CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
August 18, 2011
7:00 p.m.

1. Call to Order by the Mayor

2. Prayer / Pledge

3. Roll Call

4. Adoption of the Agenda

5. Approval of Minutes of the June 16, 2011 meeting.

6. Welcome Visitors

7. Public Hearings

    a. **Ordinance 11-10** - An ordinance closing two road right-of-ways due to a previous land exchange with the property owner representatives and unused right-of-way sections. *Second Reading.*

8. Communication from Mayor, Aldermen, and City Administrator

    a. Invitation from Jim Varellie to tour White House Inn Museum

9. Acknowledge Reports

A. General Government	E. Wastewater	I. Engineering
B. Police	F. Planning and Codes	J. Court Clerk
C. Fire	G. Parks	K. Monthly Financial Summary
D. Public Works	H. Library	

10. Consideration of the Following Resolutions:

    a. **Resolution 11-13** - A resolution authorizing participation in the Pool's "Driver Safety" Matching Grant Program.

11. Consideration of the Following Ordinances:

    a. **Ordinance 11-10** - An ordinance closing two road right-of-ways due to a previous land exchange with the property owner representatives and unused right-of-way sections. *Second Reading.*

b. **Ordinance 11-11** - An ordinance amending the schedule of traffic fines and costs by levying a local litigation tax in the Municipal Court of White House. *First Reading.*

12. Finance

a. To approve or reject the contract to audit accounts by Crosslin & Associates. The Finance Director recommends approving the contract.

b. To approve or reject to surplus the Morbark 950 Tub Grinder. The Public Works Interim Director recommends to surplus.

c. To approve or reject Waste Management's bid for roll off container service. The Public Works Interim Director recommends approval.

13. Other Business

a. Nashville Area Metropolitan Planning Organization Grant Opportunity

b. To discuss performance review for City Administrator

14. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
July 21, 2011
7:00 p.m.

1. Call to Order by the Mayor
   Meeting was called to order by Mayor Arnold at 7:00 p.m.

2. Prayer / Pledge

   Prayer and Pledge to the American Flag by Alderman Bibb.

3. Roll Call

   Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

   Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda was adopted.**

5. Approval of Minutes of the June 16, 2011 meeting.

   Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **June 16, 2011 minutes were approved.**

6. Welcome Visitors

   Mayor Arnold welcomed all visitors.

7. Public Hearings

   None.

8. Communication from Mayor, Aldermen, and City Administrator

   City Administrator Angie Carrier announced the upcoming breakfast with TDOT Commissioner Schroer as the guest speaker scheduled for August 4, 2011.

   City Administrator Angie Carrier discussed upcoming ICSC Tennessee/Kentucky Conference scheduled for August 2 - 3, 2011.

   City Administrator Angie Carrie provided an update on the Bear Creek development. The development is beginning to move forward again.

City Administrator provided an update about the recent breakfast meeting with Senator Lamar Alexander.

9. Acknowledge Reports

A. General Government	E. Wastewater	I. Engineering
B. Police	F. Planning and Codes	J. Court Clerk
C. Fire	G. Parks	K. Monthly Financial Summary
D. Public Works	H. Library	

Motion was made by Ald. Bibb, second by Ald. Hutson to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

    a. **Resolution 11-10** - A resolution amending the E-911 Consolidated Emergency Communication Center Agreement.

    Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Resolution 11-10 was approved.**

    b. **Resolution 11-11** - A resolution authorizing participation in the TML Risk Management Pool's "Safety Partners" Loss Control Matching Grant Program.

    Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 11-11 was approved.**

    c. **Resolution 11-12** - A resolution authorizing appropriations for financial aid of non-profit organizations.

    Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Resolution 11-12 was approved.**

11. Consideration of the Following Ordinances:

    a. **Ordinance 11-10** - An ordinance closing two road right-of-ways due to a previous land exchange with the property owner representatives and unused right-of-ways sections. *First Reading.*

    Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 11-10 was approved on first reading.**

12. Finance

a. To approve or reject surplusing Hutch in City Administrator's office. The City Administrator recommends surplusing.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Hutch surplused.**

b. To approve or reject purchasing two patrol vehicles for the Police Department. The Police Chief recommends approving the purchase.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **The purchase of two patrol vehicles approved.**

c. To approve or reject the acceptance of roadway and drainage improvements associated with Magnolia Village Phases 2 and 3. The Planning and Codes Director recommends approving the improvements.

Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Acceptance of roadway and drainage improvements approved.**

d. To approve or reject the extension of Sessions Paving Company, Inc.'s Roadway Repair contract for 12 months. The Public Works Interim Director recommends approving the extension.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Sessions Paving Company, Inc.'s Roadway Repair contract extension approved.**

e. To approve or reject the extension of Southeast Electric, Inc.'s Street Light and Traffic Light contract for 12 months. The Public Works Interim Director recommends approving the extension.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Southeast Electric, Inc.'s Street Light and Traffic Light contract extension approved.**

f. To approve or reject Alternative Energy's bid of $31,950 for brush grinding. The Public Works Interim Director recommends approving the bid.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Alternative Energy's bid for brush grinding was approved.**

g. To approve or reject negotiating and entering into contract with CSR Engineering. The City Administrator recommends approving the negotiation.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **CSR Engineering contract negotiations was approved.**

13. Other Business

a. Board Appointments

i. Beer Board
1. George Tharp - Reappointment - June 2013
2. Dave Paltzik - Reappointment - June 2013

ii. Board of Zoning Appeals
1. Dolly Peay - Reappointment - June 2014

iii. Cemetery Board
1. Craig Johnson - Reappointment - June 2014
2. Patsy Meadows - Reappointment - June 2014

iv. Leisure Services Board
1. Kim Manlove - Reappointment - June 2014

v. Library Board
1. June Taylor - Reappointment - June 2014

vi. Property Maintenance Board
1. Jessie Wilkinson - Reappointment - June 2014
2. Craig Johnson - Reappointment - June 2014
3. Homer Gibson - Reappointment - June 2014

vii. Planning Commission
1. Paula Eller - Reappointment - June 2014

viii. Museum and Welcome Center Board
1. James Varellie - Reappointment - June 2014
2. Craig Johnson - Replaced Steve Bivins - June 2014

Motion was made by Ald. Decker, second by Ald. Bibb to confirm all board appointments. A voice vote was called for with all members voting aye. **All board appointments confirmed.**

14. Discussion Items

15. Adjournment

Meeting was adjourned at 7:13 p.m.

Mike Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

REPORTS....

City of White House
General Government Department
July 2011

Administration

The City Administrator worked with the City of Springfield to ensure a smooth transition for the 911 dispatchers. We wanted to try to make the move easier for the change in benefits. The City Administrator formulated a policy to allow a reimbursement for deductible dollars applied to the new Springfield policy that had been credited with the City of White House policy.

The selection committee to contract engineering services was comprised of the Finance Director, Planning and Codes Director and Public Works Interim Director along with the City Administrator. The committee reviewed all proposals and selected firms to interview. The preferred firm was presented to the Board for approval.

The Sumner County Economic Development officials met in Gallatin to discuss upcoming projects, discuss the potential investment opportunities in the Nashville Chamber, and develop letters of support for the business incubator with Volunteer State. The Robertson County Joint Economic and Community Development Board met. Mayor Bradley intends to develop and appoint a transportation committee for the County. This committee will develop transportation initiatives as a whole for the state legislators. The Sumner County Council of Governments luncheon was hosted in Portland. The City Recorder accumulated information regarding benefits from the group and distributed results to all. A potential developer visited White House this month to gather more information about the community. It is exciting to see potential new opportunities with the existing economy. The City Administrator attended a breakfast with Senator Lamar Alexander at Bottom View Farms and the Chamber Luncheon. Mayor Arnold was the speaker for this luncheon. The City Administrator attended the 25th Anniversary of White House Printing.

The City Administrator met with Library Director, Rebecca Whipple to discuss the fundraising opportunities for the new library building. The City Administrator requested that she retrieve a letter from the State suggesting that there was no existing State law requiring automatic inclusion of the City Library into the County if the library changed locations. County Executive Holt stated that he had been told that this was an issue with Sumner County making a contribution and a letter would clear up that misconception. The Library proposal will be included for your information in your packet.

The City Administrator continued to attend depositions on behalf of the City. Also, the City Administrator attended the Transportation/Infrastructure Visioning Committee in Robertson County. This committee should be wrapped up towards the end of August. The City Administrator along with other staff participated in a review with Sherrill Morgan on health insurance costs and transition from NAA to Meritain.

City of White House
General Government Department
July 2011

Website Management			
	July	**FY 11 - 12**	**FY 10 - 11**
Number of Internal Requests for Website Updates	17	17	138
Visits	8,184	8,184	92,795

Our city website has had 8,184 visits during the month of July, which was an increase of 508 visits from the number of last month's visits. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits
Nashville, TN	2,234
Oak Ridge, TN	889
Redmond, WA	340
Gallatin, TN	312
Hendersonville, TN	295
White House, TN	275
Franklin, KY	174
Brentwood, TN	127
San Francisco, CA	111
Knoxville, TN	94

Did you know 32% of this month's visitors accessed the City's website directly and 43% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 43% and 57% of visitors were new to the website. Our website was accessed by visitors in 37 different countries from around the world.

City of White House
Finance Department
July 2011

Finance Section

Delinquent property tax payments for the current and previous tax year continued to trickle in during July. There is still 4% outstanding, with only $3,268.00 collected during the month. This puts us 1% ahead of where we were at this time last year. As of the date of this report delinquent taxes for the eligible previous year still have not been certified with either county by the City Attorney.

The Finance Department has been extremely busy in July with new fiscal year activity and closeout activity for the previous year. Audit staff from Crosslin & Associates have already spent a full week on site doing preliminary audit work along with Finance staff, and are far ahead of where they were at this time last year. The Purchasing Coordinator has handled a higher than usual volume of purchase orders, requisitions, and resulting bid processes and contract executions. The Finance Director participated in the selection committee for the contract for City engineering services, and also participated with the City Administrator and Human Resources Director in a Healthcare review meeting.

The Purchasing Coordinator is working towards a national certification in government procurement and is participating in weekly webinar training sessions which covered the following topics in July: Solicitation and Evaluation, Contract Award and Administration, Procurement Requests, Supplier Analysis, Materials Management, Forecasting, and Administrative Aspects of Purchasing.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Acct Balance
General Fund	$323,385.71	$3,286,843.26
Sanitation	$107,452.81	$350,742.69
Wastewater	$306,257.96 *	$986,731.12

~ All Fund Balances are bank balances reported as of: August 9, 2011

~ *The Wastewater Fund balance should be reduced by a significant amount Due To balance for the Sanitation Fund at: $111,477.83

Payroll

Number of Payrolls	Number of Checks & Direct Deposits	Number of Adjustments	Number of Void Checks
2 Regular	1 Paper Check / 205 Direct Deposits	0 Retroactive Adjustments	2 Voids

Accounts Payable

	July	FY	Last July	Last FY
Total Invoices Processed	293	293	286	286

City of White House
Finance Department
July 2011

Call and Counter Logs

	Finance	Admin	Planning / Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	220	13	64	11	70	4	18	13	9	1	16	439
Customers	78	2	23	6	31	2	5	12	2	2	21	193

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Director's Office	Total
Calls	3	14	31	112	52	8	220
Customers	0	2	6	63	7	0	78

Purchase Orders

Department	#	Value
Codes	10	$4,264.24
Fire	17	$140,127.65
Police	31	$83,120.48
HR	1	$140.00
Engineering	11	$549,300.18
Admin	4	$12,295.89
Finance	0	$0.00
Court	0	$0.00
Total	**184**	**$1,560,590.92**

Department	#	Value
Library	7	$4,823.01
Wastewater	32	$611,137.67
Public Works	14	$20,502.87
Sanitation	14	$45,960.48
Parks	31	$82,744.02
Bldg. Maint	10	$5,816.48
Cemetery	2	$357.95
Void	8	N/A

	#	Value
Purchase Orders $0 - $999	118	$38,436.50
Purchase Orders $1000 - $9999	4	$169,628.77
Purchase Orders Over $10,000	19	$1,352,525.65
Total	**184**	**$1,560,590.92**

Emergency Purchase Orders – July

Number	Vendor	Items	Amount	Nature of Emergency	Dept
16178E	Craig Johnson Construction	Various yard repairs for residents – grass seed, straw, labor, top soil, and equipment	$17,687.50	Not approved as an emergency; procured outside of purchasing policy	Wastewater

Business License Activity

Opened	9
Closed	1

Delinquency Rate: 57%

City of White House
Finance Department
July 2011

Cumulative Information

Class	Total Licenses	Delinquencies
1	48	38
2	139	88
3	291	151
4	216	118

Municipal Court - Citations Disposed Either Through Court or Payment

Description	Total Charges	Description	Total Charges
Child Restraint 4-15 (1st Offense)	3	Stop Signs	6
Child Restraint-under 4	0	Open Container Law	2
Anti-Noise Regulations	0	Parking Violation	4
Improper Backing	0	Vehicle Registration Law	15
Failure to Yield Right of Way	0	Seat Belt Violation – 18 and Older	51
Financial Responsibility Law	53	Speeding	57
Following Too Closely	2	Careless Driving	0
Motor Vehicle Requirements	2	Disobedience to Traffic Control Device	2
Improper Passing	3	Enter Access Roadway	0
Drivers Exercise Due Care	6	Turn to Avoid Signal	1
Codes Violations/Animal Control	2	Move Over Law	0
Drivers License Law	2	**Total**	**211**

Municipal Court - Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	82
Guilty as Charged	13
Dismissal	13
Dismissed upon presentation of insurance	42
Not Guilty	0
Dismissed to Traffic School	11
Dismissed with Costs and Fines	33
Dismissed with Costs	10
Dismissed with Fines	7
Case Transferred to County	0
Dismissed with Public Service	0
Total	**211**

City of White House
Human Resources Department
July 2011

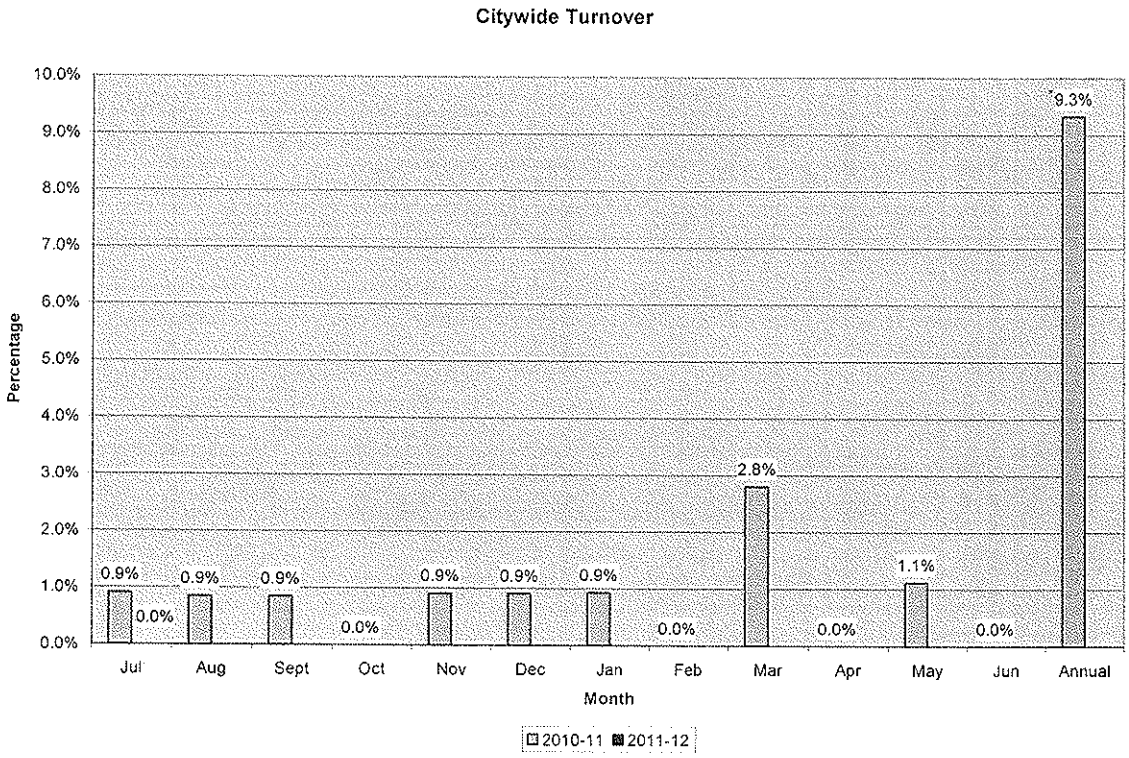
Human Resources:

- Continued review of "Target/Safety" Training Program
- Reviewed Heat Advisory Safety Protocol with Department Heads
- Reviewed MTAS Services via meeting with Richard Stokes, HR Consultant
- Reviewed Sherrill Morgan Group Services via meeting with Lisa Stamm, VP
- Assisted with Police Department Communication Officer (Dispatcher) transfer to Springfield, TN
- Posted two (2) Seasonal Laborer Part-Time positions (Parks and Recreation)
- Apprised City Employees of Tennessee Sales Tax/Holiday (8/5-8/7) via e-mail
- Reviewed/Updated Title VI Compliance Posters throughout city offices
- Reviewed EAP Services with Provider Representative
- Interviewed/Hired Utility Accounting Clerk position

Key Performance Indicators (Performance Measurements)

Citywide Turnover

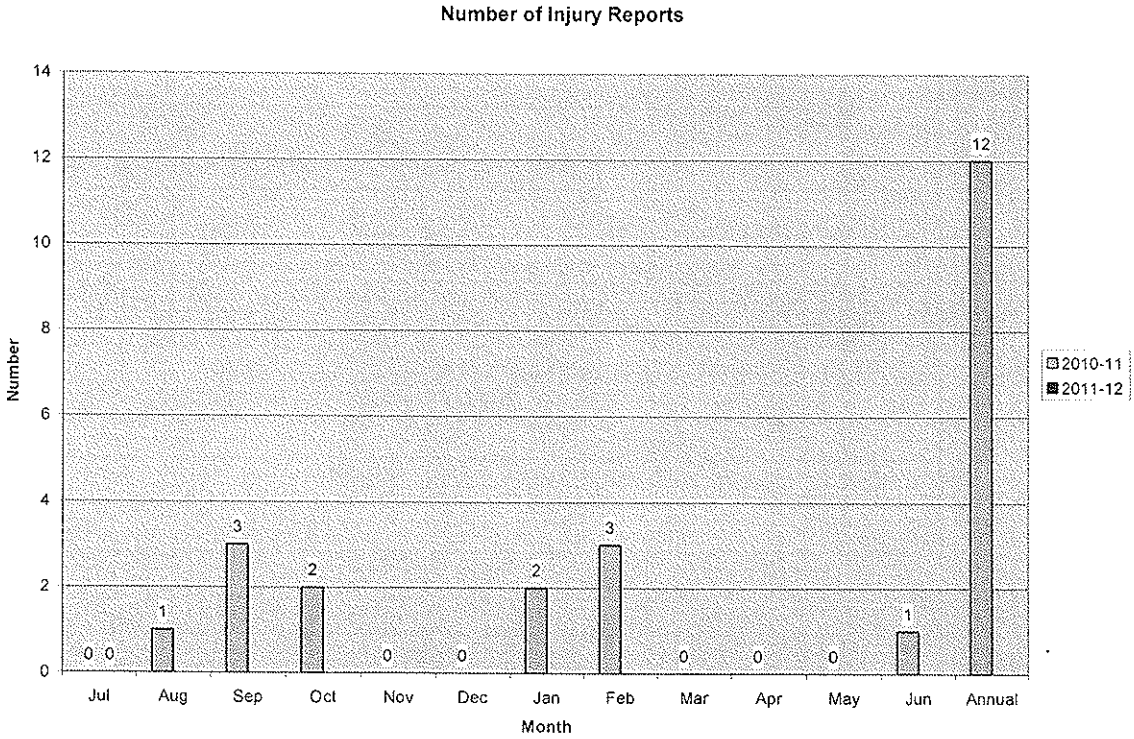
- Overall turnover for July 2011 was **0.0%**, down from July 2010 **(0.9%)**.



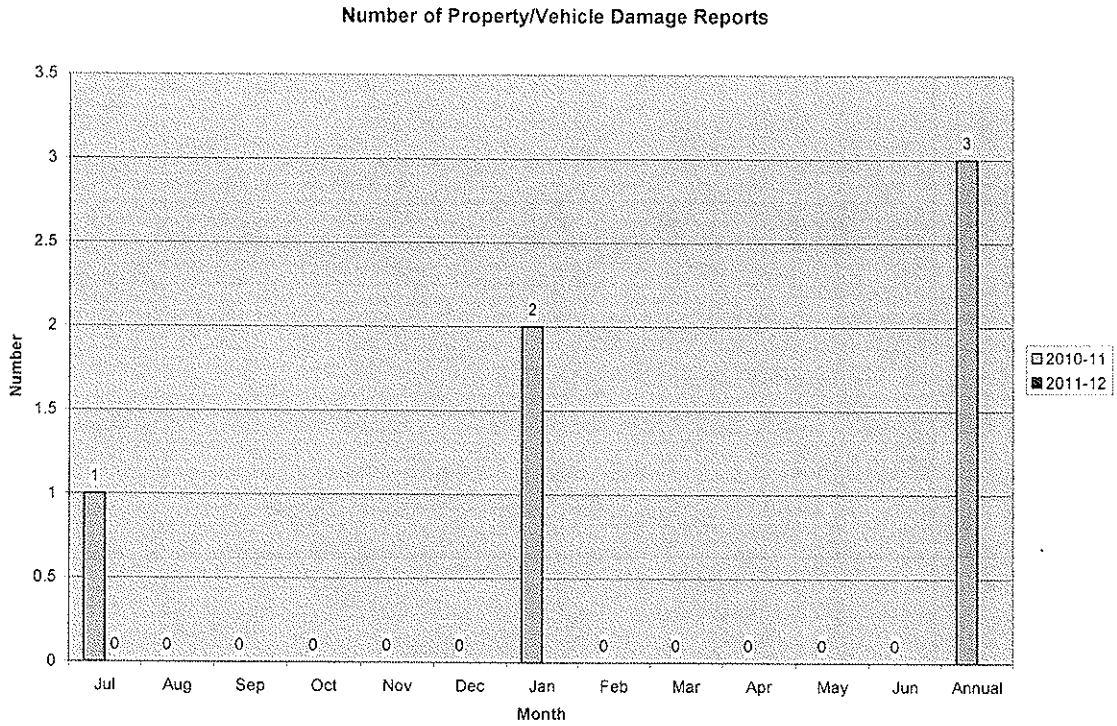
City of White House
Human Resources Department
July 2011

Safety

- Accidents resulting in injury in July 2011 were **0**, unchanged from July 2010 **(0)**.



- Vehicle/Property damage claims for the month of June 2011 is **0**, unchanged from June 2010.



City of White House
Police Department
July 2011

Highlights

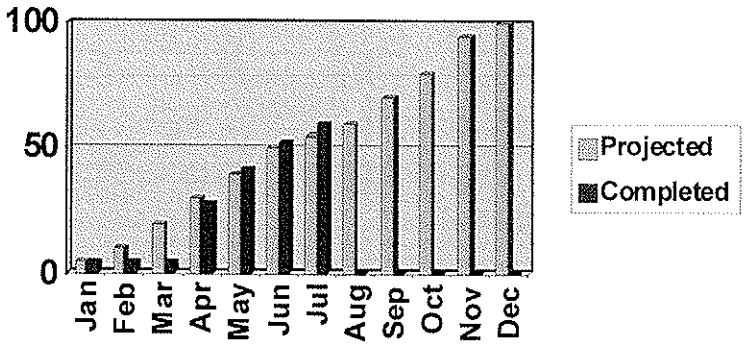
- Purchased and received two new Crown Victoria Interceptors at the end of July. The Police Department is having the cars stripped and emergency equipment, in-car video camera and radar installed. The cars should be completed and on the road by the end of August.
- Effective August 1st, all dispatchers and calls will be handled from the Robertson County Dispatch Call Center.

Meetings/Civic Organizations

- Chief Herman attended the following meetings in July: Robertson County Chiefs/911 User Group, Robertson County 911 Board, Sumner County Drug Task Force, Robertson County Chief's, White House Board of Mayor and Alderman, and Command Staff Meeting.
- Captain Mingledorff attended the following meetings in July: Rotary Club (July 7th).

Police Department Administration Performance Measurements

1. ***Achieve accreditation from the Tennessee Law Enforcement Accreditation program by June 3, 2013.*** This is ongoing. Policies are being reviewed and standard files are beginning to be put together. We have met benchmark reporting requirements.
2. ***Our department training goal is that each police employee receives 40 hours of in-service training each year.***



July Training Hours:

Patrol – *40 hours (Segerson)*
K9 – *8 hours (Ghee)*
Support Services – *4 hours (Patti and Elaine)*
Administration – *2 hours (Libby)*

City of White House
Police Department
July 2011

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 354 shifts during the Fiscal Year 2011-2012. (There are 730 Patrol Shifts each year.)***

Number of Officer on Shift	July 2011	FY 2011 - 2012
Two (2)	39	39
Three (3)	23	23

2. ***Acquire and place into service two Police Patrol Vehicles by October 5, 2011.***
Two 2011 Ford Crown Victoria Police Pursuit Vehicles were purchased from Ford of Murfreesboro. The vehicles will need to be decaled and equipped with accessories prior to being placed into service.

3. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2011-2012.***
Plans are being made to have one this Winter and one in the Spring.

4. ***Maintain or reduce TBI Group A offenses at the three-year average of 74 per 1, 000 population during the calendar year of 2011.***

**U.S. Census Estimate 2010 – 10,255*

Group A Offenses	July 2011	Per 1,000 Pop.	Total 2011	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	10	1	87	8
Crimes Against Property	51	5	345	34
Crimes Against Society	8	1	126	12
Total	69	7	481	47
Arrests	31		298	

5. ***Maintain a traffic collision rate at or below the three-year average of 278 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2011.***

	July 2011	Total 2011
Traffic Crashes Reported:	27	170
Enforce Traffic Laws:		
Written Citations	208	1,483
Written Warnings	91	666
Verbal Warnings	169	1,702

City of White House
Police Department
July 2011

6. *Maintain an injury to collision ratio of not more than the three-year average of 17% by selective traffic enforcement and education during the calendar year 2011.*

COLLISION RATIO				
	Collisions	**Injuries**	**Monthly Ratio**	**Year to Date**
July 2011	27	5	19%	16.5%

Staffing

Sergeant Curtis Carney is currently serving in Afghanistan.

K-9

- Officer Jason Ghee and Nike attended their monthly training.

Sumner County Emergency Response Team

- The ERT was called out twice in July: Search warrant in White House and an armed man in an apartment complex in Gallatin.

Volunteer Reserve Officers

- Training was held for Reserve Officers on July 20th and 25th.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 50% during calendar year 2011.*

2011 Clearance Rate		
Month	**Group A Offenses**	**YTD**
July	46%	55%

Communications Section

	July 2011	**Total 2011**
Calls for Service	926	6,608
911 Calls	49	268
Alarm Calls	39	201

Request for Reports

	July 2011	FY 2011-12
Requests for Reports	13	13
Amount taken in	$13.95	$13.95
Tow Bills	$0.00	$0.00
Emailed at no charge	25	25
Storage Fees	$0.00	$0.00

City of White House
Police Department
July 2011

Staffing

- Captain Mingledorff was on Military Annual Leave July 13th - 30th.
- Kendra Arnold, Dispatcher, resigned with the White House Police Department. Her last day will be August 5th.

Volunteer Police Explorers

- Two Explorers were promoted to rank of Sergeant: Allisa Gregory and Ben Meadows.

Item(s) sold on Govdeals:

1 HP Compaq CPU S/N USU4400HB7 $10.00

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E Classes (10 Week Program) to two public elementary schools, by the end of each school year.*** The program will resume in August at White House Heritage Elementary and Christian Community Elementary School.

2. ***Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.*** Captain Mingledorff met with Robertson County EMA Director, R.L. Douglas concerning event coordination with participating agencies of the 12th Annual Safety Day. Also, he met with Red Cross Representative, Angela Berryman and coordinated the Blood Drive on Tuesday, July 5th. ***The 12th Annual event is scheduled for Monday, September 5, 2011.***

3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** The next class (12th Annual) is scheduled for February 2012. Fifteen applications have already been received.

4. ***Participate in a joint community event monthly in order to promote the department's crime prevention efforts and community relations programs.***

   - ***4th of July Events:*** The White House Police Department Officers assisted the Parks Department with the 5k race and the Chamber of Commerce with the Fireworks Event on Saturday July 2nd.

   - ***Captain StreetSmart:*** The program resumes in August at Robert F. Woodall Elementary.

   - ***Wheels In Motion:*** The program resumes in August at H. B. Williams Elementary, White House Heritage Elementary, Robert F. Woodall Elementary and Community Christian Elementary.

City of White House
Fire Department
July 2011

Summary of Month's Activities

Fire Operations

The department responded to 74 requests for service during the month with 46 responses being medical emergencies. The department responded to 3 vehicle accidents with reported injuries. Two patients were transported to area hospitals. On July 4th the department responded to a brush/grass fire just outside the city limits. Upon arrival fire units reported 3 - 4 acres burning. The fire was extinguished with our brush unit before Cross Plains Fire Department arrived on scene. One of the more serious responses made by the department in recent years occurred on July 24th. Fire units were dispatched to 31W near Raymond Hirsch Parkway to a tanker on fire loaded with over 9,000 gallons of gasoline. When fire units arrived on scene the rear tires of the tanker were fully involved in fire and the flames were quickly weakening the structure of the tank. The fire crew on scene extinguished the fire within 10 minutes of arriving on scene. This possibly saved lives and several hundred thousand dollars in property damage including at least four commercial buildings and three residential structures.

Fire Administration

- July 7th - Chief Palmer hosted the newly formed Middle Tennessee Fire Chiefs Association meeting at Fire Station 2.
- July 11th and 12th - Chief Palmer attended the Tennessee Fire Chiefs Association meeting in Nashville for training.
- July 19th - Chief Palmer and Chief Herman attended the monthly Robertson County 911 meeting in Springfield.

Update on the Department's Goals and Objectives

- Complete the annual apparatus fire pump testing by November 1, 2011.
- Complete our annual fire hose testing by October 30, 2011.
- Send three firefighters to the Driver/Pump Operator course at the State Fire Academy and complete it by June 1, 2012.
- Organize a State Fire Academy Basic Firefighter course to be taught at Fire Station 2 by April 1, 2012.
- Complete the Risk Watch Program in the schools by May 30, 2012.
- Implement an online firefighter training program that meets NFPA standards, ISO and State in-service requirements by January 1, 2012.
- Update the Department's SOG document and reformat sections to be more tasks/response specific by June 30, 2012.
- Complete the first phase of installing mobile computer technologies in three fire apparatus by September 1, 2012. **(This project is 90% complete.)**
- Organize a table top disaster drill to train staff and exercise the city emergency operations plan by December 1, 2011.
- Complete pre-incident surveys of all commercial and industrial properties in the City by May 1, 2011. **(This project is 95% complete.)**

City of White House
Fire Department
July 2011

Departmental Highlight

The Fire Programs software the department has been using to record incident responses, pre-incident surveys, fire hose testing, fire hydrant testing, and training was upgraded during the month of July. The upgrade involved moving to a web-based system that Fire Programs maintains. It will allow our department to go mobile with our information systems. This will enable us to complete reports in the field and view the pre-incident surveys when responding to the emergency scene. This will also provide valuable building and site information to the incident commander.

Department Cost Saving Report

There was not any significant cost savings associated with purchasing supplies or any project this month although fire personnel contributed to cost savings by making in-house repairs to the buildings and equipment.

Monthly Performance Indicators

Incident Responses

Structure Fires	0	Vehicle Accidents (General Cleanup)	3
Cooking / Electrical Fires	0	Vehicle Accidents (With Injuries)	3
Vehicle Fires	1	Rescue	0
Grass, Brush, & Trash Fires	1	False Alarms / Calls	9
Hazmat	0	Assist Other Governmental Agency	0
Other Calls	11	Total Responses for the Month	74
Emergency Medical Responses	46	Total Responses YTD	74

Fire Fighter Training

Total Training Man Hours for the Month	279
Total Training Man Hours YTD	279.0

Fire Inspection

	This Month	YTD
Fire Inspections	3	0
Fire Investigations	0	0
Plat / Plan Reviews	2	2
Fire Preplans	25	25

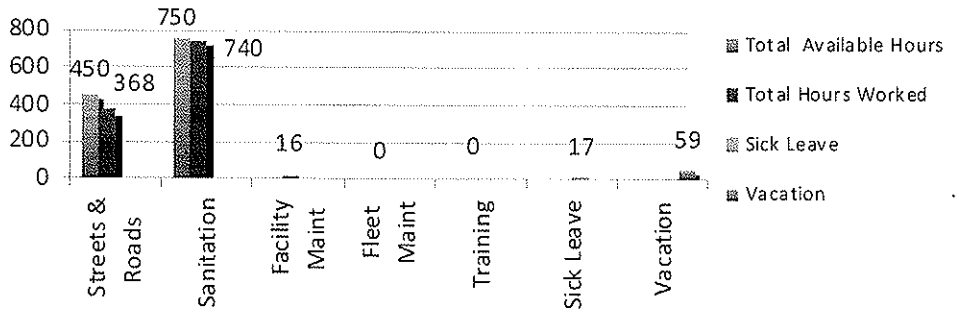
Public Fire Education

	This Month	YTD
Participants	657	657
Education Hours	6.5	6.5
Number of Occurrences	7	7

City of White House
Public Works Department
July 2011

Monthly Performance Indicators

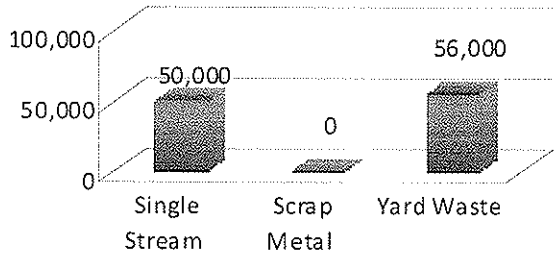
Utilization of Man Hours



The above chart represents the number of man hours vs. the total number of hours worked for the month of July by department. It also represents the number of sick and vacation days used. There is no longer a vehicle maintenance mechanic; routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling

Recycling Totals



The above chart shows estimates of single stream recycling and yard waste recycling.

Convenience Center

There were no citizens that utilized our Convenience Center for the month of July. Total operating cost for the month of July to be determined.

City of White House Clean up days

For the month of July there were a total of 60 citizens who took advantage of the free drop off service provided by the City of White House. Citizens seemed to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

Year to Date Total: 431

Note: Year to date total is for the calendar year of 2011.

City of White House
Public Works Department
July 2011

Sanitation Enterprise Fund Totals

Monthly Performance Indicators

Number of Customers Billed	Net Total Billed	Total Billed YTD	Revenue Received	Revenue Received YTD
3,624	$56,325.00	$56,325.00	$56,741.38	$56,741.38

Staffing

The public works department is authorized 11 full time employees. Currently we are down one Public Works Superintendent position.

Training Seminars

On July 14, 2011, Warren Garrett and Shelia White attended an Outstanding Customer Service Seminar hosted by the Better Business Bureau of Nashville/ Middle Tennessee.

Departmental On-Site Safety Training July 2011

- Heat Exhaustion Sunstroke
- Minor Injuries
- What you can do to prevent accidents

Mobile Emissions Testing for Sumner County

The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2011; schedule will be published in the next issue of *The Word on White House*. For the month of July we had a total of 60 citizens utilize the mobile emissions testing station located at the Public Works Facility. See the table below and notice the usage since July of 2010.

July 2011	60
July 2010	48

Truck Poundage and Fuel Costs

	July 2011	YTD
Tons per day	19.54	19.54
Pounds for 1 months	586,180	586,180
Tonnage for 1 months	293.09	293.09
Fuel used Truck #319	$301.13	$301.13
Fuel used Truck #320	$1,473.15	$1,473.15
Fuel used Truck #321	$431.06	$431.06
Fuel used Truck # 323	$872.11	$872.11
Fuel used #324	$440.86	$440.86
Total Fuel cost for 11 months	$3,518.31	$3,518.31

Fuel decreased $645.05 from the month of June

City of White House
Public Works Department
July 2011

JULY B.M.A. REPORT 2011

Services Provided	Total	YTD
Brush Pick Up (stops)	285	285
Brush Truck Load	34	34
Emergency Call Outs	0	0
Damaged Carts Replaced	5	5
New Carts for New Home Construction	10	10
Additional Cart Request	1	1
Curbs Repaired	0	0
Shoulders Repaired	0	0
Drainage Requests	6	6
Drainage Work (feet)	0	0
Potholes Repaired	4	4
Salt Usage (tons)	0	0
Signs Installed	2	2
Handicapped Pick Up	80	80
Move In Special Pick Up	2	2
Move Out Special Pick Up	0	0
Dead Animal Removals	1	1
Citizens requesting a pick up due to forgetting to place cart at curb after route has been completed.	4	4

City of White House
Wastewater Department
July 2011

Summary of Month's Activities:

Administration:

Update on the SRF/ARRA funded Cope's Crossing project: The ARRA funded portion of the project is 100% completed. The tie-ins, fence, final clean up, and the demolition of the existing station remains. Televising and cleaning of the gravity main is scheduled. Construction has begun on Change Order #6; this is the extension of gravity sewer on Meadows Road.

Goals and Objectives Progress:

- **CG0-2011-278 On-going:** The sole sourcing of the Eone grinder pump is under SRF technical review, and we're awaiting their response.

- **GIS/GPS On-going:** GEO-Jobe is still acquiring the GPS *X; Y* coordinates to meet our asset and work order tracking requirements. We are 94% complete on acquiring coordinates of all service locations.

- **On-going:** We have submitted the rate structure and the last three years of financial audits to SRF for review and their approval for funding. This is Phase 2 of Copes Crossing, Dawn Court and Hobbs Drive area conversion from Vacuum to gravity.

Collection system:

Over the past month staff has retro fitted fourteen low pressure grinder systems to E/one and installed eleven rebuilt vacuum valves and controllers within the vacuum systems. The department has also provided inspections to nine new sewer service connections. (Includes finals and repeats due to failures)

Wastewater Treatment

The plant continues to operate well below permit levels. The preventative maintenance program is done daily and the bi-weekly maintenance continues to go as scheduled.

Departmental Highlight:

- ✓ Joe Lemmons successfully renewed his Cross-Connection Certification.
- ✓ Ray Johns reobtained his Cross-Connection Certification.

City of White House
Wastewater Department
Monthly Performance Indicators
July 2011

Service Provided	Month	Total YTD	Amount Billed	Revenue Received	Revenue Totals 2011-2012
New Service Connections (Capacity Fees)	1	45	$900	$900	$68,902.50
Customers Billed	3,860	N/A	$201,334.62 (Net)	*$225,561.47	$2,310,915.08
Applications or Transfers for Service	47	473	$3,495.00	$3,495.00	$35,525.00
Late Penalties Applied	1,067	13,088	$6,295.24	N/A	N/A
Adjustments	53	1,271	N/A	($6,496.05)	($31,156.75)
Administrative Fees	22	1,212	$1,100.00	$1,100.00	$20,051.65
Service Availability Requests	0	1	$0.00	Included in Admin Fees	Included in Admin Fees
New Service Inspections (Connection Fees)	1	45	$150.00	$150.00	$6,650.00
Field Inspection Fees	0	0	$0.00	Included in Admin Fees	Included in Admin Fees
Non-Payment Cut-Offs	32	242	$1,100.00	Included in Admin Fees	Included in Admin Fees
Commitments for Service	0	0	$0.00	$0.00	$0.00
Bulk Disposal	0	4	$0.00	$0.00	$600.00
*Revenue from Previous Month Service			**Monthly Totals:**	**$237,702.05**	**$2,442,644.23**

	Month	Total YTD
Work Orders	**43**	**43**
All Service Requests	**156**	**323**
Billing Related Service Requests	75	152
Mainline Repairs	0	0
Service Line Repairs	4	8
L.P. Service Requests	66	134
Gravity Service Requests	0	0
Vacuum Service Requests	11	29
Major Lift Station Repairs	**1**	**1**

Responses to SCADA Alarms

	Month	Total YTD
North Palmers	171	2,472
Calista	101	3,753
Wilkinson	25	156
Portland Road	2	100
Tyree	0	154
Union Road	0	0
Meadowlark	0	61
Hwy 76	0	41
Cambria	0	31
Treatment Plant	64	758
Total Responses	**363**	**7,526**
TN One-Call Requests	**117**	**1,613**

	Flow MGD	Plant Capacity	Inches of Rain Fall	% of Capacity
Average Daily Flow (effluent)	0.559	1.4 MGD	3.89	40%

City of White House
Planning and Codes Department
July 2011

Summary of Department Activities:

High grass continued to be an issue during the month of July. Typically the majority of high grass issues are seen in late spring to early summer. Staff attended a residential energy conservation training seminar. Staff attended the Sumner County Planners Association quarterly meeting in Gallatin. Staff assisted in the interview and selection of the engineer consultant position. Staff attended a utility meeting for the SR 76 Sidewalk project to discuss possible utility relocations with the project and the responsibility of the utility providers. Building Maintenance staff has completed painting projects for multiple city projects and multiple air conditioning issues at City Hall/Civic Center. Building Maintenance staff worked on setting up timing for the school zone lights.

Department Highlight:

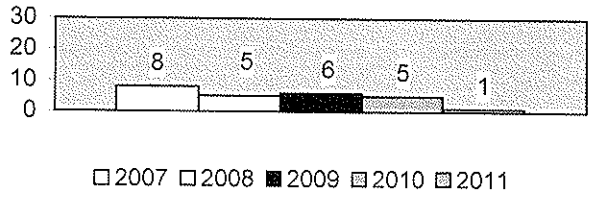
Building Maintenance staff worked with Public Works staff to schedule the use of the City's bucket truck. Building Maintenance staff changed bulbs for the City's parking lot light poles and traffic signals.

Cost Savings: Building Maintenance Project

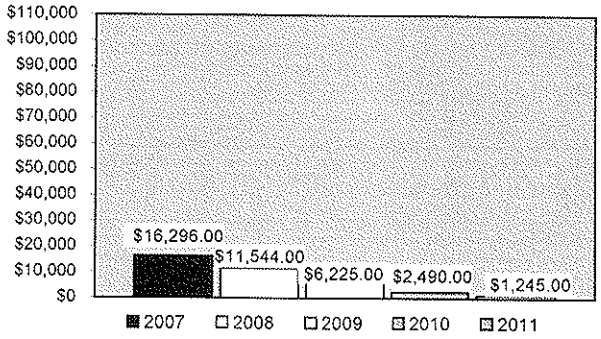
The fence on the eastern property boundary of the Library Property on SR 76 was recently removed due to the deteriorated condition of the fence. Instead of replacing the fence at the cost of several hundred dollars, Building Maintenance and Library staff discussed that the fence was not needed due to the clean condition of the adjacent property and decided not to replace the fence. The fence was originally installed due to the condition of a boat repair business adjacent to the Library.

City of White House
Planning and Codes Department
July 2011

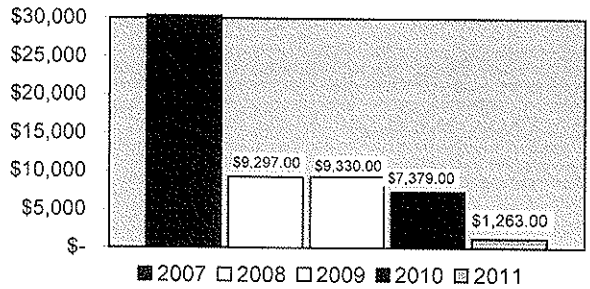
Single Family Permits



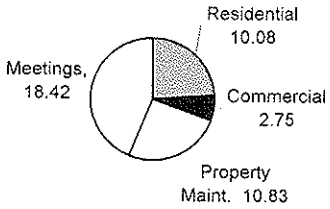
Impact Fees



Permit Fees



Inspections / Meetings Hours



	Month	FY 11-12
MEETING AGENDA ITEMS#		
Planning Commission	5	5
Construction Appeals	0	0
Zoning Appeals	0	0
Training/Study Session	0	0
Property Maintenance	0	0
PERMITS		
Single Family Residential	1	1
Multi-Family Residential	0	0
Other Residential	11	11
New Commercial	0	0
New Industrial	0	0
Other Com/Ind	1	1
State Electrical	34	34
Sign	1	1
Occupancy Permits	7	7
Other	0	0
BUILDING INSPECTIONS		
Residential	37	37
Hours	10.08	10.08
Commercial /Industrial	13	13
Hours	2.75	2.75
CODE ENFORCEMENT		
Total Cases	92	92
Hours	10.83	10.83
Complaints Received	22	22
MEETINGS		
Administration	1	1
Hours	8.5	8.5
Planning	4	4
Hours	2.75	2.75
Codes	8	8
Hours	7.17	7.17
FEES		
Permit Fees	$ 1,263.00	$ 1,263.00
Board Review Fees	$75.00	$ 75.00
City Impact Fee	**1,245.00**	**$ 1,245.00**
Roads	$381.00	$ 381.00
Parks	$396.00	$ 396.00
Police	$282.00	$ 282.00
Fire	$186.00	$ 186.00
PLANNING COMMISSION APPROVAL		
Subdivision Lots	N/A	0
Commercial/Industrial Sq ft	0	0
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds 28	$1,283,400	
Builders Bonds	$	69,877.00
Workings Days in Month	15	

City of White House
Parks, Recreation, & Cultural Arts Department
July 2011

Summary of Month's Activities

The stadium lighting project is proceeding very well. The lights have been installed on the poles, the conduit and wiring on the primary and secondary side has been installed, and the new panels and transformer are in place. Power should will be restored the 2nd week of August. The foot candle check by Musco is scheduled for August 16th. The first night game on the field is August 26th between Portland and White House High School.

Recreation

The 11th Annual Independence 5K was held Saturday, July 2nd. We had 8 sponsors this year totaling $1,600! We also had an in-kind sponsor to get door prizes donated. We were also able to purchase a new banner for the Start/Finish Line, provide better quality shirts, give away string backpacks with the Parks logo to each participant, and give $15 Dick's Sporting Goods gift cards to the winners in each age group. We had 179 total participants registered this year which was 22 more than last year!

The Men's Open Softball fall season will be gearing up in August with a Tuesday/Thursday night double-header league. Registration began July 11th and will end August 11th and will once again be $400 per team.

Gymnastics classes with Charles Harding ended on July 28th. A series of 8 classes were held over the summer.

A new program for adults began in July. Adult Open Gym will be held on Thursday's from 6:00 p.m. - 9:30p.m. for anyone over the age of 18 to come and play basketball. It costs $3 for the entire evening.

We will also be hosting the Father/Daughter Dance again this year! The dance will be Friday, August 19th from 6:00 p.m. - 8:00 p.m. Tickets are available for $15 per couple and $5 extra for an additional daughter. We already have people signed up, and people will be able to pay at the door.

The NFL's Punt, Pass and Kick on July 23rd was a success! Registration was free and available for boys and girls between the ages of 6-15. The Men's Club with Jr. Pro Football helped to promote this event and also volunteered. We had 37 participants. The winner in each age group is qualified to compete in the sectional tournament and represent White House.

Fall Baseball sign-ups ended at the beginning of this month. We have 177 boys and girls in the league this year which is 22 participants more than last year! There are six teams in the 4 - 6 league, five teams in the 7 & 8 league, and four teams in the 9 & 10 league. Practices began at the end of July and games are set to begin at the end of August.

Challenger Soccer sign-ups began this month and will continue through August 11th. This league is for boys and girls between the ages of 4 - 18 that face a mental or physical challenge.

City of White House
Parks, Recreation, & Cultural Arts Department
July 2011

Registration is $30 per City Resident and $42 for Non-Residents and this includes a full uniform. Practices will begin in August and games will start in September.

Turbo Kick classes will be tried again starting September 6th and will be held on Tuesday's and Thursday's from 6:45 p.m. - 7:45 p.m.

Maintenance

Maintenance has been typical this month. We hired 2 seasonal workers this month, Josh Kelton and Keith Futch. They will work 29 hours each through November 4th, and 29 hours each from February 13th - June 30th.

Update on Department Goals and Objectives

The department installed over 1,800 ft of new 2" water line in the Park this month. Currently, all of the irrigation water applied in the Park is being charged for sewer. The multitude of connections will be made after the line has been disinfected and flushed in August. It has been a difficult and time consuming project because of the underground utilities that had to be located and worked around, the extremely rocky soil, and the heat.

Department Highlight

Movie in the City started back in July! The first movie, *Yogi Bear*, was July 16th with approximately 80 people in attendance. The second movie, *Despicable Me*, will be held August 13th, and the last one, *Toy Story*, will be August 20th. We are looking forward to hosting this FREE event for the community!

Department Cost Savings Report

The water line project that the department has been working on has saved the city approximately $17,000 based on what a contractor would have charged to do the work.

The sprinklers on both football fields and the soccer fields have not been turned on this month. Only the new fields have been watered to help save money.

City of White House
Parks, Recreation, Cultural Arts Department
July 2011

	Prior Years					Current Year	
	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	Jul-11	YTD FY 2011-12
Maintenance							
Mowing Hours	1,020	1,044	1,853	1,469	1,486	210	210
Pounds of Grass Seed Sown	4,350	3,670	5,130	1,895	3,140	0	0
Pounds of Fertilizer Applied	16,795	6,150	9,200	4,590	8,150	225	225
Number of Trees/Shrubs Planted	69	57	259	11	20	0	0
Recreation							
Number of Youth Program Participants	326	377	353	336	354	214	214
Number of Adult Program Participants	291	857	2,309	1,343	2,353	155	155
Number of Theatre Production Attendees	271	102	0	0	0	0	0
Number of Special Event Attendees	3,453	2,865	2,989	2,505	3,484	259	259
Total Number of Special Events Offered	6	8	11	17	19	2	2
Total Number of Programs Offered	13	23	46	38	68	8	8
Youth Program Revenue	$31,045.38	$22,095.25	$25,414.98	$27,728.00	$29,068.00	$11,530.00	$11,530.00
Adult Program Revenue	$14,713.00	$15,246.25	$19,337.35	$9,368.25	$14,899.65	$805.10	$805.10
Theatre Production Revenue	$1,195.00	$485.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Event Revenue	$7,557.50	$6,476.00	$4,993.25	$4,530.00	$8,010.00	$1,795.00	$1,795.00
Administration							
Number of Shelter Reservations	115	112	139	153	116	18	18
Hours of Shelter Reservations							
Shelter Reservation Revenue	$3,612.50	$3,732.00	$4,183.00	$4,083.00	$3,415.00	$422.00	$422.00
Number of Facilities Reservations	257	305	256	105	63	5	5
Hours of Facility Reservations							
Facility Reservation Revenue	$19,601.34	$28,514.05	$20,813.71	$6,345.82	$6,475.63	$560.00	$560.00
Misc. Revenue	$36,238.58	$39,729.53	$115,858.99	$52,032.78	$60,991.46	$703.00	$703.00
Senior Center							
Senior Center Participants	2,619	3,993	2,326	2,399	2,860	247	247
Number of Trip Participants	274	366	293	316	473	0	0
Number of Meals Participants	3,433	3,430	3,555	3,848	2,912	256	256
Number of Program Participants			1,407	587	632	66	66
Number of Trips Offered	45	43	31	31	42	0	0
Number of Meals Served	50	48	48	50	46	4	4
Number of Programs Offered	4	5	45	54	50	3	3

City of White House
White House Inn Library
July 2011

Summary of July Activities

The library implemented an updated Borrower Policy on July 1st. The policy includes a fee for non-resident cards. The fee for an adult library card for an individual residing outside the city limits of White House is $10 a year. The fee for a juvenile library card is $5 a year. The revenue generated from the non-resident fee is deposited into the library building fund. For the month of July, the library collected $250 in non-resident fees.

Library Assistants cataloged new items purchased with state funding. Items added included adult non-fiction and fiction, young adult fiction, and juvenile fiction and non-fiction. For FY 2010 - 2011 the library added 2,873 items.

The Library Board met in July to discuss the updated Computer Use Policy, initial feedback from the Borrower Policy, community feedback from the new interior paint, and upcoming plans. The board elected new officers, with Jim Varellie elected as the new Chairman. As Chairman, Mr. Varellie appointed committee members for the current fiscal year.

The library installed an Early Literacy Station, which is a computer designed for children ages 2-10 years. The mouse and keyboard are tailored for children and the monitor is a touch screen. The Early Literacy Station features 50 different activities, including games that promote literacy skills, math, and science.

The adult book club met on July 28th with 7 attendees to discuss *Simple Genius* by David Baldacci. Library Assistant Janet Parchman organizes and facilitates the book club each month. The members choose the books to be discussed as a group and the titles are ordered through interlibrary loan.

Departmental Highlight

The Summer Reading program continued through July. Magician Ron Mayhew visited the library on Wednesday, July 6th to present a program that included magic tricks, a rabbit in a hat, and a parrot. The parrot posed for photos with children by sitting on their shoulder or head. The Summer Reading Finale was held on July 13th in the park. The finale included a picnic, a visit from the Texas Roadhouse armadillo, games, and water balloons. Summer Reading participants met the goal of reading at least 1,000 hours over the summer. Total program attendance for Summer Reading was 691 with 184 children registered as readers and listeners.

Department Cost Saving Report

The library received several donations from local businesses for the Summer Reading Finale. Al's Foodland donated cookies, hotdogs, and buns. Sonic donated individually packaged condiments. Kroger donated a $10.00 gift card and Wal-Mart donated a $100.00 gift card to purchase ice, plates, napkins, and lemonade. These donations saved the library from purchasing food and picnic supplies.

City of White House
Library Performance Measures
July 2011

Population:	13,316
Memberships:	9,706
% of the Population with Membership:	73
Total Materials Available:	24,968
Estimated Value of Total Materials:	$624,200
Last Month:	$621,050
Total Materials Available Per Capita:	1.88
Last Month:	1.87
State Minimum Standard:	2.00

Materials Added

Adult Fiction:	42
Adult Non-Fiction:	10
Child/Juvenile/Young Adult Fiction:	63
Juvenile/Young Adult Non-Fiction:	10
Audiobooks:	0
Movies:	38
Music CDs:	0
Total:	163

Library Circulation

Total # of Check-outs:	6,141
Last Month:	6,813
Items per Patron:	2.60
State Minimum Standard:	2.00

New Memberships

Adult:	49
Senior Adult:	2
Child:	3
Student:	22
Young Adult:	4
Total:	80

Program	Sessions	Attendance
Toddler	2	99
Preschool	2	177
Teen	0	0
Adult	1	7
Total	5	283

Wireless Internet Users:	53
Computer Internet	889
Volunteers:	8
Total Hours:	151.5

Services Provided by Contracting with State

Interlibrary Loan Service

Items Borrowed:	22
Items Loaned:	0

R.E.A.D.S. 1st Qtr. Statistics

eBooks Downloaded:	175
Audiobooks Downloaded:	413

R.E.A.D.S. 2nd Qtr. Statistics

eBooks Downloaded:	140
Audiobooks Downloaded:	421

R.E.A.D.S. 3rd Qtr.

eBooks Downloaded:
Audiobooks Downloaded:

R.E.A.D.S. 4th Qtr.

eBooks Downloaded:
Audiobooks Downloaded:

CITY COURT REPORT
JULY 2011

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH	$8,615.00
TOTAL MONIES COLLECTED YTD	**$8,615.00**

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH	$2,043.86
TOTAL MONIES COLLECTED YTD	**$2,043.86**
TOTAL REVENUE FOR MONTH	**$10,658.86**
TOTAL REVENUE YTD	**$10,658.86**

DISBURSEMENTS

LITIGATION TAX	$221.20
DOS/DOH FINES & FEES	$893.00
DOS TITLE & REGISTRATION	$147.25
RESTITUTION/REFUNDS	$0.00
WORTHLESS CHECKS	$225.00
ADM. FEE FOR STATE	$0.00
TBI FINES & FEES	$0.00
TOTAL DISBURSEMENTS FOR MONTH	**$1,486.45**
TOTAL DISBURSEMENTS YTD	**$1,486.45**
ADJUSTED REVENUE FOR MONTH	**$9,172.41**
TOTAL ADJUSTED REVENUE YTD	**$9,172.41**

DONATION TO DRUG FUND FOR MONTH	$261.25
TRANSFER TO DRUG FUND	$0.00
	$0.00
DONATIONS YEAR TO DATE	**$261.25**

CITY COURT CLERK Sharon Jones

August 9, 2011

MEMORANDUM

To: Angie Carrier, City Administrator
Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director CKS

Re: Availability of Summary Financial Statement

The Summary Financial Statement included in the packet is typically a draft of the month most recently ended. However, we cannot print any summary reports for the current fiscal year, until the previous year is closed. We are still holding June open for year end accrual entries that are required, so I have included an updated draft of the June statement which is the most current information available at this point. Please let me know if you have any questions.

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

DRAFT

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX(CURRENT)	1,874,644.00	1,976,927.79-	105.5	156,220.33	15,283.38-	9.8
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	60,000.00	60,111.00-	100.2	5,000.00	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	45,783.00	73,113.83-	159.7	3,815.25	16,785.00-	439.9
31212	PROPERTY TAX DELINQUENT 2ND YEAR	21,922.00	11,006.59-	50.2	1,826.83	0.00	0.0
31213	PROPERTY TAX DELINQUENT 3RD YEAR	12,608.00	3,059.23-	24.3	1,050.67	0.00	0.0
31214	PROPERTY TAX DELINQUENT 4TH YEAR	12,298.00	1,239.00-	10.1	1,024.83	0.00	0.0
31215	PROPERTY TAX DELINQUENT 5TH YEAR	11,422.00	1,911.00-	16.7	951.83	0.00	0.0
31216	PROPERTY TAX DELINQUENT 6TH YEAR	7,275.00	19,007.00-	261.3	606.25	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	7,340.00	11,323.22-	154.3	611.67	0.00	0.0
31300	INT, PENALTY, AND COURT COST ON PROP TAX	24,000.00	55,668.34-	232.0	2,000.00	4,523.04-	226.2
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	86,937.00	88,757.04-	102.1	7,244.75	7,396.42-	102.1
31610	LOCAL SALES TAX - CO. TRUSTEE	1,750,000.00	1,995,289.27-	114.0	145,833.33	173,840.11-	119.2
31709	BEER AND LIQUOR LOCAL PRIV TAX	5,000.00	5,878.33-	117.6	416.67	1,500.00-	360.0
31710	WHOLESALE BEER TAX	200,000.00	238,824.89-	119.4	16,666.67	24,450.46-	146.7
31800	BUSINESS TAXES	95,000.00	141,885.28-	149.4	7,916.67	65,680.57-	829.6
31911	NATURAL GAS FRANCHISE TAX	132,000.00	115,690.77-	87.6	11,000.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	90,000.00	95,138.50-	105.7	7,500.00	0.00	0.0
31960	SPECIAL ASSESSMENT - LIENS	300.00	620.00-	206.7	25.00	0.00	0.0
31980	MIXED DRINK TAXES	5,690.00	7,789.00-	136.9	474.17	803.49-	169.5
32090	PEDDLER PERMIT	50.00	0.00	0.0	4.17	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	1,500.00	550.00-	36.7	125.00	0.00	0.0
32610	BUILDING PERMITS	30,000.00	30,318.50-	101.1	2,500.00	3,774.00-	151.0
32690	OTHER PERMITS	75.00	50.00-	66.7	6.25	25.00-	400.0
32710	SIGN PERMITS	1,450.00	950.00-	65.5	120.83	100.00-	82.8
33100	FEDERAL GRANTS	1,035,388.00	341,377.46-	33.0	86,282.33	28,363.25-	32.9
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	655,000.00	18,753.52-	2.9	54,583.33	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	433,550.00	327,111.22-	75.4	36,129.17	81,413.54-	225.3
33191	FEMA REIMBURSEMENT	14,072.00	104,164.59-	740.2	1,172.67	51,235.20-	4369.1
33320	TVA PAYMENTS IN LIEU OF TAXES	97,822.00	111,311.67-	113.8	8,151.83	27,827.91-	341.4
33400	STATE GRANTS	1,218,000.00	266,379.88-	21.9	101,500.00	4,427.32-	4.4
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	18,600.00	17,400.00-	93.5	1,550.00	0.00	0.0
33450	LOCAL GRANT-ROB.CO. SRO	35,500.00	35,500.00-	100.0	2,958.33	0.00	0.0
33460	STATE GRANT-LIBRARY TECHNOLOGY	0.00	600.00-	0.0	0.00	0.00	0.0
33510	STATE SALES TAX	637,376.00	657,849.61-	103.2	53,114.67	55,212.22-	103.9
33520	STATE INCOME TAX	16,000.00	35,432.12-	221.5	1,333.33	100.18-	7.5
33530	STATE BEER TAX	5,143.00	5,160.08-	100.3	428.58	0.00	0.0
33553	STATE GASOLINE INSPECTION FEE	21,266.00	21,227.80-	99.8	1,772.17	1,769.10-	99.8
33593	CORPORATE EXCISE TAX	16,000.00	10,996.34-	68.7	1,333.33	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	8,500.00-	100.0	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	3,400.00	2,451.00-	72.1	283.33	100.00-	35.3
34740	PARKS AND REC LEAGUE FEES	48,000.00	57,095.78-	118.9	4,000.00	8,107.88-	202.7
34741	FIELD MAINTENANCE FEES	7,000.00	8,421.50-	120.3	583.33	2,510.00-	430.3
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	8,000.00	6,246.67-	78.1	666.67	659.75-	99.0
34793	COMMUNITY CENTER FEES	14,000.00	9,451.13-	67.5	1,166.67	856.00-	73.4
34900	OTHER CHARGES FOR SERVICES	10,000.00	9,569.00-	95.7	833.33	866.00-	103.9
35110	CITY COURT FINES AND COSTS	166,000.00	124,886.20-	75.2	13,833.33	11,688.06-	84.5

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
35130	IMPOUNDMENT CHARGES	350.00	400.00-	114.3	29.17	200.00-	685.6
36000	OTHER REVENUES	16,000.00	37,583.29-	234.9	1,333.33	167.40-	12.6
36100	INTEREST EARNINGS	10,000.00	6,108.85-	61.1	833.33	286.09-	34.3
36210	RENT	15,015.00	16,989.05-	113.1	1,251.25	1,442.07-	115.3
36330	SALE OF EQUIPMENT	0.00	19,795.00-	0.0	0.00	2,239.42-	0.0
36350	INSURANCE RECOVERIES	25,250.00	42,806.03-	169.5	2,104.17	0.00	0.0
36420	STADIUM RECEIPTS	7,800.00	6,706.50-	86.0	650.00	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	3.70-	0.0	0.00	3.00	0.0
36450	PARKS CONCESSIONS	7,000.00	6,583.51-	94.1	583.33	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	1,000.00	13,644.99-	1364.5	83.33	4,100.00-	4920.2
36920	SALE OF BONDS	756,697.00	170.44-	0.0	63,058.08	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	50,000.00	0.00	0.0	4,166.67	0.00	0.0
	Total REVENUES	9,833,023.00	7,265,785.51-	73.9	819,418.56	597,729.86-	72.9
	EXPENDITURES						
41000	GENERAL GOVERNMENT	344,210.00-	329,549.74	95.7	28,684.17-	19,501.40	68.0
41210	CITY COURT	75,554.00-	73,237.32	96.9	6,296.16-	6,643.82	105.5
41500	FINANCIAL ADMINISTRATION	385,365.00-	345,846.93	89.7	32,113.74-	36,001.17	112.1
41650	HUMAN RESOURCES	120,251.00-	110,247.61	91.7	10,020.90-	8,218.05	82.0
41670	ENGINEERING	685,019.00-	277,165.51	40.5	57,084.93-	67,011.37-	117.4
41700	PLANNING AND ZONING	1,229,024.00-	237,372.59	19.3	102,418.65-	17,141.83	16.7
41800	GENERAL GOVERNMENT BUILDINGS	64,313.00-	50,790.99	79.0	5,359.39-	3,868.21	72.2
41921	SPECIAL EVENTS	3,500.00-	3,208.41	91.7	291.67-	0.00	0.0
42100	POLICE PATROL	813,463.00-	758,250.25	93.2	67,788.56-	51,794.72	76.4
42120	POLICE SUPPORT SERVICES	287,324.00-	271,255.81	94.4	23,943.65-	15,698.79	65.6
42150	POLICE ADMINISTRATION	191,702.00-	180,136.07	94.0	15,975.16-	11,143.56	69.8
42151	COMMUNICATIONS SERVICES	201,193.00-	193,045.03	96.0	16,766.07-	17,319.99	103.3
42200	FIRE PROTECTION AND CONTROL	2,017,419.00-	884,514.24	43.8	168,118.27-	54,336.21-	32.3
42210	FIRE ADMINISTRATION AND INSPECTION	235,560.00-	202,312.50	85.9	19,630.00-	14,096.77	71.8
43000	PUBLIC WORKS	75,429.00-	59,954.66	79.5	6,285.77-	1,877.74	29.9
43100	HIGHWAYS AND STREETS	168,803.00-	138,280.84	81.9	14,066.95-	8,874.09	63.1
43170	CITY GARAGE	400.00-	243.00	60.8	33.33-	0.00	0.0
44310	SENIOR CITIZEN ACTIVITIES	90,693.00-	85,643.49	94.4	7,557.76-	5,340.88	70.7
44700	PARKS	239,954.00-	225,344.58	93.9	19,996.16-	15,062.88	75.3
44740	PARK MAINTENANCE	881,232.00-	823,561.68	93.5	73,436.00-	13,145.93	17.9
44800	LIBRARIES	150,661.00-	149,387.82	99.2	12,555.06-	14,169.21	112.9
44880	CHILDREN'S LIBRARY SERVICES	36,782.00-	36,933.22	100.4	3,065.17-	3,781.96	123.4
51000	MISC EXP	261,250.00-	191,486.08	73.3	21,770.84-	84,402.71	387.7
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	855,000.00-	135,933.88	15.9	71,250.00-	305,765.36-	429.1
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	433,900.00-	310,166.50	71.5	36,158.34-	183,777.87-	508.3
	Total EXPENDITURES	9,848,001.00-	6,073,868.75	61.7	820,666.70-	262,807.10-	32.0

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JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	EXPENDITURES						
	Total GENERAL FUND	14,978.00-	1,191,916.76-	7957.8	1,248.14-	860,536.96-	8945.5

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33800	LOCAL REVENUE ALLOCATIONS	47,000.00	40,356.38-	85.9	3,916.67	7,962.94-	203.3
36100	INTEREST EARNINGS	200.00	144.82-	72.4	16.67	0.00	0.0
	Total REVENUES	47,200.00	40,501.20-	85.8	3,933.34	7,962.94-	202.4
	EXPENDITURES						
48000	ECONOMIC OPPORTUNITY	48,500.00-	46,875.38	96.7	4,041.67-	236.31	5.8
	Total EXPENDITURES	48,500.00-	46,875.38	96.7	4,041.67-	236.31	5.8
	Total INDUSTRIAL DEVELOPMENT FUND	1,300.00-	6,374.18	490.3	108.33-	7,726.63-	7132.5

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Fiscal Year Time Lapse: 100.00

121 STATE STREET AID FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33551	STATE GASOLINE AND MOTOR FUEL TAX	251,924.00	270,376.31-	107.3	20,993.67	22,650.67-	107.9
36000	OTHER REVENUES	0.00	0.41	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	300.00	84.43-	28.1	25.00	0.00	0.0
	Total REVENUES	252,224.00	270,460.33-	107.2	21,018.67	22,650.67-	107.8
	EXPENDITURES						
43100	HIGHWAYS AND STREETS	253,127.00-	230,675.08	91.1	21,093.91-	24,042.43-	114.0
	Total EXPENDITURES	253,127.00-	230,675.08	91.1	21,093.91-	24,042.43-	114.0
	Total STATE STREET AID FUND	903.00-	39,785.25-	4405.9	75.24-	46,693.10-	2058.9

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	0.00	75,225.00-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	3,000.00	1,055.61-	35.2	250.00	42.52-	17.0
36425	PARKS SALES TAX RECEIPTS	84,000.00	80,071.85-	95.3	7,000.00	6,417.51-	91.7
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00-	102.6	1,666.67	0.00	0.0
	Total REVENUES	107,000.00	176,872.46-	165.3	8,916.67	6,460.03-	72.4
	EXPENDITURES						
49000	DEBT SERVICE	344,118.00-	324,244.75	94.2	28,676.50-	51,140.00-	178.3
	Total EXPENDITURES	344,118.00-	324,244.75	94.2	28,676.50-	51,140.00-	178.3
	Total PARKS SALES TAX FUND	237,118.00-	147,372.29	62.2	19,759.83-	57,600.03-	291.5

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JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

123 SOLID WASTE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34400	SANITATION - USER FEES	665,000.00	616,890.00-	92.8	55,416.67	55,665.00-	100.4
36000	OTHER REVENUES	25.00	19.60-	78.4	2.08	0.00	0.0
36100	INTEREST EARNINGS	1,400.00	946.06-	67.6	116.67	40.35-	34.6
36330	SALE OF EQUIPMENT	0.00	2,331.00-	0.0	0.00	0.00	0.0
37794	SALE OF MATERIALS	5,500.00	5,595.50-	101.7	458.33	1,411.20-	307.9
	Total REVENUES	671,925.00	625,782.16-	93.1	55,993.75	57,116.55-	102.0
	EXPENDITURES						
43200	SANITATION	660,656.00-	590,355.91	89.4	55,054.67-	45,894.13	83.4
49000	DEBT SERVICE	103,706.00-	103,775.75	100.1	8,642.17-	0.00	0.0
	Total EXPENDITURES	764,362.00-	694,131.66	90.8	63,696.84-	45,894.13	72.1
	Total SOLID WASTE FUND	92,437.00-	68,349.50	73.9	7,703.09-	11,222.42-	145.7

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Fiscal Year Time Lapse: 100.00

124 IMPACT FEES

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33400	STATE GRANTS	90,000.00	0.00	0.0	7,500.00	0.00	0.0
36100	INTEREST EARNINGS	6,000.00	1,070.77-	17.8	500.00	37.50-	7.5
36421	ROADS IMPACT FEES	22,000.00	17,934.20-	81.5	1,833.33	2,286.00-	124.7
36422	PARKS IMPACT FEES	14,000.00	16,122.00-	115.2	1,166.67	2,376.00-	203.7
36423	POLICE IMPACT FEES	14,000.00	12,506.00-	89.3	1,166.67	1,692.00-	145.0
36424	FIRE IMPACT FEES	9,000.00	8,250.30-	91.7	750.00	1,116.00-	148.8
	Total REVENUES	155,000.00	55,883.27-	36.1	12,916.67	7,507.50-	58.1
	EXPENDITURES						
51010	ROADS IMPACT FEES	294,936.00-	35,604.45	12.1	24,578.00-	0.00	0.0
51020	PARKS IMPACT FEES	22,595.00-	22,432.05	99.3	1,882.91-	0.00	0.0
51030	POLICE IMPACT FEES	117,428.00-	117,600.80	100.1	9,785.67-	0.00	0.0
51040	FIRE IMPACT FEES	45,020.00-	45,076.25	100.1	3,751.67-	0.00	0.0
	Total EXPENDITURES	479,979.00-	220,713.55	46.0	39,998.25-	0.00	0.0
	Total IMPACT FEES	324,979.00-	164,830.28	50.7	27,081.58-	7,507.50-	27.7

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

140 POLICE DRUG FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31610	LOCAL SALES TAX - CO. TRUSTEE	750.00	2,344.35-	312.6	62.50	0.00	0.0
35130	IMPOUNDMENT CHARGES	100.00	975.00-	975.0	8.33	0.00	0.0
35140	DRUG RELATED FINES	15,000.00	16,799.34-	112.0	1,250.00	332.50-	26.6
36100	INTEREST EARNINGS	200.00	82.63-	41.3	16.67	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	500.00-	0.0	0.00	0.00	0.0
	Total REVENUES	16,050.00	20,701.32-	129.0	1,337.50	332.50-	24.9
	EXPENDITURES						
42129	DRUG INVESTIGATION AND CONTROL	9,450.00-	7,541.32	79.8	787.50-	143.93	18.3
	Total EXPENDITURES	9,450.00-	7,541.32	79.8	787.50-	143.93	18.3
	Total POLICE DRUG FUND	6,600.00	13,160.00-	199.4	550.00	188.57-	34.3

Summary Financial Statement
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Fiscal Year Time Lapse: 100.00

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	228,538.00	245,613.16-	107.5	19,044.83	1,896.62-	10.0
36100	INTEREST EARNINGS	43,806.00	748.80-	1.7	3,650.50	9.20-	0.3
	Total REVENUES	272,344.00	246,361.96-	90.5	22,695.33	1,905.82-	8.4
	EXPENDITURES						
49000	DEBT SERVICE	511,192.00-	510,727.50	99.9	42,599.33-	0.00	0.0
	Total EXPENDITURES	511,192.00-	510,727.50	99.9	42,599.33-	0.00	0.0
	Total DEBT SERVICE FUND (GENERAL)	238,848.00-	264,365.54	110.7	19,904.00-	1,905.82-	9.6

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JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

412 SEWER FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33141	ARRA ASSISTANCE - COPES CROSSING PROJECT	400,000.00	0.00	0.0	33,333.33	0.00	0.0
33191	FEMA REIMBURSEMENT	63,617.00	74,245.24-	116.7	5,301.42	25,130.81-	474.0
34900	BULK DISPOSAL FEE	400.00	600.00-	150.0	33.33	300.00-	900.1
36000	OTHER REVENUES	11,500.00	10,551.65-	91.8	958.33	0.00	0.0
36100	INTEREST EARNINGS	7,000.00	3,019.89-	43.1	583.33	113.52-	19.5
36330	SALE OF EQUIPMENT	0.00	11,534.26-	0.0	0.00	546.67-	0.0
36920	SALE OF BONDS	1,844,687.00	958,299.00-	51.9	153,723.92	0.00	0.0
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	17,000.00	32,055.00-	188.6	1,416.67	3,150.00-	222.4
37220	ADMINISTRATIVE FEES	12,000.00	10,500.00-	87.5	1,000.00	550.00-	55.0
37230	SEWER USER FEES	1,950,000.00	2,258,536.36-	115.8	162,500.00	206,283.08-	126.9
37298	CAPACITY FEES	110,000.00	69,502.50-	63.2	9,166.67	8,400.00-	91.6
37499	COMMITMENT FEES	87,500.00	0.00	0.0	7,291.67	0.00	0.0
37995	CONNECTION FEES	7,000.00	6,750.00-	96.4	583.33	900.00-	154.3
	Total REVENUES	4,510,704.00	3,435,593.90-	76.2	375,892.00	245,374.08-	65.3
	EXPENDITURES						
49000	DEBT SERVICE	712,389.00-	665,385.01	93.4	59,365.75-	23,612.61	39.8
52117	ADMINISTRATION AND GENERAL EXPENSES	507,145.00-	532,345.36	105.0	42,262.07-	40,897.75	96.8
52210	COLLECTION	1,496,886.00-	973,928.32	65.1	124,740.51-	56,477.46	45.3
52213	SEWER TREATMENT AND DISPOSAL	779,070.00-	273,544.67	35.1	64,922.49-	18,622.25-	28.7
52223	DEPRECIATION	609,590.00-	586,796.04	96.3	50,799.17-	48,899.67	96.3
58801	ARRA ASSISTANCE - COPES CROSSING PROJECT	929,443.00-	751,867.04	80.9	77,453.58-	198,014.27-	255.7
	Total EXPENDITURES	5,034,523.00-	3,783,866.44	75.2	419,543.57-	46,749.03-	11.1
	Total SEWER FUND	523,819.00-	348,272.54	66.5	43,651.57-	292,123.11-	669.2

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

416 HEALTHCARE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	6,833.00	8,298.97-	121.5	569.42	1,870.10-	328.4
36100	INTEREST EARNINGS	400.00	616.78-	154.2	33.33	25.93-	77.8
36350	INSURANCE RECOVERIES	91,182.00	91,182.19-	100.0	7,598.50	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	906,699.00	1,005,280.99-	110.9	75,558.25	178,134.14-	235.8
	Total REVENUES	1,005,114.00	1,105,378.93-	110.0	83,759.50	180,030.17-	214.9
	EXPENDITURES						
51520	INSURANCE EMPLOYERS SHARE	1,129,627.00-	1,223,453.40	108.3	94,135.58-	226,376.50	240.5
	Total EXPENDITURES	1,129,627.00-	1,223,453.40	108.3	94,135.58-	226,376.50	240.5
	Total HEALTHCARE FUND	124,513.00-	118,074.47	94.8	10,376.08-	46,346.33	446.7

Summary Financial Statement
JUNE 30, 2011

Fiscal Year Time Lapse: 100.00

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34110	GENERAL SERVICES	300.00	350.00-	116.7	25.00	25.00-	100.0
34321	CEMETERY BURIAL CHARGES	300.00	0.00	0.0	25.00	0.00	0.0
34323	GRAVE - OPENING AND CLOSING FEES	14,850.00	16,325.00-	109.9	1,237.50	1,000.00-	80.8
36100	INTEREST EARNINGS	500.00	309.96-	62.0	41.67	10.01-	24.0
36340	SALE OF CEMETERY LOTS	8,500.00	18,000.00-	211.8	708.33	0.00	0.0
	Total REVENUES	24,450.00	34,984.96-	143.1	2,037.50	1,035.01-	50.8
	EXPENDITURES						
43400	CEMETERIES	17,549.00-	16,128.09	91.9	1,462.42-	21.66-	1.5
	Total EXPENDITURES	17,549.00-	16,128.09	91.9	1,462.42-	21.66-	1.5
	Total HILLCREST CITY CEMETERY	6,901.00	18,856.87-	273.2	575.08	1,056.67-	183.7

G/L Month: 06 JUNE
Beginning Fund: 110 Beginning Function:
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS....

City of White House
Fire Department

Memo

To: Board of Mayor and Alderman

From: Chief Palmer

CC:

Date: August 11, 2011

Re: TML Safety Grant

Each year TML offers a Driver Safety Grant to their members to be used toward various driver safety training programs. The Safety Committee and Department Heads have reviewed an online safety training program that includes defensive driver training. We need your approval to participate in the TML Grant and if awarded it would be used to purchase the online program and train all employees who operate city owned vehicles.

Thank you for considering this opportunity,

Joe Palmer

Chief Joe Palmer

RESOLUTION 11-11

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING PARTICIPATION IN THE POOL'S "DRIVER SAFETY" MATCHING GRANT PROGRAM

WHEREAS, the safety and well being of the employees of the City of White House is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of White House employees; and

WHEREAS, the Pool seeks to encourage the safe operation of motor vehicles by offering the "Driver Safety" Matching Grant Program; and

WHEREAS, the City of White House now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House that:

Section 1. That the City of White House is hereby authorized to submit application for the "Driver Safety" Matching Grant through the Loss Control Department of The Pool.

Section 2. That the City of White House is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Adopted this 18th day of August 2011.

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

ORDINANCES....

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Dept

DATE: July 13, 2011

RE: Spring Street Roadway and Right-of-Way Closure

As previously discussed with the Board of Mayor and Aldermen and the White House Church of Christ Representatives, the past agreement included removing a section of Spring Street right-of-way and the old Spring Street roadway and the unused alleyway right-of-way in exchange for the Church dedicating the road right-of-way for the current location of Spring Street. As previously discussed with the Aldermen, the City by the law of implied dedication and acceptance already legally has a right-of-way in association with the existing location of Spring Street but the City wanted to work with the Church to formally dedicate and close the right-of-way sections. The Church hired a surveyor to complete the subdivision plats and the Planning Commission recently approved the attached preliminary subdivision plat showing the revised right-of-way sections. The church requested the city to help fund the survey work. The Church has requested $ 850 in city funds for the survey work.

ORDINANCE 11-10

AN ORDINANCE CLOSING TWO ROAD RIGHT-OF-WAYS DUE TO A PREVIOUS LAND EXCHANGE AGREEMENT WITH THE PROPERTY OWNER REPRESENTATIVES AND UNUSED RIGHT-OF-WAYS SECTIONS.

WHEREAS, the Board of Mayor and Aldermen agree to close and exchange a 350' linear feet x 40' feet width section of Spring Street right-of-way (14,120.8 sq ft/0.32 acre) including a roadway with an average street width of 20' feet and a 357' linear feet x 10' section of unused alleyway right-of-way (3,575.3 sq ft/ 0.08 acre) for a 429' linear feet x 30' feet width section of Spring Street right-of-way (12,870.3 sq ft/ 0.29 acre) with an average street width of 22' feet.

NOW THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the street right-of-ways referenced above will be closed contingent upon a quit claim deed and final subdivision plat being completed and recorded designating the closed right-of-ways and roadways and land exchange as referenced above.

BE IT FURTHER ORDAINED by the Board of Mayor and Aldermen that Spring Street will remain open to the public and no additional property owners will be affected by the roadway closures and the land agreement referenced above.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

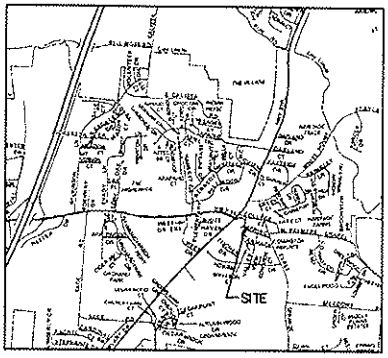
First Reading: July 21, 2011

Second Reading: August 18, 2011

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder



VICINITY MAP
(NOT TO SCALE)

SKETCH PLAT
WHITE HOUSE CHURCH OF CHRIST PROPERTY

15TH CIVIL DISTRICT, SUMNER COUNTY, TENNESSEE

DATE: MAY 16, 2011 JOB NO. 11-038
REVISED DATE: JUNE 7, 2011

OWNER: WHITE HOUSE CHURCH OF CHRIST
205 SPRING STREET
WHITE HOUSE, TN 37188

RECORD NORTH

GRAPHIC SCALE
0' 50' 100' 150'
SCALE: 1" = 50'

COLLEGE STREET (40' ROW)
N 76°51'43" E 390.79'
2" WATER LINE
HOUSE
HOUSE
10' UTILITY EASEMENT
ZONED: R-10
ZONED: R-10
ZONED: R-10
MINIMUM BUILDING SETBACK REQUIRED FOR FIRE PROTECTION
S 10°53'13" E 308.63'
EDWARD S. LANE
DBK. 271, PG. 104.
ZONED: R-10
N 09°55'10" W 195.98'
EXISTING F.H.
20' DRAINAGE EASEMENT
TO BE ABANDONED
N 86°03'43" E 101.47'
DBST. 10' ALLEY (DBK. 66, PG. 385)
ZONED: R-10
S 12°22'26" E 145.95'
DENNIS FOGLESONG
RBK. 847, PG. 911.
ZONED: R-10
REPORTED CENTERLINE OF THREE STREET (50' ROW)
N 11°32'07" W 45.26'
CARMAC DRIVE (40' ROW)
N 12°07'16" W 171.24'
ZONED: R-20
S 83°18'22" W 117.77'
S 82°45'21" W 167.24'
SPRING STREET (40' ROW)
VALLEY VIEW
CITY OF WHITE HOUSE, TENNESSEE
ZONED: C-6
S 83°18'22" W 210.26'
EXISTING 40' RIGHT-OF-WAY TO BE ABANDONED
EXISTING F.H.
10' UTILITY EASEMENT
CHURCH BUILDING
HOUSE
WH CHURCH OF CHRIST
RBK. 1376, PG. 19.
ZONED: R-10
OFFORD SUBDIVISION
PLAT BK. 10, PG. 38.
N 00°55'52" E 149.58'
S 19°27'05" E 266.89'
BUILDING
S 78°34'03" W 75'
S 78°34'03" W 255.85'
VALLEY VIEW, SECTION ONE
PLAT BK. 4, PG. 35.
ZONED: R-20

GENERAL NOTES

1. TOTAL AREA SUBDIVIDED: 6.01 ACRES (LOTS 1-5).
2. PROPERTY ZONED: R-10 & R-20.
3. THIS PROPERTY IS LOCATED IN "ZONE X" ON FIRM MAP NO. 47165C0259E, DATED SEPTEMBER 20, 2006. ZONE X IS AN AREA DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL FLOOD CHANCE.
4. THE INTERIOR LOT LINES ARE DRAWN BY SCALE ONLY. ALL LOTS TO BE CALCULATED BEFORE PRELIMINARY AND FINAL PLATS.
5. AT SUCH TIME THE AREA SHOWN AS THE EXISTING 40' RIGHT-OF-WAY TO BE ABANDONED SHALL BE A MADE A PART OF LOTS 1 AND 2.

RAY G. COLE, RLS NO. 934
COLE LAND SURVEYING
P.O. BOX 941
WHITE HOUSE, TN 37188
PH: (615) 672-4342

August 10, 2011

MEMORANDUM

To: Board of Mayor and Aldermen
Angie Carrier, City Administrator

From: Charlotte Soporowski, Finance Director CKS

Re: Ordinance 11-11 Changes to Traffic Fine Schedule

The Court has received information from MTAS concerning the recently completed legislative session where there was significant changes to the "cash bond forfeiture fee" for municipal traffic violations. The original law, passed in the 2010 legislative session, levied a fee of $13.75 for any cash bonds for municipal traffic citations, but the legislation was ultimately determined to be flawed as to its original intent. As a result, MTAS advised cities to refrain from collecting the "cash bond forfeiture fee" for payments made before court for municipal traffic violations. The new legislation removes the flaw, and cities will again be required to collect the fee.

Due to this notice the court staff has taken a look at its current procedures on collecting payments made prior to court for municipal traffic violations and staff determined that the court has not considered payments made prior to court to be a cash bond and therefore they are not subject to the "cash bond forfeiture fee". However, after reading TCA 67-4-603 "litigation tax collections" the court is now updating our traffic fine schedule to include a state litigation tax of $13.75 that will be paid to the TN Department of Revenue and a city litigation tax of $13.75 that will be paid to the city.

The information from MTAS on both the original legislation and the revision are included with this memo.

THE UNIVERSITY of TENNESSEE
MUNICIPAL TECHNICAL ADVISORY SERVICE

...in cooperation with the Tennessee Municipal League

#197
HOT topic

June 30, 2010

NEW FEE FOR CASH BOND FORFEITURES IN CITY COURT

Rex Barton, Police Management Consultant

The state legislature recently created a new fee to be collected by the city when a defendant posts a cash bond for a municipal traffic violation. The new fee is to offset the impact of budget cuts to the Tennessee Bureau of Investigation's crime lab services. Without this new fee the TBI was going to have to charge cities and counties for crime lab examination of evidence in criminal investigations.

The law, as established via Chapter 1019 of the Public Acts of 2010, creates a new fee of $13.75 that city court clerks must collect from traffic offenders who post a cash bond prior to court. Municipal courts currently collect a state litigation tax of $13.75 for any case in which the defendant pleads guilty, is found guilty, or submits to a fine. The litigation tax is then submitted to the state each month. This has not changed. Previously, the litigation tax was not collected when the defendant paid a "cash bond" prior to court. The cash bond was forfeited when the defendant did not appear in court on the appointed court date.

Under the new law, the court must collect a $13.75 fee for every forfeiture of a cash bond. The fee is not a litigation tax, even though the amount is exactly the same. The new fee will be submitted to the Tennessee Bureau of Investigation to pay for crime lab services. The submittal process and the forms for submitting the fees to the TBI are still being developed. The new law becomes effective July 1, 2010. Municipal court clerks should start collecting the new fee for any traffic citation issued on or after July 1. **MTAS will provide additional information about submitting the new fee to the state, as well as the pertinent forms, before the end of July.**

The city will be able to keep a 5 percent commission of the new fee as compensation for collecting and remitting the new fee.

MUNICIPAL TECHNICAL ADVISORY SERVICE

Knoxville (Headquarters) . . . (865) 974-0411
Johnson City . . . . . (423) 854-9882
Jackson . . . . . (731) 423-3710
Nashville . . . . . (615) 532-6827
Martin . . . . . (731) 881-7055

The Municipal Technical Advisory Service (MTAS) is a statewide agency of the University of Tennessee Institute for Public Service. MTAS operates in cooperation with the Tennessee Municipal League to provide technical assistance services to officials of Tennessee's incorporated municipalities. Assistance is offered in areas such as accounting, administration, finance, public works, ordinance codification, and water and wastewater management.

MTAS *Hot Topics* are information briefs that provide a timely review of current issues of interest to Tennessee municipal officials. *Hot Topics* are free to Tennessee local, state, and federal government officials and are available to others for $2 each. Photocopying of this publication in small quantities for educational purposes is encouraged. For permission to copy and distribute large quantities, please contact the MTAS Knoxville office at (865) 974-0411.

www.mtas.tennessee.edu

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MTAS1493 • E14-1050-000-003-11

Charlotte Soporowski

From: UT-MTAS [rex.barton@tennessee.edu]
Sent: Friday, June 17, 2011 5:06 PM
To: Charlotte Soporowski
Subject: UT-MTAS: Cash Bond Forfeiture Fee Announcement

If you're having trouble viewing this email, you may see it online .

Share This:

CASH BOND FORFEITURE FEE

By Rex Barton, Police Management Consultant and Melissa Ashburn, Legal Consultant

During the recently completed legislative session the state legislature made a significant change to the "cash bond forfeiture fee" for municipal traffic violations. The original law, passed in the 2010 legislative session, levied a fee of $13.75 for any cash bonds for municipal traffic citations, but that legislation was ultimately determined to be flawed as to its original intent. As a result, MTAS advised cities to refrain from collecting the "cash bond forfeiture fee" for payments made before court for municipal traffic violations.

The new legislation removes the flaw, and cities will once again be required to collect the fee. Cities are already required to collect a litigation tax when a defendant pleads guilty, is found guilty, or when the defendant submits to a fine. **To determine when the cash bond forfeiture fee should be collected it may be easier to simply say that courts not currently collecting the state litigation tax for payments for municipal traffic citations made BEFORE court must now collect the new cash bond forfeiture fee. Cities that currently collect the state litigation tax for payments made before court will not have to collect the new fee.**

Any payments made after a court proceeding would be subject to the existing state litigation tax and not the new cash bond forfeiture fee.

The cash bond forfeiture fee is $13.75, and it will apply to traffic citation payments made after July 1, 2011. The fee should be submitted to the state on line 14 of the department of revenue "Litigation Fines and Fees Return" form (PRV 414). The city can retain a five percent commission on all cash bond forfeiture fees collected and submitted to the state.

If you have any questions, please contact your MTAS consultant.

Knoxville	(865) 974-0411
Nashville	(615) 532-6827
Jackson	(731) 423-3710
Johnson City	(423) 854-9882

ORDINANCE 11-11

AN ORDINANCE AMENDING THE SCHEDULE OF TRAFFIC FINES AND COSTS BY LEVYING A LOCAL LITIGATION TAX IN THE MUNICIPAL COURT OF WHITE HOUSE.

WHEREAS, state law, at T.C.A.§ 16-18-305(a), provides for the levy of a state litigation tax in the amount of $13.75 and local litigation tax in the amount of $13.75 on applicable citations for a total of $27.50 whether or not they are heard in Municipal Court. All state litigation taxes collected by the Court are forwarded to the state treasury, in accordance with T.C.A. § 67-4-606. The City of White House will retain the local litigation tax; and

WHEREAS, the City of White House Municipal Court does not consider payments made prior to court a cash bond and therefore they are not subject to the cash bond forfeiture fee.

NOW, THEREFORE, BE IT ORDAINED, that Chapter 4, Section 3-401 Schedule of Fines and Costs be replaced in its entirety with the following schedule:

MUNICIPAL TRAFFIC COURT-CITY OF WHITE HOUSE, TN
TRAFFIC FINE SCHEDULE

EFFECTIVE:

Violation	Court Cost	Taxes	Fine		Total
Speeding					
1-15 miles over	$55.00	$27.50	$30.00	=	$112.50
16-30 miles over	$55.00	$27.50	$40.00	=	$122.50
31 and over	$55.00	$27.50	$50.00	=	$132.50
Open Container	$55.00	$27.50	$50.00	=	$132.50
Careless Driving	$55.00	$27.50	$50.00	=	$132.50
Child Restraint 0-4 Years Old	$55.00	$27.50	$50.00	=	$132.50
Animal Control	$55.00	N/A	$50.00	=	$105.00
Codes	$55.00	N/A	$50.00	=	$105.00
Fire Department Citations	$55.00	N/A	$50.00	=	$105.00
Red Light/Stop Sign	$55.00	$27.50	$35.00	=	$117.50
Exercise Due Care	$55.00	$27.50	$30.00	=	$112.50
Improper Passing	$55.00	$27.50	$35.00	=	$117.50
Failure to Yield	$55.00	$27.50	$35.00	=	$117.50
Following Too Closely	$55.00	$27.50	$35.00	=	$117.50
Driving on Wrong Side of Road	$55.00	$27.50	$35.00	=	$117.50
Registration Law	$55.00	$27.50	$30.00	=	$112.50
Failure to Use Signals	$55.00	$27.50	$20.00	=	$102.50
Failure to Dim Headlights	$55.00	$27.50	$20.00	=	$102.50
No Driver's License on Person	$55.00	$27.50	$20.00	=	$102.50
Window Tint Law	$55.00	$27.50	$20.00	=	$102.50
Expired Driver's License	$55.00	$27.50	$20.00	=	$102.50

Failure to Change Address	$55.00	$27.50	$20.00	=	$102.50
Improper Display of Tags	$55.00	$27.50	$20.00	=	$102.50
Noise Ordinance (Vehicle)	$55.00	$27.50	$20.00	=	$102.50
Handicap Parking	N/A	N/A	$50.00	=	$50.00
Emergency Lane Parking	N/A	N/A	$50.00	=	$50.00
No Parking Zone	N/A	N/A	$10.00	=	$10.00
Improper Equipment	N/A	N/A	$10.00	=	$10.00
No Signature on Registration	N/A	N/A	$10.00	=	$10.00
Seat Belt	N/A	N/A	$10.00	=	$10.00
Multiple Offense	N/A	N/A	$20.00	=	$20.00
Seat Belt 16-17 Years Old	N/A	N/A	$20.00	=	$20.00
Child Restraint 4-15 Years Old	N/A	N/A	$50.00	=	$50.00

ALL CASES FOUND GUILTY IN COURT ADD $27.50 LITIGATION TAX
ALL APPLICABLE CASES PAID PRIOR TO COURT ADD $27.50 LITIGATION TAX
COURT CONTINUATIONS - $5.00 PER CASE
FAILURE TO APPEAR IN COURT - FINE AMOUNT + $55.00 COURT COSTS + $27.50 LITIGATION TAX
TRAFFIC SCHOOL - $80.00
COPIES FOR COURT DOCUMENTS - $0.15 PER PAGE
CERTIFIED COPIES - $6.00

This ordinance shall become effective on the first month following the passage of this ordinance.

First Reading: August 18, 2011

Second Reading: September 15, 2011

Michael Arnold, Mayor

ATTEST:

Amanda Priest, City Recorder

FINANCE....

July 19, 2011

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director CKS

CC: Angie Carrier, City Administrator

Re: Contract to Audit Accounts

The following document is the "Contract To Audit Accounts" of the City of White House, Tennessee, as provided by Crosslin & Associates. This is a standard document that is required by the Comptroller of the Treasury.

Staff recommends approval of this contract, which will serve as a continuation of the request for proposal approval from two years ago. This will be the final year of this renewal, and we will go through the request for proposal process again next year. Upon the Board's approval of this contract, the Finance Director will execute the contract in the Comptroller's Contract and Report System (CARS) on-line system, as required. Should you have any questions about this contract, or the audit process please let me know.

CONTRACT TO AUDIT ACCOUNTS
OF
City of White House

FROM July 01, 2010 TO June 30, 2011

This agreement made this **5th** day of **July 2011**, by and between **Crosslin and Associates, PC**, **2525 West End Avenue, Suite 1100, Nashville, TN 37203-1741**, hereinafter referred to as the "auditor" and **City of White House**, of **105 College Street, White House, TN 37188**, hereinafter referred to as the "organization", as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the financial statements of all funds of the organization for the period beginning **July 01, 2010**, and ending **June 30, 2011** with the **exception of the funds (if any) listed below:**

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee, as detailed in the *Audit Manual*. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and U.S. Office of Management and Budget (OMB) *Circular A-133*. The audit is also to be conducted in accordance with any other applicable federal management circulars. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

- a report containing an expression of an unqualified or modified opinion on the financial statements, as prescribed by the *Audit Manual*. This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.

- a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and *OMB Circular A-133* shall include the additional report required by that circular. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on corrective action taken or planned, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report).

5. The auditor shall file **one (1)** electronic copy of said report with the Comptroller of the Treasury, State of Tennessee. The auditor shall furnish printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to **December 31, 2011**, **but in no case, shall be filed later than six (6) months following the period to be audited, without prior written explanation to the Comptroller of the Treasury, State of Tennessee and the organization.** Requirements for additional copies, including those to be filed with the appropriate officials of granting agencies, are listed below:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Department of Audit. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the office of the auditor, the entity, or the Comptroller and that copies of the working papers can be made by the Comptroller's representatives or may be requested to be made by the firm and may be retained by the Comptroller's representatives.

Continued on next page --->>>

7. Provisions for reporting fraud:

Any reasonable suspicion of fraud, such as defalcation, misappropriation, misfeasance, malfeasance, embezzlement or other illegal acts shall be reported by the auditor, in writing immediately upon discovery, to the Comptroller of the Treasury, State of Tennessee, who shall under all circumstances have the authority, at the discretion of the Comptroller, to directly investigate such matters. If the circumstances disclosed by the audit call for a more detailed investigation by the auditor than necessary under ordinary circumstances, the auditor shall inform the organization's management and those in charge of governance in writing of the need for such additional investigation and the additional compensation required therefor. Upon approval by the Comptroller of the Treasury, an amendment to this contract may be made by the organization's management and those charged with governance and the auditor for such additional investigation.

8. (Special Provisions)

9. In consideration of the satisfactory performance of the provisions of this contract, the organization shall pay to the auditor a fee of (Fees may be fixed amounts or per diem.) (Fixed Amount: $35,825) or (Estimated gross fee:)

(If per diem, an estimated gross fee should be furnished to the governing unit for budgetary purposes. A schedule of such per diem fees should be set forth below. Interim billings may be arranged with consent of both parties to this contract.) Provision for the payment of fees under this agreement has been or will be made by appropriation of management and those charged with governance.

SCHEDULE OF PER DIEM FEES:

10. As the authorized representative of the firm, I do hereby affirm that:

- our firm and all individuals participating in the audit are in compliance with all requirements of the Tennessee State Board of Accountancy and;
- our firm has part has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, and that a copy of our most recent external quality control review report has been provided to the organization, and the office of the Tennessee Comptroller of the Treasury approving this contract;
- all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards*.
- all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards*.

11. This writing, including any amendments, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. All parties agree that the digital signatures, that is, the electronic signatures applied by submitting the contract, are acceptable as provided for in the Uniform Electronic Transaction Act. Any paper documents submitted related to this contract will be converted to an electronic format and such electronic document(s) will be treated as the official document(s). All electronic documents should be indistinguishable from paper documents and should comply with the requirements of the *Audit Manual*.

Crosslin and Associates, PC

Audit firm

Governmental Unit or Organization

By Justin Dell Crosslin

Signature

By

Signature

Title/Position: Managing Principal

E-mail address: dell.crosslin@crosslinpc.com

Date: July 08, 2011

Title/Position:

E-mail address:

Date:

Approved by the Comptroller of the Treasury, State of Tennessee

For the Comptroller:

By

Date:

City of White House
Public Works

Memo

To: Board of Mayor and Alderman & Angie Carrier

From: Warren Garrett – Interim Director of Public Works

CC: Amanda Priest

Date: 8/10/2011

Re: Request for surplus of Morbark 950 Tub Grinder

I am requesting that the Morbark 950 Tub Grinder be declared surplus. To be placed on Gov Deals to be sold.

Serial Number: 555-257

Thank you for your consideration. If you have any questions regarding this matter, you may contact me at 672-0215.

City of White House
Public Works

Memo

To: Board of Mayor and Alderman
Angie Carrier, City Administrator

From: Warren Garrett – Interim Director of Public Works

Date: 8/10/2011

Re: Recommended Vendor for Roll off Container service at Public Works

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I recommend that the Board accept the Bid for Roll off Container service at Public Works as quoted by Waste Management.

$195.00 Haul Fee (Per Container)

$46.00 Disposal Fee (Per Ton)

$63.75 Fuel Surcharge

$3.00 Administrative Fee

Thank you for your consideration. If you have any questions regarding this matter, you may contact me at 672-0215.

City of White House
30 YD Roll Off Sanitation

BID# 11-1004PW	**WASTE MANAGEMENT**	**ALLIED WASTE**	**WASTE INDUSTRIES**
30 yd Roll Off Sanitation	1428 ANTIOCH PIKE	621 HILL AVE	7320 CENTENNIAL BLVD
OPENING: Aug. 8, 2011 @ 10:00 a.m.	ANTIOCH, TN 37013	NASHVILLE, TN 37210	NASHVILLE, TN 37209
SPECIFICATIONS:	Unit Cost	Unit Cost	Unit Cost
Two (2)-30 yd roll off containers to be stationary at Public Works site, to be empties and returned as requested by Public Works. Provide weight tickets/work order numbers that will match the charges attached to the monthly invoice.			BID WITHDRAWN BY VENDOR DUE TO INCORRECT PRICING
PER HAUL	$195.00	$515.00	$295.00
PER TON (APPROX 5 TONS)	$46.00	$0.00	
RENTAL	$0.00	$60.00	
FUEL SURCHARGE	63.75 APPROX.	0	
ADMIN	$3.00	0	
Delivery			
Totals			

OTHER BUSINESS…

MEMORANDUM

TO: White House Board of Mayor and Aldermen,
Angie Carrier, City Administrator

FROM: Addam McCormick, Planning/Codes Department

DATE: August 9, 2011

RE: Grant Application Process

The City of White House is a member of the Nashville Area Metropolitan Planning Organization (MPO). The MPO recently announced an upcoming grant opportunity under the Active Transportation System Program for new pedestrian and bicycle projects or enhancement projects to existing pedestrian and bicycle facilities. The funding is limited to an estimated $ 2,000,000 for the entire ten (10) county Nashville Region. The application and approval process is expected to be very competitive. Staff has compiled a list of possible projects for the Board of Mayor and Aldermen to review and either prioritize the full list or narrow the list down to one project. The grant process is set to require 20% local funds with 80% in grant funds. The projects are set to be awarded this December. Staff anticipates if the city is awarded a project, then funding would be under the City's 2012 and 2013 FY budgets.

1. Greenway Bathroom Facility:

Permanent bathroom at the high school trail head to replace the portable bathroom facility with a 100 sq ft handicap accessible uni-sex facility concrete block and wood/metal roof building with wall heater or possible alternative solar heating and lighting. An alternative option would be to make the building a safe room with concrete reinforced solid poured walls and roof with a heavy duty metal door for anyone stuck on the greenway during a storm event. The City currently pays a $ 50 per month rental fee for the portable bathroom facility on-site. Project would include plan design and project contracting.

Project Cost Estimates:

Regular:	**$ 25,000 (City's 20%= $ 5,000)**
Safe Room Alternative:	**$ 50,000 (City's 20%= $ 10,000)**

2. Textured and Raised Greenway Roadway Crossings:

The project includes the installation of 10ft wide textured/concrete pavers and slightly raised roadway crossings in the three locations the greenway crosses Hwy 31W, SR 76, and Tyree Springs Road. The project would also include additional cautionary lighting and signage. TDOT review and plan approval would be required and the project might require utility relocation.

Project Cost Estimates: **$ 140,000 (City's 20%=$ 28,000)**

3. Greenway Trail Head/Veterans Memorial Parking Improvements:

Complete asphalt and curbed parking lot with parking lot lights and minor drainage improvements. Project would also include directional and site identification signage.

Project Cost Estimates: **$ 135,000 (City's 20% = $ 27,000)**

4. Hwy 31W Sidewalks/Greenway Connection:

Install a 5ft sidewalk within along the eastern side of Hwy 31W between the 31W north trail head to the existing sidewalks on Hwy 31W and continue with the sidewalks to the Hwy 31W trail head on Hwy 31W (7,200 linear feet). Project would require review and plan approval by TDOT, sections of concrete curbs, intersection ramps, drainage improvements, and possible utility relocation. Due to the width of existing right-of-way and shoulders additional right-of-way is not expected but construction, slope, drainage easement acquisition may be required.

Project Cost Estimates: **$ 450,000 (City's 20% = $ 90,000)**

DISCUSSION ITEMS…

OTHER INFORMATION....