CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
June 16, 2011
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the May 19, 2011 meeting.
6. Welcome Visitors
7. Public Hearings
8. Communication from Mayor, Aldermen, and City Administrator
    a. Proclamation to designate July as "Parks and Recreation Month"
9. Acknowledge Reports

A. General Government	E. Wastewater	H. Library
B. Police	F. Planning and Codes	I. Court Clerk
C. Fire	G. Parks	J. Monthly Financial Summary
D. Public Works		

10. Consideration of the Following Resolutions:
    a. **Resolution 11-09** - A resolution establishing non-resident fees for the White House Inn Library.
    b. **Resolution 11-10** - A resolution amending the E-911 Consolidated Emergency Communications Center Agreement.
11. Consideration of the Following Ordinances:
    a. **Ordinance 11-08** - An ordinance amending the fiscal budget for the period ending June 30, 2011. *Second Reading.*

b. **Ordinance 11-09** - An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2011 through June 30, 2012. *Second Reading.*

12. Finance

a. To approve or reject the extension of Rogers Group's 2008 - 2009 paving contract for an additional 12 months. The Public Works Interim Director recommends the extension.

b. To approve or reject to surplus the 1997 Chevrolet Blazer with a VIN # 1GNDT13W6V2174317. The Planning and Codes Director recommends approving to surplus.

c. To approve or reject Wastewater Single Source requests. The Wastewater Director recommends approving the requests.

d. To approve or reject to surplus the 1998 Chevrolet 3500 pickup truck with a VIN #: 1GBHC34R9WF054623. The Wastewater Director recommends approving to surplus.

e. To approve or reject CWA 2009-246 Cope's Crossing Lift Station Change Order #7. The Wastewater Director recommends approving Change Order #7.

f. To approve or reject ARRA Fiber Optic Change Order #1. The City Administrator recommends approving Change Order #1.

g. To approve or reject the contract renewal with The Shopping Center Group for $15,400. The City Administrator recommends the approval.

13. Discussion Items

14. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
May 19, 2011
7:00 p.m.

1. Call to Order by the Mayor

   Meeting was called to order by Mayor Arnold at 7:00 p.m.

2. Prayer / Pledge

   Prayer and Pledge to the American Flag by Mayor Arnold.

3. Roll Call

   Vice-Mayor Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

   Mayor Arnold requested that the agenda be amended to include the purchase of vehicle and portable radios for the E-911 Consolidation under Finance.

   Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the amended agenda. A voice vote was called for with all members voting aye. **Amended Agenda was adopted.**

5. Approval of Minutes of the April 26, 2011 meeting.

   Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **April 26, 2011 minutes were approved.**

6. Approval of Minutes of the May 5, 2011 meeting.

   Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **May 5, 2011 minutes were approved.**

7. Welcome Visitors

   Mayor Arnold welcomed all visitors.

8. Public Hearings

   a. **Ordinance 11-07** - An ordinance adopting the Property Tax Freeze Program as provided for in 2007 Public Chapter 581. *Second Reading.*
      No one spoke for or against.

9. Communication from Mayor, Aldermen, and City Administrator

   Ald. Decker and Ald. Paltzik congratulated Chief Herman on the Annual Police Awards Ceremony and how well the event went.

10. Acknowledge Reports

A. General Government	E. Wastewater	I. Engineering
B. Police	F. Planning and Codes	J. Court Clerk
C. Fire	G. Parks	K. Monthly Financial Summary
D. Public Works	H. Library	

Motion was made by Ald. Decker, second by Ald. Paltzik to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

11. Consideration of the Following Resolutions:

    a. **Resolution 11-08** - A resolution to amend Resolution 11-07.

    Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 11-08 was approved.**

12. Consideration of the Following Ordinances:

    a. **Ordinance 11-07** - An ordinance adopting the Property Tax Freeze Program as provided for in 2007 Public Chapter 581. *Second Reading.*

    Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 11-07 was approved on Second Reading.**

    b. **Ordinance 11-08** - An ordinance amending the fiscal budget for the period ending June 30, 2011. *First Reading.*

    Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 11-08 was approved on First Reading.**

    c. **Ordinance 11-09** - An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2011 through June 30, 2012. *First Reading.*

    Mayor Arnold requested Ordinance 11-09 be amended to include an additional $140,000 in Capital Outlay.

    Motion was made by Ald. Decker, second by Ald. Bibb to approve the amended Ordinance 11-09. A voice vote was called for with all members voting aye. **Ordinance 11-09 was approved on First Reading.**

13. Finance

    a. To approve or reject to surplus the Police Department's Deerskin Animal Control Slide in Topper. The Police Chief recommends to surplus.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **To surplus the Deerskin Animal Control Slide in Topper was approved.**

b. To approve or reject to surplus the Wastewater 1997 Ford F150 4x4 pick up truck. The Wastewater Director recommends to surplus.

Motion was made by Ald. Bibb, second by Ald. Palzik to approve. A voice vote was called for with all members voting aye. **To surplus the 1997 Ford F150 4 / 4 pick up truck was approved.**

c. To approve or reject the purchase of vehicle and portable radios for $34,716.30 from Greer Communications, Inc. for the E-911 Consolidation.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **The purchase of radios for $34,716.30 was approved.**

14. Other Business

a. Annual Review of 2005 - 2011 Plan of Services

15. Discussion Items

16. Adjournment

The meeting was adjourned at 7:14 p.m.

_____
Mike Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

REPORTS....

City of White House
General Government Department
Monthly Report of May 2011

Administration

The budget was presented to the Board of Mayor and Alderman on May 05, 2011 with priorities and options set forth within the document and requested from the Board of Mayor and Aldermen at the retreat in March.

The City Administrator continued with the ARRA Fiber Optic Project. Comcast and AT&T have finished all required relocations and drops. Changes to the bid contract will be required for certain locations will need to go underground due to complications with going overhead with fully utilized poles on Industrial Drive. That change order will be presented to the Board for approval.

The City Administrator met with Margot Fosnes, Robertson County Chamber Director to keep in touch and review the on-goings of Robertson County and White House. The City Administrator has been appointed to the Robertson County Transportation/Infrastructure Committee which will be meeting through August for a total of six times to develop a strategic plan/vision for infrastructure in Robertson County. The CA, along with the Planning and Codes Director attended the Chamber of Commerce Industrial Appreciation Luncheon to show appreciation for White House's existing industry.

The City of White House departments participated in HB Williams Career Day to encourage young students to pursue a career in government.

The City Administrator and Planning and Codes Director met with potential buyers of the Bear Creek development. Issues pending with TDEC must be cleared prior to purchase. This is still on-going. Two out parcels at the Wal-Mart development have sold this month, including the corner of Wilkinson and HWY 76, as well as the lot adjoining Waffle House. A site plan of this lot to include a 6,000 sq. ft. shopping center will be presented to the Planning Commission shortly. The City Administrator attended the RECON-ICSC Conference in Las Vegas. She met with several potential retailers. Most have White House on their radar, but are still awaiting corporate expansions to be released. There were a few that were interested in the picking back up of the Bear Trace development which sparked follow up meeting requests by them. The CA had a potential developer fly in to look at a potential site for development. This is a positive, but far from closing the deal.

The City Administrator interviewed for the filling of Human Resource Director. This position has been filled and Cheryl Lewis-Smith will begin work on June 13th!! We are excited to have Cheryl as part of the team.

City of White House
General Government Department
May 2011

Website Management			
	May	**FY 10 - 11**	**FY 09 - 10**
Number of Internal Requests for Website Updates	11	112	73
Visits	7,257	77,862	89,307

Our city website has had 7,257 visits during the month of May, which was an increase of 335 visits from the number of last month's visits. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits
Nashville, TN	1,979
Oak Ridge, TN	1,374
Hendersonville, TN	278
Gallatin, TN	259
White House, TN	205
Franklin, KY	186
Brentwood, TN	112
Knoxville, TN	71
Clarksville, TN	49
Springfield, TN	48

Did you know 31% of this month's visitors accessed the City's website directly and 43% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 50% and 50% of visitors were new to the website. Our website was accessed by visitors in 57 different countries from around the world.

City of White House
Finance Department
May 2011

Finance Section

Delinquent property tax payments continued to trickle in during May. There is currently 5% outstanding, which puts us 1% ahead of where we were at this time last year. However, the delinquency rate continues to be about 2% higher than pre-recession rates.

The budget was balanced and presented to the Board at the May Study session, and final budget documents will be produced after the second reading of the budget ordinance at the June meeting. The legally required advertisements regarding the budget were published in the May 31st edition of The Browser Connection. Additionally, a lengthy budget amendment for the current year was prepared during May due to the large number of lines affected by extraordinary items that have occurred, including freezing and flooding events, and the carryover of large ARRA and other grant related projects.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	$1,503,967.91	$2,486,261.51
Sanitation	$115,384.74	$350,660.64
Wastewater	$23,579.38*	$986,500.29

- All Fund Balances are bank balances reported as of June 6, 2011.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at $62,479.77.

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of Adjustments	Number of Void Checks
2 regular	5 paper checks 199 direct deposits	0 Retroactive Adjustments	0 Voids

Accounts Payable

	May	FY	Last May	Last FY
Total Invoices Processed	**362**	**3,499**	**351**	**3,267**

Call and Counter Logs

	Finance	Admin	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	274	14	58	15	98	7	13	16	12	6	10	523
Customers	78	2	5	2	2	1	0	2	2	2	14	112

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	2	12	64	119	67	10	274
Customers	2	4	10	45	17	0	78

City of White House
Finance Department
May 2011

Purchase Orders

Codes	5	$321.76
Fire	15	$134,108.51
Police	14	$2,689.03
Human Resources	1	$152.57
Engineering	6	$29,797.00
Administration	0	$0.00
Finance	6	$1,382.76
Court	1	$140.00
Library	9	$2,526.63
Waste Water	24	$48,595.90
Public Works	11	$8,845.19
Sanitation	4	$4,380.70
Parks	40	$12,619.46
Bldg. Maintenance	3	$356.95
Cemetery	3	$344.00

Total	142	$246,260.46

Void	2	

	NUMBER OF PO'S	Value of PO's
PURCHASE ORDERS $0-$999	116	$27,575.69
PURCHASE ORDERS $1000-$9999	21	$58,356.07
PURCHASE ORDERS OVER $10,000	5	$160,328.70
Total	142	$246,260.46

Emergency Purchase Orders – May

Number	Vendor	Items	Amount	Nature of Emergency	Department
16000E	Allgood	Pumped wet well	$1,375.00	605 Highway 76	Wastewater
16009E	DHC	HVAC Unit	$8,250.00	No air conditioning	Wastewater
1591E	ISTT	Phones	$336.36	Lightning damage	Public Works

Business License Activity

Opened	Closed	
4	0	

Cumulative Information

Class	Total Licenses	Delinquencies
1	48	45
2	137	135
3	285	166
4	214	123
Total	684	469
Delinquency Rate		69%

City of White House
Finance Department
May 2011

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1st Offense)	5
Child Restraint-under 4	0
Anti-Noise Regulations	0
Improper Backing	0
Failure to Yield Right of Way	3
Financial Responsibility Law	47
Following Too Closely	1
Motor Vehicle Requirements	2
Improper Passing	3
Drivers Exercise Due Care	10
Codes Violations/Animal Control	0
Drivers License Law	4
Stop Signs	6
Open Container Law	1
Parking Violation	1
Vehicle Registration Law	8
Seat Belt Violation – 18 and Older	19
Speeding	55
Careless Driving	0
Disobedience to Traffic Control Device	2
Enter Access Roadway	0
Turn to Avoid Signal	1
Move Over Law	0
Total	**168**

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	65
Guilty as Charged	8
Dismissal	6
Dismissed upon presentation of insurance	38
Not Guilty	0
Dismissed to Traffic School	8
Dismissed with Costs and Fines	30
Dismissed with Costs	11
Dismissed with Fines	2
Case Transferred to County	0
Dismissed with Public Service	0
Total	**168**

City of White House
Human Resources Department
May 2011

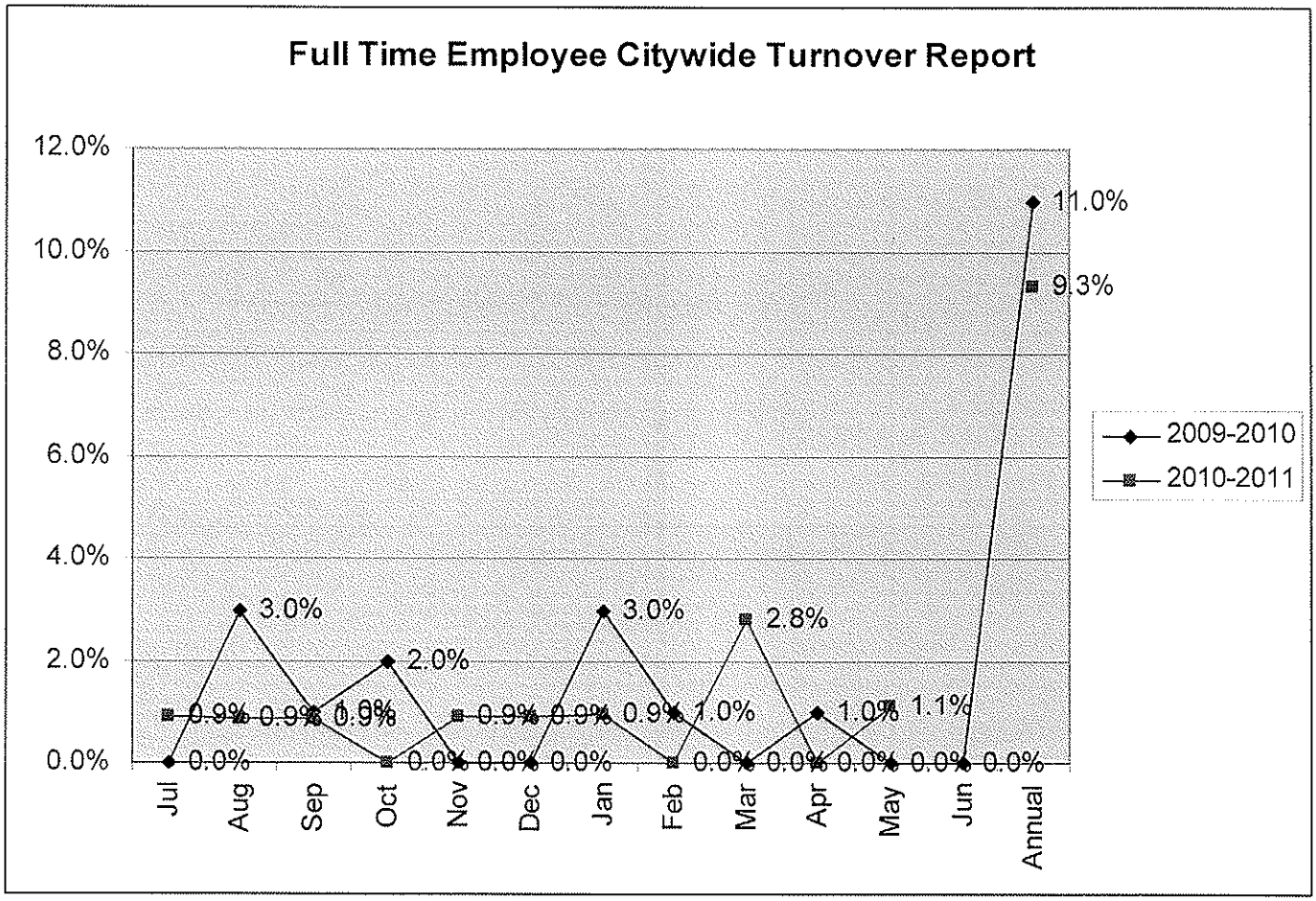
Human Resources

- Meritain Health began processing claims on May 13, 2011.
- Began search for new HR Director.

Key Performance Indicators (Performance Measurements)

Citywide Turnover

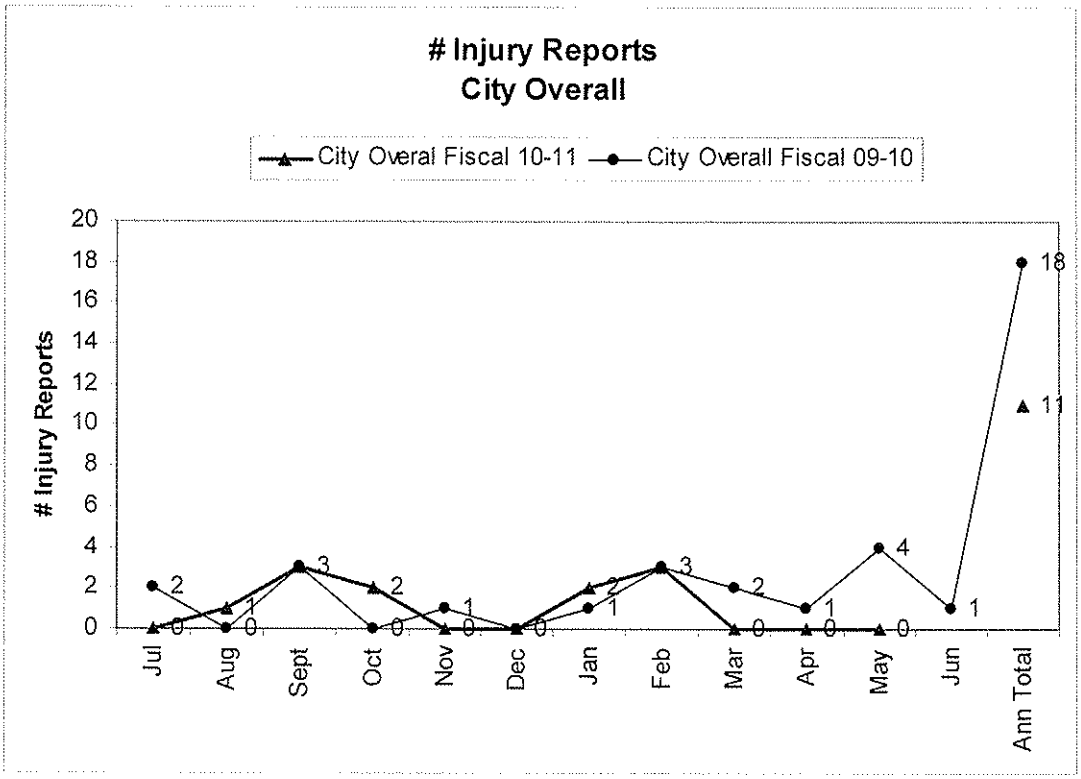
- Turnover overall for month of May 2011 was **1.1%**, up from May 2010.



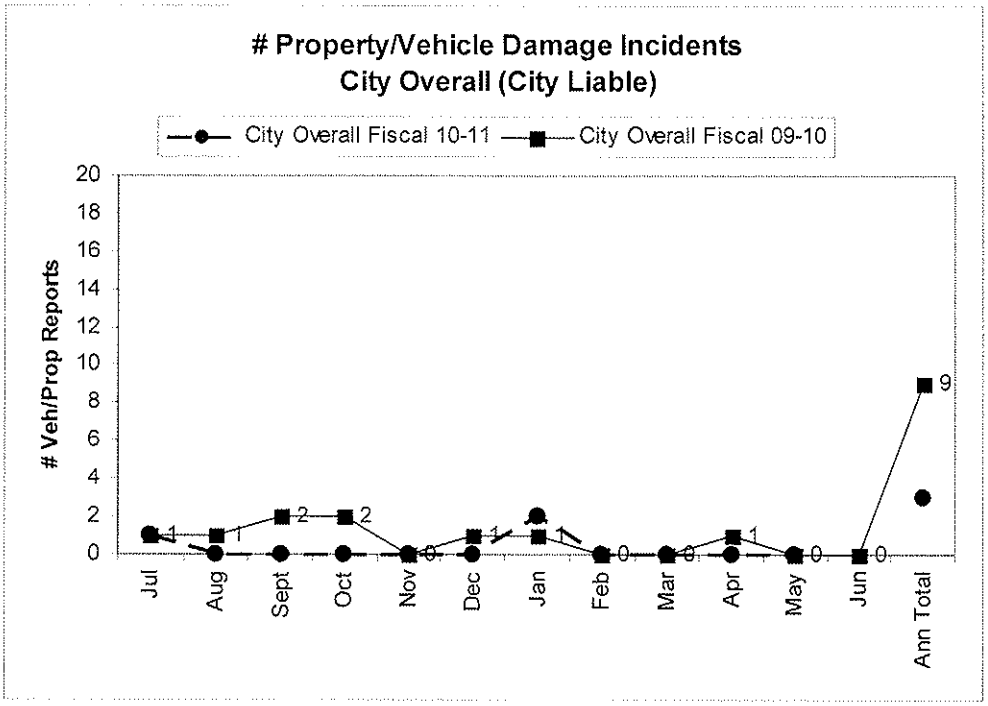
City of White House
Human Resources Department
May 2011

Safety

- Accidents resulting in injury in May 2011 were **0**, down from May 2010 (**4**).



- Vehicle/Property damage for the month of May 2011 was **0**, consistent with May 2010 (**0**).



City of White House
Police Department
May 2011

Departmental Highlights

- The White House Police Department held their annual Awards Ceremony on May 16th. Thirty-three awards were given to Patrol Officers, Civilian Employees and Citizens. The list of awards is as follows:

  Officer of the Year – Sergeant Patrick M. Brady
  Civilian Employee of the Year – Dispatcher M. Patricia Aric
  Reserve Officer of the Year – Officer R. Louis Meadows
  Explorer of the Year –Captain Brian Speer
  Community Service – Officer J. Darryl Manlove
  Police Star (Ten Year) – Sergeant Daniel S. Hunter
  Police Star (Five Year) – Officer Jason S. Ghee
  Distinguished Service (Ten Year) - Records Clerk M. Elaine Agee
  Distinguished Service (Five Year) – Secretary Elizabeth A. Scannell
  Life- Saving – John R. Parks Jr., David D. Segerson, S. Jonathan Sams
  Exceptional Duty – Officer Jason R. Shapton, Officer Keith W. Anglin, Officer Michael E. Jarrett, Officer Chris R. Davis, Dispatcher Misty Riley, Officer James Yates – Cross Plains, Tracy Givens – TBI, Detective John Brown – Millersville, Ed Williams – 18th Judicial Drug Task Force, Kyle Irwin – 18th Judicial Drug Task Force
  Most Criminal Arrests – Jason S. Ghee
  Most Citations – Joel W. Brisson
  Most DUI Arrest – Officer Jason S. Ghee and Officer Jason R. Shapton
  Citizen Commendation – Kathy Schwab, Donna Brigance, Amy Harper, Sean Harrison, Olivia Bobbitt and Kia Vanatta.

- In the April/May/June 2011 issue of *JET TRAILS* magazine (The Volunteer Information Magazine of the Middle Tennessee Council, Boy Scouts of America), the White House Police Department Explorers are highlighted in the section "Serving Robertson and Sumner Counties".

Serving Robertson and Sumner Counties

White House Tennessee Police Explorers Support Community Drug Abuse Prevention Efforts

The White House Police Department and Explorer Post #406 participated in the recognizing and promoting of National Red Ribbon Week. Supporting this year's event were Explorer's Jack Selle, Ben Meadows and Nicole Domning. Red Ribbon Week is the nation's oldest and largest drug prevention program, reaching millions of Americans during the month of October. By wearing red ribbons and participating in community anti-drug events, citizens pledge to live a drug-free life. Captain Jeff Mingledorff, White House Police Department Explorer Post Committee Chairman stated that "this event supports the mission of Red Ribbon Week by presenting a unified and visible commitment towards the creation of Drug-Free communities and provides educational training for participants of the Explorer Program on the purposes, mission, and objectives of law enforcement." White House Police and the Sumner County Anti Drug Coalition are doing their part by helping citizens across the community come together to keep children, families, and neighborhoods safe, healthy, and drug free.

- Chief Herman applied for a COPS grant to add one patrol officer position. If approved, the grant would pay for the salary and benefits for three years at a value worth approximately $200,000.

City of White House
Police Department
May 2011

- Captain Mingledorff applied for a grant to provide two additional vests for the department. The cost of the two vests is $1,107.80. This 50% matching grant will save the department half the cost of each vest for a total of $553.90. Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with $277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Officer of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

Meetings/Civic Organizations

- Chief Herman attended the following meetings in May: Tennessee Crime Prevention Executive Board Meeting, Robertson County Chief's Meeting, Robertson County 911 User Group Meeting, Robertson County Law Enforcement Memorial (w/ Sgt. Enck), Sumner County Fallen Officer Memorial (w/ Sgt. Brady, Patti Aric and Libby Scannell), Sumner County Drug Task Force, Board of Mayor and Alderman Meeting, and Assisted with Human Resource Director interviews.
- Captain Mingledorff attended the following meetings in May: Weekly Rotary Club (May 12th and 19th), and Safety Meeting (May 3rd and May 31st).

Police Department Administration Performance Measurements

1. ***Achieve accreditation from the Tennessee Law Enforcement Accreditation program by June 3, 2013.*** This is ongoing. Policies are being reviewed and standard files are beginning to be put together. We have met benchmark reporting requirements.

2. ***Acquire grant funds to unfreeze the police patrol officer position.*** The City Administrator unfroze the patrol officer position. We began interviewing in March. On April 25th, Officer Melissa Taylor started with the White House Police Department. She is a certified officer coming to us from Tennessee State University. She will be in Field Training for approximately 10 weeks.

3. ***Maintain or reduce TBI Group A offenses at the three-year average of 74 per 1, 000 population during the calendar year of 2011.***

Group A Offenses	May 2011	Per 1,000 Pop.	Total 2011	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	13	1	59	6
Crimes Against Property	43	4	182	18
Crimes Against Society	25	2	107	10
Total	81	8	348	34
Arrests	58		222	

**U.S. Census Estimate 2010 – 10,255*

City of White House
Police Department
May 2011

4. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 50% during calendar year 2011.***

2011 Clearance Rate		
Month	**Group A Offenses**	**Year to Date**
May	44%	56%

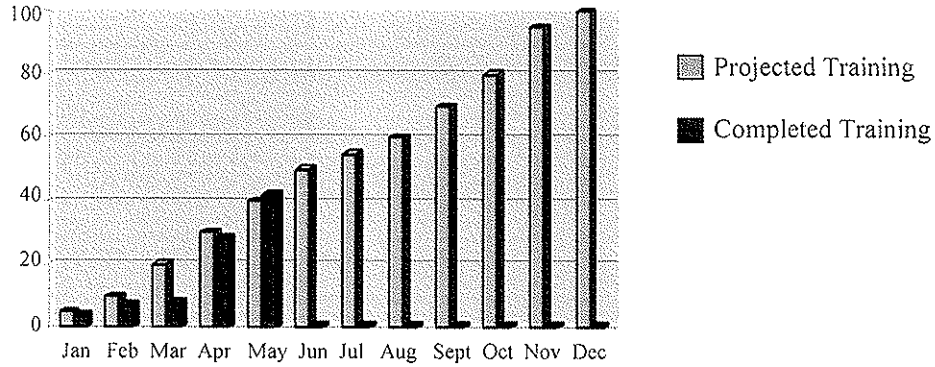
5. ***Maintain a traffic collision rate at or below the three-year average of 278 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2011.***

	May 2011	**Total 2011**
Traffic Crashes Reported:	27	126
Enforce Traffic Laws:		
Written Citations	306	987
Written Warnings	192	429
Verbal Warnings	268	1,365

6. ***Maintain an injury to collision ratio of not more than the three-year average of 17% by selective traffic enforcement and education during the calendar year 2011.***

COLLISION RATIO				
	Collisions	**Injuries**	**Monthly Ratio**	**Year to Date**
May 2011	27	5	19%	17%

7. ***Our department training goal is that each police employee receives 40 hours of in-service training each year.***



May Training Hours:

Patrol – 172 Hours
K9 – 8 Hours
Support Services – 36 Hours

City of White House
Police Department
May 2011

Patrol Division Performance Measurements

1. ***Acquire and place into service one Police Patrol Vehicle by October 5, 2010.*** The 2011 Ford Crown Victoria Police Pursuit Vehicle from Alexander Automall in Murfreesboro has arrived. Truckers Lighthouse installed the accessory equipment. The vehicle is being shared by Sgt. Dan Hunter and Sgt. Eric Enck. ***Complete.***

2. ***Acquire and place into service an Animal Control vehicle by December 31, 2010.*** The 2010 Ford F150 from Alexander AutoMall in Murfreesboro has arrived. Deerskin Manufacturing installed the accessory equipment. The vehicle is now in service. ***Complete.***

3. ***Acquire and place into service three in-car digital cameras by February 28, 2011.*** Funding of $4,992.20 allowed us to purchase one in-car digital camera and items of equipment for our advanced accident investigation to use at fatal and serious crashes. The camera has been installed in the new police vehicle and is now operational. The crash investigation tools have been distributed and are operational. Reimbursement from the High Visibility Law Enforcement Campaign Grant has been received. **Complete.**

4. ***Acquire and place into service three in-car radar units by February 28, 2011.*** We received notice that we fell short of receiving funding.

5. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2010-2011.*** The first Compliance Check of the Fiscal Year was completed on December 30th. There are nineteen establishments in the city that sell alcohol. Two establishments had closed for business for the day. One establishment, Pizza Hut, failed compliance. *Letters have been mailed to businesses regarding a Spring Compliance Check.*

Staffing

Volunteer Reserve Officers

- The Reserve Officers received training in the classroom on firearms and used the Firearms Simulator.

K-9

- Officer Jason Ghee and K9, Nike received their monthly training.

Sumner County Emergency Response Team

- The ERT conducted the 21 Gun Salute in Gallatin for the Officer Down Memorial at the Sumner County Courthouse on May 18th.
- On May 20th, Sgt. Eric Enck instructed a cross fit training and Defensive Tactics with the ERT.
- The ERT toured White House Heritage High School with Ofc. Manlove. On this same day, the ERT conducted downed officer rescues at the White House Police Department firing range.

City of White House
Police Department
May 2011

Support Services Performance Measurements

1. ***To work with the Robertson County Emergency Communications District E-911 to consolidate our Communication Center with theirs for use by June 30, 2011.*** We are currently waiting on getting the radio system operational with the Robertson County 911Communications Center. We attended the 911 Board meeting to stay current with decisions being made in reference to the Center. Contract decisions have been made pending legislative approval. We are on target to meet this goal's completion date.

Communications Section

	May 2011	Total 2011
Calls for Service	1,201	4,665
911 Calls	44	182
Alarm Calls	38	130

Request for Reports

	May 2011	FY 2010-2011
Requests for Reports	40	585
Amount taken in	$26.55	$648.45
Tow Bills	$100.00	$1,455.00
***Emailed at no charge**	20	
Storage Fees	$0.00	$775.00

* Collection of data began January 2011

Staffing

Volunteer Police Explorers

Item(s) sold on Govdeals:
No items sold during the month of May.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E Classes (10 Week Program) to two public elementary schools, by the end of each school year.*** Dare Graduation was held on May 17th at the White House Middle School for 185 fifth grade students. This represented the largest class to date. The program will resume in August at White House Heritage Elementary and Christian Community Elementary School. ***Complete***

City of White House
Police Department
May 2011

2. ***Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.*** Eleventh Annual Safety Day was held on Labor Day September 6th. Sixteen public safety agencies were involved. One hundred eighty-six (186) bike riders rode through the bike safety course and an estimated 400 citizens attended the event. ***Complete. The 12th Annual event is scheduled for Monday, September 5, 2011.***

3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** The eleventh annual Citizen Police Academy class began on Tuesday, February 22nd. Twenty-four citizens attended. Classes met once a week for three hours for ten weeks. Graduation was April 26th. ***Complete. The 12th Annual class is scheduled for February 2012. Eight applications have already been received.***

4. ***Participate in a joint community event monthly in order to promote the department's crime prevention efforts and community relations programs.***

   - ***Wheels in Motion:*** The White House Rotary Club and Captain Mingledorff ended this program for the current school year in April, presenting a total of 22 bikes and 22 helmets to elementary student award winners at H.B. Williams Elementary, White House Heritage Elementary, and Robert F. Woodall and Community Christian Elementary Schools.
   - ***Captain StreetSmart:*** Captain Mingledorff taught a Youth Safety Class to twelve Daisy Scouts from White House Troop 695 on Monday, May 23rd. Topics covered were Police Officers-Community Helpers, the significance of wearing seat belts while riding in a vehicle, and the wearing of helmets while riding bicycles.
   - ***Chamber of Commerce Summerfest Carnival:*** White House Police Department Officers, Reserves and Explorers assisted in providing security and traffic control for the annual Summerfest Carnival May 17 – 21.
   - ***Defensive Driving Course:*** On May 12th, Officer Keith Anglin taught Defensive Driving Course to 10 people from the April Traffic Court Docket.

City of White House
Fire Department
May 2011

Summary of Month's Activities

Fire Operations

The department responded to 70 requests for service during the month with 50 responses having medical emergencies. The department responded to five vehicle accidents with reported injuries. Four of these required patients to be transported to area hospitals. On May 24th the department was dispatched to a possible structure fire on Kiowa Court. When fire units arrived on scene, the fire had been partially extinguished with a garden hose. The fire had started in the rear of the home and was caused by a charcoal chimney starter. The fire damage was limited to the siding and gutter downspouts. Fire personnel extinguished the fire and checked for fire extension into the home. No injuries were reported with this incident. On May 26th at 11:30 pm the department was dispatched to the area of Fisher Drive due to power lines being down during a severe thunder storm. Car 1, Car 2, Brush 1, and Rescue 1 responded throughout the City surveying the damage and working with Public Works crews cutting trees and clearing roadways.

Fire Administration

- May 3rd Chief Palmer and Fire Marshal Sisk attended the Safety Committee meeting at Fire Station 2.
- May 4th Chief Palmer and Fire Marshal Sisk attended the Piedmont Gas training at Fire Station 2.
- May 9th Chief Palmer and Fire Marshal Sisk attended a training seminar at Goodlettsville Fire Department to demonstrate a Web-based training program that meets NFPA standards.
- May 12th Chief Palmer, Fire Marshal Sisk and other fire department members attended a pipeline training seminar.
- May 16th Chief Palmer attended a Middle Tennessee Fire Chiefs meeting in White House.
- May 17th Chief Palmer and Fire Marshal Sisk attended the Robertson County monthly 911 meeting in Springfield.
- During the month of May Chief Palmer and Fire Marshal Sisk logged in to one National Weather Service briefing to monitor severe weather forecasts.

Update on the Department's Goals and Objectives

- Send four firefighters to the Driver/Pump Operator course at the State Fire Academy and complete it by June 1st, 2011. **(This project is currently 50% complete.)**
- Complete pre-incident surveys of all commercial and industrial properties in the City by May 1st, 2011. **(This project is currently in progress.)**
- Provide information to the ISO Community Outreach Program to assist in future ISO evaluations by March 1st, 2011. **(This project is complete.)**

Departmental Highlight

The highlight for the month would be the training that started on May 3rd. Piedmont Natural Gas representatives completed three training sessions at Fire Station 2. The training consisted of the

importance of the 811 system call before digging and how to respond to emergencies involving gas leaks in structures and in construction areas.

Department Cost Saving Report

Another portion of the radio project was to purchase VHF pagers for Fire Department personnel dispatching. We had applied for a State of Tennessee Forestry grant last May to purchase fire department pagers, and we were awarded the grant for $2,975. The total cost of the pager purchase was $10,016. After the grant was applied project costs were reduced to $7,041.

Monthly Performance Indicators

Incident Responses

Structure Fires	1	Vehicle Accidents (General Cleanup)	1
Cooking / Electrical Fires	0	Vehicle Accidents (With Injuries)	5
Vehicle Fires	0	Rescue	1
Gasss, Brush, & Trash Fires	0	False Alarms / Calls	4
Hazmat	0	Assist Other Governmental Agency	0
Other Calls	8	Total Responses for the Month	70
Emergency Medical Responses	50	Total Responses YTD	774

Fire Fighter Training

Total Training Man Hours for the Month	427
Total Training Man Hours YTD	4,191.5

Fire Inspection

	This Month	YTD
Fire Inspections	5	87
Fire Investigations	0	10
Plat / Plan Reviews	1	7
Fire Preplans	40	55

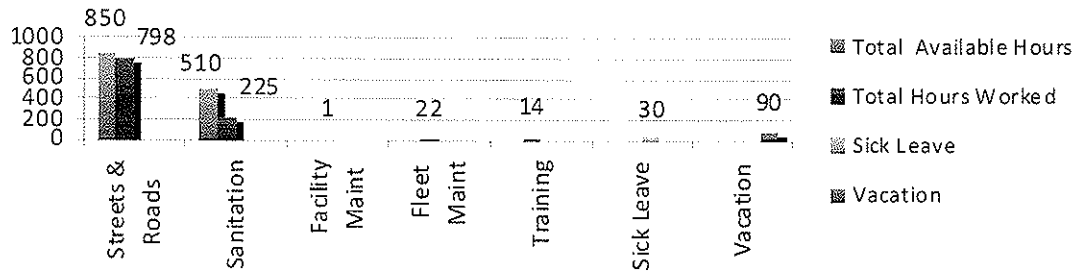
Public Fire Education

	This Month	YTD
Participants	482	6,601
Education Hours	15.5	149.5
Number of Occurrences	5	77

City of White House
Public Works Department
May 2011

Monthly Performance Indicators

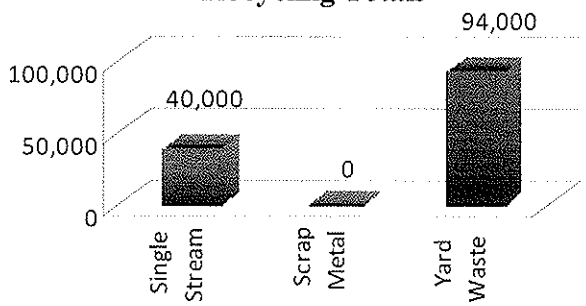
Utilization of Man Hours



The above chart represents the number of man hours vs. the total number of hours worked for the month of May by department. It also represents the number of sick and vacation days used. Routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling

Recycling Totals



The above chart shows estimates of single stream recycling and yard waste recycling.

Convenience Center

There were a total of 2 citizens that utilized our Convenience Center for the month of May. Total revenue received $109.80. Total operating cost for the month of May to be determined.

City of White House Clean up days

For the month of May there were a total of 81 citizens who took advantage of the free drop off service provided by the City of White House. Citizens seemed to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

Year to Date Total: 280

Note: Year to date total is for the calendar year of 2011

City of White House
Public Works Department
May 2011

Sanitation Enterprise Fund Totals

Monthly Performance Indicators

Number of Customers Billed	Net Total Billed	Total Billed YTD	Revenue Received	Revenue Received YTD
3,624	$56,370.00	$620,445.20	$62,138.61	$609,882.56

Staffing

The public works department is authorized 11 full time employees. Currently we are down one Public Works Superintendent position. Due to the hiring freeze this position will remain open at this time.

Roads Repaired/Resurfaced/Repaved

Carmack Drive, McCurdy Road, Marlin Road, and Oakdale Drive were all repaired by Sessions Paving Company. Highland Drive and Spring Street were repaved in the month of May by Rogers Group.

Departmental On-Site Safety Training May 2011

- OSHA Topics
- Storm Patrol Policy
- Rear Load Truck Policy

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2011; schedule will be published in the next issue of *The Word on White House*. For the month of May we had a total of 65 citizens utilized the mobile emissions testing station located at the Public Works Facility. See the table below and notice the usage since May of 2010.

May 2011	65
May 2010	51

May 2011 Truck Poundage and Fuel Costs

- 16.86 average tons per day 573,560 pounds for the month of May.
- Total tonnage for the month of May was 286.78
- Total cost of fuel used for truck # 319 $302.20
- Total cost of fuel used for truck # 320 $1,662.52
- Total cost of fuel used for truck #321 $247.18
- Total cost of fuel used for truck # 323 $877.68
- Total cost of fuel used for #324 $501.03
- Total cost of fuel for May = $3590.61

Fuel increased $593.75 from the month of April

City of White House
Public Works Department
May 2011

July 2010 – June 2011	Year to Date Totals
Tons per day	18.18
Pounds for 11 months	5,169,880.58
Tonnage for 11 months	2,933.91
Fuel used Truck #319	$6,250.35
Fuel used Truck #320	$11,982.29
Fuel used Truck #321	$769.59
Fuel used Truck # 323	$5,780.69
Fuel used #324	$4,029.52
Total Fuel cost for 11 months	$29,012.42

MAY B.M.A. REPORT 2011

Services Provided	Total	YTD
Brush Pick Up (stops)	315	2,331
Brush Truck Load	49	363
Emergency Call Outs	0	4
Damaged Carts Replaced	6	91
New Carts for New Home Construction	0	63
Additional Cart Request	1	11
Curbs Repaired	0	0
Shoulders Repaired	0	2
Drainage Requests	1	31
Drainage Work (feet)	0	58
Potholes Repaired	28	152
Salt Usage (tons)	0	55
Signs Installed	5	117
Handicapped Pick Up	80	874
Move In Special Pick Up	3	32
Move Out Special Pick Up	0	8
Dead Animal Removals	3	9
Citizens requesting a pick up due to forgetting to place cart at curb after route has been completed.	9	74

City of White House
Wastewater Department
May 2011

Summary of Month's Activities:

Administration:
Update on the SRF/ARRA funded Cope's Crossing project: The ARRA funded portion of the project is 100% complete, and we are awaiting the last disbursement of funds. All gravity lines have been tested and the filling of the force main has begun for its pressure test. The tie-ins, fence, final clean up, and the demolition of the existing station remains. We had a project inspection by TDEC and they found everything in good standing. We were also notified that we have been chosen for a State EPA Audit on this project. We were told that the audit is a lottery system of all the projects and our number was drawn. The audit is similar to the inspection from TDEC, so we don't expect any issues. We have now received State Approved Plans on Meadows Road extension and will be moving forward on this project. We will be requesting a ninety-day extension of the project, due to TDEC's delay of plan approval.

Goals and Objectives Progress:
- **On-going:** We are now moving forward to seek approval to sole source Wascon and Eone to purchase the grinder pumps. The design of the new motor control center at North Palmer's vacuum station is on hold. We are looking at a new design from Air Vac which could save us a considerable amount of money. This would allow us to purchase a new backup generator and air conditioning for the station. We are also working on the Infrastructure Services Contract similar to the Wastewater Services contract which will have all of the necessary language to meet the State and Federal guidelines allowing it to be used on all future projects. We have a meeting scheduled with SRF staff to iron out all details so all our requests will meet Federal and State requirements.
- **On-going:** GEO-Jobe is still acquiring the GPS *X; Y* coordinates to meet our asset tracking requirements. The Data Extraction bridge between the GIS/GPS and the current wastewater billing system will be installed June 6th.
- **Completed:** We have purchased two lap top computers for the codes department staff to use while completing the inflow and infiltration survey on the collection system.

Collection system:
Over the past month staff has retro fitted twenty four low pressure grinder systems, to E/one and installed nine rebuilt vacuum valves and controllers within the vacuum systems. The department has also provided inspections to ten new sewer service connections. (Includes finals and repeats due to failures)

Wastewater Treatment
The plant continues to operate well below permit levels. The preventative maintenance program is done daily and the bi-weekly maintenance continues to go as scheduled.

Departmental Highlight:
On May 19, David Smith, Robert Allen, Chris Keith, Alex Keeler, and Ray Johns attended TAUD's Operator Expo in Lebanon. The Expo is held annually and gives operator's a chance to get up to date on new products, technology and new regulations mandated by the State used in the water and wastewater industries. Each operator receives continuing education credits toward his/her State certifications.

City of White House
Wastewater Department
May 2011

Monthly Performance Indicators and Year to Date Totals

Service Provided	Month	Totals for 2010-2011	Amount Billed	Revenue Received	Revenue Totals 2010-2011
New service connections (Capacity fees)	4	38	$6,700	$6,700	$59,602.50
Customers billed	3,848	N/A	Net amount billed $204,224.73	*$213,448.96	$1,884,308.45
Applications or transfers for service	31	389	$2,700.00	$2,700.00	$29,580.00
Late penalties applied	1110	11,104	Amount Applied $5,610.98		
Wastewater Adjustments	22	1188	N/A	($2,631.89)	($23,327.59)
Administrative Fees	45	1182	$2,250.00	$2,250.00	$18,551.65
Service availability Requests	0	1	$0	Included in Admin Fees	Included in Admin Fees
New service inspections (Connection fees)	4	38	$600.00	$600.00	$5,600.00
Field inspection fee	0	0	$0.00	Included in Admin Fees	Included in Admin Fees
Cut-offs for non-payment	25	202	$1,150.00	Included in Admin Fees	Included in Admin Fees
Commitments for service	0	0	$0	$0	$0
Bulk disposal	0	2	$150.00	$150.00	$300.00
Work Orders	**23**	**646**			
Billing related service requests	46	652		**Months Total $182,941.29**	**Total $1,756,493.64**
Mainline repairs	0	0	*** Revenue from previous month's service**		
Service lines repaired	5	78			
L.P. service requests	86	614	**Responses to SCADA Alarms**		
Gravity service requests	0	0	North Palmers	269	2,180
Vacuum service requests	11	76	Calista	409	3,592
All service requests	**148**	**1,419**	Wilkinson	2	114
Major Lift Station Repairs	1	12	Portland Road	38	96
			Tyree	15	154
			Union Road	0	0
			Meadowlark	1	50
			Hwy 76	2	41
			Cambria	1	29
			Treatment Plant	143	608
			Total Responses	**880**	**6,864**
			TN. One-call Request	122	1,376

	Flow MGD	Plant Capacity	Inches of Rain Fall	% of Capacity
Average Daily Flow (effluent)	.682	1.4 MGD	4.98	49%

City of White House
Planning and Codes Department
May 2011

Summary of Department Activities:

Staff completed inspections for the Chamber of Commerce Carnival. Staff completed subdivision construction inspections. Staff completed drainage issue inspections with Public Works Director for City drainage projects. Staff attended the Nashville Regional Transportation Power of Ten Meeting. Staff saw an increase in property maintenance complaints and inspections due to high grass issues with vacant and foreclosure properties. Staff completed meetings and had discussions with Utility providers regarding the Highway 76 sidewalk project. Staff obtained the Brookside Village Development (Wilkinson Lane) Phase 2 subdivision bonds and is currently bidding out and ordering materials for street light and detention pond drainage culvert installations.

Department Highlight: High Grass Abatement

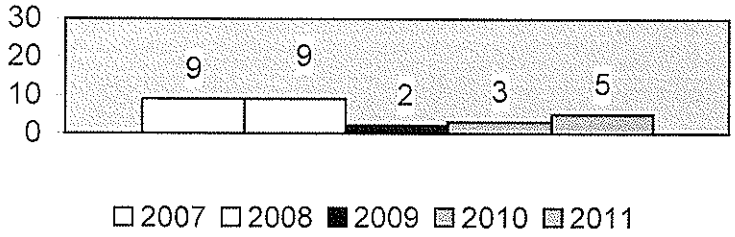
The City currently has a bid with a local contractor to mow yards and clean up trash and debris on properties. Per City ordinance, grass over 12" inches is a violation. The ordinance does contain exceptions for properties over 2 acres. Per state law, staff sends notices by certified mail to the property owner of record and gives ten (10) days for the items to be completed. If the letters are unclaimed or not signed, staff posts the notices on the building. If the improvement items are not completed, staff notifies the contractor to complete the work. The cost of the work is placed as a lien upon the property. The typical cost to just mow a regular sized lot is $80 but the cost is greater if trash and debris is involved or when shrubs are required to be cut. For the current July 2010 - June 2011 budget year staff is expected to spend $4,500 for high grass abatement.

Cost Savings:

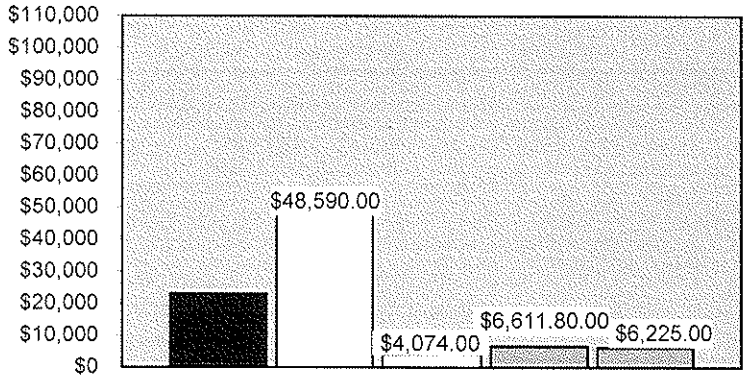
Building Maintenance Staff works with Public Works staff to change out traffic light signal bulbs. The Public Works Department has a bucket truck that is used for the signal light maintenance.

Monthly Report May 2011

Single Family Permits



Impact Fees



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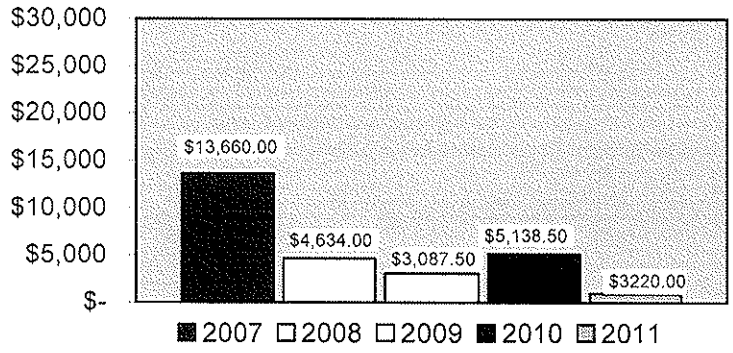
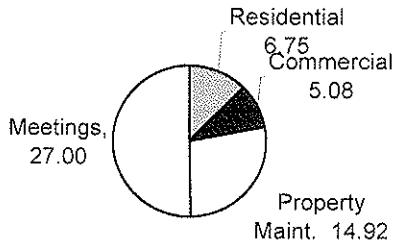
Permit Fees



Inspections / Meetings Hours



	Month	FY 10-11
MEETING AGENDA ITEMS#		
Planning Commission	6	49
Construction Appeals	0	0
Zoning Appeals	1	8
Training/Study Session	0	0
Property Maintenance	0	0
PERMITS		
Single Family Residential	5	33
Multi-Family Residential	0	2
Other Residential	26	129
New Commercial	0	0
New Industrial	0	2
Other Com/Ind	2	24
State Electrical	26	358
Sign	1	12
Occupancy Permits		141
Other	1	9
BUILDING INSPECTIONS		
Residential	28	369
Hours	6.75	103.33
Commercial /Industrial	21	231
Hours	5.08	78.74
CODE ENFORCEMENT		
Total Cases	158	756
Hours	14.92	108.58
Complaints Received	20	107
MEETINGS		
Administration	8	54
Hours	5.42	77.92
Planning	23	62
Hours	20.25	70.67
Codes	4	46
Hours	1.33	35.66
FEES		
Permit Fees	$ 3,220.00	$ 28,334.50
Board Review Fees	$0.00	$ 1,973.00
City Impact Fee	**6,225.00**	**$ 46,675.00**
Roads	$1,905.00	$ 13,570.80
Parks	$1,980.00	$ 13,746.00
Police	$1,410.00	$ 7,748.00
Fire	$930.00	$ 7,134.30
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	0
Commercial/Industrial Sq ft	0	0
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds 28	$1,283,400	
Builders Bonds	$	75,550.00
Workings Days in Month	17	

City of White House
Parks, Recreation, & Cultural Arts Department
May 2011

Summary of Month's Activities

Vandalism

We have experienced additional vandalism at the Municipal Park and Soccer Complexes. The football stadium bathrooms were struck, destroying a stall door and 6 toilet paper dispensers. A break-in attempt was made to visitor press box at the stadium, severely damaging the door. Entry was made to the Jr. Pro concession stand because the metal roll-up window was found open and large amounts of candy strewn about in the Municipal Park. The Soccer Complex was vandalized with miscellaneous carvings and writing on the gray plastic picnic tables owned by the WHYS organization. A wooden picnic table was destroyed at the Municipal Park at Pavilion 4. The Police Chief and the Parks and Recreation Director have discussed the need for security cameras at the Parks, and this will be requested as a Capital Improvement for the 2012-13 fiscal year.

Recreation

Church League Co-ed Volleyball games ended the first week of May. The two Temple Baptist teams battled it out in the season ending tournament. It was another successful season.

Adult Softball games continued this month. We have 8 teams competing in the Men's Open League and 3 teams in the Co-ed League. Games are played throughout the week on Field 6. The Co-ed League finished their season on May 17th and the Men's League will wrap up the first week in June due to so many rain-outs.

Little League Challenger finished their first Baseball season on May 28th. Players, parents, coaches, umpires, volunteers, spectators, and everyone involved had a great time this season! We had $1,100 in sponsorship donations from local businesses for this league and have used it to buy equipment for the league. New bats and helmets are among the items we were able purchase. We also received $2,860 from the Little League Grant we applied for! With this one-time grant we will be able to keep improving the league and also create an ADA accessible walkway joining Field 8 and the parking lot. Since we received this grant, we will be able to rollover the donated money from local businesses to the upcoming special needs basketball and soccer seasons!

Big League Baseball registration ended on May 5th. It is a league for ages 15-17. At the end of the registration period we started getting interest but not enough for the league to make this season. We will try it again next year and begin the process in the winter to reach the local schools before they plan their season schedules.

May Madness Men's Open Basketball Tournament was to be held this month too. We had three teams signed up and received more interest this year than last but still not enough to hold the tournament again this year. The interest in this event has inspired the idea of an Open Gym one night a week for adults. It would run like Zumba, pay $3 and sign in and shoot some hoops. More details will come soon.

City of White House
Parks, Recreation, & Cultural Arts Department
May 2011

Gymnastics is coming back to the Civic Center this summer. Charles Harding will bring his satellite program to White House every Thursday for 8 weeks beginning June 9th. Registration is $85 for all 8 weeks. Classes will include the basics of gymnastics such as tumbling, balance beam, bar and vault.

Charles Harding will also be leading a Cheerleading clinic this summer. This clinic will teach the basics of tumbling and jumps. This class will be held at the Civic Center on Thursdays from 12:00 p.m.-12:45 p.m., beginning June 30th and ending July 28th. The clinic is open to ages 6-12.

We will also be hosting the Father/Daughter Dance again this year! The dance will be Friday, August 19th from 6:00 p.m.-8:00 p.m. Tickets are available for $15 per couple and $5 extra for each additional daughter.

Movie in the City will be back this summer! Long Hollow Baptist is once again donating money to fund this event. They have agreed to fund two movies this summer. The first movie will be July 16th and the second one will be held August 13th. We are looking forward to hosting this free event for the community!

The 11th Annual Independence 5K will be held Saturday, July 2nd at 8:00 a.m. Our run will kick off the Chamber of Commerce's 4th of July festivities. Early bird registration is set for $20/Individual and $65/Family (up to 4 members). After June 16th, registration will be $25/Indiviudal and $75/Family. Registration is available online again this year at www.active.com.

A Tennis Clinic was offered this year but did not generate enough participation to put it on. The details came together at the last minute so next year advertising will begin much earlier.

Challenger Basketball registration began this month. Registration is $25 for Residents and $37 for Non-residents. This special needs league is for ages 6 - 18 or up to age 22 if enrolled in a high school program. Saturday games will begin in July.

We will be hosting a Basketball Camp again this summer. Coach of the Year, Caleb Cook, from Knox Doss Middle School will be the instructor for the camp this year. Registration is open to boys and girls in 3rd - 8th grade and is $60 per child and $40 for an additional child. The camp will be held June 27th - 29th from 9:00 a.m.-12:00 p.m. Registration will end June 13th.

We will also host the NFL's Punt, Pass and Kick on July 23rd at 9:00 a.m. Registration is free and available for boys and girls between the ages of 6-15. The winner in each age group will qualify for the sectional tournament. The Men's Club with Jr. Pro Football is helping to promote this event and so far we have 10 participants!

Fall Baseball and Softball sign-ups will begin in June. Registration will be taken for boys and girls ages 4-12. The fees are the same as last year - $75 for Residents and $87 for Non-Residents. Practices will begin the end of July with games starting at the end of August.

City of White House
Parks, Recreation, & Cultural Arts Department
May 2011

Turbo Kick classes continued this month but participation was low. The classes have been postponed for the summer and we will try them again in the fall. If they do not pick up after the hiatus then the class will be cancelled altogether.

Zumba classes are still going strong! The classes are held Monday and Tuesday mornings and on Wednesday evenings.

Maintenance

The Civic Center Attendants have been working at night throughout the week performing maintenance tasks at the Municipal Park. This has been working out well, because it takes some of the workload off the park maintenance employees the following day. The typical duties are cleaning of restrooms, emptying trash, supervising the use of the facilities, etc. The park users seem to appreciate having someone from the Parks Department staff to help when the need arises.

Both the stadium and Jr. Pro football fields were sprayed to control weeds, and we have applied fertilizer and pre-emergent herbicide to the soccer fields and the football fields.

Landscape maintenance work was done at the Tyree Springs, Honey Run Creek, and James K. Polk trailheads.

Playground safety surfacing has been replenished at the Northwoods Park and at the Municipal Park.

Spraying was performed around all of the outfield fences.

Update on Department Goals and Objectives

Employee Training

Steven Russell and Ashley Smith are attending the Sports Turf Managers Association Southeastern Regional Conference in Knoxville, TN on June 15th - 16th. It is being held at the University of Tennessee. This training is especially beneficial because it relates to athletic fields exclusively. Continuing education credit will be earned so that our pesticide applicator certification is kept current.

Municipal Park Gate

Southern Metal Products in Millersville has been contracted to fabricate the double leaf gates for the back exit of the Municipal Park. The cost is $5,100 and the allocation is from the General Fund, Parks Maintenance operating budget. The gates will be galvanized so that painting will never be needed, therefore reducing maintenance in the future. I met with the owner, Mr. Joey Beach, on Monday, May 2nd, to discuss the plans.

City of White House
Parks, Recreation, & Cultural Arts Department
May 2011

Department Highlight

The electrical panel replacement project at the Park between Fields 5 + 6 is nearly complete. The only work remaining is to install the switch boxes and pour back the sidewalk that had to be removed for the conduit installation. The ditch has been filled back in, planted with seed, and covered with straw. This improvement is very much appreciated.

Department Cost Savings Report

We have 8 sponsors for the Independence 5K this year totaling $1,600! We also have an in-kind sponsor we are working with to get the numbers donated and possibly a door prize. With the increase in sponsorships, we are able to improve this event even more. The shirts will be of a better quality and we will also be giving out string back packs to participants with the Parks logo on it. The money will also be used for awards for the top finishers.

The electrical transformer that is located halfway through the park that powers the football stadium concession stands, locker room, and feeds the back of the park is going to be replaced by CEMC. The voltage has changed from 7,200 volts to 14,400 volts, so the old transformer will be moved elsewhere and a new one set in its place. In doing so, the concrete pad is not large enough so more concrete has to be added all the way around to increase the size. The City bears the cost of the concrete work but not the new transformer. Doug Reynolds has volunteered to pour this slab because it isn't going to take much concrete to repair the sidewalk between Fields 5 + 6.

City of White House
Parks, Recreation, Cultural Arts Department
May 2011

	Prior Years					Current Year		
	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	Apr-11	May-11	YTD FY 2010-11
Maintenance								
Mowing Hours	1176	1020	1044	1853	1469	175	185	1301
Pounds of Grass Seed Sown	1990	4350	3670	5130	1895	0	0	3140
Pounds of Fertilizer Applied	11885	16795	6150	9200	4590	450	2000	8150
Number of Trees/Shrubs Planted	22	69	57	259	11	8	0	8
Recreation								
Number of Youth Program Participants	358	326	377	353	336	2	0	333
Number of Adult Program Participants	409	291	857	2309	1343	213	204	2181
Number of Theatre Production Attendees	651	271	102	0	0	0	0	0
Number of Special Event Attendees	2881	3453	2865	2989	2505	0	0	3484
Total Number of Special Events Offered	5	6	8	11	17	1	1	18
Total Number of Programs Offered	16	13	23	46	38	7	11	56
Youth Program Revenue	$32,137.06	$31,045.38	$22,095.25	$25,414.98	$27,728.00	$218.00	$1,205.00	$23,342.00
Adult Program Revenue	$19,080.40	$14,713.00	$15,246.25	$19,337.35	$9,368.25	$808.00	$663.25	$14,456.65
Theatre Production Revenue	$3,005.00	$1,195.00	$485.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Event Revenue	$1,492.15	$7,557.50	$6,476.00	$4,993.25	$4,530.00	$200.00	$1,280.00	$5,895.00
Administration								
Number of Shelter Reservations	114	115	112	139	153	14	20	104
Hours of Shelter Reservations								
Shelter Reservation Revenue	$3,445.00	$3,612.50	$3,732.00	$4,183.00	$4,083.00	$325.00	$527.00	$3,064.00
Number of Facilities Reservations	242	257	305	256	105	4	7	56
Hours of Facility Reservations								
Facility Reservation Revenue	$16,928.31	$19,601.34	$28,514.05	$20,813.71	$6,345.82	$912.50	$495.00	$5,950.63
Misc. Revenue	$25,914.38	$36,238.58	$39,729.53	$115,858.99	$52,032.78	$5,893.23	$0.00	$53,172.21
Senior Center								
Senior Center Participants	1812	2619	3993	2326	2399	236	226	2601
Number of Trip Participants	418	274	366	293	316	36	144	399
Number of Meals Participants	3757	3433	3430	3555	3848	282	228	2620
Number of Program Participants				1407	587	52	34	573
Number of Trips Offered	48	45	43	31	31	3	6	35
Number of Meals Served	49	50	48	48	50	4	3	41
Number of Programs Offered	7	4	5	45	54	4	4	46

City of White House
White House Inn Library
May 2011

Summary of May Activities

Sherry Tackett presented 10 programs with a total of 222 in attendance. Storytime attendees celebrated the end of the spring storytime session with special treats, stories, and songs on May 17th and 18th.

The library board met in May and approved an updated Collection Development Policy. The previous Collection Development Policy had not been updated since 1995. The policy informs the public of the principles guiding the selection of library materials, establishes priorities for the allocation of resources, and guides library staff in the selection and management of the collection. The library board also approved an updated Borrower Eligibility policy, which includes charging a non-resident fee to patrons who do not meet residency requirements. The Borrower Eligibility policy will take effect on July 1, 2011 and the revenue generated from the fee will be designated for the library building fund.

Library staff members have been busy preparing for Summer Reading. During the month of June and July, the library will hold performances and programs for children of all ages. School-age children will keep track of their reading time each week and will turn in a reading log for small prizes. Younger children may participate by keeping track of their listening time. Summer Reading encourages children to keep reading throughout the summer which ensures that school skills stay sharp. Staff members are responsible for booking performers, creating reading logs, managing the registration process, and securing prizes.

Library staff members worked from the fire hall while the library was closed. Using library laptops and the internet connection at the fire hall, we were able to connect to our circulation system through a remote desktop. Once connected, staff members were able to catalog books, create and print labels for items being repaired, and withdraw items to be removed from the collection. This time also allowed staff members to catch up on projects like reclassifying juvenile series books, and cataloging donated materials.

Departmental Highlight

The library was closed for a week, from May 23 – May 30, for the first phase of a renovation project sponsored by the Friends of the White House Library. The interior of the library building was repainted, changing the color scheme from cool to warm and inviting. We have heard a great deal of positive feedback from the community. Many patrons have commented how the building is brighter and lighter. The second phase of the renovation project will be to replace the worn and stained carpet.

Department Cost Saving Report

No cost savings to report for the month.

City of White House
Library Performance Measures
May 2011

Population:	13,316
Memberships:	9,519
% of the Population with Membership:	71
Total Materials Available:	24,719
Estimated Value of Total Materials:	$617,975
Last Month:	$615,400
Total Materials Available Per Capita:	1.86
Last Month:	1.85
State Minimum Standard:	2.00

Materials Added

Adult Fiction:	99
Adult Non-Fiction:	20
Child/Juvenile/Young Adult Fiction:	75
Juvenile/Young Adult Non-Fiction:	2
Audiobooks:	1
Movies:	4
Music CDs:	0
Total:	201

Library Circulation

Total # of Check-outs:	3,931
Last Month:	5,052
Items per Patron:	2.60
State Minimum Standard:	2.50

New Memberships

Adult:	29
Senior Adult:	2
Child:	3
Student:	14
Young Adult:	3
Total:	51

Program	Sessions	Attendance
Toddler	4	92
Preschool	5	113
Teen	1	17
Adult	0	0
Total	10	222

Wireless Internet Users:	24
Computer Internet	560
Volunteers:	5
Total Hours:	93.5

Services Provided by Contracting with State

Interlibrary Loan Service

Items Borrowed:	9
Items Loaned:	0

TN Electronic Library
Total sessions:
Connect time (min):

R.E.A.D.S. 1st Qtr. Statistics

Downloaded:	175
Audiobooks Downloaded:	413

R.E.A.D.S. 2nd Qtr. Statistics

eBooks Downloaded:	140
Audiobooks Downloaded:	421

R.E.A.D.S. 3rd Qtr.
eBooks Downloaded:
Audiobooks Downloaded:

R.E.A.D.S. 4th Qtr.
eBooks Downloaded:
Audiobooks Downloaded:

CITY COURT REPORT
MAY 2011

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH	$9,249.75
TOTAL MONIES COLLECTED YTD	**$98,073.85**

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH	$1,833.95
TOTAL MONIES COLLECTED YTD	**$27,459.69**
TOTAL REVENUE FOR MONTH	$11,083.70
TOTAL REVENUE YTD	**$125,533.54**

DISBURSEMENTS

LITIGATION TAX	$337.58
DOS FINES & FEES	$736.25
DOS TITLING FINE & FEES	$0.00
TBI FINES & FEES	$0.00
RESTITUTION/REFUNDS	$0.00
WORTHLESS CHECKS	$0.00
TOTAL DISBURSEMENTS FOR MONTH	$1,073.83
TOTAL DISBURSEMENTS YTD	**$12,269.75**
ADJUSTED REVENUE FOR MONTH	$10,009.87
TOTAL ADJUSTED REVENUE YTD	**$113,263.79**

DONATION TO DRUG FUND FOR MONTH	$451.25
TRANSFER TO DRUG FUND	$0.00
	$0.00
DONATIONS YEAR TO DATE	**$11,384.84**
DONATION TO CAMERA FUND FOR MONTH	$0.00
	$0.00
DONATIONS YEAR TO DATE	**$0.00**

CITY COURT CLERK Sharon Jessee

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

110 GENERAL FUND

DRAFT

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX(CURRENT)	1,874,644.00	1,965,114.69-	104.8	156,220.33	23,270.00-	14.9
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	60,000.00	60,111.00-	100.2	5,000.00	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	45,783.00	56,328.83-	123.0	3,815.25	6,283.00-	164.7
31212	PROPERTY TAX DELINQUENT 2ND YEAR	21,922.00	11,006.59-	50.2	1,826.83	459.00-	25.1
31213	PROPERTY TAX DELINQUENT 3RD YEAR	12,608.00	3,059.23-	24.3	1,050.67	0.00	0.0
31214	PROPERTY TAX DELINQUENT 4TH YEAR	12,298.00	1,239.00-	10.1	1,024.83	0.00	0.0
31215	PROPERTY TAX DELINQUENT 5TH YEAR	11,422.00	1,911.00-	16.7	951.83	0.00	0.0
31216	PROPERTY TAX DELINQUENT 6TH YEAR	7,275.00	19,007.00-	261.3	606.25	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	7,340.00	11,323.22-	154.3	611.67	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	24,000.00	51,145.30-	213.1	2,000.00	2,547.89-	127.4
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	86,937.00	73,964.20-	85.1	7,244.75	0.00	0.0
31610	LOCAL SALES TAX - CO. TRUSTEE	1,750,000.00	1,821,449.16-	104.1	145,833.33	183,397.85-	125.8
31709	BEER AND LIQUOR LOCAL PRIV TAX	5,000.00	4,378.33-	87.6	416.67	0.00	0.0
31710	WHOLESALE BEER TAX	200,000.00	214,374.43-	107.2	16,666.67	21,745.23-	130.5
31800	BUSINESS TAXES	95,000.00	76,204.71-	80.2	7,916.67	1,341.89-	17.0
31911	NATURAL GAS FRANCHISE TAX	132,000.00	115,690.77-	87.6	11,000.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	90,000.00	95,138.50-	105.7	7,500.00	24,380.75-	325.1
31960	SPECIAL ASSESSMENT - LIENS	300.00	620.00-	206.7	25.00	0.00	0.0
31980	MIXED DRINK TAXES	5,690.00	6,985.51-	122.8	474.17	787.00-	166.0
32090	PEDDLER PERMIT	50.00	0.00	0.0	4.17	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	1,500.00	550.00-	36.7	125.00	0.00	0.0
32610	BUILDING PERMITS	30,000.00	26,544.50-	88.5	2,500.00	3,080.50-	123.2
32690	OTHER PERMITS	75.00	25.00-	33.3	6.25	0.00	0.0
32710	SIGN PERMITS	1,450.00	850.00-	58.6	120.83	50.00-	41.4
33100	FEDERAL GRANTS	1,020,688.00	313,014.21-	30.7	85,057.33	0.00	0.0
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	655,000.00	18,753.52-	2.9	54,583.33	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	179,000.00	245,697.68-	137.3	14,916.67	0.00	0.0
33191	FEMA REIMBURSEMENT	0.00	52,929.39-	0.0	0.00	0.00	0.0
33320	TVA PAYMENTS IN LIEU OF TAXES	97,822.00	83,483.76-	85.3	8,151.83	0.00	0.0
33400	STATE GRANTS	1,218,000.00	261,952.56-	21.5	101,500.00	4,973.70-	4.9
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	18,600.00	17,400.00-	93.5	1,550.00	0.00	0.0
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	35,500.00-	100.0	2,958.33	10,650.00-	360.0
33510	STATE SALES TAX	637,376.00	602,637.39-	94.5	53,114.67	57,740.90-	108.7
33520	STATE INCOME TAX	16,000.00	35,331.94-	220.8	1,333.33	64.39-	4.8
33530	STATE BEER TAX	5,143.00	5,160.08-	100.3	428.58	0.00	0.0
33553	STATE GASOLINE INSPECTION FEE	21,266.00	19,458.70-	91.5	1,772.17	1,769.10-	99.8
33593	CORPORATE EXCISE TAX	16,000.00	10,996.34-	68.7	1,333.33	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00-	100.0	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	3,400.00	2,351.00-	69.1	283.33	75.00-	26.5
34740	PARKS AND REC LEAGUE FEES	48,000.00	48,987.90-	102.1	4,000.00	1,608.25-	40.2
34741	FIELD MAINTENANCE FEES	7,000.00	5,911.50-	84.5	583.33	0.00	0.0
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	8,000.00	5,586.92-	69.8	666.67	395.25-	59.3
34793	COMMUNITY CENTER FEES	14,000.00	8,595.13-	61.4	1,166.67	902.00-	77.3
34900	OTHER CHARGES FOR SERVICES	10,000.00	8,703.00-	87.0	833.33	651.00-	78.1
35110	CITY COURT FINES AND COSTS	166,000.00	114,271.97-	68.8	13,833.33	11,083.70-	80.1
35130	IMPOUNDMENT CHARGES	350.00	200.00-	57.1	29.17	100.00-	342.8

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	16,000.00	37,415.89-	233.8	1,333.33	56.85-	4.3
36100	INTEREST EARNINGS	10,000.00	4,123.12-	41.2	833.33	0.00	0.0
36210	RENT	15,015.00	15,546.98-	103.5	1,251.25	1,442.07-	115.3
36330	SALE OF EQUIPMENT	0.00	17,567.21-	0.0	0.00	155.07-	0.0
36350	INSURANCE RECOVERIES	0.00	42,806.03-	0.0	0.00	0.00	0.0
36420	STADIUM RECEIPTS	7,800.00	6,706.50-	86.0	650.00	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	6.70-	0.0	0.00	55.00	0.0
36450	PARKS CONCESSIONS	7,000.00	6,583.51-	94.1	583.33	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	9,544.99-	0.0	0.00	1,200.00-	0.0
36920	SALE OF BONDS	357,000.00	1,033,723.44-	289.6	29,750.00	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	50,000.00	0.00	0.0	4,166.67	0.00	0.0
	Total REVENUES	9,123,754.00	7,696,468.33-	84.4	760,312.81	360,155.39-	47.4
	EXPENDITURES						
41000	GENERAL GOVERNMENT	329,510.00-	303,467.18	92.1	27,459.17-	19,765.28	72.0
41210	CITY COURT	75,554.00-	66,523.10	88.0	6,296.16-	5,929.02	94.2
41500	FINANCIAL ADMINISTRATION	385,365.00-	309,240.05	80.2	32,113.74-	6,645.51-	20.7
41650	HUMAN RESOURCES	120,251.00-	101,936.62	84.8	10,020.90-	8,019.08	80.0
41670	ENGINEERING	670,947.00-	344,149.88	51.3	55,912.26-	106,875.02-	191.1
41700	PLANNING AND ZONING	1,229,024.00-	219,696.82	17.9	102,418.65-	18,469.16	18.0
41800	GENERAL GOVERNMENT BUILDINGS	63,313.00-	46,452.82	73.4	5,276.06-	3,289.70	62.4
41921	SPECIAL EVENTS	3,500.00-	3,208.41	91.7	291.67-	0.00	0.0
42100	POLICE PATROL	813,463.00-	698,482.85	85.9	67,788.56-	56,513.75	83.4
42120	POLICE SUPPORT SERVICES	274,688.00-	255,055.26	92.9	22,890.65-	17,302.38	75.6
42150	POLICE ADMINISTRATION	191,702.00-	166,425.36	86.8	15,975.16-	12,767.01	79.9
42151	COMMUNICATIONS SERVICES	201,193.00-	175,590.16	87.3	16,766.07-	18,036.12	107.6
42200	FIRE PROTECTION AND CONTROL	2,017,419.00-	936,127.85	46.4	168,118.27-	198,205.73	117.9
42210	FIRE ADMINISTRATION AND INSPECTION	235,560.00-	181,067.69	76.9	19,630.00-	13,684.82	69.7
43000	PUBLIC WORKS	75,429.00-	56,466.71	74.9	6,285.77-	3,183.21	50.6
43100	HIGHWAYS AND STREETS	168,803.00-	128,018.95	75.8	14,066.95-	10,731.69	76.3
43170	CITY GARAGE	400.00-	243.00	60.8	33.33-	0.00	0.0
44310	SENIOR CITIZEN ACTIVITIES	90,693.00-	80,157.46	88.4	7,557.76-	5,511.36	72.9
44700	PARKS	239,954.00-	209,469.49	87.3	19,996.16-	15,986.92	79.9
44740	PARK MAINTENANCE	481,535.00-	829,451.29	172.3	40,127.91-	21,204.61	52.8
44800	LIBRARIES	149,661.00-	132,501.71	88.5	12,471.73-	10,612.50	85.1
44880	CHILDREN'S LIBRARY SERVICES	36,782.00-	32,753.55	89.0	3,065.17-	3,095.45	101.0
51000	MISC EXP	235,000.00-	84,680.22	36.0	19,583.34-	0.00	0.0
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	855,000.00-	441,154.24	51.6	71,250.00-	26,484.30	37.2
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	179,000.00-	482,824.15	269.7	14,916.67-	0.00	0.0
	Total EXPENDITURES	9,123,746.00-	6,285,144.82	68.9	760,312.11-	355,271.56	46.7
	Total GENERAL FUND	8.00	1,411,323.51-	1543.9	0.70	4,883.83-	7690.0

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
33800	LOCAL REVENUE ALLOCATIONS	47,000.00	32,393.44-	68.9	3,916.67	2,173.52-	55.5
36100	INTEREST EARNINGS	200.00	99.38-	49.7	16.67	0.00	0.0
	Total REVENUES	47,200.00	32,492.82-	68.8	3,933.34	2,173.52-	55.3
	EXPENDITURES						
48000	ECONOMIC OPPORTUNITY	48,500.00-	46,639.07	96.2	4,041.67-	156.56	3.9
	Total EXPENDITURES	48,500.00-	46,639.07	96.2	4,041.67-	156.56	3.9
	Total INDUSTRIAL DEVELOPMENT FUND	1,300.00-	14,146.25	1088.2	108.33-	2,016.96-	1861.9

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

121 STATE STREET AID FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
33551	STATE GASOLINE AND MOTOR FUEL TAX	251,924.00	224,513.56-	89.1	20,993.67	0.00	0.0
36000	OTHER REVENUES	0.00	0.41	0.0	0.00	0.41	0.0
36100	INTEREST EARNINGS	300.00	46.91-	15.6	25.00	0.00	0.0
	Total REVENUES	252,224.00	224,560.06-	89.0	21,018.67	0.41	0.0
	EXPENDITURES						
43100	HIGHWAYS AND STREETS	253,127.00-	245,337.40	96.9	21,093.91-	9,527.05	45.2
	Total EXPENDITURES	253,127.00-	245,337.40	96.9	21,093.91-	9,527.05	45.2
	Total STATE STREET AID FUND	903.00-	20,777.34	2300.9	75.24-	9,527.46	2662.8

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	0.00	75,225.00-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	3,000.00	938.12-	31.3	250.00	0.00	0.0
36425	PARKS SALES TAX RECEIPTS	84,000.00	63,307.37-	75.4	7,000.00	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00-	102.6	1,666.67	0.00	0.0
	Total REVENUES	107,000.00	159,990.49-	149.5	8,916.67	0.00	0.0
	EXPENDITURES						
49000	DEBT SERVICE	297,118.00-	375,384.75	126.3	24,759.83-	118,191.87	477.4
	Total EXPENDITURES	297,118.00-	375,384.75	126.3	24,759.83-	118,191.87	477.4
	Total PARKS SALES TAX FUND	190,118.00-	215,394.26	113.3	15,843.16-	118,191.87	746.0

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

123 SOLID WASTE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
34400	SANITATION - USER FEES	665,000.00	504,885.00-	75.9	55,416.67	15.00	0.0
36000	OTHER REVENUES	25.00	0.00	0.0	2.08	0.00	0.0
36100	INTEREST EARNINGS	1,400.00	744.57-	53.2	116.67	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	2,331.00-	0.0	0.00	0.00	0.0
37794	SALE OF MATERIALS	5,500.00	4,184.30-	76.1	458.33	39.80-	8.7
	Total REVENUES	671,925.00	512,144.87-	76.2	55,993.75	24.80-	0.0
	EXPENDITURES						
43200	SANITATION	660,656.00-	522,491.65	79.1	55,054.67-	31,568.70	57.3
49000	DEBT SERVICE	103,706.00-	103,775.75	100.1	8,642.17-	97,510.13	1128.3
	Total EXPENDITURES	764,362.00-	626,267.40	81.9	63,696.84-	129,078.83	202.6
	Total SOLID WASTE FUND	92,437.00-	114,122.53	123.5	7,703.09-	129,054.03	1675.4

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

124 IMPACT FEES

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
33400	STATE GRANTS	90,000.00	0.00	0.0	7,500.00	0.00	0.0
36100	INTEREST EARNINGS	6,000.00	979.84-	16.3	500.00	0.00	0.0
36421	ROADS IMPACT FEES	22,000.00	15,648.20-	71.1	1,833.33	1,905.00-	103.9
36422	PARKS IMPACT FEES	14,000.00	13,746.00-	98.2	1,166.67	1,980.00-	169.7
36423	POLICE IMPACT FEES	14,000.00	10,814.00-	77.2	1,166.67	1,410.00-	120.9
36424	FIRE IMPACT FEES	9,000.00	7,134.30-	79.3	750.00	930.00-	124.0
	Total REVENUES	155,000.00	48,322.34-	31.2	12,916.67	6,225.00-	48.2
	EXPENDITURES						
51010	ROADS IMPACT FEES	294,936.00-	35,604.45	12.1	24,578.00-	7,862.50	32.0
51020	PARKS IMPACT FEES	22,595.00-	22,432.05	99.3	1,882.91-	0.00	0.0
51030	POLICE IMPACT FEES	117,428.00-	117,600.80	100.1	9,785.67-	84,486.80	863.4
51040	FIRE IMPACT FEES	45,020.00-	45,076.25	100.1	3,751.67-	43,010.00	1146.4
	Total EXPENDITURES	479,979.00-	220,713.55	46.0	39,998.25-	135,359.30	338.4
	Total IMPACT FEES	324,979.00-	172,391.21	53.0	27,081.58-	129,134.30	476.8

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

140 POLICE DRUG FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
31610	LOCAL SALES TAX - CO. TRUSTEE	750.00	2,344.35-	312.6	62.50	0.00	0.0
35130	IMPOUNDMENT CHARGES	100.00	975.00-	975.0	8.33	0.00	0.0
35140	DRUG RELATED FINES	15,000.00	16,015.59-	106.8	1,250.00	328.00-	26.2
36100	INTEREST EARNINGS	200.00	50.01-	25.0	16.67	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	500.00-	0.0	0.00	0.00	0.0
	Total REVENUES	16,050.00	19,884.95-	123.9	1,337.50	328.00-	24.5
	EXPENDITURES						
42129	DRUG INVESTIGATION AND CONTROL	9,450.00-	7,397.39	78.3	787.50-	98.97	12.6
	Total EXPENDITURES	9,450.00-	7,397.39	78.3	787.50-	98.97	12.6
	Total POLICE DRUG FUND	6,600.00	12,487.56-	189.2	550.00	229.03-	41.6

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	228,538.00	240,246.26-	105.1	19,044.83	0.00	0.0
36100	INTEREST EARNINGS	43,806.00	678.26-	1.5	3,650.50	0.00	0.0
	Total REVENUES	272,344.00	240,924.52-	88.5	22,695.33	0.00	0.0
	EXPENDITURES						
49000	DEBT SERVICE	511,192.00-	504,638.21	98.7	42,599.33-	366,747.83	860.9
	Total EXPENDITURES	511,192.00-	504,638.21	98.7	42,599.33-	366,747.83	860.9
	Total DEBT SERVICE FUND (GENERAL)	238,848.00-	263,713.69	110.4	19,904.00-	366,747.83	1842.6

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

412 SEWER FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
33141	ARRA ASSISTANCE - COPES CROSSING PROJECT	31,005.00	0.00	0.0	2,583.75	0.00	0.0
33191	FEMA REIMBURSEMENT	0.00	49,114.43-	0.0	0.00	0.00	0.0
34900	BULK DISPOSAL FEE	400.00	300.00-	75.0	33.33	150.00-	450.0
36000	OTHER REVENUES	11,500.00	10,551.65-	91.8	958.33	0.00	0.0
36100	INTEREST EARNINGS	7,000.00	2,471.45-	35.3	583.33	0.00	0.0
36330	SALE OF EQUIPMENT	0.00	10,987.59-	0.0	0.00	6,736.55-	0.0
36350	INSURANCE RECOVERIES	0.00	64,637.54-	0.0	0.00	0.00	0.0
36920	SALE OF BONDS	1,844,687.00	958,299.00-	51.9	153,723.92	0.00	0.0
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	17,000.00	28,905.00-	170.0	1,416.67	2,375.00-	167.6
37220	ADMINISTRATIVE FEES	12,000.00	9,950.00-	82.9	1,000.00	2,250.00-	225.0
37230	SEWER USER FEES	1,950,000.00	1,861,976.18-	95.5	162,500.00	850.96	0.5
37298	CAPACITY FEES	110,000.00	61,102.50-	55.5	9,166.67	6,700.00-	73.1
37499	COMMITMENT FEES	87,500.00	0.00	0.0	7,291.67	0.00	0.0
37995	CONNECTION FEES	7,000.00	5,850.00-	83.6	583.33	600.00-	102.9
	Total REVENUES	4,078,092.00	3,064,145.34-	75.1	339,841.00	17,960.59-	5.3
	EXPENDITURES						
49000	DEBT SERVICE	712,389.00-	641,772.40	90.1	59,365.75-	90,602.54	152.6
52117	ADMINISTRATION AND GENERAL EXPENSES	522,455.00-	455,971.23	87.3	43,537.90-	45,924.69	105.5
52210	COLLECTION	1,916,205.00-	874,203.90	45.6	159,683.77-	44,302.58	27.7
52213	SEWER TREATMENT AND DISPOSAL	763,760.00-	285,302.87	37.4	63,646.66-	31,673.70	49.8
52223	DEPRECIATION	609,590.00-	488,996.70	80.2	50,799.17-	0.00	0.0
58801	ARRA ASSISTANCE - COPES CROSSING PROJECT	77,512.00-	985,103.93	1270.9	6,459.33-	0.00	0.0
	Total EXPENDITURES	4,601,911.00-	3,731,351.03	81.1	383,492.58-	212,503.51	55.4
	Total SEWER FUND	523,819.00-	667,205.69	127.4	43,651.58-	194,542.92	445.7

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

416 HEALTHCARE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	0.00	6,428.87-	0.0	0.00	143.10	0.0
36100	INTEREST EARNINGS	400.00	505.48-	126.4	33.33	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	91,182.19-	0.0	0.00	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	823,399.00	827,146.85-	100.5	68,616.58	21,786.33-	31.8
	Total REVENUES	823,799.00	925,263.39-	112.3	68,649.91	21,643.23-	31.5
	EXPENDITURES						
51520	INSURANCE EMPLOYERS SHARE	892,707.00-	947,220.80	106.1	74,392.25-	108,219.35	145.5
	Total EXPENDITURES	892,707.00-	947,220.80	106.1	74,392.25-	108,219.35	145.5
	Total HEALTHCARE FUND	68,908.00-	21,957.41	31.9	5,742.34-	86,576.12	1507.7

Summary Financial Statement
MAY 31, 2011

Fiscal Year Time Lapse: 91.66

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	MAY Estimate Avg/Mth	MAY Actual	MAY Percent Of Avg
	REVENUES						
34110	GENERAL SERVICES	300.00	325.00-	108.3	25.00	25.00-	100.0
34321	CEMETERY BURIAL CHARGES	300.00	0.00	0.0	25.00	0.00	0.0
34323	GRAVE - OPENING AND CLOSING FEES	14,850.00	15,325.00-	103.2	1,237.50	2,400.00-	193.9
36100	INTEREST EARNINGS	500.00	238.04-	47.6	41.67	0.00	0.0
36340	SALE OF CEMETERY LOTS	8,500.00	18,000.00-	211.8	708.33	1,500.00-	211.8
	Total REVENUES	24,450.00	33,888.04-	138.6	2,037.50	3,925.00-	192.6
	EXPENDITURES						
43400	CEMETERIES	17,549.00-	15,923.94	90.7	1,462.42-	642.54	43.9
	Total EXPENDITURES	17,549.00-	15,923.94	90.7	1,462.42-	642.54	43.9
	Total HILLCREST CITY CEMETERY	6,901.00	17,964.10-	260.3	575.08	3,282.46-	570.8

G/L Month: 05 MAY
Beginning Fund: 110 Beginning Function:
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS....

White House Inn Library

MEMO

TO: Board of Mayor and Alderman

FROM: Rebecca Whipple, Library Director

DATE: June 8, 2011

RE: Non-Resident Fee

On May 12, 2011 the Library Board voted to recommend an updated Borrower Eligibility Policy to the Board of Mayor and Alderman for approval. The proposed policy includes charging a fee for a library card issued to individuals residing outside the city limits of White House. Please see the attached policy for the recommended fee amounts and exemptions. The Library Board recommends the fee under the assumption that any revenue generated will be designated for the library building fund.

Borrower Eligibility Policy

To apply for a library card, adults 17 years of age and older must provide:

- A valid picture ID with current address OR
- A valid picture ID and proof of address (current utility bill, lease agreement, or voter registration)

Juveniles 16 years of age and under may apply for a library card with a parent or legal guardian acting as the responsible party. The parent or legal guardian must present a valid picture ID and proof of address. The parent/legal guardian and the juvenile must both be present at the time of application. By signing the application, the parent/ legal guardian agrees to accept full responsibility for any items borrowed, damaged, or lost, and any fines incurred on the juvenile card.

Residents

All adult and juvenile residents of the City of White House may apply for a free library card. A free library card will also be issued to individuals:

- Employed by the City of White House (must present proof of employment)
- Owning property in the City of White House (must present proof of ownership)
- Teaching at a school in the City of White House (must present proof of employment)
- Attending school in the City of White House (must present school ID or school library card)

  City of White House schools include:

  - H. B. Williams Elementary School
  - White House Middle School
  - White House High School
  - Robert F. Woodall Primary School
  - White House Heritage School
  - Christian Community Schools

Non-Resident

Individuals residing outside the city limits of White House who do not meet any of the above criteria are eligible for a non-resident card. The annual fee for a non-resident card for adults 17 years of age and older is $10. The annual fee for a non-resident card for juveniles 16 years of age and under is $5. The annual fee must be paid to activate the card. The card will be valid for one year.

Approved by the White House Inn Library Board
May 12, 2010

RESOLUTION 11-09

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, ESTABLISHING NON-RESIDENT FEES FOR THE WHITE HOUSE INN LIBRARY.

WHEREAS, at the recommendation of the Library Board, the Board of Mayor and Aldermen desires to establish non-resident fees for the White House Inn Library to be designated for the Library Building Fund;

NOW, THEREFORE, the Board of Mayor and Aldermen of the City of White House do hereby establish by resolution the following annual fees:

Non-Resident Adult Library Card Fee - The annual fee for a non-resident card for adults 17 years of age and older is $10; this fee is due when the card is renewed.

Non-Resident Juvenile Library Card Fee - The annual fee for a non-resident card for juveniles 16 years of age and under is $5; this fee is due when the card is renewed.

Adopted this 16th day of June 2011.

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

June 9, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator

Re: Resolution No. 11-10/ Approval of E-911 Agreement

The enclosed Resolution No. 11-10 has been drafted by Clyde Richert with the City of Springfield to include the City of White House as a member of the Robertson County E 911 Communications Center.

All entities will be considering this amendment for their approval this month. All infrastructure improvements and staff training requirements are on target for meeting the City's July 01 deadline. This amendment will declare the City of White House as a permanent placement on the User Group appointing the WH Police Chief.

As you know, this consolidation effort has been in the works for a very long time and it is a great relief to place this Resolution for your approval after much hard work from Chiefs Herman and Palmer to complete this journey.

If you have any questions, please feel free to call.

RESOLUTION 11-10

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE E-911 CONSOLIDATED EMERGENCY COMMUNICATION CENTER AGREEMENT.

WHEREAS, Robertson County, Tennessee, referred to herein as "the **County**", the City of Springfield, Tennessee, referred to herein as "the **City**", the Robertson County Emergency Communications District, referred to herein as "the **District**", and concurred in by the Robertson County Sheriff, referred to herein as "the **Sheriff**", did enter into a certain original Agreement dated December 22, 2005, later amended that Agreement on August 27, 2009, and both are herein referred to as "the Agreement" relative to consolidation of emergency communications and construction of a new Communications facility; and

WHEREAS, certain further changes in that Agreement are desired to reflect that the City of White House, Tennessee wishes to have the Communications Center dispatch all of their emergency communications, the White House Chief of Police will become a member of the User Board of said organization, and other changes as set forth.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, meeting in regular session this the 16th day of June, 2011, as follows:

1. The City of White House, Tennessee Chief of Police shall be admitted as a member of the "User Group" pursuant to Section 2(H) in addition to the positions for the existing Robertson County Sheriff, Robertson County EMS Director, the Springfield Police Chief and the Springfield Fire Chief, thereby establishing 5 permanent positions in the User Group. The at-large position as described in the original Agreement remains unchanged for a total of 6 positions.

2. The City of White House acknowledges that the County and the City have previously entered into an Agreement by Resolution #051710039 of the County and Resolution #10-13 of the City, whereby certain County dispatch employees have been transferred to the City as City employees, with the County reimbursing the City under the terms of that Agreement.

3. The City of White House further acknowledges that the City of White House, Tennessee has similarly approved the transfer of certain White House City employees to the City as Springfield employees by White House Resolution #11-08 and City of Springfield Resolution #11-14.

4. The City of White House acknowledges that since the execution of the prior Agreements, the actual Communications Center referenced therein has been constructed, financed by bonds of the E-911 District, and is presently in operation and use as originally contemplated.

5. The Board of Mayor and Aldermen of the City of White House, Tennessee, hereby adopts and approves all those changes as set forth in the Second Amended Agreement attached hereto conditioned upon like approval by Springfield, Robertson County, the E911 District Board and concurred in by the Sheriff.

Approved this 19th day of June, 2011, to be effective on the date of its passage, the public welfare requiring it.

_____
Mike Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

Second Amended E-911 Consolidated Emergency Communication Center Agreement

Parties

This E-911 Consolidated Emergency Communication Center Agreement ("the Agreement") is between and among the Robertson County Emergency Communications District **("the District"),** a public corporation created pursuant to the Emergency Communications District Act (T.C.A. 7-86-101), Robertson County **("the County"),** a political subdivision of the State of Tennessee, the City of Springfield, Tennessee ("**Springfield**"), a chartered municipality of the State of Tennessee and the City of White House, Tennessee ("**White House**"), a chartered municipality of the State of Tennessee , hereafter, the Parties. Concurring with the Parties is the Robertson County Sheriff **("the Sheriff).**

Background

All Parties acknowledge that the District, the County, Springfield and the Sheriff have previously entered into an original agreement dated December 22, 2005 and later amended that agreement on August 27, 2009 regarding these matters, a copy of the original and first amended agreements attached as Exhibits "A" and "B" hereto. These original Parties acknowledge that since that last date, the Communications Center referenced therein has been built using the District's own issued bonds, is presently in operation, and that the County and Springfield have later entered into a separate Agreement dated May 18, 2010 whereby certain County Dispatch employees have been transferred to Springfield as Springfield dispatch employees with the County reimbursing Springfield for the cost of those employees.

The original Parties further acknowledge that White House has entered into an Agreement with Springfield to likewise transfer its dispatch employees to Springfield and to reimburse Springfield for those employees' cost pursuant to Resolution #11-08 approved by the White House governing body on May 19, 2011 and by Resolution #_____ approved by Springfield simultaneously with this Resolution.

The original Parties, together with White House, hereby adopt this Second Amended E-911 Center Agreement for the purpose of acknowledging the above facts, to make changes in the original agreement, to make White House a party to the original contract and to include the White House Police Chief as a member of the User Group.

Law

The Parties enter into this Agreement based upon their statutory and corporate powers, including, but not limited to, the provisions of the Intergovernmental Agreement Act at Tennessee Code Annotated (T.C.A.) Title 5, Chapter 1, Section 113), the Interlocal Cooperation Act (T.C.A. 12-9-101), as confirmed by T.C.A. 7-86-105 (b)(6).

Purpose

The Parties enter into this Agreement for, among other things, the purpose of establishing an E-911 Consolidated Emergency Communication Center so as to unify their resources in a manner to better assist emergency service agencies in the saving of lives and protection of property for all the citizens of Robertson County, whether they reside inside or outside of a municipality.

NOW, THEREFORE, BASED UPON THESE PREMISES, AND UNDER THE AUTHORITY OF THE LAWS CITED, THE PARTIES AGREE AS FOLLOWS:

Section 1. Superceding Agreement

This Agreement merges, replaces, and supercedes any previous agreements or understandings between and/or among the Parties. Prior provisions may be indicated as "deleted", "modified" or "unchanged".

Section 2. Communications Center

A. Deleted

B. Deleted

C. Deleted

D. Deleted

E. Unchanged:

The parties acknowledge that the District's principal revenue sources are those payments received from telephone surcharges authorized by Tennessee law for 911 services. The District has made acceptable arrangements with the Bond Purchaser to assign sufficient revenues from these payments for retirement of the principal and interest on the bonds, together with any expenses incurred. Further, the District represents that its anticipated revenues are sufficient to pay for all annual operating and maintenance expenses for the Center.

F. Modified as follows:

The Springfield Police Department, Springfield Fire Department, Robertson County Sheriffs Office, Robertson County EMS, White House Police Department and White House Fire Department will work together to facilitate the transfer of voice and data traffic as needed to avoid any interruption of E-911 service and to minimize inconvenience to the citizens of Robertson County.

G. Modified as follows:

The District shall have control of the newly constructed Center building, grounds and equipment, in consultation with Springfield, White House and the County, and shall keep same secure and not allow any use of the Center or grounds for purposes other than public safety communications and coordination.

H. Modified as follows:

The daily operations of the Center shall be governed by the User Group which shall be comprised of the Robertson County Sheriff, Robertson County Emergency Medical Director, Springfield Police Chief, Springfield Fire Chief, White House Police Chief and a sixth person to be appointed at-large by the User Group. The at-large position shall be for a two-year term and shall be held by a full-time police or fire official from one of the other municipalities within Robertson County that has either a full-time police department or a full-time fire department.

I. Modified as follows:

The District shall be responsible for all operations and maintenance costs

related to the Center building and grounds, including all repairs, utilities, janitorial services, building maintenance, property and liability insurance, equipment maintenance and service contracts, radio maintenance and service contracts and grounds maintenance. As to property and liability insurance, Springfield, White House and the County shall be named on said policies as additional insured, and copies shall be furnished to all parties.

J. Modified as follows:

The County, Springfield and White House shall be responsible for all dispatcher costs including salaries and related benefits, in order to provide adequate staffing and operation of the center twenty-four (24) hours per day, seven (7) days per week. Over a period of time as the district's resources allow, the parties acknowledge an intent to possibly have the dispatch employees employed by the District itself.

Section 3. Legal Compliance

Modified as follows:

The District, County, Springfield and White House shall comply with all applicable federal, state, and local regulations.

Section 4. Annual Budget Process

A. Modified as follows:

The District, County, Springfield and White House shall annually prepare a proposed budget for operation of the Center and deliver copies to each other

at the earliest time as they may be available. The proposed budget shall be for the fiscal year (FY) that begins that July 1 and ends June 30 of the following year. The Parties recognize that at present, the District and its revenues fund completely the Center building, equipment, grounds, maintenance and other expenses. The County, Springfield and White House are funding only the dispatch personnel.

B. A budget for the Center operations will be effective when approved by all parties.

Section 5. **Funding Share and Minimum Support Level**

Unchanged:

The District shall fully fund its annual financial obligations for debt service, operations and maintenance expenses consistent with the Revenue Standards of the Tennessee Emergency Communications Board (TECB), as may be amended from time to time.

Section 6. Term **and** Renewal

Unchanged:

This Agreement shall remain continuously in effect, unless renegotiated, terminated by the mutual consent of all the parties, or terminated by breach of the agreement by any party.

Section 7. **Indemnification and Hold Harmless**

A. Modified as follows:

To the extent allowed by applicable limits of liability and/or available insurance limits, the County, Springfield and White House agree to defend, hold harmless, and completely indemnify the District, the 911 Board, each member thereof, all employees, and advisors ("the Protected Parties") from any liability for any cause of action initiated as a result of County, Springfield and White House actions taken pursuant to the Agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim, including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

B. Modified as follows:

To the extent allowed by applicable limits of liability and/or available insurance limits, the District likewise agrees to defend, hold harmless, and completely indemnify the County, Springfield and White House, each elected and appointed official, all employees, and advisors ("the Protected Parties") from any liability for any cause of action initiated as a result of the District's responsibility pertaining to its ownership and operation of the Center and grounds, or actions taken pursuant to the agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim, including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

C. Modified as follows:

The sharing of any County, Springfield and White House liability hereunder shall be one-third (1/3) for each party.

D. Unchanged

The protection afforded the Protected Parties is not intended and may not be construed as any waiver of immunities and limitations of liability as elsewhere exist, specifically including T.C.A. 29-20-101 et seq.

Section 8. Force Majeure

Unchanged

The parties to this agreement shall not be held in default, or in noncompliance with the provisions of this agreement, where such noncompliance or alleged defaults occurred or were caused by acts of God; labor disputes; governmental, administrative or judicial order or regulation; or other event that is reasonably beyond the ability of each party to anticipate or control. Due to the critical importance of the emergency services provided under this agreement, each individual party shall use all deliberate speed to restore any interruption in its operations or services, caused by events out of its control, in order to meet its obligations under this agreement.

Section 9. **Non-Discrimination**

Modified as follows:

The District, County, Springfield and White House shall not illegally discriminate in any manner and will observe all laws, specifically including those relating to employment, so that no person, otherwise qualified, is denied an opportunity to be considered for employment, nor shall preference be given to any employee except on the basis of merit and/or qualification.

Section 10. Severability

Unchanged

If any court of competent jurisdiction should declare any part of the Agreement void, illegal, or otherwise ineffective, such provisions shall be severed and the Agreement shall otherwise remain in effect according to its remaining terms and provisions, unless the severed portion is so material as to substantially alter the balance of interests expressed in the Agreement, in which event the Agreement shall fail and be of no effect, excepting the provisions hereof regarding Indemnification and Hold Harmless, above, which shall not be affected.

Section 11. **Amendment**

Modified as follows:

This Agreement may only be amended in writing. To be effective, any amendment must be approved by the County, Springfield, White House, and the District.

Section 13. Effective Date

Unchanged

The Agreement shall be effective according to its terms upon signing by all the Parties.

SIGNED THIS _____ DAY OF _____ 2011:

FOR **ROBERTSON COUNTY:**

_____

COUNTY MAYOR

ATTEST:

_____

FOR **CITY OF SPRINGFIELD:**

_____

CITY MAYOR

ATTEST:

_____

FOR THE DISTRICT:

_____

CHAIRMAN

ATTEST:

_____

CONCURRING:

_____

SHERIFF

ATTEST:

_____

FOR CITY OF WHITE HOUSE:

_____

CITY MAYOR

EXHIBIT "A"

2005

E911 Consolidated Emergency Communication Center Agreement

Parties

This E911 Consolidated Emergency Communication Center Agreement ("the 2005 Agreement") is between and among the Robertson County Emergency Communications District ("the District"), a public corporation created pursuant to the Emergency Communications District Act (T.C.A. 7-86-101), Robertson County ("the County"), a political subdivision of the State of Tennessee, and the City of Springfield ("the City"), a chartered municipality of the State of Tennessee and all, hereafter, the Parties. Concurring with the Parties is the Robertson County Sheriff ("the Sheriff").

Law

The Parties enter into the 2005 Agreement based upon their statutory and corporate powers, including, but not limited to, the provisions of the ~~Intergovernmental Agreement Act at Tennessee Code Annotated~~ (T.C.A.) Title 5, Chapter 1, Section 113), the Interlocal Cooperation Act (T.C.A. 12-9-101), as confirmed by T.C.A. 7-86-105 (b)(6).

Purpose

The Parties enter into the 2005 Agreement for, among other things, the purpose of establishing a E911 Consolidated Emergency Communication Center so as to unify their resources in a manner to better assist emergency service agencies in the saving of lives and protection of property for all the citizens of Robertson County, whether they reside inside or outside of a municipality.

NOW, THEREFORE, BASED UPON THESE PREMISES, AND UNDER THE AUTHORITY OF THE LAWS CITED, THE PARTIES AGREE AS FOLLOWS:

Section 1. **Superceding Agreement**

This 2005 Agreement merges, replaces, and supercedes any previous agreements or understandings between and/or among the Parties.

Section 2. **Communications Center**

A. The City shall transfer fee title without compensation to the District of suitable property for the location of the Center ("the Property"), presently intended as a parcel of land located in the Springfield North Industrial Park. This transfer shall be at a time as set forth below.

B. The District shall employ an architect to design the Center in consultation with the County and City. As to financing the project, the City will cause City bonds to be issued for the construction of the new communications center and the reasonable equipping of the Center to the extent that equipment funds are not available from the District's own resources. After completion of the Center, the City will transfer by deed the Center property to the District. The District will execute necessary documents to evidence the amount of this bond financial obligation plus the value of the transferred real estate which is valued by the parties at sixty thousand dollars ($60,000) and shall cause a first lien to be placed upon the Center property in favor of the City to secure these obligations. Upon payment of the bond indebtedness incurred by the City, these obligations will be deemed satisfied in full and any lien will be released.

C. The parties acknowledge that the District's principal revenue sources are those payments received from telephone surcharges authorized by Tennessee law for 911 services. In addition to pledging to the City a first lien upon the new communications building property, the District will assign sufficient revenues from these payments received to the City for payment of the yearly city bond payment together with any expenses incurred.

D. The Springfield Police Department, Springfield Fire Department, Robertson County Sheriff's Office, Robertson County EMS, and the Robertson County EMA will work together to facilitate the transfer of voice and data traffic as needed to avoid any interruption of E-911 service and to minimize inconvenience to the citizens of Robertson County.

E. The District shall have control of the Center in consultation with the City and County, and shall keep same secure and not allow any use of the Center or grounds for purposes other than public safety communications and coordination.

F. The District shall be responsible for all costs related to operation of the Center building and grounds, including utilities, janitorial services, building maintenance, property and liability insurance, equipment maintenance and service contracts, radio maintenance and service contracts and grounds maintenance. As to property and liability insurance, the City and the County will be named on said policies as additional insured, and copies furnished to all parties.

G. The County and City shall be responsible for all personnel (Dispatcher) costs including salaries and related benefits, in order to provide adequate staffing and operation of the center twenty -four (24) hours per day, seven (7) days per week. Over a period of time as the district's resources allow, the parties acknowledge an intent to ultimately have the dispatch employees employed by the District itself.

Section 3. **Legal Compliance**

The District, County and City shall comply with all applicable federal, state, and local regulations.

Section 4. **Annual Budget Process**

A. The District, County and City shall annually prepare a proposed budget for operation of the Center and deliver copies to each other at the earliest time as they may be available. The proposed budget shall be for the fiscal year (FY) that begins that July 1 and ends June 30 of the following year.

B. A budget for the Center operations will be effective when approved by all parties provided, however, that the contribution of the District may not be increased without approval of the 911 Board.

Section 5. **Funding Share and Minimum Support Level**

A. The District will seek to fully fund it's operational expenses to the extent that revenues are available after fulfilling financial obligations of the

District including the bond payment consistent with the Revenue Standards of the Tennessee Emergency Communications Board (TECB), as may be amended from time to time.

B. The County and the City shall each pay fifty percent (50%) of the net amount of the approved agreed budget after deducting the contribution of the District and other revenues or income. It is the goal of the parties to phase-out the contributions of the County and City over a period of time.

Section 6. **Term and Renewal**

This Agreement shall be effective for a term of the original City bond indebtedness, unless renegotiated by the mutual consent of all the parties.

Section 7. **Indemnification and Hold Harmless**

A. To the extent allowed by applicab le limits of liability and/or available insurance limits, the County and City agree to defend, hold harmless, and completely indemnify the District, the 911 Board, each member thereof, all employees, and advisors ("the Protected Parties") from any liabilit y for any cause of action initiated as a result of the County and City's actions taken pursuant to the Agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim, including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

B. To the extent allowed by applicable limits of liability and/or available insurance limits, the District likewise agrees to defend, hold harmless,

and completely indemnify the County and City, each elected and appointed official, all employees, and advisors ("the Protected Parties") from any liability for any cause of action initiated as a result of the District's responsibility pertaining to its ownership and operation of the Center and grounds, or actions taken pursuant to the agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim, including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

C. The sharing of any County and City liability hereunder shall be fifty percent (50%) for both the County and the City.

D. The protection afforded the Protected Parties is not intended and may not be construed as any waiver of immunities and limitations of liability as elsewhere exist, specifically including T.C.A. 29-20-101 et seq.

Section 8. Force Majeure

The parties to this agreement shall not be held in default, or in noncompliance with the provisions of this agreement, where such noncompliance or alleged defaults occurred or were caused by acts of God; labor disputes; governmental, administrative or judicial order or regulation; or other event that is reasonably beyond the ability of each party to anticipate or control. Due to the critical importance of the emergency services provided under this agreement, each individual party shall use all deliberate speed to restore any interruption in its operations or services,

caused by events out of its control, in order to meet its obligations under this agreement.

Section 9. **Non-Discrimination**

The District, County and City shall not illegally discriminate in any manner and will observe all laws, specifically including those relating to employment, so that no person, otherwise qualified, is denied an opportunity to be considered for employment, nor shall preference be given to any employee except on the basis of merit and/or qualification.

Section 10. **Severability**

If any court of competent jurisdiction should declare any part of the Agreement void, illegal, or otherwise ineffective, such provisions shall be severed and the Agreement shall otherwise remain in effect according to its remaining terms and provisions, unless the severed portion is so material as to substantially alter the balance of interests expressed in the Agreement, in which event the Agreement shall fail and be of no effect, excepting the provisions hereof regarding Indemnific ation and Hold Harmless, above, which shall not be affected.

Section 11. **Amendment**

This Agreement may only be amended in writing. To be effective, any amendment must be approved by the County, City, and District.

Section 13. **Effective Date**

The Agreement shall be effective according to its terms upon signing by all the Parties.

SIGNED THIS 22 DAY OF December, 2005:

FOR **ROBERTSON COUNTY:**

COUNTY EXECUTIVE

ATTEST:

FOR **CITY OF SPRINGFIELD:**

CITY MAYOR

ATTEST:

FOR THE **DISTRICT:**

Jackie W. Wilkerson
CHAIRMAN

ATTEST:

CONCURRING:

Sheriff Gene Bollinger
SHERIFF

ATTEST:

ACKNOWLEDGEMENTS

DISTRICT ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Jackie Wilkerson, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Chairman of the Board of Directors of the maker or a constituent, the constituent being authorized by the maker, to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 22 DAY OF December, 2005.

Cathy L. Russell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Jan 30, 2007

CATHY L. RUSSELL STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY

COUNTY ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Harold Bradley, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the County Executive of the maker or a constituent, the constituent being authorized by the maker, to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 22 DAY OF December, 2005.

Cathy L. Russell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Jan 30, 2007

CATHY L. RUSSELL STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY

CITY ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON
CITY OF SPRINGFIELD

Personally appeared before me, Billy Paul Carneal, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Mayor of the

maker or a constituent, the constituent being authorized by the maker, to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 22 DAY OF December, 2005

Cathy L Russell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Jan 30, 2007

CATHY L. RUSSELL STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY

SHERIFF ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Gene Bollinger, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Sheriff of the County, and is authorized to execute this instrument as Sheriff.

WITNESS MY HAND THIS 22 DAY OF December, 2005

Cathy L. Russell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Jan 30, 2007

CATHY L. RUSSELL STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY

EXHIBIT "B"

2009

E-911 Consolidated Emergency Communication Center Agreement

Parties

This E-911 Consolidated Emergency Communication Center Agreement ("the Agreement") is between and among the Robertson County Emergency Communications District ("**the District**"), a public corporation created pursuant to the Emergency Communications District Act (T.C.A. 7-86-101), Robertson County ("**the County**"), a political subdivision of the State of Tennessee, and the City of Springfield ("**the City**"), a chartered municipality of the State of Tennessee and all, hereafter, the Parties. Concurring with the Parties is the Robertson County Sheriff ("**the Sheriff**").

Law

The Parties enter into this Agreement based upon their statutory and corporate powers, including, but not limited to, the provisions of the Intergovernmental Agreement Act at Tennessee Code Annotated (T.C.A.) Title 5, Chapter 1, Section 113), the Interlocal Cooperation Act (T.C.A. 12-9-101), as confirmed by T.C.A. 7-86-105 (b)(6).

Purpose

The Parties enter into this Agreement for, among other things, the purpose of establishing an E-911 Consolidated Emergency Communication Center so as to unify their resources in a manner to better assist emergency service agencies in the saving of lives and protection of property for all the citizens of Robertson County, whether they reside inside or outside of a municipality.

NOW, THEREFORE, BASED UPON THESE PREMISES, AND UNDER THE AUTHORITY OF THE LAWS CITED, THE PARTIES AGREE AS FOLLOWS:

Section 1. **Superceding Agreement**

This Agreement merges, replaces, and supercedes any previous agreements or understandings between and/or among the Parties.

Section 2. **Communications Center**

A. The City acknowledges that it has previously transferred, without compensation, a tract of land being approximately 6.45 acres located in the Springfield North Industrial Park ("the Property"), upon which to build the new Center. The District has paid all survey, legal and other costs related to the transfer of title to the Property. It has been agreed by the District that ownership of the Property shall revert to the City should the District fail to begin construction of the Center within three (3) years after the Property is transferred to the District by the City.

B. The District has employed at its expense an architect to design the Center in consultation with the County and City. The City and County have reviewed and approved the architect's plans.

C. The District has also submitted the plans for bids and a general contractor has been approved and chosen for construction of the Center by the District.

D. The District has issued its own bonds as allowed by Tennessee law to finance the construction and reasonable equipping of the Center, and

the proceeds of those bonds have been deposited into a local banking institution and are available for payment of these costs.

E. The parties acknowledge that the District's principal revenue sources are those payments received from telephone surcharges authorized by Tennessee law for 911 services. The District has made acceptable arrangements with the Bond Purchaser to assign sufficient revenues from these payments for retirement of the principal and interest on the bonds, together with any expenses incurred. Further, the District represents that its anticipated revenues are sufficient to pay for all annual operating and maintenance expenses for the Center.

F. The Springfield Police Department, Springfield Fire Department, Robertson County Sheriff's Office, and Robertson County EMS will work together to facilitate the transfer of voice and data traffic as needed to avoid any interruption of E-911 service and to minimize inconvenience to the citizens of Robertson County.

G. The District shall have control of the Center in consultation with the City and County, and shall keep same secure and not allow any use of the Center or grounds for purposes other than public safety communications and coordination.

H. The daily operations of the Center shall be governed by the User Group which shall be comprised of the Robertson County Sheriff, Robertson County Emergency Medical Director, Springfield Police Chief and Springfield Fire Chief with a fifth person to be appointed

at-large by the User Group. The at-large position shall be for a two-year term and shall be held by a full-time police or fire official from one of the other municipalities within Robertson County that has either a full-time police department or a full-time fire department.

I. The District shall be responsible for all operations and maintenance costs related to the Center building and grounds, including all repairs, utilities, janitorial services, building maintenance, property and liability insurance, equipment maintenance and service contracts, radio maintenance and service contracts and grounds maintenance. As to property and liability insurance, the City and the County shall be named on said policies as additional insured, and copies shall be furnished to all parties.

J. The County and City shall be responsible for all dispatcher costs including salaries and related benefits, in order to provide adequate staffing and operation of the center twenty-four (24) hours per day, seven (7) days per week. Over a period of time as the district's resources allow, the parties acknowledge an intent to ultimately have the dispatch employees employed by the District itself.

Section 3. **Legal Compliance**

The District, County and City shall comply with all applicable federal, state, and local regulations.

Section 4. **Annual Budget Process**

A. The District, County and City shall annually prepare a proposed budget for operation of the Center and deliver copies to each other at the earliest time as they may be available. The proposed budget shall be for the fiscal year (FY) that begins that July 1 and ends June 30 of the following year.

B. A budget for the Center operations will be effective when approved by all parties.

Section 5. **Funding Share and Minimum Support Level**

The District shall fully fund its annual financial obligations for debt service, operations and maintenance expenses consistent with the Revenue Standards of the Tennessee Emergency Communications Board (TECB), as may be amended from time to time.

Section 6. **Term and Renewal**

This Agreement shall remain continuously in effect, unless renegotiated, terminated by the mutual consent of all the parties, or terminated by breach of the agreement by any party.

Section 7. **Indemnification and Hold Harmless**

A. To the extent allowed by applicable limits of liability and/or available insurance limits, the County and City agree to defend, hold harmless, and completely indemnify the District, the 911 Board, each member thereof, all employees, and advisors ("the Protected Parties") from any liability for any cause of action initiated as a result of the County and City's actions taken pursuant to the Agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim,

including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

B. To the extent allowed by applicable limits of liability and/or available insurance limits, the District likewise agrees to defend, hold harmless, and completely indemnify the County and City, each elected and appointed official, all employees, and advisors ("the Protected Parties") from any liability for any cause of action initiated as a result of the District's responsibility pertaining to its ownership and operation of the Center and grounds, or actions taken pursuant to the agreement, and to fully and completely indemnify the Protected Parties from any judgment, loss, or claim, including settlements thereof, and all related expenses, based upon any occurrence or omission during the Agreement other than as may be caused by the protected parties.

C. The sharing of any County and City liability hereunder shall be fifty percent (50%) for both the County and the City.

D. The protection afforded the Protected Parties is not intended and may not be construed as any waiver of immunities and limitations of liability as elsewhere exist, specifically including T.C.A. 29-20-101 et seq.

Section 8. **Force Majeure**

The parties to this agreement shall not be held in default, or in noncompliance with the provisions of this agreement, where such noncompliance or alleged defaults occurred or were caused by acts of God;

labor disputes; governmental, administrative or judicial order or regulation; or other event that is reasonably beyond the ability of each party to anticipate or control. Due to the critical importance of the emergency services provided under this agreement, each individual party shall use all deliberate speed to restore any interruption in its operations or services, caused by events out of its control, in order to meet its obligations under this agreement.

Section 9. **Non-Discrimination**

The District, County and City shall not illegally discriminate in any manner and will observe all laws, specifically including those relating to employment, so that no person, otherwise qualified, is denied an opportunity to be considered for employment, nor shall preference be given to any employee except on the basis of merit and/or qualification.

Section 10. **Severability**

If any court of competent jurisdiction should declare any part of the Agreement void, illegal, or otherwise ineffective, such provisions shall be severed and the Agreement shall otherwise remain in effect according to its remaining terms and provisions, unless the severed portion is so material as to substantially alter the balance of interests expressed in the Agreement, in which event the Agreement shall fail and be of no effect, excepting the provisions hereof regarding Indemnification and Hold Harmless, above, which shall not be affected.

Section 11. **Amendment**

This Agreement may only be amended in writing. To be effective, any amendment must be approved by the County, City, and District.

Section 13. **Effective Date**

The Agreement shall be effective according to its terms upon signing by all the Parties.

SIGNED THIS 27 DAY OF AUGUST, 2009:

FOR **ROBERTSON COUNTY**:

COUNTY MAYOR

ATTEST:

FOR **CITY OF SPRINGFIELD**:

CITY MAYOR

ATTEST:

FOR THE **DISTRICT**:

CHAIRMAN

ATTEST:

CONCURRING:

Sheriff Gene Ballinger 8-27-09
SHERIFF

ATTEST:

ACKNOWLEDGEMENTS

DISTRICT ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Jackie Wilkerson, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Chairman of the Board of Directors of the maker or a constituent, the constituent being authorized by the maker, to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 27 DAY OF AUGUST, 2009

Michael B. Clark

NOTARY PUBLIC

MY COMMISSION EXPIRES: 2/11/2014

MICHAEL B. CLARK
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF ROBERTSON

COUNTY ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Howard Bradley, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the County Mayor of the maker or a constituent, the constituent being authorized by the maker, to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 27th DAY OF August, 2009.

Dana A-Ellis

NOTARY PUBLIC

MY COMMISSION EXPIRES:

STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY My Commission Expires November 30, 2010

CITY ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON
CITY OF SPRINGFIELD

Personally appeared before me, Billy Paul Carmen, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Mayor of the maker or a constituent, the constituent being authorized by the maker to execute this instrument on behalf of the maker.

WITNESS MY HAND THIS 31st DAY OF August, 2009.

L. GLIDEWELL STATE OF TENNESSEE NOTARY PUBLIC ROBERTSON COUNTY

L. L. Glidewell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Feb 5, 2013

SHERIFF ACKNOWLEDGEMENT

STATE OF TENNESSEE
COUNTY OF ROBERTSON

Personally appeared before me, Gene Bollinger, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Sheriff of the County, and is authorized to execute this instrument as Sheriff.

WITNESS MY HAND THIS 2nd DAY OF August, 2009.

Cathy L Russell

NOTARY PUBLIC

MY COMMISSION EXPIRES: Jan 11, 2011

CATHY L. RUSSELL
STATE OF TENNESSEE NOTARY PUBLIC
ROBERTSON COUNTY

ORDINANCES....

June 8, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director CKS

Cc: Angie Carrier, City Administrator

Re: Budget Amendment III

The following budget amendment is recommended for approval. Some of the items are included due to carry over from previous year activity, FEMA flood repairs, and insurance claim projects. Others are related to adjustments to the Healthcare Fund as a result of actual claims, additional projects approved by the Board during the fiscal year, and additional expense related to irrigation at the new baseball fields. As indicated in the previous month's memo we are watching a number of budget lines closely, and it has become necessary to revise some of the amounts that were presented at the May meeting, and additional items have been added related to overages on utility lines for the Wastewater Collections department. All budget lines are still being closely monitored, and should any more revisions be necessary they will be made and communicated to you at the June meeting. Should you have any questions related to this budget amendment, please let me know. Thanks.

ORDINANCE 11-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2011.

WHEREAS, it has become necessary to amend the current year's annual budget

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2011 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: May 19, 2011

Second Reading: June 16, 2011

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

City of White House
Budget Amendment III
June 16, 2011

					Current Budget	Proposed Budget	Amendment
110	41000	700	General Fund - Administration	Grants, Contributions, Etc.	0	14,700	14,700
110	33100		General Fund	Federal Grants	1,020,688	1,035,388	14,700

1. *To amend current 2010-2011 budget to recognize additional expense and revenue related to the HOME Grant activity that was not completed in the previous year.*

110	42120	142	General Fund - Police Support Services	Hospital and Health Insur.	20,548	33,184	12,636

2. *To amend current 2010-2011 budget to recognize additional expense in healthcare contribution that resulted from census change between budget and fiscal year.*

110	42200	312	General Fund - Firefighting Operations	Small Items of Equipment	0	47,292	47,292
110	42200	900	General Fund - Firefighting Operations	Capital Outlay	1,132,616	1,085,324	(47,292)

3. *To amend current 2010-2011 budget to move the portion of the consolidation budget related to radios and pagers to an operating expense line due to non-capital nature of items.*

110	44740	900	General Fund - Park Maintenance	Capital Outlay	130,000	529,697	399,697
110	36920		General Fund	Sale of Bonds	357,000	1,033,723	676,723

4. *To amend current 2010-2011 budget to recognize additional revenue and expense related to the LPRF Park project that extended beyond last year's projections.*

110	51000	200	General Fund - Miscellaneous, Conting.	Contractual Services	0	26,250	26,250
110	36350		General Fund	Insurance Recoveries	0	25,250	25,250

5. *To amend current 2010-2011 budget to recognize additional expense related to records damage received from frozen pipes in the records storage area.*

110	55803	231	General Fund - ARRA Grant - Calista Rd	Publication of Formal Notice	0	350	350
110	58803	900	General Fund - ARRA Grant - Calista Rd	Capital Outlay	179,000	433,550	254,550
110	33143		General Fund	ARRA Grant - Calista Rd.	179,000	245,698	66,698

6. *To amend current 2010-2011 budget to recognize additional revenue and expense related to the ARRA Calista Rd project that extended beyond last year's projections.*

122	49000	900	Park Sales Tax Fund	Capital Outlay	10,000	132,000	122,000
122	49000	700	Park Sales Tax Fund	Contributions	75,000	0	(75,000)

7. *To amend current 2010-2011 budget to recognize additional expense for electrical panel replacement and stadium lighting project at the park, and to reduce expenses related to YMCA contribution that will no longer be made.*

123	43200	261	Sanitation Fund	Repair and Maint. Vehicles	18,000	34,020	16,020
123	43200	900	Sanitation Fund	Capital Outlay	25,000	8,980	(16,020)

8. *To amend current 2010-2011 budget to recognize additional expense for maintenance and repairs on sanitation trucks beyond what was budgeted by reducing capital outlay.*

412	52117	110	Wastewater Fund - Administration	Salaries	114,540	129,850	15,310
412	52213	900	Wastewater Fund - Treatment	Capital Outlay	500,000	484,690	(15,310)

9. *To amend current 2010-2011 budget to recognize additional expense for Wastewater Superintendant's position which was not originally budgeted in this fiscal year.*

412	52210	260	Wastewater Fund - Collection	Repair and Maint. Services	18,000	35,340	17,340
412	52210	262	Wastewater Fund - Collection	Repair and Maint. Machine	87,821	130,000	42,179
412	33191		Wastewater Fund	FEMA Reimbursement	0	49,114	49,114
412	36350		Wastewater Fund	Insurance Recoveries	0	64,638	64,638

10. *To amend current 2010-2011 budget to recognize additional revenue and expense related to the May 2010 flood event.*

412	58801	900	Wastewater Fund - ARRA Copes Cross.	Capital Outlay	77,512	781,958	704,446
412	33141		Wastewater Fund	ARRA Copes Crossing	31,005	400,000	368,995

11. *To amend current 2010-2011 budget to recognize additional revenue and expense related to the ARRA Copes Crossing Project which carried over into the current year more than expected.*

416	51520	826	Healthcare Fund	Medical Claims Paid	673,968	789,298	115,330
416	36350		Healthcare Fund	Insurance Recoveries	0	91,182	91,182
416	36000		Healthcare Fund	Other Revenues	0	6,572	6,572

12. *To amend current 2010-2011 budget to recognize additional revenue and expense due to more healthcare claims than anticipated, related recovery on stop-loss insurance and COBRA payments.*

110	44740	243	General Fund - Park Maintenance	Sewer	10,000	22,885	12,885
110	44740	241	General Fund - Park Maintenance	Electric	48,280	35,395	(12,885)

13. *To amend current 2010-2011 budget to recognize additional expense on sewer bills for irrigation that was not metered separately at the new baseball fields, and offsetting this additional expense by a reduction in electricity bills resulting from replacement of a faulty meter.*

110	41800	900	General Fund - Bulliding Maintenance	Capital Outlay	0	1,000	1,000

13. *To amend current 2010-2011 budget to recognize additional expense on City Hall HVAC project that was a carryover completion on Work in Process from the previous fiscal year.*

412	52210	241	Wastewater Fund - Collection	Electric	56,250	108,194	51,944
412	52210	900	Wastewater Fund - Collection	Capital Outlay	1,070,600	1,018,656	(51,944)

14. *To amend current 2010-2011 budget to recognize additional expense on electric bills due to increased rates and usage, and taking the offsetting amount from capital projects that did not get completed during the fiscal year.*

May 12, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director CKS

Cc: Angie Carrier, City Administrator

Re: Ordinance Adopting Annual Budget and Tax Rates

The detail for this Ordinance was presented at the budget study session on May 5th.

The final budget document that you will be receiving after the second reading of this ordinance includes updates on the detail files that we covered at the study session. The final document will also include the detail Capital Improvement Program sheets, the six year Capital Improvement Program document, as well as other personnel schedules. As we discussed, this budget does not reflect a property tax increase. If you have any questions about this ordinance or the budget details please feel free to call me.

ORDINANCE #11-09

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, ADOPTING THE ANNUAL BUDGET (AND TAX RATE) FOR THE FISCAL YEAR BEGINNING JULY 1, 2011 THROUGH JUNE 30, 2012.

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	$1,650,859	$2,666,765	$2,475,569
Intergovernmental Revenue	4,133,158	4,288,315	4,974,456
Charges for Services	90,484	113,133	117,575
Licenses and Permits	262,180	29,300	22,250
Fines and Forfeitures	158,727	173,054	181,150
Bonds Issued	1,283,853	1,033,723	0
Interfund Charges	86,937	88,757	218,757
Miscellaneous Revenue	100,659	111,639	34,000
Total Revenue	$7,766,857	$8,504,686	$8,023,757
Fund Balance	$1,567,851	$3,506,262	5,212,101
Total Available Funds	$9,334,708	$12,010,948	$13,235,858

Debt Service Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	$ 689,116	$ 233,823	$ 550,000
Miscellaneous Revenue	$ 116,730	$ 795	$ 800
Total Revenue	$ 805,846	$ 234,618	$ 550,800
Fund Balance	$ 188,152	$ 348,174	$ 71,849
Total Available Funds	$ 993,998	$ 582,792	$ 622,649

State Street Aid Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Intergovernmental Revenue	$ 262,709	$ 276,320	$ 273,296
Miscellaneous Revenue	$ 169	$ 146	$ 200
Total Revenue	$ 262,878	$ 276,466	$ 273,496
Fund Balance	$ 78,451	$ 21,744	$ 46,410
Total Available Funds	$ 341,329	$ 298,210	$ 319,906

Drug Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Court Fines and Costs	$ 16,738	$ 15,975	$ 15,900
Miscellaneous	$ 1,099	$ 2,929	$ 1,300
Total Revenue	$ 17,837	$ 18,904	$ 17,200
Fund Balance	$ 25,642	$ 32,963	$ 42,417
Total Available Funds	$ 43,479	$ 51,867	$ 59,617

Hillcrest Cemetery Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	$ 29,900	$ 31,950	$ 29,778
Miscellaneous	$ 557	$ 331	$ 380
Total Revenue	$ 30,457	$ 32,281	$ 30,158
Fund Balance	$ 116,986	$ 134,762	$ 150,144
Total Available Funds	$ 147,443	$ 167,043	$ 180,302

Healthcare Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Revenue from Other Funds	$ 1,014,119	$ 966,432	$ 1,014,082
Miscellaneous	$ 393	$ 97,439	$ 500
Total Revenue	$ 1,014,512	$ 1,063,871	$ 1,014,582
Fund Balance	$ (70,975)	$ 200,858	$ 262,091
Total Available Funds	$ 943,537	$ 1,264,729	$ 1,276,673

Impact Fee Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Impact Fees	$ 75,865	$ 47,904	$ 58,000
Miscellaneous	$ 3,295	$ 1,144	$ 299,700
Total Revenue	$ 79,160	$ 49,048	$ 357,700
Fund Balance	$ 644,476	$ 506,304	$ 330,361
Total Available Funds	$ 723,636	$ 555,352	$ 688,061

Industrial Development Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Intergovernmental Revenue	$ 46,885	$ 40,293	$ 43,000
Miscellaneous	$ 135	$ 174	$ 175
Total Revenue	$ 47,020	$ 40,467	$ 43,175
Fund Balance	$ 63,804	$ 62,187	$ 54,155
Total Available Funds	$ 110,824	$ 102,654	$ 97,330

Park Sales Tax Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Local Taxes	$ 80,833	$ 76,325	$ 79,000
Miscellaneous	$ 22,045	$ 96,893	$ 21,200
Total Revenue	$ 102,878	$ 173,218	$ 100,200
Fund Balance	$ 500,272	$ 448,908	$ 278,308
Total Available Funds	$ 603,150	$ 622,126	$ 378,508

Sanitation Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	$ 674,854	$ 681,568	$ 675,400
Total Revenue	$ 674,854	$ 681,568	$ 675,400
Fund Balance	$ 350,969	$ 430,447	$ 508,628
Total Available Funds	$ 1,025,823	$ 1,112,015	$ 1,184,028

Wastewater Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Charges for Services	$ 2,192,059	$ 2,477,750	$ 2,636,400
Bonds Issued	$ 95,905	$ 864,095	$ 6,775,200
Miscellaneous	$ 180,912	$ 539,895	$ 233,931
Total Revenue	$ 2,468,876	$ 3,881,740	$ 9,645,531
Fund Balance	$ 1,163,852	$ 1,304,569	$ 1,795,791
Total Available Funds	$ 3,632,728	$ 5,186,309	$ 11,441,322

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
General Government	$ 720,597	$ 1,234,642	$ 1,259,045
City Court	$ 70,830	$ 74,280	$ 79,727
Public Safety	$ 2,381,636	$ 2,441,151	$ 2,702,290
Public Works	$ 215,141	$ 203,744	$ 266,558
Library and Museum	$ 178,193	$ 184,411	$ 197,571
Parks and Recreation	$ 537,546	$ 698,280	$ 699,520
Planning and Zoning	$ 290,724	$ 250,423	$ 261,507
Capital Outlay	$ 1,550,073	$ 1,711,916	$ 2,816,455
Total Appropriations	$ 5,944,740	$ 6,798,847	$ 8,282,673

State Street Aid Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Streets	$ 115,968	$ 132,375	$ 133,900
Capital Outlay	$ 203,617	$ 119,425	$ 125,000
Total Appropriations	$ 319,585	$ 251,800	$ 258,900

Drug Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Police	$ 10,516	$ 9,450	$ 9,450
Total Appropriations	$ 10,516	$ 9,450	$ 9,450

Debt Service Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Debt Service	$ 644,147	$ 509,692	$ 571,346
Miscellaneous	$ 1,677	$ 1,250	$ 1,250
Total Appropriations	$ 645,824	$ 510,942	$ 572,596

Hillcrest Cemetery Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Cemetery and Maintenance	$ 12,681	$ 16,899	$ 20,043
Total Appropriations	$ 12,681	$ 16,899	$ 20,043

Healthcare Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Premiums Paid	$ 196,786	$ 213,341	$ 220,827
Medical Claims Paid	$ 545,893	$ 789,298	$ 789,042
Total Appropriations	$ 742,679	$ 1,002,639	$ 1,009,869

Impact Fee Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Roads	$ -	$ 119	$ 30,150

Parks	$ 415	$ 87	$ 100
Fire	$ -	$ 56	$ 100
Police	$ -	$ -	$ -
Capital Outlay	$ -	$ 5,000	$ 350,000
Debt Service	$ 216,917	$ 219,729	$ 121,751
Total Appropriations	$ 217,332	$ 224,991	$ 502,101

Industrial Development Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Industrial Development	$ 48,637	$ 48,500	$ 54,500
Total Appropriations	$ 48,637	$ 48,500	$ 54,500

Park Sales Tax Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Parks	$ 1,214	$ 950	$ 1,100
Capital Outlay	$ 61,881	$ 132,000	$ 41,690
Debt Service	$ 91,147	$ 210,868	$ 133,884
Total Appropriations	$ 154,242	$ 343,818	$ 176,674

Sanitation Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Sanitation	$ 516,480	$ 499,643	$ 570,070
Capital Outlay	$ -	$ -	$ 50,000
Debt Service	$ 78,896	$ 103,744	$ 104,850
Total Appropriations	$ 595,376	$ 603,387	$ 724,920

Wastewater Fund	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Wastewater	$ 1,650,853	$ 2,259,492	$ 2,568,275
Capital Outlay	$ 605,438	$ 1,005,443	$ 7,395,000
Debt Service	$ 658,664	$ 712,379	$ 762,506
Total Appropriations	$ 2,914,955	$ 3,977,314	$ 10,725,781

SECTION 3. At the end of the current fiscal year the governing body estimates balances/deficits as follows:

General Fund	$ 5,212,101
State Street Aid Fund	$ 46,410
Drug Fund	$ 42,417
Debt Service Fund	$ 71,849
Hillcrest Cemetery Fund	$ 150,144
Healthcare Fund	$ 262,091
Impact Fee Fund	$ 330,361
Industrial Development Fund	$ 54,155
Park Sales Tax Fund	$ 278,308

Sanitation Fund	$	508,628
Wastewater Fund	$	1,795,791

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	$ 1,040,000	$ 294,692	$ -	$ -
Notes	$ 6,089	$ -	$ -	$ -
Capital Leases	$ -	$ -	$ -	$ -
Other Debt	$ 232,076	$ 120,930	$ 1,273,400	$ -

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
SR 76 Sidewalk Project (Grant)	$ 645,811	$ -
ARRA Fiber Optic Project	$ 675,000	$ -
2 Police Patrol Vehicles	$ 70,000	$ -
Air Compressor - Public Works	$ 10,000	$ -
Road Repair and Paving	$ 515,000	$ -
Library Building Fund Contribution	$ 25,000	$ -
Gym Floor Repairs	$ 8,000	$ -
Gym Ceiling Heaters	$ 6,000	$ -
Municipal Center Security Upgrade	$ 45,000	$ -
McCurdy/Sage Turn Lane ROW Acquisition	$ 50,000	$ -
GIS Installation City Wide	$ 40,000	$ -
Custom Cab Aerial Ladder Fire Truck (Grant)	$ 598,816	$ -
Radio Consolidation Frequency Addition	$ 40,000	$ -
2 Thermal Imager Cameras	$ 22,500	$ -
WHGRW45 - Greenway Repairs (FEMA)	$ 5,412	$ -
WHGRW42 - Greenway Repairs (FEMA)	$ 8,987	$ -
WHGRW61 - Greenway Repairs (FEMA)	$ 10,692	$ -
WHGRW41 - Greenway Repairs (FEMA)	$ 17,987	$ -
WHGRW40 - Greenway Repairs (FEMA)	$ 6,488	$ -
WHGRW46 - Greenway Repairs (FEMA)	$ 22,482	$ -
Football Stadium Lighting	$ 32,190	$ -
Tyree/S. Palmers Intersection (Grant)	$ 350,000	$ -
Adjustable Basketball Goals	$ 9,500	$ -
Hobbs Area Conversion from Vacuum	$ -	$ 4,500,000
WWTP UV Disinfection System Upgrade	$ 200,000	$ -
Dawn Ct. Conversion from Vacuum	$ -	$ 1,500,000
Skid Steer with Attachments	$ 71,500	$ -

Remodel Maintenance Building	$	55,000	$	-
3 3/4 Ton Ext. Cab Pick Up w/Utility Bed	$	93,000	$	-
GPS Mapping/Record Keeping	$	78,000	$	-
HVAC Unit	$	10,000	$	-
WHFRW63-WWTP/37GrinderPumps(FEMA)	$	49,557	$	-
WHFRW56-Calista Rd. Lift Station (FEMA)	$	7,082	$	-
WHFRW57 - N Palmers Lift Station (FEMA)	$	20,841	$	-

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. There is hereby levied a property tax of $1.01 per $100 of assessed value on all real and personal property in Robertson County, and $0.98 per $100 of assessed value on all real and personal property in Sumner County.

SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12. This ordinance shall take effect on July 1, 2011, the public welfare requiring it.

Passed First Reading: _____

Passed Second and Final Reading: _____

Mayor

Attest: City Recorder

FINANCE....

City of White House
Public Works

Memo

To: Board of Mayor and Alderman

From: Warren Garrett – Interim Director

CC: Amanda Priest

Date: 6/8/2011

Re: Request to extend 08/09 paving contract with Rogers Group.

On this date, June 7, 2011, we are requesting that the 08/09 paving contract with Rogers Group be extended for an additional 12 months. Rogers Group has stated that they would be happy to extend our contract for an additional 12 months pending Board approval.

Thank you for your consideration. If you have any questions regarding this matter, you may contact me at 672-0215.

Warren Garrett

Interim Director

AGREEMENT BETWEEN
OWNER AND CONTRACTOR

THIS AGREEMENT made as of the 26 day of August, 2009, by and between the OWNER, CITY OF WHITE HOUSE, SUMNER and ROBERTSON COUNTY, TENNESSEE, and Rogers Group, Inc., hereinafter called the CONTRACTOR:

WITNESSETH THAT the OWNER and the CONTRACTOR in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK. The CONTRACTOR will perform all Work as shown in the Contract Documents for the completion of the Project generally described as follows:

Article 2. ENGINEER. The Project has been designed by the Engineering Department, City of White House, 105 College Street, White House, Tennessee, who will act as the ENGINEER in connection with completion of the Project in accordance with the Contract Documents.

Article 3. CONTRACT TIME. The work for this Contract shall be completed within 45 calendar days after the date which the CONTRACTOR is to start the Work as provided in the Contract Documents.

Article 4. CONTRACT PRICE. The OWNER will pay the CONTRACTOR for performance of the Work and completion of the Project in accordance with the Contract Documents subject to adjustment by Modifications as provided therein in current funds as follows:

One hundred and thirty thousand dollars
(written)
($ 130,000) in accordance with the conditions and prices stated in the Proposal.

Article 5. PAYMENT. The OWNER will pay the CONTRACTOR upon completion and acceptance of all the Work covered in this contract based on the unit prices stated in the proposal and quantities actually in place.

Article 6. MISCELLANEOUS.

6.1 Neither the OWNER nor the CONTRACTOR shall, without the prior consent of the other, assign or sublet in whole or in part his interest under any of the Contract Documents and, specifically, the CONTRACTOR shall not assign any monies due or to become due without consent of the OWNER.

6.2 The OWNER and the CONTRACTOR each binds himself, his partners, successors, assign and legal representatives to the other party hereto in respect to all covenants, agreements, and obligations contained in the Contract Documents.

6.3 The Contract Documents constitute the entire agreement between the OWNER and the CONTRACTOR and may only be altered, amended or repealed by a duly executed written instrument.

Article 7. TIME FOR COMPLETION AND LIQUIDATED DAMAGES. It is hereby understood and mutually agreed, by and between the CONTRACTOR and the OWNER, that the time for completion as specified in the Contract is an ESSENTIAL CONDITION of this Contract; and it is further mutually understood and agreed that the work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed, and that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within 45 calendar days thereafter. It is expressly understood and agreed, by and between the CONTRACTOR and the OWNER, that the time for the completion of work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality. If the said CONTRACTOR shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted the OWNER, then the CONTRACTOR does hereby agree, as a partial consideration for the awarding of this Contract, to pay to the OWNER, not as a penalty but as liquidated damages for such breach of Contract as hereinafter set forth, $100 for each and every calendar day that the CONTRACTOR shall be in default after the time stipulated for completing the work of the total Contract.

The same amount is fixed and agreed upon by and between the CONTRACTOR and the OWNER because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the OWNER would in such event sustain, and said amount shall be retained from time to time by the OWNER from current periodical estimates.

It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work the new time limit fixed by such extension shall be of the essence of this contract. Provided, that the CONTRACTOR shall not be changed with liquidated damaged or any excess cost when the delay in completion of the work is due:

7.1 To any preference, priority, or allocation order duly issued by the Government;

7.2 To unforeseeable cause beyond the control and without the fault or negligence of the CONTRACTOR, including, but not restricted to, acts of God, or of the public enemy, acts of the OWNER, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and,

7.3 To any delays of subcontractors or suppliers occasioned by any of the causes specified in subsections 7.1 and 7.2 of this article;

Provided, further, that the CONTRACTOR shall within ten (10) days from the beginning of such delay, unless the OWNER shall grant a further period of time prior to the date of final settlement of the Contract, notify the OWNER, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the CONTRACTOR within a reasonable time of its decision in the matter.

IN WITNESSETH WHEREOF the parties hereto have executed this Agreement the day and year first above written.

OWNER: CITY OF WHITE HOUSE
SUMNER and ROBERTSON COUNTY
TENNESSEE

BY: _____
ANGIE CARRIER

TITLE: City Administrator

CONTRACTOR:

BY: _____

TITLE: Construction Mgr.

MEMORANDUM

TO: Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: June 8, 2011

RE: Surplus Vehicle Request

The 1997 Chevrolet Blazer used by the Fire Department and Engineering Department is recommended to be surplused due to the age and unreliability of the vehicle with multiple transmission problems and recent failed emissions test. The vehicle has over 80,000 miles.

City of White House
TENNESSEE

Wastewater Department

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 1, 2011

SUBJECT: Single source requests 2011/2012

I request approval of the following single source vendors. This list is supposed to represent those items that are provided only by one vendor or where only one vendor provides the most appropriate item for the City's uses. For this reason, all items on this list are then exempted from the general purchasing guidelines and bidding requirements.

SINGLE SOURCE REQUESTS Fiscal Year 20011/2012

Vendor	Amount	Reason
Wascon Inc. Grinder pumps for yearly operation & maintenance	$895,000.00	Regional rep for E-one low pressure grinder pumps.
AirVac Vacuum Systems Inc. (Valve Assemblies & Repair Parts)	$90,000.00	To maintain North Palmers and Calista vacuum stations and service connections. **Proprietary equipment.**
Labtronics	$5,500.00	Calibrate and certify monitoring equipment to meet NPDES permit requirements.
Southern Sales Inc. Floating Weir and U.V. system repairs and parts	$35,000.00	Regional rep for the Trojan U.V. system and floating weir.
Cummings Crosspoint	$12,000.00	Repairs of our four generators. (Cummings uses **proprietary software** for all its diagnostic systems.)

I would be happy to answer any questions you may have. Thank you.

City of White House
TENNESSEE

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: May 31, 2011

SUBJECT: Surplus

I request approval to surplus a1998 Chevy 3500 pickup truck VIN # 1GBHC34R9WF054623. Over the years it has needed numerous repairs and now is in need of more repairs that exceeds the value of the truck.

I would be happy to answer any questions you may have. Thank you.

City of White House
TENNESSEE

Memo

TO: Board of Mayor and Alderman
Angie Carrier, City Administrator

FROM: Bill K. Crusenberry, Director of Wastewater

DATE: June 8, 2011

SUBJECT: CWA 2009-246 Cope's Crossing Lift Station Change Order #7

I recommend approval of Change Order #7.

I would be happy to answer any questions you may have. Thank you.

McGill
ASSOCIATES

June 8, 2011

Bill Crusenberry
Director of Wastewater
City of White House
105 College Street
White House, Tennessee 37188

RE: Recommendation of Change Order No. 7

Dear Bill:

We hereby recommend the attached Change Order No. 7, which includes the addition of 90 days of contract time to the project. The 90 days of additional contract time is granted for delays to the Contractor for weather and for delays waiting on approval of Change Order No. 6 by TDEC. The Original Contract Completion date was July 15, 2010. The revised Contract Completion Date after this Change Order is August 29, 2011. The Contract Price for the work is not changed as a result of this change order.

Should you have any questions or need any additional information, please contact me at your convenience.

Sincerely,
McGILL ASSOCIATES, P. A.

Benjamin R. Simerl
Project Manager

Enclosure
06608/letters/bc08jun11.doc

McGill Associates, P.A. • P.O. Box 4187, Sevierville, TN 37864 • 248 Bruce Street, Sevierville, TN 37862
865-908-0575 • Fax 865-908-0110

Change Order
No. 7

Date of Issuance: _____ Effective Date: _____

Project: Copes Crossing Sewage Pumping Station, Gravity Sewer, and Force Main	Owner: City of White House	Owner's Contract No.:
Contract:		Date of Contract: 01/27/2010
Contractor: Cook Utility Construction, Inc.		Engineer's Project No.: 06608

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Addition of time to the project to accommodate time for weather delays and TDEC approval of Meadows Drive Sewer line additions to the project in C.O. No. 6

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☐ Calendar days
$893,022.60	Substantial completion (days or date): 7/15/10
	Ready for final payment (days or date): 7/15/10
Increase from previously approved Change Orders No. 1 to No. 6:	Increase from previously approved Change Orders No. 1 to No. 6:
$370,315.00	Substantial completion (days): 300
	Ready for final payment (days): 300
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
$1,263,337.60	Substantial completion (days or date): 05/31/11
	Ready for final payment (days or date): 05/31/11
Increase/Decrease of this Change Order:	Increase of this Change Order:
$0.00	Substantial completion (days or date): 90 days
	Ready for final payment (days or date): 90 days
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
$1,263,337.60	Substantial completion (days or date): 08/29/2011
	Ready for final payment (days or date): 08/29/2011

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____	By: _____	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 6/8/11	Date: _____	Date: _____

Approved by Funding Agency (if applicable): _____ Date: _____

June 9, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator

Re: Change Order #1, ARRA-Fiber

Recommend: Approval

There are changes in the pay items for the project due to some changes with AT &T. The details of the exact pay items will be e-mailed to you next week. These changes still should not affect the timeline of the project.

There will be changes in quantities for the Industrial Dr. work due to having to install the conduit on the east side of the road due to the underground AT&T lines that were located on the west side of Industrial Dr. We assumed that Stansell would be trenching the conduit up the west side of Industrial Dr. The amount of conduit that needs to be bored will increase due to number of driveways on the east side of Industrial Dr. Stansell is also going to change the seeding w/mulch item to a square ft item instead of a lump sum item.

If you have any questions, please let me know.

June 9, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Angie Carrier
City Administrator

Re: Retail Study and Marketing Materials

I recommend approval of the contract renewal with The Shopping Center Group for the City of White House Marketing Retail Package for $15, 400. This package is invaluable for utilization at the ICSC Conferences as well as in providing existing businesses information.

If you have any questions, please feel free to call me.

May | 11

Retail Recruitment for White House, TN

Retail Study and Marketing Materials

Since 1983, The Shopping Center Group has provided a full assortment of retail real estate brokerage services to retailers, landlords, developers, investors and financial institutions throughout the Southeast and Mid-Atlantic regions. We have earned our reputation of delivering "best in class" service in tenant representation, project leasing, property management, development consulting, investment sales and finance. Our approach is service oriented and our commitment to our clients' success in regional expansion plans is uncompromising. As an expert on retail and GIS services used in the retail industry, The Shopping Center Group is honored to present a proposal of products we can provide for White House, Tennessee to assist in your Economic Development Retail Recruitment needs.

Retail Recruitment Consultant Study and Marketing Materials Available to White House, Tennessee

The Shopping Center Group, LLC (TSCG) wants to partner with White House to determine the best practices and materials for local retail recruitment. TSCG's success is attributed to hands-on brokers in local markets developing state-wide strategies for clients. Using Geographic Information Systems (GIS) resources that rank among the top in the country, TSCG produces a variety of resources essential to retailers' decision making process for new locations. TSCG recommends the use the following marketing materials specific to White House. Below are recommended items to renew, update and add to marketing materials.

Marketing Retail Package Renewal for White House — $ 5,950

~ Regional trade area map showing White House proximity to regional big box anchor stores in Tennessee

~ Retail aerial map for White House including national retail and restaurant logos, traffic counts, top employers and schools within view.

~Thematic Maps for White House showing Population, Growth, Income, Retail Expenditures and Employment Density

~ White House Schools: Locations, Enrollment and Grade *

~ White House Top Employers: Top Employers and Number of Employees*

Demographic Reports and Corresponding Maps:

~ Trade Area for retail corridor

~ 3, 5, 7 mile ***radius rings*** & trade area

~ 5, 10, 15, 20 minute ***drive times***

~ 5, 10, 15, 20 mile ***drive distance***

Site Specific Marketing Package Renewal for White House — $ 4,950

On Going Assistance in Contacts for Retail Recruitment — $ 6,000

~ ICSC Event Retail Attendee List which details a list of attending retailers with their demographic requirements and size requirements

~ Up to 2 demographic reports per a month upon request

~ Recommendations for meetings at ICSC Events

~ Access to a table in TSCG booth at ReCON (Las Vegas ICSC)

~ Invitation to TSCG private parties at ICSC Events

~ Recommendations for retail marketing based on changing retail trends

~ Frequent industry news articles via email with retail trends, expansions and closures

SUBTOTAL	$ 16,900
Referral Discount:	$ -1,500
TOTAL	$ 15,400

*information provided by city/county

Timeline for Retail Recruitment Consultant Study & Marketing Materials for White House, Tennessee

The Shopping Center Group, LLC (TSCG) is excited about the partnership formed with White House for your retail recruitment study and marketing materials. Following please find the details in regard to timing of product delivery.

DEFINITIONS AND TERMS

COMPANY: THE SHOPPING CENTER GROUP, LLC, a Georgia limited liability company
c/o Lacy Beasley and or as assigns

CLIENT: THE CITY OF WHITE HOUSE, TENNESSEEE
c/o Angie Carrier and or as assigns

STUDY: RETAIL RECRUITMENT CONSULATANT SERVICES AND PRODUCTS

Day	*Action*
DAY 1	**Company** receives executed contract
Day 2	**Company** sends (via email) invoice for first half consultant fees to Client
DAY 15	**Company** sends a list of all information needed from Client to begin **Study**
DAY 30	**CLIENT** returns all requested information to Company
DAY 60	**Company** delivers first draft of **Study** to **Client**
DAY 75	**CLIENT** returns one list with all requested changes and maps with revisions marked
DAY 90	**Company** delivers final and complete **Study**
DAY 90	**Company** sends (via email) invoice for second half consultant fees to **Client**

Terms of Agreement

It is with great pleasure that we begin a new partnership with you as a client of The Shopping Center Group's (TSCG) GIS services. We are excited about your enthusiasm and look forward to a long-term mutually beneficial relationship. Herein you will find the key points relative to our working arrangement. If it meets with your approval please acknowledge where indicated and return one copy to me.

1. **Marketing Package:** The maps and demographics will be provided in electronic (pdf) form plus 5 bound books and 5 flash drives. Additional copies can be provided for $25 each. Files can be printed at will and placed on website.

2. **Agreement to Amount:** Agency hereby agrees to pay TSCG in the sum agreed to based on menu of services chosen. Items priced based on city providing information noted above. Research provided by TSCG may result in additional expense.

3. **Timing of Payment:** The amount shall be due and payable to TSCG one half (1/2) within thirty (30) days of contract execution, and one half (1/2) within thirty (30) days of Agency taking possession of the materials. An invoice will be sent by TSCG when amounts are due.

4. **Agency Performance:** TSCG shall not be required to make any investigations, warranty or representation with respect to the financial condition of any proposed Agency and partners or its ability to perform its obligations. By recognizing TSCG as being entitled to above agreed amount for services rendered, Agency does not expect, depend or rely upon any warranty, representation or investigation by TSCG of the financial condition of any proposed Agency, or agency partners, or its ability to perform its obligations.

5. **Term and Timing:** The Agreement will become effective upon date of execution by both parties. The term as agreed to between one to three years will be begin upon receipt of final materials.

6. **Default:** In the event Agency fails to make payments within the time limits set forth herein, then from the date due until paid, the delinquent amount shall bear interest at the rate of one and one-half percent (1-1/2%) per month. If TSCG shall engage an attorney to collect any unpaid amount due hereunder, the Agency shall pay to TSCG, in addition to such unpaid amount plus interest, reasonable attorney's fee and all expenses incurred by such attorney in connection with collection of such amount so due.

APPROVED this 13 day of May, 2011*

TSCG:The Shopping Center Group, LLC
Tax ID# 59-3708465

By: Lacy Beasley
Lacy Beasley

Its: Associate

APPROVED this _____ day of _____, 200___

Agency:_____

By: _____

Its: _____

* Proposal is valid for 6 months