

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
May 19, 2011
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the April 26, 2011 meeting.
6. Approval of Minutes of the May 5, 2011 meeting.
7. Welcome Visitors
8. Public Hearings
 - a. **Ordinance 11-07** - An ordinance adopting the Property Tax Freeze Program as provided for in 2007 Public Chapter 581. *Second Reading.*
9. Communication from Mayor, Aldermen, and City Administrator
10. Acknowledge Reports
 - A. General Government
 - B. Police
 - C. Fire
 - D. Public Works
 - E. Wastewater
 - F. Planning and Codes
 - G. Parks
 - H. Library
 - I. Engineering
 - J. Court Clerk
 - K. Monthly Financial Summary
11. Consideration of the Following Resolutions:
 - a. **Resolution 11-08** - A resolution to amend Resolution 11-07.
12. Consideration of the Following Ordinances:
 - a. **Ordinance 11-07** - An ordinance adopting the Property Tax Freeze Program as provided for in 2007 Public Chapter 581. *Second Reading.*
 - b. **Ordinance 11-08** - An ordinance amending the fiscal budget for the period ending June 30, 2011. *First Reading.*

- c. **Ordinance 11-09** - An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2011 through June 30, 2012. *First Reading.*

13. Finance

- a. To approve or reject to surplus the Police Department's Deerskin Animal Control Slide in Topper. The Police Chief recommends to surplus.
- b. To approve or reject to surplus the Wastewater 1997 Ford F150 4x4 pick up truck. The Wastewater Director recommends to surplus.

14. Other Business

- a. Annual Review of 2005 - 2011 Plan of Services

15. Discussion Items

16. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
April 26, 2011
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order by Mayor Arnold at 7:00 p.m.

2. Prayer / Pledge

Prayer and Pledge to the American Flag by Alderman Decker

3. Roll Call

Vice-Mayor Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda was adopted.**

5. Approval of Minutes of the March 17, 2011 meeting.

Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **March 17, 2011 minutes were approved.**

6. Welcome Visitors

Mayor Arnold welcomed all visitors.

7. Public Hearings

- a. **Ordinance 11-06** - An ordinance amending the Municipal Code, Title 2, Chapter 1, Leisure Services Board. *Second Reading.*

No one spoke for or against.

8. Communication from Mayor, Aldermen, and City Administrator

Ald. Paltzik announced the upcoming Chamber of Commerce Carnival from May 17th - May 21st.

Ald. Paltzik announced that the July 4th Celebration will be on July 2nd.

Ald. Decker discussed how impressed he is with the Police Department's new reporting system.

Ald. Decker praised Chief Herman and Captain Mingledorff on the Citizen's Police Academy.

Ald. Hutson discussed how well the opening of the Municipal Park went on April 1st.

City Administrator Angie Carrier reminded the Board of Mayor and Alderman of the Budget Work Session on Thursday, May 5th at 5:00 p.m.

City Administrator Angie Carrier announced that May 13th is Career Day at H.B. Williams Elementary School.

Mayor Arnold presented Proclamation for Motorcycle Awareness month to CMT / Abate members.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | I. Engineering |
| B. Police | F. Planning and Codes | J. Court Clerk |
| C. Fire | G. Parks | K. Monthly Financial Summary |
| D. Public Works | H. Library | |

Motion was made by Ald. Decker, second by Ald. Bibb to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

- a. **Resolution 11-05** - A resolution amending the schedule of fees for Hillcrest Municipal Cemetery.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Resolution 11-05 was approved.**

- b. **Resolution 11-06** - A resolution ratifying continued membership in the Regional Transportation Authority of Middle Tennessee.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 11-06 was approved.**

- c. **Resolution 11-07** - A resolution approving transfer of the City of White House dispatch employees to the City of Springfield, TN.

Motion was made by Ald. Paltzik, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Resolution 11-07 was approved.**

11. Consideration of the Following Ordinances:

- a. **Ordinance 11-06** - An ordinance amending the Municipal Code, Title 2, Chapter 1, Leisure Services Board. *Second Reading*.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved.

Ordinance 11-06 was approved on Second Reading.

- b. **Ordinance 11-07** - An ordinance adopting the Property Tax Freeze Program as provided for in 2007 Public Chapter 581. *First Reading*.

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 11-07 was**

approved on First Reading.

12. Finance

- a. To approve or reject McGill and Associate's recommendation of Reynolds Electric, LLC's bid of \$132,190 for the Municipal Football Field Lighting Project.

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Reynolds Electric, LLC's bid of \$132,190 was approved.**

- b. To approve or reject an increase of \$5,545.16 for Florence & Hutcheson's CEI Services for the Calista Road ARRA Project. The Planning and Codes Director recommends approving the increase.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **An increase of \$5,545.16 for Florence & Hutcheson's CEI Services was approved.**

- c. To approve or reject Tax Freeze Agreement between Sumner County, TN, and the City of White House.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **The Tax Freeze Agreement was approved.**

13. Discussion Items

14. Adjournment

The meeting was adjourned at 7:20 p.m.

Mike Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

CITY OF WHITE HOUSE
Minutes
*Board of Mayor and Aldermen Meeting
Special Called Session*
May 5, 2011
4:45 p.m.

1. Call to Order by the Mayor

Meeting was called to order by Vice-Mayor Bibb at 4:45 p.m.

2. Roll Call

Mayor Arnold - Absent; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; **Quorum - Present**

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Hutson to adopt the agenda. A roll call vote was called for with all members voting aye. **Agenda was adopted.**

4. Mayor Arnold arrived at 4:46 p.m. Vice-Mayor Bibb handed the meeting over to Mayor Arnold.

5. New Business

- a. To approve or reject \$75,596.40 to purchase radio tower site equipment for the Robertson County radio consolidation project.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **The purchase of radio tower site equipment was approved.**

6. Adjournment

The meeting was adjourned at 4:48 p.m.

Mike Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

REPORTS....

City of White House
General Government Department
Monthly Report of April 2011

Administration

The City Administrator attended a training seminar in Cleveland, TN on TDOT ROW acquisition to qualify for project management of the stimulus funded projects. She also intensely reviewed and organized the fiber optic project files to become familiar with the details and the budget and monies to the penny that had been issued for the project. The City Administrator worked with Florence and Hutcheson, CEI and Stansell Electric, approved contractor, to review progress so everyone was on the same page. As of the end of April, utilities, such as AT&T and Comcast had not made the needed pole transfers and drops to continue project. Comcast will be here next week and contracts have just been signed with AT&T for construction forces to receive the work order. CEMC has been very helpful on this project and has made all accommodations to move forward. An e-mail has been sent to TDOT to allow for a continuation of the project to allow for internal network drawing s and connections to be approved under the same conditions that the external work was approved with McGill performing drawings and Stansell quoting the additional costs. An answer from the request has not been received as of yet.

The BMA, City Administrator and City Recorder attended the White House Chamber of Commerce Business Fair and tended a booth to support the Chamber of Commerce and be visible to the citizens!

The City Administrator reviewed budget proposal from all departments and worked with sorting through all the files for accuracy and priorities set by the Board for the budget work session.

The City Administrator attended the Tennessee City Managers Conference in Franklin, TN. There was a wonderful seminar taught by Susan and Peter Glaser on Persuasion & Influence. The TCMA Executive Board took a few minutes to discuss organizational and constitutional changes in TCMA. Updates were given from MTAS, TMLRMP and ICMA. Other classes attended were "Budgeting for Tough Times", and "Civility for Local Government Officials".

ICMA Site Selectors for the 2019 Annual ICMA Conference visited Nashville. Several cities met these selectors for breakfast in Nashville to convince them that Nashville was a better conference location than Tampa or Atlanta.

**City of White House
General Government Department
April 2011**

Website Management			
	April	FY 10 - 11	FY 09 - 10
Number of Internal Requests for Website Updates	8	104	73
Visits	6,922	70,940	89,307

Our city website has had 6922 visits during the month of April, which was a decrease of 488 visits from the number of last month's visits. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits
Nashville, TN	2,060
Oak Ridge, TN	1,332
Hendersonville, TN	281
Gallatin, TN	261
White House, TN	200
Franklin, KY	133
Brentwood, TN	100
Clarksville, TN	69
Springfield, TN	60
Knoxville, TN	58

Did you know 31% of this month's visitors accessed the City's website directly and 44% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 50% and 50% of visitors were new to the website. Our website was accessed by visitors in 54 different countries from around the world.

**City of White House
Finance Department
April 2011**

Finance Section

Delinquent property tax payments continued to trickle in during April. There is currently 6% outstanding, which puts us exactly in line with where we have been for the last two years. However, the delinquency rate continues to be about 3% higher than pre-recession rates.

The budget schedule came to a peak in April with proposed expenditures being turned in to the Finance Director from department heads, and the Finance Director preparing the proposed revenue budget. These proposals along with salary schedules prepared by Human Resources were compiled into the summary budget files. The summary budget files were then used to review and balance the budget for each fund, and were the format for presentation at the budget study session.

The Finance Director participated in the Cemetery Board meeting in April, and the only notable action was the change in the fee schedule that has since been approved by the Board to allow city staff to pour monument foundations. The Finance Director also attended a Workforce Essentials supervisor training that is required annual to retain the City's status as a Drug Free Workplace. This status allows the City to receive a better rate on insurance rates. The Accounting Specialist and Finance Director met with Summer Tate of The Farmers Bank to execute the annual update of Automated Clearing House paperwork that is necessary for the city to process direct deposit on payroll.

The Finance Department had a unique training opportunity in April. The Local Government Software Resource Annual Conference was held in Murfreesboro, TN. Usually we have to choose a couple of people to attend based on the course offerings due to travel expenses. Since the conference was local this year, the entire staff was able to attend some portion of the conference. Courses attended included the following: CTRIS Software Topics – City Courts, Backup your Backups, E-Procurement, GASB 54 Q&A – Cities, Opting out of Worker's Comp, "Tax Billing – Who Does What", Utilizing LGC's Online Tools, Flexgen Budgeting – Cities, Flexgen – Introduction to Financial Software, Flexgen – Advanced Financials, Flexgen – Advanced Payroll, Flexgen – Purchase Order Accounting, Nextgen Financial Management & Reporting, and DataViewer.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	\$2,122,314.01	\$1,786,014.24
Sanitation	\$89,533.18	\$270,626.01
Wastewater	\$398,166.52*	\$1,001,382.37

- All Fund Balances are bank balances reported as of May 10, 2011.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at \$284,944.42.

**City of White House
Finance Department
April 2011**

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
3 regular	2 paper checks 300 direct deposits	0 Retroactive Adjustments	0 Voids

Accounts Payable

	April	FY	Last April	Last FY
Total Invoices Processed	352	3,137	245	2,916

Call and Counter Logs

	Finance	Admin.	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	150	26	43	7	52	8	11	17	8	9	16	347
Customers	102	3	9	2	9	2	0	3	7	0	23	160

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	8	7	29	75	26	5	150
Customers	2	2	19	69	10	0	102

Purchase Orders

Codes	6	\$672.53
Fire	9	\$21,456.35
Police	21	\$4,903.08
Human Resources	1	\$59.99
Engineering	3	\$2,810.00
Administration	4	\$834.05
Finance	5	\$1,802.73
Court	0	\$0.00
Library	6	\$642.93
Waste Water	29	\$74,255.63
Public Works	5	\$6,597.33
Sanitation	10	\$5,815.32
Parks	43	\$165,068.63
Bldg. Maintenance	4	\$148.57
Cemetery	0	\$0.00

Total	146	\$285,067.14
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Void	5	
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	NUMBER OF PO'S	Value of PO's
PURCHASE ORDERS \$0-\$999	126	\$24,597.38
PURCHASE ORDERS \$1000-\$9999	17	\$57,879.76
PURCHASE ORDERS OVER \$10,000	3	\$202,590.00
Total	146	\$285,067.14

**City of White House
Finance Department
April 2011**

Emergency Purchase Orders – April

<u>Number</u>	<u>Vendor</u>	<u>Items</u>	<u>Amount</u>	<u>Nature of Emergency</u>	<u>Department</u>
15743E	Craig Johnson Construction	Stones, concrete, top soil	\$3,385.00	Hwy 76 Station	Wastewater
15744E	Craig Johnson Construction	Concrete, gravel, topsoil, parts for odor control	\$2,985.00	Union Rd. Station	Wastewater
15806E	Allgood	Pump Lift Station at Hwy 76	\$250.00	Hwy 76	Wastewater
15825E	Allgood	Pump Lift Station	\$750.00	Wal-Mart	Wastewater
15890E	Todd's Locksmith	Door latches	\$168.00	Concession stands broken into	Parks

Business License Activity

Opened	Closed
2	0

Cumulative Information

Class	Total Licenses	Delinquencies
1	48	45
2	137	67
3	281	167
4	213	125
Total	679	404
Delinquency Rate		60%

**City of White House
Finance Department
April 2011**

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1 st Offense)	0
Child Restraint-under 4	2
Anti-Noise Regulations	0
Improper Backing	0
Failure to Yield Right of Way	0
Financial Responsibility Law	38
Following Too Closely	0
Motor Vehicle Requirements	0
Improper Passing	0
Drivers Exercise Due Care	5
Codes Violations/Animal Control	1
Drivers License Law	2
Stop Signs	3
Open Container Law	0
Parking Violation	1
Vehicle Registration Law	6
Seat Belt Violation – 18 and Older	27
Speeding	44
Careless Driving	2
Disobedience to Traffic Control Device	2
Enter Access Roadway	0
Move Over Law	0
Total	133

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	46
Guilty as Charged	10
Dismissal	6
Dismissed upon presentation of insurance	30
Not Guilty	0
Dismissed to Traffic School	13
Dismissed with Costs and Fines	20
Dismissed with Costs	8
Dismissed with Fines	0
Case Transferred to County	0
Dismissed with Public Service	0
Total	133

**City of White House
Human Resources Department
April 2011**

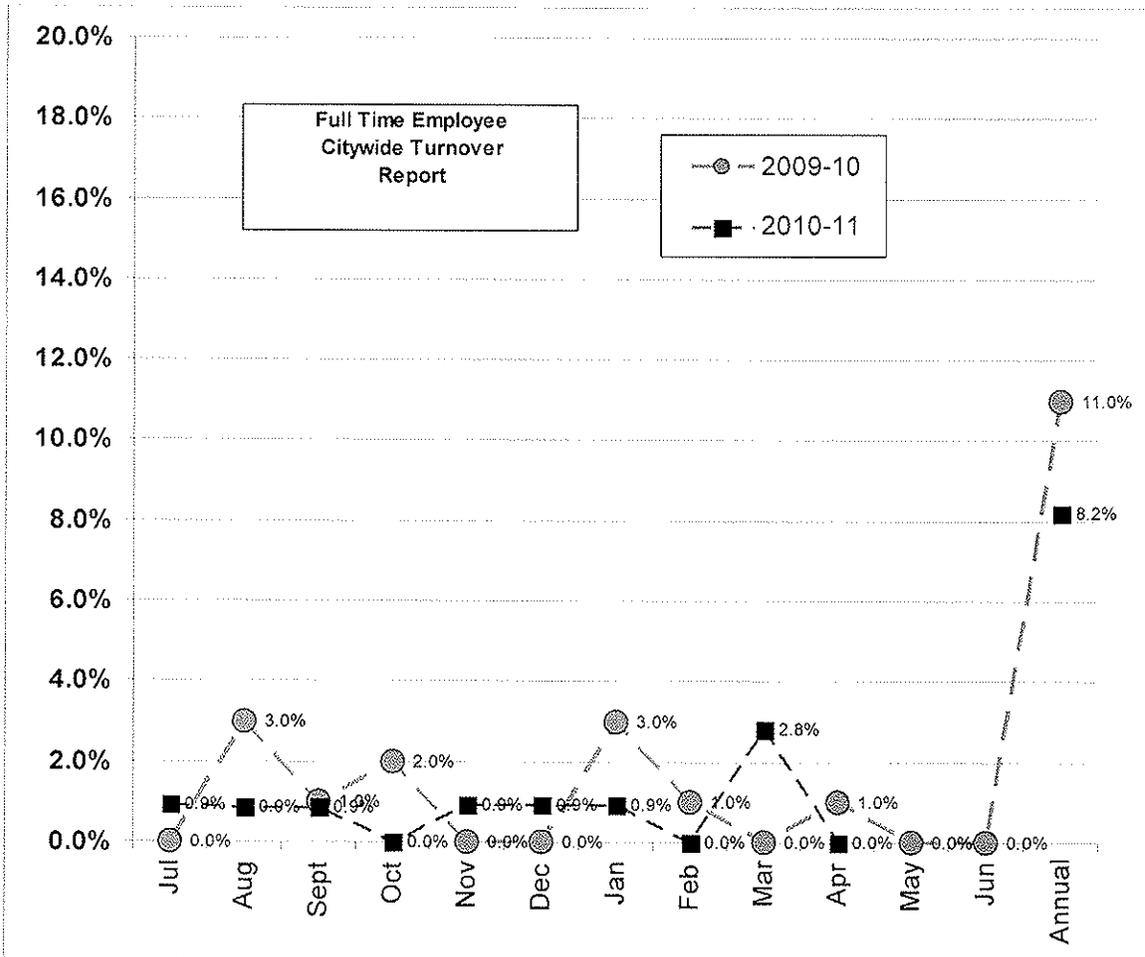
Human Resources

- Continued working with Meritain Health to prepare plan document and release claims for processing (estimated release third week in May)
- Assisted in conducting interviews for Civic Center/Parks Attendant (offered position to Taylor Ward)
- Worked on budget; sent department budgets out to department heads for review before submitting budget workbook
- Processed applications and changes in paperwork for open enrollment
- Completed orientations for three new staff members

Key Performance Indicators (Performance Measurements)

Citywide Turnover

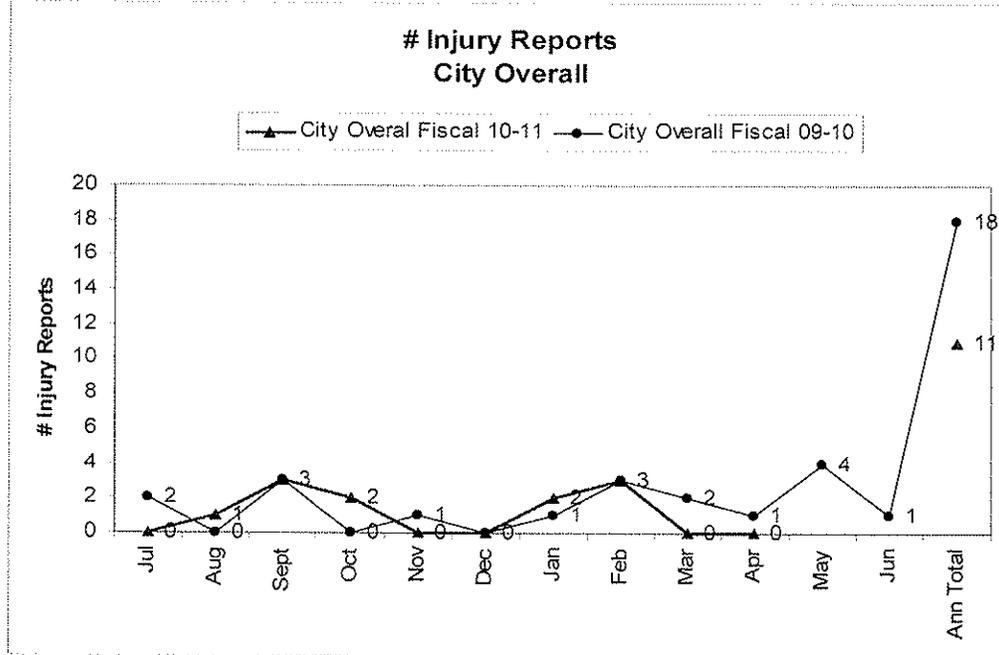
- Turnover overall for month of April 2011 was **0%**, consistent with April 2010.



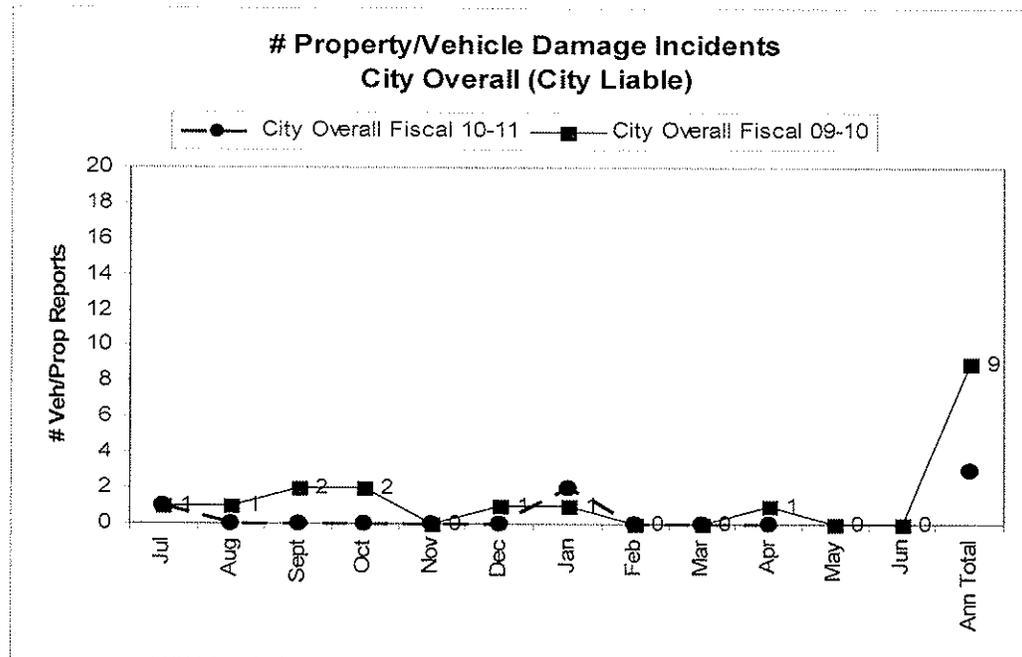
**City of White House
Human Resources Department
April 2011**

Safety

- Accidents resulting in injury in April 2011 were 0, down from April 2010 (1).



- Vehicle/Property damage for the month of April 2011 was 0, down from April 2010 (1).



**City of White House
Police Department
April 2011**

Departmental Highlights

- Officer Melissa Taylor was sworn in as a White House Police Officer on April 25th.
- The Eleventh Annual Citizen's Police Academy graduated twenty-four citizens on April 26th.

Meetings/Civic Organizations

- Chief Herman attended the following meetings in April: Tennessee Chief's of Police Association (TACP), Robertson County Chiefs/911 User Group, Robertson County 911 Board, Sumner County Drug Task Force, Tennessee Crime Prevention Coalition Conference Meeting, TML Safety Meeting, and Board of Mayor and Alderman.
- Captain Mingledorff attended the following meetings in April: Assisted with the preparation and setup for the monthly Chamber of Commerce meeting, Rotary Club weekly meetings April 14th, 21st and 28th.

Police Department Administration Performance Measurements

1. ***Achieve accreditation from the Tennessee Law Enforcement Accreditation program by June 3, 2013.*** This is ongoing. Policies are being reviewed and standard files are beginning to be put together. We have met benchmark reporting requirements.
2. ***Acquire grant funds to unfreeze the police patrol officer position.*** The City Administrator unfroze the patrol officer position. We began interviewing in March. On April 25th, Officer Melissa Taylor started with the White House Police Department. She is a certified officer coming to us from Tennessee State University. She will be in Field Training for approximately 10 weeks.
3. ***Maintain or reduce TBI Group A offenses at the three-year average of 74 per 1, 000 population during the calendar year of 2011.***

Group A Offenses	April 2011	Per 1,000 Pop.	Total 2011	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	13	1	46	5
Crimes Against Property	47	5	139	14
Crimes Against Society	14	1	82	8
<i>Total</i>	74	8	267	26
Arrests	52		164	

*U.S. Census Estimate 2010 – 10,255

City of White House
Police Department
April 2011

4. *Maintain or exceed a Group A crime clearance rate at the three-year average of 50% during calendar year 2011.*

2011 Clearance Rate		
Month	Group A Offenses	Year to Date
April	42%	60%

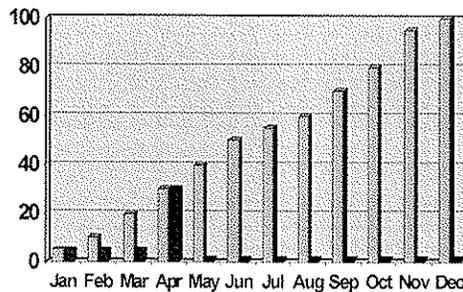
5. *Maintain a traffic collision rate at or below the three-year average of 278 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2011.*

	April 2011	Total 2011
Traffic Crashes Reported:	28	99
Enforce Traffic Laws:		
Written Citations	192	681
Written Warnings	103	237
Verbal Warnings	283	1,097

6. *Maintain an injury to collision ratio of not more than the three-year average of 17% by selective traffic enforcement and education during the calendar year 2011.*

COLLISION RATIO				
	Collisions	Injuries	Monthly Ratio	Year to Date
April 2011	28	6	21%	16%

7. *Our department training goal is that each police employee receives 40 hours of in-service training each year.*



Projected Training Completed Training

March Training Hours:

Patrol – 152 hours

K9 – 8 hours Monthly Training

- On April 7th and April 14th officers received training in Defensive Tactics from Sergeant Eric Enck.

**City of White House
Police Department
April 2011**

Patrol Division Performance Measurements

1. ***Acquire and place into service one Police Patrol Vehicle by October 5, 2010.***
The 2011 Ford Crown Victoria Police Pursuit Vehicle from Alexander Automall in Murfreesboro has arrived. Truckers Lighthouse installed the accessory equipment. The vehicle is being shared by Sergeant Dan Hunter and Sergeant Eric Enck. ***Complete.***
2. ***Acquire and place into service an Animal Control vehicle by December 31, 2010.*** The 2010 Ford F150 from Alexander Automall in Murfreesboro has arrived. Deerskin Manufacturing installed the accessory equipment. The vehicle is now in service. ***Complete.***
3. ***Acquire and place into service three in-car digital cameras by February 28, 2011.*** Funding of \$4,992.20 allowed us to purchase one in-car digital camera and items of equipment for our advanced accident investigation to use at fatal and serious crashes. The camera has been installed in the new police vehicle and is now operational. The crash investigation tools have been distributed and are operational. Submission for reimbursement is forthcoming from the High Visibility Law Enforcement Campaign Grant. ***Complete.***
4. ***Acquire and place into service three in-car radar units by February 28, 2011.*** We received notice that we fell short of receiving funding.
5. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2010-2011.*** The first Compliance Check of the Fiscal Year was completed on December 30th. There are nineteen establishments in the city that sell alcohol. Two establishments had closed for business for the day. One establishment, Pizza Hut, failed compliance. *Letters have been mailed to businesses regarding a Spring Compliance Check.*

Staffing

Volunteer Reserve Officers

- On April 28th, the Reserve Officers had their Defensive Tactics final.

K-9

- Officer Jason Ghee and Nike completed their 8 hours of monthly training.

Sumner County Emergency Response Team

- Nothing to report at this time.

Support Services Performance Measurements

1. ***To work with the Robertson County Emergency Communications District E-911 to consolidate our Communication Center with theirs for use by June 30, 2011.***

**City of White House
Police Department
April 2011**

We are currently waiting on getting the radio system operational with the Robertson County 911 Communications Center. We attended the 911 Board meeting to stay current with decisions being made in reference to the Center. Contract decisions have been made pending legislative approval. We are on target to meet this goal's completion date.

Communications Section

	April 2011	Total 2011
Calls for Service	853	3,464
911 Calls	39	138
Alarm Calls	29	92

Request for Reports

	April 2011	FY 2010-2011
Requests for Reports	30	545
Amount taken in	\$21.30	\$621.90
Tow Bills	\$100.00	\$1,355.00
*Emailed at no charge	22	
Storage Fees	\$675.00	**

* Collection of data began January 2011

Staffing

Animal Control – The Animal Control Officer position has been eliminated. The police officers will continue providing limited Animal Control services.

Volunteer Police Explorers

- April 12th, the Explorers trained on the Firearms Simulator.
- April 28th, the Explorers trained in Defensive Tactics with Sergeant Enck.

Item(s) sold on Govdeals:

1992 Chevy Blazer (Abandoned Vehicle) sold April 4th for \$310.00.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E Classes (10 Week Program) to two public elementary schools, by the end of each school year.*** The D.A.R.E. program resumed February 28th at White House Middle School. Captain Mingledorff is instructing the ten week course to six fifth grade classes (180 students). Graduation is set for May 17th.
2. ***Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.*** Eleventh Annual Safety Day was held on Labor Day September 6th. Sixteen public safety agencies were involved. One hundred eighty-six (186) bike riders rode

**City of White House
Police Department
April 2011**

through the bike safety course and an estimated 400 citizens attended the event.
Complete. The 12th Annual event is scheduled for Monday, September 5, 2011.

3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** The eleventh annual Citizen Police Academy class began on Tuesday, February 22nd. Twenty-four citizens attended. Classes met once a week for three hours for ten weeks. Graduation was April 26th.
4. ***Participate in a joint community event monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - ***Wal-Mart Community Grant:*** The White House Police Department applied for and received a \$1,000 Wal-Mart Community Grant. The grant is open to competing agencies promoting safety awareness and crime prevention in their community.
 - ***Wheels In Motion:*** The White House Rotary Club and Captain Mingledorff presented 3 bikes and 3 helmets to elementary student award winners at H.B. Williams, White House Heritage, and Robert F. Woodall Elementary Schools on Thursday, April 28, 2011.
 - ***Captain StreetSmart:*** Captain Mingledorff taught 185 5th grade students a class on Vehicle Passenger Safety (Seatbelts) and Bicycle Safety (Helmets) on April 18th and 20th.
 - ***Pre-Prom/Graduation Prevention of Underage Consumption of Alcohol and Impaired Driving Course:*** The White house Police Department, White House High School, and White House Heritage High School Recently held their first annual "Pre-Prom and Gradation Underage Alcohol Consumption and Driving Impaired Prevention Course". The events took place at White House High School on Wednesday, April 6th, and at Heritage High School on Wednesday, April 20th. One hundred seniors took part in the course. There was a collaborative community effort between the White House Police Department, the School's Resource Officers, and the administration from both schools. The students were taught the importance of making wise decisions and choices before consuming alcohol and then driving a motor vehicle. Event Coordinator Captain Mingledorff, along with Captain Ring, Sgt. Dan Hunter, Officer Brisson and each high school's Resource Officers Thompson and Manlove, taught the course through lecture and practical application, utilizing the fatal vision goggles. The vision goggles use special lens technology that allows the wearer to experience a realistic simulation of impairment. Officers set up two stations; one to test the students driving skills using a gold cart, and one demonstrating and explaining the significance of the F.S.T. (Field Sobriety Test).
 - ***Chamber of Commerce Business Fair:*** Captain Mingledorff and Chief Herman attended and participated in the business fair on Saturday, April 16th. Crime Prevention information was disseminated and all of the department's

**City of White House
Police Department
April 2011**

community relations projects were promoted to all participants during the annual event.

- ***Kroger Regional Bag-Off Competition:*** Captain Mingledorff and Chief Herman participated as judges in the Kroger Regional “Bag-Off” competition hosted by the White House Kroger on Thursday, April 28th.
- ***White House Police Department Drug Take Back Event:*** The U.S. Drug Enforcement Administration (DEA) and its community partners held the second National Prescription Drug Take-Back Day at sites throughout the United States on April 30th, 2011 (10:00am -2:00pm local time). This was an opportunity for the public to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs for safe disposal. This initiative addresses a vital public safety and public health issue. Prescription drugs are being misused and abused at alarming rates in the United States- cocaine, hallucinogens, and heroin combined, according to the 2009 national Survey on Drug Use and Health. Many Americans are not aware that medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Event Coordinator, Captain Mingledorff, along with Det. Sgt. Brady and Dispatcher, Patti Aric set-up a “Take Back” station at the White House Kroger on Saturday, April 30th. All collected drugs were properly destroyed by incineration at the 18th Judicial District Drug Task Force Office.
- ***Hope for Haiti 5k Race:*** White House Police Department Officers Segerson, Sams, and Det. Sgt. Brady assisted race coordinators with traffic control during the 5k race held on April 9th.
- ***S.P.E.A.R.E.:*** On April 29th, the S.P.E.A.R.E. program was instructed to 68 female Seniors at White House High School

**City of White House
Fire Department
April 2011**

Summary of Month's Activities

Fire Operations

The Department responded to 84 requests for service during the month. 50 responses were medical emergencies. On April 26th the Department responded to a reported structure fire on Calista Road. When fire units arrived on the scene, an out building with a boat inside was fully involved in fire. The fire was extinguished with one hand line and there weren't any injuries reported. The structure and the boat were a total loss. On April 15th the Department responded to a cooking fire located on Indian Ridge Blvd. The fire had been extinguished by the homeowner prior to our arrival. The thermal imager was used to check for fire extension, and the smoke was removed from the structure. The fire damage was contained to the appliances and the cabinets. Smoke damage to the home was moderate. The Department was dispatched to eight vehicle accidents with injuries reported. Eight patients were transported to area hospitals with one being flown by Lifeflight to Vanderbilt.

Fire Administration

- April 5th Chief Palmer and Fire Marshal Sisk attended the Safety Committee meeting at Fire Station 2.
- April 7th Chief Palmer attended a Middle Tennessee Fire Chiefs meeting at the Nashville Fire Department.
- April 16th Chief Palmer and Fire Department staff attended the Discovery White House event at White House High School.
- April 18th & 19th Chief Palmer attended a class hosted by the Tennessee Department of Homeland Security "Emergency Planning for Special Needs Communities" at Fall Creek Falls State Park.
- April 28th Chief Palmer and Fire Department staff participated in the "Great Shakeout" earthquake drill.
- During the month of April Chief Palmer and Fire Marshal Sisk logged in to five National Weather Service briefings to monitor severe weather forecasts.

Update on the Department's Goals and Objectives

- Send four firefighters to the Driver/Pump Operator course at the State Fire Academy and complete it by June 1st, 2011 **(This project is currently 50% complete.)**
- Complete pre-incident surveys of all commercial and industrial properties in the City by May 1st, 2011. **(This project is currently in progress.)**
- Provide information to the ISO Community Outreach Program to assist in future ISO evaluations by March 1st, 2011. **(This project is currently in progress.)**

**City of White House
Fire Department
April 2011**

Departmental Highlight

The highlight for the month would be training on April 11th thru April 14th. Firefighter Petitt and Firefighter Bogle attended week one of the State Fire Academy Fire Instructor I & II class. Upon completion of the course they will be eligible to challenge the State Fire Commission test to certify as Fire Instructors.

Department Cost Saving Report

The radio tower site upgrade project costs began at \$113,118.08. A regional Homeland Security grant for \$37,521.68 was applied to the project. After our cost share of the grant \$7,504.34 was subtracted we realized a savings of \$30,017.34.

Monthly Performance Indicators

Incident Responses

Structure Fires	1	Vehicle Accidents(general cleanup)	2
Cooking/Electrical Fires	1	Vehicle Accidents(With injuries)	8
Vehicle Fires	0	Rescue	0
Grass, Brush, Trash, Fires	1	False Alarms/Calls	8
Hazmat	1	Assist other Governmental Agency	0
Other Calls	12	Total Responses for the Month	84
Emergency Medical Responses	50	Total Responses Year to Date	704

Fire Fighter Training

Total Training Man-hours for the Month	411.5	Total Training Man-hours Year to Date	3764.5
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Fire Inspection

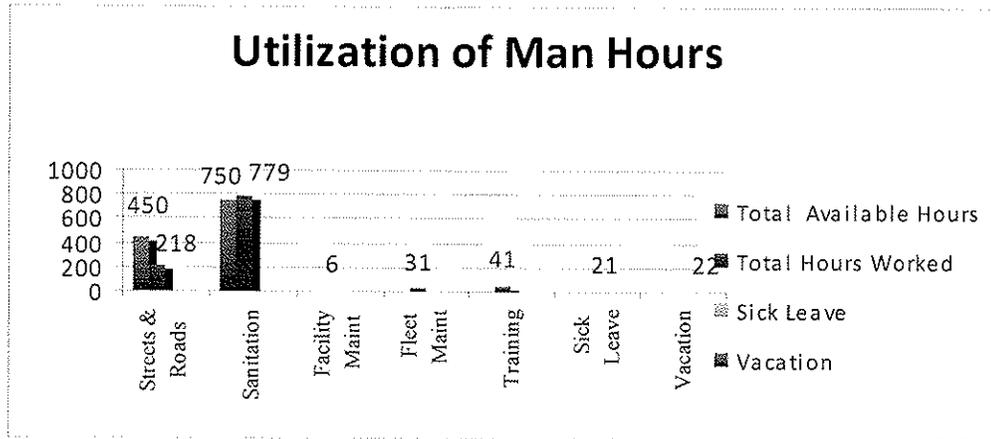
Fire Inspections	6	Year to Date	82	Plat / Plan Reviews	0	Year to Date	6
Fire Investigations	1	Year to Date	10	Fire Preplans	6	Year to Date	15

Public Fire Education

Participants	994	Education Hours	35.5
Participants Year to Date	6119	Education Hours Year to Date	134
Number of Occurrences	12	Number of Occurrences Year to Date	72

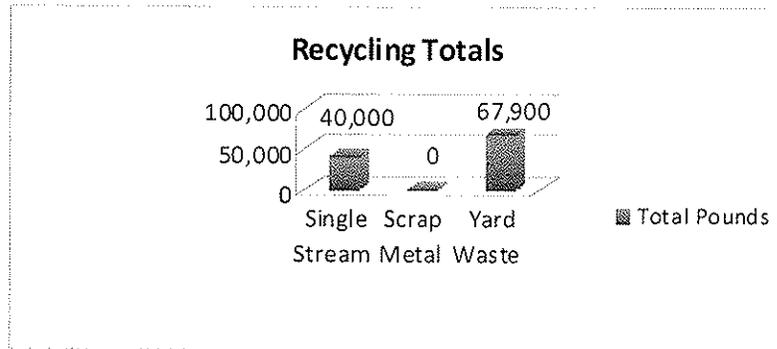
**City of White House
Public Works Department
April 2011**

Monthly Performance Indicators



The above chart represents the number of man hours vs. the total number of hours worked for the month of April by department. It also represents the number of sick and vacation days used. Routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling



The above chart shows estimates of single stream recycling and yard waste recycling.

Convenience Center

There was a total of 1 citizen that utilized our Convenience Center for the month of April. Total revenue received \$50.00. Total operating cost for the month of April \$1,807.28.

City of White House Clean up days

For the month of April there were a total of 60 citizens who took advantage of the free drop off service provided by the City of White House. Citizens seemed to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

Year to Date Total 199

Note: Year to date total is for the calendar year of 2011

**City of White House
Public Works Department
April 2011**

Sanitation Enterprise Fund Totals

Monthly Performance Indicators

Number of Customers Billed	Net Total Billed	Total Billed YTD	Revenue Received	Revenue Received YTD
3,624	\$56,535.00	\$564,075.20	\$50,718.24	\$547,743.95

Staffing

The public works department is authorized 11 full time employees. Currently we are down one Public Works Superintendent position. Due to the hiring freeze this position will remain open at this time.

Departmental On-Site Safety Training April 2011

- A Single Second
- Attitude and Behavior
- Controlling Stress

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2011; the schedule will be published in the next issue of *The Word on White House*. For the month of April we had a total of 33 citizens utilized the mobile emissions testing station located at the Public Works Facility. See the table below and notice the usage since April of 2010.

April 2011	33
April 2010	38

April 2011 Truck Poundage and Fuel Costs

- 19.13 average tons per day 574.120 pounds for the month of April.
- Total tonnage for the month of April was 287.06
- Total cost of fuel used for truck # 319 \$458.91
- Total cost of fuel used for truck # 320 \$1,115.87
- Total cost of fuel used for truck #321 \$127.97
- Total cost of fuel used for truck # 323 \$928.05
- Total cost of fuel used for #324 \$366.06
- Total cost of fuel for April = \$2,996.86

Fuel decreased \$756.14 from the month of March

**City of White House
Public Works Department
April 2011**

July 2010 – June 2011	YTD Totals
Tons per day	18.16
Pounds for 10 months	4,596,320.58
Tonnage for 10 months	2,647.15
Fuel used Truck #319	\$5,948.15
Fuel used Truck #320	\$10,319.77
Fuel used Truck #321	\$522.41
Fuel used Truck # 323	\$4,902.99
Fuel used #324	\$3,528.49
Total Fuel cost for 10 months	\$25,421.81

Streets and Roads / Sanitation

Services Provided	Total	YTD
Brush Pick Up (stops)	214	2,016
Brush Truck Load	35	314
Emergency Call Outs	2	4
Damaged Carts Replaced	15	85
New Carts for New Home Construction	3	63
Additional Cart Request	1	10
Curbs Repaired	0	0
Shoulders Repaired	0	2
Drainage Requests	6	30
Drainage Work (feet)	0	58
Potholes Repaired	12	124
Salt Usage (tons)	0	55
Signs Installed	5	112
Handicapped Pick Up	80	794
Move In Special Pick Up	0	29
Move Out Special Pick Up	0	8
Dead Animal Removals	0	6
Citizens requesting a pick up due to forgetting to place cart at curb after route has been completed.	6	65

**City of White House
Wastewater Department
April 2011**

Summary of Month's Activities:

Administration:

Update on the SRF/ARRA funded Cope's Crossing project: The ARRA funded portion of the project is 100% completed and we are awaiting the last disbursement of funds. All pipework has now been installed and testing on the final sections has been scheduled. SRF has approved the change order for Meadows Rd. extension, but we are waiting on State Approved Plans. The installation of the backflow preventer, bypass and demolition of the existing station remains. We've received notification from the State Revolving Loan program that we came in fifteenth the ranking which means we qualified to move forward with the loan application.

Goals and Objectives Progress:

- ❖ **On-going:** We have received the approved loan package from the State of Tennessee's Revolving Loan Program. We are now moving forward to seek approval to sole source Wascon and Eone to purchase the grinder pumps. The design of the new motor control center at North Palmer's vacuum station is on hold. We are looking at a new design from Air Vac which could save us a considerable amount of money. This would allow us to purchase a new backup generator and air conditioning for the station. We are also working on the Infrastructure Services Contract similar to the Wastewater Services contract which will have all of the necessary language to meet the State and Federal guidelines allowing it to be used on all future projects.
- ❖ **On-going:** GEO-Jobe is still acquiring the GPS X; Y coordinates to meet our asset tracking requirements. The creation of a bridge between the GIS/GPS and the current wastewater billing system is still on-going.
- ❖ **Completed:** We have purchased two lap top computers for the codes department staff to use while completing the inflow and infiltration survey on the collection system.

Collection system:

Over the past month staff has retro fitted twenty one low pressure grinder systems to E/one and installed ten rebuilt vacuum valves and controllers within the vacuum systems. The department has also provided inspections to eight new sewer service connections. This includes finals and repeats due to failures.

Wastewater Treatment:

The plant continues to operate well below permit levels. The preventative maintenance program is done daily and the bi-weekly maintenance continues to go as scheduled.

**City of White House
Wastewater Department
April 2011**

Monthly Performance Indicators and Year to Date Totals

Service Provided	Month	Totals for 2010-2011	Amount Billed	Revenue Received	Revenue Totals 2010-2011
New service connections (Capacity fees)	1	34	\$900.00	\$900.00	\$52,902.50
Customers billed	3,860	N/A	Net amount billed \$184,966.41	*\$179,666.29	\$1,652,859.49
Applications or transfers for service	24	358	\$1,875.00	\$1,875.00	\$26,880.00
Late penalties applied	730	9,960	Amount Applied \$4,218.08		
Wastewater Adjustments	12	1144	N/A	(\$500.29)	(\$20,663.70)
Administrative Fees	4	137	\$200.00	\$200.00	\$18,551.65
Service availability Requests	0	1	\$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	1	34	\$150.00	\$150.00	\$5,000.00
Field inspection fee	0	0	\$0.00	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	41	177	\$200.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	0	\$0	\$0	\$0
Bulk disposal	1	2	\$150.00	\$150.00	\$300.00
Work Orders	0	623			
Billing related service requests	56	606		Months Total \$182,941.29	Total \$1,756,493.64
Mainline repairs	0	0	* Revenue from previous month's service		
Service lines repaired	9	72			
L.P. service requests	79	528	Responses to SCADA Alarms		
Gravity service requests	0	0	North Palmers	306	1,911
Vacuum service requests	11	65	Calista	512	3,183
All service requests	155	1271	Wilkinson	38	112
Major Lift Station Repairs	0	11	Portland Road	7	61
			Tyree	6	139
			Union Road	0	0
			Meadowlark	0	49
			Hwy 76	3	39
			Cambria	0	28
			Treatment Plant	95	465
			Total Responses	967	5,987
			TN. One-call Request	100	1,254
	Flow MGD	Plant Capacity	Inches of Rain Fall	% of Capacity	
Average Daily Flow (effluent)	.803	1.4 MGD	10.47	57%	

**City of White House
Planning and Codes Department
April 2011**

Summary of Department Activities:

Staff attended training meeting in Cleveland, TN for TDOT Local Program Administration. Staff attended meeting with TDOT representative for right-of-way acquisitions for SR 76 and South Palmers Projects. Staff met with engineering inspectors for the Calista Road resurfacing project. Staff met with Dwight Barnet, State Forestry Office regarding proposed amendments to the City's landscape ordinance. Staff attended Sumner County Planners Meeting. Staff attended Mechanical Plan Review training seminar. Staff attended Drug Training session. Staff has received multiple complaints regarding drainage. Staff has worked with Public Works Department staff to review the complaints. Staff experienced an increase in complaints and code issues regarding high grass issues. Staff experienced an increase in meetings and information requests regarding new business proposals.

Department Highlight:

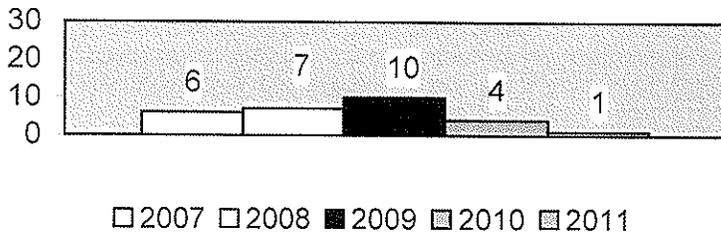
Staff receives complaints from tenants about the condition of residential buildings and properties. Staff completes building inspections based on the request from the tenants and then contacts the property owners by letter regarding required improvements.

Cost Savings: Digital Files On-Line

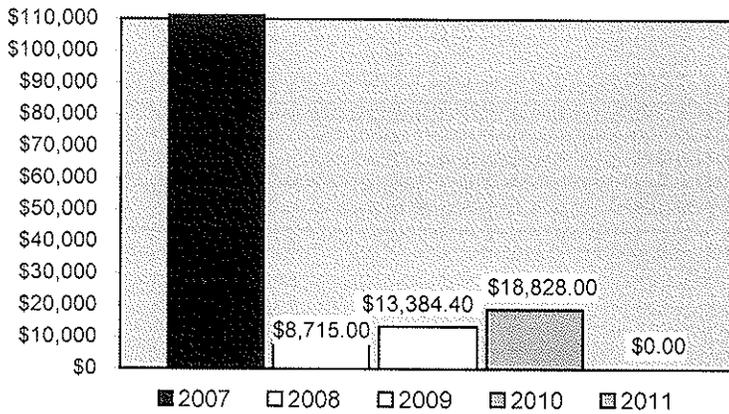
The City's zoning ordinance, subdivision regulations, zoning map, and comprehensive plan are available on the City's web-site. The City saves money with reduced staff time required to make requested copies of the information.

Monthly Report April 2011

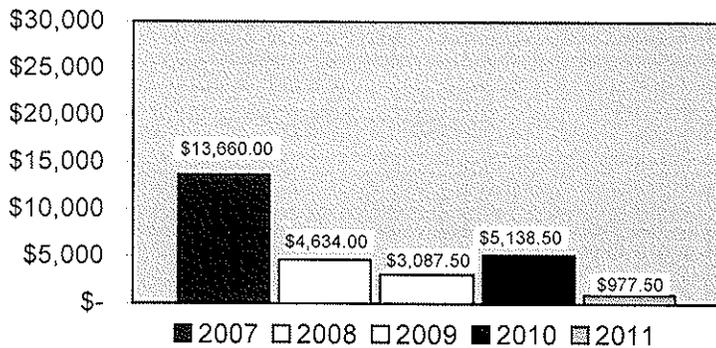
Single Family Permits



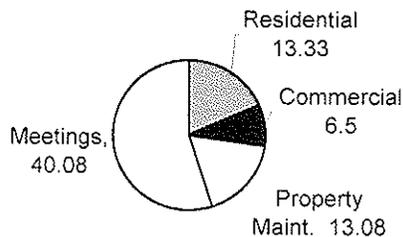
Impact Fees



Permit Fees



Inspections / Meetings Hours



	Month	FY 10-11
MEETING AGENDA ITEMS#		
Planning Commission	0	43
Construction Appeals	0	0
Zoning Appeals	0	7
Training/Study Session	0	0
Property Maintenance	0	0
PERMITS		
Single Family Residential	1	28
Multi-Family Residential	0	2
Other Residential	7	103
New Commercial	0	0
New Industrial	0	2
Other Com/Ind	1	22
State Electrical	38	332
Sign	0	11
Occupancy Permits	16	141
Other	1	8
BUILDING INSPECTIONS		
Residential	42	341
Hours	13.33	96.58
Commercial /Industrial	19	210
Hours	6.5	73.66
CODE ENFORCEMENT		
Total Cases	121	598
Hours	13.08	93.66
Complaints Received	25	87
MEETINGS		
Administration	10	46
Hours	15.08	72.5
Planning	7	39
Hours	8.25	50.42
Codes	9	42
Hours	16.75	34.33
FEES		
Permit Fees	\$ 977.50	\$ 25,114.50
Board Review Fees	\$75.00	\$ 1,973.00
City Impact Fee	0.00	\$ 40,450.00
Roads	\$0.00	\$ 11,665.80
Parks	\$0.00	\$ 11,766.00
Police	\$0.00	\$ 6,338.00
Fire	\$0.00	\$ 6,204.30
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	0
Commercial/Industrial Sq ft	0	0
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivisor Bonds	28	\$1,283,400
Builders Bonds		\$ 51,450.00
Workings Days in Month		15

**City of White House
Parks, Recreation, & Cultural Arts Department
April 2011**

Summary of Month's Activities

The Ribbon Cutting Ceremony for the new Baseball and Softball Complex was held Friday, April 1st. There were approximately 50 people in attendance. Also on April 1st, the opening night ceremonies of the Dixie Youth Baseball and USFA Softball season went very well. There were thousands of parents and children at the new fields following the parade to kick off the spring season! Everyone had a great time and there was a tremendous amount of excitement in the air that night. The next day games were held all day long without rain. League president, Billy Draper, and the other WHDY / USFA board members put a great event together.

Vandalism

Between the hours of 9:00 pm, April 22nd and 6:57 am on April 23rd the Municipal Park was hit hard by vandals. Three buildings were targeted, and one privately owned vehicle. The buildings included the concession stand at Field 2/3, the equipment building at the south end of the stadium, the WHHS Band Booster concession stand at the north end of the stadium. The privately owned vehicle is owned by Reynolds Electrical Contractors. The Police Chief and the Parks and Recreation Director have discussed the need for security cameras at the Parks, and this will be requested as a Capital Improvement for the 2012-13 fiscal year.

- At the baseball concession stand there were 2 broken windows on the back side, spray paint on the back wall, spray paint on plywood in back window, broken door handle on the front, a broken bolt lock and damaged door.
- The damages to the concession stand at the football field were 1 damaged door with lock, 2 damaged door handles, spray paint on front and back walls, spray paint on pavement and adjacent Parks Department dumpster.
- The bucket truck vehicle had the windshield busted out with a large stone and spray paint on the back of the vehicle.
- The writing with the spray paint contained derogatory remarks against the White House Police Department.

Recreation

Challenger League Baseball games began on April 23rd. Everyone is really supportive of this league and all of the children and parents are having a great time playing baseball! Games will run through the end of May. The league consists of 19 players divided between two teams.

Gymnastics is coming back to the Civic Center this summer. Charles Harding will bring his satellite program to White House every Thursday for 8 weeks beginning June 9th. Registration is \$85 for all 8 weeks. Classes will include the basics of gymnastics: tumbling, balance beam, bar and vault. Charles Harding will also be leading a Cheerleading clinic this summer. This clinic will teach the basics of tumbling and jumps. This class will be held at the Civic Center on Thursdays from 12:00 p.m.-12:45 p.m. starting June 30th and ending July 28th. The clinic is open to ages 6-12.

**City of White House
Parks, Recreation, & Cultural Arts Department
April 2011**

Church League Co-ed Volleyball games are ongoing. The season ending tournament will be held the first week of May.

Adult Softball games began at the beginning of this month. We have 8 teams competing in the Men's Open League and 3 teams in the Co-ed League. Games are played throughout the week on Field 6. The end of the season tournament for both leagues will be played the 3rd week of May.

We will also be hosting the Father/Daughter Dance again this year! The dance will be Friday, August 19th from 6:00 p.m.-8:00 p.m. Registration details will be posted at a later date.

Movie in the City will be back this summer! Long Hollow Baptist is once again donating money to fund this event. They have agreed to fund two movies this summer. The first movie will be July 16th and the second one will be held August 13th. We are looking forward to hosting this free event for the community!

The 11th Annual Independence 5K will be held Saturday, July 2nd at 8:00 a.m. Our run will kick off the Chamber of Commerce's 4th of July festivities. Early bird registration is set for \$20/Individual and \$65/Family (up to 4 members). After June 16th registration will be \$25/Individual and \$75/Family. Registration is available online again this year at www.active.com. We already have one \$200 sponsor for this event!

Mel O'Drama Theater will be hosting "Theater 101, and then some!" in the auditorium this summer. The class is open to ages 10-18 and will be held July 11th - 14th and July 18th - 21st from 10:30 a.m.-3:30 p.m. Registration is \$300 and an additional child will be \$150. The first half of the day is for a technical class and the afternoon is scheduled for acting classes.

Turbo Kick classes are ongoing and are held on Tuesday's and Thursday's from 6:00 p.m.-7:00 p.m. The first class is free and \$3 per class after that.

Zumba classes have been booming! We had 191 participants over 12 classes! The classes are held Monday and Tuesday mornings and on Wednesday evenings.

Maintenance

The Civic Center Attendants have been working at night throughout the week performing maintenance tasks at the Municipal Park. This has been working out well as it takes some of the workload off the park maintenance employees the following day. The typical duties are cleaning of restrooms, emptying trash, supervising the use of the facilities, etc. The park users seem to appreciate having someone from the Parks Department staff to help when the need arises.

The Parks Maintenance employees worked with Choice construction to put down 2,000 lbs of infield conditioner on the new fields. This helps to keep the infields loose and allows the field to become playable faster after rains. They also worked with Choice Construction to put in an extra drain on Field 1 to help with a drainage issue.

**City of White House
Parks, Recreation, & Cultural Arts Department
April 2011**

Employees have added an additional 5,000+ lbs to get fields ready for play because of extremely wet weather this month. Keeping up with mowing has been challenging with the amount of rainfall lately.

Employees lined the High School Football Field in April so that White House Middle School could host their Blue and White Football Scrimmage.

Update on Department Goals and Objectives

Employee Training

Steven Russell and Ashley Smith are attending the STMA Sports Turf Managers Association Southeastern Regional Conference in Knoxville, TN on June 15th - 16th. It is being held at the University of Tennessee. This training is especially beneficial because it relates to athletic fields exclusively. Continuing education credit will be earned so that our pesticide applicator certification is kept current.

Municipal Park Gate

Southern Metal Products in Millersville has been contracted to fabricate the double leaf gates for the back exit of the Municipal Park. The cost is \$5,100 and the allocation is from the General Fund, Parks Maintenance operating budget. The gates will be galvanized so that painting will never be needed, therefore reducing maintenance in the future. I met with the owner, Mr. Joey Beach, on Monday, May 2nd, to discuss the plans.

Department Highlight

We have received a grant from Little League Baseball, Incorporated in the amount of \$2,860 for our Challenger Division Baseball League. We are thrilled with this news! It will be used to keep improving the league and to create an ADA accessible walkway joining Field 8 and the parking lot. We had \$1,100 in sponsorship donations from local businesses for this league and have used it to buy equipment for the league. New bats and helmets are among the items we were able purchase.

Department Cost Savings Report

While making budget projections in the month of February, the Director discovered that the electrical line of the budget was running very high. The increased charges were traced back to when a new meter was installed at the Soccer Complex. After contacting CEMC about the matter, they investigated what the reason was and determined that both an incorrect rate per kilowatt hour and a demand charge was being applied to the account. They have given us a check in the amount of **\$45,775.90** for the over-charged amount!

**City of White House
Parks, Recreation, Cultural Arts Department
April 2011**

FY	Prior Years				FY	FY	FY
	2005-2006	2006-2007	2007-2008	2008-2009			

Current Year		YTD FY 2010-11
Mar-11	Apr-11	

Maintenance

Mowing Hours	1176	1020	1044	1853	1469
Pounds of Grass Seed Sown	1990	4350	3670	5130	1895
Pounds of Fertilizer Applied	11885	16795	6150	9200	4590
Number of Trees/Shrubs Planted	22	69	57	259	11

78	175	1116
150	0	3090
0	450	6150
0	8	8

Recreation

Number of Youth Program Participants	358	326	377	353	336
Number of Adult Program Participants	409	291	857	2309	1343
Number of Theatre Production Attendees	651	271	102	0	0
Number of Special Event Attendees	2881	3453	2865	2989	2505
Total Number of Special Events Offered	5	6	8	11	17
Total Number of Programs Offered	16	13	23	46	38
Youth Program Revenue	\$32,137.06	\$31,045.38	\$22,095.25	\$25,414.98	\$27,728.00
Adult Program Revenue	\$19,080.40	\$14,713.00	\$15,246.25	\$19,337.35	\$9,368.25
Theatre Production Revenue	\$3,005.00	\$1,195.00	\$485.00	\$0.00	\$0.00
Special Event Revenue	\$1,492.15	\$7,557.50	\$6,476.00	\$4,993.25	\$4,530.00

17	2	333
337	213	1826
0	0	0
0	0	3484
0	1	17
7	7	39
\$539.00	\$218.00	\$22,102.00
\$5,293.25	\$808.00	\$11,628.40
\$0.00	\$0.00	\$0.00
\$0.00	\$200.00	\$4,615.00

Administration

Number of Shelter Reservations	114	115	112	139	153
Hours of Shelter Reservations					
Shelter Reservation Revenue	\$3,445.00	\$3,612.50	\$3,732.00	\$4,183.00	\$4,083.00
Number of Facilities Reservations	242	257	305	256	105
Hours of Facility Reservations					
Facility Reservation Revenue	\$16,928.31	\$19,601.34	\$28,514.05	\$20,813.71	\$6,345.82
Misc. Revenue	\$25,914.38	\$36,238.58	\$39,729.53	\$115,858.99	\$52,032.78

4	14	84
\$672.00	\$325.00	\$2,367.00
11	4	43
\$1,206.88	\$912.50	\$4,718.13
\$4,299.90	\$5,893.23	\$25,650.60

Senior Center

Senior Center Participants	1812	2619	3993	2326	2399
Number of Trip Participants	418	274	366	293	316
Number of Meals Participants	3757	3433	3430	3555	3848
Number of Program Participants				1407	587
Number of Trips Offered	48	45	43	31	31
Number of Meals Served	49	50	48	48	50
Number of Programs Offered	7	4	5	45	54

451	236	2119
29	36	233
355	282	2099
112	52	454
4	3	26
5	4	34
4	4	37

**City of White House
White House Inn Library
April 2011**

Summary of April Activities

4th Quarter State and Non-recurring funding was released in April in the amount of \$2,081.90. Rebecca ordered 193 titles including replacement copies of popular items, adult fiction and non-fiction, and juvenile and young adult fiction and non-fiction.

Rebecca attended the Friends of the Library meeting on April 4th and has been working closely with the Friends to coordinate the library renovation project. The first phase of the project is scheduled for May 23rd-30th. The library will be closed to patrons during this week while Ambassador Painting paints the interior of the building. Library staff members will be working throughout the week in the training room of the fire hall.

Janet Parchman and Amber Walker attended a grant-funded training workshop in Clarksville on April 18th. The training, Helping the Un(der)employed at Tennessee Libraries, focused on how to more effectively meet the needs of library patrons facing unemployment. The training covered 21st Century job skills, information literacy, computer/internet skills, job seeing skills, community needs, and customer service.

The library received \$600 to purchase a new laptop through the Library Services and Technology Act Grant, a 50/50 matching federal grant.

Sherry Tackett presented 10 children's programs with a total of 304 in attendance. Storytime attendees created a special springtime craft on April 19th and 20th. A group of preschoolers from Woodall Elementary visited the library on April 28th for a storytime and tour. The adult book club met on April 28th with 6 in attendance.

Departmental Highlight

The library celebrated National Library Week, April 10th-16th with a Food for Fines campaign. All food collected benefited the Hope Center Food Bank. Food for Fines encourages patrons to return long overdue items and is a great way to partner with another community organization to benefit our citizens. Also, the library held a drawing and gave away three prizes: a Monopoly Junior game for a child, a Twilight key chain for a teen, and a book for an adult. The Friends of the Library created a display during the week to encourage new memberships.

Department Cost Saving Report

No cost savings to report for the month.

City of White House
Library Performance Measures
April 2011

<u>Population:</u>	13,316	<u>Program</u>	<u>Sessions</u>	<u>Attendance</u>
		Toddler	4	168
<u>Memberships:</u>	9,491	Preschool	5	124
		Teen	1	12
<u>% of the Population with</u>		Adult	1	6
<u>Membership:</u>	71	Total	11	310
<u>Total Materials Available:</u>	24,616	<u>Wireless Internet Users:</u>		38
<u>Estimated Value of Total</u>	\$615,400	<u>Computer Internet</u>		788
<u>Materials:</u>				
<u>Last Month:</u>	\$609,850	<u>Volunteers:</u>		5
<u>Total Materials Available Per</u>		<u>Total Hours:</u>		94
<u>Capita:</u>	1.85			
<u>Last Month:</u>	1.83			
<u>State Minimum Standard:</u>	2.00	Services Provided by Contracting with State		
<u>Materials Added</u>		<u>Interlibrary Loan Service</u>		
Adult Fiction:	47	Items Borrowed:		23
Adult Non-Fiction:	42	Items Loaned:		4
Child/Juvenile/Young Adult		<u>TN Electronic Library</u>		
Fiction:	117	Total sessions:		
Juvenile/Young Adult Non-		Connect time (min):		
Fiction:	18	<u>R.E.A.D.S. 1st Qtr. Statistics</u>		
Audiobooks:	7	Downloaded:		175
Movies:	1	Audiobooks Downloaded:		413
Music CDs:	0	<u>R.E.A.D.S. 2nd Qtr. Statistics</u>		
Total:	232	eBooks Downloaded:		140
<u>Library Circulation</u>		Audiobooks Downloaded:		421
Total # of Check-outs:	5,052	<u>R.E.A.D.S. 3rd Qtr.</u>		
Last Month:	6,042	eBooks Downloaded:		
Items per Patron:	2.60	Audiobooks Downloaded:		
State Minimum Standard:	2.50	<u>R.E.A.D.S. 4th Qtr.</u>		
<u>New Memberships</u>		eBooks Downloaded:		
Adult:	42	Audiobooks Downloaded:		
Senior Adult:	3			
Child:	2			
Student:	10			
Young Adult:	3			
Total:	60			

**CITY COURT REPORT
APRIL 2011**

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH \$6,872.25

TOTAL MONIES COLLECTED YTD **\$88,824.10**

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH \$2,748.08

TOTAL MONIES COLLECTED YTD **\$25,625.74**

TOTAL REVENUE FOR MONTH \$9,620.33

TOTAL REVENUE YTD **\$114,449.84**

DISBURSEMENTS

LITIGATION TAX \$259.93

DOS FINES & FEES \$456.00

DOS TITLING FINE & FEES \$28.50

TBI FINES & FEES \$0.00

RESTITUTION/REFUNDS \$20.00

WORTHLESS CHECKS \$160.00

TOTAL DISBURSEMENTS FOR MONTH \$924.43

TOTAL DISBURSEMENTS YTD **\$11,195.92**

ADJUSTED REVENUE FOR MONTH \$8,695.90

TOTAL ADJUSTED REVENUE YTD **\$103,253.92**

DONATION TO DRUG FUND FOR MONTH \$2,173.17

TRANSFER TO DRUG FUND \$0.00

\$0.00

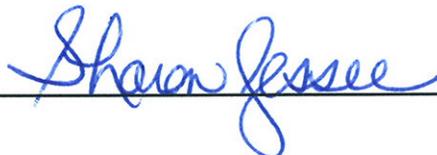
DONATIONS YEAR TO DATE **\$9,954.92**

DONATION TO CAMERA FUND FOR MONTH \$0.00

\$0.00

DONATIONS YEAR TO DATE **\$0.00**

CITY COURT CLERK



Summary Financial Statement
APRIL 30, 2011

DRAFT

Fiscal Year Time Lapse: 83.33

110 GENERAL FUND

Account	Description	Year-To-Date		APRIL		Percent Of Budget	Actual	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual					
REVENUES										
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	1,874,644.00	1,941,844.69	156,220.33	15,354.28	103.6	0.00	0.00	0.00	9.8
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	60,000.00	60,111.00	5,000.00	0.00	100.2	0.00	0.00	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	45,783.00	50,045.83	3,815.25	2,782.00	109.3	0.00	0.00	0.00	72.9
31212	PROPERTY TAX DELINQUENT 2ND YEAR	21,922.00	10,547.59	1,826.83	1,675.00	48.1	0.00	0.00	0.00	91.7
31213	PROPERTY TAX DELINQUENT 3RD YEAR	12,608.00	3,059.23	1,050.67	0.00	24.3	0.00	0.00	0.00	0.0
31214	PROPERTY TAX DELINQUENT 4TH YEAR	12,298.00	1,239.00	1,024.83	0.00	10.1	0.00	0.00	0.00	0.0
31215	PROPERTY TAX DELINQUENT 5TH YEAR	11,422.00	1,911.00	951.83	0.00	16.7	0.00	0.00	0.00	0.0
31216	PROPERTY TAX DELINQUENT 6TH YEAR	7,275.00	19,007.00	606.25	0.00	261.3	0.00	0.00	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	7,340.00	11,323.22	611.67	0.00	154.3	0.00	0.00	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	24,000.00	48,597.41	2,000.00	1,686.04	202.5	0.00	0.00	0.00	84.3
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	86,937.00	73,964.20	7,244.75	7,396.42	85.1	0.00	0.00	0.00	102.1
31610	LOCAL SALES TAX - CO. TRUSTEE	1,750,000.00	1,638,051.31	145,833.33	162,948.39	93.6	0.00	0.00	0.00	111.7
31709	BEER AND LIQUOR LOCAL PRIV TAX	5,000.00	4,378.33	416.67	0.00	87.6	0.00	0.00	0.00	0.0
31710	WHOLESALE BEER TAX	200,000.00	192,629.20	16,666.67	18,709.57	96.3	0.00	0.00	0.00	112.3
31800	BUSINESS TAXES	95,000.00	74,862.82	7,916.67	2,101.44	78.8	0.00	0.00	0.00	26.5
31911	NATURAL GAS FRANCHISE TAX	132,000.00	115,690.77	11,000.00	0.00	87.6	0.00	0.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	90,000.00	70,757.75	7,500.00	0.00	78.6	0.00	0.00	0.00	0.0
31960	SPECIAL ASSESSMENT - LIENS	300.00	620.00	25.00	0.00	206.7	0.00	0.00	0.00	0.0
31980	MIXED DRINK TAXES	5,690.00	6,198.51	474.17	619.00	108.9	0.00	0.00	0.00	130.5
32090	PEDDLER PERMIT	50.00	0.00	4.17	0.00	0.0	0.00	0.00	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	1,500.00	550.00	125.00	0.00	36.7	0.00	0.00	0.00	0.0
32610	BUILDING PERMITS	30,000.00	23,464.00	2,500.00	902.00	78.2	0.00	0.00	0.00	36.1
32690	OTHER PERMITS	75.00	25.00	6.25	0.00	33.3	0.00	0.00	0.00	0.0
32710	SIGN PERMITS	1,450.00	800.00	120.83	0.00	55.2	0.00	0.00	0.00	0.0
33100	FEDERAL GRANTS	1,020,688.00	313,014.21	85,057.33	33,675.00	30.7	0.00	0.00	0.00	39.6
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	655,000.00	18,753.52	54,583.33	0.00	2.9	0.00	0.00	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	179,000.00	245,697.68	14,916.67	0.00	137.3	0.00	0.00	0.00	0.0
33191	FEMA REIMBURSEMENT	0.00	52,929.39	0.00	52,929.39	0.0	0.00	0.00	0.00	0.0
33320	TVA PAYMENTS IN LIEU OF TAXES	97,822.00	83,483.76	8,151.83	27,827.92	85.3	0.00	0.00	0.00	341.4
33400	STATE GRANTS	1,218,000.00	256,978.86	101,500.00	0.00	21.1	0.00	0.00	0.00	0.0
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	18,600.00	17,400.00	1,550.00	8,400.00	93.5	0.00	0.00	0.00	541.9
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	24,850.00	2,958.33	0.00	70.0	0.00	0.00	0.00	0.0
33510	LOCAL SALES TAX	637,376.00	544,896.49	53,114.67	50,934.25	85.5	0.00	0.00	0.00	95.9
33520	STATE INCOME TAX	16,000.00	35,267.55	1,333.33	58.31	220.4	0.00	0.00	0.00	4.4
33530	STATE BEER TAX	5,143.00	5,160.08	428.58	0.00	100.3	0.00	0.00	0.00	600.4
33553	STATE GASOLINE INSPECTION FEE	21,266.00	17,689.60	1,772.17	2,573.02	83.2	0.00	0.00	0.00	99.8
33593	CORPORATE EXCISE TAX	16,000.00	10,996.34	1,333.33	0.00	68.7	0.00	0.00	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00	708.33	0.00	100.0	0.00	0.00	0.00	0.0
34120	FEES AND COMMISSIONS	3,400.00	2,276.00	283.33	75.00	66.9	0.00	0.00	0.00	26.5
34740	PARKS AND REC LEAGUE FEES	48,000.00	47,379.65	4,000.00	1,146.00	98.7	0.00	0.00	0.00	28.7
34741	FIELD MAINTENANCE FEES	7,000.00	5,911.50	583.33	364.49	84.5	0.00	0.00	0.00	0.0
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	8,000.00	5,191.67	666.67	0.00	64.9	0.00	0.00	0.00	54.7
34793	COMMUNITY CENTER FEES	14,000.00	7,693.13	1,166.67	1,177.50	55.0	0.00	0.00	0.00	100.9
34900	OTHER CHARGES FOR SERVICES	10,000.00	8,052.00	833.33	835.50	80.5	0.00	0.00	0.00	100.3
35110	CITY COURT FINES AND COSTS	166,000.00	103,188.27	13,833.33	8,695.90	62.2	0.00	0.00	0.00	62.9
35130	IMPOUNDMENT CHARGES	350.00	100.00	29.17	0.00	28.6	0.00	0.00	0.00	0.0

Summary Financial Statement
APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

110 GENERAL FUND

Account	Description	Year-To-Date			APRIL		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
36000	OTHER REVENUES	16,000.00	37,359.04	233.5	1,333.33	11,484.39	861.3
36100	INTEREST EARNINGS	10,000.00	4,123.12	41.2	833.33	249.52	29.9
36210	RENT	15,015.00	14,104.91	93.9	1,251.25	1,442.07	115.3
36330	SALE OF EQUIPMENT	0.00	17,435.39	0.0	0.00	310.00	0.0
36350	INSURANCE RECOVERIES	0.00	42,806.03	0.0	0.00	0.00	0.0
36420	STADIUM RECEIPTS	7,800.00	6,706.50	86.0	650.00	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	61.70	0.0	0.00	2.12	0.0
36450	PARKS CONCESSIONS	7,000.00	6,583.51	94.1	583.33	2,913.23	499.4
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	8,344.99	0.0	0.00	4,060.00	0.0
36920	SALE OF BONDS	357,000.00	1,033,723.44	289.6	29,750.00	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	50,000.00	0.00	0.0	4,166.67	0.00	0.0
Total REVENUES		9,123,754.00	7,336,336.19	80.4	760,312.81	425,096.86	55.9
EXPENDITURES							
41000	GENERAL GOVERNMENT	329,510.00	278,418.51	84.5	27,459.17	24,791.74	90.3
41210	CITY COURT	75,554.00	60,594.08	80.2	6,296.16	6,763.04	107.4
41500	FINANCIAL ADMINISTRATION	385,365.00	314,211.67	81.5	32,113.74	29,217.71	91.0
41650	HUMAN RESOURCES	120,251.00	93,917.54	78.1	10,020.90	11,156.22	111.3
41670	ENGINEERING	670,947.00	451,024.90	67.2	55,912.26	13,545.84	24.2
41700	PLANNING AND ZONING	1,229,024.00	201,099.36	16.4	102,418.65	23,457.98	22.9
41800	GENERAL GOVERNMENT BUILDINGS	63,313.00	43,132.10	68.1	5,276.06	4,503.63	85.4
41921	SPECIAL EVENTS	3,500.00	3,208.41	91.7	291.67	0.00	0.0
42100	POLICE PATROL	813,463.00	641,564.70	78.9	67,788.56	74,854.59	110.4
42120	POLICE SUPPORT SERVICES	274,688.00	237,677.54	86.5	22,890.65	26,089.12	114.0
42150	POLICE ADMINISTRATION	191,702.00	149,507.49	78.0	15,975.16	14,894.05	93.2
42151	COMMUNICATIONS SERVICES	201,193.00	157,502.04	78.3	16,766.07	19,026.03	113.5
42200	FIRE PROTECTION AND CONTROL	2,017,419.00	737,435.33	36.6	168,118.27	94,309.40	56.1
42210	FIRE ADMINISTRATION AND INSPECTION	235,560.00	162,935.54	69.2	19,630.00	23,618.93	120.3
43000	PUBLIC WORKS	75,429.00	51,411.91	68.2	6,285.77	2,608.44	41.5
43100	HIGHWAYS AND STREETS	168,803.00	117,249.59	69.5	14,066.95	12,533.09	89.1
43170	CITY GARAGE	400.00	243.00	60.8	33.33	0.00	0.0
44310	SENIOR CITIZEN ACTIVITIES	90,693.00	74,646.10	82.3	7,557.76	6,498.29	86.0
44700	PARKS	239,954.00	192,665.50	80.3	19,996.16	22,938.40	114.7
44740	PARK MAINTENANCE	481,535.00	790,317.62	164.1	40,127.91	10,637.69	26.5
44800	LIBRARIES	149,661.00	120,363.21	80.4	12,471.73	13,381.85	107.3
44880	CHILDREN'S LIBRARY SERVICES	36,782.00	29,658.10	80.6	3,065.17	3,400.60	110.9
51000	MISC EXP	235,000.00	84,680.22	36.0	19,583.34	60,515.22	309.0
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	855,000.00	414,669.94	48.5	71,250.00	0.00	0.0
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	179,000.00	482,824.15	269.7	14,916.67	0.00	0.0
Total EXPENDITURES		9,123,746.00	5,890,958.55	64.6	760,312.11	477,466.48	62.8
Total GENERAL FUND		8.00	1,445,377.64	7220.5	0.70	52,369.62	1374.3

Summary Financial Statement
APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date		APRIL			
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
33800	LOCAL REVENUE ALLOCATIONS	47,000.00	30,219.92-	64.3	3,916.67	0.00	0.0
36100	INTEREST EARNINGS	200.00	99.38-	49.7	16.67	0.00	0.0
	Total REVENUES	47,200.00	30,319.30-	64.2	3,933.34	0.00	0.0
EXPENDITURES							
48000	ECONOMIC OPPORTUNITY	48,500.00-	46,284.26	95.4	4,041.67-	5,000.00	123.7
	Total EXPENDITURES	48,500.00-	46,284.26	95.4	4,041.67-	5,000.00	123.7
	Total INDUSTRIAL DEVELOPMENT FUND	1,300.00-	15,964.96	1228.1	108.33-	5,000.00	4615.5

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

121 STATE STREET AID FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
33551	STATE GASOLINE AND MOTOR FUEL TAX	251,924.00	224,513.56	89.1	20,993.67	17,273.73	82.3
36100	INTEREST EARNINGS	300.00	46.91	15.6	25.00	0.00	0.0
	Total REVENUES	252,224.00	224,560.47	89.0	21,018.67	17,273.73	82.2
EXPENDITURES							
43100	HIGHWAYS AND STREETS	253,127.00	216,629.70	85.6	21,093.91	0.00	0.0
	Total EXPENDITURES	253,127.00	216,629.70	85.6	21,093.91	0.00	0.0
	Total STATE STREET AID FUND	903.00	7,930.77	878.3	75.24	17,273.73	2958.2

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date		Percent Of Budget	APRIL		Percent Of Avg
		Budget Estimate	Actual		Estimate Avg/Mth	Actual	
REVENUES							
36000	OTHER REVENUES	0.00	75,225.00-	0.0	0.00	0.0	0.0
36100	INTEREST EARNINGS	3,000.00	938.12-	31.3	250.00	60.05-	24.0
36425	PARKS SALES TAX RECEIPTS	84,000.00	63,307.37-	75.4	7,000.00	6,063.72-	86.6
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00-	102.6	1,666.67	0.00	0.0
Total REVENUES		107,000.00	159,990.49-	149.5	8,916.67	6,123.77-	68.7
EXPENDITURES							
49000	DEBT SERVICE	297,118.00-	257,192.88	86.6	24,759.83-	152,590.00	616.3
Total EXPENDITURES		297,118.00-	257,192.88	86.6	24,759.83-	152,590.00	616.3
Total PARKS SALES TAX FUND		190,118.00-	97,202.39	51.1	15,843.16-	146,466.23	924.5

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

123 SOLID WASTE FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
34400	SANITATION - USER FEES	665,000.00	504,900.00	75.9	55,416.67	0.00	0.0
36000	OTHER REVENUES	25.00	0.00	0.0	2.08	0.00	0.0
36100	INTEREST EARNINGS	1,400.00	744.57	53.2	116.67	37.81	32.4
36330	SALE OF EQUIPMENT	0.00	2,331.00	0.0	0.00	0.00	0.0
37794	SALE OF MATERIALS	5,500.00	4,144.50	75.4	458.33	374.00	81.6
Total REVENUES		671,925.00	512,120.07	76.2	55,993.75	411.81	0.7
EXPENDITURES							
43200	SANITATION	660,656.00	483,734.82	73.2	55,054.67	46,539.84	84.5
49000	DEBT SERVICE	103,706.00	6,265.62	6.0	8,642.17	0.00	0.0
Total EXPENDITURES		764,362.00	490,000.44	64.1	63,696.84	46,539.84	73.1
Total SOLID WASTE FUND		92,437.00	22,119.63	23.9	7,703.09	46,128.03	598.8

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

124 IMPACT FEES

Account	Description	Year-To-Date		APRIL		Percent Of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
REVENUES						
33400	STATE GRANTS	90,000.00	0.00	7,500.00	0.00	0.0
36100	INTEREST EARNINGS	6,000.00	979.84-	500.00	63.13-	12.6
36421	ROADS IMPACT FEES	22,000.00	13,743.20-	1,833.33	0.00	0.0
36422	PARKS IMPACT FEES	14,000.00	11,766.00-	1,166.67	0.00	0.0
36423	POLICE IMPACT FEES	14,000.00	9,404.00-	1,166.67	0.00	0.0
36424	FIRE IMPACT FEES	9,000.00	6,204.30-	750.00	0.00	0.0
Total REVENUES		155,000.00	42,097.34-	12,916.67	63.13-	0.5
EXPENDITURES						
51010	ROADS IMPACT FEES	294,936.00-	27,741.95	24,578.00-	0.00	0.0
51020	PARKS IMPACT FEES	22,595.00-	22,432.05	1,882.91-	0.00	0.0
51030	POLICE IMPACT FEES	117,428.00-	33,114.00	9,785.67-	0.00	0.0
51040	FIRE IMPACT FEES	45,020.00-	2,066.25	3,751.67-	0.00	0.0
Total EXPENDITURES		479,979.00-	85,354.25	39,998.25-	0.00	0.0
Total IMPACT FEES		324,979.00-	43,256.91	27,081.58-	63.13-	0.2

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

140 POLICE DRUG FUND

Account	Description	--Year-To-Date--		-----APRIL-----			
		Budget Estimate	Actual Of Budget	Percent Of Budget	Estimate Avg/Mth	Actual Of Avg	Percent
REVENUES							
31610	LOCAL SALES TAX - CO. TRUSTEE	750.00	2,344.35-	312.6	62.50	0.00	0.0
35130	IMPOUNDMENT CHARGES	100.00	975.00-	975.0	8.33	775.00-	9303.7
35140	DRUG RELATED FINES	15,000.00	15,687.59-	104.6	1,250.00	2,173.17-	173.9
36100	INTEREST EARNINGS	200.00	50.01-	25.0	16.67	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	500.00-	0.0	0.00	0.00	0.0
Total REVENUES		16,050.00	19,556.95-	121.9	1,337.50	2,948.17-	220.4
EXPENDITURES							
42129	DRUG INVESTIGATION AND CONTROL	9,450.00-	7,298.42	77.2	787.50-	1,203.95	152.9
Total EXPENDITURES		9,450.00-	7,298.42	77.2	787.50-	1,203.95	152.9
Total POLICE DRUG FUND		6,600.00	12,258.53-	185.7	550.00	1,744.22-	317.1

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	228,538.00	240,246.26	105.1	19,044.83	1,897.72	10.0
36100	INTEREST EARNINGS	43,806.00	678.26	1.5	3,650.50	42.60	1.2
	Total REVENUES	272,344.00	240,924.52	88.5	22,695.33	1,940.32	8.5
EXPENDITURES							
49000	DEBT SERVICE	511,192.00	137,890.38	27.0	42,599.33	0.00	0.0
	Total EXPENDITURES	511,192.00	137,890.38	27.0	42,599.33	0.00	0.0
	Total DEBT SERVICE FUND (GENERAL)	238,848.00	103,034.14	43.1	19,904.00	1,940.32	9.7

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

412 SEWER FUND

Account	Description	Year-To-Date		Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
		Budget Estimate	Actual				
REVENUES							
33141	ARRA ASSISTANCE - COPE CROSSING PROJECT	31,005.00	0.00	0.0	2,583.75	0.00	0.0
33191	FEMA REIMBURSEMENT	0.00	49,114.43	0.0	0.00	49,114.43	0.0
34900	BULK DISPOSAL FEE	400.00	150.00	37.5	33.33	0.00	0.0
36000	OTHER REVENUES	11,500.00	10,551.65	91.8	958.33	0.00	0.0
36100	INTEREST EARNINGS	7,000.00	2,471.45	35.3	583.33	139.90	24.0
36330	SALE OF EQUIPMENT	0.00	4,756.29	0.0	0.00	100.00	0.0
36350	INSURANCE RECOVERIES	0.00	64,637.54	0.0	0.00	0.00	0.0
36920	SALE OF BONDS	1,844,687.00	958,299.00	51.9	153,723.92	71,950.00	46.8
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	17,000.00	26,530.00	156.1	1,416.67	1,900.00	134.1
37220	ADMINISTRATIVE FEES	12,000.00	7,700.00	64.2	1,000.00	250.00	25.0
37230	SEWER USER FEES	1,950,000.00	1,862,827.14	95.5	162,500.00	325.34	0.2
37298	CAPACITY FEES	110,000.00	54,402.50	49.5	9,166.67	900.00	9.8
37499	COMMITMENT FEES	87,500.00	0.00	0.0	7,291.67	0.00	0.0
37995	CONNECTION FEES	7,000.00	5,250.00	75.0	583.33	150.00	25.7
Total REVENUES		4,078,092.00	3,046,690.00	74.7	339,841.00	124,178.99	36.5
EXPENDITURES							
49000	DEBT SERVICE	712,389.00	551,169.86	77.4	59,365.75	21,463.54	36.2
52117	ADMINISTRATION AND GENERAL EXPENSES	522,455.00	406,356.15	77.8	43,537.90	44,734.10	102.7
52210	COLLECTION	1,916,205.00	778,042.20	40.6	159,683.77	46,414.29	29.1
52213	SEWER TREATMENT AND DISPOSAL	763,760.00	243,174.95	31.8	63,646.66	13,989.21	22.0
52223	DEPRECIATION	609,590.00	488,996.70	80.2	50,799.17	31,804.17	62.6
58801	ARRA ASSISTANCE - COPE CROSSING PROJECT	77,512.00	985,103.93	1270.9	6,459.33	0.00	0.0
Total EXPENDITURES		4,601,911.00	3,452,843.79	75.0	383,492.58	158,405.31	41.3
Total SEWER FUND		523,819.00	406,153.79	77.5	43,651.58	34,226.32	78.4

Summary Financial Statement
 APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

416 HEALTHCARE FUND

Account	Description	Year-To-Date		APRIL			
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
36000	OTHER REVENUES	0.00	6,571.97-	0.0	0.00	1,366.64-	0.0
36100	INTEREST EARNINGS	400.00	505.48-	126.4	33.33	32.37-	97.1
36350	INSURANCE RECOVERIES	0.00	91,182.19-	0.0	0.00	308.08-	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	823,399.00	805,360.52-	97.8	68,616.58	101,387.34-	147.8
	Total REVENUES	823,799.00	903,620.16-	109.7	68,649.91	103,094.43-	150.2
EXPENDITURES							
51520	INSURANCE EMPLOYERS SHARE		837,210.43	93.8	74,392.25-	20,497.87	27.6
	Total EXPENDITURES	892,707.00-	837,210.43	93.8	74,392.25-	20,497.87	27.6
	Total HEALTHCARE FUND	68,908.00-	66,409.73-	96.4	5,742.34-	82,596.56-	1438.4

Summary Financial Statement
APRIL 30, 2011

Fiscal Year Time Lapse: 83.33

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date		APRIL			
		Budget Estimate	Actual Of Budget	Percent Of Budget	Estimate Avg/Mth	Actual Of Avg	Percent
REVENUES							
34110	GENERAL SERVICES	300.00	300.00-	100.0	25.00	100.00-	400.0
34321	CEMETERY BURIAL CHARGES	300.00	0.00	0.0	25.00	0.00	0.0
34323	GRAVE - OPENING AND CLOSING FEES	14,850.00	12,925.00-	87.0	1,237.50	0.00	0.0
36100	INTEREST EARNINGS	500.00	238.04-	47.6	41.67	11.31-	27.1
36340	SALE OF CEMETERY LOTS	8,500.00	16,500.00-	194.1	708.33	0.00	0.0
	Total REVENUES	24,450.00	29,963.04-	122.5	2,037.50	111.31-	5.5
EXPENDITURES							
43400	CEMETERIES	17,549.00-	15,125.31	86.2	1,462.42-	877.78	60.0
	Total EXPENDITURES	17,549.00-	15,125.31	86.2	1,462.42-	877.78	60.0
	Total HILLCREST CITY CEMETERY	6,901.00	14,837.73-	215.0	575.08	766.47	133.3

G/L Month: 04 APRIL
Beginning Fund: 110 Beginning Function: ZZZZZ
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS....

May 12, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator



Re: Amendment of Resolution 11-07 (to change the "effective date")

After discussion with Springfield, their last day of payroll is July 01 which will leave only one day for the entire pay period. Also, Chief Wilhoit did not want the first official day for the dispatchers to be on a Friday before a holiday. Therefore, we have amended the Resolution to allow the effective date to be more flexible.

RESOLUTION 11-08

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, APPROVING TRANSFER OF THE CITY OF WHITE HOUSE DISPATCH EMPLOYEES TO THE CITY OF SPRINGFIELD, TENNESSEE.

WHEREAS, White House, Tennessee, referred to herein as "White House" and the City of Springfield, Tennessee, referred to herein as "Springfield" have previously agreed to cooperate with each other for the purpose of consolidating emergency dispatch; and

WHEREAS, White House and Springfield have discussed the terms by which dispatchers may be best organized, and with the participation of the Robertson County Sheriff's Department, the City of Springfield Police Department, and the White House Police Department, and other interested parties, it has been determined that the best advisable plan would be for current White House dispatch employees to transfer and become Springfield dispatch employees upon the terms as agreed herein, such that all dispatch employees are working for the same employer with the same job responsibilities and obligations;

NOW THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House meeting in regular session this 26th day of April, 2011, as follows:

1. White House acknowledges that 4 full-time current White House dispatch employees, together with 1 part-time position, identified by current employee name on the attached Exhibit "A" will transfer and become City of Springfield employees on the "effective date" of such change. The effective date will be at such date agreed upon by Springfield and White House to allow for a smooth transition of dispatching services. Until such time, said employees and/or the employee positions will remain as White House employees.
2. After the effective date, Springfield will have full supervision over such employees, who will be the sole employer of such persons, and White House will cease to have any supervisory or legal authority over those persons. For all employment purposes, such persons will become Springfield employees.
3. The new "anniversary date" for these new Springfield employees shall be the effective date.
4. As to benefits, Springfield will waive for such new employees any normal waiting period for a new employee. Such employees will continue to stay on White House's benefit plan(s) as necessary through the 30th of June, 2011. They will be enrolled in Springfield's benefit plan effective the 1st of July, 2011.
5. These new employees will transfer the balance of any sick or vacation time according to their White House employment records to Springfield, which does not include any comp time. Such employees will be entitled to those benefit levels with Springfield given their pay grade, job description, and years of service. There will be no probationary period for

such new employees.

6. Each transferred White House employee will be identified as such, and as such “White House position” should become vacant in the future, a new employee hired by Springfield will fill that prior “White House position” for the purpose of White House’s reimbursement to Springfield as set forth herein.
7. Springfield agrees to furnish to White House monthly invoices for all direct and indirect reimbursable expenses relative to the 4 transferred full-time and 1 part-time positions and White House agrees to reimburse Springfield for their costs for such positions, to be paid within 10 days from the date Springfield’s bill is received by White House. The Springfield bill will be in the form of a summary sheet with employee name, wages and a total of any other reimbursable cost. White House may request to audit the records at any time.
8. The parties acknowledging this arrangement will provide a uniform method of employment and supervision for all dispatch employees that will occupy the new E-911 facility, and that this arrangement will further provide an equitable sharing of the cost of such arrangement.

Approved this 26th day of April, 2011, to be effective on the date of its passage, the public welfare requiring it.

Michael Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

EXHIBIT A

List of four (4) full-time and one (1) part-time White House Police Department employees transferring to Springfield employees:

NAME		DOH
Wooden, Michelle	Full-time	02/05/07
Crusenberry, Virginia	Full-time	05/29/09
Arnold, Kendra	Full-time	06/05/09
Ranney, Misty	Full-time	11/19/07
Stepp, Jodi	Part-time	04/18/11

ORDINANCES....

April 19, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator



Re: Ordinance 11-07

Due to discussions at the Budget work session held in March, I have prepared materials for your review and consideration in adopting the property tax freeze program. The income limit for Robertson County is \$32,510 and Sumner County is \$33,860. This will only apply to residential property, those that turn 65 years of age in the year that they qualify, and it must be the person's primary residence. The income limits change from year to year. All of this information is in your background materials.

I have discussed the process with both County trustees and they both have agreed to process these applications for a small fee. Each applicant will have to qualify and apply every year or they lose their frozen status. These applications can be quite lengthy. Sumner County will be charging \$10/application and Robertson County will be charging \$25/application. For instance, Portland had a total of 135 applications for the 2009 year. So, they paid Sumner County Trustee a total of \$1,350 to process those applications. I am estimating a possible 100 applications for Robertson and 100 for Sumner at the most which would total \$3,500 for a processing fee.

If you have any questions, feel free to contact me.

ORDINANCE 11-07

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE PROPERTY TAX FREEZE PROGRAM AS PROVIDED FOR
IN 2007 PUBLIC CHAPTER 581.**

WHEREAS, Chapter 581 of the Public Acts of 2007, codified in Tennessee Code Annotated §67-5-705, is a local option law which authorizes cities to adopt a property tax freeze program; and

WHEREAS, the City of White House Legislative Body has determined that it is in the best interest of the City of White House that the city adopt the property tax freeze program; and

WHEREAS, the Sumner County Trustee's office is willing to process all applications for a ten dollar (\$10.00) fee per citizen application with such fee to be billed to and paid by the city and the Robertson County Trustee's office is willing to process all applications for a twenty-five dollar (\$25.00) fee per citizen application with such fee to be billed to and paid by the city; and

NOW THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House that the adoption of the property tax freeze is approved as follows:

Section 1 - The property tax freeze program is provided for in Chapter 581 of the Public Acts of 2007, codified in the Tennessee Code Annotated §67-5-705, is hereby adopted by the legislative body of the City of White House.

Section 2 - The property tax freeze program shall be implemented and administered in accordance with Tennessee Code Annotated §67-5-705 and the rules promulgated by the State Board of Equalization through the Division of Property Assessments.

Section 3 - The City Recorder shall file a copy of this ordinance with the Division of Property Assessments within forty-five (45) days of its adoption.

Section 4 - The Sumner County Trustee is requested by the City of White House to process all applications for a fee of ten dollars (\$10.00) per citizen application and the Robertson County Trustee is requested by the City of White House to process all applications for a fee of twenty-five (\$25.00) per citizen application.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall become effective upon final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 26, 2011

Second Reading: May 19, 2011

Michael Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

May 12, 2011

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director *CKS*
Cc: Angie Carrier, City Administrator
Re: Budget Amendment III

The following budget amendment is recommended for approval. Some of the items are included due to carry over from previous year activity, FEMA flood repairs, and insurance claim projects. Others are related to adjustments to the Healthcare Fund as a result of actual claims, additional projects approved by the Board during the fiscal year, and additional expense related to irrigation at the new baseball fields. We are watching a number of budget lines closely between now and the June meeting, and it may become necessary to add more lines to this amendment before it is finalized. Should you have any questions related to this budget amendment, please let me know. Thanks.

ORDINANCE 11-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2011.

WHEREAS, it has become necessary to amend the current year's annual budget

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2011 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: May 19, 2011

Second Reading: June 16, 2011

Michael Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

City of White House
 Budget Amendment III
 May 19, 2011

					<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Amendment</u>
110	41000	700	General Fund - Administration	Grants, Contributions, Etc.	0	14,700	14,700
110	33100		General Fund	Federal Grants	1,020,688	1,035,388	14,700
1. <i>To amend current 2010-2011 budget to recognize additional expense and revenue related to the HOME Grant activity that was not completed in the previous year.</i>							
110	42120	142	General Fund - Police Support Services	Hospital and Health Insur.	20,548	33,184	12,636
2. <i>To amend current 2010-2011 budget to recognize additional expense in healthcare contribution that resulted from census change between budget and fiscal year.</i>							
110	42200	312	General Fund - Firefighting Operations	Small Items of Equipment	0	47,292	47,292
110	42200	900	General Fund - Firefighting Operations	Capital Outlay	1,132,616	1,085,324	(47,292)
3. <i>To amend current 2010-2011 budget to move the portion of the consolidation budget related to radios and pagers to an operating expense line due to non-capital nature of items.</i>							
110	44740	900	General Fund - Park Maintenance	Capital Outlay	130,000	529,697	399,697
110	36920		General Fund	Sale of Bonds	357,000	1,033,723	676,723
4. <i>To amend current 2010-2011 budget to recognize additional revenue and expense related to the LPRF Park project that extended beyond last year's projections.</i>							
110	51000	200	General Fund - Miscellaneous, Conting.	Contractual Services	0	26,250	26,250
110	36350		General Fund	Insurance Recoveries	0	25,250	25,250
5. <i>To amend current 2010-2011 budget to recognize additional expense related to records damage received from frozen pipes in the records storage area.</i>							
110	55803	231	General Fund - ARRA Grant - Calista Rd	Publication of Formal Notice	0	350	350
110	58803	900	General Fund - ARRA Grant - Calista Rd	Capital Outlay	179,000	433,550	254,550
110	33143		General Fund	ARRA Grant - Calista Rd.	179,000	245,698	66,698
6. <i>To amend current 2010-2011 budget to recognize additional revenue and expense related to the ARRA Calista Rd project that extended beyond last year's projections.</i>							
122	49000	900	Park Sales Tax Fund	Capital Outlay	10,000	132,000	122,000
122	49000	700	Park Sales Tax Fund	Contributions	75,000	0	(75,000)
7. <i>To amend current 2010-2011 budget to recognize additional expense for electrical panel replacement and stadium lighting project at the park, and to reduce expenses related to YMCA contribution that will no longer be made.</i>							

123	43200	261	Sanitation Fund	Repair and Maint. Vehicles	18,000	34,020	16,020
123	43200	900	Sanitation Fund	Capital Outlay	25,000	8,980	(16,020)
8. <i>To amend current 2010-2011 budget to recognize additional expense for maintenance and repairs on sanitation trucks beyond what was budgeted by reducing capital outlay.</i>							
412	52117	110	Wastewater Fund - Administration	Salaries	114,540	129,850	15,310
412	52213	900	Wastewater Fund - Treatment	Capital Outlay	500,000	484,690	(15,310)
9. <i>To amend current 2010-2011 budget to recognize additional expense for Wastewater Superintendent's position which was not originally budgeted in this fiscal year.</i>							
412	52210	260	Wastewater Fund - Collection	Repair and Maint. Services	18,000	34,000	16,000
412	52210	262	Wastewater Fund - Collection	Repair and Maint. Machine	87,821	130,000	42,179
412	33191		Wastewater Fund	FEMA Reimbursement	0	49,114	49,114
412	36350		Wastewater Fund	Insurance Recoveries	0	64,638	64,638
10. <i>To amend current 2010-2011 budget to recognize additional revenue and expense related to the May 2010 flood event.</i>							
412	58801	900	Wastewater Fund - ARRA Copes Cross.	Capital Outlay	77,512	569,443	491,931
412	33141		Wastewater Fund	ARRA Copes Crossing	31,005	400,000	368,995
11. <i>To amend current 2010-2011 budget to recognize additional revenue and expense related to the ARRA Copes Crossing Project which carried over into the current year more than expected.</i>							
416	51520	826	Healthcare Fund	Medical Claims Paid	673,968	789,298	115,330
416	36350		Healthcare Fund	Insurance Recoveries	0	91,182	91,182
416	36000		Healthcare Fund	Other Revenues	0	6,572	6,572
12. <i>To amend current 2010-2011 budget to recognize additional revenue and expense due to more healthcare claims than anticipated, related recovery on stop-loss insurance and COBRA payments.</i>							
110	44740	243	General Fund - Park Maintenance	Sewer	10,000	22,885	12,885
110	44740	241	General Fund - Park Maintenance	Electric	48,280	35,395	(12,885)
13. <i>To amend current 2010-2011 budget to recognize additional expense on sewer bills for irrigation that was not metered separately at the new baseball fields, and offsetting this additional expense by a reduction in electricity bills resulting from replacement of a faulty meter.</i>							

May 12, 2011

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director **CKS**
Cc: Angie Carrier, City Administrator
Re: Ordinance Adopting Annual Budget and Tax Rates

The detail for this Ordinance was presented at the budget study session on May 5th.

The final budget document that you will be receiving after the second reading of this ordinance includes updates on the detail files that we covered at the study session. The final document will also include the detail Capital Improvement Program sheets, the six year Capital Improvement Program document, as well as other personnel schedules. As we discussed, this budget does not reflect a property tax increase. If you have any questions about this ordinance or the budget details please feel free to call me.

ORDINANCE #11-09

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET (AND TAX RATE) FOR THE FISCAL YEAR BEGINNING
JULY 1, 2011 THROUGH JUNE 30, 2012.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE
AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	\$1,650,859	\$2,666,765	\$2,475,569
Intergovernmental Revenue	4,133,158	4,288,315	4,974,456
Charges for Services	90,484	113,133	117,575
Licenses and Permits	262,180	29,300	22,250
Fines and Forfeitures	158,727	173,054	181,150
Bonds Issued	1,283,853	1,033,723	0
Interfund Charges	86,937	88,757	218,757
Miscellaneous Revenue	100,659	111,639	34,000
Total Revenue	\$7,766,857	\$8,504,686	\$8,023,757
Fund Balance	\$1,567,851	\$1,498,652	3,204,491
Total Available Funds	\$9,334,708	\$10,003,338	\$11,228,248

Debt Service Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	\$ 689,116	\$ 233,823	\$ 550,000
Miscellaneous Revenue	\$ 116,730	\$ 795	\$ 800
Total Revenue	\$ 805,846	\$ 234,618	\$ 550,800
Fund Balance	\$ 188,152	\$ 348,174	\$ 71,849
Total Available Funds	\$ 993,998	\$ 582,792	\$ 622,649

State Street Aid Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Intergovernmental Revenue	\$ 262,709	\$ 276,320	\$ 273,296
Miscellaneous Revenue	\$ 169	\$ 146	\$ 200
Total Revenue	\$ 262,878	\$ 276,466	\$ 273,496
Fund Balance	\$ 78,451	\$ 21,744	\$ 46,410
Total Available Funds	\$ 341,329	\$ 298,210	\$ 319,906

Drug Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Court Fines and Costs	\$ 16,738	\$ 15,975	\$ 15,900
Miscellaneous	\$ 1,099	\$ 2,929	\$ 1,300
Total Revenue	\$ 17,837	\$ 18,904	\$ 17,200
Fund Balance	\$ 25,642	\$ 32,963	\$ 42,417
Total Available Funds	\$ 43,479	\$ 51,867	\$ 59,617

Hillcrest Cemetery Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	\$ 29,900	\$ 31,950	\$ 29,778
Miscellaneous	\$ 557	\$ 331	\$ 380
Total Revenue	\$ 30,457	\$ 32,281	\$ 30,158
Fund Balance	\$ 116,986	\$ 134,762	\$ 150,144
Total Available Funds	\$ 147,443	\$ 167,043	\$ 180,302

Healthcare Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Revenue from Other Funds	\$ 1,014,119	\$ 966,432	\$ 1,014,082
Miscellaneous	\$ 393	\$ 97,439	\$ 500
Total Revenue	\$ 1,014,512	\$ 1,063,871	\$ 1,014,582
Fund Balance	\$ (70,975)	\$ 200,858	\$ 262,091
Total Available Funds	\$ 943,537	\$ 1,264,729	\$ 1,276,673

Impact Fee Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Impact Fees	\$ 75,865	\$ 47,904	\$ 58,000
Miscellaneous	\$ 3,295	\$ 1,144	\$ 299,700
Total Revenue	\$ 79,160	\$ 49,048	\$ 357,700
Fund Balance	\$ 644,476	\$ 506,304	\$ 330,361
Total Available Funds	\$ 723,636	\$ 555,352	\$ 688,061

Industrial Development Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Intergovernmental Revenue	\$ 46,885	\$ 40,293	\$ 43,000
Miscellaneous	\$ 135	\$ 174	\$ 175
Total Revenue	\$ 47,020	\$ 40,467	\$ 43,175
Fund Balance	\$ 63,804	\$ 62,187	\$ 54,155
Total Available Funds	\$ 110,824	\$ 102,654	\$ 97,330

Park Sales Tax Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	\$ 80,833	\$ 76,325	\$ 79,000
Miscellaneous	\$ 22,045	\$ 96,893	\$ 21,200
Total Revenue	\$ 102,878	\$ 173,218	\$ 100,200
Fund Balance	\$ 500,272	\$ 448,908	\$ 278,308
Total Available Funds	\$ 603,150	\$ 622,126	\$ 378,508

Sanitation Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	\$ 674,854	\$ 681,568	\$ 675,400
Total Revenue	\$ 674,854	\$ 681,568	\$ 675,400
Fund Balance	\$ 350,969	\$ 430,447	\$ 508,628
Total Available Funds	\$ 1,025,823	\$ 1,112,015	\$ 1,184,028

Wastewater Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	\$ 2,192,059	\$ 2,477,750	\$ 2,636,400
Bonds Issued	\$ 95,905	\$ 864,095	\$ 6,775,200
Miscellaneous	\$ 180,912	\$ 539,895	\$ 233,931
Total Revenue	\$ 2,468,876	\$ 3,881,740	\$ 9,645,531
Fund Balance	\$ 1,163,852	\$ 1,304,569	\$ 1,795,791
Total Available Funds	\$ 3,632,728	\$ 5,186,309	\$ 11,441,322

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
General Government	\$ 720,597	\$ 1,234,642	\$ 1,259,045
City Court	\$ 70,830	\$ 74,280	\$ 79,727
Public Safety	\$ 2,381,636	\$ 2,441,151	\$ 2,702,290
Public Works	\$ 215,141	\$ 203,744	\$ 266,558
Library and Museum	\$ 178,193	\$ 184,411	\$ 197,571
Parks and Recreation	\$ 537,546	\$ 698,280	\$ 699,520
Planning and Zoning	\$ 290,724	\$ 250,423	\$ 261,507
Capital Outlay	\$ 1,550,073	\$ 1,711,916	\$ 2,676,455
Total Appropriations	\$ 5,944,740	\$ 6,798,847	\$ 8,142,673

State Street Aid Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Streets	\$ 115,968	\$ 132,375	\$ 133,900
Capital Outlay	\$ 203,617	\$ 119,425	\$ 125,000
Total Appropriations	\$ 319,585	\$ 251,800	\$ 258,900

Drug Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Police	\$ 10,516	\$ 9,450	\$ 9,450
Total Appropriations	\$ 10,516	\$ 9,450	\$ 9,450

Debt Service Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Debt Service	\$ 644,147	\$ 509,692	\$ 571,346
Miscellaneous	\$ 1,677	\$ 1,250	\$ 1,250
Total Appropriations	\$ 645,824	\$ 510,942	\$ 572,596

Hillcrest Cemetery Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Cemetery and Maintenance	\$ 12,681	\$ 16,899	\$ 20,043
Total Appropriations	\$ 12,681	\$ 16,899	\$ 20,043

Healthcare Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Premiums Paid	\$ 196,786	\$ 213,341	\$ 220,827
Medical Claims Paid	\$ 545,893	\$ 789,298	\$ 789,042
Total Appropriations	\$ 742,679	\$ 1,002,639	\$ 1,009,869

Impact Fee Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Roads	\$ -	\$ 119	\$ 30,150

Parks	\$ 415	\$ 87	\$ 100
Fire	\$ -	\$ 56	\$ 100
Police	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 5,000	\$ 350,000
Debt Service	\$ 216,917	\$ 219,729	\$ 121,751
Total Appropriations	\$ 217,332	\$ 224,991	\$ 502,101

Industrial Development Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Industrial Development	\$ 48,637	\$ 48,500	\$ 54,500
Total Appropriations	\$ 48,637	\$ 48,500	\$ 54,500

Park Sales Tax Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Parks	\$ 1,214	\$ 950	\$ 1,100
Capital Outlay	\$ 61,881	\$ 132,000	\$ 41,690
Debt Service	\$ 91,147	\$ 210,868	\$ 133,884
Total Appropriations	\$ 154,242	\$ 343,818	\$ 176,674

Sanitation Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Sanitation	\$ 516,480	\$ 499,643	\$ 570,070
Capital Outlay	\$ -	\$ -	\$ 50,000
Debt Service	\$ 78,896	\$ 103,744	\$ 104,850
Total Appropriations	\$ 595,376	\$ 603,387	\$ 724,920

Wastewater Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Wastewater	\$ 1,650,853	\$ 2,259,492	\$ 2,568,275
Capital Outlay	\$ 605,438	\$ 1,005,443	\$ 7,395,000
Debt Service	\$ 658,664	\$ 712,379	\$ 762,506
Total Appropriations	\$ 2,914,955	\$ 3,977,314	\$ 10,725,781

SECTION 3. At the end of the current fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 3,204,491
State Street Aid Fund	\$ 46,410
Drug Fund	\$ 42,417
Debt Service Fund	\$ 71,849
Hillcrest Cemetery Fund	\$ 150,144
Healthcare Fund	\$ 262,091
Impact Fee Fund	\$ 330,361
Industrial Development Fund	\$ 54,155
Park Sales Tax Fund	\$ 278,308

Sanitation Fund	\$	508,628
Wastewater Fund	\$	1,795,791

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	\$ 1,040,000	\$ 294,692	\$ -	\$ -
Notes	\$ 6,089	\$ -	\$ -	\$ -
Capital Leases	\$ -	\$ -	\$ -	\$ -
Other Debt	\$ 232,076	\$ 120,930		\$ -

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
SR 76 Sidewalk Project (Grant)	\$ 645,811	\$ -
ARRA Fiber Optic Project	\$ 675,000	\$ -
2 Police Patrol Vehicles	\$ 70,000	\$ -
Air Compressor - Public Works	\$ 10,000	\$ -
Road Repair and Paving	\$ 375,000	\$ -
Library Building Fund Contribution	\$ 25,000	\$ -
Gym Floor Repairs	\$ 8,000	\$ -
Gym Ceiling Heaters	\$ 6,000	\$ -
Municipal Center Security Upgrade	\$ 45,000	\$ -
McCurdy/Sage Turn Lane ROW Acquisition	\$ 50,000	\$ -
GIS Installation City Wide	\$ 40,000	\$ -
Custom Cab Aerial Ladder Fire Truck (Grant)	\$ 598,816	\$ -
Radio Consolidation Frequency Addition	\$ 40,000	\$ -
2 Thermal Imager Cameras	\$ 22,500	\$ -
WHGRW45 - Greenway Repairs (FEMA)	\$ 5,412	\$ -
WHGRW42 - Greenway Repairs (FEMA)	\$ 8,987	\$ -
WHGRW61 - Greenway Repairs (FEMA)	\$ 10,692	\$ -
WHGRW41 - Greenway Repairs (FEMA)	\$ 17,987	\$ -
WHGRW40 - Greenway Repairs (FEMA)	\$ 6,488	\$ -
WHGRW46 - Greenway Repairs (FEMA)	\$ 22,482	\$ -
Football Stadium Lighting	\$ 32,190	\$ -
Tyree/S. Palmers Intersection (Grant)	\$ 350,000	\$ -
Adjustable Basketball Goals	\$ 9,500	\$ -
Hobbs Area Conversion from Vacuum	\$ -	\$ 4,500,000
WWTP UV Disinfection System Upgrade	\$ 200,000	\$ -
Dawn Ct. Conversion from Vacuum	\$ -	\$ 1,500,000
Skid Steer with Attachments	\$ 71,500	\$ -

Remodel Maintenance Building	\$	55,000	\$	-
3 3/4 Ton Ext. Cab Pick Up w/Utility Bed	\$	93,000	\$	-
GPS Mapping/Record Keeping	\$	78,000	\$	-
HVAC Unit	\$	10,000	\$	-
WHFRW63-WWTP/37GrinderPumps(FEMA)	\$	49,557	\$	-
WHFRW56-Calista Rd. Lift Station (FEMA)	\$	7,082	\$	-
WHFRW57 - N Palmers Lift Station (FEMA)	\$	20,841	\$	-

- SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.
- SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.
- SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.
- SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 10. There is hereby levied a property tax of \$1.01 per \$100 of assessed value on all real and personal property in Robertson County, and \$0.98 per \$100 of assessed value on all real and personal property in Sumner County.
- SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 12. This ordinance shall take effect on July 1, 2011, the public welfare requiring it.

Passed First Reading:

Passed Second and Final Reading:

Mayor

Attest: City Recorder

FINANCE....



WHITE HOUSE POLICE DEPARTMENT

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
615-672-4903
Fax 615-672-4915

MEMORANDUM

To: Board of Mayor and Aldermen
From: Chief Gerald Herman
Cc: Angie Carrier, Charlotte Soporowski
Date: April 26, 2011
Re: Surplus Item

The White House Police Department is requesting that the following item be sold as surplus property and removed from the asset inventory:

EQUIPMENT:

Deerskin Animal Control Slide in Topper Item #ACSI6G Purchase Price:\$5,130.00

A handwritten signature in blue ink, which appears to read "Gerald Herman".



Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: February 3, 2011

SUBJECT: Surplus

I request approval to surplus a 1997 Ford F150 4x4 pickup truck. Over the years it has needed numerous repairs and now is in need of transmission repairs that exceeds the value of the truck.

I would be happy to answer any questions you may have. Thank you.

OTHER BUSINESS...

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: May 12, 2011

RE: 2005-2011 Plan of Services Review

The State of Tennessee under the Public Chapter 1101 requires annual review of plan of services until the services have been provided. The following are annexation ordinances 2005-2011 and updates on services provided.

Annexation Year- Ordinance Number
Property Acreage and Location
Status of Services

05-20

4.7 Acres on Hwy 31W / Business Park Subdivision (Commercial Development)
Road, sewer, street lighting, water, including hydrants services have been provided with the developed portion of the property (including Fire Hall#2 Construction). These services will be provided as extended by developer of property. Emergency and inspection service provided to vacant property.

05-22

3.37 Acres on South Palmers Chapel Road / Baylee Meadows Subdivision
Services have been provided to the property.

05-26

8/10 of an acre at 304 South Palmers Chapel Road
Services have been provided to the property.

05-31

93 Acres on Calista Road/ Calista Farms Subdivision
Road, sewer, street lighting, water, including hydrants services will be provided as extended by developer of the property. City is currently reviewing sewer extension policy regarding development of property on north side of city. Development plans have been approved for the development. Emergency and inspection services provided to vacant property.

05-37

3.05 Acres at 2201 Hwy 31W
Services have been provided to property.

06-05

5.25 Acres on South Palmers Chapel Road

Services are available for the property. Properties annexed are portions of properties that contained single family homes on the section of the property in the city prior to annexation.

06-33

103 Acres on Hwy 31 W /Briarwood Subdivision Section 2

Road, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Preliminary developments plans have been approved for development. Emergency and inspection services provided to vacant property.

06-35

420 Acres on New Hall Road and North Swift Drive / Burrus Ridge Development

Sewer services have been extended to property for development. Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Development plans have been approved for development. Emergency and inspection services provided to vacant property. City has requested CEMC to install street lights on annexed roadway sections including Union Rd, Webster Lane, and N. Swift Drive.

06-38

90.5 Acres on McCurdy Road

Roadway, sewer, street lighting, water, including hydrants services will be required to be extended by developer of property. Emergency and inspection services provided to vacant property.

07-02

3.4 Acres on Hwy 31 W/ White House Utility District Future Office Property

Roadway, sewer, street lighting, water, including hydrants services will be required to be extended by developer of property. Emergency and inspection services provided to vacant property.

07-04

258 Acres on Pinson Lane, Boyles Road, and Pleasant Grove Road/ Heritage Estates Subdivision

Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Development plans have been approved for development. Residential Services, not including sewer are provided to 7701 Boyles Road, 7709 Boyles Road, and 7532 Pinson Lane, and 7556 Pinson Lane. City has requested CEMC to install street lights on roadway annexed roadway sections including Boyles Rd and Pinson Lane. Emergency and inspection services provided to vacant property. Sewer line extended along Pinson Lane with Heritage High School Project.

07-25

291 Acres on Hwy 31 W, Horse Shoe Road, and Ozzie Fulps Road.

Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Emergency and inspection services provided to vacant property. City has requested CEMC to install street lights on annexed roadway sections including

Horseshoe Road, Calista Rd, and Ozzie Fulps Drive. City is currently reviewing sewer extension policy regarding development of property on north side of city.

Property De-Annexed by Ordinance 09-12

07-35

0.042 Acres at 3661 Hwy 31W

Annexation was to clear up mistake regarding Robertson County Tax Map. Resident has and continues to receive city services, except sewer for twenty plus years. Sewer service available upon request by property owner with connection fees and lines to be paid for by property owner.

07-39

8.39 Acres on Pleasant Grove Road

Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Emergency and inspection services provided to vacant property. Sewer line extended along Pleasant Grove Road with Heritage High School Project.

08-13 200.43 Acres on Fern Valley and Shun Pike

Roadway, sewer, street lighting, water, including hydrants services will be required to be extended by developer of property. Emergency and inspection services provided to vacant property.

08-18 65.58 Acres on SR 76 (Heritage High School Site)

Services have been provided to the property.

10-01 100 Acres on Hwy 76 Across from White House Heritage High School

Roadway, sewer, street lighting, water, including hydrants services will be provided as extended by developer of property as property develops. Residential Services, not including sewer are provided to 7735 SR 76 and 7747 SR 76. Emergency and inspection services provided to vacant property.

10-16 1.83 Acres on Pleasant Grove Road

Services have been provided to the property.

DISCUSSION ITEMS...

OTHER INFORMATION....