to intervening structures or objects, from the nearest point on the property line of a parcel containing an adult-oriented establishment to the nearest point on the property line of a parcel containing a child care facility, a private, public, or charter school, a public park, a residence,*** or a place of worship and within (150) feet of any lot currently occupied by a business selling alcoholic beverages as measured in a straight line from the nearest corner of the two structures.

BE IT FURTHER ORDANIED that this amendment was approved by the Planning Commission at March 8, 2010 Meeting.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 15, 2010

Second Reading: May 20, 2010

John Decker, Mayor

Amanda Priest, City Recorder

April 13, 2010

M E M O R A N D U M

To: BMA

From: Angie Carrier
City Administrator

Re: Fire Code Update

Enclosed are changes to the Fire Code to allow the Construction Board of Appeals serve as the Fire Appeal Board as requested by Mayor Decker.

We have also made some minor changes for clerical reasons. If you have any questions, feel free to call.

ORDINANCE 10-07

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE MUNICIPAL CODE, TITLE 7, CHAPTER 2, FIRE CODE.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code amending the Municipal Code, Title 7, Chapter 2, Fire Code; and

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the following addition be made to Title 7, Chapter 2, Fire Code is amended as follows:

7-202. Enforcement Amendments to International Fire Codes.

a. Section 108 Board of Appeals is amended by adding the following language at the end of said section: Any reference to the board of appeals shall mean the city's construction board of appeals.

~~7-202. 7-203. Enforcement. The fire prevention code herein adopted by reference shall be enforced by the chief of the local fire department under such arrangements as may be worked out with him. The international fire code herein adopted by reference shall be enforced by the chief of the fire department. He shall have the same powers as the state fire marshal.~~

7-203 204. Definition of "municipality."

7-204 205. Storage of explosives, flammable liquids, etc.

7-205 206. Gasoline trucks.

7-206 207. Variances.

7-207 208. Violations.

7-208 209. Automatic sprinkler system requirements.

7-209 210. Novelty lighters.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall become effective upon final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 15, 2010

Second Reading: May 20, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

May 11, 2010

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director **CKS**
Cc: Angie Carrier, City Administrator
Re: Budget Amendment II

The following budget amendment is recommended for approval. The description for each individual item is self explanatory. However, I would like to clarify that these amendments will not materially affect the fund balances and budget details that were presented at the budget study session. All of these items were taken into account when developing the projections for this year's ending numbers, and next year's proposed numbers. Should you have any questions related to this budget amendment, please let me know. Thanks.

ORDINANCE 10-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2010.

WHEREAS, it has become necessary to amend the current year's annual budget to recognize the debt forgiveness ARRA funding for the Copes Crossing Project; and

WHEREAS, it has also become necessary to amend the current year's annual budget to recognize depreciation expense that has resulted since the transition to a Proprietary Fund; and

WHEREAS, it has become necessary to amend the previous year's annual budget for additional revenue and expense related to the replacement of a pedestrian pole that was struck by a vehicle; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional expense related to vehicle maintenance and repairs in the Sanitation Fund; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional expense related to the construction of Fire Station #2 that was not carried forward from previous year's budget; and

WHEREAS, it has become necessary to amend the current year's annual budget for contributions to Healthcare Fund Account that were not included in the original budget, but were calculated in the premium calculation; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional revenue and expense related to a travel opportunity that developed for the Senior Citizens; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional contractual and towing expenses in the Drug Fund related to storage unit expenses, and vehicle tow-ins on drug related stops.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2010 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: May 20, 2010

Second Reading: June 17, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

City of White House
Budget Amendment II
May 20, 2010

					Current Budget	Proposed Budget	Amendment
412	33141		Wastewater Fund	ARRA Assistance - Copes Crossing	0	400,000	400,000
412	36920		Wastewater Fund	Sale of Bonds	1,000,000	600,000	(400,000)
1. To amend current 2009-2010 budget to recognize the debt forgiveness ARRA funding for the Copes Crossing Project.							
123	43200	540	Sanitation Fund	Depreciation	0	98,099	98,099
2. To amend current 2009-2010 budget to recognize depreciation expense that has resulted since the transition to a Proprietary Fund.							
110	41670	343	General Fund - Engineering	Traffic Signal Supplies	10,000	16,600	6,600
110	36350		General Fund	Insurance Recoveries	0	6,600	6,600
3. To amend current 2009-2010 budget for additional revenue and expense related to the replacement of a pedestrian pole that was struck by a vehicle.							
123	43200	261	Sanitation Fund	Repair and Maintenance Motor Vehicles	8,000	19,000	11,000
123	43200	331	Sanitation Fund	Gas, Oil, Diesel Fuel, etc.	43,140	39,640	(3,500)
123	43200	295	Sanitation Fund	Landfill Services	110,000	106,500	(3,500)
123	43200	320	Sanitation Fund	Operating Supplies	22,000	18,000	(4,000)
4. To amend current 2009-2010 budget for additional expense related to vehicle maintenance and repairs in the Sanitation Fund.							
110	42200	900	General Fund - Fire Protection	Capital Outlay	10,000	35,044	25,044
5. To amend current 2009-2010 budget for additional expense related to the construction of Fire Station #2 that was not carried forward from previous year's budget.							
110	43170	142	General Fund - City Garage	Hospital and Health Ins.	0	10,851	10,851
6. To amend current 2009-2010 budget for contributions to Healthcare Fund Account that were not included in the original budget, but were calculated in the premium calculation.							
110	44310	289	General Fund - Senior Citizen Activities	Other Travel	2,350	27,288	24,938
110	36000		General Fund	Other Revenues	6,500	31,438	24,938
7. To amend current 2009-2010 budget for additional revenue and expense related to a travel opportunity that developed for the Senior Citizens.							
140	42129	200	Police Drug Fund	Contractual Services	5,300	7,300	2,000
140	42129	217	Police Drug Fund	Vehicle Tow-In Services	500	700	200
140	42129	320	Police Drug Fund	Operating Supplies	6,000	3,800	(2,200)
8. To amend current 2009-2010 budget for additional contractual and towing expenses in the Drug Fund related to storage unit expenses, and vehicle tow-ins on drug related stops.							

May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator



Re: Ordinance 10-09

Mayor Decker has requested that staff prepare Ordinance 10-09 to have the Library Board elect a Chairman rather than "president" to be consistent with all other citizen boards.

ORDINANCE 10-09

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY
BOARD, SECTION 2-202.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the library board;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 be amended as follows:

TITLE 2 – Boards and Commissions, etc.
CHAPTER 2 Library Board

SECTION

- 2-201. Created, membership, terms, vacancies.
- 2-202. Organization, by-laws, rules and regulations.
- 2-203. Function.
- 2-204. Power to appoint personnel.
- 2-205. Budget, etc.
- 2-206. Reports to board of mayor and aldermen.
- 2-207. Evaluation of the librarian.

2-202. Organization, by-laws, rules and regulations. Immediately after their appointment, they shall meet and organize by electing one of their members as president and such other officers as may be necessary. The ~~president~~ chairman shall be appointed annually by a majority vote of the board at its July meeting. The board shall meet bi-monthly and set the time of the meetings for the evening. The board shall have the power to adopt by-laws, rules and regulations for the proper organization of the public library for the city.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 20, 2010

Second Reading: June 17, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director *CKS*

Cc: Angie Carrier, City Administrator

Re: Ordinance No 10-10 Adopting Annual Budget and Tax Rates

The detail for Ordinance 10-10 was presented at the budget study session on May 4th. You may notice that this ordinance is different from what we have used in the past. The tax rate and budget ordinance are usually adopted in separate ordinances which have significantly less detail than the one proposed this year. This new format is required by the Comptroller's Office.

The draft budget document that you are now receiving includes updates on the detail files that we covered at the study session as well as the Capital Improvement Program for this year and some detail CIP sheets. You will receive a final document that includes the remainder of the detail sheets, the six year CIP document, as well as other personnel schedules after the second reading and passage of the ordinance. As we discussed, this budget does not reflect a property tax increase. If you have any questions about this ordinance or the budget details please feel free to call me.

ORDINANCE #10-10

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET (AND TAX RATE) FOR THE FISCAL YEAR BEGINNING
JULY 1, 2010 THROUGH JUNE 30, 2011.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE
AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$3,461,668	\$3,967,136	\$4,441,919
Intergovernmental Revenue	1,400,347	2,294,946	3,928,895
Charges for Services	107,664	114,488	112,215
Licenses and Permits	279,940	33,925	33,375
Fines and Forfeitures	182,474	174,085	174,350
Bonds Issued	1,304,266	1,219,982	357,000
Interfund Charges	93,549	100,000	50,000
Miscellaneous Revenue	136,402	71,620	26,000
Total Revenue	\$6,966,310	\$7,976,182	\$9,123,754
Fund Balance	\$904,372	\$1,567,851	1,924,649
Total Available Funds	\$7,870,682	\$9,544,033	\$11,048,403

Debt Service Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$ 669,856	\$ 667,832	\$ 228,538
Miscellaneous Revenue	\$ 875	\$ 43,916	\$ 43,806
Total Revenue	\$ 670,731	\$ 711,748	\$ 272,344
Fund Balance	\$ 63,938	\$ 188,152	\$ 398,305
Total Available Funds	\$ 734,669	\$ 899,900	\$ 670,649

State Street Aid Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Intergovernmental Revenue	\$ 260,765	\$ 249,792	\$ 251,924
Miscellaneous Revenue	\$ 285	\$ 256	\$ 300
Total Revenue	\$ 261,050	\$ 250,048	\$ 252,224
Fund Balance	\$ 116,176	\$ 78,451	\$ 5,904
Total Available Funds	\$ 377,226	\$ 328,499	\$ 258,128

Drug Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Court Fines and Costs	\$ 14,472	\$ 15,165	\$ 15,000
Miscellaneous	\$ 7,176	\$ 440	\$ 1,050
Total Revenue	\$ 21,648	\$ 15,605	\$ 16,050
Fund Balance	\$ 61,246	\$ 25,642	\$ 29,176
Total Available Funds	\$ 82,894	\$ 41,247	\$ 45,226

Hillcrest Cemetery Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 23,000	\$ 26,675	\$ 23,950
Miscellaneous	\$ 1,294	\$ 600	\$ 500
Total Revenue	\$ 24,294	\$ 27,275	\$ 24,450
Fund Balance	\$ 109,274	\$ 116,986	\$ 129,084
Total Available Funds	\$ 133,568	\$ 144,261	\$ 153,534

Healthcare Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Revenue from Other Funds	\$ 841,318	\$ 984,471	\$ 823,399
Miscellaneous	\$ 203	\$ 141,694	\$ 400
Total Revenue	\$ 841,521	\$ 1,126,165	\$ 823,799
Fund Balance	\$ (15,573)	\$ (70,975)	\$ 162,483
Total Available Funds	\$ 825,948	\$ 1,055,190	\$ 986,282

Impact Fee Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Impact Fees	\$ 77,265	\$ 66,862	\$ 59,000
Miscellaneous	\$ 9,415	\$ 5,659	\$ 96,000
Total Revenue	\$ 86,680	\$ 72,521	\$ 155,000
Fund Balance	\$ 833,483	\$ 644,476	\$ 538,259
Total Available Funds	\$ 920,163	\$ 716,997	\$ 693,259

Industrial Development Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Intergovernmental Revenue	\$ 47,384	\$ 47,727	\$ 47,000
Miscellaneous	\$ 223	\$ 204	\$ 200
Total Revenue	\$ 47,607	\$ 47,931	\$ 47,200
Fund Balance	\$ 51,095	\$ 61,106	\$ 57,238
Total Available Funds	\$ 98,702	\$ 109,037	\$ 104,438

Park Sales Tax Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$ 87,357	\$ 83,164	\$ 84,000
Miscellaneous	\$ 26,359	\$ 23,489	\$ 23,000
Total Revenue	\$ 113,716	\$ 106,653	\$ 107,000
Fund Balance	\$ 795,358	\$ 500,272	\$ 356,716
Total Available Funds	\$ 909,074	\$ 606,925	\$ 463,716

Sanitation Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 664,088	\$ 672,802	\$ 671,925
Total Revenue	\$ 664,088	\$ 672,802	\$ 671,925
Fund Balance	\$ 246,920	\$ 413,490	\$ 441,561
Total Available Funds	\$ 911,008	\$ 1,086,292	\$ 1,113,486

Wastewater Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 1,987,946	\$ 2,094,241	\$ 2,183,900
Bonds Issued	\$ 570,000	\$ 1,493,308	\$ 1,375,692
Miscellaneous	\$ 4,565	\$ 32,148	\$ 18,500
Total Revenue	\$ 2,562,511	\$ 3,619,697	\$ 3,578,092
Fund Balance	\$ 1,682,631	\$ 1,163,852	\$ 1,522,824
Total Available Funds	\$ 4,245,142	\$ 4,783,549	\$ 5,100,916

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
General Government	\$ 1,179,652	\$ 1,340,091	\$ 1,130,893
City Court	\$ 61,583	\$ 72,789	\$ 75,556
Public Safety	\$ 2,336,109	\$ 2,446,898	\$ 2,493,087
Public Works	\$ 294,243	\$ 311,595	\$ 307,945
Library and Museum	\$ 183,314	\$ 182,064	\$ 186,445
Parks and Recreation	\$ 599,681	\$ 599,057	\$ 682,182
Planning and Zoning	\$ 262,416	\$ 308,724	\$ 313,132
Capital Outlay	\$ 1,385,833	\$ 2,358,165	\$ 3,934,511
Total Appropriations	\$ 6,302,831	\$ 7,619,383	\$ 9,123,751

State Street Aid Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Streets	\$ 115,333	\$ 122,596	\$ 133,702
Capital Outlay	\$ 183,442	\$ 200,000	\$ 119,425
Total Appropriations	\$ 298,775	\$ 322,596	\$ 253,127

Drug Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Police	\$ 8,649	\$ 12,070	\$ 9,450
Capital Outlay	\$ 48,603	\$ -	\$ -
Total Appropriations	\$ 57,252	\$ 12,070	\$ 9,450

Debt Service Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Debt Service	\$ 545,272	\$ 500,119	\$ 509,693
Miscellaneous	\$ 1,245	\$ 1,477	\$ 1,500
Total Appropriations	\$ 546,517	\$ 501,596	\$ 511,193

Hillcrest Cemetery Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Cemetery and Maintenance	\$ 16,582	\$ 15,177	\$ 17,549
Total Appropriations	\$ 16,582	\$ 15,177	\$ 17,549

Healthcare Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Premiums Paid	\$ 185,092	\$ 198,187	\$ 218,739
Medical Claims Paid	\$ 711,831	\$ 694,520	\$ 673,968
Total Appropriations	\$ 896,923	\$ 892,707	\$ 892,707

Impact Fee Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Roads	\$ 9,298	\$ -	\$ -
Parks	\$ 630	\$ 243	\$ 250
Fire	\$ -	\$ -	\$ -
Police	\$ 82	\$ -	\$ -
Capital Outlay	\$ 46,888	\$ -	\$ 260,000
Debt Service	\$ 218,789	\$ 178,495	\$ 174,709
Total Appropriations	\$ 275,687	\$ 178,738	\$ 434,959

Industrial Development Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Industrial Development	\$ 37,596	\$ 51,800	\$ 48,500
Total Appropriations	\$ 37,596	\$ 51,800	\$ 48,500

Park Sales Tax Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Parks	\$ 82,090	\$ 140,755	\$ 76,250
Capital Outlay	\$ 253,570	\$ 18,307	\$ 10,000
Debt Service	\$ 73,142	\$ 91,147	\$ 210,868
Total Appropriations	\$ 408,802	\$ 250,209	\$ 297,118

Sanitation Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Sanitation	\$ 476,582	\$ 565,868	\$ 537,358
Capital Outlay	\$ -	\$ -	\$ 25,000
Debt Service	\$ 20,936	\$ 78,864	\$ 103,706
Total Appropriations	\$ 497,518	\$ 644,732	\$ 666,064

Wastewater Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Wastewater	\$ 1,244,481	\$ 1,417,426	\$ 1,550,320
Capital Outlay	\$ 531,305	\$ 1,322,688	\$ 1,729,612
Debt Service	\$ 1,305,504	\$ 670,292	\$ 712,389
Total Appropriations	\$ 3,081,290	\$ 3,410,406	\$ 3,992,321

SECTION 3. At the end of the current fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 1,924,649
State Street Aid Fund	\$ 5,904
Drug Fund	\$ 29,176
Debt Service Fund	\$ 398,305
Hillcrest Cemetery Fund	\$ 129,084
Healthcare Fund	\$ 162,483
Impact Fee Fund	\$ 538,259
Industrial Development Fund	\$ 57,238

Park Sales Tax Fund	\$	356,716
Sanitation Fund	\$	441,561
Wastewater Fund	\$	1,373,144

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	\$ 995,000	\$ 326,916	\$ -	\$ -
Notes	\$ 126,089	\$ 4,140	\$ -	\$ -
Capital Leases	\$ -	\$ -	\$ -	\$ -
Other Debt	\$ 208,517	\$ 95,172	\$ -	\$ -

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
SR 76 Sidewalk Project (Grant)	\$ 471,000	\$ -
ARRA Fiber Optic Project	\$ 960,000	\$ -
ARRA Calista Road Project	\$ 564,000	\$ -
Custom Cab Aerial Ladder Truck (Grant)	\$ 598,816	\$ -
HVAC Replacement - City Hall	\$ 25,000	\$ -
Downtown Transport. Enhancement (Grant)	\$ 726,000	\$ 252,000
Police Patrol Vehicle (Grant)	\$ 30,000	\$ -
Animal Control Vehicle	\$ 26,000	\$ -
Renovate Hwy 76 Fire Station (Grant)	\$ 313,650	\$ -
Police In-Car Digital Video Cameras (Grant)	\$ 12,000	\$ -
Police In-Car Radar Units (Grant)	\$ 4,000	\$ -
LPRF Parks Project Continuation (Grant)	\$ -	\$ 105,000
Sanitation Half-Ton Pickup	\$ 25,000	\$ -
Public Safety Radio Dispatch Consolidation	\$ 220,150	\$ -
Improv. to Tyree/S.Palmers Intersect. (Grant)	\$ 230,000	\$ -
Replace Electrical Panel in Park Field 5/6	\$ 10,000	\$ -
Road Repair and Paving	\$ 200,000	\$ -
Wastewater Treatment Plant Headworks	\$ -	\$ 300,000
Wastewater Treatment Plant UV Disinfection	\$ -	\$ 200,000
Wastewater Laptop Computers	\$ 5,500	\$ -
North Palmers Chapel Station MCC Replace.	\$ -	\$ 300,000
Wastewater Low Pressure Pump Replacement	\$ -	\$ 101,600
South Palmers Chapel LP Pump Conversion	\$ -	\$ 255,000
Wastewater 3/4 T Ext. Cab PU w/Utility Bed	\$ 28,000	\$ -
Wastewater GIS Mapping/Record Keeping	\$ 48,000	\$ -
Wastewater Sage Road LP Pump Conversion	\$ -	\$ 414,000

- SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.
- SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.
- SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.
- SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 10. There is hereby levied a property tax of \$1.01 per \$100 of assessed value on all real and personal property in Robertson County, and \$0.98 per \$100 of assessed value on all real and personal property in Sumner County.
- SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 12. This ordinance shall take effect on July 1, 2010, the public welfare requiring it.

Passed First Reading:

Passed Second and Final Reading:

Mayor

Attest: City Recorder

FINANCE AND OTHER BUSINESS....

Start
w/

87

May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator



Re: Lease Agreement for Meadows Rd. Property

I have discussed this issue with Coach Mills of WHHS Baseball and he has stated the Sumner County will lease the property on Meadows Rd. for the purpose of parking for athletic and other school activities. I request that the Board approve that David Amonette construct a lease agreement between the City of White House and Sumner County for the purpose of the use stated above with the following conditions:

1. Lease property for a minimal amount \$1/year
2. Sumner County hold city harmless
3. Sumner County list the City of White House as an additional insured

Let me know if you have any questions. I will be happy to discuss with you.

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 12, 2010

RE: Collins Property Water Tanks at 605 Hwy 76.

City staff recently discovered that the City of White House owns two properties on SR 76. The two properties are adjacent to the former Osh-Kosh industrial building. The properties include two 250,000 gallon water towers. Staff researched and found the quit-claim deed from February 1988 that includes the two properties and easements. Due to aging condition of water tanks, staff is concerned with the liability and maintenance costs for the City regarding the two water towers. The water towers were constructed to provide adequate water pressure for the fire sprinkler system for the 250,000 + sq ft buildings. The City Administrator has discussed with new property owners about the City deeding property over and the owners have agreed to take the properties. The White House Utility District requested an agreement to allow for the water towers to be used for a back-up fire protection system. The White House Utility District will need to be responsible for acquiring the agreements between White House Utility District and the new property owners.

County Tax Map/Parcel Information:

Robertson County Tax Map: 106 Parcel 71 - 0.14 acres or 6,098 sq ft
Robertson County Tax Map: 106 Parcel 70- 0.14 acres or 6,098 sq ft

The current property owner is
L & W PROPERTIES GP
323-B VICTOR REITER PKY
PORTLAND, TN 37188
Robertson County Tax Map 106, Parcel 80- 29.57 acres.

MINUTES

CITY MEETING

February 18, 1988

1. The meeting was called to order by Mayor Duty at 7:00 P.M.
2. Prayer by Mayor Duty.
3. Roll Call: Ald. Brinkley, Present; Ald. Draughon, Present; Ald. Johnson, Present; Ald. West, Present; Mayor Duty, Present. Quorum present.
4. The Minutes of the last City Meeting on January 21, 1988 were reviewed by the Board and approved as written.
5. Communications from the Mayor.
 - a.  City Engineer, Ray White, was present and addressed the Board. The bids for the water tanks and pumping station for the OshKosh Company were reviewed and he requested that the Board pass a Resolution to award the contract to Moore Construction who was the low bidder. He also recommended that the contract be awarded contingent on working out the Deed Agreement with OshKosh, getting the approval of the Block Grant organization and make sure that the Deed Agreement negotiations include assurances that OshKosh will maintain the facility and make all arrangements for obtaining the water. At this point City Attorney, David Amonette, spoke to the Board and advised that he has had several conversations with the attorney for OshKosh and she has proposed a Deed that they will be granting the property to the City of White House to enable the City to receive a Block Grant. He went on to say that the City has not yet received any agreement from OshKosh that they will maintain the water tank during any use they make of that property. We also need a written agreement from OshKosh that they will contract with the Utility District to make arrangements for the water usage.
 - b. Sumner County District Attorney, Ray Whitley, was present to address the Board. Mr. Whitley discussed the Sumner County Drug Task Force and requested that the City contribute a member from the City to this Task Force. Task Force is composed of members of the various police agencies in this area who devote their full time and attention to the investigation of drug traffickers. The Task Force went into effect October 1, 1987. Mr. Whitley gave details and figures of accomplishments to date. Mr. Whitley's requests were:

- 1) The City of White House furnish a man, full-time to the Sumner County Drug Task Force.
- 2) The City furnish a dependable vehicle for the employee.
- 3) A \$10,000.00 donation from the City to the program.

During the lengthy discussion that followed, Mr. Whitley assured the Board that a Mutual Aid Agreement would be worked out with Robertson County so that the Task Force would be able to pursue their suspects into that county if it was necessary. There was some discussion regarding the the \$10,000 donation.

Mr. Whitley assured the Board that even if the City could not donate any money at this time, they still want the City in the program. Ald. Brinkley recommended that the donation be discussed in a Study Session at a later date.

A motion was then made by Ald. Brinkley and 2nd by Ald. West to enter into the agreement by furnishing the full-time employee and vehicle for the Drug Task Force.

Roll Call: Ald. Brinkley, Aye; Ald. Draughon, Aye; Ald. Johnson, Abstain; Ald. West, Aye; Mayor Duty, Aye.
Motion carried.

- c. Mayor Duty acknowledged the monthly reports on vehicle maintenance and from Police and Fire Departments. No discussion here.

6. Resolution 88-2, a Resolution awarding Moore Construction Company CDBG, Project No. Z-31316.

This Resolution was discussed under Item #5 above. Ald. Johnson then made the following motion: To award the contract to Moore Construction contingent upon working out the Deed Agreement, with approval of the Block Grant, to include the agreement from OshKosh to maintain the facility and the water tank as long as they have use of it and to provide for their own water usage.

The motion was 2nd by Ald. West.

Roll Call: Ald. Brinkley, Aye; Ald. Draughon, Aye; Ald. Johnson, Aye; Ald. West, Aye, Mayor Duty, Aye. Resolution 88-2 approved with the recommended additions.

7. Ordinance 88-1, an ordinance amending Ordinance 78-1, Changing the CC Zone to C.S.R. and M.R.O. as shown on map published February 1, 1988. First Reading. (Hwy. 31-W from Hwy. 76 north to Eastside Drive). Mayor Duty read the entire ordinance and stated that this change has been recommended by the Planning Commission.



108E 019.00

108E 022.00 1

108E 023

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108 079.00

108 074.00

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108



May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator 

Re: Entertainment Funds

Per the Personnel Handbook Section 7.9.9, the City Administrator must be approved by the governing body to pay for entertainment expenses. Previously, the Board has set a limit for the City Administrator to dine potential developers/retailers in the efforts of recruitment for White House during the Annual ICSC (International Council of Shopping Centers) Conference in Las Vegas. The City Administrator is requesting that the Board approve up to \$1500 for entertainment expenses.

Memo

TO: Board of Mayor and Alderman

FROM: Ron Bailey, City Engineer

DATE: May 20, 2010

SUBJECT: Construction bids for ARRA Calista Road Project

The City of White House received construction bids on March 25th for the ARRA Calista Road Project. Six bids were received at the March 25th bid opening with the Civil Constructors as the apparent low bidder. The low bid from Civil Constructors came in at \$426,513.15. The ARRA funding amount is \$429,512 which is to include construction, CEI services, and contingencies. Our CEI contract has a "Not to Exceed" set at \$52,500. If you deduct the CEI from the funding amount then the construction bid is roughly \$49,500 over budget before we even break ground.

Since last month's BMA when we rejected all bidders, the City has been awarded additional funding to cover the overage in the construction bid.

Engineering recommends that the Board of Mayor and Alderman accept the original low bid and enter into a construction contract with Civil Constructors.

CITY OF WHITE HOUSE
 FIBER OPTIC PROJECT (ARRA)

	Civil Constructors	Sesstons Paving	Rogers Group	Scott & Murphy Inc	Four Star Paving	Lojac Enterprises
	Franklin, TN	Nashville, TN	Gallatin, TN	Bowling Green, KY	Nashville, TN	Nashville, TN
	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
Calista Road Improvement Project (ARRA)						
OPENING: MARCH 25TH, 2010						
	\$ 426,513.15	\$ 436,020.50	\$ 447,632.72	\$ 457,629.00	\$ 472,423.00	\$ 562,539.50
Base Proposal						
Delivery						
Totals	\$ 426,513.15	\$ 436,020.50	\$ 447,632.72	\$ 457,629.00	\$ 472,423.00	\$ 562,539.50

SPECIFICATIONS:

Memo

TO: Board of Mayor and Alderman

FROM: Ron Bailey, City Engineer

DATE: May 20, 2010

SUBJECT: CEI services for ARRA Fiber Optic Project

The City of White House received three submittals for CEI Services for the ARRA Fiber Optic project. The three CEI Services submittals were from Wisner, Neel-Schaffer, and Florence and Hutcheson. All three companies were consistent with their Scope of Work and competent to perform the CEI Services required. The ARRA funding amount is \$660,000 which is to include construction and CEI services. The construction bid was for \$297,168.

Florence and Hutcheson presented a comprehensive Scope of Work and a competitive "not-to-exceed" quote of \$66,500. They also offered an additional Traffic Signal Verification service at a "not-to-exceed" amount of \$1,800.

Engineering recommends that the Board of Mayor and Alderman select Florence and Hutcheson for the Fiber Optic CEI Services at the total "not-to-exceed" amount of \$68,300.

Cost Summary

Wiser Cost Summary			
Year	Category	Hourly Rate	Vehicles
2010	CEI		
Prime Contractor			
Inspector (Full time)		\$ 53.86	
Clerical Assistance (Part time)		\$ 40.30	
Project Manager (Part time)		\$ 116.84	
Vehicle Cost Per Day			\$ 27.00

Wiser has provided hourly rates for this project since there is not a defined schedule available. Once a schedule is defined, Wiser can negotiate a contract to meet the ARRA report requirement needs.

inventive. answers.

CE&I Services - Fiber Optic Interconnect Project

Cost to Perform Construction Engineering and Inspection

The cost to perform Construction Engineering and Inspection on this project will be based on an Hourly rates for a specific job classification "Not-to-Exceed" \$66,500. The following are the Hourly rates for this project.

Florence & Hutcheson

Principal	\$175/Hr.
Sr. Project Manager	\$120/Hr.
Sr. Project Engineer	\$110/Hr.
Construction Engineer	\$90/Hr.
Sr. Inspector	* \$65/Hr.
Inspector	* \$55/Hr.
Records Manager	\$50/Hr.
Project Engineer	\$110/Hr.
Designer/CAD Technician	\$65/Hr.
Clerical	\$60/Hr.

*Includes vehicle costs (i.e. mileage)

Neel-Schaffer

Sr. Project Engineer	\$110/Hr.
Sr. Inspector	* \$70/Hr.
Project Engineer	\$80/Hr.

*Includes vehicle costs (i.e. mileage)

For Premium Labor (man hours in excess of 40 hours per week) the hourly rate will be multiplied by a factor of 1.30.

Reimbursable expenses incurred by the Consultant shall be invoiced at the following prevailing rates. If the reimbursable expense is not provided for in the table below, the Consultant shall invoice for direct out-of-pocket costs.

Mileage	\$0.46/mile
Lodging	\$70/Person/Night
Travel Day Per Diem	\$29.25/Day
Non-Travel Day Per Diem	\$39/Day

Cost to Perform Additional Services

The City of White House may add the Additional Services as noted in the Scope of Work for the "Not-to-Exceed" cost of \$1,800.



Florence & Hutcheson

CONSULTING ENGINEERS

flohut.com

City of White House Fiber Optic Project – PIN 112664.00	
N-S Hourly Rates	
Employee Type	Hourly Rate
Senior Engineer	\$110.00
Project Engineer	\$75.00
Field Inspector	\$70.00
<i>Neel-Schaffer reserves the right to negotiate a reimbursement rate for employee classifications not listed should the need arise.</i>	
SSR Hourly Rates	
Employee Type	Hourly Rate
Senior Manager	\$170.50
Senior Engineer	\$119.50
Field Inspector	\$66.00
Records Clerk	\$54.00

REIMBURSABLE EXPENSE SCHEDULE	
Expense	Cost
Vellum	\$2.00/sheet
Blueline	\$1.00/sheet
Project Mileage	\$0.46/mile
Photocopies	\$0.20/sheet
<i>All other expenses, including subcontractors, contract reproduction/printing, travel and subsistence, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost. Direct costs will be billed separately and at-cost shown.</i>	

TASK A - ESTIMATED CEI TOTAL FEE: \$86,900

TASK B - ESTIMATED SIGNAL TIMING OBSERVATION FEE: \$3,400

Memo

TO: Board of Mayor and Alderman

FROM: Ron Bailey, City Engineer

DATE: May 20, 2010

SUBJECT: Construction bids for ARRA Fiber Optic Project

The City of White House received three construction bids at the April 29th bid opening for the ARRA Fiber Optic project. Stansell Electric came in as the apparent low bidder at \$297,168. The ARRA funding amount is \$660,000 which is to include construction and CEI services. The City has obligated an additional \$300,000 for engineering, utility relocations, and connections to non-emergency municipal facilities.

Engineering recommends that the Board of Mayor and Alderman accept the low bid and enter into a construction contract with Stansell Electric.

CITY OF WHITE HOUSE
 FIBER OPTIC PROJECT (ARRA)

FIBER OPTIC PROJECT (ARRA)		STANSELL ELECTRIC	TEAM FISHEL	DAVIS H. ELLIOT CO
OPENING: APRIL 29TH, 2010		White House, TN		
SPECIFICATIONS:				
		Unit Cost	Unit Cost	Unit Cost
Base Proposal	\$	297,168.00 \$	340,145.48 \$	370,450.00
Delivery				
Totals	\$	297,168.00 \$	340,145.48 \$	370,450.00 \$

MEMO

TO: Board of Mayor and Aldermen
FROM: Ron Bailey, City Engineer
DATE: May 20, 2010
SUBJECT: Street Acceptance

The Engineering Department has conducted a formal inspection of the roadway and drainage improvements associated with: **Baylee Meadows Subdivision.**

All roadway and drainage improvements in this phase are installed and in an acceptable condition. Any off-site roadway and drainage improvement requirements associated with this phase are also installed and in an acceptable condition. The Engineering Department recommends acceptance of the subdivision phase listed above with the following conditions:

1. Provide a **Maintenance Bond** for one year in the amount of **\$ 9,900**.
2. Correct all issues before the Maintenance Bond expires.

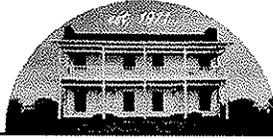
Street Name: **Baylee Court**

Beginning at: Station 0+12
Ending at: Station 7+16 cul-de-sac

<u>Length (ft)</u>	<u>Width (ft)</u>	<u>ROW width (ft)</u>	<u>Curb (lf)</u>	<u>Sidewalk (lf)</u>	
704	20	40	1570	680	
Costs:		<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Land (right-of-way)		Acre	0.80	\$20,000	\$ 16000
Roadbed:					
Sub-grade		SY			\$ 25250
Stone Base		Ton			\$ 12000
Binder		Ton			\$ 16500
Surface:					
Tack Coat		Gallon			\$
Overlay		Ton			\$ 18300
Storm Drainage		LS	1		\$ 16000
Sidewalks		LF	680	\$8.82	\$ 6000
Curb or curb and gutter		LF	1570	\$4.14	\$ 6500
Signals		LS	1	n/a	\$ 0
Decorative Street Lighting		EA	2	\$1,600	\$ 3200
Signage / Pavement Markings		LS	1		\$ 500

Baylee Court: \$ 120,250

Total Cost for Baylee Meadows: \$ 120,250



City of White House

✪ TENNESSEE ✪

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: April 5, 2010

SUBJECT: CWA 2009-246 Cope's Crossing Lift Station Change Order #2
Paid from CWSRF 2010-256

I recommend approval of Change Order #2.

I would be happy to answer any questions you may have. Thank you.



May 12, 2010

Bill Crusenberry
Director of Wastewater
City of White House
105 College Street
White House, Tennessee 37188

RE: Recommendation of Change Order No. 2

Dear Bill:

We hereby recommend the attached Change Order No. 2, which includes the addition of an odor control system to the Copes Crossing Sewage Pumping Station. The details of the odor control system were in the original project as bid and reviewed/approved by TDEC as Deductive Alternative No. 1. These improvements were not included in the project as originally awarded due to funding limitations, which have now been resolved. Change Order No. 2 adds a total of \$67,795.00 to the current contract price of \$994,022.60. The new contract price for the work is \$1,061,817.60.

Should you have any questions or need any additional information, please contact me at your convenience.

Sincerely,
McGILL ASSOCIATES, P. A.

A handwritten signature in black ink that reads "Ben R. Simerl".

Benjamin R. Simerl
Project Manager

Enclosure
06608/letters/bc12may10.doc

E n g i n e e r i n g • P l a n n i n g • F i n a n c e

McGill Associates, P.A. • P.O. Box 4187, Sevierville, TN 37864 • 248 Bruce Street, Sevierville, TN 37862
865-908-0575 • Fax 865-908-0110

Change Order

No. 2

Date of Issuance: _____ Effective Date: _____

Project: Copes Crossing Sewage Pumping Station, Gravity Sewer, and Force Main	Owner: City of White House	Owner's Contract No.:
Contract:	Date of Contract: 01/27/2010	
Contractor: Cook Utility Construction, Inc.	Engineer's Project No.: 06608	

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Addition of odor control system to the Copes Crossing Lift Station – changes are detailed in original bid as Deductive Alternative No. 1

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

<p>Original Contract Price:</p> <p style="text-align: right;">\$893,022.60 _____</p> <p>Increase from previously approved Change Orders No. <u>1</u> to No. _____:</p> <p style="text-align: right;">\$101,000.00 _____</p> <p>Contract Price prior to this Change Order:</p> <p style="text-align: right;">\$994,022.60 _____</p> <p>Increase of this Change Order:</p> <p style="text-align: right;">\$67,795.00 _____</p> <p>Contract Price incorporating this Change Order:</p> <p style="text-align: right;">\$1,061,917.60 _____</p>	<p>Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:</p> <p>Substantial completion (days): _____</p> <p>Ready for final payment (days): _____</p> <p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>[Increase] [Decrease] of this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times with all approved Change Orders:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p>
--	---

<p>RECOMMENDED:</p> <p>By: <u>By: R.L.P.</u> Engineer (Authorized Signature)</p> <p>Date: <u>5/12/10</u></p>	<p>ACCEPTED:</p> <p>By: _____ Owner (Authorized Signature)</p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: _____ Contractor (Authorized Signature)</p> <p>Date: _____</p>
<p>Approved by Funding Agency (if applicable): _____</p>		<p>Date: _____</p>



DEPARTMENT OF ENVIRONMENT AND CONSERVATION
STATE REVOLVING FUND LOAN PROGRAM

STATE REVOLVING FUND LOAN
BUDGET/RE-BUDGET FORM

CHECK ONE:

Clean Water
 Drinking Water

PROJECT # CWSRF 2010-256

LEGAL NAME OF APPLICANT: City of White House
ADDRESS: 725 Industrial Drive
CITY, STATE, ZIP: White House, TN37188

CLASSIFICATIONS OF COSTS	(1)	(2)*	(3)**=(1)+(2)*	(4)	(5)	(6)	(7)	(8)-(1)+(4)+(7) OR, IF RE-BUDGET, (8)-(3)+(6)+(7)
	CURRENT SRF BUDGET (\$)	SRF ADJUSTMENT* (\$)	REVISED SRF BUDGET* (\$)	LOCAL SHARE (\$)	LOCAL SHARE ADJUSTMENT* (\$)	REVISED LOCAL SHARE* (\$)	OTHER FUNDS (\$)	CURRENT TOTAL PROJECT COSTS (\$)
(a) Administrative & Legal Fees	\$46,350.00	\$0.00	\$46,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,350.00
(b) Land Costs, Appraisals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(c) Planning Fees	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
(d) Design Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(e) Engineering Basic Fees	\$67,900.00	\$0.00	\$67,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,900.00
(f) Other Engineering Fees	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,900.00
(g) Project Inspection Fees	\$26,225.00	\$0.00	\$26,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,225.00
(h) Construction and Project Improvement Costs								
(h1) Odor Control System (Copas Crossing Pumping Station)	\$67,795.00	\$0.00	\$67,795.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,795.00
(h2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h3)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h4)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h5)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h7)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h8)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(i) Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(j) Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(k) Contingencies	\$118,830.00	\$0.00	\$118,830.00	\$0.00	\$0.00	\$0.00	\$0.00	\$118,830.00
TOTALS	\$360,000.00	\$0.00	\$360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360,000.00

Big R.A.D.

ENGINEER'S OR AUTHORIZED REPRESENTATIVE'S SIGNATURE

April 13, 2010
DATE

*Applicable only to budget revisions.
**Only forms submitted with original signatures will be processed.
NOTE: Additional columns may be added, if necessary, to accommodate additional funding agencies.
Form Revised 8-2002



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Ashley Smith
Director

Linda Brooks
Office Administrator

Allison Green
Recreation Superintendent

Steven Russell
Parks Maintenance Supervisor

MEMORANDUM

Date: May 11, 2010

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Water service improvements at the Municipal Park, Change Order 2

This intent of this memo is to request approval of changes associated with improving the water service to the Municipal Park and a booster pump which will allow the Municipal Park irrigation systems to function adequately.

Cost of water system improvements	\$70,733.61
Cost of booster pump addition	<u>\$9,567.24</u>
Cost of change order payable to Choice Const.	\$80,300.85
Capacity fees payable to WHUD	<u>\$25,000.00</u>
Total cost of Change Order #2	\$105,300.85



MEMORANDUM

May 4, 2010

TO: ASHLEY SMITH
CITY OF WHITE HOUSE PARKS DEPARTMENT

FROM: JEFF HEINZE

SUBJECT: WHITE HOUSE MUNICIPAL PARK RENOVATIONS
CHANGE ORDER REQUEST FOR BALL FIELD IRRIGATION PROVISIONS

This memorandum serves to summarize LEA's assessment of the current water and irrigation system capabilities serving the White House Municipal Park complex (provided by the existing 2" water service and meter) and our recommendation in favor of the system improvements contained within the referenced change order request from Choice Construction. Based upon a field-run flow test and pressure reading performed by White House Utility District personnel during construction, it was determined that the existing 2" water service line and meter allowed for a flow of only 100+/- gallons per minute (gpm) with very low residual pressure in the system. The existing irrigation demand was assessed to utilize approximately 39 hrs. of watering time per week (14 zones at 50 min. per zone x 3 days per week) to apply 1" of water per week – dependent upon seasonal variations. Given the restrictions imposed by the size of the current 2" service line and meter, overlapping the time for watering the existing football and sports fields with the new ballfields is not possible (due to run time and usage of the fields, while maintaining proper watering conditions). Having acquired this information, LEA presented the following option to upgrade the current service line size to 6" and meter size to 4" to accommodate both the irrigation needs of the five new ball fields and the current fields concurrently. The proposed system improvements will allow for both irrigation systems to operate between the approximate hours of 4:00AM and 12:00 noon, 6 days a week, and from 4:00 AM until 9:00 AM on Saturdays (due to game limitations). This solution would bring the park into better standing in terms of system pressures, while offering the added benefit of accommodating fire hydrants within the park due to the improved flow conditions. Consequently, this is a fairly expensive remedy given that WHUD fees will be applied to a new water meter installation for both meter and access fee charges (the prelim. figure was \$25K in WHUD capacity fees, plus the cost of the construction improvements).

We have reviewed the change order documentation from Choice Construction and believe that it accurately reflects fair market pricing for the specified system improvements. We recommend to the City that the change order be approved to allow for the Municipal Park watering systems to function adequately.

Based on the information provided to us by Choice Construction, the following is a breakdown of the costs associated with these improvements:

1935 21ST AVENUE SOUTH, NASHVILLE,
TENNESSEE 37212
T 615.385.4144 F 615.385.4020

Nashville | Decatur | Tri-Cities

www.leainc.com

Engineering
Planning
Landscape Architecture
Land Surveying
Environmental Services
Health and Safety



Cost Associated with 6" Tap, 4" Meter, 6" RPBP, Fire Hydrants & 6" Water Line – \$70,733.61

Cost Associated with Water Booster Pump – \$9,567.24

Cost Associated with WHUD fees - \$25,000

Total Cost - \$ 105,300.85

Please contact me should you have any questions or require any further information concerning the matter addressed herein.

Respectfully,

LITTLEJOHN ENGINEERING ASSOCIATES

Jeff Heinze, ASLA
Principal

Cc: Ron Bailey, City Engineer

1935 21ST AVENUE SOUTH, NASHVILLE,
TENNESSEE 37212
T 615.385.4144 F 615.385.4020

Nashville | Decatur | Tri-Cities

www.leainc.com

Engineering
Planning
Landscape Architecture
Land Surveying
Environmental Services
Health and Safety

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE ORDER

DATE 5/11/2010

CHANGE ORDER NO. 2 PROJECT PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

ITEM		
1	Change 3 Revised - Water Service changes per the attached	\$70,733.61
2	Change 10 - Irrigation revisions and Booster Pump per the attached	\$9,567.24

AMOUNT OF CHANGE ORDER \$80,300.85

ORIGINAL CONTRACT AMOUNT \$1,628,000.00
NET CHANGE BY PREVIOUS CHANGE ORDERS (\$4,486.30)
NET CHANGE BY THIS CHANGE ORDER \$80,300.85

REVISED CONTRACT AMOUNT .. \$1,703,814.55

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____

BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE

DATE 4/30/2010

CHANGE ITEM 3 - REV

PROJECT: PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

INSTALL 6 INCH TAP WITH A 4-INCH METER AND TAP ADJACENT TO EXISITING
2-INCH METER AND 2 QUANTITY FIRE HYDRANTS PER THE ATTACHED SKETCHES

**NOTE: COWH TO PAY TAP FEE AND ALL OTHER FEES CHARGED DIRECT TO
WHITE HOUSE UTILITY.**

CRAIG JOHNSON CONSTRUCTION PROPOSAL	\$65,594.80
GROUP ELECTRIC	\$775.00

AMOUNT OF CHANGE	\$66,369.80
SUBCONTRACTOR'S MARGIN	\$3,318.49
SUBTOTAL	\$69,688.29
BOND COST	\$1,045.32
SUBTOTAL	\$70,733.61
 TOTAL CHANGE	 \$70,733.61

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____ BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE

DATE 4/12/2010

CHANGE ITEM 10

PROJECT: PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

IRRIGATION PUMP, CONCRETE PAD, ENCLOSURE AND ELECTRICAL CONNECTIONS FOR
ATTACHMENT TO THE NEW 6-INCH WATER TAP

3 HP 480v 3 Phase 145 gpm Pump - 23 PSI boost	\$5,802.00
Electrical connection for Pump	\$2,200.00
Concrete Pad for Pump	\$975.00

AMOUNT OF CHANGE	\$8,977.00
SUBCONTRACTOR'S MARGIN	\$448.85
SUBTOTAL	\$9,425.85
BOND COST.....	\$141.39
SUBTOTAL	\$9,567.24
 TOTAL CHANGE	 \$9,567.24

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

BY: _____

CRAIG JOHNSON CONSTRUCTION

P.O. BOX 1247 WHITE HOUSE TN. 37188
 PHONE AND FAX 615 672 7903

Estimate

Number: E174

Date: April 28, 2010

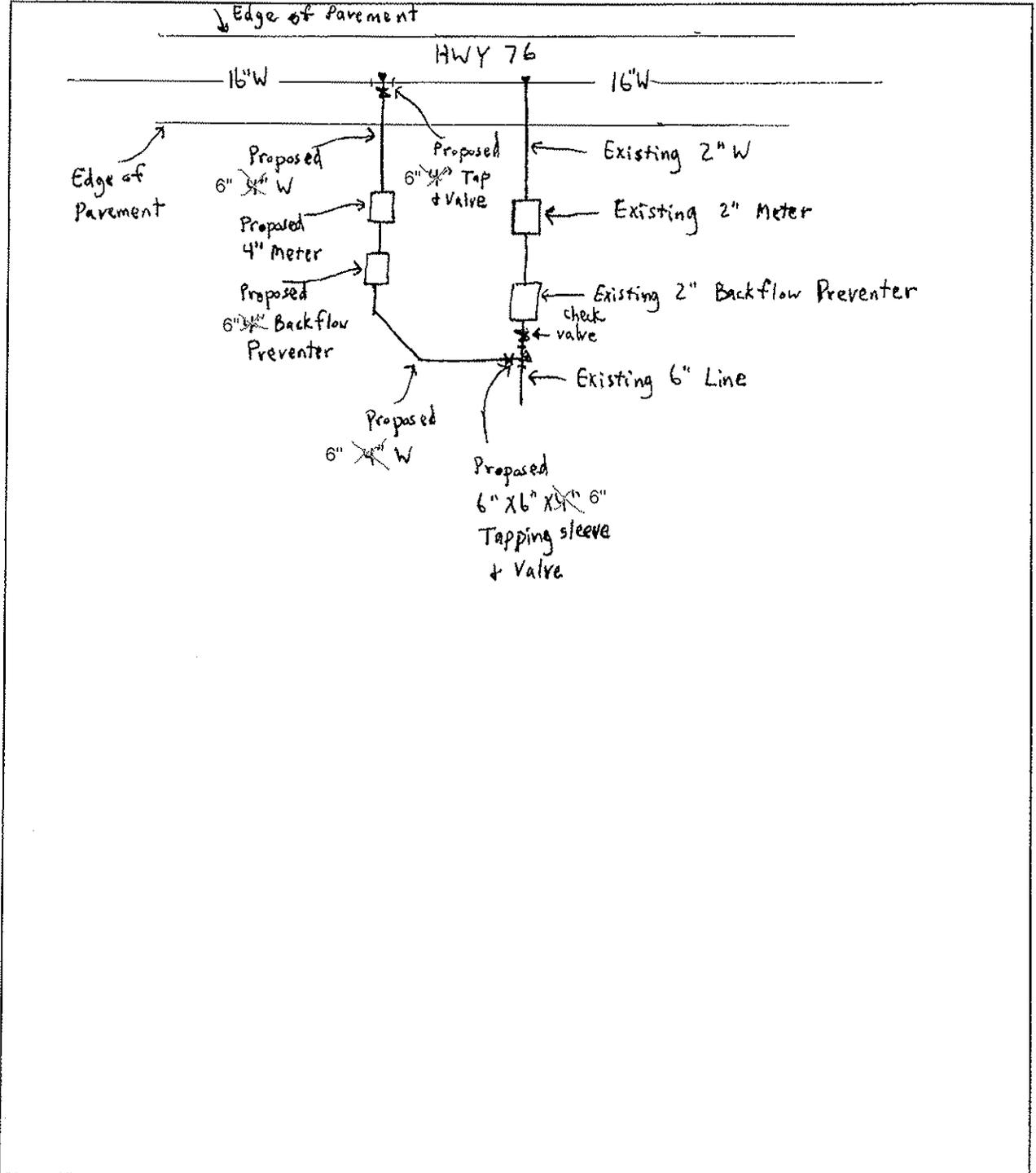
Tommy
 Choice

Project

Description	Hours	Rate	Amount
4" meter vault assembly			18,223.44
By pass material and sump pump			2,473.37
6" RBP and fittings			6,747.99
1-6" tap on 16" line			4,200.00
2 - 6" valves and fire hydrants and 2-6"x6" taps			7,900.00
concrete, gravel and road repair			3,900.00
clean up straw and seed			900.00
Testing			750.00
erosion control			300.00
safety and trench protection,			700.00
Labor and Equipment			17,500.00
no tap fees or fees of any kind included in this estimate. electrical work to be done by others.			
		Total	\$65,594.80

Thanks,
 G. Johnson
 533-1246

Project _____ Sheet _____ of _____
 Project No. _____
 Designed By _____ Date _____




LITTLEJOHN ENGINEERING ASSOCIATES
 ENGINEERING PLANNING LANDSCAPE ARCHITECTURE LAND SURVEYING
 ENVIRONMENTAL SERVICES
 1935 TWENTY-FIRST AVENUE SOUTH NASHVILLE, TN 37212 PHONE 615-385-6144 FAX 615-385-4020 EMAIL littlejohn.com

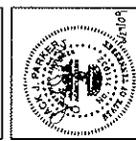


**LITTLEJOHN
ENGINEERING
ASSOCIATES**

1000 W. UNIVERSITY AVENUE
SUITE 200
NASHVILLE, TENNESSEE 37203
615-259-4444
WWW.LITTLEJOHN-ENGINEERING.COM

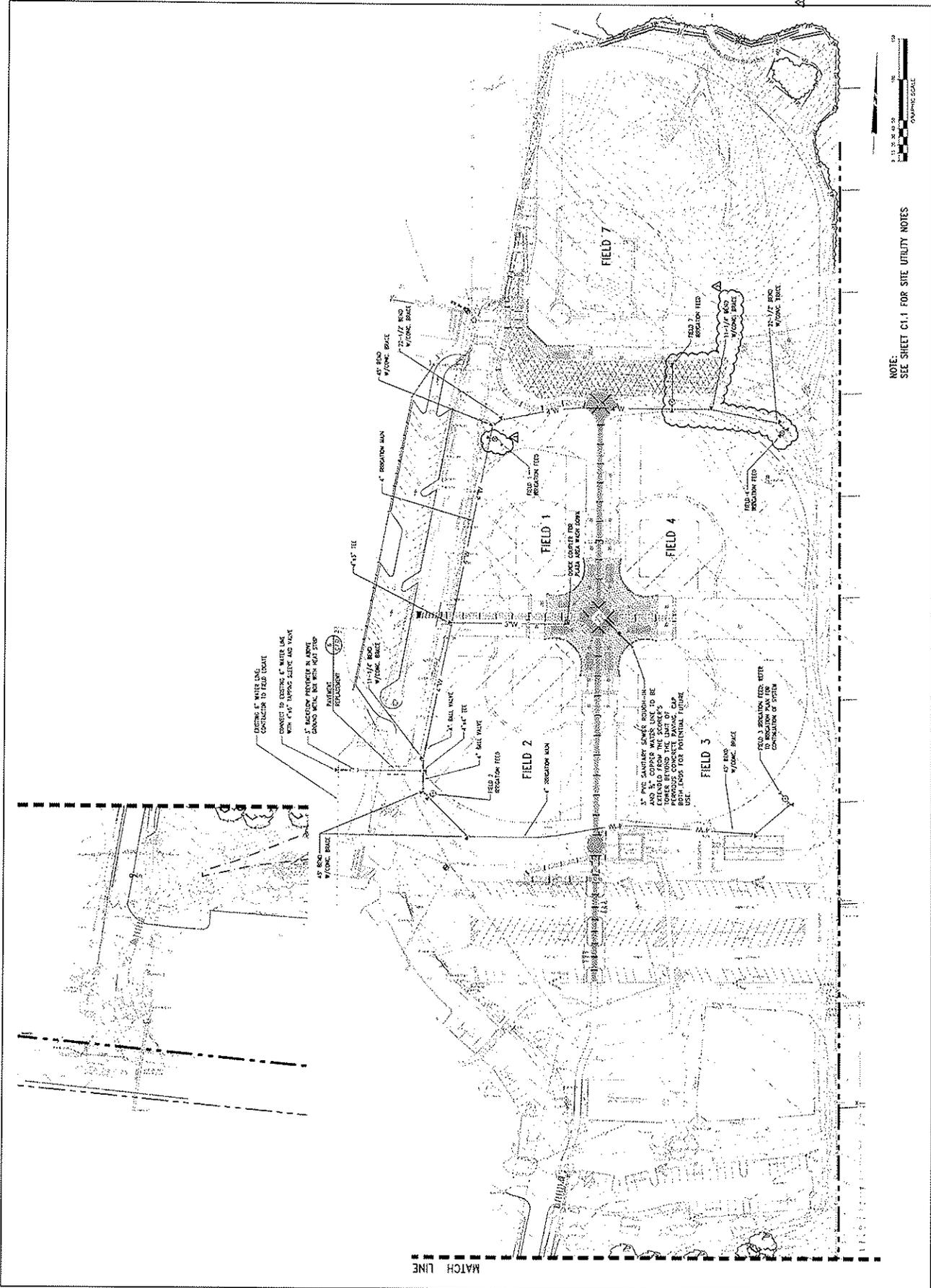
BID DOCUMENTS
PHASE ONE IMPROVEMENTS
CITY OF WHITE HOUSE
MUNICIPAL PARK RENOVATIONS
White House, Tennessee

**City of
White House**
125 College Street
White House, TN 37188
615-332-6106

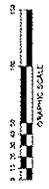


DATE	DESCRIPTION
08/12/2009	ISSUED
08/12/2009	REVISED
08/12/2009	REVISED

C6.0
**SITE
UTILITIES**



NOTE:
SEE SHEET C1.1 FOR SITE UTILITY NOTES



MATCH LINE

FAX



3013 Ambrose Avenue • Nashville, TN 37207
(615) 262-9006 • Fax: (615) 262-9007

TN Dept of General Service WBE #100708-01

TDOT Pre qualified

To: Tommy Strickland of Choice Construction Inc. 254-8941

Email: frs@choiceconstructioninc.com

Fax: 254-7714 # pages including cover 2

From: David Scott Office: 615-262-9006 Cell: 615-533-9688

Date: May 12, 2010 Email: david@landi66.com

Reference: White House Municipal Park Renovations

We herewith submit for your consideration our bid for the irrigation booster pump on the above referenced project in White House, TN.

We will supply all labor, equipment, materials (pump, pump controls, cover, misc. materials) and services necessary to furnish and install on concrete pad (by others) one of the following. Power to pump by others.

1. Change to the 4" meter, requires a 3HP 480v 3-phase 145gpm pump 23-psi boost. Pump \$5,802.00



330 WOODYCREST AVENUE
NASHVILLE, TN 37210

Office #: (615) 259-3284
Fax #: (615) 259-3286
Email: tpresley@groupelectricllc.com

April 13, 2010

**RE: White House Municipal Ball Fields
Addition of Sprinkler Booster Pump**

Group Electric LLC., is pleased to offer you this proposal as evidence of our sincere interest to provide the electrical construction for the above referenced project.

Add Sprinkler Pump Wiring \$ 2,200.00

EXCLUSIONS AND CLARIFICATIONS

- This quote is for adding wiring for sprinkler pump alternative
- This includes all trenching, conduit, wiring, backfill, etc. to provide power to new sprinkler pump.
- Price not valid after 30 days.

We appreciate the opportunity to submit this proposal, and look forward to working with you on this project. Upon further review, should any questions come to mind, please do not hesitate to contact me directly at (615) 259-3284.

Sincerely,

Trey Presley
Group Electric Co., LLC

DISCUSSION ITEMS....

White House Inn Library

Proposed Space Needs

Current Library statistics

The library is currently rated as a **Level III Library**
From Tennessee Minimum Standards for Non-Metropolitan Public Libraries
(Level III libraries serve populations of 10,000 – 24,999)

The Official Service Area Population of the library is **12,980**

The current size of the library is **3,710 sq. ft.**

Library size needed to meet the State's **minimum standard** is **6,490 sq. ft.**
Minimum standard is .5 sq. ft. per capita: $12,980 \times .5 = 6,490$ sq. ft.

Library size needed to meet the State's **minimum standard** in three years
(with an estimated addition of 1,500 to the service area) is **7,240 sq. ft.**

Our new Library would require additional square footage for

Proposed Space Needs:

- (1) **Meeting space – 1,500 sq. ft.** Multi purpose room partitioned into three 500 sq. ft. rooms (with storage space for tables, chairs, portable stage, etc.). Additionally, the meeting space would have two cabinet areas (one at either end for serving areas).
- (2) **Storytime space** – Children's activity room to seat 50 (could possibly be incorporated into meeting space).
- (3) **Study rooms** – (2 – 4) study rooms to seat 4 – 6 people.
- (4) **Reader seats** – (15 – 30) upholstered chairs and small couches placed throughout the library.

- (5) **Additional office space** – Includes office space to accommodate Library Director and staff, work space, storage, staff lounge and rest room area.

- (6) **Small coffee shop / cafe area** – in conjunction with possible outdoor or patio seating.

- (7) **Additionally, more area would be required for stairway and elevator if the facility is two stories.**

- (8) Additional space needs for our new Library would be: **(2) service desks** (main circulation desk and a Juvenile department service desk), **self check-out station** for patrons to use on their own, **internal book drop, card catalog computers** (6 – 10 stations), **public use computers** (25 – 30 internet accessible / word processing computers), and **shelving for print, non-print, and magazines** (current collection size is approximately 25,000 titles; the library adds roughly 500 net titles a year for a projected collection size of 26,500 in three years).

In order to meet State minimum standards, incorporate meeting space and additional space needs, increase the level of service to our community, and allow for growth, the estimated size of our new library is **12,000 sq. ft.**