

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
June 17, 2010
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the May 20, 2010 meeting.
6. Welcome Visitors
7. Public Hearings
 - a. **Ordinance 10-08** – An ordinance amending the fiscal budget for the period ending June 30, 2010. Second Reading. (Amended.)
 - b. **Ordinance 10-09** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 to change “president” to “chairman.” Second Reading.
 - c. **Ordinance 10-10** – An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2010 through June 30, 2011. Second Reading.
8. Communication from Mayor, Aldermen, and City Administrator
9. Acknowledge Reports
 - A. General Government
 - B. Police
 - C. Fire
 - D. Public Works
 - E. Wastewater
 - F. Planning and Codes
 - G. Parks
 - H. Library
 - I. Engineering
 - J. Court Clerk
 - K. Monthly Financial Summary
10. Consideration of the Following Resolutions:
 - a. **Resolution 10-09** - A resolution authorizing appropriations for financial aid of non-profit organizations.
11. Consideration of the Following Ordinances:
 - a. **Ordinance 10-08** – An ordinance amending the fiscal budget for the period ending June 30, 2010. Second Reading. (Amended.)

- b. **Ordinance 10-09** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 to change “president” to “chairman.” Second Reading.
- c. **Ordinance 10-10** – An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2010 through June 30, 2011. Second Reading.
- d. **Ordinance 10-11** - An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges. First Reading.

12. Finance

- a. To approve or reject removing K9 Rascal from the City’s asset list and donate him to Sgt. Jim Ring. Chief of Police Gerald O. Herman recommends to approve removing Rascal.
- b. To approve or reject the acceptance of roadway and drainage improvements associated with Holly Tree Subdivision - Phase 3 (W. Winterberry Trail and Glory Court only). The City Engineer recommends to approve these improvements.
- c. To approve or reject the acceptance of roadway and drainage improvements associated with Holly Tree Subdivision - Phase 4. The City Engineer recommends to approve these improvements.
- d. To approve or reject the extension of the Annual Wastewater Equipment Service Contract with Wascon, Inc. The Wastewater Director recommends to approve the extension.
- e. To approve or reject single source vendors for Fiscal Year 2010 - 2011. The Wastewater director recommends to approve the vendors.
- f. To approve or reject Change Order #3 for Choice Construction. The Parks and Recreation Director recommends approve Change Order #3.

13. Discussion Items

- a. Board Appointments
 - i. Industrial Revenue Board
 - 1. Hank DeHaven
 - 2. John Wilkinson
 - ii. Library Board
 - 1. Joyce Partain
- b. Library Board to present information regarding new library.

14. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
May 20, 2010
7:00 p.m.

1. Call to Order by the Mayor

Mayor Decker called the meeting to order at 7:00 p.m.

2. Prayer / Pledge

Prayer and Pledge to the American Flag by Mayor Decker.

3. Roll Call

Ald. Arnold – Present; Ald. Bibb – Absent; Ald. Bracey – Present; Ald. Hutson – Present; Mayor Decker – Present; Quorum – Present

4. Adoption of the Agenda

Motion was made by Ald. Bracey, second by Ald. Hutson to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda adopted.**

5. Approval of Minutes of the April 15, 2010 meeting.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. **April 15, 2010 minutes were approved.**

6. Welcome Visitors

Mayor Decker welcomed all visitors.

7. Public Hearings

- a. **Ordinance 10-06** – An ordinance amending Article V of the Zoning Ordinance as indicated below, to increase the minimum distance between properties containing adult oriented business to properties containing places of worship, schools, parks, day care, and residences and to change the measurement criteria between properties per Tennessee State Law. Second Reading. **No one spoke for or against.**
- b. **Ordinance 10-07** – An ordinance amending the Municipal Code, Title 7, Chapter 2, Fire Code as indicated below, to add section 7-202

Amendments to International Fire Codes and to renumber all existing sections. Second Reading. **No one spoke for or against.**

8. Communication from Mayor, Aldermen, and City Administrator
 - a. Mayor Decker presented Proclamation for Motorcycle Awareness month to CMT / Abate members.
 - b. Mayor Decker presented the Community Achievement Award to Ryan Welch.
 - c. City Administrator Angie Carrier reminded the Board of Mayor and Aldermen of the Sewer Rate Study work session on June 1st at 5:30 pm.
 - d. City Administrator Angie Carrier discussed the ICSC conference beginning Saturday, May 22nd in Las Vegas, NV. She will be out of the office until Thursday, May 27th and will be attempting to recruit new businesses into the City of White House at this conference.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | I. Engineering |
| B. Police | F. Planning and Codes | J. Court Clerk |
| C. Fire | G. Parks | K. Monthly Financial Summary |
| D. Public Works | H. Library | |

Motion was made by Ald. Bracey, second by Ald. Arnold to acknowledge reports and order them filed. A voice vote was called for with all members voting aye.

Reports were acknowledged and ordered to be filed.

10. Consideration of the Following Resolutions:

- a. **Resolution 10-07** – A resolution adopting the Sumner County Multi-Jurisdictional Hazard Mitigation Plan.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion was approved. **Resolution 10-07 was approved.**

- b. **Resolution 10-08** – A resolution requesting approval from the State of Tennessee Department of Commerce and Insurance Fire Prevention Division to expand the existing exempt jurisdiction status for residential construction.

Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. Motion was approved. **Resolution 10-08 was approved.**

11. Consideration of the Following Ordinances:

- a. **Ordinance 10-06** – An ordinance amending Article V of the Zoning Ordinance as indicated below, to increase the minimum distance between properties containing adult oriented business to properties containing places of worship, schools, parks, day care, and residences and to change the measurement criteria between properties per Tennessee State Law. Second Reading.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A roll call vote was requested by Mayor Decker: Ald. Arnold – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. Motion was approved. **Ordinance 10-06 was approved on Second Reading.**

- b. **Ordinance 10-07** – An ordinance amending the Municipal Code, Title 7, Chapter 2, Fire Code as indicated below, to add section 7-202 Amendments to International Fire Codes and to renumber all existing sections. Second Reading.

Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Decker: Ald. Arnold – aye; Ald. Bracey – aye; Ald. Hutson – aye; Mayor Decker – aye. Motion was approved. **Ordinance 10-07 was approved on Second Reading.**

- c. **Ordinance 10-08** – An ordinance amending the fiscal budget for the period ending June 30, 2010. First Reading.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion was approved. **Ordinance 10-08 was approved on First Reading.**

- d. **Ordinance 10-09** – An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 to change “president” to “chairman.” First Reading.

Motion was made by Ald. Bracey, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion was approved. **Ordinance 10-09 was approved on First Reading.**

- e. **Ordinance 10-10** – An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2010 through June 30, 2011. First Reading.

Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A

voice vote was called for with all members voting aye. Motion was approved. **Ordinance 10-10 was approved on First Reading.**

12. Finance and Other Business

- a. To approve or reject to allow a lease agreement between City of White House and Sumner County the property on Meadows Road for the purpose of parking for athletic and other school activities. The City Administrator recommends that the Board approve that David Amonette construct a lease agreement.

Motion was made by Ald. Hutson, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion approved. **Lease agreement approved.**

- b. To approve or reject the transfer of the two properties on SR 76 to L & W Properties GP. The Planning and Codes Director recommends that the properties be transferred to L & W Properties GP.

Motion was made by Ald. Hutson, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion approved. **Transfer of properties approved.**

- c. To approve or reject entertainment funds of up to \$1,500 per the Personnel Handbook Section 7.9.9. The City Administrator recommends that the entertainment funds be approved.

Motion was made by Ald. Bracey, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion approved. **A maximum of \$1,500 of entertainment funds approved.**

- d. To approve or reject Civil Constructors bid of \$425,513.15 for construction for the ARRA Calista Road Project. The City Engineer recommends that the bid be approved.

Motion was made by Ald. Hutson, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion approved. **Civil Constructors' bid approved.**

- e. To approve or reject Florence and Hutcheson's bid of \$68,300 for CEI services for the ARRA Fiber Optic Project. The City Engineer recommends that the bid be approved.

Motion was made by Ald. Bracey, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion approved. **Florence and Hutcheson's bid approved.**

- f. To approve or reject Stansell Electric's bid of \$297,168 for construction for the ARRA Fiber Optic Project. The City Engineer recommends the bid be approved.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion approved.
Stansell Electric's bid approved.

- g. To approve or reject acceptance of the subdivision phase for Baylee Meadows Subdivision. The City Engineer recommends approving acceptance of the subdivision phase.

Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. Motion approved.
Subdivision phase approved.

- h. To approve or reject CWA 2009-246 Cope's Crossing Lift Station Change Order #2. The Wastewater Director recommends that Change Order #2 be approved.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion approved.
Cope's Crossing Lift Station Change Order #2 approved.

- i. To approve or reject water service improvements at the Municipal Park Change Order #2. The Parks and Recreation Director recommends that Change Order #2 be approved.

Motion was made by Ald. Arnold, second by Ald. Bracey to approve. A voice vote was called for with all members voting aye. Motion approved.
Municipal Park Change Order #2 approved.

- j. To approve or reject Harris Mechanical Contractors' bid for the City Hall Auditorium HVAC project. The Planning and Codes Director recommends that Harris Mechanical Contractors receive the bid.

Motion was made by Ald. Bracey, second by Ald. Arnold to approve. A voice vote was called for with all members voting aye. Motion approved.
Harris Mechanical Contractors' bid approved.

- k. Board Appointments

- i. Beer Board

- 1. Carl Meadows – reappointing – term ends June 2012
 - 2. Ron Williams – reappointing – term ends June 2012

- ii. Board of Zoning Appeals
 - 1. Matthew West – reappointing – term ends June 2013
- iii. Cemetery Board
 - 1. Sue Honeycutt – reappointing – term ends June 2013
 - 2. Craig Johnson – appointing to replace Randy Cline – term ends June 2011
- iv. Construction Board of Appeals
 - 1. Jessie Wilkinson – reappointing – term ends June 2013
 - 2. Craig Johnson – reappointing – term ends June 2013
 - 3. Ken Carver – reappointing – term ends June 2013
 - 4. Homer Gibson – reappointing – term ends June 2013
 - 5. Walton Plummer – reappointing – term ends June 2013
- v. Leisure Services Board
 - 1. Lori Herman – reappointing – term ends June 2013
 - 2. Carolyn Leftwich – reappointing – term ends June 2013
- vi. Library Board
 - 1. Randall Held – reappointing – term ends June 2013
 - 2. James Varella – appointing to replace Richard Lane – term ends June 2011
- vii. Planning Commissioners
 - 1. Bob Dorris – appointing to replace Mary Miller McNutt – term ends June 2013
 - 2. Michael Baxter – reappointing – term ends June 2013
 - 3. Amanda Brinkley – reappointing – term ends June 2013

Motion was made by Ald. Bracey, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. Motion approved.
All Board appointments approved.

13. Discussion Items

a. Library Proposed Space Needs

Ald. Bracey discussed the proposed space needs for a new library based on current library statistics.

b. Stadium Lighting Update

Parks and Recreation Director gave an update regarding the meeting with CEMC about the stadium lighting. CEMC has agreed to donate two

transformers to the City. This would decrease the City's cost of updating the lighting by between \$40,000 and \$50,000. This donation changes to total to \$61,000 to update the voltage and replace the fixtures on the poles.

Motion was made by Ald. Bracey to take bids to update stadium lighting. No second. Motion not approved.

Motion was made by Ald. Arnold, second by Ald. Bracey for Request for Proposal for engineering specifications to update the stadium lighting.

14. Adjournment

Meeting was adjourned at 8:10 pm.

REPORTS....

**City of White House
General Government Department
Monthly Report of May 2010**

Administration

We kicked off the month with major rainfall on the 1st and 2nd. All crews worked through the rain and gave updates throughout. I was very proud of the way the employees handled the disaster. The Monday following the rains, the City Administrator held a department head meeting to record all work that had been performed during the rains and to continue recording damages for the purpose of reimbursement and insurance coverage. Everyone responded well and all of the damage assessments and labor have been recorded. FEMA held a conference call following the declaration to give local governments more of a direction as to how to navigate through the paperwork and how to advise citizens. TML responded early by sending an adjuster to look at city facility damages. The city is still awaiting a response on coverage. In the midst of the rain, the Finance Director and City Administrator worked diligently in preparing and balancing the budget for the board work session at the first of the month.

Jerome Terrell, an economic development specialist of TVA visited with the City Administrator to discuss economic development in White House. We had a conference call with a local industry for potential loans and programs. We also met with a Werthan representative to discuss electricity programs and tour the facility. The City Administrator met with potential clients and the owner of the old Osh Kosh building to tour the 100,000 sq. ft. section that is available. This month was Industrial Appreciation month and all industries were recognized at the Chamber Luncheon. The Mayor attended to present them a certificate.

The City Administrator attended the annual police department awards banquet. Congratulations to all the recipients. The Forward Sumner Board meeting was held at the Sumner County airport and discussions of regional transportation were held. All city departments participated at the HB Williams Career Day.

The City Administrator attended the ICSC (International Council of Shopping Centers) Conference in Las Vegas. There were over 30,000 attendees. There were several repeat meetings to give updates on the growth of White House. Also, there were a couple of new contacts made. Partnering with the Shopping Center Group has faired well in meeting developers and discussing the potential for White House.

The City Administrator, Wastewater Director and sewer engineer met to discuss the sewer rate study results and to prepare for the presentation to the BMA. All parties went into great detail of discussion of the different options available to reach the revenue needed to operate the sewer department. Many hours by the engineers and Wastewater Director were put into getting these numbers prepared.

Website Management			
	May	FY 09 - 10	FY 08 - 09
Number of Internal Requests for Website Updates	5	65	136
Visits	8,164	81,776	*

Our city website has had 8,164 visits during the month of May, which was an increase of 1,118 visits from the number of last month's visits. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits
Nashville, TN	3,712
Gallatin, TN	375
White House, TN	359
Clarksville, TN	283
Hendersonville, TN	243
Franklin, KY	241
Brentwood, TN	85
New York, NY	111
Goodlettsville, TN	68
Knoxville, TN	61

Did you know 38% of this month's visitors accessed the City's website directly and 36% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 52% and 48% of visitors were new to the website. Our website was accessed by visitors in 52 different countries from around the world.

**City of White House
Finance Department
Monthly Report of May 2010**

Finance Section

At the end of May 2010, 7% of the Robertson County taxes remain to be paid, while only 4% of the Sumner County taxes remain outstanding. This leaves 6% of the tax base delinquent. This is a 2% improvement over the previous month, and exactly in line with last year. I am happy to report that during the month of May, the City Attorney certified delinquent taxes for years 1999 through 2008 in both Robertson and Sumner Counties. All delinquencies prior to tax year 1999 will have to be written off since the Tennessee Code has a collection statute of ten years.

The Finance Director and City Administrator spent the first few days of the month fully devoted to balancing the budget and preparing for the Budget Study Session that took place on May 4. The required Budget Public Notice was prepared by the Finance Director and published in the June 1st edition of The Browser Connection on page 7. The Finance Director participated in a conference call with the Human Resource Director, City Administrator, and representatives of Sherrill Morgan and Associates to discuss the proposed move of dental benefits from the current carrier to a self-funded status as a part of our current Health Care Fund.

There were two FEMA meetings attended by the Finance Director and other Department Heads during the month of May. The first was an Applicant Briefing at the Sumner County Administration Building. At this meeting the City's official request for assistance was filed with FEMA. The Kickoff Meeting that took place in Goodlettsville allowed the affected Department Heads to meet with the FEMA Public Assistance Coordinator assigned to our City, as well as some other FEMA representatives that will be involved with different parts of our claim process. At this meeting we submitted an initial list of projects and estimated costs for repair or replacement.

There were no training opportunities for Finance Staff in May; however the Finance Director did successfully participate in a test out session for the Cash Management module of the CMFO (Certified Municipal Finance Officer) exam.

Along with all other Department Heads, the Finance Director participated in Career Day at H.B. Williams Elementary School on May 13.

The status of liquor license reporting remains unchanged since March's report. No reports have been received by the Finance Director, even though another quarter has closed for some of the affected businesses. Follow up letters for non-compliance will not be sent until further direction is received from the Board of Mayor and Alderman.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	\$935,139.14	\$1,445,028.16
Sanitation	\$95,987.81	\$ 150,142.05
Wastewater	\$454,035.05*	\$797,562.97

- All Fund Balances are bank balances reported as of June 3, 2010.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at \$274,140.44.

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
2 regular	2 paper checks 202 direct deposits	0 Adjustments	0 Voids

Accounts Payable

	May	FY	Last May	Last FY
Total Invoices Processed	351	3,267	224	3,071

Call and Counter Logs

	Finance	Admin.	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info
Calls	215	30	67	5	103	12	10	28	15	17	19
Customers	63	1	2	3	1	1	0	3	2	5	10

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	9	24	50	84	43	5	215
Customers	0	1	15	45	2	0	63

Purchase Orders

Codes	9	\$892.59
Fire	6	\$2,513.10
Police	24	\$3,774.57
Human Resources	0	\$0.00
Engineering	8	\$850,625.15
Administration	4	\$581.49
Finance	4	\$765.66
Court	0	\$0.00
Library	7	\$817.32
Waste Water	17	\$37,196.31
Public Works	8	\$2,360.21
Sanitation	4	\$7,026.99
Parks	41	\$11,150.91
Bldg. Maintenance	4	\$17,343.58
Cemetery	0	\$0.00
Total	136	\$935,047.88
Void	3	

	NUMBER OF PO'S	Value of PO's
PURCHASE ORDERS \$0-\$999	121	\$24,811.58
PURCHASE ORDERS \$1000-\$9999	9	\$31,434.15
PURCHASE ORDERS OVER \$10,000	6	\$878,802.15
Total	136	\$935,047.88

Emergency Purchase Orders - May

Number	Vendor	Items	Amount	Nature of Emergency	Department
14307E	Allgood Sewer & Septic Tank Service	Pump and haul for lift station	\$1,500.00	Flood	Wastewater
14311E	Lowe's	Water heater	\$438.84	Needed for operation of Wastewater Plant	Wastewater
14314E	Craig Johnson Construction	Gravel	\$4,730.00	Flood	Wastewater
14315E	Allgood Sewer & Septic Tank Service	Pump and haul lift station	\$250.00	Flood	Wastewater
14318E	Richards Septic Tank Service	Pump and haul and washing out lift station	\$19,750.00	Flood	Wastewater
14405E	Al's Food Value	Water	\$17.27	Water for bathrooms due to water main break/flood	Administration

Business License Activity

<u>Opened</u>	<u>Closed</u>	
3	1	
<u>Cumulative Information</u>		
<u>Class</u>	<u>Total Licenses</u>	<u>Delinquencies</u>
1	37	34
2	138	134
3	260	116
4	186	83
Total	621	367
Delinquency Rate		59%

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1 st Offense)	0
Child Restraint-under 4	0
Improper Backing	0
Failure to Yield Right of Way	2
Financial Responsibility Law	25
Following Too Closely	1
Motor Vehicle Requirements	1
Improper Passing	0
Drivers Exercise Due Care	2
Codes Violations/Animal Control	1
Drivers License Law	3
Stop Signs	4
Open Container Law	0
Parking Violation	2
Vehicle Registration Law	14
Seat Belt Violation – 18 and Older	32
Speeding	71
Careless Driving	0
Disobedience to Traffic Control Device	0
Closed Road	0
Total	158

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	57
Guilty as Charged	9
Dismissal	5
Dismissed upon presentation of insurance	25
Not Guilty	0
Dismissed to Traffic School	17
Dismissed with Costs and Fines	39
Dismissed with Costs	5
Dismissed with Fines	1
Case Transferred to County	0
Dismissed with Public Service	0
Total	158

May 2010 Monthly Report

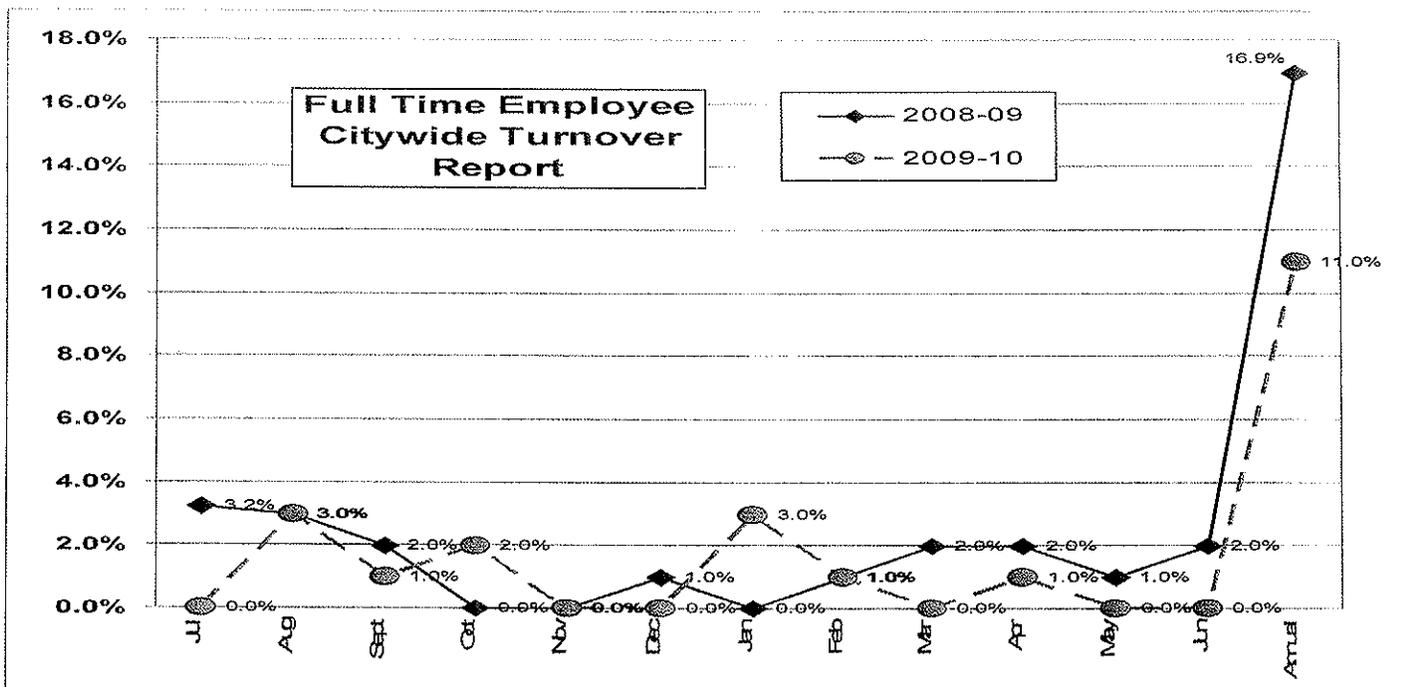
Human Resources:

- Assisted Fire Department in hiring a new firefighter (Patrick McLaughlin)
- Developed a fit for duty evaluation process; created standardized forms
- Created a comprehensive accident report log for Safety Committee
- Completed HIPAA training; developed tutorial program for staff
- Organized information for appeals hearing; attended hearing
- Participated in Career Day
- Assisted in finalizing dental plan information
- Developed a Title VI employee review
- Began putting together a Title VI manual
- Began development of HR SOPs
- Participated in TML audit
- Worked toward completion of NIMS training
- Worked toward updating personnel files
- Updated NIMS tracking system
- Began digitizing information in HR
- Accepted into graduate program for Human Resources Management

Key Performance Indicators (Performance Measurements)

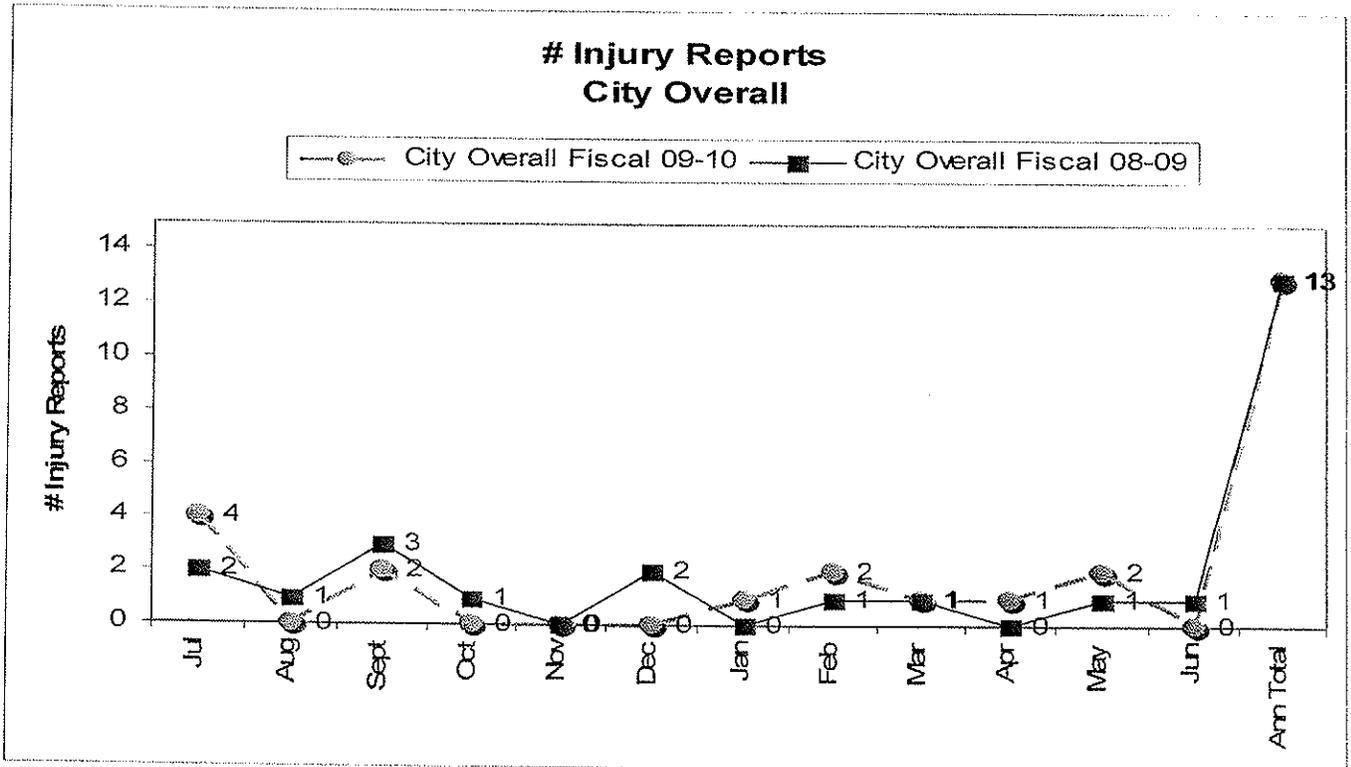
Citywide Turnover

- Turnover overall for month of May 2010 for Full Time Employees was **0%**, a decrease from May 2009 (**1%**).
- Overall Turnover % YTD Fiscal 2009/10 is **11%**, down 4% from YTD Fiscal 2008/09 (**15%** May 2009).

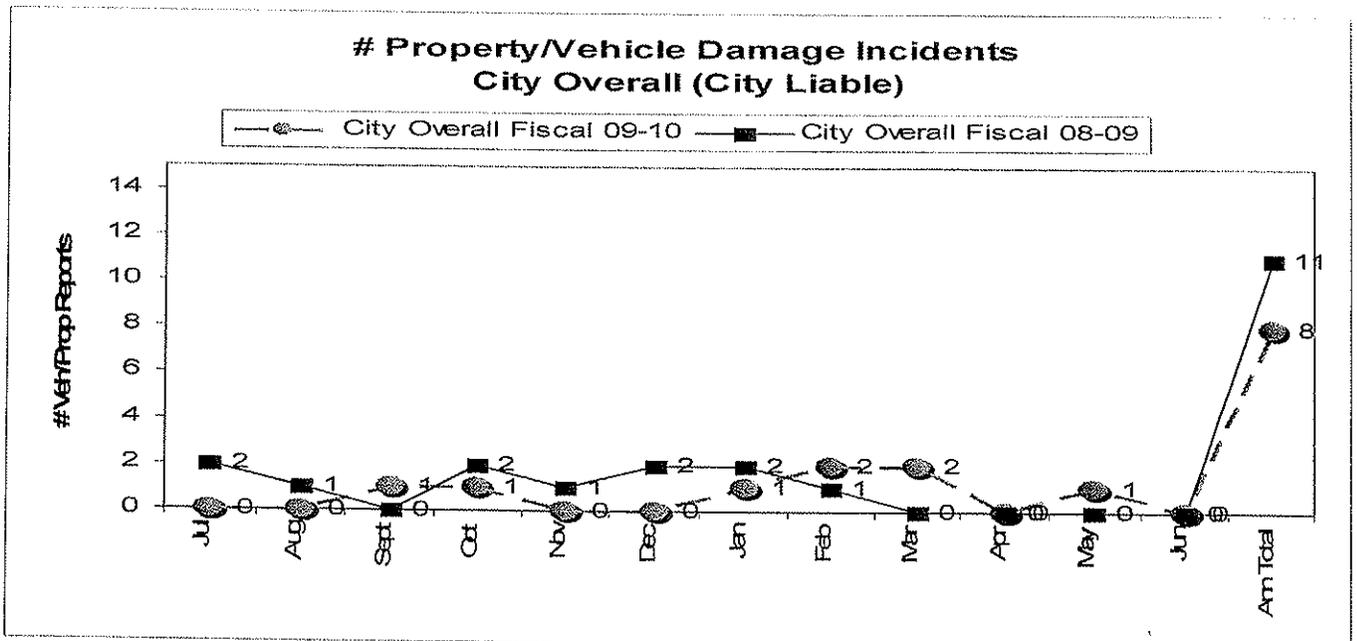


Safety

- Accidents resulting in injury in May 2010 were 1, unchanged from May 2009 (1).
- 2010 YTD is 12, unchanged from YTD 2009 (12).



- Vehicle/Property damage claims for the Month of May 2010 is 1, up from May 2009 (0).



City of White House
Police Department
Monthly Report
May 2010

Departmental Highlights

- On May 11th the White House Police Department held their Annual Awards Ceremony. A total of 26 awards were presented amidst a crowded training room. Cake and refreshments followed the ceremony.
- Chief Herman, Sgt. Jim Ring, Det. Sgt. Pat Brady, and Libby Scannell attended the Sumner County Sheriff's Office Law Enforcement Memorial Service in Gallatin on May 12th.
- Chief Herman, Sgt. Jim Ring, Det. Sgt. Pat Brady, Animal Control Officer Don Black, Brandon Maynard and Libby Scannell attended Career Day at H.B. Williams Elementary.
- Robert F. Woodall Elementary Beta Club presented each White House Police Department employee with a \$5.00 Sonic Card in recognition of National Police Week.
- Chief Herman attended the Hendersonville Police Memorial Service at Community Church in Hendersonville on May 14th.
- Chief Herman and his wife, Lori, attended the new Franklin Police Department Open House on Saturday, May 15th.
- The Governor's Highway Safety Office held a week long class on Radar Instruction in our Training Room. Agencies from all-around sent Police Officers to the class.
- We are excited to report that we have met the second of two major objectives we had when we purchased, from M&M Software the WINSOMS computerized records management system. At the end of 2009, we were successful in completing the interface between the State of Tennessee Highway Patrol's electronic accident reporting software and WINSOMS. The Tennessee Bureau of Investigation, after several months of testing, has certified our computerized criminal records management system. What this means is that the interface that connects our system with theirs had an error rate below the threshold set by TBI for three consecutive months. This is good news because now we will no longer have to enter criminal police reports into two different software programs. This will save us many hours of work each month allowing us more time to spend on quality control of our police records.

Monthly Meetings/Civic Organizations:

- Sgt. Eric Enck instructed Traffic School on May 13th.
- Captain Mingledorff attended the weekly Rotary Club meetings on May 3rd and May 17th.
- Chief Herman attended the Sumner County Drug Task Force meeting held in Gallatin on May 18th.
- Captain Mingledorff assisted the Director of the Chamber of Commerce with Logistics/Set-up for the monthly meeting on Tuesday, May 18th.

- Chief Herman attended the monthly Governor's Highway Safety Office meeting in Westmoreland on May 20th.
- Sgt. Jim Ring attended the Safety Committee Meeting on Tuesday, May 25th.

Community Relations

- Captain Mingledorff participated as a Judge for the Annual Kroger Bag Off Competition for 21 area stores. This was hosted by the White House Kroger on May 18th.
- The White House Police Department Officers were hired for off-duty employment by the Chamber of Commerce to provide security services during the Carnival held May 18th to 22nd.

DARE

- D.A.R.E. Instructor Captain Mingledorff graduated 153 Fifth Grade Students at the White House Middle School on May 25, 2010.

Citizens Police Academy

- The next class is scheduled for February 2011.

Wheels in Motion

- This program ended for this school year in April.

Captain Street Smart

- Captain Mingledorff taught 7 5th grade classes (153 students) at White House Middle School the importance of seat belts, bike and helmet safety, and stranger danger awareness during the week of May 3-6th.

S.P.E.A.R.E

- The White House Police Department will be hosting a S.P.E.A.R.E. phase I class Saturday June 19th from 0800 – 1200 at the Police Department. The class is currently full.
- Sgt. Enck has created a Facebook page for the S.P.E.A.R.E program. At the current time, the program has 176 fans.

Crime in the City

	May 2009	May 2010	Percent Change	Total 2009	Total 2010	Percent Change
<i>Serious Crime Reported</i>						
Crimes Against Persons	9	13	+31%	57	59	+3%
Crimes Against Property	22	35	+37%	162	182	+11%
Crimes Against Society	35	26	-26%	125	147	+15%
<i>Minor Crime Reported</i>						
	37	21	-43%	202	85	-58%
<i>Traffic Crashes Reported</i>						
	35	29	-17%	113	128	+12%

Protecting Persons and Property

	May 2009	May 2010	Percent Change	Total 2009	Total 2010	Percent Change
Arrest Criminals	48	50	+4%	254	229	-10%
Enforce Traffic Laws:						
Written Citations	305	207	-32%	1,398	987	-29%
Written Warnings	42	133	+68%	280	304	+8%
Verbal Warnings	36	100	+64%	941	980	+4%
Residential Patrols	849	970	+12%	4,712	4,339	-8%
Business Checks	1,475	1,645	+10%	9,047	7,190	-21%
Extra Patrols	356	50	-86%	1,246	432	-65%
Property Watches	14	24	+42%	236	86	-64%
Assist Motorists	14	34	+59%	94	117	+20%

Communications Section

	May 2009	May 2010	Percent Change	Total 2009	Total 2010	Percent Change
Calls for Service	1,291	1,124	-13%	5,766	4,639	-20%
911 Calls	60	50	-17%	211	248	+15%
Alarm Calls	38	36	-5%	170	151	-11%

Animal Control

	May 2009	May 2010	Percent Change	Total 2009	Total 2010	Percent Change
Complaint Calls	34	33	-3%	184	161	-13%
Animal Contacts	42	19	-58%	166	84	-49%
Returned to Owner	7	10	+30%	63	45	-29%
Sent to County Impound	33	4	-88%	79	33	-58%
Adopted	0	4	+100%	8	6	-25%
Animal Bite Incidents	0	1	+100%	0	5	+100%
Traps Set	6	4	-33%	24	6	-75%

Request for Reports

	May 2010	Total 2010
Requests for Reports	47	188
Amount taken in	\$39.55	\$247.05
Tow Bills	\$65.00	\$460.00
Emailed at no charge	10	*

*Collection of data began on May 2010.

Staffing

The police department is authorized 28 full-time and two part-time employees. Currently we are down one full-time Police Officer position, one Dispatcher Supervisor position, and a part-time records clerk position. Due to the hiring freeze, these positions will remain open at this time.

- Effective July 1, 2010, Sgt. Jim Ring II will be promoted to Captain. This announcement was made at the White House Police Department Annual Awards Ceremony.
- Ofc. Erinn Martin graduated from the Tennessee Law Enforcement Training Academy on May 21st. She is currently in the 12 week Field Training Program.

Reserve Officers

- The Reserve Officers participated in security services for the Carnival sponsored by the White House Chamber of Commerce held May 18th to 22nd.
- The Reserve Officers trained on May the 26th. The training involved traffic stops using simunitions.

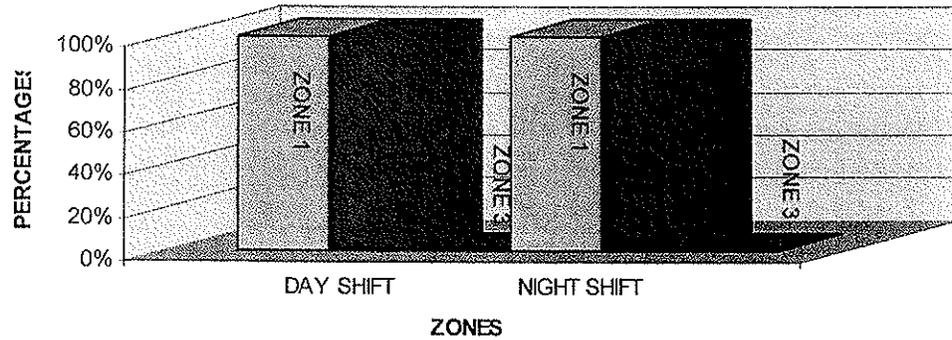
Police Explorers

- The Explorers received their Class B uniforms and their Badges. Their meeting was held on the 6th of May at the Fire Department and 9 of the Explorers became CPR certified.
- On May 18-22nd, the White House Police Explorers Post #406 assisted the Police Department and the White House Chamber of Commerce doing parking, traffic related tasks for the 2010 Carnival. The Explorers wore their new uniform shirts.

Zone Patrol

The City has been divided into three Zones. Zone 1 is our northern section of State Route 76, east and west to the northern border. Zone 2 is our southern section of State Route 76, east and west to our southern border. Zone 3 is our City property to include government buildings, City parks, the greenway, and cemetery. The goal is to have one officer from each of the four road patrol squads assigned to each of the three zones with a supervisor as backup for all three zones. We are going to use Reserve Officers to assist us with Zone 3 coverage. This will be difficult with staffing shortages, training, vacations, etc., but we will do our best.

MAY 2010 ZONE COVERAGE

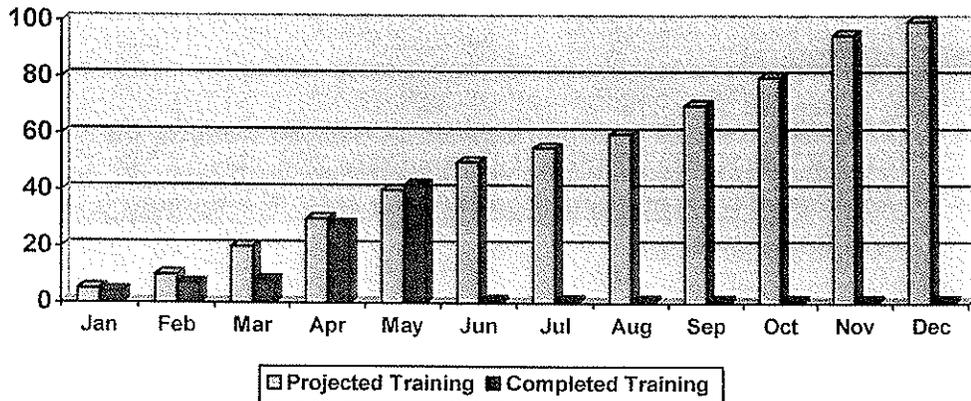


Training

The Tennessee Peace Officer Standards and Training Commission requires under rule 1110-4.01 and rule 1110-8.04 that all full-time Officers participate in a P.O.S.T. approved forty (40) hour in-service training sessions each calendar year.

Our department training goal is that each **police employee** receives 40 hours of in-service training each year.

Looking at the graph, you can see how well we are doing at meeting this department goal.



- Elaine Agee, Records Clerk and Libby Scannell, Chief's Secretary, attended a Crystal Reports class at the Maxwell Millennium Hotel in Nashville on May 5th.
- Sgt. Eric Enck instructed Defensive Tactics class to officers on May 6th and May 27th.
- Captain Mingledorff and Ofc. Darryl Manlove attended the Tennessee Crime Prevention Coalition Statewide Conference at Pigeon Forge on May 9th – May 12th.
- Ofc. Joel Brisson completed the Advanced Traffic Crash Analysis at the THP Academy on May 10-21st.
- Sgt. Dan Hunter and Cpl. Curtis Carney attended the Radar Instruction class held by the Governor's Highway Safety Office at the White House Police Department on May 17th – May 21st.
- Sgt. Jim Ring attended the Tennessee Law Enforcement Officer Training Association Spring Workshop at Fall Creek Falls State Park on May 19th – 21st.

K-9

- Sgt. Ring (Rascal) and Ofc. Ghee (Nike) attended their monthly K9 training.

SWAT

- On May 7th, the ERT (Emergency Response Team) served two high risk drug search warrants in Gallatin.
- On May 15th, the ERT ran the 5k run at the Strawberry Festival in Portland.
- On May 19-21 the ERT conducted three day training in Gallatin.
- The ERT was issued all new body armor, helmets, rifles, GPS for patrol cars, rain gear, and cold weather gear. The gear which totaled \$85,000 was purchased with a Homeland Security Grant through Sumner County.

Cost Savings

None to report at this time.

Projected Cost-Savings

None to report at this time.

Capital Projects

None to report at this time.

Completed Projects

None to report at this time.

City of White House Fire Department Monthly Report for May 2010

Summary of Month's Activities

Fire Operations

The Department responded to 71 requests for service during the month with 47 responses being medical emergencies of those CPR was initiated two times. There was one response to a reported structure fire upon arrival the structure was not damaged by a fire although lightning had apparently struck the home and damaged some appliances including a refrigerator.

The Department responded to five motor vehicle accidents with personal injuries reported, there were 3 patients transported to area hospitals.

Fire Administration

With the flooding May 2nd we were busy closing several roadways and monitoring the situation as to possible water rescue situations from homes and vehicles. Since that day Chief Palmer and other department heads have been busy completing damage assessments and attending FEMA meetings at Springfield, Gallatin, and Goodlettsville.

On May 13th Fire Department members participated in the annual H. B. Williams School's Career Day. Fire personnel from fire operations and administration demonstrated fire apparatus, equipment, and taught fire safety to approximately 250 students.

A National Weather Service "Storm Spotter" class was hosted at fire station 2 on May 20th with over 50 students from the area attending. The class teaches students the danger associated with severe weather, how to identify the signs of a developing funnel cloud, and the importance of weather radios.

A representative from Tennessee OSHA was scheduled to conduct their inspection of the City on May 2nd and then rescheduled for May 25th due to the May floods. The inspection occurs every other year and each time two different city departments are selected the Waste Water Department and Public Works Department were inspected this year. There were no serious violations noted at the time of the inspection we will receive a written report soon that will require some minor corrections to be made to improve our safety programs.

Update on the Department's Goals and Objectives

- Update our Emergency Operations Plan to include changes in contact information and utilize the FIRE Corps Program to assist in the compiling of local resources to add to the EOP by November 30th, 2009(**Work on this project is under way**)
- Continue in the process of implementing the program of annual fire safety and pre-incident surveys of commercial and industrial properties in the city and have the program functioning by June 1st, 2010. (**Work on this project is ongoing**)

Departmental Highlight

On May 15th and 16th a Vehicle Extrication training event was scheduled at fire station 2 for our volunteer firefighters. Two vehicles were used to demonstrate the skills and tools needed to perform vehicle rescue. Firefighters were trained how to secure a safe emergency scene by identifying hazards, securing the vehicle, and immobilizing and removing the injured patients from the vehicles.

Department Cost Saving Report

There was not any significant cost savings associated with purchasing supplies or any project this month although fire personnel contributed to cost savings by making in-house repairs to the buildings and equipment.

Monthly Performance Indicators

Incident Responses

Structure Fires	1	Vehicle Accidents(general cleanup)	3
Cooking/Electrical Fires	0	Vehicle Accidents(With injuries)	5
Vehicle Fires	0	Rescue	0
Grass, Brush, Trash, Fires	0	False Alarms/Calls	5
Hazmat	2	Assist other Governmental Agency	0
Other Calls	8	Total Responses for the Month	71
Emergency Medical Responses	47	Total Responses Year to Date	779

Fire Fighter Training

Total Training Man-hours for the Month	399	Total Training Man-hours Year to Date	4758
--	-----	---------------------------------------	------

Fire Inspection

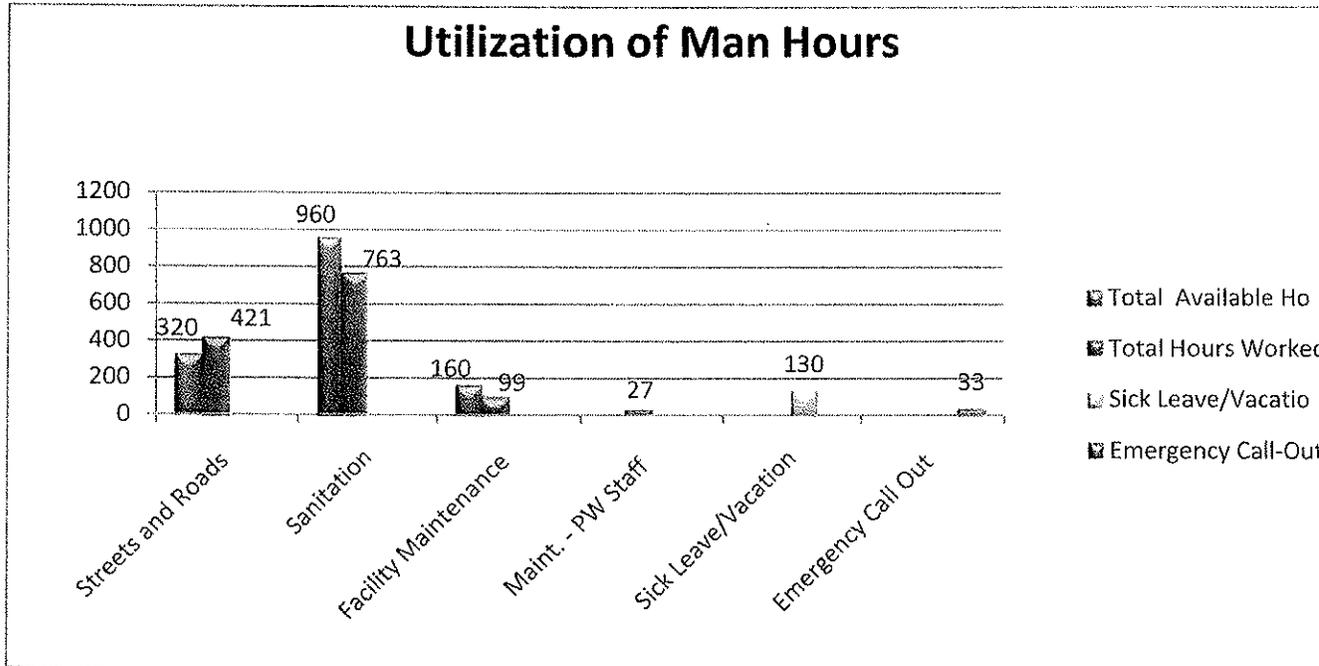
Fire Inspections	9	Year to Date	105	Plat / Plan Reviews	2	Year to Date	17
Fire Investigations	1	Year to Date	5	Fire Preplans	2	Year to Date	11

Public Fire Education

Participants	303	Education Hours	14.5
Participants Year to Date	1397	Education Hours Year to Date	104.5
Number of Occurrences	5	Number of Occurrences Year to Date	62

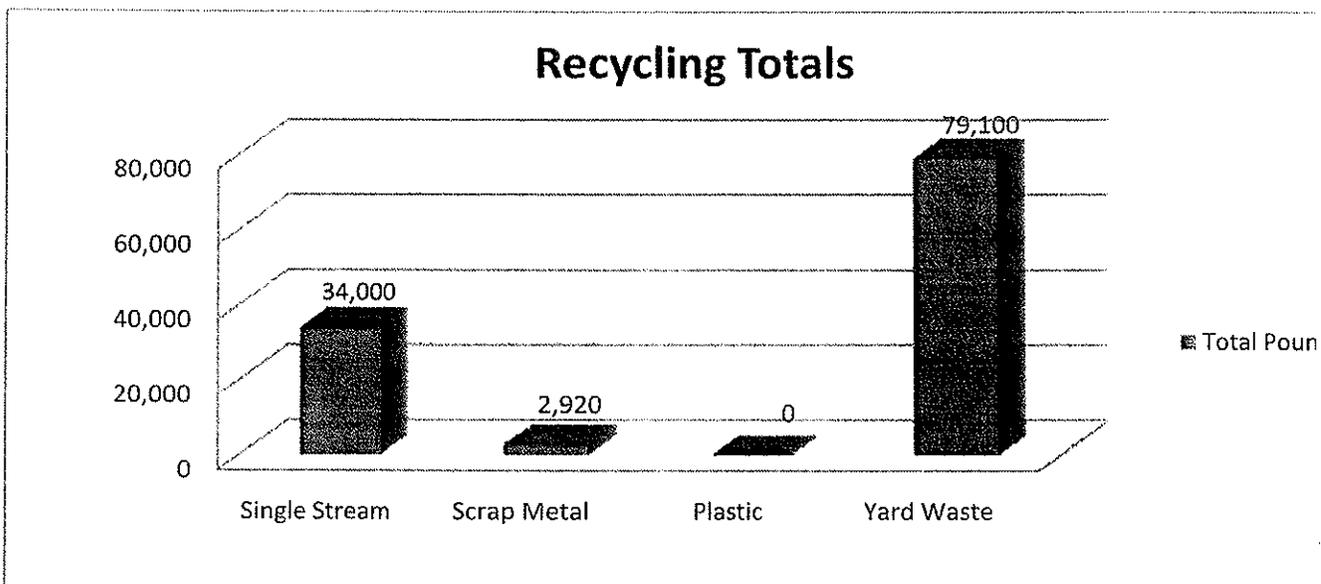
**City of White House
Public Works
May 2010**

Monthly Performance Indicators



The above chart represents the number of man hours vs. the total number of hours worked for the month of May by department. It also represents the number of sick and vacation days used. There is no longer a vehicle maintenance mechanic; routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling



The above chart shows estimates of single stream recycling and yard waste recycling.

Convenience Center

There were a total of 2 citizens that utilized our Convenience Center for the month of May total revenue received \$264.40 Received revenue includes steel brought in by citizens that was recycled. Total operating cost for the month of May to be determined.

City of White House Clean up days

For the month of May there were a total of 92 citizens who took advance of the free drop off service provided by the City of White House. Citizens seemed to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

Year to Date Total	215
--------------------	-----

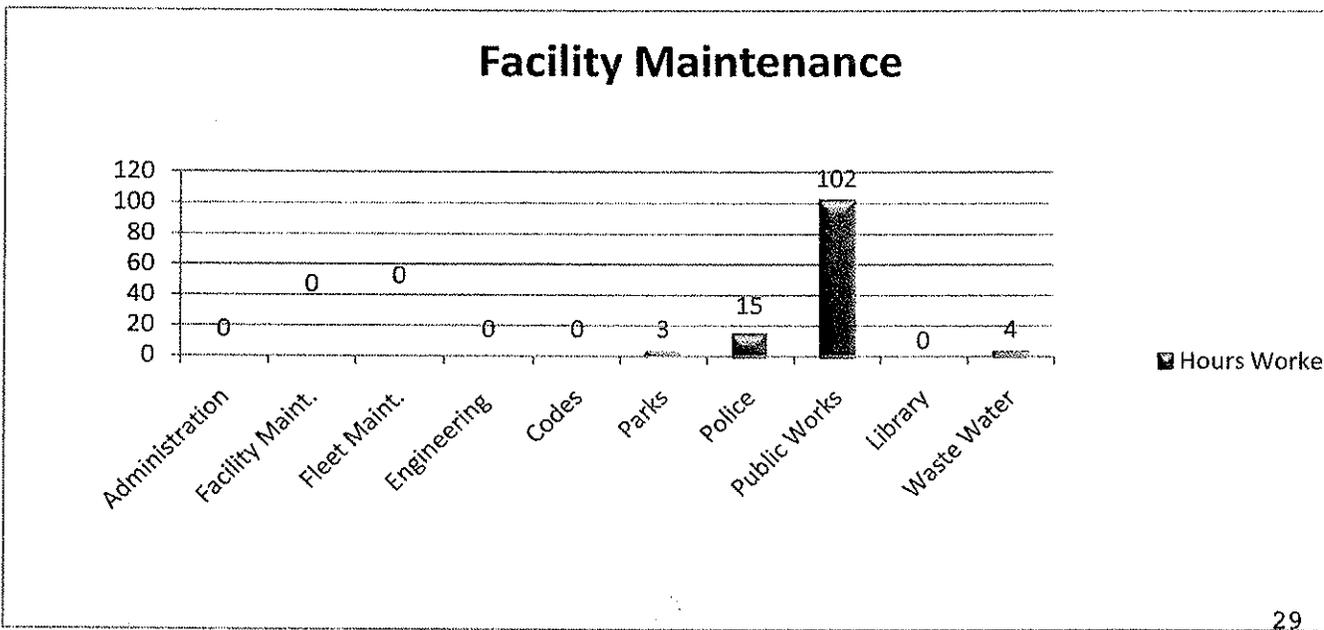
Sanitation Enterprise Fund Totals

Monthly Performance Indicators

<u>Number of customers billed</u>	<u>Total Billed</u>	<u>Total Billed Year to Date</u>	<u>Revenue Received</u>	<u>Revenue Received Year to Date</u>
3,791	Net Amount Billed \$56,040.00	\$612,165.00	\$55,574.89	\$596,385.00

Facility Maintenance

Facilities Maintenance employee, Ted Sikora continues to move around in departments repairing, replacing, painting, renovating and building as requested by department heads.



Staffing

The public works department is authorized 14 full time employees. Currently we are down one full-time Street and Roads position, and one Mechanic position. Due to the hiring freeze these positions will remain open at this time.

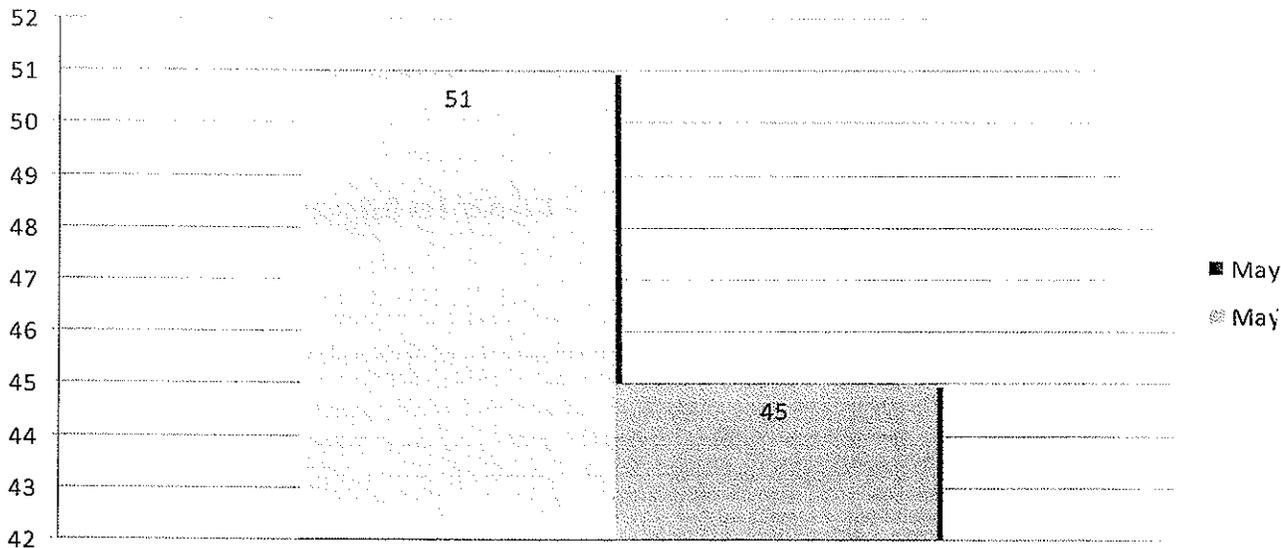
Fleet Maintenance

The fleet maintenance service provided by the City for vehicles is no longer available at Public Works. Each department is utilizing the temporary services negotiated by our Purchasing Clerk until further notice.

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2010; schedule will be published in the next issue of The Word on White House. For the month of May, we had a total of 51 citizens utilized the mobile emissions testing station located at the Public Works Facility. See the chart below and notice the usage since May of 2009.

Mobile Emissions Testing



Training

On May 27th Stewart Hilton, Terry Johns and Derek Gregory attended The Work Zone Traffic Control Training sponsored by Tennessee Transportation assistance Program.

Departmental On-Site Safety Training May 2010

- Flood Dangers
- Public Sector Solid Waste Fatalities
- Sexual Harassment Policy
- Safety Committee Meeting Minutes – Title VI Policy Statement

MAY 2010 TRUCK POUNDAGE AND FUEL COSTS

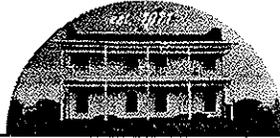
- 18.80 average tons per day 603,180 pounds for the month of May.
- Total tonnage for the month of May was 301.59
- Total cost of fuel used for truck # 319 \$429.38
- Total cost of fuel used for truck # 320 \$1,146.04
- Total cost of fuel used for truck # 323 \$793.39
- Total cost of fuel used for #324 \$166.06
- Total cost of fuel for May = \$2,534.87

Fuel increased \$158.45 from the month of April.

July 2009 – June 2010	Year to Date Totals
Tons per day	17.15
Pounds for 11 months	5,317,499.48
Tonnage for 11 months	3,232.93
Fuel used Truck #319	\$3,890.83
Fuel used Truck #320	\$11,316.48
Fuel used Truck # 323	\$7,111.30
Fuel used #324	\$3,736.62
Total Fuel cost for 11 months	\$26,055.85

MAY B.M.A. REPORT 2010

MONTHLY INDICATORS		
STREETS AND ROADS/SANITATION/ BUILDING MAINTENANCE		
SERVICES PROVIDED	TOTAL	YTD
BRUSH PICK UP	293	3,407
	Stops	Stops
BRUSH TRUCK LOAD	33	366
EMERGENCY CALL OUTS	0	2
DAMAGED CARTS REPLACED	11	163
NEW CARTS FOR NEW HOME CONSTRUCTION	18	103
ADDITIONAL CART REQUEST	4	20
CURBS REPAIRED	0	0
SHOULDERS REPAIRED	0 feet	0 feet
DRAINAGE REQUESTS	5	26
DRAINAGE WORK	250 feet	620 feet
LITTER PICK UP (50 GALLON BAGS)	90 = 7 bags per day	898 bags
LITTER PICK UP PER DAY (MILES)	6 Miles Avg. per day	864Miles
POTHoles REPAIRED	38	316
SALT USAGE (TONS)	0	20
SIGNS INSTALLED	18	224
HANDICAPPED PICK UP	79 Homes	864 Homes
MOVE IN SPECIAL PICK UP	4	37
MOVE OUT SPECIAL PICK UP	0	7
DEAD ANIMAL REMOVALS	3	22
CITIZENS REQUESTING A PICK UP DUE TO FORGETTING TO PLACE CART AT CURB AFTER ROUTE HAS BEEN COMPLETED	4	97



City of White House
TENNESSEE

Wastewater Department Monthly Report for May 2010

Summary of Month’s Activities:

Administration:

Update on the SRF/ARRA funded Cope’s Crossing project: SRF completed their review of change order #2 addition of the Vapex Odor Control Unit and found it satisfactory for incorporation into the project as follows:

- Change order amount \$67,795.00
- State Revolving Fund participation amount \$67,795.00
- Revised Total Contract amount \$1,061,917.60
- Revised Total SRF participation amount \$1,061,917.60

We received notification from The Clean Water State Revolving Fund Program (CWSRF) that one of our projects is within the funding zone of the FY 2010-11 CWSRF Priority Ranking List (PRL). The following project is eligible for FY 2010-11 ARRA/SRF funding with 20% loan forgiveness:

Description	Amount
Collection System Rehabilitation	\$969,000

Revenue Update:

The Sewer Use revenue once again held steady for the month; remaining 10% below this time last year; the entire sewer fund remained 7% lower than last year.

Collection system:

Over the past month staff has retro fitted eighteen hydromatic simplex, to E-one and installed sixty-six rebuilt vacuum valves and controllers within the vacuum systems. The department has also completed eighteen service line repairs and provided inspections to ten new sewer service connections. (Includes finals and repeats due to failures)

The historic rainfall event on May 1st and 2nd overwhelmed our collection system and by mid-day on the 2nd we had over 1,500 connections without service. The collection staff (of six men) should be commended for their nearly two weeks of around the clock effort to restore service and prevent any bypasses or overflows from any of our lift stations.

Wastewater Treatment:

The treatment plant survived the 13.25" rainfall event with only a flow violation (NO SOLIDS LOST) all other parameters remained well below permit limits. Our peak flow was 1.654mgd on the 2nd and our surface discharge limit is 1.1mgd. The new effluent flow meter was installed on the 20th.

Goals and Objectives Progress:

- **Achieve a service call ratio of 8% to 10%:**

Budgeted Year	Number of Low Pressure & Vacuum Service Requests	Number of Customers	Monthly Average	Yearly Ratio
2004-2005	2,530	3,212	210	79%
2005-2006	1,304	3,413	109	38%
2006-2007	1,160	3,603	97	32%
2007-2008	940	3,689	78	23%
2008-2009	839	3,738	70	21%
2009-2010	575	4,036	48	14%

Departmental Highlight:

- Congratulations to Matt Harper for successfully obtaining the State's Wastewater Collection II Certification.

Departmental Cost Saving Report:

- Wascon Inc. has agreed to continue with all current conditions of the Wastewater Services Contract. This will be the fourth year with no increase in the cost of labor.
- We have completed negotiations with Wascon and E-one for the retro-fit per unit prices for the upcoming year. The grinder package will remain \$1,270.00. This is a discount of \$180.00 per unit which is an approximate savings of \$128,880.00 if the seven hundred pump packages are purchased.

Monthly Performance Indicators and Year to Date Totals

Service Provided	Month	Totals for 2009-2010	Amount Billed	Revenue Received	Revenue Totals 09-10
New service connections (Capacity fees)	6	52	\$10,870.00	\$10,870.00	\$100,890.00
Customers billed	3,854	N/A	Net amount billed \$176,430.46	*\$145,557.38	\$1,403,185.93
Applications or transfers for service	51	428	\$1,925.00	\$1,925.00	\$16,050.00
Late penalties applied	986	11,122	Amount Applied \$3,751.96		
Wastewater Adjustments	13	185	N/A	\$564.44	(\$2,001.41)
Administrative Fees	33	196	\$2,625.00	\$2,625.00	\$23,963.68
Service availability Requests	0	3	\$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	6	50	\$900.00	\$900.00	\$7,500.00
Field inspection fee	1	2	\$300.00	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	64	256	\$1,550.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	0	\$0	\$0	\$0
Bulk disposal	0	7	\$0	\$0	\$875.00
Work Orders	0	529			
Billing related service requests	91	823		Months Total \$161,877.39	Total \$1,551,589.61
Mainline repairs	4	17	* Revenue from previous month's service		
Service lines repaired	9	83			
L.P. service requests	49	698	Responses to SCADA Alarms		
Gravity service requests	0	0	North Palmers	1,012	2,041
Vacuum service requests	28	77	Calista	552	1,417
All service requests	181	1,552	Wilkinson	75	923
Major Lift Station Repairs	5	20	Portland Road	#	#
The tracking of development has been removed from our monthly report until the economy changes and development increases.			Tyree	71	212
			Union Road	#	#
			S. Palmers	#	#
			Meadowlark	31	32
			Hwy 76	#	#
			Treatment Plant	1	4
			Total Responses	1,742	4,629
	Flow MGD	Plant Capacity	Inches of Rain Fall	% of Capacity	
Average Daily Flow (effluent)	.685	1.4 MGD	16.46	50%	

**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
STATE REVOLVING FUND LOAN PROGRAM**

CWSRF LOAN INSPECTION REPORT

White House, CWSRF 2009-246

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009

CONTRACT DATA

Contract No.: 1 Contractor: Cook Utility Construction Inc.

New Pump Station and Collector at Copes Crossing to eliminate the Tyree Springs Lift Station.

Change Orders:

<u>No.</u>	<u>Approved</u>	<u>Amount</u>	<u>CWSRF Amount</u>	<u>Days/ CWSRF Days</u>
1	5/07/2010	\$101,000.00	\$101,000.00	0/0
2	6/03/2010	\$67,795.00	\$67,795.00	0/0
Total C.O.s:		\$168,795.00	Total DWF: \$168,795.00	Totals: 0/0
Original Contract:		\$893,022.60	Original DWF: \$893,166.60	Original Days: 150/150
Present Contract:		\$1,061,817.60	Present DWF: \$1,061,817.60	Present Days: 150/150

NTP Date:	2/15/2010	Scheduled Percent Complete:	<u>75 %</u>
Original Completion Date:	7/15/2010	Estimated Actual Completion:	<u>20 %</u>
Present CWSRF Completion Date:	7/15/2010		

Contractor's Pay Request:

Does the pay request generally agree with work constructed and materials stored?	Yes	<u>X</u>	No	___	N/A
Does the pay request exclude unapproved change orders?	Yes	<u>X</u>	No	___	N/A
If no, did the borrower request CWSRF loan dollars for unapproved change orders?	Yes	___	No	___	N/A
Explanation of above, if necessary:					
Are all current quantity overruns or changes to the project addressed by existing change orders? If no, explain:	Yes	<u>X</u>	No	___	N/A

Construction:

Have the Notice to All Employees (<i>WHI321</i>) and Davis-Bacon wage decision or Project Wage Rate Sheet been properly protected from the elements and posted at a prominent and accessible place IN ALL PERTINENT LANGUAGES where they are accessible to all laborers and mechanics, easy for contractors and subs to know what rates they must pay, easy for laborers and mechanics to see whether they are paid properly, easy for the contract administrators reviewing payroll reports?	Yes	<u>X</u>	No	___	N/A
Has the ARRA Whistle Blower poster been posted at the jobsite?	Yes	<u>X</u>	No	___	N/A
If the project is GREEN, have all of the GREEN components been installed/constructed satisfactorily?	Yes	___	No	___	N/A
In general, does the work in place conform to the State-approved plans and specifications?	Yes	<u>X</u>	No	___	N/A
Does the resident inspector have a set of approved plans?	Yes	<u>X</u>	No	___	N/A
Is the resident inspector keeping a daily log?	Yes	<u>X</u>	No	___	N/A
Does the resident inspector have all necessary approved shop drawings?	Yes	<u>X</u>	No	___	N/A
Does the resident inspector have copies of materials testing results?	Yes	<u>X</u>	No	___	N/A

**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
STATE REVOLVING FUND LOAN PROGRAM**

**CWSRF LOAN INSPECTION REPORT
White House, CWSRF 2009-246**

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009

Summary:

The Contractor has mobilized. The site survey has been completed. The stored materials are on site with the exception of the lift station. The Davis Bacon wage rates and posters are laminated and posted at the Tyree Springs Pump Station perimeter fence. Mr. David Smith, the resident observer is conducting labor interviews. Mr. Brian Cook is the superintendent for Cook Utility Construction. The CWSRF Sign is also posted on the fence. The TDOT permits for the two highway bores have been secured. A subcontractor has erected silt fencing. Excavation for the pump station at Copes Crossing has been completed including drilling and shooting rock. The wet well has been set. The pumps have not been installed. The line has been laid on the new route approved in Change Order #1.

**City of White House
Planning and Codes Department
May 2010 Monthly Report**

Summary of Month's Activities:

Staff completed a damage assessment for the City Hall/Civic Center due to the May 1 and 2 flood including roof leaks and damaged gutters. Staff completed inspections for the Chamber of Commerce Carnival with the State Electrical Inspector and Fire Department. The carnival inspections include guard and hand rails, proper sanitary disposal, electrical wiring, and trip hazards. Staff attended Career Day at H.B. Williams Elementary School. Staff completed new business inspections for proposed new commercial and industrial uses. Staff attended the Nashville Regional Transportation Summit. The Summit was regarding how regional transportation initiatives will improve the economic development of the Nashville Regional Area. Staff completed submittals for the Nashville Area Metropolitan Planning Organization's 2035 Long Range Transportation Plan. The Plan is the first step for the City to submit roadway and pedestrian projects for federal and state funding.

Department Highlight:

City Server Back-Up Storage

IT staff recently purchased a safe to protect computer server back-up tapes. The safe will be installed at Fire Hall#2. The back-up tapes will be stored off-site from city hall to provide protection in case of severe damage to the city hall/civic center.

Planning Commission Training:

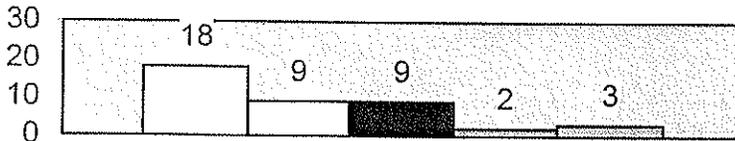
Dwight Barnet, State of TN Forestry Office is offering a free quarterly training session to the Planning Commission regarding trees in urban and suburban environments. The sessions are being set up to be short sessions at the end of regularly scheduled Planning Commission Meetings.

Cost Savings Report:

Codes staff registered for free code training class regarding energy conservation in buildings including insulation and heating and air design and construction. Due to State required continued education requirements, staff researches and attempts to attend free or low cost local training seminars to obtain required credit hours.

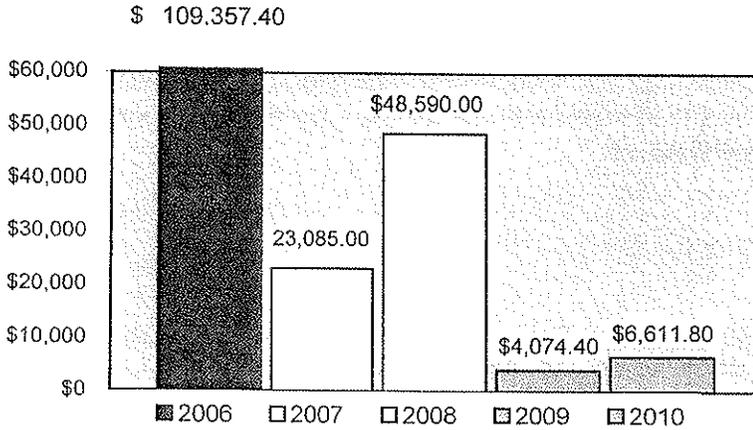
Monthly Report May 2010

Single Family Permits



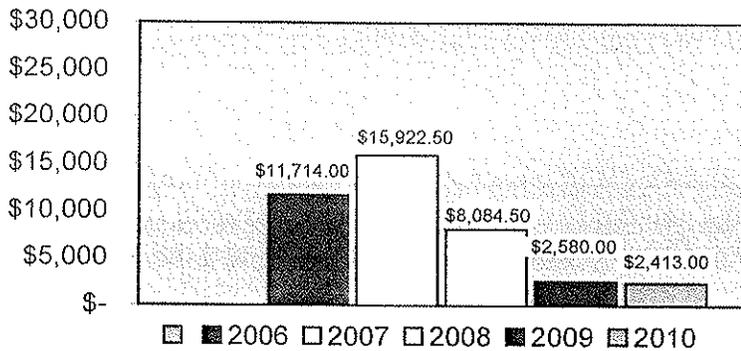
□ 2006 □ 2007 ■ 2008 ▨ 2009 ▩ 2010

Impact Fees



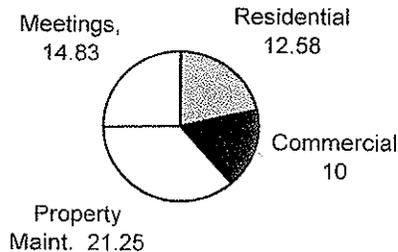
■ 2006 □ 2007 □ 2008 ▨ 2009 ▩ 2010

Permit Fees



□ 2006 ■ 2007 □ 2008 ■ 2009 ▩ 2010

Inspections / Meetings Hours



	Month	FY 09-10
MEETING AGENDA ITEMS#		
Planning Commission	4	59
Construction Appeals	0	1
Zoning Appeals	0	2
Training/Study Session	0	0
Property Maintenance	0	1
PERMITS		
Single Family Residential	3	40
Multi-Family Residential	0	2
Other Residential	9	119
New Commercial	0	1
New Industrial	0	0
Other Com/Ind	2	37
State Electrical	54	265
Sign	1	21
Occupancy Permits	20	229
Other	2	12
BUILDING INSPECTIONS		
Residential	45	598
Hours	12.58	152.34
Commercial /Industrial	29	216
Hours	10	83.44
CODE ENFORCEMENT		
Total Cases	149	876
Hours	21.25	154.4
Complaints Received	22	98
MEETINGS		
Administration	3	62
Hours	5.58	83.08
Planning	7	86
Hours	6.5	80.77
Codes	6	54
Hours	2.75	55.25
FEES		
Permit Fees	\$ 2,413.00	\$ 31,089
Board Review Fees	\$ 200.00	\$ 2,115
City Impact Fee	\$ 6,611.80	\$ 73,771.
Roads	\$ 2,218.90	\$ 24,841
Parks	\$ 1,188.00	\$ 16,330
Police	\$ 1,930.60	\$ 19,638.
Fire	\$ 1,274.30	\$ 12,961.
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	0
Commercial/Industrial Sq ft	N/A	0
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds	32 @ \$ 1,653,800	
Builders Bonds	\$	51,650
Workings Days in Month		16

**City of White House
Parks, Recreation, & Cultural Arts Department
Monthly Report May 2010**

Summary of Month's Activities

The flood of May 1st and 2nd caused damage mainly to the greenway system where it lies in the flood plain. We received some damage from erosion at the construction site in the Park but less than expected. The nature trail in the Park will also need some minor repair. The most extensive damage was along the greenway begins near White House High School and ends at the switchback north of Portland Road. The repairs will consist of pavement replacement, addition of gravel and soil to pavement edges, sign replacement, silt removal, tree cutting, gabion basket modification, and jet washing or replacement of clogged drainage pipes. Again, the damage is not what we expected and the trail was passable on Monday, May 3rd. Cleanup work will continue and great progress has been made. Sumner County and Robertson County have been named federal disaster areas and we hope to obtain funding for repairs through FEMA.

Park maintenance

The Director has rescheduled the 3 full-time Park Maintenance employees back to a 5 day workweek. This allows for more overlap of schedules and greater supervision. With this scheduling arrangement there is at least one employee present every day of the week; weekdays from 8:00 am-4:30 pm, and weekends from 7:00 am-3:30 pm.

The excessive rains have made it challenging to keep up with mowing and ball field maintenance this month. Several Saturdays required employees to work most of the day on fields in order to squeeze in games due to the league being behind. Employees have done their very best to keep up in spite of this, and the new schedule has helped.

Some security lighting will be installed in the area between Field 5 + 6 at the Municipal Park no later than the end of June. There is no security lighting in that area, and it is very dark after the field lights are shut off and people are making their way to the parking lot. We are going to install (4) 175 watt wall pack lights on the concession stands.

The stadium football field was sprayed with Revolver herbicide and ammonium sulfate to accelerate the removal of volunteer ryegrass and annual bluegrass, and to allow for quicker re-establishment of the bermudagrass. Sprigging will be needed in the mid-field area to create a dense turf before the season begins.

The old tobacco barn has been knocked down and will be burned by the Fire Department.

Recreation

Co-ed Church League Volleyball completed their season with tournaments on May 6th. The Temple Baptist Tornados finished the regular season undefeated and kept up their record by winning 3 more games to become the Tournament Champions.

Registrations for summer programs are going well. Gymnastics and the Golf Clinic have surpassed the registration numbers from the previous year. Final numbers will be available once registration is over in June.

The Father/Daughter Dance will be the Thursday evening before Father's Day, June 17th from 6:00p.m. – 8:00p.m. We have hired a reputable entertainment company to deejay this event. Tickets will be available for \$20/couple and \$5 for each additional daughter. All advance tickets are guaranteed a free soft drink and all guests are invited to our cookie table. One of the fathers who came to sign up works for Kroger and has offered to donate any food we need for the dance!

Along with the aforementioned programs, the Shutterbug Photo Contest, Girls & Boys' Basketball Camp, and Fall Baseball/Softball are also taking registrations.

As a way to increase participation in Zumba, we decided to allow a person's first class to be free, and 25 people have taken advantage of that so far! Those are good numbers for our class heading into the summer since the next couple of months we are usually down in participation. Hopefully with that many new people trying out our classes they will come back and bring their friends!

Update on Department Goals and Objectives

Municipal Park Renovation Project

PROGRESS:

Timber frame structure has been installed, roofing and hand rails installed
Dugout framing complete and roofing completed
Infield under drains are complete
Storm drain mostly completed
Topsoil has been placed on outfields and started in the common areas
Fencing is underway
Irrigation lines underground, sprinkler heads to be installed after final grading
Field lighting is mostly complete
Soil amendments set to begin

The scorer's tower at the Municipal Park was drawn on the plans to have a water line roughed in but not connected. However, during the earthmoving phase a 1.25" water line was encountered coming under the roadway that was not known to exist. The Parks Dept connected to that line and extended it to the tower. Now we will have running water to wash down floors or to pressure wash the outside concrete. This was accomplished for less than \$100. We also installed 8 spare conduits from the scorer's tower to accommodate future needs if necessary.

We saved \$4,486.30 by approving a no-cost / reduced cost change order for 4 items in the project. Changes or modifications were accepted for the backstops, trash receptacles and benches, relocation of an electrical panel, and elimination of unnecessary bleacher railings.

The current outlook for completion is still July 1st, not counting the grow-in of the sprigs. There have been over 127 days of lost production due to weather occurrences, so they still have plenty of time to complete the project. The contractor is feeling the squeeze due to the sprigging deadline for the bermudagrass. This year the bermudagrass is running about 3 weeks behind schedule so that actually works out fine. The sprigs preferably need to be in the ground no later than the end of June or sooner.

Department Highlight

The Independence Day 5K registrations are starting to come in now. We have already received \$600 in sponsorship for the race, which is terrific considering the economy! Registration forms were passed out to all of the local gyms, the Robertson and Sumner County YMCA's, and posted at all of the trailheads. The department's summer flyer was sent to Julie Bolton and she sent it out to all of the Chamber members. The run will be Saturday, July 3rd at 8:00a.m. The early-bird deadline is June 17th for \$20/person and \$55/family – up to 4 members and a guarantee for a t-shirt. After June 17th the price is \$25/person and \$65/family. Registration is available online at www.active.com and also on our website.

Department Cost Savings Report

Long Hollow Baptist has offered to donate money to support programs in the community and with their \$1,000 donation we will be hosting a first ever, outdoor "Movie in the City". The Movie will be on Saturday, July 17th at sundown and admission will be free. The movie will be set up on the soccer field beside City Hall. Popcorn and soft drinks will be sold from the concession stand nearby. An open invitation will be extended to all businesses and churches in the community that wish to participate in of any of the community's events to contact us for more information.

Library Monthly Report
May 2010
Rebecca Whipple, Director

Summary of May Activities

The Library Director attended a tri-regional in-service on May 6th at the Brentwood Library. The day included presentations on implementing economical marketing strategies, writing press releases, and promoting library programs and services. The in-service was also a great networking opportunity as librarians from three different regions were in attendance.

Library Assistant, Janet Parchman, presented a beginning computer class for adults on May 6th and May 20th. The classes are a great way for adults to learn basic computer skills such as using a mouse and completing an Internet search.

Library staff members were busy preparing for the 2010 Summer Reading program. The theme for the summer is: Make a Splash...READ! Various programs throughout the summer for children and teens have been coordinated and planned. In addition to the programs, children are encouraged to read during the summer months and will be awarded small prizes for the completion of a reading log.

On May 13th the Library Board held its regular meeting. Items discussed included: staff training opportunities, completing an image evaluation, circulation statistics, the proposal for a new library facility, and updating the library's long-range plan.

The Children's Librarian and Library Director attended Career Day at H.B. Williams Elementary school. The Children's Librarian presented several storytimes for the younger students. Both librarians discussed aspects of librarianship with the older students.

The Children's Librarian presented four storytimes during the month with a total of 143 participants. An end of session celebration was held with special treats for the children in attendance.

Departmental Highlight

A member of the Friends of the Library group donated approximately 100 books to the library. The books were all by well-known Christian Fiction authors. Christian Fiction is one of the more popular genres with library patrons. Library staff members worked quickly to catalog the books and prepare them for the shelf. Within two days almost all of the titles were checked out.

Department Cost Saving Report

The library placed an order with Demco and was able to use a special offer coupon for \$50 off the order.

WHITE HOUSE INN LIBRARY & MUSEUM
PERFORMANCE MEASURES

<u>Official Service Area Population:</u>	12,980	<u>Program</u>	<u>Sessions</u>	<u>Attendance</u>
<u>Memberships:</u>		Toddler	2	55
	10,451	Preschool	2	88
<u>Percent of the Population</u>		Teen	2	10
<u>with Membership:</u>		Adult	1	6
		Total	7	159
<u>Total Materials Available:</u>	24,840	<u>Wireless Internet Users:</u>		50
<u>Estimated Value of Total Materials:</u>	\$621,000	<u>Computer Internet Users:</u>		1015
<u>Last Month:</u>	\$620,225	<u>Volunteers:</u>		4
<u>Total Materials Available Per Capita:</u>	1.91	<u>Total Hours:</u>		23.5
<u>Last Month:</u>	1.91			
<u>State Minimum Standard:</u>	2.00	Services Provided by Contracting with State		
<u>Materials Added</u>		<u>Interlibrary Loan Service</u>		
Adult Fiction:	60	Items Borrowed:	20	
Adult Non-Fiction:	10	Items Loaned:	3	
Child/Juvenile/Young Adult Fiction:	7	<u>TN Electronic Library (TEL) Sessions</u>		
Juvenile/Young Adult Non-Fiction:	1	Total sessions:	45	
Audiobooks:	0	Connect time:	249 minutes	
Movies:	1	<u>R.E.A.D.S. 1st Qtr. Statistics</u>		
Music CDs:	0	eBooks Downloaded:	28	
Total:	79	Audiobooks Downloaded:	319	
<u>Library Circulation</u>		<u>R.E.A.D.S. 2nd Qtr. Statistics</u>		
Total # of Check-outs:	5,274	eBooks Downloaded:	28	
Last Month:	5,571	Audiobooks Downloaded:	331	
Items per Patron:	2.38	<u>R.E.A.D.S. 3rd Qtr. Statistics</u>		
State Minimum Standard:	2.5	eBooks Downloaded:	Not available	
<u>New Memberships</u>		Audiobooks Downloaded:	Not available	
Adult:	45	<u>R.E.A.D.S. 4th Qtr. Statistics</u>		
Senior Adult:	0	eBooks Downloaded:		
Child:	3	Audiobooks Download		
Student:	16			
Young Adult:	3			
Total:	67			

Engineering Department Monthly Report May 2010

The ARRA Calista Road project and the ARRA Fiber Optic project are both awaiting concurrence from the State. The State approvals should come soon and the City can move forward with construction on both projects. The Developer of Holly Tree subdivision has asked that the City accept the improvements in Phase 4 and Phase 3 (W. Winterberry Trail and Glory Court only) and Engineering agrees. The final roadway repairs for this fiscal year were completed this month on Webster Road and Pinson Lane. The historical flooding on May 1st and 2nd revealed a few localized drainage issues but also showed that the City's storm drainage system is operating well overall.

Performance Indicators:

(Yearly numbers are based on the fiscal year July 1 to June 30)

► Inspections:

	<u>This month # inspections</u>	<u>This month last Year # inspections</u>	<u>FY 09-10 YTD # inspections</u>	<u>FY 08-09 Total # inspections</u>
Erosion & Sediment Control	17	11	94	99
Detention / Retention Pond	8	6	53	77
Grading / Storm Drainage	7	2	62	60
Proof-roll (sub-grade & stone)	0	0	6	3
Binder	0	0	13	10
Sidewalks	0	3	40	67
Asphalt topping	2	0	16	7
Bond	9	4	77	88
Existing roads for repair	5	4	210	63
Surveying	0	3	13	16

	<u>This month</u>	<u>This month last Year</u>	<u>FY 09-10 YTD</u>	<u>FY 08-09 Total</u>
Total # hours on inspections:	71	54	433	519

► Citizen Calls:

	<u>This month</u>			<u>This month last Year # calls</u>	<u>Total Calls</u>	
	<u>Calls</u>	<u>Resolved</u>	<u>Outstanding</u>		<u>FY09-10 YTD</u>	<u>FY08-09 Last Year</u>
Drainage	28	16	12	20	81	124
Sidewalk	0	0	0	0	2	10
Roadway	6	4	2	6	54	51
Signs & Signals	6	5	1	13	63	90

Engineering Department Monthly Report May 2010

▶ Projects:	<u>Funding</u>	<u>Status</u>
Tyree / Palmers Intersection	\$ 220,000 / City, State	Right-of-way acquisition
Paving & Roadway Repair	\$ 200,000 / City	Paving & repairs complete
ARRA – Fiber Optics	\$ 960,000 / City, Fed	NTP with Construction
ARRA – Calista Road	\$ 514,812 / Federal	NTP with Construction
Hwy 76 Sidewalks	\$ 585,000 / State, Fed	Right-of-way/easement approval
LPRF Grant - Parks Renovation	\$1,726,289 / City, Fed	Construction
Greenway Bank Stabilization	\$ 76,500 / City	Complete (except final asphalt)

- ▶ Training seminars / conferences:
 Sumner County Comprehensive Plan meeting – Sumner Co Admin Bldg
 Power of Ten (regional transportation) meeting – War Memorial Bldg

CITY COURT REPORT MAY 2010

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH	\$10,025.75
TOTAL MONIES COLLECTED YTD	\$125,958.60

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH	\$3,199.04
TOTAL MONIES COLLECTED YTD	\$28,576.00

TOTAL REVENUE FOR MONTH	\$13,224.79
--------------------------------	--------------------

TOTAL REVENUE YTD	\$154,534.60
--------------------------	---------------------

DISBURSEMENTS

LITIGATION TAX	\$385.63
DOS/DOH FINES & FEES	\$579.50
TBI FINES & FEES	\$0.00
RESTITUTION/REFUNDS	\$0.00
WORTHLESS CHECKS	\$117.50
ADM. FEE FOR STATE	\$0.00

TOTAL DISBURSEMENTS FOR MONTH	\$1,082.63
--------------------------------------	-------------------

TOTAL DISBURSEMENTS YTD	\$11,006.47
--------------------------------	--------------------

<u>ADJUSTED REVENUE FOR MONTH</u>	<u>\$12,142.16</u>
--	---------------------------

<u>TOTAL ADJUSTED REVENUE YTD</u>	<u>\$143,528.13</u>
--	----------------------------

DONATION TO DRUG FUND FOR MONTH	\$1,377.50
TRANSFER TO DRUG FUND	\$0.00
	\$0.00
DONATIONS YEAR TO DATE	\$12,728.00

DONATION TO CAMERA FUND FOR MONTH	\$0.00
	\$0.00
DONATIONS YEAR TO DATE	\$0.00

CITY COURT CLERK



Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

DRAFT

110 GENERAL FUND

Account	Description	-----Year-To-Date-----			-----MAY-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
31100	PROPERTY TAXES (SUMMER TO DISTRIBUTE)	0.00	9,042.87-	0.0	0.00	9,042.87-	0.0
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	1,395,867.00	1,478,500.17-	105.9	116,322.25	46,276.76-	39.8
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	38,000.00	60,284.00-	158.6	3,166.67	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	27,000.00	59,201.04-	219.3	2,250.00	366.00-	16.3
31212	PROPERTY TAX DELINQUENT 2ND YEAR	5,000.00	9,402.92-	156.7	500.00	223.00-	44.6
31213	PROPERTY TAX DELINQUENT 3RD YEAR	700.00	2,133.00-	304.7	58.33	222.00-	380.6
31214	PROPERTY TAX DELINQUENT 4TH YEAR	2,000.00	233.00-	11.7	166.67	233.00-	139.8
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	30,000.00	0.00	0.0	2,500.00	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	20,000.00	15,468.47-	77.3	1,666.67	3,002.48-	180.1
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	81,665.00	72,447.50-	88.7	6,805.42	0.00	0.0
31610	LOCAL SALES TAX - CO. TRUSTEE	1,750,000.00	1,814,705.46-	103.7	145,833.33	224,287.79-	153.8
31709	BEER AND LIQUOR LOCAL PRIV TAX	0.00	4,383.31-	0.0	0.00	0.00	0.0
31710	WHOLESALE BEER TAX	190,000.00	188,993.11-	99.5	15,833.33	21,500.50-	135.8
31800	BUSINESS TAXES	98,000.00	85,872.94-	87.6	8,166.67	682.47-	8.4
31911	NATURAL GAS FRANCHISE TAX	153,000.00	132,647.66-	86.7	12,750.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	90,000.00	90,948.16-	101.1	7,500.00	22,967.41-	306.2
31960	SPECIAL ASSESSMENT - LIENS	0.00	1,395.00-	0.0	0.00	0.00	0.0
31980	MIXED DRINK TAXES	0.00	4,987.94-	0.0	0.00	429.00-	0.0
32090	PEDDLER PERMIT	0.00	50.00-	0.0	0.00	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	2,700.00	2,350.00-	87.0	225.00	0.00	0.0
32610	BUILDING PERMITS	35,000.00	29,269.50-	83.6	2,916.67	2,011.00-	68.9
32690	OTHER PERMITS	100.00	25.00-	25.0	8.33	0.00	0.0
32710	SIGN PERMITS	1,450.00	1,650.00-	113.8	120.83	100.00-	82.8
33100	FEDERAL GRANTS	497,160.00	50,318.61-	10.1	41,430.00	45,573.11-	110.0
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	660,000.00	0.00	0.0	55,000.00	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	514,000.00	55,407.66-	10.8	42,833.33	0.00	0.0
33320	TVA PAYMENTS IN LIEU OF TAXES	71,000.00	81,604.59-	114.9	5,916.67	0.00	0.0
33400	STATE GRANTS	1,035,890.00	281,963.38-	27.2	86,324.17	4,772.30-	5.5
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	10,800.00	18,600.00-	172.2	900.00	0.00	0.0
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	17,750.00-	50.0	2,958.33	0.00	0.0
33510	STATE SALES TAX	640,000.00	577,438.08-	90.2	53,333.33	57,059.32-	107.0
33520	STATE INCOME TAX	26,000.00	15,759.40-	60.6	2,166.67	72.92-	3.4
33530	STATE BEER TAX	5,000.00	4,901.58-	98.0	416.67	0.00	0.0
33553	STATE GASOLINE INSPECTION FEE	21,000.00	19,469.76-	92.7	1,750.00	1,769.88-	101.1
33593	CORPORATE EXCISE TAX	25,000.00	15,328.35-	61.3	2,083.33	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00-	100.0	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	2,700.00	3,784.00-	140.1	225.00	275.00-	122.2
34740	PARKS AND REC LEAGUE FEES	45,000.00	39,477.50-	87.7	3,750.00	115.00-	3.1
34741	FIELD MAINTENANCE FEES	7,000.00	0.00	0.0	583.33	0.00	0.0
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	7,500.00	7,338.07-	97.8	625.00	703.84-	112.6
34793	COMMUNITY CENTER FEES	36,000.00	14,842.32-	41.2	3,000.00	1,534.50-	51.2
34900	OTHER CHARGES FOR SERVICES	9,000.00	10,307.50-	114.5	750.00	1,114.50-	148.6
35110	CITY COURT FINES AND COSTS	176,000.00	144,494.51-	82.1	14,666.67	13,698.29-	93.4
35130	IMPOUNDMENT CHARGES	300.00	1,080.00-	360.0	25.00	565.00-	2260.0
36000	OTHER REVENUES	6,500.00	26,956.99-	414.7	541.67	1,394.13-	257.4
36100	INTEREST EARNINGS	10,500.00	4,306.82-	41.0	875.00	0.00	0.0

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

110 GENERAL FUND

Account	Description	Year-To-Date		Percent Of Budget	MAY		Percent Of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
REVENUES							
36210	RENT	16,000.00	15,015.38-	93.8	1,333.33	2,741.12-	205.6
36330	SALE OF EQUIPMENT	0.00	16,376.61-	0.0	0.00	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	16,219.07-	0.0	0.00	0.00	0.0
36420	STADIUM RECEIPTS	8,300.00	7,216.50-	86.9	691.67	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	551.85-	0.0	0.00	0.00	0.0
36450	PARKS CONCESSIONS	6,000.00	4,559.78-	76.0	500.00	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	2,871.98-	0.0	0.00	0.00	0.0
36920	SALE OF BONDS	1,243,289.00	43,963.68-	3.5	103,607.42	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	150,000.00	0.00	0.0	12,500.00	0.00	0.0
Total REVENUES		9,195,421.00	5,570,395.02-	60.6	766,285.09	462,733.19-	60.4

EXPENDITURES

41000	GENERAL GOVERNMENT	611,584.00-	257,024.76	42.0	50,965.34-	13,057.17	25.6
41210	CITY COURT	75,316.00-	61,966.54	82.3	6,276.33-	3,480.76	55.5
41500	FINANCIAL ADMINISTRATION	321,429.00-	267,285.88	83.2	26,785.77-	16,612.74	62.0
41650	HUMAN RESOURCES	118,084.00-	104,084.21	88.1	9,840.31-	6,258.32	63.6
41670	ENGINEERING	709,035.00-	231,623.15	32.7	59,086.25-	5,621.33	9.5
41700	PLANNING AND ZONING	326,302.00-	258,369.97	79.2	27,191.84-	17,007.02	62.5
41800	GENERAL GOVERNMENT BUILDINGS	67,246.00-	72,108.23	107.2	5,603.82-	19,148.19	341.7
41921	SPECIAL EVENTS	3,200.00-	2,988.67	93.4	266.67-	0.00	0.0
42100	POLICE PATROL	928,817.00-	767,821.30	82.7	77,401.40-	51,676.39	66.8
42120	POLICE SUPPORT SERVICES	59,916.00-	50,652.93	84.5	4,993.00-	3,521.64	70.5
42150	POLICE ADMINISTRATION	283,023.00-	236,148.99	83.4	23,585.24-	15,980.47	67.8
42151	COMMUNICATIONS SERVICES	215,773.00-	176,960.78	82.0	17,981.07-	11,438.60	63.6
42200	FIRE PROTECTION AND CONTROL	877,546.00-	823,347.51	93.8	73,128.86-	55,408.15	75.8
42210	FIRE ADMINISTRATION AND INSPECTION	204,352.00-	162,265.14	79.4	17,029.34-	9,602.23	56.4
43000	PUBLIC WORKS	78,123.00-	58,866.42	75.4	6,510.23-	3,438.49	52.8
43100	HIGHWAYS AND STREETS	180,301.00-	135,140.43	75.0	15,025.12-	8,907.48	59.3
43170	CITY GARAGE	10,522.00-	11,223.20	106.7	876.83-	0.00	0.0
44310	SENIOR CITIZEN ACTIVITIES	69,698.00-	82,538.70	118.4	5,808.17-	3,813.40	65.7
44700	PARKS	236,059.00-	172,861.84	73.2	19,671.57-	10,459.91	53.2
44740	PARK MAINTENANCE	1,992,491.00-	1,920,415.51	96.4	166,040.92-	36,405.59	21.9
44800	LIBRARIES	146,375.00-	124,375.51	85.0	12,197.93-	7,405.50	60.7
44880	CHILDREN'S LIBRARY SERVICES	36,422.00-	31,100.46	85.4	3,035.16-	1,726.50	56.9
51000	MISC EXP	239,000.00-	4,499.00-	1.9	19,916.66-	0.00	0.0
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	960,000.00-	388,449.70	40.5	80,000.00-	363,668.00	454.6
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	514,000.00-	561,388.37	109.2	42,833.33-	426,513.15	995.8
Total EXPENDITURES		9,264,614.00-	6,954,509.20	75.1	772,051.16-	1,091,151.03	141.3
Total GENERAL FUND		69,193.00-	1,384,114.18	2000.4	5,766.07-	628,417.84	898.5

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date		MAY		Percent Of Budget	Actual	Estimate Avg/Mth	Percent Of Avg
		Budget Estimate	Actual	Budget	Estimate				
REVENUES									
33800	LOCAL REVENUE ALLOCATIONS	45,000.00	22,046.39-	49.0	3,750.00	49.0	0.00	0.0	0.0
36100	INTEREST EARNINGS	250.00	59.28-	23.7	20.83	23.7	0.00	0.0	0.0
	Total REVENUES	45,250.00	22,105.67-	48.9	3,770.83	48.9	0.00	0.0	0.0
EXPENDITURES									
48000	ECONOMIC OPPORTUNITY	65,500.00-	47,887.95	73.1	5,458.33-	73.1	946.10	17.3	17.3
	Total EXPENDITURES	65,500.00-	47,887.95	73.1	5,458.33-	73.1	946.10	17.3	17.3
	Total INDUSTRIAL DEVELOPMENT FUND	20,250.00-	25,782.28	127.3	1,687.50-	127.3	946.10	56.1	56.1

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

121 STATE STREET AID FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual Of Avg	Percent
		Budget Estimate	Actual				
REVENUES							
33551	STATE GASOLINE AND MOTOR FUEL TAX	248,000.00	217,431.78	87.7	20,666.67	0.00	0.0
36100	INTEREST EARNINGS	500.00	64.20	12.8	41.67	0.00	0.0
	Total REVENUES	248,500.00	217,495.98	87.5	20,708.34	0.00	0.0
EXPENDITURES							
43100	HIGHWAYS AND STREETS	328,000.00	306,083.74	93.3	27,333.34	0.00	0.0
	Total EXPENDITURES	328,000.00	306,083.74	93.3	27,333.34	0.00	0.0
	Total STATE STREET AID FUND	79,500.00	88,587.76	111.4	6,625.00	0.00	0.0

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
36100	INTEREST EARNINGS	6,000.00	1,212.34	20.2	500.00	0.00	0.0
36425	PARKS SALES TAX RECEIPTS	155,000.00	67,913.53	43.8	12,916.67	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00	102.6	1,666.67	0.00	0.0
	Total REVENUES	181,000.00	89,645.87	49.5	15,083.34	0.00	0.0
EXPENDITURES							
49000	DEBT SERVICE	336,293.00	156,901.29	46.7	28,024.43	17,282.29	61.7
	Total EXPENDITURES	336,293.00	156,901.29	46.7	28,024.43	17,282.29	61.7
	Total PARKS SALES TAX FUND	155,293.00	67,255.42	43.3	12,941.09	17,282.29	133.5

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

123 SOLID WASTE FUND

Account	Description	Year-To-Date		MAY		Percent Of Budget	Actual	Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual			
REVENUES								
34400	SANITATION - USER FEES	655,000.00	610,875.00-	93.3	54,583.33	55,876.10-	102.4	
36000	OTHER REVENUES	150.00	0.00	0.0	12.50	0.00	0.0	
36100	INTEREST EARNINGS	450.00	904.73-	201.1	37.50	0.00	0.0	
37794	SALE OF MATERIALS	8,500.00	4,951.88-	58.3	708.33	513.60-	72.5	
	Total REVENUES	664,100.00	616,731.61-	92.9	55,341.66	56,389.70-	101.9	
EXPENDITURES								
43200	SANITATION	580,860.00-	456,178.77	78.5	48,404.99-	23,216.31	48.0	
49000	DEBT SERVICE	95,872.00-	78,895.60	82.3	7,989.33-	69,566.72	870.7	
	Total EXPENDITURES	676,732.00-	535,074.37	79.1	56,394.32-	92,783.03	164.5	
	Total SOLID WASTE FUND	12,632.00-	81,657.24-	646.4	1,052.66-	36,393.33	3457.3	

124 IMPACT FEES

Fiscal Year Time Lapse: 91.66

Account	Description	-----Year-To-Date-----		-----MAY-----		Percent Of Budget	Actual Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual		
REVENUES							
33400	STATE GRANTS	90,000.00	0.00	0.00	7,500.00	0.0	0.0
36000	OTHER REVENUES	0.00	0.23-	0.0	0.00	0.0	0.0
36100	INTEREST EARNINGS	9,600.00	2,947.69-	30.7	800.00	0.0	0.0
36421	ROADS IMPACT FEES	23,000.00	23,765.40-	103.3	1,916.67	1,143.00-	59.6
36422	PARKS IMPACT FEES	11,000.00	16,216.00-	147.4	916.67	1,188.00-	129.6
36423	POLICE IMPACT FEES	11,000.00	18,271.80-	166.1	916.67	846.00-	92.3
36424	FIRE IMPACT FEES	7,000.00	12,245.40-	174.9	583.33	558.00-	95.7
Total REVENUES		151,600.00	73,446.52-	48.4	12,633.34	3,735.00-	29.6
EXPENDITURES							
51010	ROADS IMPACT FEES	285,173.00-	35,154.79	12.3	23,764.41-	7,396.63	31.1
51020	PARKS IMPACT FEES	22,279.00-	22,402.34	100.6	1,856.58-	0.00	0.0
51030	POLICE IMPACT FEES	117,316.00-	116,292.36	99.1	9,776.33-	83,458.00	853.7
51040	FIRE IMPACT FEES	42,897.00-	43,483.61	101.4	3,574.75-	38,422.50	1074.8
Total EXPENDITURES		467,665.00-	217,333.10	46.5	38,972.07-	129,277.13	331.7
Total IMPACT FEES		316,065.00-	143,886.58	45.5	26,338.73-	125,542.13	476.6

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

140 POLICE DRUG FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
31610	LOCAL SALES TAX - CO. TRUSTEE	1,200.00	350.00-	29.2	100.00	25.00-	25.0
33400	STATE GRANTS	11,048.00	0.00	0.0	920.67	0.00	0.0
35130	IMPOUNDMENT CHARGES	150.00	0.00	0.0	12.50	0.00	0.0
35140	DRUG RELATED FINES	26,000.00	11,434.59-	44.0	2,166.67	913.00-	42.1
36100	INTEREST EARNINGS	250.00	14.43-	5.8	20.83	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	249.90-	0.0	0.00	0.00	0.0
Total REVENUES		38,648.00	12,048.92-	31.2	3,220.67	938.00-	29.1
EXPENDITURES							
42129	DRUG INVESTIGATION AND CONTROL	25,148.00-	9,919.46	39.4	2,095.68-	29.99	1.4
Total EXPENDITURES		25,148.00-	9,919.46	39.4	2,095.68-	29.99	1.4
Total POLICE DRUG FUND		13,500.00	2,129.46-	15.8	1,124.99	908.01-	80.7

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date		MAY		Percent Of Budget	Actual Of Avg	Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual			
REVENUES								
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	560,000.00	572,277.68-	120.0	46,666.67	0.00	0.0	0.0
36100	INTEREST EARNINGS	2,800.00	43,933.70-	1569.1	233.33	0.00	0.0	0.0
	Total REVENUES	562,800.00	716,211.38-	127.3	46,900.00	0.00	0.0	0.0
EXPENDITURES								
49000	DEBT SERVICE	578,118.00-	573,168.00	99.1	48,176.50-	290,491.82	603.0	603.0
	Total EXPENDITURES	578,118.00-	573,168.00	99.1	48,176.50-	290,491.82	603.0	603.0
	Total DEBT SERVICE FUND (GENERAL)	15,318.00-	143,043.38-	933.8	1,276.50-	290,491.82	2756.9	2756.9

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

412 SEWER FUND

Account	Description	Year-To-Date		MAY		Percent Of Budget	Actual	Estimate Avg/Mth	Percent Of Avg
		Budget Estimate	Actual	Budget	Estimate				
REVENUES									
34900	BULK DISPOSAL FEE	300.00	2,075.00-	691.7	25.00		1,200.00-	4800.0	
36000	OTHER REVENUES	5,250.00	26,983.85-	514.0	437.50		1,454.00-	332.3	
36100	INTEREST EARNINGS	13,500.00	2,776.27-	20.6	1,125.00		0.00	0.0	
36920	SALE OF BONDS	1,000,000.00	95,905.00-	9.6	83,333.33		95,905.00-	115.1	
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	24,250.00	15,900.00-	65.6	2,020.83		2,225.00-	110.1	
37220	ADMINISTRATIVE FEES	17,520.00	11,575.00-	66.1	1,460.00		2,025.00-	138.7	
37230	SEWER USER FEES	2,046,521.00	1,779,527.85-	87.0	170,543.42		139,197.15-	81.6	
37298	CAPACITY FEES	375,440.00	98,390.00-	26.2	31,286.67		8,370.00-	26.8	
37499	COMMITMENT FEES	265,200.00	0.00	0.0	22,100.00		0.00	0.0	
37995	CONNECTION FEES	33,600.00	7,350.00-	21.9	2,800.00		750.00-	26.8	
Total REVENUES		3,781,581.00	2,040,482.97-	54.0	315,131.75		251,126.15-	79.7	
EXPENDITURES									
49000	DEBT SERVICE	712,631.00-	649,762.29	91.2	59,385.92-		90,535.00	152.5	
52117	ADMINISTRATION AND GENERAL EXPENSES	562,813.00-	312,752.18	55.6	46,901.08-		14,254.98	30.4	
52210	COLLECTION	1,221,495.00-	719,118.49	58.9	101,791.28-		48,431.51	47.6	
52213	SEWER TREATMENT AND DISPOSAL	343,486.00-	239,082.34	69.6	28,623.83-		11,238.81	39.3	
52223	DEPRECIATION	563,251.00-	469,375.80	83.3	46,937.58-		0.00	0.0	
58801	ARRA ASSISTANCE - COPE CROSSING PROJECT	1,000,000.00-	959,269.36	95.9	83,333.33-		0.00	0.0	
Total EXPENDITURES		4,403,676.00-	3,349,360.46	76.1	366,973.02-		164,460.30	44.8	
Total SEWER FUND		622,095.00-	1,308,877.49	210.4	51,841.27-		86,665.85-	167.2	

Summary Financial Statement

MAY 31, 2010

Fiscal Year Time Lapse: 91.66

416 HEALTHCARE FUND

Account	Description	Year-To-Date		MAY		Percent Of Budget	Actual Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual		
REVENUES							
36000	OTHER REVENUES	0.00	3,196.73-	0.00	0.00	0.0	0.0
36100	INTEREST EARNINGS	150.00	94.39-	12.50	0.00	0.0	0.0
36350	INSURANCE RECOVERIES	0.00	137,937.81-	0.00	0.00	0.0	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	1,116,860.00	829,626.42-	93,071.67	51,005.39-	54.8	54.8
Total REVENUES		1,117,010.00	970,855.35-	93,084.17	51,005.39-	54.8	54.8
EXPENDITURES							
51520	INSURANCE EMPLOYERS SHARE	1,117,010.00-	861,275.94	93,084.16-	78,352.56	84.2	84.2
Total EXPENDITURES		1,117,010.00-	861,275.94	93,084.16-	78,352.56	84.2	84.2
Total HEALTHCARE FUND		0.00	109,579.41-	0.01	27,347.17	1700.0	1700.0

433 HILLCREST CITY CEMETERY

Summary Financial Statement
MAY 31, 2010

Fiscal Year Time Lapse: 91.66

Account	Description	Year-To-Date		MAY		
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES						
34110	GENERAL SERVICES	300.00	225.00-	25.00	75.00-	300.0
34321	CEMETERY BURIAL CHARGES	300.00	1,200.00-	25.00	600.00-	2400.0
34323	GRAVE - OPENING AND CLOSING FEES	16,700.00	14,600.00-	1,391.67	2,200.00-	158.1
36100	INTEREST EARNINGS	1,700.00	259.94-	141.67	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	249.75-	0.00	0.00	0.0
36340	SALE OF CEMETERY LOTS	7,800.00	12,000.00-	650.00	0.00	0.0
Total REVENUES		26,800.00	28,534.69-	2,233.34	2,875.60-	128.7
EXPENDITURES						
43400	CEMETERIES	17,570.00-	12,767.99	1,464.16-	0.00	0.0
Total EXPENDITURES		17,570.00-	12,767.99	1,464.16-	0.00	0.0
Total HILLCREST CITY CEMETERY		9,230.00	15,766.70-	769.18	2,875.00-	373.8

G/L Month: 05 MAY
 Beginning Fund: 110 Beginning Function: ZZZZZ
 Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS....

June 3, 2010

MEMORANDUM

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Charlotte Soporowski, Finance Director *CKS*

Re: Appropriations for Financial Aid of Non-Profit Organizations

This resolution presents the charitable contributions for your approval as they have been included in the proposed budget, and as they were discussed at the May 4th Budget Study Session. Should you have any questions, please feel free to contact me.

RESOLUTION 10-09

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF NON-PROFIT ORGANIZATIONS.

WHEREAS, pursuant to the authority granted by Section 6-54-111 of the *Tennessee Code Annotated*, and in accordance with the *Internal Control and Compliance Manual for Tennessee Municipalities* authorizing appropriations for financial aid of the below mentioned non-profit charitable or non-profit civic organization whose services benefit the general welfare and residents of this municipality; and

WHEREAS, the below named organizations are non-profit charitable and non-profit chamber of commerce whose year-round services benefit the general welfare and economic development of this municipality; and

WHEREAS, section 6-54-111 of *Tennessee Code Annotated* authorizes appropriations of funds for financial aid of such non-profit charitable or non-profit chambers of commerce; and

WHEREAS, the *Internal Control and Compliance Manual for Tennessee Municipalities* Title 4, Chapter 3, Section 1, requires that a special resolution be adopted for each such non-profit which is to receive such funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House that:

Section 1. The Board of Mayor and Aldermen may appropriate funds from time to time, in such amount as is deemed proper, for the financial aid of Mid-Cumberland Human Resource Agency (HRA), a non-profit charitable organization whose year-round services benefit the general welfare of the residents of this municipality; the White House Area Chamber of Commerce, a non-profit business league whose year-round services benefit the economic development efforts of the municipality; the Tennessee Small Business Development Center; and the YMCA of Middle Tennessee, a non-profit charitable organization whose year-round services benefit the general welfare of the residents of this municipality.

Section 2. A total amount of \$500 shall be appropriated by the municipality for use by the Tennessee Small Business Development Center. A total amount of \$1,500, appropriated by the municipality for use by the Mid-Cumberland HRA, shall be spent for transportation and meals on wheels. A total amount of \$24,000 shall be appropriated by the municipality for use by the White House Area Chamber of Commerce which shall be applied towards their operating expenditures. A total amount of \$75,000 shall be appropriated by the municipality for the use by the YMCA of Middle Tennessee for the purpose of building a YMCA in the City of White House, Tennessee.

Section 3. The Mid-Cumberland HRA, the White House Area Chamber of Commerce, the Tennessee Small Business Development Center, and the YMCA of Middle Tennessee shall comply with all requirements of Section 6-54-111 of *Tennessee Code Annotated* and Title 4, Chapter 3, Section 1 of the *Internal Control and Compliance Manual for Tennessee Municipalities*, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 17th day of June 2010.

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

ORDINANCES....

June 3, 2010

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director *CKS*
Cc: Angie Carrier, City Administrator
Re: Budget Amendment II

The following budget amendment is recommended for approval. The description for each individual item is self explanatory. However, I would like to clarify that these amendments will not materially affect the fund balances and budget details that were presented at the budget study session. All of these items were taken into account when developing the projections for this year's ending numbers, and next year's proposed numbers. Should you have any questions related to this budget amendment, please let me know. Thanks.

Please note that since the original text above was written it has become necessary to revise this budget amendment. The revisions include the following; adjustment of amount in number five to accommodate final payment which has been agreed upon, items nine through eleven which are related to the refunding of debt that occurred this year, and finally item number twelve which is a result of flood damage. As always, please let me know if you have any questions. Thanks.

ORDINANCE 10-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2010.

WHEREAS, it has become necessary to amend the current year's annual budget to recognize the debt forgiveness ARRA funding for the Copes Crossing Project; and

WHEREAS, it has also become necessary to amend the current year's annual budget to recognize depreciation expense that has resulted since the transition to a Proprietary Fund; and

WHEREAS, it has become necessary to amend the previous year's annual budget for additional revenue and expense related to the replacement of a pedestrian pole that was struck by a vehicle; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional expense related to vehicle maintenance and repairs in the Sanitation Fund; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional expense related to the construction of Fire Station #2 that was not carried forward from previous year's budget; and

WHEREAS, it has become necessary to amend the current year's annual budget for contributions to Healthcare Fund Account that were not included in the original budget, but were calculated in the premium calculation; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional revenue and expense related to a travel opportunity that developed for the Senior Citizens; and

WHEREAS, it has become necessary to amend the current year's annual budget for additional contractual and towing expenses in the Drug Fund related to storage unit expenses, and vehicle tow-ins on drug related stops.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2010 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: May 20, 2010

Second Reading: June 17, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

City of White House
Revised - Budget Amendment II
June 17, 2010

					Current Budget	Proposed Budget	Amendm.
412	33141		Wastewater Fund	ARRA Assistance - Copes Crossing	0	400,000	400,000
412	36920		Wastewater Fund	Sale of Bonds	1,000,000	600,000	(400,000)
1. To amend current 2009-2010 budget to recognize the debt forgiveness ARRA funding for the Copes Crossing Project.							
123	43200	540	Sanitation Fund	Depreciation	0	98,099	98,099
2. To amend current 2009-2010 budget to recognize depreciation expense that has resulted since the transition to a Proprietary Fund.							
110	41670	343	General Fund - Engineering	Traffic Signal Supplies	10,000	16,600	6,600
110	36350		General Fund	Insurance Recoveries	0	6,600	6,600
3. To amend current 2009-2010 budget for additional revenue and expense related to the replacement of a pedestrian pole that was struck by a vehicle.							
123	43200	261	Sanitation Fund	Repair and Maintenance Motor Vehicles	8,000	19,000	11,000
123	43200	331	Sanitation Fund	Gas, Oil, Diesel Fuel, etc.	43,140	39,640	(3,500)
123	43200	295	Sanitation Fund	Landfill Services	110,000	106,500	(3,500)
123	43200	320	Sanitation Fund	Operating Supplies	22,000	18,000	(4,000)
4. To amend current 2009-2010 budget for additional expense related to vehicle maintenance and repairs in the Sanitation Fund.							
110	42200	900	General Fund - Fire Protection	Capital Outlay	10,000	55,671	45,671
5. To amend current 2009-2010 budget for additional expense related to the construction of Fire Station #2 that was not carried forward from previous year's budget, and revised to include final payout agreement with contractor.							
110	43170	142	General Fund - City Garage	Hospital and Health Ins.	0	10,851	10,851
6. To amend current 2009-2010 budget for contributions to Healthcare Fund Account that were not included in the original budget, but were calculated in the premium calculation.							
110	44310	289	General Fund - Senior Citizen Activities	Other Travel	2,350	27,288	24,938
110	36000		General Fund	Other Revenues	6,500	31,438	24,938
7. To amend current 2009-2010 budget for additional revenue and expense related to a travel opportunity that developed for the Senior Citizens.							
140	42129	200	Police Drug Fund	Contractual Services	5,300	7,300	2,000
140	42129	217	Police Drug Fund	Vehicle Tow-In Services	500	700	200
140	42129	320	Police Drug Fund	Operating Supplies	6,000	3,800	(2,200)
8. To amend current 2009-2010 budget for additional contractual and towing expenses in the Drug Fund							

related to storage unit expenses, and vehicle tow-ins on drug related stops.

123	49000	610	Sanitation Fund - Debt Service	Bonds	25,000	62,500	37,500
123	49000	620	Sanitation Fund - Debt Service	Notes	54,000	16,500	(37,500)
9. To amend current 2009-2010 budget for debt service that shifted from notes to bonds as a result of the refunding bond that was issued.							
124	51040	610	Impact Fees - Fire Impact Fees	Bonds	0	32,800	32,800
124	51040	620	Impact Fees - Fire Impact Fees	Notes	32,800	0	(32,800)
10. To amend current 2009-2010 budget for debt service that shifted from notes to bonds as a result of the refunding bond that was issued.							
200	49000	610	Debt Service Fund	Bonds	325,400	384,900	59,500
200	49000	620	Debt Service Fund	Notes	63,689	4,189	(59,500)
11. To amend current 2009-2010 budget for debt service that shifted from notes to bonds as a result of the refunding bond that was issued.							
412	52210	260	Wastewater Fund - Collection	Repair and Maintenance Svc	24,000	44,744	20,744
412	52210	262	Wastewater Fund - Collection	Repair and Maintenance Oth.	74,750	54,006	(20,744)
12. To amend current 2009-2010 budget for unanticipated expenses related to the flooding.							

May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator 

Re: Ordinance 10-09

Mayor Decker has requested that staff prepare Ordinance 10-09 to have the Library Board elect a Chairman rather than "president" to be consistent with all other citizen boards.

ORDINANCE 10-09

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE
AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY
BOARD, SECTION 2-202.**

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the library board;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-202 be amended as follows:

TITLE 2 – Boards and Commissions, etc.
CHAPTER 2 Library Board

SECTION

- 2-201. Created, membership, terms, vacancies.
- 2-202. Organization, by-laws, rules and regulations.
- 2-203. Function.
- 2-204. Power to appoint personnel.
- 2-205. Budget, etc.
- 2-206. Reports to board of mayor and aldermen.
- 2-207. Evaluation of the librarian.

2-202. Organization, by-laws, rules and regulations. Immediately after their appointment, they shall meet and organize by electing one of their members as ~~president~~ chairman and such other officers as may be necessary. The ~~president~~ chairman shall be appointed annually by a majority vote of the board at its July meeting. The board shall meet bi-monthly and set the time of the meetings for the evening. The board shall have the power to adopt by-laws, rules and regulations for the proper organization of the public library for the city.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 20, 2010

Second Reading: June 17, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

May 12, 2010

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director *CKS*
Cc: Angie Carrier, City Administrator
Re: Ordinance No 10-10 Adopting Annual Budget and Tax Rates

The detail for Ordinance 10-10 was presented at the budget study session on May 4th. You may notice that this ordinance is different from what we have used in the past. The tax rate and budget ordinance are usually adopted in separate ordinances which have significantly less detail than the one proposed this year. This new format is required by the Comptroller's Office.

The draft budget document that you are now receiving includes updates on the detail files that we covered at the study session as well as the Capital Improvement Program for this year and some detail CIP sheets. You will receive a final document that includes the remainder of the detail sheets, the six year CIP document, as well as other personnel schedules after the second reading and passage of the ordinance. As we discussed, this budget does not reflect a property tax increase. If you have any questions about this ordinance or the budget details please feel free to call me.

ORDINANCE #10-10

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET (AND TAX RATE) FOR THE FISCAL YEAR BEGINNING
JULY 1, 2010 THROUGH JUNE 30, 2011.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE
AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$3,461,668	\$3,967,136	\$4,441,919
Intergovernmental Revenue	1,400,347	2,294,946	3,928,895
Charges for Services	107,664	114,488	112,215
Licenses and Permits	279,940	33,925	33,375
Fines and Forfeitures	182,474	174,085	174,350
Bonds Issued	1,304,266	1,219,982	357,000
Interfund Charges	93,549	100,000	50,000
Miscellaneous Revenue	136,402	71,620	26,000
Total Revenue	\$6,966,310	\$7,976,182	\$9,123,754
Fund Balance	\$904,372	\$1,567,851	1,924,649
Total Available Funds	\$7,870,682	\$9,544,033	\$11,048,403

Debt Service Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$ 669,856	\$ 667,832	\$ 228,538
Miscellaneous Revenue	\$ 875	\$ 43,916	\$ 43,806
Total Revenue	\$ 670,731	\$ 711,748	\$ 272,344
Fund Balance	\$ 63,938	\$ 188,152	\$ 398,305
Total Available Funds	\$ 734,669	\$ 899,900	\$ 670,649

State Street Aid Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Intergovernmental Revenue	\$ 260,765	\$ 249,792	\$ 251,924
Miscellaneous Revenue	\$ 285	\$ 256	\$ 300
Total Revenue	\$ 261,050	\$ 250,048	\$ 252,224
Fund Balance	\$ 116,176	\$ 78,451	\$ 5,904
Total Available Funds	\$ 377,226	\$ 328,499	\$ 258,128

Drug Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Court Fines and Costs	\$ 14,472	\$ 15,165	\$ 15,000
Miscellaneous	\$ 7,176	\$ 440	\$ 1,050
Total Revenue	\$ 21,648	\$ 15,605	\$ 16,050
Fund Balance	\$ 61,246	\$ 25,642	\$ 29,176
Total Available Funds	\$ 82,894	\$ 41,247	\$ 45,226

Hillcrest Cemetery Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 23,000	\$ 26,675	\$ 23,950
Miscellaneous	\$ 1,294	\$ 600	\$ 500
Total Revenue	\$ 24,294	\$ 27,275	\$ 24,450
Fund Balance	\$ 109,274	\$ 116,986	\$ 129,084
Total Available Funds	\$ 133,568	\$ 144,261	\$ 153,534

Healthcare Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Revenue from Other Funds	\$ 841,318	\$ 984,471	\$ 823,399
Miscellaneous	\$ 203	\$ 141,694	\$ 400
Total Revenue	\$ 841,521	\$ 1,126,165	\$ 823,799
Fund Balance	\$ (15,573)	\$ (70,975)	\$ 162,483
Total Available Funds	\$ 825,948	\$ 1,055,190	\$ 986,282

Impact Fee Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Impact Fees	\$ 77,265	\$ 66,862	\$ 59,000
Miscellaneous	\$ 9,415	\$ 5,659	\$ 96,000
Total Revenue	\$ 86,680	\$ 72,521	\$ 155,000
Fund Balance	\$ 833,483	\$ 644,476	\$ 538,259
Total Available Funds	\$ 920,163	\$ 716,997	\$ 693,259

Industrial Development Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Intergovernmental Revenue	\$ 47,384	\$ 47,727	\$ 47,000
Miscellaneous	\$ 223	\$ 204	\$ 200
Total Revenue	\$ 47,607	\$ 47,931	\$ 47,200
Fund Balance	\$ 51,095	\$ 61,106	\$ 57,238
Total Available Funds	\$ 98,702	\$ 109,037	\$ 104,438

Park Sales Tax Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Local Taxes	\$ 87,357	\$ 83,164	\$ 84,000
Miscellaneous	\$ 26,359	\$ 23,489	\$ 23,000
Total Revenue	\$ 113,716	\$ 106,653	\$ 107,000
Fund Balance	\$ 795,358	\$ 500,272	\$ 356,716
Total Available Funds	\$ 909,074	\$ 606,925	\$ 463,716

Sanitation Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 664,088	\$ 672,802	\$ 671,925
Total Revenue	\$ 664,088	\$ 672,802	\$ 671,925
Fund Balance	\$ 246,920	\$ 413,490	\$ 441,561
Total Available Funds	\$ 911,008	\$ 1,086,292	\$ 1,113,486

Wastewater Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Charges for Services	\$ 1,987,946	\$ 2,094,241	\$ 2,183,900
Bonds Issued	\$ 570,000	\$ 1,493,308	\$ 1,375,692
Miscellaneous	\$ 4,565	\$ 32,148	\$ 18,500
Total Revenue	\$ 2,562,511	\$ 3,619,697	\$ 3,578,092
Fund Balance	\$ 1,682,631	\$ 1,163,852	\$ 1,522,824
Total Available Funds	\$ 4,245,142	\$ 4,783,549	\$ 5,100,916

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
General Government	\$ 1,179,652	\$ 1,340,091	\$ 1,130,893
City Court	\$ 61,583	\$ 72,789	\$ 75,556
Public Safety	\$ 2,336,109	\$ 2,446,898	\$ 2,493,087
Public Works	\$ 294,243	\$ 311,595	\$ 307,945
Library and Museum	\$ 183,314	\$ 182,064	\$ 186,445
Parks and Recreation	\$ 599,681	\$ 599,057	\$ 682,182
Planning and Zoning	\$ 262,416	\$ 308,724	\$ 313,132
Capital Outlay	\$ 1,385,833	\$ 2,358,165	\$ 3,934,511
Total Appropriations	\$ 6,302,831	\$ 7,619,383	\$ 9,123,751

State Street Aid Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Streets	\$ 115,333	\$ 122,596	\$ 133,702
Capital Outlay	\$ 183,442	\$ 200,000	\$ 119,425
Total Appropriations	\$ 298,775	\$ 322,596	\$ 253,127

Drug Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Police	\$ 8,649	\$ 12,070	\$ 9,450
Capital Outlay	\$ 48,603	\$ -	\$ -
Total Appropriations	\$ 57,252	\$ 12,070	\$ 9,450

Debt Service Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Debt Service	\$ 545,272	\$ 500,119	\$ 509,693
Miscellaneous	\$ 1,245	\$ 1,477	\$ 1,500
Total Appropriations	\$ 546,517	\$ 501,596	\$ 511,193

Hillcrest Cemetery Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Cemetery and Maintenance	\$ 16,582	\$ 15,177	\$ 17,549
Total Appropriations	\$ 16,582	\$ 15,177	\$ 17,549

Healthcare Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Premiums Paid	\$ 185,092	\$ 198,187	\$ 218,739
Medical Claims Paid	\$ 711,831	\$ 694,520	\$ 673,968
Total Appropriations	\$ 896,923	\$ 892,707	\$ 892,707

Impact Fee Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
------------------------	---------------------------	------------------------------	-----------------------------

Roads	\$ 9,298	\$ -	\$ -
Parks	\$ 630	\$ 243	\$ 250
Fire	\$ -	\$ -	\$ -
Police	\$ 82	\$ -	\$ -
Capital Outlay	\$ 46,888	\$ -	\$ 260,000
Debt Service	\$ 218,789	\$ 178,495	\$ 174,709
Total Appropriations	\$ 275,687	\$ 178,738	\$ 434,959

Industrial Development Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Industrial Development	\$ 37,596	\$ 51,800	\$ 48,500
Total Appropriations	\$ 37,596	\$ 51,800	\$ 48,500

Park Sales Tax Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Parks	\$ 82,090	\$ 140,755	\$ 76,250
Capital Outlay	\$ 253,570	\$ 18,307	\$ 10,000
Debt Service	\$ 73,142	\$ 91,147	\$ 210,868
Total Appropriations	\$ 408,802	\$ 250,209	\$ 297,118

Sanitation Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Sanitation	\$ 476,582	\$ 565,868	\$ 537,358
Capital Outlay	\$ -	\$ -	\$ 25,000
Debt Service	\$ 20,936	\$ 78,864	\$ 103,706
Total Appropriations	\$ 497,518	\$ 644,732	\$ 666,064

Wastewater Fund	FY 2009 Actual	FY 2010 Estimated	FY 2011 Proposed
Wastewater	\$ 1,244,481	\$ 1,417,426	\$ 1,550,320
Capital Outlay	\$ 531,305	\$ 1,322,688	\$ 1,729,612
Debt Service	\$ 1,305,504	\$ 670,292	\$ 712,389
Total Appropriations	\$ 3,081,290	\$ 3,410,406	\$ 3,992,321

SECTION 3. At the end of the current fiscal year the governing body estimates balances/deficits as follows:

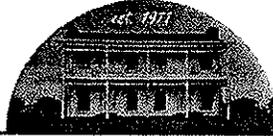
General Fund	\$ 1,924,649
State Street Aid Fund	\$ 5,904
Drug Fund	\$ 29,176
Debt Service Fund	\$ 398,305
Hillcrest Cemetery Fund	\$ 129,084
Healthcare Fund	\$ 162,483
Impact Fee Fund	\$ 538,259
Industrial Development Fund	\$ 57,238

Park Sales Tax Fund	\$	356,716
Sanitation Fund	\$	441,561
Wastewater Fund	\$	1,373,144

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	\$ 995,000	\$ 326,916	\$ -	\$ -
Notes	\$ 126,089	\$ 4,140	\$ -	\$ -
Capital Leases	\$ -	\$ -	\$ -	\$ -
Other Debt	\$ 208,517	\$ 95,172		\$ -

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:



City of White House
* TENNESSEE *

Wastewater Department

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 7, 2010

SUBJECT: Sewer Use Ordinance: Chapter 3 Rates, Fees and Charges

SEWER RATES

CUSTOMER	CURRENT RATE STRUCTURE		PROPOSED RATE STRUCTURE	
Residential	minimum 0-1,000 gallons	\$14.00	minimum 0 gallons	\$16.00
	usage over 1,000 gallons	\$6.65	all usage	\$6.90/1000 gallons
Non-residential	0-1,000 gallons	\$28.00	minimum 0 gallons	\$35.00
	usage over 1,000 gallons	\$6.65	all usage	\$6.90/1000 gallons

SEWER FEE & CHARGES

FEE OR CHARGE	CURRENT FEE & CHARGES STRUCTURE		PROPOSED FEE & CHARGES STRUCTURE	
Rental non-refundable deposits	Residential	\$50.00	Residential	\$75.00
	Non-residential	\$100.00	Non-residential	\$150.00
Commercial Food Prep Fee	Non-residential	\$100.00	Non-residential	\$200.00
Application Fee	All Customers	\$25.00	All Customers	\$50.00

I recommend the approval of the proposed changes to the Sewer Use Ordinance: Chapter 3 Rates, Fees and charges.

I would be happy to answer any questions you may have. Thank you

ORDINANCE 10-11

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE, TITLE 18, CHAPTER 3 SEWER RATES, FEES AND CHARGES.

WHEREAS, the Board of Mayor and Aldermen desires to amend the wastewater rates, fees and charges;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the following changes be made to Title 18, Chapter 3, Sewer Rates, Fees and Charges is amended as follows:

18-301. Rates

(2) **Wastewater Usage Rates** - Wastewater service shall be charged at rates established by the City of White House. Users will be charged a minimum based on the number of water meters installed unless one water meter is used to serve multiple units. In such cases, each unit will charged at least the minimum usage rate for each individual unit served. The monthly wastewater rate schedule shall be as follows:

City of White House
Wastewater Usage Rate Schedule
Exhibit A

	<u>Residential per unit</u>	<u>Non-Residential per unit</u>
Minimum Bill 0 - 1,000 gallons	\$14 16 .00	\$28 35 .00
All over 1,000 gallons Usage	\$6.65 90 per 1,000 gallons	\$6.65 90 per 1,000 gallons

City of White House
Wastewater Usage Rate Schedule
Single Metered Multiple Units
Exhibit B

	<u>Residential per unit</u>	<u>Non-Residential per unit</u>
Minimum Bill 0 - 1,000 gallons	\$14 16 .00	\$28 35 .00
All over 1,000 gallons Usage	\$6.65 90 per 1,000 gallons	\$6.65 90 per 1,000 gallons

(4) **Wastewater Usage Adjustments** - Users may be entitled to an adjustment to their wastewater usage charges for the use of water not being discharged into the wastewater system. Users wishing to have their wastewater usage charges adjusted must fill out a Wastewater Adjustment Request Form and submit to the City of White House Wastewater Department. Each adjustment will be reviewed on a case-by-case basis by the City's Wastewater Director, who will notify the user in writing of their decision. When an adjustment is granted, the user charges will be changed to reflect an average usage based on the previous twelve months of water usage billing, or the water usage billing that is available if it is less than twelve months, or the rated capacity of the water meter if the adjustment relates to a new service without a water usage billing history. Wastewater user rates in effect at the time of the adjustment request will be applied to the adjusted usage figure. Wastewater usage adjustments may be granted according to the following schedule:

Time frame	Situation
Once per calendar year	Filling of swimming pool.
Once per calendar year	Watering of lawn, garden, powerwashing of house/driveway.
Once per 24 month period	Water leak that enters sewer system, when substantiated by an affidavit from a plumber or any governmental entity. User will receive 50% of the adjustment amount.
Anytime	Water leak that does not enter the municipal sewer system in the sole judgment of the City

18-302. Fees and Charges

(2) **Application Fee** - A non-refundable application fee in the amount of \$25 ~~50.00~~ shall be paid by the applicant for wastewater service at the time the application is filed with the City.

(8) **Commercial Food Preparation Fee** – A fee of \$100 ~~200.00~~ per year for all users who engage in commercial food preparation requiring the inspection of grease traps and interceptors and other specialty appurtenances preventing the discharge of prohibited fats, oils and grease into the wastewater system.

(10) **Rental Property Deposits** - A \$50 ~~75.00~~ non-refundable deposit shall be required on all residential rental property, and a \$100 ~~150.00~~ non-refundable deposit on all commercial rental property prior to service being connected, or reconnected after service disconnection, to the wastewater system.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall become effective upon final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: June 17, 2010

Second Reading: July 15, 2010

John Decker, Mayor

ATTEST:

Amanda Priest, City Recorder

FINANCE AND OTHER BUSINESS....



WHITE HOUSE POLICE DEPARTMENT

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
E-mail: whpd@cityofwhitehouse.com
615-672-4908
Fax 615-672-4915

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald O. Herman, Chief of Police
Cc: Angie Carrier
Date: May 26, 2010
Re: Surplus Item

The White House Police Department is requesting permission to surplus our K9, Rascal, who is set to retire on June 30, 2010. Rascal has been assigned to Sgt. Jim Ring. See attachment for Rascal's history with the City of White House.

We respectfully request that the city remove Rascal from the City's asset list and donate him to Sgt. Jim Ring to keep as a family pet.

Thank you for your consideration to this matter.

Handwritten signature of Gerald O. Herman in cursive script.

K9 Rascal Bio

Rascal was born Feb. 6, 2002 in South Carolina. He was originally bred for hunting field trials. Rascal was purchased by K9 Command Jan. 15, 2003 for drug detection. He was certified with his first handler, Brad Bracey, on May 11, 2003. Rascal was transferred to his new and current handler, Jim Ring, in 2004. Since his first certification trial with the United States Police Canine Association in 2003, he has kept current and up to date on his certifications annually. His last trial, which he did recertify, was in September 2009.

Rascal has performed demo's for every Safety Day since 2004, and numerous demo's for our local schools and our Citizen's Police Academies. Rascal was instrumental in hundreds of drug arrests which may have involved the searching of vehicles and/or buildings. K9 Rascal has been called upon by surrounding agencies for multiple drug searches on vehicles or in the execution of search warrants. With K9 Rascal's excellent sense of smell, immeasurable amounts of illegal drugs have been seized and taken out of circulation in our community.

MEMO

TO: Board of Mayor and Aldermen
FROM: Ron Bailey, City Engineer
DATE: June 17, 2010
SUBJECT: Street Acceptance

The Engineering Department has conducted a formal inspection of the roadway and drainage improvements associated with:

Holly Tree Subdivision – Phase 3 (W. Winterberry Trail and Glory Court only).

All roadway and drainage improvements in this phase are installed and in an acceptable condition. Any off-site roadway and drainage improvement requirements associated with this phase are also installed and in an acceptable condition. The Engineering Department recommends acceptance of the subdivision phase listed above with the following conditions:

1. Provide a **Maintenance Bond** for one year in the amount of **\$ 12,000**.
2. Correct all issues before the Maintenance Bond expires.

Street Name: **W. Winterberry Trail**

Beginning at: W. Winterberry Trail – Station 0+11

Ending at: W. Winterberry Trail – Station 9+80

<u>Length (ft)</u>	<u>Width (ft)</u>	<u>ROW width (ft)</u>	<u>Curb (lf)</u>	<u>Sidewalk (lf)</u>
969	22	50	1882	880

Costs:	<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Land	Acre	1.11		\$ 7,817
Roadbed:				
Sub-grade				
Stone Base				
Binder	Ton			\$ 44,737
Surface:				
Tack Coat				
Final Overlay	Ton			\$ 26,842
Storm Drainage	LS	1	-	\$ 4,000
Sidewalks	LF	880		\$ 6,500
Curb or curb and gutter	LF	1882		\$ 1,273
Signals	LS	1	-	\$ 0
Signage / Pavement Markings	LS	1	-	\$ 0

W. Winterberry Trail: \$ 91,169

MEMO

Street Name: **Glory Court**

Beginning at: Glory Court – Station 0+11

Ending at: cul-de-sac – Station 1+25

<u>Length (ft)</u>	<u>Width (ft)</u>	<u>ROW width (ft)</u>	<u>Curb (lf)</u>	<u>Sidewalk (lf)</u>
114	22	50	336	0

Costs:	<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Land	Acre	0.31		\$ 2,183
Roadbed:				
Sub-grade				
Stone Base				
Binder	Ton			\$ 5,263
Surface:				
Tack Coat				
Final Overlay	Ton			\$ 3,158
Storm Drainage	LS	1	-	\$ 8,000
Sidewalks	LF	0	-	\$ 0
Curb or curb and gutter	LF	336	-	\$ 227
Signals	LS	1	-	\$ 0
Signage / Pavement Markings	LS	1	-	\$ 0

Glory Court: \$ 18,831

Total Cost for Holly Tree - Phase 3 Section 1: \$ 110,000
(W. Winterberry Trail and Glory Court ONLY)

MEMO

TO: Board of Mayor and Aldermen
FROM: Ron Bailey, City Engineer
DATE: June 17, 2010
SUBJECT: Street Acceptance

The Engineering Department has conducted a formal inspection of the roadway and drainage improvements associated with:

Holly Tree Subdivision – Phase 4

All roadway and drainage improvements in this phase are installed and in an acceptable condition. Any off-site roadway and drainage improvement requirements associated with this phase are also installed and in an acceptable condition. The Engineering Department recommends acceptance of the subdivision phase listed above with the following conditions:

1. Provide a **Maintenance Bond** for one year in the amount of **\$ 28,300**.
2. Correct all issues before the Maintenance Bond expires.

Street Name: **Foster Drive**

Beginning at: Phase 1 – Station 0+11
Ending at: Phase 3 – Station 27+11

<u>Length (ft)</u>	<u>Width (ft)</u>	<u>ROW width (ft)</u>	<u>Curb (lf)</u>	<u>Sidewalk (lf)</u>
2700	22	50	5354	2526

Costs:	<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Land	Acre	3.10		\$ 30,000
Roadbed:				
Sub-grade				
Stone Base				
Binder	Ton			\$105,000
Surface:				
Tack Coat				
Final Overlay	Ton			\$ 65,000
Storm Drainage	LS	1	-	\$ 22,000
Sidewalks	LF	2526		\$ 24,000
Curb or curb and gutter	LF	5354		\$ 5,000
Signals	LS	1	-	\$ 0
Signage / Pavement Markings	LS	1	-	\$ 0

Foster Drive: \$ 251,000

Total Cost for Holly Tree - Phase 4: \$ 251,000



Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 1, 2010

SUBJECT: Extension of the Annual Wastewater Equipment
Service Contract

Wascon Inc. has agreed to continue with all current conditions of this contract. Article 4 of the contract allows it to be extended in one year increments upon mutual agreement between owner and contractor; therefore I request approval to extend this contract through June 30, 2011.

I would be happy to answer any questions you may have. Thank you

ANNUAL WASTEWATER EQUIPMENT SERVICE CONTRACT

This Contract is dated as of the 1st day of July in the year 2010 by and between the **City of White House, Tennessee** (hereinafter called OWNER) and Wascon, Inc. (hereinafter called CONTRACTOR).

The OWNER and CONTRACTOR in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. General Requirements

The CONTRACTOR shall adhere to the following requirements:

- a. The CONTRACTOR shall supply labor, equipment, and parts for the maintenance and repair of various wastewater system equipment as may be necessary. The CONTRACTOR must be able to repair motors, pumps, and controls as necessary to keep the equipment operational.
- b. The CONTRACTOR shall be on call twenty-four (24) hours a day and seven (7) days a week for the term of the Contract.
- c. The OWNER may require the CONTRACTOR to provide preventive maintenance activities and materials to prolong the useful life of the equipment.
- d. All material shall be new and of high quality and designed for the application as used by the CONTRACTOR.
- e. The CONTRACTOR shall certify that all of their equipment meets the safety requirements of TOSHA and OSHA.
- f. The CONTRACTOR, with the assistance of the OWNER, shall make a list of equipment that the OWNER deems necessary to retain in stock for the purpose of minimizing down times.
- g. The CONTRACTOR is required to maintain a stock of normal parts and materials needed to keep the system operational. Any equipment deemed as special stock should be ordered in a timely manner with the approval of the City.
- h. The CONTRACTOR shall provide a list of service technicians that would be assigned to the OWNER, including their field of training and years of service.

- i. The CONTRACTOR shall warranty their equipment, materials, and work against defective workmanship and materials for a period of one (1) year for new equipment, rebuilt pumps, and rewound motors and for six (6) months for repair work.
- j. The CONTRACTOR shall maintain liability insurance coverages sufficient to indemnify the OWNER from liability due to the work of the CONTRACTOR under this Contract. Certificates of insurance coverage shall be provided to the OWNER at the outset of this Contract and shall be updated as necessary during the term of the Contract.

Article 2. Execution of the Work

- a. CONTRACTOR shall respond to any call from the Wastewater Department within one (1) hour of call.
- b. CONTRACTOR shall have one (1) service technician on call for Wastewater Department calls and one (1) service technician on standby for those repairs that require more than one (1) service technician. CONTRACTOR may be required to have service technician(s) on site for four (4) to six (6) hours as the OWNER deems necessary.
- c. CONTRACTOR shall give estimate of repair within forty-eight (48) hours of service call.
- d. CONTRACTOR is responsible for their own safety on the job site, but is required to have all safety equipment for confined space entry, lock out tags, and other safety items needed to have a safe working environment.
- e. CONTRACTOR shall provide documentation of safety training for all technicians assigned to the OWNER. Technicians who perform work on OWNER'S equipment shall provide documentation, if requested.
- f. CONTRACTOR shall have machinery capable of machine work on OWNER'S equipment. The CONTRACTOR shall be able to repair pump impellers, shafts, and housings. The CONTRACTOR shall be able to run a balancing device that will keep the equipment running smoothly.
- g. Any equipment necessary to perform this service shall be the responsibility of the CONTRACTOR. This will include a portable generator, small truck crane, and any tools to complete the job.
- h. Upon completion of repair, the CONTRACTOR shall submit to the OWNER a report stating possible causes of problem and complete explanation of repair.

- i. CONTRACTOR is responsible for training their technicians and City personnel on equipment operated by OWNER.
- j. All costs as shown in Article 3 shall not be revised during the term of this Contract. If the term is extended under Article 4, the Contract costs may be negotiated.

Article 3. Contract Cost and Payment

The cost of the work, including labor, materials and other charges, shall be in accordance with the following Cost Schedule. All costs included in the Cost Schedule shall not be revised during the term of this Contract. If the term of this Contract is extended as provided for in Article 4, the Cost Schedule may be renegotiated at that time.

The OWNER shall pay the CONTRACTOR for completion of the work in accordance with the Cost Schedule as itemized in detail on invoices submitted by the CONTRACTOR and approved by the OWNER. The CONTRACTOR will be paid within thirty (30) days of the OWNER'S approval of each invoice.

Cost Schedule

Labor Rates

Day Time (Hourly rates per man hour): \$45.00 per man hour

Overtime (Hourly rates per man hour): \$45.00 per man hour

Holiday (Hourly rates per man hour): \$45.00 per man hour

Sunday (Hourly rates per man hour): \$45.00 per man hour

Materials

Under \$100.00: Cost + _____ 20%

Between \$100.00 and \$1000.00: Cost + _____ 15%

Over \$1000.00: Cost + _____ 15%

Living Expense: Actual

Trip Charge: \$75.00

Crane Rental

Set-up Charge: \$300.00

Hourly Rate: \$210.00

Rental Equipment: Cost + _____ 15%

Article 4. Contract Term

The term of the Contract shall extend through June 30, 2011. The term of the Contract may be extended in one (1) year increments thereafter upon mutual agreement between the OWNER and the CONTRACTOR.

Article 5. Contractor Representations

In order to induce OWNER to enter into this Contract, the CONTRACTOR makes the following representations:

The CONTRACTOR has familiarized itself with the nature and extent of the Contract, the nature and requirements of the work, the site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

Article 6. Assignment

No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound. Specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract.

IN WITNESS WHEREOF, the OWNER and the CONTRACTOR have signed this Contract in duplicate. One counterpart each has been delivered to the OWNER and the CONTRACTOR.

This Contract will be effective on July 1st, 2010.

OWNER: City of White House, Tennessee CONTRACTOR: Wascon, Inc.

By: _____
Title: Mayor

By: _____
Title: _____

[SEAL]

[SEAL]

Attest: _____

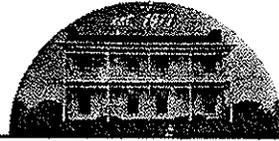
Attest: _____

Address for given notices:

Address for given notices:

105 Collegee Street
White House, TN 37188

365 Twin Oaks Road
Livingston, TN 38570



City of White House

• TENNESSEE •

Wastewater Department

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 1, 2010

SUBJECT: Single source requests 2010/2011

I request approval of the following single source vendors. This list is supposed to represent those items that are provided only by one vendor or where only one vendor provides the most appropriate item for the City's uses. For this reason, all items on this list are then exempted from the general purchasing guidelines and bidding requirements.

SINGLE SOURCE REQUESTS Fiscal Year 20010/2011

Vendor	Amount	Reason
Wascon Inc. Grinder pumps for yearly operation & maintenance	\$895,000.00	Regional rep for E-one low pressure grinder pumps.
AirVac Vacuum Systems Inc. (Valve Assemblies & Repair Parts)	\$90,000.00	To maintain North Palmers and Calista vacuum stations and service connections. <u>Proprietary equipment.</u>
Labtronics	\$4,500.00	Calibrate and certify monitoring equipment to meet NPDES permit requirements.
Southern Sales Inc. Floating Weir and U.V. system repairs and parts	\$35,000.00	Regional rep for the Trojan U.V. system and floating weir.
Cummings Crosspoint	\$12,000.00	Repairs of our four generators. (Cummings uses <u>proprietary software</u> for all its diagnostic systems.)

I would be happy to answer any questions you may have. Thank you.



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Ashley S.
Dire

Linda Br
Office Administ

Allison G
Recreation Superinter

Steven Rus
Parks Maintenance Super

MEMORANDUM

Date: June 9, 2010

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Change Order #3

Following this memo is Change Order #3 which encompasses three change items, including additional silk screening, storm pipe extension, and lightning protection. The total cost of the change order is \$5802.35. By comparison, Change Order #1 resulted in a cost reduction of \$4,486.30.

Silk Screening: The original pricing was based on a sketch showing a single logo on each of the Field 1 & 2 fences without any additional lettering. However, the revised sketches, dated 1/4/10, show the logo in multiple locations, with the title "City of White House Municipal Park" written underneath per the City's request. I am requesting acceptance of this change order because it will provide the look that is more consistent with the design intent.

Storm pipe extension: Due to an error in the plans caused by lack of topographical information, the storm pipe was shown to be in the wrong location. The outlet of the storm drain is currently directly under the boulder wall, and it needs to be extended 20 feet in order to prevent undercutting and potential collapse of the wall over time. Additional surveying was required in order to pick this up. The trail location was modified slightly to save money by reducing trail length.

Lightning protection: The scorer's tower must have lightning protection. The architect of the scorer's tower called for it in his drawing and referenced the electrical drawings of the plan set; however, this detail was inadvertently left out of the plans.

Both the additional surveying and the lightning protection have been discussed with Littlejohn Engineering, as we feel that they bear some responsibility for the omissions. Presently, we are awaiting a written response.

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE ORDER

DATE 5/12/2010

CHANGE ORDER NO. 3 PROJECT PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

ITEM		
1	Change 2 - Wind Screening per the attached	\$1,332.19
2	Change 5 - Storm Drainage Extension per the attached	\$1,881.46
3	Change 11 - Lighting Protection at Scorer's Tower per the attached	\$2,588.71

AMOUNT OF CHANGE ORDER \$5,802.35

ORIGINAL CONTRACT AMOUNT \$1,628,000.00
NET CHANGE BY PREVIOUS CHANGE ORDERS \$75,814.55
NET CHANGE BY THIS CHANGE ORDER \$5,802.35

REVISED CONTRACT AMOUNT .. \$1,709,616.90

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____

BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE

DATE 3/29/2010

CHANGE ITEM 2 PROJECT: PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

ADD ADDITIONAL SILK SCREENING TO WIND SCREEN PER THE ATTACHED
SKETCHES AND SAMPLE

AMOUNT OF CHANGE	\$1,250.00
SUBCONTRACTOR'S MARGIN	\$62.50
SUBTOTAL	\$1,312.50
BOND COST.....	\$19.69
SUBTOTAL	\$1,332.19
TOTAL CHANGE ITEM	\$1,332.19

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____ BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE

DATE 3/29/2010

CHANGE ITEM 5

PROJECT: PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

STORM DRAINAGE EXTENSION, ADDITIONAL SURVEYING, TRAIL MODIFICATION PER
ATTACHED BREAKDOWN, LITTLEJOHN DRAWINGS AMEND 1 TO C4.1 AND AMEND 5 TO C5.0

AMOUNT OF CHANGE	\$1,881.46
SUBTOTAL	\$1,881.46
SUBTOTAL	\$1,881.46
TOTAL CHANGE ITEM	\$1,881.46

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____

BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

CHOICE CONSTRUCTION, INC

REQUEST FOR CONTRACT CHANGE

DATE 5/5/2010

CHANGE ITEM 11

PROJECT: PHASE 1 IMPROVEMENTS
CITY OF WHITE HOUSE MUNICIPAL
PARK

TO: CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

FROM: CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

ITEM NO.	DESCRIPTION	AMOUNT
-------------	-------------	--------

WORK TO BE PERFORMED:

Scorer's Tower Spire Grounding

Install grounding rods at opposite corners of the scorer's tower connected to a #1 copper conductor per the attached proposal by Group - \$1,750.00

Prepare a wire chase in the scorer's tower structure to conceal the grounding conductor - \$679.00

AMOUNT OF CHANGE	\$2,429.00
SUBCONTRACTOR'S MARGIN	\$121.45
SUBTOTAL	\$2,550.45
BOND COST.....	\$38.26
SUBTOTAL	\$2,588.71
TOTAL CHANGE ITEM	\$2,588.71

CHOICE CONSTRUCTION, INC.
423 HOUSTON STREET
NASHVILLE, TN 37203

CITY OF WHITE HOUSE
105 COLLEGE STREET
WHITE HOUSE, TN 37188

BY: _____ BY: _____

TOMMY R. STRICKLAND
VICE PRESIDENT

DISCUSSION ITEMS....

