CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
July 19, 2012
7:00 p.m.

1. Call to Order by the Mayor

2. Prayer / Pledge

3. Roll Call

4. Adoption of the Agenda

5. Approval of Minutes of the June 21, 2012 meeting.

6. Welcome Visitors

7. Public Hearings

    a. None

8. Communication from Mayor, Aldermen, and City Administrator

9. Acknowledge Reports

A.	General Government	E.	Wastewater	H.	Library
B.	Police	F.	Planning and Codes	I.	Court Clerk
C.	Fire	G.	Parks	J.	Monthly Financial Summary
D.	Public Works				

10. Consideration of the Following Resolutions:

    a. **Resolution 12-10** - A resolution authorizing the City of White House, Tennessee, to participate in the Pool's "Safety Partners" Loss Control Matching Safety Grant Program.

    b. **Resolution 12-11** - A resolution adopting an official City Seal.

11. Consideration of the Following Ordinances:

    a. **Ordinance 12-09** - An ordinance amending the Zoning Map for the property referenced as Sumner County Tax Map 97 Parcel 9.00 from C-4 office/professional service district to R-20, low density residential. *First Reading.*

    b. **Ordinance 12-10** - An ordinance amending the Municipal Zoning Ordinance by amending Article III, General Provisions, Article IV Supplemental Provisions Apply to Specific Districts, and Article V Zoning Districts to permit secondary single family residential dwellings units. *First Reading.*

    c. **Ordinance 12-11** - An ordinance amending the Municipal Zoning Ordinance by amending Article III General Provisions, Article V Zoning Districts regarding residential accessory buildings.

12. Finance
    a. To approve or reject the Wastewater single source requests for FY 2012 - 2013. The Public Works Director recommends approval.

b. To approve or reject authorizing City staff to proceed with requesting a competitive sealed proposal for the design of the Hillcrest Cemetery security gates. The Parks and Recreation Director recommends approval.

c. To approve or reject subdivision and street acceptance for the Tison Subdivision with a one-year $10,000 maintenance bond. The Planning and Codes Director recommends approval.

d. To approve or reject subdivision and street acceptance for Magnolia Village Phase 4-1 and 4-2 including Granda Flora Drive and a section of Tulip Terrace with a one-year $65,000 maintenance bond. The Planning and Codes Director recommends approval.

e. To approve or reject Calista Road ARRA Project Change Order #5 to extend the warranty for the landscaping installed to November 30, 2012. The Planning and Codes Director recommends approval.

f. To approve or reject filing of Public Form CT-0253 for the State Revolving Fund Loans CG1-12-302 and SRF 12-308. The Finance Director recommends approval.

g. To approve or reject a twelve month extension of the Rogers Group FY 2008 - 2009 paving contract. The Public Works Director recommends approval.

h. To approve or reject a twelve month extension of the Sessions Paving Company FY 2008 - 2009 road repair contract. The Public Works Director recommends approval.

i. To approve or reject the license agreement with The State of Tennessee for the State Route 76 Sidewalk project. The Planning and Codes Director recommends approval.

j. To approve or reject a twelve month extension of the CSR Engineering FY 2011 - 2012 engineering contract. The City Administrator recommends approval.

13. Discussion Items

    a. None

14. Other Information

    a. None

15. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
June 21, 2012
7:00 p.m.

1. Call to Order by the Mayor

   Meeting was called to order by Mayor Arnold at 7:00 pm

2. Prayer / Pledge

   Prayer and Pledge to the American Flag was led by Ald. Decker.

3. Roll Call

   Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

   Mayor Arnold requested discussion of library architect firm be added to the agenda under discussion.

   Motion was made by Ald. Paltzik, second by Ald. Decker to adopt the amended agenda. A voice vote was called for with all members voting aye. **Amended agenda was adopted.**

5. Approval of Minutes of the May 17, 2012 meeting.

   Motion was made by Ald. Hutson, second by Ald. Bibb to approve the minutes. A voice vote was called for with all members voting aye. **May 17, 2012 minutes were approved.**

6. Welcome Visitors

   Mayor Arnold welcomed all visitors.

7. Public Hearings

   a. **Ordinance 12-04:** An ordinance amending the Municipal Code, Title 8, Chapter 2, Beer. *Second Reading.*

      No one spoke for or against.

   b. **Ordinance 12-05:** An ordinance amending the White House, Tennessee, Zoning Ordinance Article VII, permit issuance regarding a reduction in the impact fee assessment rate. *Second Reading.*

      No one spoke for or against.

   c. **Ordinance 12-06:** An ordinance amending the commercial design standards, lighting and utility standards regarding parking lot pole lighting. *Second Reading.*

      No one spoke for or against.

d. **Ordinance 12-07:** An ordinance amending the fiscal budget for the period ending June 30, 2012. *Second Reading.*

No one spoke for or against.

e. **Ordinance 12-08:** An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2012 through June 30, 2013. *Second Reading.*

No one spoke for or against.

8. Communication from Mayor, Aldermen, and City Administrator

a. Ald. Paltzik announced that the Americana Independence Day Celebration was scheduled for June 30, 2012.
b. Ald. Paltzik announced that Zaxby's was opening on July 2, 2012.
c. Ald. Paltzik commented on the progress of the new Library Director search.
d. Ald. Paltzik wished Mayor Arnold a happy birthday.
e. Ald. Decker commented about the City's recent efforts to be more competitive in the market.
f. City Administrator Gerald Herman discussed his and Planning and Codes Director Addam McCormick's recent Shopping Center Conference in Las Vegas.
g. City Administrator Gerald Herman provided an update regarding the new website development. He stated that the new site should become active on July 2nd.
h. City Administrator Gerald Herman stated that he and Public Works Director Joe Moss completed the final walk through with the engineer and contractor on Copes Crossing. They added one feature (installation of fencing) that enhanced the safety along the greenway from Tyree Springs Crossing to the top of the trailhead.
i. City Administrator Gerald Herman stated that the City has been approved for the 4.5 million, State Revolving Fund Loan, by the Tennessee Local Authority. He stated that engineering work should begin soon and we are hoping that this sewer project can be built out within 18 to 24 months.
j. City Administrator Gerald Herman announced that the Veteran's Memorial project is nearly finished. It looks great. All that remained was painted lines to separate parking spaces and mulching the hill along the creek bank.
k. City Administrator Gerald Herman discussed the recent demolition of the concession state on the City Hall property.
l. City Administrator Gerald Herman discussed his conversation with representatives from the Church of Christ. He state that they maintain the position that if we use the property we would need to lease it from the church.
m. City Administrator Gerald Herman announced that the Safety Committee has scheduled August 22, 2012 from 1:00 pm to 4:00 pm for an Employee Health and Wellness Fair at Fire Station #2.
n. City Administrator Gerald Herman announced that Taylor Jerrell started employment as a Civic Center Attendant. He also stated that offers have been made for positions in Parks, Public Works, Police Department, and the Library.
o. City Administrator Gerald Herman discussed the MPO Executive Board Meeting at which the City received approval to shift funds from the Tryee Springs/ S. Palmers Chapel to the SR 76 sidewalk project and to add the Hwy 31W bikeway/pedestrian project to the Transportation Improvement Project.
p. City Administrator Gerald Herman provided an update regarding the design of the new City Seal.
q. Mayor Arnold commented on the State of Tennessee's bicycle lane project in the City.
r. Mayor Arnold discussed the recent Dog Park Committee meeting.
s. Mayor Arnold complimented all the department heads on the team work displayed during the completion of the Veterans' Memorial Project.

9. Acknowledge Reports

A.	General Government	E.	Wastewater	H.	Library
B.	Police	F.	Planning and Codes	I.	Court Clerk
C.	Fire	G.	Parks	J.	Monthly Financial Summary
D.	Public Works				

Motion was made by Ald. Bibb, second by Ald. Paltzik to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

    a. **Resolution 12-07** - A resolution authorizing appropriations for financial aid of non-profit organizations.

    Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 12-04 was approved.**

    b. **Resolution 12-08** - A resolution approving certain amendments and revisions to the Personnel Manual.

    Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Resolution 12-04 was approved.**

    c. **Resolution 12-09** - A resolution amending the Purchasing Procedures Manual adopted in Resolution 07-11 to include a new section entitled "Competitive Sealed Proposals."

    Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Resolution 12-04 was approved.**

11. Consideration of the Following Ordinances:

    a. **Ordinance 12-04:** An ordinance amending the Municipal Code, Title 8, Chapter 2, Beer. *Second Reading.*

    Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 12-04 was approved on Second Reading.**

    b. **Ordinance 12-05:** An ordinance amending the White House, Tennessee, Zoning Ordinance Article VII, permit issuance regarding a reduction in the impact fee assessment rate. *Second Reading.*

    Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 12-05 was approved on Second Reading.**

    c. **Ordinance 12-06:** An ordinance amending the commercial design standards, lighting and utility standards regarding parking lot pole lighting. *Second Reading.*

    Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 12-06 was approved on Second Reading.**

d. **Ordinance 12-07:** An ordinance amending the fiscal budget for the period ending June 30, 2012. *Second Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 12-07 was approved on Second Reading.**

e. **Ordinance 12-08:** An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2012 through June 30, 2013. *Second Reading.*

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 12-08 was approved on Second Reading.**

12. Finance

a. To approve or reject Siemens Industry, Inc.'s bid for the chemicals in the Wastewater odor control program. The Public Works Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

b. To approve or reject authorizing City staff to proceed with requesting a competitive sealed proposal for the privatization of solid waste services. The Public Works Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

13. Other Business

a. Board Appointments
   i. Beer Board
      1. Carl Meadows - Reappointed
      2. Thomas Ferrell - Reappointed
   ii. Board of Zoning Appeals
      1. John D. Wilkinson - Reappointed
      2. Bob Dorris - Reappointed
   iii. Library Board
      1. Ken Lee - Reappointed
      2. Christina West - Reappointed

Motion was made by Ald. Paltik, second by Ald. Bibb to approve board members. A voice vote was called with all members voting aye. **Motion passed.**

14. Discussion Items

a. Library Architect Firm

Motion was made by Ald. Decker, second by Ald. Bibb to approve up to $25,000 for an architect firm to design the new library. A voice vote was called with all members voting aye. **Motion passed.**

15. Other Information

    a. None

16. Adjournment

    Meeting was adjourned at 7:49 pm.

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

REPORTS….

General Government Department
May 2012

Administration

City Administrator Gerald Herman attended the following meetings for Administration this month:

- June 4: Meeting to discuss potential Librarian candidates
- June 5: Meeting with Tim Ellis of City of Goodlettsville to discuss privatization of solid waste services
- June 6:
  - Meeting HFR Design to discuss potential new Library
  - Sumner County Council of Governments
  - Librarian Interviews - First Round
- June 11: Planning Commission Meeting
- June 19:
  - Robertson County E-911 Board Meeting
  - Chamber of Commerce Luncheon
- June 20:
  - Metro Planning Organization
  - Librarian Interviews - Second Round
- June 21:
  - Sumner County Industry and Education Coalition
  - Board of Mayor and Aldermen Meeting
- June 26: Monthly Safety Committee Meeting
- June 28: Board of Zoning Appeals Meeting

CivicPlus Website Management			
	June	**FY 11 - 12**	**FY 10 - 11**
Internal Requests for Website Updates	42	183	138
Visits	8,178	88,975	92,795

Our city website had 8,178 visits during the month of June decreasing by 191 visits from last month. Below are the top 10 places that have visited our website along with the number of visits per city.

City	Visits	City	Visits
Nashville, TN	2,102	Franklin, KY	195
Oak Ridge, TN	1,049	Atlanta, GA	149
Hendersonville, TN	248	Knoxville, TN	138
Gallatin, TN	245	Brentwood, TN	98
White House, TN	214	Madison, TN	70

Did you know 29% of this month's visitors accessed the City's website directly and 48% of visitors accessed the website through the Google search engine? In addition, the percentage of returning visitors was 44% and 56% of visitors were new to the website. Our website was accessed by visitors in 51 different countries from around the world.

Facebook Management			
	June	**FY 11 - 12**	**FY 10 - 11**
New Likes[1]	24	251	683
Number of Posts[2]	7	74	44
Post Views[3]	N/A	38,945	51,164

1. The number of new people who have liked the Facebook page.
2. The number of News Feed stories added to the Facebook page to update citizens on upcoming events and/or news items.
3. This information is no longer gathered by Facebook. The number of times people (Fans and non-Fans) have viewed a News Feed story.

Finance Department
June 2012

Finance Section
Delinquent property taxes have continued to trickle in, and the delinquency rate has remained steady at 4%. As you may recall, we certified delinquent taxes with both Robertson and Sumner Counties for the first time just last year. At the time we certified the 10 previous years which were eligible. As of today we have collected about $250,000 in delinquent taxes from this action , in addition to over $100,000 in penalties and interest.

The Finance Director arranged a meeting with White House Utility District's Bill Thompson, and Marylou Piper during the month of June to make introductions with our new City Administrator, and Public Works Director. We discussed common goals, and ways that we may work better together in the future. The Finance Director attended the Government Finance Officer's Association Annual Conference in Chicago, June 9-13. There were a number of great sessions addressing topics ranging from internal controls to economic development. There was also a special meeting of the Tennessee delegation with over 30 members present from Tennessee. Audit staff from Crosslin & Associates was on site the week of June 25-29 to do preliminary field work on federal grant compliance. Audit staff was pleased with the progress made during the week, and feel that we have a good jump on this year's audit process. The last week of June was full of year end activity for the Finance staff, hustling to get all invoices entered and paid, so that purchase order system could be closed out for the fiscal year. Finance staff stayed late on Thursday, June 28 in order to ensure a clean cash cutoff for the fiscal year getting everything that was receipted for that day's business into the current year.

The Utility Accounting Specialist has been investigating the outsourcing of Wastewater/Sanitation bill production. We have found a number of viable options that would offer much more information, and a more modern invoice (not postcard style) to our customers. We are still working on the formal quote process now that we know that this is a cost effective option for us that would improve customer service.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	$120,414.90	$3,770,514.47
Sanitation	$64,339.12	$520,177.80
Wastewater	$153,511.56*	$967,645.67

- All Fund Balances are bank balances reported as of July 10, 2012.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at $58,046.00.

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
2 regular 1 special	4 paper checks 187 direct deposits	1 Retroactive Adjustments	0 Voids

Accounts Payable

	June	FY	Last June	Last FY
Total Invoices Processed	406	3,994	472	3,971

Finance Department
June 2012

Call and Counter Logs

	Finance	Admin	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	158	3	15	2	18	1	16	2	3	2	3	223
Customers	43	0	0	3	2	0	5	5	2	0	1	61

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	1	3	23	66	65	0	158
Customers	0	2	2	36	3	0	43

Purchase Orders

Codes	2	$240.00
Fire	1	$644.40
Police	8	$1,368.71
Human Resources	2	$5,418.12
Engineering	4	$95,550.88
Administration	3	$238.50
Finance	6	$359.34
Total	**99**	**$146,406.61**

Court	0	$0.00
Library	4	$1,878.55
Waste Water	17	$15,292.36
Public Works	7	$7,313.07
Sanitation	5	$2,027.08
Parks	38	$16,000.44
Bldg. Maintenance	1	$50.00
Cemetery	1	$25.16
Void	**32**	

	Number of PO's	Value of PO's
Purchase Orders $0 - $999	85	$20,227.66
Purchase Orders $1000 - $9999	13	$31,326.21
Purchase Orders Over $10,000	1	$94,852.74
Total	**99**	**$146,406.61**

Emergency Purchase Orders

Number	Vendor	Items	Amount	Nature of Emergency	Department
17594E	Graybar	Contactor	$350.00	Football field irrigation pump	Parks
17573E	Office Depot	Printer Cartridge	$66.28	Records printer had no toner	Police
17507E	Southeast Electric	Contract Labor	$255.00	Repair 2 traffic signals	Public Works
17509E	Quality Mobile	Parts and labor	$1,487.66	Truck #320 stalled on Hwy 41	Sanitation
17538E	Sani-Tech	Cleaning clogged line	$800.00	Clogged line, Magnolia village	Wastewater
17537E	Waller Sales	Hose	$18.44	Tractor not working	Wastewater
17536E	Rod's Tires	Tire repair	$45.00	Backhoe flat tire	Wastewater
17531E	Express UR Way	Overnight Package	$41.75	Package to McGill & Associates to meet TDEC deadline on as builts for Copes Crossing	Wastewater
17532E	Southern Sales	Pump failure	$3,121.70	Pump failure at Cambria	Wastewater
17427E	SaniTech	Pump wet well	$600.00	Cambria and Wilkinson Ln. stations	Wastewater

Finance Department
June 2012

Business License Activity

Opened	3
Closed	1

Delinquency Rate: 61%

Cumulative Information

Class	Total Licenses	Delinquencies
1	50	37
2	153	111
3	303	179
4	209	108
Total	**715**	**435**

Municipal Court – Citations disposed either through court or payment

Description	Total Charges
Child Restraint 4-15 (1st Offense)	0
Child Restraint-under 4	0
Anti-Noise Regulations	0
Texting While Driving	1
Failure to Yield Right of Way	1
Financial Responsibility Law	83
Following Too Closely	2
Motor Vehicle Requirements	8
Improper Passing	0
Drivers Exercise Due Care	10
Codes Violations/Animal Control	0
Drivers License Law	9
Stop Signs	2

Description	Total Charges
Open Container Law	2
Parking Violation	2
Vehicle Registration Law	10
Seat Belt Violation – 18 and Older	36
Speeding	95
Careless Driving	3
Disobedience to Traffic Control Device	5
Enter Access Roadway	0
Graduated Drivers License	0
Turn to Avoid Signal	0
Improper Backing	0
Move Over Law	0
Total	**269**

Municipal Court - Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	80
Guilty as Charged	7
Dismissal	16
Dismissed upon presentation of insurance	71
Not Guilty	0
Dismissed to Traffic School	20
Dismissed with Costs and Fines	61
Dismissed with Costs	10
Dismissed with Fines	4
Case Transferred to County	0
Dismissed with Public Service	0
Total	**269**

Human Resources Department
June 2012

- Waste Water Tech I &II Recruitment
- Public Works Sanitation Driver Recruitment
- Civic Center Attendant (Part-Time) Recruitment
- Police Officer Recruitment
- Library Director Recruitment
- Conducted (1) Exit Interview: Library Director
- Facilitated Personnel Manual Revision
- Attended COWH Safety Committee Meeting, 6/26/12
- Attended USDA Rural Development Award Ceremony, (Clearview Apts), 6/21/12
- Facilitated Part-Time Employment Status Conversion for Fire Fighters
- Assisted with Police Department GHSO Grant Project
- Attended Board of Mayor and Aldermen Meeting, 6/21/12
- Facilitated Safety Education/Training Hardware Purchase: Target Solutions
- Coordinated Farewell Celebration for Library Director
- Processed Legal Records Request for Nashville Attorney, pursuant to State Law
- Received Driving Safety Grant Reimbursement Award ($2500)

Injury Reports: (0) reports, June 2012, compared to the June, 2011 report (1)

	2011 - 2012	2010 - 2011
July	0	0
August	2	1
September	0	3
October	1	2
November	1	0
December	0	0

	2011 - 2012	2010 - 2011
January	0	2
February	0	3
March	0	0
April	3	0
May	0	0
June	0	1
Total	**7**	**12**

Property/Vehicle Damage Reports: (0) reports, June, 2012 compared to (0) reports, June, 2011

	2011 - 2012	2010 - 2011
July	0	1
August	0	0
September	0	0
October	1	0
November	0	0
December	2	0

	2011 - 2012	2010 - 2011
January	0	2
February	3	0
March	0	0
April	1	0
May	0	0
June	0	0
Total	**7**	**3**

City Wide Turnover: (1) terminations June, 2012 compared to (0) terms June, 2011

	2011 - 2012	2010 - 2011
July	0.0%	0.9%
August	0.0%	0.9%
September	0.0%	0.9%
October	1.0%	0.0%
November	2.0%	0.9%
December	2.0%	0.9%

	2011 - 2012	2010 - 2011
January	1.0%	0.9%
February	2.0%	0.0%
March	1.0%	1.0%
April	1.0%	1.0%
May	1.0%	1.1%
June	1.0%	0.0%
Total	**12.0%**	**9.3%**

Police Department
June 2012

Highlights

The police department has started using two new programs.

- *XMoblie CAD* – By the end of July, all officers will be able to access NCIC (National Crime Information Center) from the laptop in their car. Officer Joel Brisson has been utilizing the service for several months. Officers will have to pass a test to be query certified in order to access NCIC information.
- *Crimereports.com* – Crimereports.com is up and working and currently being utilized by Elaine. Crimereports.com is for citizens to see the crime areas in the city and for the department to see the hot spots for strategic placement of officers. All officers will be trained on the program.

Meetings/Civic Organizations

- *Chief Brady attended the following meetings in June:* Sumner Youth Leadership (June 7th), Robertson County Chief's Meeting (June 12th), Robertson County 911 User Group (June 13th), Robertson County 911 Board Meeting (June 19th), Sumner County Drug Task Force (June 20th), Board of Mayor and Alderman Meeting (June 21st) and Rotary Club (June 28th).
- *Captain Mingledorff attended the following meetings in June:* Rotary Club (June 21 & 28th)
- *Captain Ring attended the following meetings in June:* Nothing to report at this time.

Police Department Administration Performance Measurements

1. *Achieve accreditation from the Tennessee Law Enforcement Accreditation program by June 3, 2013.* The accreditation process has 152 professional standards that need to be met. Policy and procedures need to be written and proofs shown for each standard prior to approval by an assessor. We have written policies and procedures to comply with 43 of these standards. Thirty-two (32) files have been approved by an assessor.

2. *Our department training goal is that each police employee receives 40 hours of in-service training each year.* The White House Police Department has 22 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 880 hours of training per calendar year.

Month	Admin	Patrol	Support Services	Total
June	2	56	44	102
Total	14.5	328	132	474.5

Patrol Division Performance Measurements

1. *Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 354 shifts during the Fiscal Year 2011-2012.* (There are 730 Patrol Shifts each year.)

Number of Officers on Shift	June 2012	FY 2011 - 2012
Two (2) Officers per Shift	60	338
Three (3) Officers per Shift	0	392

2. *Acquire and place into service two Police Patrol Vehicles by October 5, 2011.* Two 2011 Ford Crown Victoria Police Pursuit Vehicles were purchased from TT of F. Ford of Murfreesboro. The vehicles have been decaled and equipped with accessories. They were put into service the middle of September. Complete.

3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2011-2012.* Fall Compliance Checks were completed on December 30th. Two Businesses failed compliances: Kroger and Nervous Charlie's. Spring Compliance Checks were held on May 24th. One business failed: Bob and Rhonda's. Complete.

4. *Maintain or reduce TBI Group A offenses at the three-year average of 82 per 1, 000 population during the calendar year of 2011.*

Police Department
June 2012

Group A Offenses	June 2012	Per 1,000 Pop.	Total 2012	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	15	1	93	9
Crimes Against Property	33	3	200	20
Crimes Against Society	3	3	90	9
Total	51	5	383	37
Arrests	30		254	

**U.S. Census Estimate 2010 – 10,255*

5. *Maintain a traffic collision rate at or below the three-year average of 280 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2011.*

	June 2012	Total 2012
Traffic Crashes Reported:	31	171
Enforce Traffic Laws:		
Written Citations	264	1,755
Written Warnings	66	601
Verbal Warnings	188	1,544

6. *Maintain an injury to collision ratio of not more than the three-year average of 17% by selective traffic enforcement and education during the calendar year 2011.*

COLLISION RATIO				
	Collisions	**Injuries**	**Monthly**	**YTD**
June	31	7	23%	17%

Traffic School : Sgt. Keith Anglin instructed a DDC-4 Traffic School Class on June 14th. There were 20 students that attended.

Staffing

- The Police Department held a written and physical testing for new Police Officers/Reservist on March 31st at the White House Police Department. One applicant was hired to fill a vacant spot. Officer Kevin Gillingham started on July 2nd. Captain Ring continues to do background checks on the other applicants. We are budgeted to hire two new officers this budget year.
- Ofc. Erinn Ellis is on light duty status. She currently is assisting in CID (Crime Investigations Department).

K-9: Ofc. Jason Ghee and Nike attended their monthly training.

Sumner County Emergency Response Team: In June, the ERT served a search warrant for the FBI in Gallatin.

Volunteer Reserve Officers: The Reserve Officers trained on night firearms drills on June 20th.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 60% during calendar year 2012.*

2012 Clearance Rate		
Month	**Group A Offenses**	**YTD**
June	74%	79%

Police Department
June 2012

Communications Section

	June 2012	Total 2012
Calls for Service	1,161	7,731
Alarm Calls	49	223

Request for Reports

	June 2012	FY 2011-12
Requests for Reports	16	217
Amount taken in	$13.17	$153.12
Tow Bills	$0.00	$1,065.00
Emailed at no charge	18	331
Storage Fees	$0.00	$600.00

Governor's Highway Safety Office (GHSO): Nothing to report at this time.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing sold in the month of June.

Crime Prevention/Community Relations Performance Measurements

1. *Teach D.A.R.E Classes (10 Week Program) to two public elementary schools and one private by the end of each school year*. Graduation was held on Thursday, May 10th at 1:00 pm. For 155 fifth grade students at White House Middle School. Complete. The Program will resume in September 2012 at White House Heritage Elementary School and Christian Community School.

2. *Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.* Planning for the 13th annual event has begun. This year's event is being scheduled for Monday, September 3, 2012 (Labor Day).

3. *Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.* The 12th annual class began on Tuesday, February 21, 2012. Twenty-five citizens were enrolled and attended the classes. Classes met for ten weeks once a week for three hours. Graduation was held on Tuesday, April 24th. Complete. Accepting applications for the next class which will commence February 2013.

4. *Participate in a joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.*
    - *Wheels In Motion:* Program will resume September 2012.
    - *Captain StreetSmart:* School classes resume September 2012.

Special Events: White House Chamber of Commerce 4th of July Celebration (City Park) – Saturday, June 30th.

2012 Participation in Joint Community Events		
	June	**YTD**
Community Activities	1	31

Fire Department
June 2012

Fire Operations

The department responded to 76 requests for service during the month. Fifty-eight responses were medical emergencies. The department responded to 5 vehicle accidents with reported injuries and six patients were transported to medical facilities.

June 28th The department responded to 8 calls for service on this date. Five of these occurred during a two hour period. At 10:10 am, 10:51 am and at 11:39 am medical responses were made. At 11:45 am fire units were dispatched to I-65 for a reported vehicle fire that was actually a brush fire caused by an overheated vehicle. At 12:04 pm fire units were dispatched to a multi-car vehicle accident located at 31W and Sage Road. There were three vehicles involved with six occupants including three children. Two patients including one child were transported to area hospitals.

Fire Administration

- **June 5:** Chief Palmer attended a webcast training sponsored by APCO that covered the FCC's mandated deadline to narrow band radio systems and FCC licenses.

- **June 1:** Chief Palmer and Fire Marshal Sisk hosted a meeting with members of city staff and the Chamber of Commerce to pre-plan the events of the June 30th celebration.

- **June 18:** Chief Palmer attended an "811 Call before you Dig" training in Springfield.

- **June 18 and 20:** Fire Marshal Sisk provided Exposure Control Policy training to members of the Police Department.

- **June 19:** Chief Palmer attended the Robertson County monthly 911 meeting in Springfield.

- **June 21:** Chief Palmer attended a planning meeting with the Parks Department and members of Dixie Youth baseball to discuss an upcoming tournament.

- **June 26:** Chief Palmer conducted the monthly safety committee meeting at fire station 2.

- During the month of June Fire Marshal Sisk attended 3 National Weather Service online briefings.

Update on the Department's Goals and Objectives

- Update the Department's SOG document and reformat sections to be more tasks/response specific by June 30, 2012. **(75% complete.)**

- Organize a table top disaster drill to train staff and exercise the city emergency operations plan by December 1, 2011.

Departmental Highlight

The July 4th event that was held on June 30th this year is always a special day of activities for the department. The little fire truck rides for the children seem to be popular again this year as was the fire engine water spray that helped cool down the children and some adults. The fireworks display this year was definitely more of a challenge due to the dry weather conditions there were a few spot fires during the display that were quickly extinguished.

Fire Department
June 2012

Monthly Performance Indicators

Incident Responses

Structure Fires	0	Vehicle Accidents (General Cleanup)	1
Cooking / Electrical Fires	0	Vehicle Accidents (With Injuries)	5
Vehicle Fires	0	Rescue	0
Grass, Brush, & Trash Fires	1	False Alarms / Calls	0
Hazmat	0	Assist Other Governmental Agency	0
Other Calls	11	Total Responses for the Month	76
Emergency Medical Responses	58	Total Responses YTD	914

Fire Fighter Training

Total Training Man Hours for the Month	296.42
Total Training Man Hours YTD	4,970.91

Fire Inspection

	This Month	YTD
Fire Inspections	6	92
Fire Investigations	0	7
Plat / Plan Reviews	1	17
Fire Preplans	25	300

Public Fire Education

	This Month	YTD
Participants	39	3,806
Education Hours	3.5	157
Number of Occurrences	3	88

Public Works Department
June 2012

Staffing

The public works department is authorized 11 full time employees. Currently we are down one (1) Sanitation Driver.

Interdepartmental Training

- Hauling Heavy Equipment
- New Permits for MS4
- NPDES Phase II Permit

City Public Works & Drainage Improvement Projects

Staff continues to respond to citizen public works and storm-water concerns. Below are projects that we've been working on recently:

1. **489 Calista Road:** Mr. Coffin called about the work done with the Calista Road Drainage Project. He stated that the rip-rap around his driveway drainage headwall is falling and the gravel under the driveway is starting to erode. The city's engineer had visited the site back in 2009 and noticed that there was some minor erosion occurring and that some of the rip-rap had been dislodged from the sides of the box culvert. The engineer further stated that a full headwall may need to be installed if this cannot be resolved with properly placed rip-rap. Warren and I looked at the site and determined that the erosion could be mitigated by using asphalt along the topside row of rip-rap, which was completed by public works staff on June 14, 2012.

2. **101 Covington Bend**: Mr. Wall called to advise that the driveway apron and extruded curb were heaving upward. Warren and I visited the site and noted that the curb was poured flush with the drive apron and didn't have an expansion joint. We cut a 3/8" expansion joint between the curb and the driveway, which allowed the curb and drive apron to settle back down. The work was completed on 6/28/12.

3. **Holly Tree Subdivision:** Ms. Powell contacted Mr. Herman regarding standing water in the detention basin near the west entrance. I was familiar with the site and had been monitoring the area to see how long it took for the rain water to dissipate after a rain event. Ms. Powell had told Mr. Herman that the water was standing much longer now, so, Warren and I visited the site again.

   We noticed that water was standing on the south end of the basin due to silt buildup. The basin empties into a culvert on the north end. We walked down the ditch line and found that it dumps into a pond that is on private property, which was well to the North of the basin. The owner, Hank, said that many years ago he gave the City permission to install a culvert across his property (an access road to his back hay fields) so the storm-water from Holly Tree had a place to go.

   The discharge side of this culvert was covered with overgrowth so I could not properly assess the receiving area's intake capacity. I drove the site with Hank and he gave me permission to bring the side-mount bush hog over to cut down the overgrowth around the discharge culvert.

   We took the road grader into the basin and cut a swale flow path from the woods to the basins discharge culvert to provide for positive drainage. In addition, staff cleaned the ditch line between the northern receiving culvert and Hank's culvert (about 75'), which staff then lined with rip-rap. We then removed the overgrowth from around the culvert at the pond side to allow for an unobstructed discharge into the receiving pond.

4. **City Hall Demolition Project:** Mr. Herman requested public works to demolish the old concession/bathroom building which was located next to the soccer practice field. Staff removed the non-concrete part of the structure (60+ yards) and had it hauled to the landfill. The remaining concrete material was broken up (40+ yards) and hauled off to the PW yard for future use as bank stabilizing material. The entire area was graded, which included re-establishing the drainage ditch-line. We applied top soil (80+ yards) and matted and seeded the banks and covered with straw. This job required approximately 90-manhours.

5. **Sage Road at Maiden Lane Drainage Area:** This project was a continuation of a FEMA funded project that was not completed due to lack of additional funding from FEMA. The road edge was eroding due to the lack of a stabilized bank near the culvert. In addition, the contractor used small rip-rap which appears to have shifted and formed a pile in the ditch center-line. Staff reset the rip-rap along the eroded road edge and removed the pile of small rip-rap. Some of this smaller rip-rap was used to reestablish bare areas within the ditch. In addition, staff cleaned out the heavily silted culvert as best they could.

6. **Indian Point Drainage Area (Continued):** Prior to the last Board meeting, we had addressed the drainage problem between the first two (2) houses. We continued moving west and north along Bellerive Road. Staff re-established the ditch-line, applied top soil, matted and seeded the banks then covered with straw. This job required approximately 90-manhours.

Utilization of Man Hours

	Available Hours	Total Hours
Streets & Roads	400	344
Sanitation	720	705
Facility Maintenance - PW Staff	N/A	6
Fleet Maintenance - PW Staff	N/A	0
Training	N/A	0
Vacation	N/A	40
Workman's Comp	N/A	30

The above table represents the number of man hours vs. the total number of hours worked for the month of June by department. It also represents the number of vacation days and sick leave used. There is no longer a vehicle maintenance mechanic; routine maintenance has been performed by the Public Works staff on vehicles as needed.

Recycling

Single Stream	48,380 Pounds
Scrap Metal	0 Pounds
Yard Waste	86,700 Pounds
Recycled Oil	0 Gallons

Convenience Center
There were no citizens that utilized our Convenience Center for the month of June. Total revenue received $375.50 from the recycling of batteries, damaged street signs, and other miscellaneous recyclables. Total operating cost for the month of June to be determined.

City of White House Clean-Up Days
For the month of June there were a total of 88 citizens who took advantage of the free drop off service provided by the City of White House. Citizens seem to appreciate being able to bring items in at their convenience opposed to 2 designated weeks in the spring and fall.

Year to Date Total (Calendar Year 2012): 383

Sanitation Monthly Performance Indicators

Number of Customers Billed	Net Total Billed	Total Billed YTD	Revenue Received	Revenue Received YTD
3,668	$57,345.00	$684,540.00	$55,180.57	$686,928.08

Mobile Emissions Testing for Sumner County
The Public Works Facility will continue to be a site for Sumner County mobile emissions testing. Dates have been established through December of 2012; schedule will be published in the next issue of The Word on White House.

Public Works Department
June 2012

For the month of June we had a total of 49 citizens utilized the mobile emissions testing station located at the Public Works Facility. See the chart below and notice the usage since June 2011.

June 2012	49
June 2011	54

May 2012 Truck Poundage and Fuel Costs

	June 2012	**YTD**
Tons per day	18.59	18.27
Pounds for 1 months	594,943	7,141,200
Tonnage for 1 months	297.47	3,570.60
Fuel used Truck #319	$0.00	$2,840.50
Fuel used Truck #320	$1,396.39	$16,767.58
Fuel used Truck #321	$113.50	$4,024.91
Fuel used Truck #323	$1,083.23	$13,769.25
Fuel used Truck # 324	$613.36	$5,432.94
Total Fuel	$3,206.48	$43,066.14

Fuel decreased $1,326.56 from the month of May

Services Provided	**Total**	**YTD**
Brush Pick Up (stops)	414	2,549
Brush Truck Load	53	404
Emergency Call Outs	0	2
Damaged Carts Replaced	13	74
New Carts for New Home Construction	4	77
Additional Cart Request	5	19
Curbs Repaired	0	0
Shoulders Repaired	0	4
Drainage Requests	6	60
Drainage Work (feet)	985	8,009
Potholes Repaired	27	142
Salt Usage (tons)	0	0
Signs Installed	2	141
Handicapped Pick Up	81	885
Move In Special Pick Up	2	19
Move Out Special Pick Up	1	5
Dead Animal Removals	1	10
Citizens requesting a pick up due to forgetting to place cart at curb after route has been completed.	1	39

Public Works (Wastewater)
June 2012

1. **Green Project:** The wastewater staff continues to work on the "Green Project" which is a program designed to remove older, less efficient, grinder pumps with a newly designed product. This project will replace approximately 400 pumps in the South Palmers and Sage Road areas. The completion deadline for this project is April 2013. Staff replaced 20 pumps in the month of June.

2. **"Copes Crossing":** The Copes Crossing sewer project is finally completed and the City has issued the final payment to the contractor. The City has a 1-year maintenance bond on the project in the event a component of the system encounters a problem.

3. **Hobbs Project:** Staff is working with McGill Engineers and their surveyor in the initial designing phase of the upcoming Hobbs Conversion Project. The surveyor has begun to gather GPS points for the design team.

4. **GIS/GEO JOBE:** Chris is working with the GIS team to complete some missed data collection. This has set project completion back by at least one (1) month. Once this data is entered, staff will begin training to learn how to operate the GIS system.

5. **Lift Stations:** We had another electrical/mechanical fault occur last month at the Meadowlark lift station, which brings the City to four (4) violations this year at that station. If the station overflows one more time, the state may impose a fine or a building moratorium on the system until the City makes the necessary repairs to keep the overflow condition from occurring.

   I have McGill Engineers drafting some preliminary cost estimates regarding the Meadowlark lift station. The three (3) cost scenarios for this station are as follows:

   a. Install a new above ground pump station similar to Cambria or Union Road (current price quote from Gorman Rupp at approximately $143,000.00);
   b. Install a new submersible pump station;
   c. Retrofit the existing station with new electrical controls and possibly pumps.

   When Ben finishes the cost estimates, staff will review and make a recommendation. This station was built in 1983 and is the City's oldest station.

<u>Wastewater Treatment</u>

A. FLOW…… .0.5010 MGD
B. CAPACITY……1.40 MGD
C. % of CAPACITY……48%
D. RAINFALL……0.24"

1. **Violations:** We had a minor violation with the total ammonia level recording high on a weekly average.

2. **H2S & FERRIC SULFATE:** Staff continues to monitor the carbonaceous biochemical oxygen demand **(CBOD)** and the total suspended solids **(TSS)** which will indicate any settling effects of Ferric sulfate we are feeding at South Palmers and Union Road stations. We've been feeding ferric for three (3) months and the overall results are positive at the plant. The clarifier is producing a very clear effluent.

3. **Oxidation Ditch:** Another aerator disk in the oxidation ditch is down due to either a faulty seal or a cracked gearbox. We are waiting for repair quotes. We continue to operate the ditch using the other three (3) aerator disks.

4. **UV System:** We are still assessing the Trojan Ultra-Violet (UV) system which continues to have problems due to increased algae levels. As I stated last month, as the algae levels rise, the UV tube wipers cannot function properly, so the effective bacteria kill diminishes. The Trojan UV representative will be on-site Thursday July 12 to provide some further evaluation of the problem.

Public Works (Wastewater)
June 2012

5. **Flow Meter:** We installed a new influent flow meter at the plant. The electronics for the old meter were destroyed by the H2S gases. To mitigate this problem, we moved the flow meter further away from the contact chamber. This should minimize the effects from the H2S gas and serve to increase the life of the meter. The cost to replace this meter was approximately $3,800.00.

Monthly Performance Indicators and Year-to-Date Totals

Responses to SCADA Alarms		
	Month	**YTD**
North Palmers	228	1,483
Calista	33	985
Wilkinson	18	417
Portland Road	0	13
Copes Crossing	13	109
Union Road	15	16
Meadowlark	12	32
Hwy 76	2	20
Cambria	12	32
Treatment Plant	35	439
Total Responses	**368**	**3,546**

TN One-Call	**86**	**948**

	Month	**YTD**
Work Orders	0	254
Monthly Service Requests Totals	148	1335
Mainline Repairs	0	1
Service Line Repairs	5	52
E/One to E/One Change-outs	19	271
E/One Conversions	9	159
“Green Project” Conversions	20	144
Low Pressure Service Requests	63	554
Vacuum System Service Requests	3	96
Major Lift Station Repairs	1	5

Planning and Codes Department
June 2012

Summary of Department Activities

Staff completed preliminary commercial inspection and meetings for new businesses. Staff received a request for a residential recovery center at multiple residential sites. Small scale facilities are permitted and protected by state law.

Department Highlight

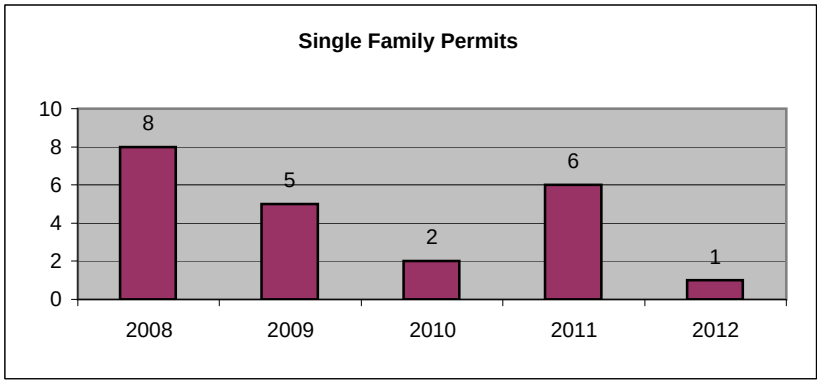
Subdivision Bond/Letters of Credit
Subdivision bonds which are primarily in the form of bank issued letter of credits are required to ensure completion of improvements required with a new subdivision including roadway, sidewalk, and drainage improvements. The White House Utility District and the City's Sewer Department administer the bond requirements for water and sewer improvements. Staff and the Planning Commission review the requests for bond extension, reductions, or improvement acceptance. Staff works with developers and bank representatives to get the updated bonds in place prior to the annual expiration.

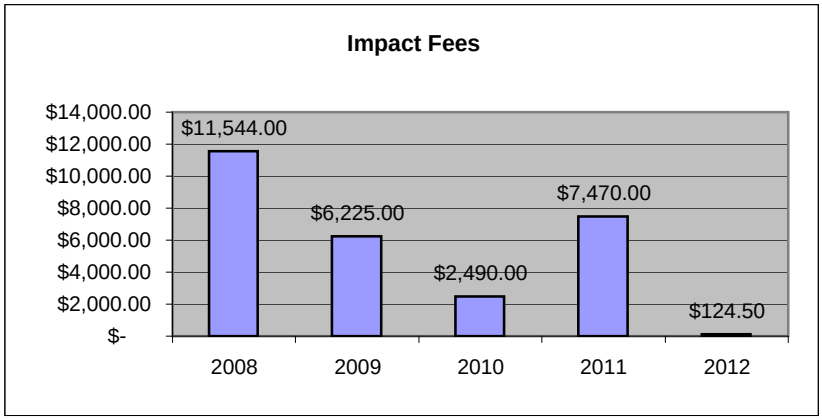
Project Updates

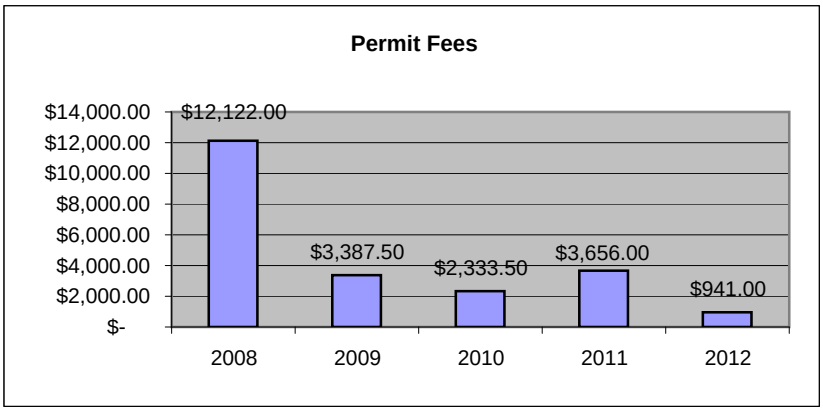
SR 76 Sidewalks:
Staff is reviewing TDOT property acquisition guidelines and information provided by the project engineer to obtain two easements required with the project. The estimated costs of the easements are $ 10,000. Staff has been in contact with the project engineer and the goal is to have the final construction plans ready for TDOT approval and biding this fall for a spring 2013 construction. Valerie Webb, City Attorney discussed the project license agreement provided by TDOT. Ms. Webb requested amendments and the TDOT attorney representative submitted a revised agreement for City approval. The agreement basically makes the city responsible for the sidewalk and project improvements.

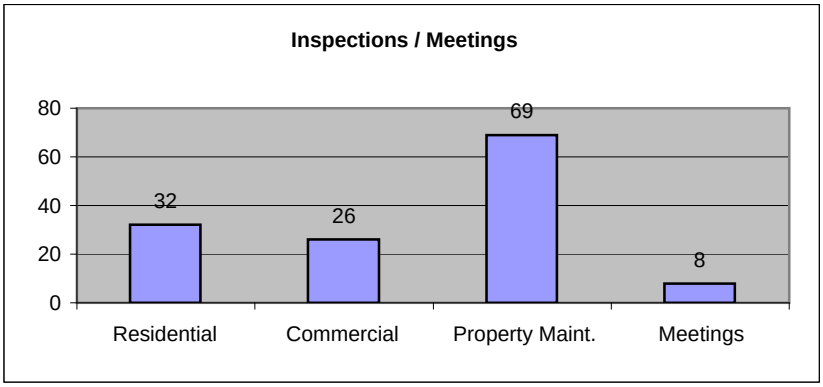
Calista Road Project
The project is completed except for the replacement of dead sod. The landscaping warranty is proposed to be extended until November 30, 2012 to allow the sod to be replaced in the fall.

Planning and Codes Department
June 2012









	Month	FY 11-12
MEETING AGENDA ITEMS#		
Planning Commission	6	49
Construction Appeals	0	0
Zoning Appeals	2	9
Training/Study Session	0	0
Property Maintenance	0	0
PERMITS		
Single Family Residential	1	14
Multi-Family Residential	0	0
Other Residential	8	111
New Commercial	0	2
New Industrial	0	1
Other Com/Ind	0	21
State Electrical	37	309
Sign	0	10
Occupancy Permits	8	118
Other	0	2
BUILDING INSPECTIONS		
Residential	32	318
Hours	10.17	99.67
Commercial /Industrial	26	252
Hours	9.5	112.59
CODE ENFORCEMENT		
Total Cases	69	957
Hours	11.83	125.32
Complaints Received	9	127
MEETINGS		
Administration	2	77
Hours	3.5	118.09
Planning	5	117.08
Hours	7	119
Codes	1	48
Hours	2.5	65.33
FEES		
Permit Fees	$ 941.00	$ 24,450.00
Board Review Fees	$75.00	$ 2,375.00
City Impact Fee	**$124.50**	**$ 58,658.61**
Roads	$38.10	$ 14,722.36
Parks	$39.60	$ 5,187.60
Police	$28.20	$ 23,338.70
Fire	$18.60	$ 15,409.95
PLANNING COMMISSION APPROVAL		
Subdivision Lots	0	6
Commercial/Industrial (Sq ft)	0	3,423
Multi-Family Units	N/A	0
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds: 23	$ 974,300.00	
Builders Bonds	$ 47,753.43	
Workings Days in Month	16	

Park, Recreation, & Cultural Arts Department
June 2012

Summary of Month's Activities

On June 25th-27th, Ashley Smith and Steven Russell attended the Certified Playground Safety Inspector (CPSI) course in Murfreesboro which is offered by the National Certification Board in coordination with the National Park and Recreation Association. A professional must pass the CPSI examination every 3 years to retain the certification. Courses are offered to prepare individuals to inspect public playgrounds for safety hazards and to ensure compliance with national standards set by the American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission (CPSC).

Recreation
Our first "Movie in the City" of this summer, Dolphin Tale, was shown on June 22nd and it was a good time for families and neighbors to enjoy some free entertainment. Long Hollow Church is generously sponsoring 3 outdoor movies at a cost of around $4,000. The next movie to be shown is Puss in Boots on July 20th. This is a free event that families will love! Bring a blanket to place on the grass and enjoy a night together. It will be shown on the athletic field next to City Hall. The last scheduled movie for this summer is August 11th.

Zumba classes are still ongoing. An all new Thursday night class has now been added because the evening classes have more participation. The classes are held Monday mornings for seniors, Tuesday mornings, and Wednesday and Thursday evenings.

The Men's Open Softball regular season ended June 8th. The regular season Champions were Track Logistics and the regular season runner-up was TN Pride. The Tournament took place June 11th and 15th. The Tournament Champions were TN Pride and the Tournament runner-ups were Track Logistics. Regular season and tournament trophies were handed out at the conclusion of the tournament.

Gymnastics classes started June 4th and will conclude on July 23rd. It is an 8 week program held every Monday at the Civic Center. The classes are being put on by Charles Harding. There are currently 20 participants. Ages 3-5 is 10:00 – 10:45am and Ages 6 & up is 10:45 – 11:30am.

The 12th Annual Independence 5K was held on June 30th. We registered 145 runners, which was a respectable turnout considering the weather conditions. Awards were given out to the runners who placed, along with Dick's gift cards and prize money to the overall winners. The company that we hired (and have hired each year) to manage the race timing and placing came very unprepared and disorganized. As a result, there were a few mistakes in the placing and long waiting periods for the runners before and after the race. We are currently exploring other options to ensure this doesn't happen again.

Challenger Basketball registration ended this month. We ended up registering 6 children which makes it possible to play 3-on-3. Practices started June 21st and the first game is July 7th.

Our summer Basketball Camp was this month and there were 16 participants. The camp was instructed by Brian Wise. Shirts were given out to each participant along with other prizes for individual achievements throughout the week.

Girls Volleyball registration continued this month. Registration is $35 for city residents and $47 for non residents. Registration will continue until July 5th. We currently have 41 signed up to play. More than likely we will combine the 9-10 and 11-12 year olds to make one league.

Fall Baseball and Softball registration started this month. Registration will continue until July 19th. Fall Baseball will be the same format as last year with the exception of 4-year old tee-ball being a standalone division. The registration fee for Fall Baseball is $75 for city residents and $87 for non residents. Fall softball will have a different format this year. We are only taking team sign ups this year. The registration fee is $550/ team. Recreation teams will be the only teams allowed to play in the league. No travel teams are allowed. We will be taking sign-ups for 6U, 8U, 10U, & 12U.

Park, Recreation, & Cultural Arts Department
June 2012

Adult Fall Softball registration started this month. Registration ends August 9th. A co-ed and men's open league are being offered. The men's open league will be doubleheader games on Tuesday and Thursday and the co-ed league will be double header games on Monday and Saturday. Co-ed is $400/ a team and Men's Open is $450.

NFL Punt, Pass, and Kick is scheduled for July 28th at 9:00am. It will be held at Municipal Park on the stadium field. This is for boys and girls ages 6-15. Registration is FREE. The Men's Club is helping us to promote the event.

Seniors
The Father's Day Celebration Cook-Out on June 13th was a great success. The theme was "King for A Day". All the fathers/grandfathers wore paper crowns and wore beads with their name on a star. They played games in the Senior Center and shared many laughs.

Thirty-two seniors went on a trip to the Bottom View Farm. They had a great breakfast and some of them zip-lined afterwards. Those seniors that did not want to zip-line followed and watched while riding in a covered wagon.

Parks Maintenance
The Parks Maintenance Division has been spraying herbicides for weed control at the park and on the sports fields, and performing both chemical and mechanical vegetation management at certain spots along the greenway. All of the chain link fences were sprayed to reduce time spent trimming.

We hired a company to verticut, sweep, and topdress the stadium football field. Verticutting is done to remove thatch build-up and the sand topdressing is added to level the field, promote thatch degradation, and to promote healthy turf development. It also cushions the field to make it safer for play. Over 90 tons of sand was spread on the field and 15 cubic yards of thatch was removed from the field.

Due to record setting heat and drought conditions, the sports fields have been irrigated very heavily over the past few weeks. There are 5 soccer, 2 football, and 5 baseball fields that are currently irrigated. The annual flowers and newly planted shrubs and trees are being watered daily to keep them alive during the hot and dry weather.

Update on Department Goals and Objectives

The Honey Run Creek Trailhead and the Andrew Jackson Trailhead were professionally sealed and re-striped this month to help preserve the pavement. A professional tree service performed dead wood pruning and several tree removals at the front of the Municipal Park to make the area more attractive and lessen the risk of falling limbs. Eight stumps were ground up.

Department Highlight

The 7-8 yr. old Dixie Youth AA State Tournament will be held in White House July 12th-15th. The best sixteen (16) teams from across the state are coming here to compete in this tournament. This is good for our community in several ways.

Department Cost Savings Report

For the Independence 5K, we received 8 sponsors for a total of $1,600!

Parks, Recreation, Cultural Arts Department
June 2012

	Prior Years					Current Year		
	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-11	May-12	Jun-12	YTD FY 2011-12
Maintenance								
Mowing Hours	1,020	1,044	1,853	1,469	1,486	1,164	182	2,308
Pounds of Grass Seed Sown	4,350	3,670	5,130	1,895	3,140	2,275	0	4,525
Pounds of Fertilizer Applied	16,795	6,150	9,200	4,590	8,150	2,540	0	4,394
Number of Trees/Shrubs Planted	69	57	259	11	20	39	0	78
Recreation								
Number of Youth Program Participants	326	377	353	336	354	406	42	854
Number of Adult Program Participants	291	857	2,309	1,343	2,353	2,306	165	4,617
Number of Theatre Production Attendees	271	102	0	0	0	0	0	0
Number of Special Event Attendees	3,453	2,865	2,989	2,505	3,484	3,725	245	7,695
Total Number of Special Events Offered	6	8	11	17	19	15	2	31
Total Number of Programs Offered	13	23	46	38	68	69	9	135
Youth Program Revenue	$31,045.38	$22,095.25	$25,414.98	$27,728.00	$29,068.00	$24,968.00	$4,734.00	$53,480.00
Adult Program Revenue	$14,713.00	$15,246.25	$19,337.35	$9,368.25	$14,899.65	$18,168.15	$1,047.90	$36,915.40
Theatre Production Revenue	$1,195.00	$485.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Event Revenue	$7,557.50	$6,476.00	$4,993.25	$4,530.00	$8,010.00	$5,635.00	$1,720.00	$11,410.00
Administration								
Number of Shelter Reservations	115	112	139	153	116	18	18	112
Hours of Shelter Reservations								
Shelter Reservation Revenue	$3,612.50	$3,732.00	$4,183.00	$4,083.00	$3,415.00	$459.50	$424.50	$3,396.00
Number of Facilities Reservations	257	305	256	105	63	16	11	136
Hours of Facility Reservations								
Facility Reservation Revenue	$19,601.34	$28,514.05	$20,813.71	$6,345.82	$6,475.63	$2,156.00	$1,593.75	$16,224.25
Misc. Revenue	$36,238.58	$39,729.53	$115,858.99	$52,032.78	$60,991.46	$3,037.52	$469.11	$56,423.35
Senior Center								
Senior Center Participants	2,619	3,993	2,326	2,399	2,860	286	164	3,269
Number of Trip Participants	274	366	293	316	473	33	39	387
Number of Meals Participants	3,433	3,430	3,555	3,848	2,912	362	249	3,315
Number of Program Participants			1,407	587	632	433	343	4,486
Number of Trips Offered	45	43	31	31	42	3	2	31
Number of Meals Served	50	48	48	50	46	5	4	49
Number of Programs Offered	4	5	45	54	50	9	6	90

White House Inn Library and Museum
June 2012

Summary of June Activities

- Rebecca Whipple left this month to become the Branch Manager for the Edgehill Library in Nashville. We re-hired Jennifer Cruse ,who left a year ago due to health issues, to help us out part-time . She has mended and we are very happy to have her back on staff.
- The Summer Reading Program "Dream Big-Read" started on June 13th with our favorite magician, Ron Mayhew . The second program was led by Dee Kimbrell, a storyteller who uses her audience to tell the stories. The next program was Mr. Bond the Science Guy who is probably this library's all around favorite performer. There were two toddler programs conducted by our staff. There were 300 in attendance for the school age programs, and a total of 82 for the two Toddler ones.
- We are continuing to have a good group of reliable volunteers, who help with shelving the books, and doing whatever we need for them to be doing.
- Janet Parchman hosted 12 adults for the Adult Book Club. This month our Friends of the Library bought 10 copies of the book that our book club read titled , "The Long Walk" ,and the movie about the book titled "The Way Back." We will use this set to loan to other library book clubs.
- We are looking forward to 4 more programs in July for our summer sessions.

Departmental Highlight

The beginning or our Summer Reading program is the highlight of our summer, and we anticipate it eagerly every year . It involves children of all ages and encourages them to read through the summer months.

Performance Measures

Official Service Area Population:	13,257
Memberships:	10,300
Percent of the Pop with Membership:	78
Total Materials Available:	25,527
Estimated Value of Total Materials:	$638,175
Last Month:	$634,775
Total Materials Available Per Capita:	1.93
Last Month:	1.91
State Minimum Standard:	2.00
Materials Added: Total	155
Adult Fiction:	48
Adult Non-Fiction:	5
Child/Juvenile/Young Adult Fiction:	55
Juvenile/Young Adult Non-Fiction:	2
Audiobooks:	29
Movies:	15
Music CDs:	1
Library Circulation	
Total # of Check-outs:	4,640
Last Month:	4,935
Items per Patron:	2.5
New Memberships: Total	65
Adult:	41
Senior Adult:	0
Child:	6
Student:	17
Young Adult:	1

Program	*Sessions*	*Attendance*
Toddler	2	82
Ages 5 and above	3	300
Teen	0	0
Adult	1	12
Total	6	394

Wireless Internet Users:	100
Computer Internet Users:	646
Volunteers:	8
Total Hours:	152
Interlibrary Loan Service	
Items Borrowed:	29
Items Loaned:	0
R.E.A.D.S. 1st Qtr. Statistics	
eBooks Downloaded:	305
Audiobooks Downloaded:	506
R.E.A.D.S. 2nd Qtr. Statistics	
eBooks Downloaded:	466
Audiobooks Downloaded:	477
R.E.A.D.S. 3rd Qtr. Statistics	
eBooks Downloaded:	528
Audiobooks Downloaded:	580
R.E.A.D.S. 4th Qtr. Statistics	
eBooks Downloaded:	542
Audiobooks Downloaded:	695

CITY COURT REPORT
JUNE 2012

CITATIONS:

TOTAL MONIES COLLECTED FOR THE MONTH	$12,997.00
TOTAL MONIES COLLECTED YTD	**$158,358.40**

STATE FINES:

TOTAL MONIES COLLECTED FOR MONTH	$1,307.09
TOTAL MONIES COLLECTED YTD	**$23,724.96**
TOTAL REVENUE FOR MONTH	**$14,304.09**
TOTAL REVENUE YTD	**$182,083.36**

DISBURSEMENTS

LITIGATION TAX	$820.28
DOS/DOH FINES & FEES	$741.00
RESTITUTION/REFUNDS	$0.00
WORTHLESS CHECKS	$0.00
TBI FINES & FEES	$0.00
TOTAL DISBURSEMENTS FOR MONTH	**$1,561.28**
TOTAL DISBURSEMENTS YTD	**$19,762.18**
ADJUSTED REVENUE FOR MONTH	**$12,742.81**
TOTAL ADJUSTED REVENUE YTD	**$162,321.18**
DONATION TO DRUG FUND FOR MONTH	$693.61
TRANSFER TO DRUG FUND	$0.00
	$0.00
DONATIONS YEAR TO DATE	**$7,365.16**

CITY COURT CLERK Sharon Jessee

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

DRAFT

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX(CURRENT)	1,760,069.00	1,692,342.17-	96.2	146,672.42	2,500.00-	1.7
31120	PUBLIC UTILITIES PROPERTY TAX (CURRENT)	60,000.00	67,034.00-	111.7	5,000.00	0.00	0.0
31211	PROPERTY TAX DELINQUENT 1ST YEAR	53,000.00	64,626.05-	121.9	4,416.67	127.00-	2.9
31212	PROPERTY TAX DELINQUENT 2ND YEAR	15,000.00	37,650.00-	251.0	1,250.00	11,074.00-	885.9
31213	PROPERTY TAX DELINQUENT 3RD YEAR	7,000.00	16,847.00-	240.7	583.33	166.00-	28.5
31214	PROPERTY TAX DELINQUENT 4TH YEAR	6,000.00	16,571.00-	276.2	500.00	0.00	0.0
31215	PROPERTY TAX DELINQUENT 5TH YEAR	8,000.00	16,690.00-	208.6	666.67	0.00	0.0
31216	PROPERTY TAX DELINQUENT 6TH YEAR	10,000.00	866.00-	8.7	833.33	0.00	0.0
31219	PROPERTY TAX DELINQUENT - OTHER PRIOR YE	7,000.00	4,220.00-	60.3	583.33	292.00-	50.1
31300	INT, PENALTY, AND COURT COST ON PROP TAX	31,000.00	69,276.61-	223.5	2,583.33	4,363.64-	168.9
31513	PAYMENT IN LIEU OF TAX -SEWER UTILITIES	88,757.00	83,730.13-	94.3	7,396.42	0.00	0.0
31610	LOCAL SALES TAX - CO. TRUSTEE	2,016,000.00	2,050,715.28-	101.7	168,000.00	167,284.35-	99.6
31709	BEER AND LIQUOR LOCAL PRIV TAX	4,500.00	4,700.00-	104.4	375.00	1,250.00-	333.3
31710	WHOLESALE BEER TAX	217,000.00	258,944.99-	119.3	18,083.33	27,954.73-	154.6
31800	BUSINESS TAXES	104,000.00	79,661.53-	76.6	8,666.67	534.00	6.2
31911	NATURAL GAS FRANCHISE TAX	126,000.00	118,855.50-	94.3	10,500.00	0.00	0.0
31912	CABLE TV FRANCHISE TAX	92,000.00	106,069.88-	115.3	7,666.67	0.00	0.0
31960	SPECIAL ASSESSMENT - LIENS	800.00	4,086.55-	510.8	66.67	0.00	0.0
31980	MIXED DRINK TAXES	6,000.00	9,042.04-	150.7	500.00	0.00	0.0
32090	PEDDLER PERMIT	50.00	0.00	0.0	4.17	0.00	0.0
32209	BEER AND LIQUOR LICENSE APPLICATION FEE	800.00	800.00-	100.0	66.67	0.00	0.0
32610	BUILDING PERMITS	20,000.00	24,271.50-	121.4	1,666.67	946.00-	56.8
32690	OTHER PERMITS	50.00	50.00-	100.0	4.17	0.00	0.0
32710	SIGN PERMITS	1,350.00	800.00-	59.3	112.50	0.00	0.0
33100	FEDERAL GRANTS	693,490.00	59,587.40-	8.6	57,790.83	0.00	0.0
33142	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	636,246.00	114,731.08-	18.0	53,020.50	0.00	0.0
33143	ARRA GRANT #2 - CALISTA ROAD PROJECT	0.00	144,505.96-	0.0	0.00	0.00	0.0
33191	FEMA REIMBURSEMENT	51,232.00	0.00	0.0	4,269.33	0.00	0.0
33320	TVA PAYMENTS IN LIEU OF TAXES	113,523.00	88,861.44-	78.3	9,460.25	0.00	0.0
33400	STATE GRANTS	659,311.00	557.04-	0.1	54,942.58	0.00	0.0
33410	STATE LAW ENFORCEMENT EDUCATION GRANT	22,450.00	20,400.00-	90.9	1,870.83	0.00	0.0
33450	LOCAL GRANT-ROB.CO. SRO	35,855.00	35,855.00-	100.0	2,987.92	0.00	0.0
33460	STATE GRANT-LIBRARY TECHNOLOGY	0.00	575.00-	0.0	0.00	0.00	0.0
33510	STATE SALES TAX	662,986.00	632,253.53-	95.4	55,248.83	0.00	0.0
33520	STATE INCOME TAX	37,064.00	11,347.93-	30.6	3,088.67	0.00	0.0
33530	STATE BEER TAX	5,230.00	5,033.98-	96.3	435.83	0.00	0.0
33553	STATE GASOLINE INSPECTION FEE	21,023.00	19,311.64-	91.9	1,751.92	0.00	0.0
33593	CORPORATE EXCISE TAX	11,546.00	15,253.14-	132.1	962.17	0.00	0.0
33710	COUNTY GRANT - SENIOR NUTRITION	8,500.00	9,500.00-	111.8	708.33	0.00	0.0
34120	FEES AND COMMISSIONS	3,800.00	2,665.00-	70.1	316.67	75.00-	23.7
34740	PARKS AND REC LEAGUE FEES	48,000.00	63,209.95-	131.7	4,000.00	7,319.90-	183.0
34741	FIELD MAINTENANCE FEES	7,375.00	7,952.54-	107.8	614.58	193.77-	31.5
34760	LIBRARY FINES, FEES, AND OTHER CHARGES	7,000.00	8,595.29-	122.8	583.33	844.68-	144.8
34793	COMMUNITY CENTER FEES	12,000.00	19,510.25-	162.6	1,000.00	2,143.25-	214.3
34900	OTHER CHARGES FOR SERVICES	10,000.00	9,295.00-	93.0	833.33	688.00-	82.6
35110	CITY COURT FINES AND COSTS	149,000.00	162,381.18-	109.0	12,416.67	10,586.56-	85.3

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

110 GENERAL FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
35130	IMPOUNDMENT CHARGES	350.00	1,150.00-	328.6	29.17	0.00	0.0
36000	OTHER REVENUES	27,000.00	17,763.60-	65.8	2,250.00	2,919.25-	129.7
36100	INTEREST EARNINGS	7,000.00	5,217.29-	74.5	583.33	434.50-	74.5
36210	RENT	15,500.00	20,751.19-	133.9	1,291.67	737.92-	57.1
36330	SALE OF EQUIPMENT	0.00	14,269.22-	0.0	0.00	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	26,764.62-	0.0	0.00	0.00	0.0
36420	STADIUM RECEIPTS	7,200.00	4,976.00-	69.1	600.00	0.00	0.0
36430	TAX REFUNDS (OVERPAYMENTS)	0.00	10.19-	0.0	0.00	0.10-	0.0
36450	PARKS CONCESSIONS	6,700.00	8,968.02-	133.9	558.33	65.40-	11.7
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	0.00	7,834.31-	0.0	0.00	1,449.94-	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	130,000.00	0.00	0.0	10,833.33	0.00	0.0
	Total REVENUES	8,023,757.00	6,266,937.02-	78.1	668,646.42	242,881.99-	36.3
	EXPENDITURES						
41000	GENERAL GOVERNMENT	315,607.00-	292,541.33	92.7	26,300.58-	13,077.65	49.7
41210	CITY COURT	79,727.00-	75,788.85	95.1	6,643.90-	5,477.54	82.4
41500	FINANCIAL ADMINISTRATION	364,798.00-	350,335.03	96.0	30,399.84-	41,637.08	137.0
41650	HUMAN RESOURCES	117,130.00-	113,155.20	96.6	9,760.83-	13,122.17	134.4
41670	ENGINEERING	1,178,911.00-	492,078.16	41.7	98,242.57-	36,122.56-	36.8
41700	PLANNING AND ZONING	261,507.00-	246,823.18	94.4	21,792.25-	17,262.61	79.2
41800	GENERAL GOVERNMENT BUILDINGS	138,412.00-	109,841.55	79.4	11,534.34-	2,976.41	25.8
41921	SPECIAL EVENTS	4,000.00-	1,693.72	42.3	333.33-	0.00	0.0
42100	POLICE PATROL	920,462.00-	844,509.74	91.7	76,705.16-	54,772.80	71.4
42120	POLICE SUPPORT SERVICES	264,298.00-	252,651.71	95.6	22,024.83-	19,574.94	88.9
42150	POLICE ADMINISTRATION	201,263.00-	171,462.66	85.2	16,771.92-	8,496.98	50.7
42151	COMMUNICATIONS SERVICES	170,000.00-	165,515.79	97.4	14,166.67-	0.00	0.0
42200	FIRE PROTECTION AND CONTROL	1,691,308.00-	1,076,322.94	63.6	140,942.35-	61,648.41	43.7
42210	FIRE ADMINISTRATION AND INSPECTION	237,456.00-	218,979.92	92.2	19,788.00-	14,652.36	74.0
43000	PUBLIC WORKS	79,265.00-	54,601.44	68.9	6,605.42-	1,366.75	20.7
43100	HIGHWAYS AND STREETS	197,293.00-	170,507.32	86.4	16,441.07-	10,148.31	61.7
44310	SENIOR CITIZEN ACTIVITIES	34,665.00-	27,008.76	77.9	2,888.74-	1,963.42	68.0
44700	PARKS	255,274.00-	232,718.36	91.2	21,272.79-	14,928.94	70.2
44740	PARK MAINTENANCE	498,723.00-	414,248.65	83.1	41,560.25-	17,782.44	42.8
44800	LIBRARIES	182,707.00-	168,365.76	92.2	15,225.56-	11,902.88	78.2
44880	CHILDREN'S LIBRARY SERVICES	39,863.00-	38,842.19	97.4	3,321.92-	3,937.46	118.5
51000	MISC EXP	325,000.00-	163,204.69	50.2	27,083.33-	4,209.87-	15.5
58802	ARRA GRANT #1 - FIBER OPTIC INSTALLATION	725,000.00-	274,873.14	37.9	60,416.67-	131,456.24-	217.6
58803	ARRA GRANT #2 - CALISTA ROAD PROJECT	0.00	3,940.75	0.0	0.00	2,223.83	0.0
	Total EXPENDITURES	8,282,669.00-	5,960,010.84	72.0	690,222.32-	145,164.31	21.0
	Total GENERAL FUND	258,912.00-	306,926.18-	118.5	21,575.90-	97,717.68-	452.9

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

120 INDUSTRIAL DEVELOPMENT FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33800	LOCAL REVENUE ALLOCATIONS	43,000.00	39,126.04-	91.0	3,583.33	13,655.80-	381.1
36100	INTEREST EARNINGS	175.00	76.81-	43.9	14.58	1.20-	8.2
	Total REVENUES	43,175.00	39,202.85-	90.8	3,597.91	13,657.00-	379.6
	EXPENDITURES						
48000	ECONOMIC OPPORTUNITY	54,500.00-	47,859.69	87.8	4,541.67-	0.00	0.0
	Total EXPENDITURES	54,500.00-	47,859.69	87.8	4,541.67-	0.00	0.0
	Total INDUSTRIAL DEVELOPMENT FUND	11,325.00-	8,656.84	76.4	943.76-	13,657.00-	1447.1

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

121 STATE STREET AID FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33551	STATE GASOLINE AND MOTOR FUEL TAX	273,296.00	242,835.43-	88.9	22,774.67	0.00	0.0
36100	INTEREST EARNINGS	200.00	25.89-	12.9	16.67	0.73-	4.4
	Total REVENUES	273,496.00	242,861.32-	88.8	22,791.34	0.73-	0.0
	EXPENDITURES						
43100	HIGHWAYS AND STREETS	258,900.00-	239,618.71	92.6	21,575.01-	10,288.49-	47.7
	Total EXPENDITURES	258,900.00-	239,618.71	92.6	21,575.01-	10,288.49-	47.7
	Total STATE STREET AID FUND	14,596.00	3,242.61-	22.2	1,216.33	10,289.22-	845.9

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

122 PARKS SALES TAX FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36100	INTEREST EARNINGS	1,200.00	372.62-	31.1	100.00	19.15-	19.2
36425	PARKS SALES TAX RECEIPTS	79,000.00	69,286.70-	87.7	6,583.33	0.00	0.0
36700	CONTRI AND DONATION FROM PRIVATE SOURCES	20,000.00	20,520.00-	102.6	1,666.67	0.00	0.0
	Total REVENUES	100,200.00	90,179.32-	90.0	8,350.00	19.15-	0.2
	EXPENDITURES						
49000	DEBT SERVICE	176,674.00-	192,936.92	109.2	14,722.84-	116,941.88	794.3
	Total EXPENDITURES	176,674.00-	192,936.92	109.2	14,722.84-	116,941.88	794.3
	Total PARKS SALES TAX FUND	76,474.00-	102,757.60	134.4	6,372.84-	116,922.73	1834.7

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

123 SOLID WASTE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34400	SANITATION - USER FEES	669,000.00	686,775.00-	102.7	55,750.00	57,720.00-	103.5
36100	INTEREST EARNINGS	1,200.00	662.78-	55.2	100.00	68.76-	68.8
36330	SALE OF EQUIPMENT	0.00	53,937.67-	0.0	0.00	0.00	0.0
36350	INSURANCE RECOVERIES	0.00	10,864.13-	0.0	0.00	0.00	0.0
37794	SALE OF MATERIALS	5,200.00	3,467.30-	66.7	433.33	390.50-	90.1
	Total REVENUES	675,400.00	755,706.88-	111.9	56,283.33	58,179.26-	103.4
	EXPENDITURES						
43200	SANITATION	717,993.00-	633,759.53	88.3	59,832.76-	14,552.03	24.3
49000	DEBT SERVICE	104,850.00-	104,879.43	100.0	8,737.51-	99,900.00	1143.3
	Total EXPENDITURES	822,843.00-	738,638.96	89.8	68,570.27-	114,452.03	166.9
	Total SOLID WASTE FUND	147,443.00-	17,067.92-	11.6	12,286.94-	56,272.77	458.0

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

124 IMPACT FEES

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33400	STATE GRANTS	298,000.00	0.00	0.0	24,833.33	0.00	0.0
36100	INTEREST EARNINGS	1,700.00	431.82-	25.4	141.67	28.67-	20.2
36421	ROADS IMPACT FEES	20,000.00	14,723.36-	73.6	1,666.67	38.10-	2.3
36422	PARKS IMPACT FEES	16,000.00	7,774.05-	48.6	1,333.33	39.60-	3.0
36423	POLICE IMPACT FEES	13,000.00	22,458.44-	172.8	1,083.33	28.20-	2.6
36424	FIRE IMPACT FEES	9,000.00	13,702.76-	152.3	750.00	18.60-	2.5
	Total REVENUES	357,700.00	59,090.43-	16.5	29,808.33	153.17-	0.5
	EXPENDITURES						
51010	ROADS IMPACT FEES	388,100.00-	12,042.80	3.1	32,341.67-	7,725.00	23.9
51020	PARKS IMPACT FEES	100.00-	0.00	0.0	8.33-	0.00	0.0
51030	POLICE IMPACT FEES	73,306.00-	48,155.81	65.7	6,108.83-	53,606.44	877.5
51040	FIRE IMPACT FEES	40,595.00-	40,552.60	99.9	3,382.91-	38,997.50	1152.8
	Total EXPENDITURES	502,101.00-	100,751.21	20.1	41,841.74-	100,328.94	239.8
	Total IMPACT FEES	144,401.00-	41,660.78	28.9	12,033.41-	100,175.77	832.5

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

140 POLICE DRUG FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31610	LOCAL SALES TAX - CO. TRUSTEE	1,200.00	1,700.00-	141.7	100.00	50.00-	50.0
35130	IMPOUNDMENT CHARGES	400.00	450.00-	112.5	33.33	0.00	0.0
35140	DRUG RELATED FINES	15,500.00	11,571.55-	74.7	1,291.67	0.00	0.0
36000	OTHER REVENUES	0.00	1,000.00	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	100.00	98.65-	98.7	8.33	5.84-	70.1
	Total REVENUES	17,200.00	12,820.20-	74.5	1,433.33	55.84-	3.9
	EXPENDITURES						
42129	DRUG INVESTIGATION AND CONTROL	9,450.00-	8,870.82	93.9	787.50-	472.70	60.0
	Total EXPENDITURES	9,450.00-	8,870.82	93.9	787.50-	472.70	60.0
	Total POLICE DRUG FUND	7,750.00	3,949.38-	51.0	645.83	416.86	64.5

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

200 DEBT SERVICE FUND (GENERAL)

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
31110	REAL & PERSONAL PROPERTY TAX (CURRENT)	550,000.00	533,634.37-	97.0	45,833.33	0.00	0.0
36100	INTEREST EARNINGS	800.00	148.68-	18.6	66.67	9.82-	14.7
	Total REVENUES	550,800.00	533,783.05-	96.9	45,900.00	9.82-	0.0
	EXPENDITURES						
49000	DEBT SERVICE	572,596.00-	597,789.46	104.4	47,716.34-	427,564.10	896.1
	Total EXPENDITURES	572,596.00-	597,789.46	104.4	47,716.34-	427,564.10	896.1
	Total DEBT SERVICE FUND (GENERAL)	21,796.00-	64,006.41	293.7	1,816.34-	427,554.28	3539.3

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

412 SEWER FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
33142	ARRA ASSISTANCE - SEWER REHAB PROJECT	193,800.00	0.00	0.0	16,150.00	0.00	0.0
33191	FEMA REIMBURSEMENT	25,131.00	0.00	0.0	2,094.25	0.00	0.0
34900	BULK DISPOSAL FEE	600.00	1,350.00-	225.0	50.00	150.00-	300.0
36000	OTHER REVENUES	7,500.00	18,625.74-	248.3	625.00	0.00	0.0
36100	INTEREST EARNINGS	4,000.00	2,436.00-	60.9	333.33	124.72-	37.4
36330	SALE OF EQUIPMENT	3,500.00	7,441.62-	212.6	291.67	0.00	0.0
36920	SALE OF BONDS	6,775,200.00	309,226.00-	4.6	564,600.00	0.00	0.0
37210	APPLICATION FEES & NONREFUNDABLE DEPOSIT	30,000.00	40,620.00-	135.4	2,500.00	3,200.00-	128.0
37220	ADMINISTRATIVE FEES	10,000.00	12,655.25-	126.6	833.33	100.00-	12.0
37230	SEWER USER FEES	2,543,000.00	2,518,263.64-	99.0	211,916.67	209,699.58-	99.0
37298	CAPACITY FEES	48,000.00	27,400.00-	57.1	4,000.00	5,000.00-	125.0
37995	CONNECTION FEES	4,800.00	2,400.00-	50.0	400.00	300.00-	75.0
	Total REVENUES	9,645,531.00	2,940,418.25-	30.5	803,794.25	218,574.30-	27.2
	EXPENDITURES						
49000	DEBT SERVICE	762,506.00-	679,118.72	89.1	63,542.18-	115,145.29	181.2
52117	ADMINISTRATION AND GENERAL EXPENSES	839,421.00-	458,828.61	54.7	69,951.76-	23,495.70-	33.6
52210	COLLECTION	7,051,823.00-	891,187.15	12.6	587,651.91-	23,810.54-	4.1
52213	SEWER TREATMENT AND DISPOSAL	516,236.00-	222,915.21	43.2	43,019.68-	4,041.84-	9.4
52223	DEPRECIATION	586,796.00-	567,141.63	96.7	48,899.67-	0.00	0.0
58801	ARRA ASSISTANCE - COPES CROSSING PROJECT	0.00	267,222.33	0.0	0.00	0.00	0.0
58804	ARRA ASSISTANCE - SEWER REHAB PROJECT	969,000.00-	364,562.92	37.6	80,750.00-	154,350.11-	191.1
	Total EXPENDITURES	10,725,782.00-	3,450,976.57	32.2	893,815.20-	90,552.90-	10.1
	Total SEWER FUND	1,080,251.00-	510,558.32	47.3	90,020.95-	309,127.20-	343.4

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

416 HEALTHCARE FUND

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
36000	OTHER REVENUES	0.00	2,654.53-	0.0	0.00	0.00	0.0
36100	INTEREST EARNINGS	500.00	346.76-	69.4	41.67	26.47-	63.5
36350	INSURANCE RECOVERIES	0.00	474,553.14-	0.0	0.00	0.00	0.0
36960	OPERATING TRANSFER IN FROM OTHER FUNDS	1,014,082.00	746,272.23-	73.6	84,506.83	0.00	0.0
	Total REVENUES	1,014,582.00	1,223,826.66-	120.6	84,548.50	26.47-	0.0
	EXPENDITURES						
51520	INSURANCE EMPLOYERS SHARE	1,009,869.00-	1,053,998.58	104.4	84,155.75-	5,789.51	6.9
	Total EXPENDITURES	1,009,869.00-	1,053,998.58	104.4	84,155.75-	5,789.51	6.9
	Total HEALTHCARE FUND	4,713.00	169,828.08-	3603.4	392.75	5,763.04	1467.4

Summary Financial Statement
JUNE 30, 2012

Fiscal Year Time Lapse: 100.00

433 HILLCREST CITY CEMETERY

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date Percent Of Budget	JUNE Estimate Avg/Mth	JUNE Actual	JUNE Percent Of Avg
	REVENUES						
34110	GENERAL SERVICES	2,028.00	3,222.00-	158.9	169.00	414.00-	245.0
34321	CEMETERY BURIAL CHARGES	300.00	300.00-	100.0	25.00	0.00	0.0
34323	GRAVE - OPENING AND CLOSING FEES	15,450.00	14,850.00-	96.1	1,287.50	2,400.00-	186.4
36100	INTEREST EARNINGS	380.00	286.28-	75.3	31.67	20.20-	63.8
36340	SALE OF CEMETERY LOTS	12,000.00	20,250.00-	168.8	1,000.00	1,500.00-	150.0
	Total REVENUES	30,158.00	38,908.28-	129.0	2,513.17	4,334.20-	172.5
	EXPENDITURES						
43400	CEMETERIES	20,043.00-	14,201.14	70.9	1,670.25-	350.15	21.0
	Total EXPENDITURES	20,043.00-	14,201.14	70.9	1,670.25-	350.15	21.0
	Total HILLCREST CITY CEMETERY	10,115.00	24,707.14-	244.3	842.92	3,984.05-	472.6

G/L Month: 06 JUNE
Beginning Fund: 110 Beginning Function:
Ending Fund: 433 Ending Function: ZZZZZ

* End of Report: CITY OF WHITE HOUSE *

RESOLUTIONS….

RESOLUTIONS….

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Safety Grant Request**

The Tennessee Municipal League (TML) Risk Management Pool Grant Application requires a resolution to be submitted with an application. Staff sent an application in on June 28th for an Automated Heart Defibrillator Kit. The estimated cost of the kit is $ 1,700. The automated heart defibrillator is proposed to be installed in the back lobby of the building by the gym to provide use for all employees and visitors.

RESOLUTION 12-10

A RESOLUTION AUTHORIZING THE CITY OF WHITE HOUSE, TENNESSEE, TO PARTICIPATE IN THE POOL'S "SAFETY PARTNERS" LOSS CONTROL MATCHING SAFETY GRANT PROGRAM

WHEREAS, the safety and well being of the employees of the City of White House is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of White House employees; and

WHEREAS, The Pool seeks to encourage the establishment of a safe workplace by offering a *"Safety Partners" Loss Control Matching Safety Grant Program*; and

WHEREAS, the City of White House now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, Tennessee the following:

SECTION 1. That the City of White House is hereby authorized to submit application for a *"Safety Partners" Loss Control Matching Safety Grant Program* through The Pool.

SECTION 2. That the City of White House is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 19th day of July in the year of 2012.

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

THE TML POOL
Tennessee's Leader in Risk Management Services

2012-13 "Safety Partners" Loss Control Matching Safety Grant Program

TML RISK MANAGEMENT POOL GRANT APPLICATION

DATE SENSITIVE
THIS PROGRAM IS CLOSED AFTER AUGUST 10, 2012

1.	**Application Date:**	Thursday 28th of June 2012
2.	**Participant city (or Agency) Name:**	City of White House Planning/Codes Department
3.	**P.O. Box Address or Street:**	105 College Street
4.	**City:**	White House
4.	**Zip Code:**	37188
5.	**Contact Person:**	Addam McCormick
6.	**Contact Person - Title:**	Planning and Codes Director
7.	**Contact Person - Telephone:**	615-672-4350
8.	**Contact Person - Fax:**	615-616-1050
9.	**Contact Person - Email:**	amccormick@cityofwhitehouse.com
10.	**No of Full Time Employees in City/Agency"**	82
11.	**No. Employees Affected by this Purchase:**	20
12.	**City/Agency Desires to Purchase the Following:**	Automated Heart Defibrillator for the Civic Center/City Hall. The building contains 20 full time employees and the defibulator will also be used for the auditorium, gym, cafeteria, traffic court, public meetings and other visitors to the city hall/civic center.
13.	**Justification for the Needed Purchase:**	The City of White House Civic Center does not contain an automated heart defibrillator for general use of the employees or visitors. The current automated heart defibrillator is located in the senior center that is only opened for limited hours. The employees of the following City Departments would benefit from the requested automated heart defibrillator: Administration, Finance, Human Resources, Parks and Recreation, City Tax and County Clerk, City Judge, Planning/Codes Department, and visitors to the City Hall/Civic Center.
14.	**Resolution**	You have selected to submit your application at a later time. Your next meeting is schedule for 07/19/2012. Once you have the completed form you may email the completed form to Lottie Scobee or you may fax a copy to Lottie Scobee at 615-371-9212.
15.	**Estimate #1 - *Calculated Total***	$1,699
15.	**Estimate #2 - *Calculated Total***	$1,699
16.	**Approving Supervisor - Name**	Gerald Herman
17.	**Approving Supervisor - Email**	gherman@cityofwhitehouse.com

We HIGHLY recommend you Print a copy for your records.

Print This Page for your Records

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

From: **Gerald Herman, City Administrator**

Re: **Official City Seal**

We request approval to adopt an official seal for the City of White House. This seal will replace all other previous versions of the City seal. If you have any questions, please do not hesitate to contact me at 672-4350, ext. 2105.

RESOLUTION 12-11

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, ADOPTING AN OFFICIAL CITY SEAL.

WHEREAS, the City of White House wishes to adopt an official city seal; and

WHEREAS, the mail was carried between Nashville and Louisville, by relay on horse-back and later the Stage Coach Company was the carrier; and

WHEREAS, the first Post Office in White House as recorded by the State Register of Post Office Departments was in 1835;

NOW THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House adopt the official city seal as depicted below.

Adopted this 19th day of July 2012.

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

ORDINANCES….

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Hwy 31W Rezoning**

The White House Planning Commission at the June 11, 2012 meeting recommended approving the rezoning request. The Planning Commission discussed that the Comprehensive Plan designation for the property is listed as a Hwy 31W Mixed Use Commercial Activity Node. The Planning Commission discussed approving the request without amending the Comprehensive Plan since that the best future use of the property would be a commercial or high density residential use. The Planning Commission discussed that the property currently has limited commercial potential due to the location of the property and number of other vacant commercial properties in the area. The Planning Commission determined that rezoning the property back to R-20, Low Density Residential would permit a practical use of the property until the future commercial potential use of the property increases.

The property was originally zoned from low density residential to C-4, Office Professional in August 1999. The property was rezoned and improved for an office use. The property has been vacant for over two years. City staff recently discovered that the property was being used as a residential use. Staff completed inspections of the property to ensure that the minimum residential life safety requirements were met. Staff gave the owner the option to vacate the building or request rezoning with the understanding that if the rezoning request is denied the residents will be required to leave. The non-conforming residential status stopped when the property was rezoned to commercial. If the property had never been used as commercial use then the non-conforming residential use would be a protected use with certain time limitations.

ORDINANCE 12-09

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE ZONING MAP FOR THE PROPERTY REFERENCED AS SUMNER COUNTY TAX MAP 97 PARCEL 9.00 FROM C-4, OFFICE/PROFESSIONAL SERVICE DISTRICT TO R-20, LOW DENSITY RESIDENTIAL.

WHEREAS, application has been received from the property owner to rezone the 5.84 acre property referenced as Sumner County Tax Map 97, Parcels 9.00 at 2724 Hwy 31W from C-4, Office/Professional Service District to R-20, Low Density Residential. The property owner is requesting the rezoning to use an existing residential use converted to a commercial use back to a residential use.

NOW, THEREFORE, BE IT ORDAINDED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

PROPERTY:

Sumner County Tax Map 97, Parcel 9.00 – 5.84 Acres - 2724 Hwy 31W.

BE IT FURTHER ORDAINED that these rezoning were approved by the Planning Commission at the June 11, 2012 Meeting.

BE IT FURTHER ORDAINED that the attached map shall become a part of this ordinance.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

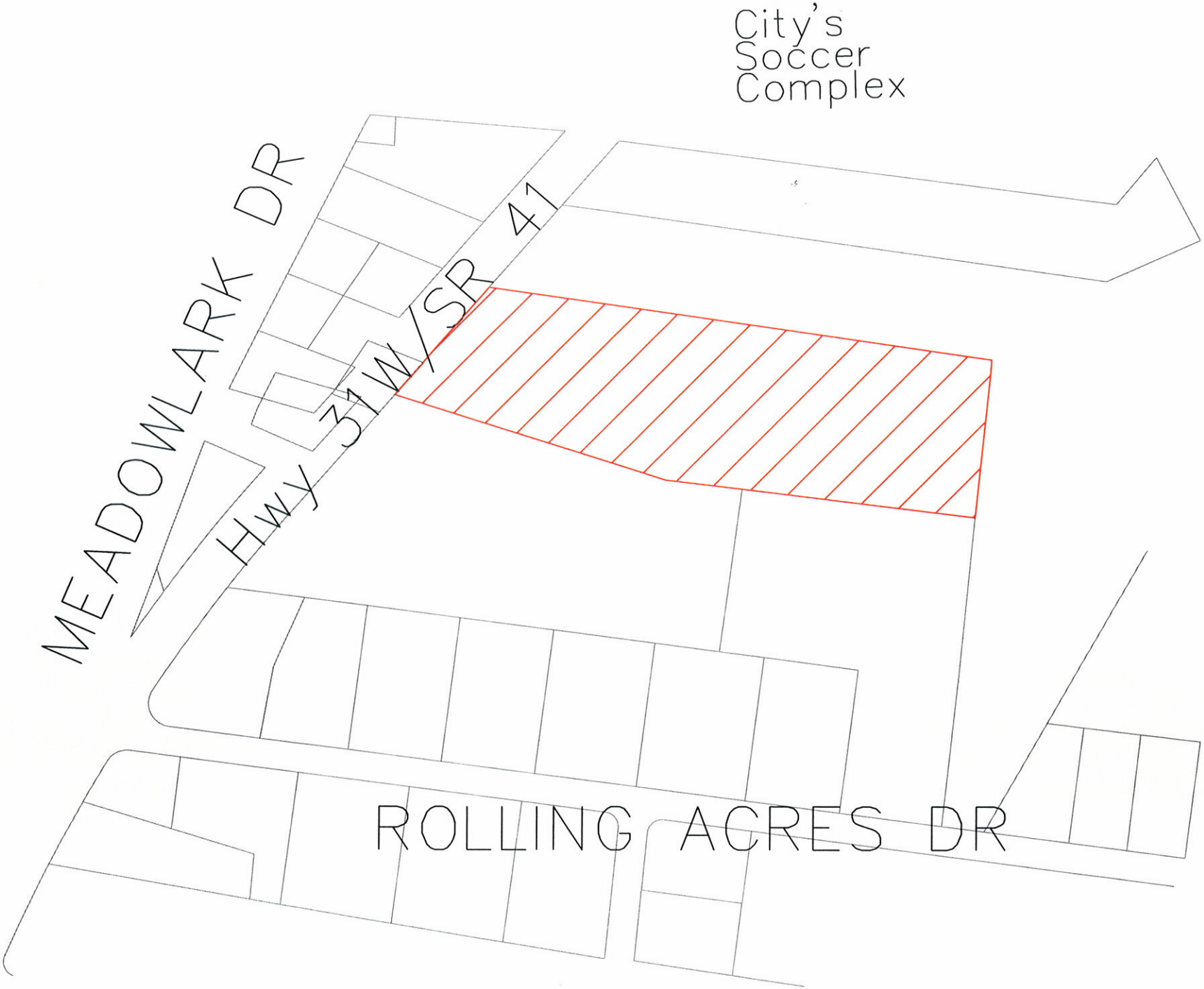
First Reading: July 19, 2012

Second Reading: August 16, 2012

_____
Michael Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder


City's
Soccer
Complex
MEADOWLARK DR
Hwy 31W/SR 41
ROLLING ACRES DR

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Zoning Ordinance Amendment: Secondary Residential Living Quarters**

The White House Regional Planning Commission at the June 11, 2012 meeting recommended approval of the proposed amendments to the zoning ordinance to expand upon the current ordinance which permits one two-unit duplex to also permit one secondary residential detached dwelling unit on the property. The zoning ordinance amendment would still only allow two units on the property either with a duplex or secondary residential detached dwelling unit. In the R-20, Low Density Residential Zoning District, a property owner must have a property of one acre or double the minimum lot size required for a single family dwelling unit in the R-20 district. In the R-20, District the Board of Zoning Appeals is required to review the request. In the R-15, Medium Density Residential Zoning District a property owner must have a property of 30,000 sq ft or the double the minimum lot size required for a single family dwelling unit in the R-15 district. In the R-15 district the use would be permitted without review by the Board of Zoning Appeals to be consistent with the existing ordinance.

ORDINANCE NO. 12-10

AN ORDINANCE AMENDING THE CITY OF WHITE HOUSE, TENNESSEE MUNICIPAL ZONING ORDINANCE BY AMENDING ARTICLE III, GENERAL PROVISIONS, ARTICLE IV SUPPLMENTARY PROVISIONS APPLYING TO SPECIFIC DISTRICTS, AND ARTICLE V ZONING DISTRICTS TO PERMIT SECONDARY SINGLE FAMILY RESIDENTIAL DWELLINGS UNITS

WHEREAS, the City of White House, Tennessee desires regulating development of building and structures within the corporate limits of White House, Tennessee by limiting the number of dwelling units and the minimum land area required for a dwelling unit, and the area and heights of buildings on a residential zoned property to permit either one two unit duplex dwelling unit or two detached single family residential dwellings units on a residential zoned properties without land area to permit a second residential dwelling unit.

WHEREAS, the White House Municipal Planning Commission at the June 11, 2012 Meeting duly recommended to the Board of Mayor and Aldermen that the Official Zoning Ordinance of the City of White House, Tennessee, be amended as hereinafter described; and

WHEREAS, the Board of Mayor and Aldermen have reviewed such recommendation and have conducted a public hearing thereon.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE, AS FOLLOWS:

Proposed Changes in Bold Italics / Deletions in ~~Double Strikethrough~~

Amendment#1

Article **III** **General Provisions**
Section **3.020 Only One (1) Principal Building on Any Lot**

3.020 Only One (1) Principal Building on Any Lot

In agricultural and residential districts, only one principal building and its customary accessory buildings may here after be erected on any lot. This provision does not prohibit Planned Unit Development complexes as permitted under Article V, Section 5.056, of this ordinance, multifamily dwelling complexes, ***duplex, accessory residential, and secondary detached single family residential dwelling units,*** or mobile home parks.

Amendment#2

Article **IV** **Supplementary Provisions Applying to Specific Districts**
Section: **4.121** **Secondary Single Family Residential Dwelling Units**

4.121 Secondary Single Family Residential Dwelling Units

A secondary residential family living dwelling unit detached from the primary single family residential dwelling unit, which provides complete living facilities including both bathroom and kitchen facilities on the same property as the primary single family dwelling unit. The following items are standards that shall apply to all secondary residential family dwelling units:

1. ***No more than one secondary residential dwelling unit shall be permitted in conjunction with the primary single-family dwelling unit.***
2. ***The secondary unit shall be owned by same person(s) as the primary dwelling unit.***
3. ***The maximum size of all accessory buildings including the secondary unit shall be limited to the requirements of the zoning ordinance. The minimum dimensions of the secondary unit shall be determined by the adopted building code. The building setbacks shall be the same as the primary building setbacks of the zoning district.***

4. The total area of the primary and secondary residential dwelling units and all accessory buildings shall not exceed the maximum lot coverage requirements of the zoning district.

5. The property shall contain adequate off-street parking for both the primary and secondary residential family dwelling units.

6. The secondary residential dwelling unit shall be designed to be an accessory of the primary structure and shall be smaller in area and shall not exceed the height of the primary unit. The secondary dwelling unit shall be within the same general area of the property as the primary dwelling to ensure the typical appearance of an accessory building to the adjoining residential properties. The secondary unit shall not be located in front of the primary unit on the property.

Applicants requesting a special exception shall submit a written request and plans of the property and building to the Board of Zoning Appeals. The plans shall include enough detail to certify that the requirements listed above will be met.

Amendment#3

Article	**V**	**Zoning Districts**
Section:	**5.052.2**	**R-20, Low Density Residential Districts**
Item:	**C.**	**Uses Permitted as Special Exceptions**
Part:	**7 and 11**	**Duplexes and Secondary Detached Single Family Residential Dwelling Units.**

7. Duplexes on lots over one acre with no future subdivision of said lot. ~~See Development Standards for Attached Dwellings, Section 5.056.1, I, (9).~~

11. Secondary detached single family residential dwelling units on lots over one acre meeting the requirements of Section 4.121.

Amendment#4

Article	**V**	**Zoning Districts**
Section:	**5.052.3**	**R-15, Medium Density Residential Districts**
Item:	**B.**	**Uses Permitted**
Part:	**2 and 6**	**Duplexes and Secondary Detached Single Family Residential Dwelling Units.**

2. Duplexes on lots over one acre with no future subdivision of said lot. ~~See Development Standards for Attached Dwellings, Section 5.056.1, I, (9).~~

6. Secondary detached single family residential dwelling units on lots over one acre meeting the requirements of Section 4.121.

BE IT FURTHER ORDAINED this ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 19, 2012

Second Reading: August 16, 2012

_____
Mike Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Zoning Ordinance Amendment: Residential Accessory Building Regulations**

The White House Regional Planning Commission at the June 11, 2012 meeting recommended approval of the amendment to the zoning ordinance to allow the maximum size of accessory buildings to increase from 50% to 70% the size of the primary building (house). The proposed amendment also includes different building setback requirements for higher density developments and smaller lot subdivisions. The proposed amendment would also allow accessory buildings to be installed in either the rear or side yards of the property. Any accessory building proposed to be installed in the side yard would have to be constructed off the same minimum setbacks as the primary building. This provision would allow a detached accessory building to be treated the same as an addition in the side yard of the property.

ORDINANCE NO. 12-11

AN ORDINANCE AMENDING THE CITY OF WHITE HOUSE, TENNESSEE MUNICIPAL ZONING ORDINANCE BY AMENDING ARTICLE III, GENERAL PROVISIONS AND ARTICLE V ZONING DISTRICTS REGARDING RESIDENTIAL ACCESSORY BUILDINGS

WHEREAS, the City of White House, Tennessee desires regulating the development of buildings and structures within the corporate limits of White House, Tennessee by limiting the location and size of both primary and accessory buildings through minimum building setbacks, maximum building heights, and maximum area of all buildings including accessory buildings; and

WHEREAS, the White House Municipal Planning Commission at the June 11, 2012 Meeting duly recommended to the Board of Mayor and Aldermen that the Official Zoning Ordinance of the City of White House, Tennessee, be amended as hereinafter described; and

WHEREAS, the Board of Mayor and Aldermen have reviewed such recommendation and have conducted a public hearing thereon.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF WHITE HOUSE, TENNESSEE, AS FOLLOWS:

Amendments in Bold Italics/deletions ~~double strikethrough~~

Amendment#1

Article: **III GENERAL PROVISIONS**
Section: **3.100 Accessory Use Regulations**

E. ~~Total accessory use in residential areas shall be limited to covering no more than one-half (1/2) the size of the principal use on any lot.~~
Total accessory use in residential areas shall be limited to covering no more than seventy (70%) percent of the size of the principal use on any lot. The Board of Zoning Appeals may review a larger percentage depending on special conditions relating to the property, including but not limited to, the property and primary building size in relation to the minimum lot size and maximum lot coverage provisions of the zoning district.

F. ***Accessory buildings shall be located in the rear yard or side yard. Buildings located in the rear yard shall be ten (10) feet off the property lines for low and medium density zoned districts and five (5ft) feet off the property lines for high density, planned unit development districts, and alternative lot size developments in low and medium density zoning districts. Buildings located in the side yard shall be determined by the side yard setback requirements of the zoning district.***

Amendment#2

Article	**V**	**Zoning Districts**
Section	**5.051**	**A, Agricultural District**
Item:	**B.**	**Uses Permitted**
Part:	**3.**	**Customary Accessory Buildings**

3. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~ ***meeting the requirements of Section 3.100 Accessory Use Regulations.***

Amendment#3

Article	**V**	**Zoning Districts**
Section	**5.052.1**	**R-40, Large Lot Residential Districts**
Item:	**B.**	**Uses Permitted**
Part:	**2.**	**Customary Accessory Buildings**

2. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~***meeting the requirements of Section 3.100 Accessory Use Regulations.***

Amendment#4

Article	**V**	**Zoning Districts**
Section	**5.052.2**	**R-20, Low Density Residential Districts**
Item:	**B.**	**Uses Permitted**
Part:	**2.**	**Customary Accessory Buildings**

2. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~***meeting the requirements of Section 3.100 Accessory Use Regulations.***

Amendment#5

Article	**V**	**Zoning Districts**
Section	**5.052.3**	**R-15, Medium Density Residential Districts**
Item:	**B.**	**Uses Permitted**
Part:	**3.**	**Customary Accessory Buildings**

3. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~***meeting the requirements of Section 3.100 Accessory Use Regulations.***

Amendment#6

Article	**V**	**Zoning Districts**
Section		**5.052.4 R-10, High Density Residential Districts**
Item:	**B.**	**Uses Permitted**
Part:	**4.**	**Customary Accessory Buildings**

4. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~***meeting the requirements of Section 3.100 Accessory Use Regulations.***

Amendment#7

Article	**V**	**Zoning Districts**
Section	**5.056**	**Planned Unit Development Districts**
Sub-Section:	**5.056.7**	**Design and Development Standards**
Item:	**A.**	**Development Standards**
Part:	**13.**	**Customary Accessory Buildings**

13. Customary accessory buildings, including private garages and non-commercial workshops ~~provided they are located in the rear yard and not closer than ten (10) feet to any lot line.~~***meeting the requirements of Section 3.100 Accessory Use Regulations.***

BE IT FURTHER ORDAINED this ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 19, 2012

Second Reading: August 16, 2012

_____
Mike Arnold, Mayor

ATTEST:

_____
Amanda Priest, City Recorder

FINANCE….

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **W. Joe Moss, Public Works Director**

Re: **Wastewater Single Source Requests for FY 2012 - 2013**

On this date, June 26, 2012, I am requesting that the Mayor and Board of Alderman authorize the use of the single source vendors as shown in the below. This list represents items used by the wastewater department that are only provided for by one vendor, or where only one vendor provides the most appropriate item for the City's use. For this reason, all items on this list are then exempted from the general purchasing guidelines and bidding requirements. Should you have any questions regarding this contract extension request, please call me at 406-0177.

VENDOR	AMOUNT	REASON
Wascon Inc.: E-One grinder pumps for operations & maintenance	$220,000.00	Source for E-One low pressure grinder pumps
AirVac Division: Controllers, valves and parts for vacuum system	$20,000.00	N. Palmers & Calista vacuum stations & systems – Proprietary
Labtronx: Flow meter sales, parts & service	$6,000.00	Calibrate & certify monitor equipment for NPDES permit requirements.
Southern Sales: UV system parts & repair, Gorman Rupp stations	$70,000.00	Source for Trojan UV & Gorman Rupp pumps
Vapex: Ozone generators	$7,000.00	Source for repairs, parts & maintenance for ozone odor control at stations

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Ashley Smith, Parks and Recreation Director**

Re: **Security Gates for Entrance & Exit to Hillcrest Cemetery**

The 2012-13 CIP contains funding for security gates at Hillcrest Cemetery in the amount of $20,000. So far I have not hired an architect to design the gates. Instead, I am requesting your permission to treat this project as a design/build project so that price is not the sole deciding factor in selecting a contractor. This will enable us to negotiate and select a contractor that best meets the expectations of the City in terms of experience, design quality, value, and reputation.

With your permission, I would like to use a Request for Competitive Sealed Proposals (RFCSP).
Thank you.

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Subdivision and Street Acceptance**

The White House Planning Commission on Monday July 9, 2012 recommended accepting the improvements in Tison Subdivision including Tison Lane with a one-year $ 10,000 Maintenance Bond. The improvements include 865 feet of roadway, sidewalks on one side of the roadway, street curbs, and drainage pipe and ditch improvements.

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WHITE HOUSE, TENNESSEE 37188
www.jimbrinkleyrealtors.com

FAX
(615) 672-2218

July 5, 2012

ATTN: Addam McCormick

Planning and Codes Director

City of White House

105 College Street

White House, TN 37188

RE: Tison Estates

Dear Addam;

I am writing to request that the streets, sidewalks, curbs and drainage in Tison Estates subdivision be accepted by the city. The sidewalks and curbs that were previously poured were inspected and approved by Randy Briley, Director of Public Works.

I am asking that this request for acceptance be included on the July, 2012 Planning Commission meeting agenda.

If you have any questions regarding this request, please let me hear from you.

Sincerely,

Jim Brinkley

Jim Brinkley, Developer

Cell phone 615-476-0636

Office phone 615-672-3980 ext 18

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Adddam McCormick, Planning and Codes Director**

Re: **Subdivision and Street Acceptance**

The White House Planning Commission on Monday July 9, 2012 recommended acceptance of the improvements in Magnolia Village Phase 4-1 and 4-2 including Granda Flora Drive and a section of Tulip Terrace with a one-year $ 65,000 maintenance bond. The Planning Commission's approval included the following stipulations:

1. Complete street sign installation at Granda Flora Drive/Union Road Intersection
2. Replace stop sign to meet City specifications at Granda Flora Drive/Union Road Intersection.
3. Repair a small section of Granda Flora Drive at the transition between phase 3 and 4.
4. Complete minor drainage ditch improvements inside the detention pond and leading to the detention pond.
5. Install 4ft fence around the detention pond. Item#4 is currently being reviewed by the Magnolia Village Homeowners Association (HOA) regarding fence design and materials. The fence will be bonded at $ 15,000.

Items 1-3 are expected to be completed by the July 19, 2012 Board Meeting. Staff will report any remaining issues at the meeting. The streets were inspected with Public Works Department Staff.

The public subdivision improvements in phases 4-1 and 4-2 include 1,414 feet of Granda Flora Drive, 461 feet of Tulip Terrace, sidewalks on one side of both street sections, seven decorative street lights, drainage ditch and pipes, detention pond, and street curbs.

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **Calista Road ARRA Project Change Order # 5**

The purpose of the change order is to extend the warranty period for the landscaping installed along Calista Road to November 30, 2012. The project is completed except for the replacement of sections of sod that have died due to the recent dry and hot weather. Staff and the Contractor discussed waiting until fall to replace the sod areas.

The change order is also to define the final project costs at $415,749.30 which is $ 10,763.85 under budget. The remaining funds will be reprogrammed by TDOT.

TDOT

Local Government Guidelines Form 8-29
February 1, 2011

Supplemental Agreement and/or Request for Construction Change
Change Order Request # 5

Project Title/Termini:	Calista Road Resurfacing and Reconstruction from US 31W to Bill Moss Rd		
Owner:	City of White House	PIN:	113055.00
Address:	105 College Street	State Project No.:	74LPLM-F3-006
	White House, TN 37188	Federal Project No.:	ARRA-STP-M-1953
Date Prepared:	7/10/2012	Contract No.:	090251
		County:	Robertson

Whereas, we Civil Constructors, Inc. with Travelers Casualty and Surety Company of America, as a Surety, entered into a contract with Cith of White House, on 7/12/10, for the construction by said Contractor of the above designated contract; and *Whereas,* certain items of construction encountered, are not covered by the original contract, we desire to submit the following additional items of construction to be performed by the Contractor and paid by the Owner at the price(s) scheduled therefore below:

The purpose of this Change Order is to:

Extend the contract time on this project for a guarantee period on sodding through 11/30/12. Also to serve as a final change order to change the final contract amount to reflect the final pay quantities on this project.

As a result of this Change Order, contract time shall:

☐ Not Change, ☒ Increase by 153 days, ☐ Decrease by _____ days

Original contraction Completion Time: 129 days

Approved Change Orders: 706

Current Change Order: 153

Contract Completion Time with Change Orders: 859 days (mth/day/yr)

Unit prices listed below include labor, materials, profit, overhead, and incidentals necessary to complete this work.

Item No.	Description	Unit	Current/ Pending Quantities	Revised Quantities	QTY Over + QTY Under -	Contract Price	Net Amount Due Change
see	attached	table	A-1			$	$
						$	$
						$	$
						$	$
						$	$

Bid Contract Amount: $426,513.15

Current Change Order: $(35,025.10)

Approved Change Orders: $24,261.25

Pending Change Orders: $0

Total Change Orders to Date: $(10,763.85)

Supplemental Agreement and/or Request for Construction Change
Change Order Request # 5

Project Title/Termini:	Calista Road Resurfacing and Reconstruction from US 31W to Bill Moss Rd		
Owner:	City of White House	PIN:	113055.00
Address:	105 College Street	State Project No.:	74LPLM-F3-006
	White House, TN 37188	Federal Project No.:	ARRA-STP-M-1953
Date Prepared:	7/10/2012	Contract No.:	090251
		County:	Robertson

Now, Therefore, We, Cith of White House, Contractors, and Travelers Casualty and Surety Company of America, Surety, hereby agree to the Supplemental Agreement consisting of the above mentioned items and prices, and agree that this Supplemental Agreement is hereby made a part of the original contract and will be performed by this Contractor in accordance with specifications thereof, and that the original contract remain in full force an effect, except insofar as specifically modified by this Supplemental Agreement.

Recommended for Approval

By: Jeffrey D. Glass 7/10/12
Engineer/CEI Date

Approved By:

By: _____
Contractor Date

By: _____
Owner Date

Approved for Eligibility:

By: _____
Local Programs Planner Date

Supplemental Agreement and/or Request for Construction Change
Change Order Request # 5

Final Pay Quantities: Table A-1

Item No.	Description	Unit	Current/ Pending Quantities	Revised Quantities	QTY Over + QTY Under -	Contract Price	Net Amount Due Change
105-01	CONSTRUCTION STAKES, LINES AND GRADES	LS	1.00	1.00	0.00	$ 11,580.00	$ -
201-01	CLEARING AND GRUBBING	LS	1.00	1.00	0.00	$ 7,740.00	$ -
202-01	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1.00	1.00	0.00	$ 11,900.00	$ -
203-01	ROAD & DRAINAGE EXCAVATION (UNCLASSIFIED)	CY	1,018.00	1,029.83	11.83	$ 19.40	$ 229.50
209-05	SEDIMENT REMOVAL	CY	22.00	0.00	(22.00)	$ 5.00	$ (110.00)
209-08.03	TEMPORARY SILT FENCE (WITHOUT BACKING)	LF	1,000.00	0.00	(1,000.00)	$ 1.15	$ (1,150.00)
303-01	MINERAL AGGREGATE, TYPE A BASE, GRADING D	TON	1,925.00	1,631.20	(293.80)	$ 17.60	$ (5,170.88)
307-01.08	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING BM-2	TON	825.00	939.42	114.42	$ 83.60	$ 9,565.51
402-01	BITUMINOUS MATERIAL FOR PRIME COAT (PC)	TON	1.00	0.00	(1.00)	$ 510.00	$ (510.00)
402-02	AGGREGATE FOR COVER MATERIAL (PC)	TON	4.00	0.00	(4.00)	$ 24.30	$ (97.20)
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	10.00	5.61	(4.39)	$ 582.00	$ (2,554.98)
411-01.10	ASC MIX (PG64-22) GRADING D	TON	1,649.00	1,597.34	(51.66)	$ 75.00	$ (3,874.50)
415-01.02	COLD PLANING BITUMINOUS PAVEMENT	SY	7,410.00	0.00	(7,410.00)	$ 1.60	$ (11,856.00)
607-02.02	15" CONCRETE PIPE CULVERT (CLASS III)	LF	77.00	77.00	0.00	$ 37.00	$ -
607-03.02	18" CONCRETE PIPE CULVERT (CLASS III)	LF	100.00	100.00	0.00	$ 41.00	$ -
607-05.02	24" CONCRETE PIPE CULVERT (CLASS III)	LF	142.00	142.00	0.00	$ 51.00	$ -
607-39.01	15" PIPE CULVERT (SIDE DRAIN)	LF	724.00	700.00	(24.00)	$ 35.00	$ (840.00)
607-39.03	24" PIPE CULVERT (SIDE DRAIN)	LF	0.00	0.00	0.00	$ 46.00	$ -
611-07.01	CLASS A CONCRETE (PIPE ENDWALLS)	CY	23.00	22.62	(0.38)	$ 530.00	$ (201.40)
701-01.01	CONCRETE SIDEWALK (4")	SF	2,675.00	1,962.00	(713.00)	$ 3.75	$ (2,673.75)
701-02	CONCRETE DRIVEWAY	SF	4,713.00	1,360.19	(3,352.81)	$ 4.75	$ (15,925.85)
701-02.03	CONCRETE HANDICAP RAMP	EACH	225.00	389.85	164.85	$ 7.60	$ 1,252.86
712-01	TRAFFIC CONTROL	LS	1.00	1.00	0.00	$ 6,790.00	$ -
712-04.01	FLEXIBLE DRUMS (CHANNELIZING)	EACH	50.00	50.00	0.00	$ 25.00	$ -
712-06	SIGNS (CONSTRUCTION)	SF	304.00	238.50	(65.50)	$ 7.00	$ (458.50)
713-16.20	SIGNS (R1-1, STOP, 30" x 30")	EACH	2.00	0.00	(2.00)	$ 185.00	$ (370.00)
713-16.21	SIGNS (R2-1, SPEED LIMIT 30, 24" x 30")	EACH	1.00	0.00	(1.00)	$ 175.00	$ (175.00)
713-16.22	SIGNS (W3-1, STOP AHEAD SYMBOL, 36" x 36")	EACH	1.00	0.00	(1.00)	$ 225.00	$ (225.00)
716-05.01	PAINTED PAVEMENT MARKING (4" LINE)	LM	7.85	6.59	(1.27)	$ 400.00	$ (506.00)
716-05.05	PAINTED PAVEMENT MARKING (STOP LINE)	LF	250.00	131.00	(119.00)	$ 10.00	$ (1,190.00)
717-01	MOBILIZATION	LS	1.00	1.00	0.00	$ 17,300.00	$ -
740-11.01	TEMPORARY SEDIMENT TUBE 8IN (DITCH CHECK)	LF	375.00	220.00	(155.00)	$ 3.00	$ (465.00)
801-03	WATER (SEEDING & SODDING)	MG	22.00	4.65	(17.35)	$ 1.00	$ (17.35)
803-01	SODDING (NEW SOD)	SY	2,175.00	3,720.30	1,545.30	$ 1.65	$ 2,549.75
109-01.01	PAYMENT ADJUSTMENT FOR FUEL	$	0.00	8,363.58	8,363.58	$ 1.00	$ 8,363.58
109-01.02	PRICE ADJUSTMENT FOR BITUMINOUS MATERIAL	$	0.00	(1,921.83)	(1,921.83)	$ 1.00	$ (1,921.83)
307-03.20	307 AC CONTENT PAYMENT ADJUSTMENT	$	0.00	(3,320.35)	(3,320.35)	$ 1.00	$ (3,320.35)
411-03.20	411 AC CONTENT PAYMENT ADJUSTMENT	$	0.00	(3,284.71)	(3,284.71)	$ 1.00	$ (3,284.71)
104-03.01	ADDITIONAL WORK (DITCHES - TRAFFIC CONTROL)	LS	1.00	1.00	0.00	$ 2,400.00	$ -
104-03.02	ADDITIONAL WORK (DITCHES - MOBILIZATION)	LS	1.00	1.00	0.00	$ 2,160.00	$ -
104-03.03	ADDITIONAL WORK (DITCHES - SOD)	SY	1,337.00	1,350.00	13.00	$ 2.75	$ 35.75
208-08.01	DITCHES	LF	1,530.00	1,521.00	(9.00)	$ 13.75	$ (123.75)

Total = $ (35,025.10)

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Charlotte Soporowski, Finance Director**

Re: **Filing of Form CT-0253**

The Comptroller's Office requires the filing of Public Form CT-0253, Report on Debt Obligation with both the local governing body and with the Director of the Office of State and Local Finance not later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any Public Entity.

In compliance with the requirement, the attached form has been completed for the State Revolving Fund Loans CG1 12-302 and SRF 12-308. I have also attached a copy of the Instructions for Preparation of CT-0253 so that you may more fully understand some of the information contained in the form.

Upon the Board's acknowledgement and filing of this report, a copy will be forwarded to the Director of the Office of State and Local Finance for full compliance with the requirement.

Please feel free to contact me should you have any questions.

INSTRUCTIONS FOR PREPARATION OF CT-0253
REPORT ON DEBT OBLIGATION
DO NOT ADD TO, DELETE FROM OR CHANGE THIS FORMAT

1. Issuer	Include the full name and address of the public entity. (**This is NOT the bank or lending institution.)**
2. Debt Obligation	Identify the type of debt obligations being issued either as a bond, note [capital outlay (CON), bond anticipation (BAN), grant anticipation (GAN), tax and revenue anticipation (TRAN), or capital revenue anticipation (CRAN)], capital lease or loan agreement. Note: For all notes, attach a copy of the executed Note Form. Form CT-0253 must be filed for any loan from the State Revolving Fund, a Public Building Authority, the Energy Efficient Schools Initiative or the Tennessee Local Development Authority. A line of credit is a CON. A lease/lease purchase includes Certificates of Participation.
3. Security for Debt Obligation	Indicate the security for the debt obligation. Annual appropriations are applicable ONLY to lease/lease purchase obligations.
4. Purpose of Issue	Indicate the purpose(s) of the debt issue. If the debt is issued for multiple purposes, provide the percentage of the amount of debt issued in each category. If final percentages have not been determined for multiple purposes, use reasonable estimates.
5. Face Amount of Debt Obligation	Indicate the face or par amount of debt issued. When debt is issued in multiple series of bonds, a separate Form CT-0253 should be completed for each series (i.e. 2012 Series A, 2012 Series B).
6. Type of Sale	Indicate whether the debt was sold through a competitive sale, negotiated sale or through an agreement under a loan program. If the debt is a loan agreement, specify the name of the loan program, i.e. State Revolving Fund, Tennessee Local Development Authority, Public Building Authority, Energy Efficient Schools Initiative.
7. Tax Status	Indicate whether the interest on the debt is intended to be exempt from federal income taxation. If the debt is both taxable and tax-exempt, a separate Form CT-0253 must be completed for each.
8. Dated Date	Indicate the date of the debt obligation which is the date that interest begins to accrue on the obligation.
9. Issue Date (Closing Date)	Indicate the date that proceeds of the debt obligation are received by the Public Entity.
10. Rating	Specify the rating(s) the debt obligation has been assigned, or indicate that the debt is unrated.
11. Interest Cost	Indicate the interest rate percentage and method used to determine the rate. If the rate is the variable, indicate the first assigned rate specifying the index plus spread. TIC is True Interest Cost. NIC is Net Interest Cost.

12. Recurring Costs	List the ongoing or recurring costs involved in connection with remarketing, liquidity, and credit enhancement, specifying any periodic fees and charges that may be incurred on a per transaction basis. If the periodic fees are not based on the outstanding principal balance of debt, please specify how the fees are calculated.
13. Maturity	Indicate the year that principal is paid, the principal amount maturing in each year and the interest rate for each maturity. Provide the weighted average maturity for the debt.
14. Debt Repayment Schedule	Indicate the cumulative par amount of both this issue and total debt outstanding for this security pledge that will mature in each of the identified years. Use additional lines if necessary.
15. Itemized Description of the Cost of Issuance	Indicate all costs incurred in the initial issuance of the debt, rounded to the nearest dollar. Do not include related costs that may recur on a periodic basis while the debt is outstanding. Amounts reported should include professional fees and any expenses, such as long distance calls or printing costs. If the financial advisor fee includes any other costs such as legal, printing, or rating fees, these costs should be itemized separately. Item (i) is only applicable to a negotiated sale where such costs are incurred. Legal fees not identified separately on the form should be listed in the blank spaces under legal fees. If there are costs that are not identified by categories shown on the form, indicate these in the "other costs" category. If more than one debt issuance is involved, show a pro-rata share of the issue costs on each Form CT-0253. A copy of the final disclosure statement or official statement, if developed, must be included with Form CT-0253.

For Parts 16, 17 and 18, attach additional pages as necessary.

16. Description of Continuing Disclosure Obligations	Briefly describe any continuing disclosure obligations the Public Entity has agreed to make and the documentation of the obligations. Identify the individual responsible for making the disclosures. Indicate the date the annual disclosure is due.
17. Description of Compliance with Written Debt Management and, if Policy	A copy of the current written Debt Management Policy must be included with Form CT-0253 unless it has previously been filed with the Office of State and Local Finance. Debt Policy revisions and amendments also need to be submitted to the Office of State and Local Finance. Indicate how the Debt Obligation Policy complies with the Policy, citing specific sections any, criteria or limitations included in Policy (such as refunding savings, debt ratios, or percentage of variable rate debt outstanding).
18. Description of Derivative and Compliance with Written Derivative Policy	Derivative: If a Derivative is related to the Debt Obligation, include copies of the relevant Letter of Compliance and the current written Derivative Policy with Form CT-0253 unless it has previously been filed with the Office of State and Local Finance. Indicate how the Derivative complies with the Policy, citing specific sections and, if any, criteria or limitations included in the Policy.

19. Signatures of the Authorized Representative and Preparer	The authorized representative is the chief executive officer of the public entity, i.e. County Executive, Mayor, President, Chairman, etc. If Form CT-0253 is prepared by someone other than the authorized representative, indicate in the space provided. However, the authorized representative must still sign the form.
20. Filing	The Form CT-0253 must be filed with the governing body not later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any Public Entity and with the Director of the Office of State and Local Finance. Public Entities that fail to comply with the requirements of TCA Section 9-21-151 will not be allowed to enter into any further Debt Obligations or Derivatives until they have complied with the law.

DEFINITIONS

"Chief Executive Officer" means County Executive, Mayor, President, or Chairman

"Debt obligation" means bonds, notes, capital leases, loan agreements, and any other evidence of indebtedness lawfully issued, executed or assumed by a Public Entity.

"Derivative" means an interest rate agreement, as defined in TCA § 9-22-103 and other transactions identified by the State Funding Board.

"Finance transaction" means debt obligations, derivatives, or both.

"Public entity" means the state, a state agency, a local government, a local government instrumentality, or any other authority, board, district, instrumentality, or entity created by the state, a state agency, local government, a local government instrumentality, or combination, thereof.

INCORRECT OR INCOMPLETE FORMS WILL BE RETURNED!!!

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:

Name: City of White House

Address: 105 College Street
White House, TN 37188
White House CG1 12-302

2. Debt Obligation:

- [ ] a. Bond
- [ ] b. CON
- [ ] c. BAN
- [ ] d. GAN
- [ ] e. TRAN
- [ ] f. CRAN
- [ ] g. Capital Lease
- [x] h. Loan Agreement

Note: Enclose a copy of the executed NOTE FORM if applicable.

3. Security For Debt Obligation:

- [ ] a. General Obligation
- [x] b. General Obligation+Revenue+Tax
- [ ] c. Revenue
- [ ] d. TIF
- [ ] e. Annual Appropriations

4. Purpose of Issue:

- [ ] a. General Government ____ %
- [ ] b. Education ____ %
- [ ] c. Highways and Streets ____ %
- [ ] d. Public Safety ____ %
- [ ] e. Solid Waste Disposal ____ %
- [ ] f. Industrial Park ____ %
- [ ] g. Manufacturing Facilities ____ %
- [ ] h. Health Facilities ____ %
- [ ] i. Airports ____ %
- [ ] j. Utilities ____ %
  - [ ] i. Water ____ %
  - [x] ii. Sewer 100.00 %
  - [ ] iii. Electric ____ %
  - [ ] iv. Gas ____ %
- [ ] k. Refunding or Renewal ____ %
- [ ] l. Other _____ ____ %
  specify

5. Face Amount of Debt Obligation: $3,600,000.00

Premium/Discount: _____

6. Type of Sale:

- [ ] a. Competitive Public Sale
- [ ] b. Informal Bid
- [ ] c. Negotiated Sale
- [x] d. Loan Program

7. Tax Status:

- [ ] a. Tax Exempt
- [ ] b. Tax Exempt - Bank Qualified
- [ ] c. Taxable

8. Dated Date: 06/11/2012

9. Issue Date (Closing Date): 06/11/2012

10. Ratings:

a. Moody's _____
b. Standard & Poor's _____
c. Fitch _____
d. Unrated Unrated

11. Interest Cost:

1.000000 %

- [ ] a. TIC
- [ ] b. NIC
- [ ] c. Variable: Index _____ plus _____ bps
- [x] d. Other (2.49 x 50%)-(.25%)=1.00%

12. Recurring Costs:

a. Remarketing Agent (bps) _____
b. Liquidity (bps) _____
c. Credit Enhancements (bps) _____

CT-0253 (Rev. 12/11)

13. Maturity Dates, Amounts and Interest Rates

Year	Amount	Interest Rate		Year	Amount	Interest Rate
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%

If additional space is needed, attach additional sheet.

14. Repayment Schedule

This Issue				Total Debt Outstanding		
Year	Cum. Principal Redeemed	% Total		Year	Cum. Principal Redeemed	% Total
1	$163,416	4.54		1		
5	$833,676	23.16		5		
10	$1,710,072	47.50		10		
15	$2,631,396	73.09		15		
20	$3,600,000	100.00		20		
25				25		
30				30		

15. Itemized Description of the Cost of Issuance

(Round to Nearest Dollar)

		Name of Firm
a. Financial Advisor Fees*		
b. Legal Fees:		
i. Bond Counsel		
ii. Issuer's Counsel		
iii. Trustee's Counsel		
c. Paying Agent Fees and Registration Fees		
d. Trustee Fees		
e. Remarking Agent Fees		
f. Liquidity Fees		
g. Rating Agency Fees		
h. Credit Enhancement Fees		
i. Underwriter's Discount _____%		
i. Take Down		
ii. Management Fee		
iii. Risk Premium		
iv. Underwriter's Counsel		
v. Other Expenses		
j. Printing and Advertising Fees		
k. Issuer Fees		
l. Real Estate Fees		
m. Bank Closing Costs		
n. Other Costs	$2,880.00	Admin Fee - TLDA
Total Costs	$2,880.00	

*If other costs are included, please itemize

Note: Enclose a copy of the DISCLOSURE DOCUMENT/ OFFICIAL STATEMENT if applicable.

16. Description of Continuing Disclosure Obligations

(Use additional pages if necessary)

Individual Responsible for Completion: Charlotte Soporowski

Date Annual Disclosure is due: Not later than one year after issue.

Furnish a copy of the annual audit to the Tennessee Local Development Authority at the address below:

To Authority: Tennessee Local Development Authority
Suite 1600, James K. Polk Building
Nashville, TN 37243-0273
ATTN: Assistant Secretary

17. Description of Compliance with Written Debt Management Policy:
(Use additional pages if necessary)

The Loan Agreement complies in all respects with the City's debt management policy. The agreement was issued in the manner, pursuant to the autority and with the approvals required in Section III of the policy. As provided in Section VI for for debt that is intended to be self-supporting, the City structured the debt in such a manner to achieve level proportional coverage to expected available revenues. Using Wastewater revenues as well as a general obligation pledge to secure the Loan is permitted pursuant to Section VII of the policy. Also, as required by Section VII, the Loan was structure such that the debt does not exceed the economic life of the project financed by the Loan. As allowed by Section IX, the Loan has been privately placed since this was deemed most beneficial to the City.

18. (If any) Description of Derivative and Compliance with Written Derivative Management Policy:
(Use additional pages if necessary)

N/A

19.

	Charlotte Soporowski
Authorized Representative	Preparer
Mayor	Finance Director
Title	Title
	City of White House
Date	Firm
apriest@cityofwhitehouse.com	06/26/2012
Email	Date
	csoporowski@cityofwhitehouse.com
	Email

20.
Submitted to Governing Body on 07/19/2012 and presented at its public meeting held on 07/19/2012

COPY TO: Director - Office of State and Local Finance, 505 Deaderick Street, Suite 1600, James K. Polk State Office Building, Nashville TN 37243-1402

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:

Name: City of White House

Address: 105 College Street
White House, TN 37188
White House SRF 12-308

2. Debt Obligation:

- [ ] a. Bond
- [ ] b. CON
- [ ] c. BAN
- [ ] d. GAN
- [ ] e. TRAN
- [ ] f. CRAN
- [ ] g. Capital Lease
- [✓] h. Loan Agreement

Note: Enclose a copy of the executed NOTE FORM if applicable.

3. Security For Debt Obligation:

- [ ] a. General Obligation
- [✓] b. General Obligation+Revenue+Tax
- [ ] c. Revenue
- [ ] d. TIF
- [ ] e. Annual Appropriations

4. Purpose of Issue:

[ ]	a. General Government	%
[ ]	b. Education	%
[ ]	c. Highways and Streets	%
[ ]	d. Public Safety	%
[ ]	e. Solid Waste Disposal	%
[ ]	f. Industrial Park	%
[ ]	g. Manufacturing Facilities	%
[ ]	h. Health Facilities	%
[ ]	i. Airports	%
[ ]	j. Utilities	%
[ ]	i. Water	%
[✓]	ii. Sewer	100.00 %
[ ]	iii. Electric	%
[ ]	iv. Gas	%
[ ]	k. Refunding or Renewal	%
[ ]	l. Other _____ (specify)	%

5. Face Amount of Debt Obligation: $500,000.00

Premium/Discount: _____

6. Type of Sale:

- [ ] a. Competitive Public Sale
- [ ] b. Informal Bid
- [ ] c. Negotiated Sale
- [✓] d. Loan Program

7. Tax Status:

- [ ] a. Tax Exempt
- [ ] b. Tax Exempt - Bank Qualified
- [ ] c. Taxable

8. Dated Date: 06/11/2012

9. Issue Date (Closing Date): 06/11/2012

10. Ratings:

a. Moody's _____
b. Standard & Poor's _____
c. Fitch _____
d. Unrated Unrated

11. Interest Cost:

1.000000 %

- [ ] a. TIC
- [ ] b. NIC
- [ ] c. Variable: Index _____ plus _____ bps
- [✓] d. Other (2.49 X 50%)-(.25%)=1.00% BBI

12. Recurring Costs:

a. Remarketing Agent (bps) _____
b. Liquidity (bps) _____
c. Credit Enhancements (bps) _____

CT-0253 (Rev. 12/11)

13. Maturity Dates, Amounts and Interest Rates

Year	Amount	Interest Rate		Year	Amount	Interest Rate
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%
		%				%

If additional space is needed, attach additional sheet.

14. Repayment Schedule

This Issue				Total Debt Outstanding		
Year	Cum. Principal Redeemed	% Total		Year	Cum. Principal Redeemed	% Total
1	$22,692	4.54		1		
5	$115,752	23.15		5		
10	$237,444	47.49		10		
15	$365,376	73.08		15		
20	$500,000	100.00		20		
25				25		
30				30		

15. Itemized Description of the Cost of Issuance

(Round to Nearest Dollar)

		Name of Firm
a. Financial Advisor Fees*		
b. Legal Fees:		
i. Bond Counsel		
ii. Issuer's Counsel		
iii. Trustee's Counsel		
_____		
_____		
_____		
c. Paying Agent Fees and Registration Fees		
d. Trustee Fees		
e. Remarking Agent Fees		
f. Liquidity Fees		
g. Rating Agency Fees		
h. Credit Enhancement Fees		
i. Underwriter's Discount _____%		
i. Take Down		
ii. Management Fee		
iii. Risk Premium		
iv. Underwriter's Counsel		
v. Other Expenses		
j. Printing and Advertising Fees		
k. Issuer Fees		
l. Real Estate Fees		
m. Bank Closing Costs		
n. Other Costs	$400.00	Admin Fee - TLDA
Total Costs	$400.00	

*If other costs are included, please itemize

Note: Enclose a copy of the DISCLOSURE DOCUMENT/ OFFICIAL STATEMENT if applicable.

16. Description of Continuing Disclosure Obligations

(Use additional pages if necessary)

Individual Responsible for Completion: Charlotte Soporowski

Date Annual Disclosure is due: Not later than one year after issue.

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18. (If any) Description of Derivative and Compliance with Written Derivative Management Policy:
(Use additional pages if necessary)

N/A

19.

	Charlotte Soporowski
Authorized Representative	Preparer
Mayor	Finance Director
Title	Title
	City of White House
Date	Firm
apriest@cityofwhitehouse.com	06/26/2012
Email	Date
	csoporowski@cityofwhitehouse.com
	Email

20.
Submitted to Governing Body on 07/19/2012 and presented at its public meeting held on 07/19/2012

COPY TO: Director - Office of State and Local Finance, 505 Deaderick Street, Suite 1600, James K. Polk State Office Building, Nashville TN 37243-1402

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **W. Joe Moss, Public Works Director**

Re: **Request to Extend FY 2008 - 2009 Paving Contract with Rogers Group**

On this date, June 26, 2012, I am requesting that the FY 2008 - 2009 paving contract with the Rogers Group be extended for an additional one (1) year term.

This request is in keeping with the contract documents, which states, in part, that, "the City of White House, at their option, may elect to extend the Contract for a one year period, up to four times but not to exceed five years of total contract time".

Therefore, this new term would begin August 1, 2012 and terminate June 30, 2013.

The Rogers Group has stated that they would extend their contract with the City at the same terms and conditions as set forth in the FY 2008 - 2009 contract.

The 2009 contract terms were $68.20 per ton laid in place asphalt which, by contract terms, was based on the current year or month TDOT "asphalt index". **The "Asphalt Index" for June 2009 was $354.09 per ton.**

However, the TDOT **"Asphalt Index" for June 2012 was $625.91 per ton**, so the per ton price going forward **is $81.07, which is an increase of $12.87 per ton.**

The streets that are tentatively scheduled for the FY2012 -2013 overlay project are attached for your review.

Should you have any questions regarding this contract extension request, please call me at 406-0177.

City of White House 2009-10 Paving
Contract Prices Adjusted for June 2012 Bituminous Index

Item	Description	Unit	Price	Bit Adjustment	Adjusted Price
307	Tack Coat	Ton	$600.00	N/A	N/A
310	Asphalt Surface	Ton	$68.20	$ 12.87	$ 81.07
338	Milling or Grinding	Ton	$30.75	N/A	N/A
339.1	PVMT Painted Marking SSWL	LM	$520.00	N/A	N/A
339.2	PVMT Painted Marking DSYL	LM	$520.00	N/A	N/A

SECTION 220

LIST OF STREETS TO BE PAVED – FY 2012 - 2013

Street Name	**From/To**	**Proposed Work**
Marlin Road	Hwy 31W to County Tie-in (approximately 0.7 mi.)	Road Repair, Milling and 1.5” overlay
McCurdy Dr.	Hwy 31W to County Tie-in (approximately 1.2 mi.)	Road Repair, Milling and 1.5” overlay
Cedar Brook	McCurdy to 50’ East	Road Repair, Milling and 1.5” overlay
Allers Drive	Cedar Brook to Autumn Wood (approximately 0.3 mi.)	Road Repair, Milling and 1.5” overlay
Cedar Wood	Cedar Brook to End (approximately 0.1 mi.)	Road Repair, Milling and 1.5” overlay
Church Lawn Ct.	Cedar Brook to End (approximately 0.1 mi.)	Road Repair, Milling and 1.5” overlay
Meadows Road	Tyree to End (approximately 0.8 mi.)	Road Repair, Milling and 1.25” Leveling 1.5” Wear

The list of streets may be added to or deleted from, as may be determined by the City, within the time frame of this contract.

END OF LIST OF STREETS TO BE PAVED

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **W. Joe Moss, Public Works Director**

Re: **Request to Extend FY 2009 - 2012 Road Repair Contract with Sessions**

On this date, June 26, 2012, I am requesting that the FY 2008 - 2009 road repair contract with the Sessions Paving be extended for an additional one (1) year term.

This request is in keeping with the contract documents, which states, in part, that, "the City of White House, at their option, may elect to extend the Contract for a one year period, up to four times but not to exceed five years of total contract time".

Therefore, this new term would begin August 1, 2012 and terminate June 30, 2013.

Sessions Paving has stated that they would extend their contract with the City at the same terms and conditions as set forth in the FY 2008 - 2009 contract.

The streets that are tentatively scheduled for the FY2012 -2013 overlay project are attached for your review.

Should you have any questions regarding this contract extension request, please call me at 406-0177.

SESSIONS PAVING COMPANY

ROBERTSON AVE. NASHVILLE, TENNESSEE 37209

P.O. BOX 90266 PHONE (615) 356-0600

ESTABLISHED 1931

June 27, 2012

Mr. W. Joe Moss
City of White House, TN
Director of Public Works
105 College Street
White House, TN 37188

RE: Paving and Roadway Repair Contract
One (1) Year Extension to 6/30/13

Mr. Moss:

This letter shall serve as our written acceptance to extend the 2009-2010 Paving and Roadway Repair contract for an additional one (1) year term, ending June 30, 2013, at the same contract terms and conditions.

Yours truly,

SESSIONS PAVING COMPANY

Robert N. Hutcheson

Robert N. Hutcheson
President

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

CC: **Gerald Herman, City Administrator**

From: **Addam McCormick, Planning and Codes Director**

Re: **License Agreement with the State of Tennessee**

This agreement is necessary for the SR 76 Sidewalk project. Valerie Webb, City Attorney discussed the project license agreement provided by TDOT. Ms. Webb requested amendments and the TDOT attorney representative submitted a revised agreement for City approval. The agreement basically makes the city responsible for the sidewalk and project improvements.

This Instrument prepared by:
State of Tennessee
Department of Transportation – Region 3
6601 Centennial Blvd.
Nashville, TN 37243

LICENSE AGREEMENT

THIS AGREEMENT is made and entered into as of this the _____day of _____, 20____ by and between THE STATE OF TENNESSEE, acting by and through its Commissioner of Transportation (hereinafter referred to as "State"), and the City of White House, Tennessee (hereinafter referred to as "Licensee").

WHEREAS, Licensee desires to use a portion of the Licensed Premises to install sidewalks, said Licensed Premises being located in Robertson County, Tennessee, being more specifically described in Exhibit A, which is attached to and made a part of this License; and

WHEREAS, the State is willing to permit said use of the Licensed Premises subject to certain conditions;

NOW, THEREFORE, in consideration of the execution of this License Agreement, it is mutually agreed between the parties hereto as follows:

1. **LICENSE** – Licensee is hereby granted permission to use the Licensed Premises to install, operate, and maintain sidewalks (hereinafter referred to as the "Improvements").

2. **USE OF LICENSED PREMISES** - Licensee shall be permitted to use the Licensed Premises to install, operate, and maintain the Improvements. Licensee shall not be permitted to use the Licensed Premises for any other purpose except by prior written permission of the State.

3. **FEE** – Licensee shall pay $0 per year to the State for the use of the Licensed Premises.

4. **TERM** – The License is a 20 year, renewable license which shall begin on April 1, 2012 and shall end on March 31, 2032.

5. **ACCESS** – The State shall provide Licensee access to the Licensed Premises at all times for the uses authorized herein.

6. **MAINTENANCE** – The costs of any maintenance and operation of the Improvements shall be at the sole expense of Licensee.

7. **TRAFFIC CONTROL** - Licensee shall use all reasonable efforts not to interfere with the normal flow of traffic on roadways adjoining the Licensed Premises during construction. Licensee is responsible for providing traffic control for this work zone in accordance with the requirements of the current *Manual on Uniform Traffic Control Devices*. If proper traffic control is not in place, TDOT may order Licensee to stop work until proper traffic control is put in place.

8. **DAMAGE TO STATE PROPERTY** - Licensee shall be liable for any damage to state property resulting from Licensee's (or its contractors' or agents') use of the Licensed Premises and/or installation and operation of the Improvements, including but not limited to, the roadway, shoulders, guardrail, drainage, landscaping, signs and controlled-access fences. All repair or replacement of such damage shall be made in accordance with the current TDOT Standard Specifications for Road and Bridge Construction, TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.

9. **LIABILITY** - Licensee shall assume all liability for claims arising out of conduct on the part of the Licensee for which it would be liable under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, up to the limits for which it can be held liable for such conduct under that act, arising from its use of the Licensed Premises.

10. **INSURANCE** - The Licensee, its successors and assigns, agrees to maintain adequate public liability insurance which may include self insurance and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the State's liability under the Claims Commission Statute, T.C.A. Section 9-8-307, as it may be from time to time amended and/or construed by the claims commission and courts. This statute currently limits liability of the State to $300,000 per claimant and $1,000,000 per occurrence. The insurance policy shall include a provision for the insurance company to notify the State in writing of any cancellation or changes of the policy at least 30 days in advance of the cancellation or change.

11. **PERMIT** – Licensee is responsible for obtaining and paying the costs of all permits, licenses or other approvals by any regulatory body having jurisdiction over the uses authorized herein.

12. **COMPLIANCE** – Should Licensee fail or neglect to comply with any term or condition of this License Agreement or to comply with written notice and demand, this License shall be subject to termination. In the event of such termination, Licensee shall immediately remove any and all of its Improvements from the licensed Premises and surrender all rights and privileges under this License Agreement.

13. **TITLE VI ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations shall be amended.

14. **TERMINATION** – The State may terminate this License at will with 60 days written notice to Licensee.

15. **ASSIGNMENT** – The license shall not be transferred, conveyed or assigned to another party without prior written approval from the State.

TO THE LICENSEE:

City of White House, Tennessee
105 College Street
White House, Tennessee 37188

TO THE STATE:

State of Tennessee
Suite 700, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0337

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

LICENSEE:
CITY OF WHITE HOUSE, TENNESSEE

_____ DATE:_____
Michael Arnold, Mayor
City of White House, Tennessee

APPROVED AS TO FORM
AND LEGALITY:

_____ DATE:_____
City Attorney
City of White House, Tennessee

STATE OF TENNESSEE

_____ DATE:_____
John C. Schroer, Commissioner
Tennessee Department of Transportation

APPROVED AS TO FORM
AND LEGALITY:

_____ DATE:_____
John H. Reinbold, Sr., General Counsel
Tennessee Department of Transportation

EXHIBIT A

TDOT Excess Land Description for
State Route 76
Roadway & Sidewalk Improvements
PE No. 74013-1228-54
PIN 106974.00
State Project No. 74LPLM-F3-003

Sidewalk License Area 1 – North Side of State Route 76

Being a License Area for the purpose of a sidewalk measuring 2.50 feet to the north of the center of the proposed sidewalk and 2.50 feet south of the center of proposed sidewalk for a total width of 5.00 feet and being more fully described as follows:

Beginning at a point in the center of the proposed sidewalk, said point being 60.32 feet left of State Route 76 centerline Station 102+55.93, said point also being 2.50 feet east of proposed back of curb and 2.50 feet west of proposed back of sidewalk; thence along center of proposed sidewalk and along a curve to the left having an arc distance of 33.77 feet, a radius of 22.50 feet, a central angle of 86 degrees 00 minutes 19 seconds, a chord bearing of South 38 degrees 24 minutes 07 seconds East for a chord distance of 30.69 feet to a point, said point being 37.70 feet left of State Route 76 centerline Station 102+76.67, said point also being 2.50 feet north of proposed back of curb and 2.50 feet south of proposed back of sidewalk; thence along center of proposed sidewalk, South 81 degrees 24 minutes 16 seconds East a distance of 201.14 feet to a point, said point being 22.00 feet left of State Route 76 centerline Station 104+77.00, said point also being 2.50 feet north of proposed back of curb and 2.50 feet south of proposed back of sidewalk; thence along the center of proposed sidewalk, South 85 degrees 52 minutes 47 seconds East a distance of 494.80 feet to a point, said point being 22.00 feet left of State Route 76 centerline Station 109+72.00, said point also being 2.50 feet north of proposed back of curb and 2.50 feet south of proposed back of sidewalk at the end of proposed sidewalk, said point also being the terminus of this License Area.

The above described License Area contains 3649 square feet more or less.

Sidewalk License Area 2 – South Side of State Route 76

Being a License Area for the purpose of a sidewalk and grass strip measuring 4.50 feet to the north of the center of the proposed sidewalk and 2.50 feet south of the center of proposed sidewalk for a total width of 7.00 feet and being more fully described as follows:

Beginning at a point in the center of the proposed sidewalk, said point being 19.94 feet right of State Route 76 centerline Station 103+84.41, said point also being 4.63 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along center of proposed sidewalk, South 88 degrees 17 minutes 58 seconds East a distance 22.35 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 104+06.73, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along center of proposed sidewalk, South 85 degrees 52 minutes 47 seconds East a distance of 589.67 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 109+96+41, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along the center of proposed sidewalk and along a curve to the left having an arc distance of 550.18 feet, a radius of 1594.00 feet, a central angle of 19 degrees 46 minutes 33 seconds, a chord bearing of North 84 degrees 13 minutes 56 seconds East for a chord distance of 547.45 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 115+40.02, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along the center of proposed sidewalk, North 74 degrees 20 minutes 40 seconds East a distance of 419.75 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 119+59.78, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along the center of proposed

sidewalk and along a curve to the right having an arc distance of 816.48 feet, a radius of 1431.00 feet, a central angle of 32 degrees 41 minutes 27 seconds, a chord bearing of South 89 degrees 18 minutes 37 seconds East for a chord distance of 805.45 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 127+87.10, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along center of proposed sidewalk, South 72 degrees 57 minutes 53 seconds East a distance of 112.80 feet to a point, said point being 19.00 feet right of State Route 76 centerline Station 128+99.90, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk;. thence along center of proposed sidewalk, South 71 degrees 17 minutes 14 seconds East a distance of 76.21 feet to a point, said point being 21.23 feet right of State Route 76 centerline Station 129+76.07, said point also being 4.50 feet south of proposed back of curb and 2.50 feet north of proposed back of sidewalk; thence along center of proposed sidewalk, South 73 degrees 56 minutes 21 seconds East a distance of 49.93 feet to a point, said point being 20.38 feet right of State Route 76 centerline Station 130+26.00, said point also being 2.69 feet south of proposed back of curb and 2.69 feet north of proposed back of sidewalk at the end of proposed sidewalk, said point also being the terminus of this License Area.

The above described License Area contains 19,843 square feet more or less. The above description was prepared by Neel-Schaffer Engineering/Joseph C. Deering/Tennessee RLS # 1641, using plans on file with the Tennessee Department of Transportation for State Project No. 74LPLM-F3-003/# PIN 106974.00

July 11, 2012

M E M O R A N D U M

To: **Board of Mayor and Aldermen**

From: **Gerald Herman, City Administrator**

Re: **CSR Engineering Contract Extension**

We are requesting that the engineering contract with CSR Engineering dated August 1, 2011, be extended for an additional twelve (12) months. All terms and conditions of the original contract will remain in effect. This extension will expire on July 31, 2013.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me at 672-4350, ext. 2105.

CSR ENGINEERING

PROFESSIONAL SERVICES AGREEMENT

This agreement made as of the 1st day of August 2011, between City of White House **(Client)** and CSR Engineering, Inc. **(CSR)** to perform professional services for the assignment described as follows:

Project: City Engineer Services

Location: White House

Description of Project: Professional Engineering Services that will provide an onsite registered engineer on a weekly basis to provide professional engineering advice and consultation to City Staff and exclusively represent the City in related issues.

I. **PROFESSIONAL SERVICES: CSR** agrees to perform the following Basic Services under this contract:

1. **CSR** will provide an engineer, licensed in the state of Tennessee, to advise staff, City boards, and committees on general engineering related projects.
2. The engineer will maintain office hours at the City Municipal building one day per week, forty-eight weeks per year.
3. During the above mentioned office hours, the engineer will provide services on an as needed basis per Section III. on the RFP.

II. **COMPENSATION:** The compensation to be paid to **CSR** for providing the requested services shall be:

$36,480 per year for the duration of the contract which will be billed on a quarterly basis in equal sums for the duration of the project.

III. **PAYMENTS:** Billings for services rendered will be made quarterly and payment is due within thirty (30) days of receipt of invoice. Unless special arrangements are made, a finance charge of 1 1/2% per month will be added to unpaid balances more than thirty (30) days old.

IV. **TERMINATION:** The obligation to provide further services under this Agreement may be terminated without cause by either party upon sixty (60) days written notice. On termination by either **Client** or **CSR**, **Client** shall pay **CSR** with respect to any services performed to the date of termination (including all reimbursable expenses incurred).

VI. **ACCESS TO THE SITE/JOBSITE SAFETY:** Unless otherwise stated, **CSR** will have access to the site for activities necessary for the performance of the services. The **Client** understands that **CSR** is not responsible, in any way, for the means, methods, sequence, procedures, techniques, scheduling of construction, or jobsite safety. **CSR** will not be responsible for any losses or injuries that occur at the Project site.

VII. **INDEMNITY REQUIREMENT. CSR** further agrees to protect, defend, and save the **Client** its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against any and all claims, demands, and causes of action of any kind or character, including the cost of their defense, arising in favor of **CSR's** employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of **CSR** and/or its agents, employees, subcontractors, representative or the **Client** under this agreement.

VIII. **INSURANCE: CSR** shall secure and endeavor to maintain such insurance as will protect **CSR** from claims of negligence, bodily injury, death, or property damage which may arise from the performance of services under this Agreement.

X. **DISPUTES RESOLUTION:** It is agreed by both parties that all unsettled claims, counterclaims, disputes or other matters in question arising out of or related to this Agreement shall first be attempted to be resolved by mediation. This provision can be waived by the mutual consent of the parties, or by either party if its rights would be irrevocably prejudiced by a delay in initiating arbitration or the right to file a lawsuit.

XI. **OPINIONS OF CONSTRUCTION COST:** Any opinion of probable construction cost prepared by **CSR** represents **CSR**'s judgment as design professionals and is supplied for general guidance of the **Client**. Since **CSR** has no control over the construction marketplace, **CSR** does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to **Client**.

XII. **TERMS OF CONTRACT:** This Agreement may be renewed for two additional one-year terms, ending July 30, 2014, provided both parties agree in writing to extend contract at least sixty (60) days prior to termination. A three percent escalation in the price of the contract will be added after the second year, and each year thereafter that the Agreement is renewed.

XII. **GOVERNING LAW:** Unless otherwise specified within this Agreement, this Agreement shall be governed by the Law of the State of Tennessee.

City of White House
Billy S. Hobbs Municipal Center
105 College Street
White House, TN 37188

Angie Carrier
Signature

Angie Carrier
Printed Name

City Administrator
Title

CSR Engineering, Inc.
514 Hill Street
Springfield, TN 37172

Signature

KEVIN VALKER
Printed Name

President
Title

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