

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
February 20, 2014
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the January 16, 2014 meeting.
6. Approval of Minutes of the February 4, 2014 meeting.
7. Welcome Visitors
8. Public Hearings
 - a. **Ordinance 14-01:** An ordinance amending the Municipal Code Title 11, Chapter 2 Fortune Telling, Etc. *Second Reading.*
 - b. **Ordinance 14-02:** An ordinance amending the fiscal budget for the period ending June 30, 2014. *Second Reading.*
 - c. **Ordinance 14-03:** An ordinance amending the Municipal Code Title 3, Chapter 1 City Judge. *Second Reading.*
9. Communication from Mayor, Aldermen, and City Administrator
10. Acknowledge Reports
 - A. General Government
 - B. Police
 - C. Fire
 - D. Public Works
 - E. Wastewater
 - F. Planning and Codes
 - G. Parks
 - H. Library
 - I. Court Clerk
 - J. Monthly Financial Summary
11. Consideration of the Following Resolutions:
 - a. None
12. Consideration of the Following Ordinances:
 - a. **Ordinance 14-01:** An ordinance amending the Municipal Code Title 11, Chapter 2 Fortune Telling, Etc. *Second Reading.*
 - b. **Ordinance 14-02:** An ordinance amending the fiscal budget for the period ending June 30, 2014. *Second Reading.*
 - c. **Ordinance 14-03:** An ordinance amending the Municipal Code Title 3, Chapter 1 City Judge. *Second Reading.*

- d. **Ordinance 14-04:** An ordinance amending the Municipal Code Title 8, Chapter 1 Intoxicating Liquors, sections 8-102, 8-103, 8-104, 8-106 and 8-110 and deleting sections 8-107 through 8-109. *First Reading.*
- e. **Ordinance 14-05:** An ordinance amending Municipal Code Title 8, Chapter 2 Beer. *First Reading.*
- f. **Ordinance 14-06:** An ordinance amending Municipal Code Title 2, Chapter 1 Leisure Services Board, section 2-102. *First Reading.*

13. Finance

- a. To approve or reject Change Order #2 for \$80,573.12 for the Hobbs/Dawn Court sewer project. The Public Services Director recommends approval.
- b. To approve or reject the use of funds for the BTEC (Beyond Tomorrow Energy Conservation) EASI and Vapex Odor Control System capital improvement projects. The Public Services Director recommends approval.
- c. To approve or reject the purchase of a 50kw Diesel Generator and Automatic Transfer Switch (ASCO SERIES 185SE 400amp) for \$28,689.00 for the renovation project at Fire Station #1. The Fire Chief recommends approval.
- d. To approve or reject Siemens Electric Incorporated's bid of \$7,695.00 for electrical work on Fire Station #1. The Fire Chief recommends approval.
- e. To approve or reject the sale of the Meadows Road property (Parcel 097.01 on Tax Map 077) to the Sumner County Board of Education for \$16,000.00. The City Administrator recommends approval.

14. Other Business

- a. None

15. Discussion Items

- a. None

16. Other Information

- a. None

17. Adjournment

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
January 16, 2014
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer / Pledge

Prayer and Pledge to the American Flag was led by Ald. Bibb

3. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; **Quorum - Present**

4. Adoption of the Agenda

Motion was made by Ald. Bibb, second by Ald. Hutson to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

5. Approval of Minutes of the December 19, 2013 meeting.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

6. Welcome Visitors

Mayor Arnold welcomed all visitors.

7. Public Hearings

- a. **Ordinance 13-11:** An ordinance amending the Municipal Zoning Ordinance by amending Article III, General Provisions for standards for telephone, telegraph and communications transmitter station and towers. *Second Reading.*

No one spoke for or against.

8. Communication from Mayor, Aldermen, and City Administrator

Ald. Paltzik informed the board that City Administrator Gerald Herman would be presenting at the Chamber of Commerce luncheon on Tuesday, January 21, 2014.

Ald. Paltzik announced that the White House Chamber of Commerce annual banquet has been scheduled for Thursday, March 13, 2014.

Ald. Paltzik announced that White House Chamber of Commerce Discover White House event has been scheduled for Saturday, April 12, 2014.

Ald. Decker reviewed the Index of Economic Freedom ranking that the United States of America recently ranked 12th.

City Administrator Gerald Herman gave an update on the City Hall gymnasium renovation.

City Administrator Gerald Herman gave an update on various City sewer projects.

City Administrator Gerald Herman gave an update on the City Hall parking lot.

City Administrator Gerald Herman stated that our brush truck was struck by another vehicle this week. There were no reported injuries and only minor damage to our vehicle.

City Administrator Gerald Herman announced that the Fire Department will be hosting their annual awards banquet at Fire Station #2 on Saturday, January 18, 2014 at 6:30 p.m.

City Administrator Gerald Herman stated that City offices will be closed for business on Monday (1/20) for Martin Luther King, Jr. holiday.

Mayor Arnold gave a brief update on the stadium agreement negotiations with the Sumner County Board of Education and Sumner County. He invited the White House High School football coach, Jeff Porter, to the meeting to speak to the board. Coach Porter provided the board with an explanation as to why White House High School/Sumner County Board of Education has requested to extend the handover deadline of the stadium from two to three years in the proposed agreement.

Mayor Arnold thanked City Administrator Gerald Herman and City Attorney Valerie Webb for their hard work on the stadium agreement. In addition, he thanked the Aldermen for their support on this agreement.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | H. Library |
| B. Police | F. Planning and Codes | I. Court Clerk |
| C. Fire | G. Parks | J. Monthly Financial Summary |
| D. Public Works | | |

Motion was made by Ald. Bibb, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

10. Consideration of the Following Resolutions:

- a. None

11. Consideration of the Following Ordinances:

- a. **Ordinance 13-11:** An ordinance amending the Municipal Zoning Ordinance by amending Article III, General Provisions for standards for telephone, telegraph and communications transmitter station and towers. *Second Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 13-11 was approved on Second Reading.**

- b. **Ordinance 14-01:** An ordinance amending the Municipal Code Title 11, Chapter 2 Fortune Telling, Etc. *First Reading.*

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 14-01 passed on First Reading.**

- c. **Ordinance 14-02:** An ordinance amending the fiscal budget for the period ending June 30, 2014. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Ordinance 14-02 passed on First Reading.**

- d. **Ordinance 14-03:** An ordinance amending the Municipal Code Title 3, Chapter 1 City Judge.
First Reading.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 14-03 passed on First Reading.**

12. Finance

- a. None

13. Other Business

- a. None

14. Discussion Items

- a. None

15. Other Information

- a. Budget calendar for FY 2014-2015 annual budget

16. Adjournment

Meeting was adjourned at 7:26 pm

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Minutes
Special Session
February 4, 2014
6:30 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 6:30 pm.

2. Roll Call

Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. New Business

- a. To approve or reject an agreement with Sumner County Board of Education and Sumner County, Tennessee in reference to the library and stadium properties as described in the agreement. The City Administrator recommends approval.

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

5. Adjournment

Meeting was adjourned at 6:34 pm.

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

REPORTS....

**General Government Department
January 2014**

Administration

City Administrator Gerald Herman attended the following meetings for Administration this month:

- January 07
 - Cemetery Board Meeting
 - Regional Transportation Authority Marketing and Operations Committee Meetings
 - Board of Mayor and Aldermen Study Session Meeting
- January 08 - Sumner County General Operations Ad Hoc Committee Meeting
- January 09
 - Public Input Meeting (City Park Trailway)
 - Library Board
- January 13
 - Sumner County Legislative Committee
 - Planning Commission Meeting
- January 15 - Regional Transportation Authority Meeting
- January 16
 - Football Stadium Discussion Meeting
 - Board of Mayor and Aldermen Meeting
- January 21 - Chamber of Commerce Luncheon and Presentation
- January 22 - Sumner County General Operations Committee Meeting
- January 23 - Department Head Budget Retreat
- January 27 - Sumner County Commissioner Meeting
- January 28 - Museum Board Meeting
- January 29 - Sumner County Council of Government Meeting

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2013-2014.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Budget	\$13,258,032	\$5,640,213	↓ 15.79%
Cemetery Fund	\$40,858	\$24,196	↑ 0.89%
Debt Services	\$813,546	\$96,812	↓ 46.43%
Healthcare	\$63,235	\$31,306	↓ 8.82%
Impact Fees	\$149,007	\$153	↓ 58.23%
Industrial Development	\$50,490	\$32,469	↑ 5.98%
Parks Sales Tax	\$130,484	\$15,316	↓ 46.59%
Police Drug Fund	\$15,933	\$970	↓ 52.24%
Solid Waste	\$779,203	\$437,458	↓ 2.19%
State Street Aid	\$263,000	\$207,307	↑ 20.49%
Wastewater	\$10,937,594	\$4,396,855	↓ 11.90%

*Expended/Encumbered amounts reflect charges from July 1, 2013 – January 31, 2014.

**General Government Department
January 2014**

Website Management

The Administration Department's goal is to maintain or exceed the total number of page visits from the previous fiscal year.

	2013 - 2014 Update Requests	2012 - 2013 Update Requests	2013 - 2014 Page Visits	2012 - 2013 Page Visits
July	162	31	250,487	85,214
August	186	49	468,840	63,924
September	126	37	262,563	82,694
October	86	24	296,397	113,317
November	92	21	282,249	121,011
December	137	22	279,207	98,573
January	126	51	555,161	98,082
February		45		96,253
March		22		118,982
April		45		170,040
May		212		223,064
June		117		193,101
Total	915	554	2,394,904	1,366,173

Facebook Management

The Administration Department's goal is to exceed the total number of facebook posts communicated to the community from the previous fiscal year.

	2013 - 2014 New Likes	2012 - 2013 New Likes	2013 - 2014 # of Posts	2012 - 2013 # of Posts
July	34	19	14	5
August	25	13	22	3
September	10	14	11	4
October	7	17	18	4
November	21	18	10	10
December	97	17	17	6
January	36	9	15	3
February		15		2
March		10		2
April		7		3
May		6		3
June		15		18
Total	230	306	107	59

Twitter Management

The Administration Department's goal is to exceed the total number of tweets communicated to the community from the previous fiscal year.

	2013 - 2014 Total Followers	2012 - 2013 Total Followers	2013 - 2014 # of Tweets	2012 - 2013 # of Tweets
July	294	223	14	5
August	314	227	22	1
September	322	237	11	2
October	322	237	18	4
November	322	239	10	10
December	337	245	17	6
January	346	260	10	3
February		262		2

**General Government Department
January 2014**

March		267		2
April		277		3
May		284		3
June		275		18
Total	N/A	N/A	102	59

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Gymnasium renovations
- School Zone light schedule
- Carpeting and decorating of the Administrative Office
- Installation of new gas meter on City Hall building
- Installed library shelving that was retrieved from Chattanooga in the library

General Maintenance

- Repair back door in the gym lobby
- Repair door alarm on the door leading out to the courtyard
- Install accident report signs in City Hall
- Replace the photo switch on utility pool in the cemetery
- Monthly safety checks
- Salt sidewalks
- General grounds maintenance

	2013 - 2014 Work Order Requests
July	N/A
August	N/A
September	N/A
October	N/A
November	N/A
December	8
January	19
February	
March	
April	
May	
June	
Total	27

*In December 2013 work orders requests started to be tracked.

**Finance Department
January 2014**

Finance Section

January yielded the majority of the property tax receipts for the year. Tax receipts at the end of the month totaled \$1,821,647, or 62% of the tax base, which is just 2% behind where we were at this time last year. February should see a steady stream with the majority of the citizens trying to beat the March 1 delinquent date.

The Finance staff answered limited questions from the auditors in January, and we have had very little contact with them since they completed their fieldwork. The need to file an extension on this year's audit was very disappointing since the field work went so smoothly and was able to be completed so quickly. While the working relationship is good, and the ending product is also good, the Finance Director will likely be entertaining the idea of changing audit firms this year since meeting the filing deadline just does not seem to be possible with the current firm.

Finance Staff spent a significant amount of time prepping for the budget season in January. The budget calendar was completed and distributed, and capital and personnel needs were also reviewed for the upcoming budget process.

Utility Billing Specialist, Chelsey Hough has enrolled in the State of Tennessee's Certified Municipal Finance Officer program, and began classes in January with the Government Environment being the first topic. Chelsey will attend class and take an exam once each month and is expected to receive her certification in January, 2015.

Performance Measures

Major Fund Balances

Fund	Cash Balance	Investment Account Balance
General Fund	\$620,603.66	\$3,882,996.48
Sanitation	\$154,310.35	\$496,202.82
Wastewater	\$531,547.83*	\$1,832,507.69

- All Cash Balances are bank balances reported as of February 11, 2014.
- *The Wastewater Fund balance should be reduced by a significant Due To balance for the Sanitation Fund at \$66,619.57.

Payroll

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments	Number of Void Checks
3 regular 0 special	4 paper checks 283 direct deposits	1 Retroactive Adjustments	0 Voids

Accounts Payable

	January	FY	Last January	Last FY
Total Invoices Processed	357	2,291	393	2,293

Call and Counter Logs

	Finance	Admin	Planning /Codes	HR	Parks	Police	Public Works	Waste Water	Gen City Info	Gen Non-City Info	County Info	Total
Calls	290	8	11	8	35	7	28	128	11	6	17	549
Customers	162	14	5	7	11	3	8	165	7	0	8	390

Finance	Accounts Payable	Business License	Property Tax	Court	Purchasing	Finance Directors Office	Total
Calls	2	13	72	123	71	9	290
Customers	0	11	74	71	6	0	162

**Finance Department
January 2014**

Purchase Orders

Codes	2	\$300.00
Fire	16	\$17,116.01
Police	14	\$4,046.74
Human Resources	0	\$0
Engineering	0	\$0
Administration	12	\$6,681.12
Finance	7	\$769.15

Court	0	\$0
Library	15	\$2,034.90
Wastewater	20	\$9,574.60
Public Works	6	\$2,155.24
Sanitation	1	\$500.00
Parks	19	\$4,376.83
Bldg. Maintenance	6	\$3,070.87
Cemetery	1	\$79.95

Total	119	\$50,705.41
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Void	9
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	Number of PO's	Value of PO's
Purchase Orders Under \$2,000	114	\$30,416.37
Purchase Orders \$2000 - \$9999	4	\$9,410.00
Purchase Orders Over \$10,000	1	\$10,879.04
Total	119	\$50,705.41

Emergency Purchase Orders – January - None

Number	Vendor	Items	Amount	Nature of Emergency	Department

Business License Activity – January

Opened	8
Closed	0

Delinquency Rate: 59%

Cumulative Information

Class	Total Licenses	Delinquencies
1	48	31
2	155	86
3	257	150
4	200	123
Total	660	390

Finance Department
January 2014

Municipal Court – Citations disposed either through court or payment

Description	Total Charges	Description	Total Charges
Child Restraint 4-15 (1 st Offense)	2	Open Container Law	0
Child Restraint-under 4	0	Parking Violation	0
Anti-Noise Regulations	0	Vehicle Registration Law	25
Texting While Driving	0	Seat Belt Violation – 18 and Older	23
Failure to Yield Right of Way	0	Speeding	54
Financial Responsibility Law	78	Careless Driving	1
Following Too Closely	0	Disobedience to Traffic Control Device	5
Motor Vehicle Requirements/Misc.	5	One Way Street	1
Improper Passing	1	Drivers License Law	7
Drivers Exercise Due Care	11	Turn to Avoid Signal	0
Codes Violations/Animal Control	0	Improper Backing	0
Stop Signs	5	Move Over Law	0
		Total	218

Municipal Court – Case Disposition

Disposition	Total
Ticket Paid in Full – Prior to Court	59
Guilty as Charged	12
Dismissal	16
Dismissed upon presentation of insurance	54
Not Guilty	0
Dismissed to Traffic School	0
Dismissed with Costs and Fines	39
Dismissed with Costs	36
Dismissed with Fines	2
Case Transferred to County	0
Dismissed with Public Service	0
Total	218

Wastewater Billing

New Service Connections: 1
 Applications: 35
 Late Penalties Applied: \$4,431.34
 Adjustments: 20
 Number of Reconnect Fees Paid: 6
 Non-Payment Cut-Offs: Did not perform cutoffs due to weather, pushed the date to 2/3/14

**Human Resources Department
January 2014**

The Human Resource Director participated in the following events during the month:

- January 08: MTAS Municipal Management Academy Class
- January 13: Chamber of Commerce Banquet Committee Meeting
- January 14: Wastewater Technician I Interviews
Supervisor Accident Report Training
- January 21: Chamber of Commerce Luncheon
- January 23: Department Head Budget Retreat
- January 28: Safety Committee Meeting

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	2013-2014	2012-2013	2011 - 2012	2010 - 2011
July	2	0	0	0
August	0	1	2	1
September	1	1	0	3
October	1	0	1	2
November	0	1	1	0
December	0	2	0	0
January	0	2	0	2
February		0	0	3
March		0	0	0
April		2	3	0
May		2	0	0
June		1	0	1
Total	4	12	7	12

Property/Vehicle Damages Goal: To maintain a three-year average of less than 10 incidents per year.

	2013-2014	2012-2013	2011 - 2012	2010-2011
July	2	0	0	1
August	0	1	0	0
September	1	0	0	0
October	2	1	1	0
November	0	1	0	0
December	1	1	2	0
January	2	0	0	2
February		0	3	0
March		1	0	0
April		1	1	0
May		0	0	0
June		0	0	0
Total	8	6	7	3

**Human Resources Department
January 2014**

Full-Time Turnover Goal: To reduce the three-year average from 13.48% to 12.00%.

	2013 - 2014		2012 - 2013		2011 - 2012		2010 - 2011	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
July	1	1.16%	1	1.12%	4	4.60%	1	1.07%
August	0	0.00%	0	0.00%	1	1.15%	1	1.07%
September	0	0.00%	1	1.12%	0	0.00%	0	0.00%
October	1	1.16%	1	1.12%	1	1.15%	0	0.00%
November	2	2.33%	1	1.12%	2	2.30%	1	1.07%
December	1	1.16%	0	0.00%	0	0.00%	0	0.00%
January	0	0.00%	1	1.12%	3	3.45%	1	1.07%
February			1	1.12%	2	2.30%	1	1.07%
March			0	0.00%	1	1.15%	3	3.21%
April			0	0.00%	2	2.30%	0	0.00%
May			2	2.25%	2	2.30%	1	1.07%
June			0	0.00%	1	1.15%	0	0.00%
Total	5	5.81%	8	8.99%	19	21.84%	9	9.63%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	2013-2014	2012-2013
July	0	
August	0	
September	1 (S)	
October	1 (T)	
November	1 (S) 1 (T)	
December	0	
January	0	2 (S)
February		0
March		1 (T)
April		0
May		1 (S)
June		0
Total	4	4

(T) - Termination (S) - Suspension

**Police Department
January 2014**

Highlights

- The Veterans of Foreign Wars “Law Enforcement Officer of the Year” Award is presented to one officer from the state annually. Nominees are submitted by the local VFW Posts for consideration. White House VFW Post #2120 submitted Captain Jeff Mingledorff’s award nomination.

Nomination criteria:

- 1) Consistent excellence in the performance of their duties.
 - 2) Consistent dedication to their official responsibilities over a period of years and continuous growth in responsibilities and skills within their profession. Captain Jeff Mingledorff was selected as the Veterans of Foreign Wars Law Enforcement Officer of the Year for the State of Tennessee. The award will be presented at the State VFW Winter Conference in Nashville on February 8th.
- The Forty and Eight is an organization of Veterans of the United States Armed Forces (named after the railroad car from WWII that would hold either 40 people or 8 horses). They are nationally recognized and give a Hero of the Year award to a person who serves/served in the military and a Law Enforcement Officer. Each state selects a representative for the Hero and Law Enforcement Officer of the year. The candidates are recommended by a co-worker or a supervisor. Officer Jason Ghee from the Police Department has been chosen as the Law Enforcement Officer of the Year for the state of Tennessee. The regional awards banquet will be held at a resort in Gatlinburg on April 5. The regional award winners will enter a national pool and the winner of the national award will go to Orlando Florida for a four day conference and award ceremony.

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in January:** Miracle on Main Street Debriefing (Jan. 9th), Department Head Meeting (Jan. 13 & 27), Robertson County Chief’s Meeting (Jan. 14th), Drug Task Force Meeting (Jan. 15), 911 Board Meeting (Jan. 21), Department Head Budget Retreat (Jan. 23), and CPIT Manager’s Meeting (Jan. 3).

Police Department Administration Performance Measurements

1. ***Achieve accreditation from the Tennessee Law Enforcement Accreditation program by March 5, 2014.*** The accreditation process has 152 professional standards that need to be met. Policy and procedures need to be written and proofs shown for each standard prior to approval by an assessor. One hundred eighteen (118) files have been approved by an assessor. Sgt. Collins from the Vanderbilt Police Department has six (6) of our files she is reviewing. Susan Johnson is correcting four (4) files reviewed by Sgt. Collins. Susan is currently working on twenty-four (24) files. She is hoping to meet with Sgt. Collins next week so she can review the rest of the files. Our deadline has been extended to March 5, 2014.
2. ***Our department training goal is that each police employee receives 40 hours of in-service training each year.*** The White House Police Department has 24 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 960 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	0	0	0
Grand Total	0	0	0	0

Police Department
January 2014

Patrol Division Performance Measurements

1. *Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 401 shifts during the Fiscal Year 2013-2014. (There are 730 Patrol Shifts each year.)*

Number of Officers on Shift	January 2014	FY 2013-2014
Two (2) Officers per Shift	7	89
Three (3) Officers per Shift	55	342

2. *Acquire and place into service two Police Patrol Vehicles.* We have received two Police Interceptors. They have been assigned and placed in service. *Complete.*
3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2013-2014.* The White House Police Department will conduct a Fall and Spring Compliance check. Fall compliance checks were completed on December 18, 2013. White House Foodland did not pass. The next compliance check will be in the spring.
4. *Maintain or reduce TBI Group A offenses at the three-year average of 71 per 1,000 population during the calendar year of 2014.*

Group A Offenses	January 2014	Per 1,000 Pop.	Total 2014	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	7	<1	7	<1
Crimes Against Property	28	3	28	3
Crimes Against Society	12	1	12	1
<i>Total</i>	47	4	47	4
Arrests	16		16	

*U.S. Census Estimate 2012 – 10,587

5. *Maintain a traffic collision rate at or below the three-year average of 309 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2014.*

	January 2014	TOTAL 2014
Traffic Crashes Reported	31	31
Enforce Traffic Laws:		
Written Citations	299	299
Written Warnings	176	176
Verbal Warnings	407	407

**Police Department
January 2014**

6. *Maintain an injury to collision ratio of not more than the three-year average of 18% by selective traffic enforcement and education during the calendar year 2014.*

COLLISION RATIO				
2014	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
January	31	2	6%	6%

Traffic School: No traffic school in January.

Staffing

- Backgrounds are complete. The Oral Board for Police Officer interviews is scheduled for Saturday, February 8th. Four individuals will be interviewed.

K-9: Ofc. Jason Ghee and Nike attended their monthly training.

Sumner County Emergency Response Team: The ERT held their monthly training on January 17th, at the Sumner County Range. Also, on the 17th, the ERT conducted a high risk search warrant on a drug house in Gallatin. 9 people were taken into custody. On January 28th, the ERT was called out to execute a high risk drug/prostitution search warrant in Gallatin. One subject was taken into custody. On January 31st, the ERT was called out to execute a high risk drug search warrant in Gallatin. No one was home at the time of the search warrant.

Volunteer Reserve Officers: The Reserves participated in their monthly training. The Reserves had their year-end dinner/meeting on January 13th at Maggiano's in Nashville.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 71% during calendar year 2014.*

2014 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
January	74%	74%

Communications Section

	January 2014	Total 2014
Calls for Service	1,410	1,410
Alarm Calls	33	33

**Police Department
January 2014**

Request for Reports

	January 2014	FY 2013-14
Requests for Reports	14	120
Amount taken in	\$8.85	\$116.05
Tow Bills	\$0.00	\$100.00
Emailed at no charge	24	187
Storage Fees	\$0.00	\$0.00

Governor's Highway Safety Office (GHSO): The Governor's Highway Safety Office held their monthly meeting at the White House Police Department. We have signed up for the SAFE Campaign which makes enforcing seatbelts a priority in our community. Chief Brady and Captain Ring won two flashlights (valued at \$160.00) at the meeting.

Volunteer Police Explorers: The Police Explorers conducted four hours of training in January. On January 28th, the White House Police Explorers received a \$1,000 donation from Stringfellow Trucking in Nashville for their upcoming Explorer competition in Gatlinburg.

Item(s) sold on Govdeals: Nothing sold in the month of December.

Crime Prevention/Community Relations Performance Measurements

1. **Teach D.A.R.E Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.**
The Spring 2014 program will commence at the White House Middle School in February 2014. Classes will be taught to 160 (7-5th Grade classes).
2. **Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.** This year's event will be held on Monday, September 1, 2014. Planning is in the progress.
3. **Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.** Class #14 is scheduled to begin on Tuesday, February 18th, 2014 for ten weeks. There are currently 20 applications turned in for this year's class.
4. **Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.**

Wheels In Motion:

- 1 Bike and 1 Helmet was presented at H.B. Williams and at Heritage Elementary on January 23rd.
- Sgt. Eric Enck instructed at TLETA on January 27th, 28th and 29th.

Special Events: WHPD Officers participated in the following events during January:

- No events in January.

2014 Participation in Joint Community Events		
	January 2014	Year to Date
Community Activities	2	0

**Fire Department
January 2014**

Summary of Month's Activities

Fire Operations

The department responded to 92 requests for service during the month with 59 responses being medical emergencies. The department responded to 1 vehicle accident with reported injuries there were no patients transported to the hospital.

- **January 8th at 12:08 pm** - The department was dispatched to a semi-truck fire on the exit ramp of I-65, when fire units arrived on scene the rear tires on the trailer were on fire. The fire was extinguished with no injuries reported and damage contained to the trailer tires and axles the contents of the trailer were not damaged.
- **January 15th at 2:23 pm** - The department was dispatched to a fire alarm at Werthan Packaging when fire units arrived on scene they were directed to the rear of the building. A fire had started around a loading dock door and spread to the weather seal around the door, employees had used fire extinguishers on the fire prior to our arrival to knock the fire down. A fire line was used to extinguish the remaining fire, the damage was contained to the area of fire origin.
- **January 28th at 9:35 pm** - The department was dispatched to a reported structure fire that the homeowner thought was extinguished. When the units arrived, fire was visible from the outside of the building. Some walls had to be removed and water applied to extinguish the fire that had started under the crawl space. A space heater had been in use in an effort to thaw out some frozen water pipes. The damage to the home was to the floor system and wall with some smoke damage to the interior of the home.
- **January** - During the month the department responded to three grass/brush fires, one was behind McDonalds that burned a median between the parking lots and another in the Briarwood Subdivision that burned approximately 1 acre near a home under construction.

Fire Administration

- **January 8th** - Chief Palmer met with CEMC to locate the proposed new electric service at station 1.
- **January 9th** - Chief Palmer attended the Miracle on Main Street debriefing meeting at city hall.
- **January 14th** - Chief Palmer conducted a Supervisor Accident Report training class at fire station 2.
- **January 18th** - Chief Palmer, Asst. Chief Sisk and Department Members attended the annual fire department banquet.
- **January 23rd** - Chief Palmer and City Department Heads attended the budget retreat.
- **January 29th** - Chief Palmer and Asst. Chief Sisk attended a conference call meeting with Diane Black's office concerning an AFG grant.
- **January** - Asst. Chief Sisk participated in five National Weather Service briefings during the month.

Update on the Department's Goals and Objectives

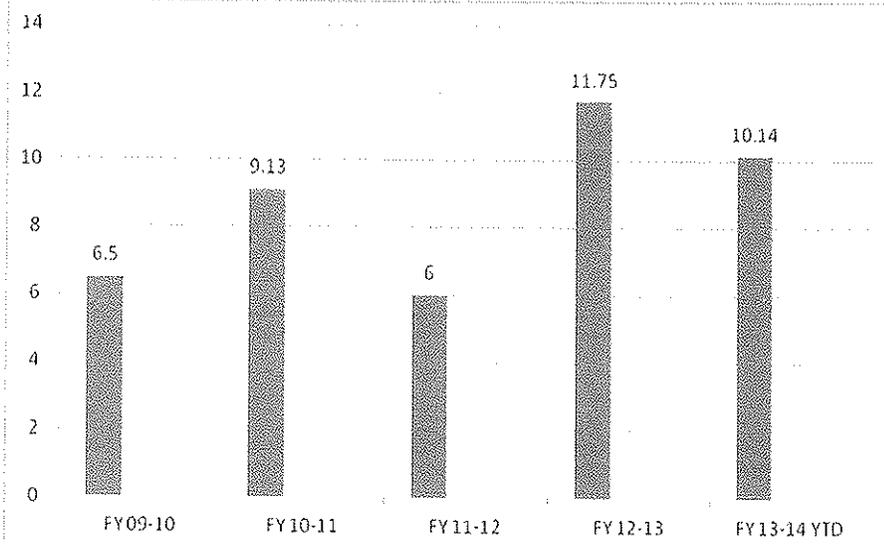
- Complete annual firefighter training 228 hours for career and 48 for Part-time and Volunteer Firefighters by June 30th, 2014. **(In progress)**
- Complete the Risk Watch public safety education program with all 1st grade students by June 30th, 2014. **(In progress)**
- Complete the annual Fire Apparatus Pump Testing by December 1st, 2013. **(Complete)**
- Complete the annual Fire Hydrant Service Program by June 30th, 2014.
- Update all Pre-incident surveys by May 1st, 2014.

**Fire Department
January 2014**

Monthly Performance Indicators

Personnel Responding to Structure Fires

The Department goal in this area would be to exceed our current four year average of 8.3 firefighters for each structure fire response.



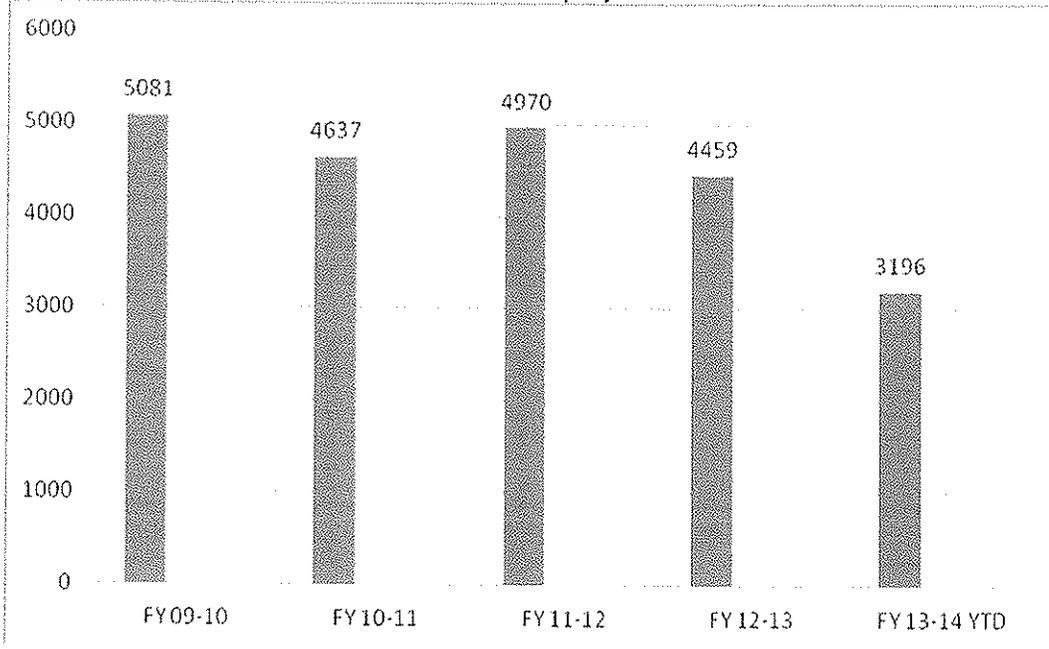
Incident Responses

Structure Fires	2	Vehicle Accidents (General Cleanup)	7
Other Fires	0	Vehicle Accidents (With injuries)	1
Vehicle Fires	1	Rescue	0
Grass, Brush, Trash, Fires	4	False Alarms/Calls	10
Hazmat	0	Assist other Governmental Agency	0
Other Calls	8	Total Responses for the Month	92
Emergency Medical Responses	59	Total Responses Year to Date	551

**Fire Department
January 2014**

Fire Fighter Training

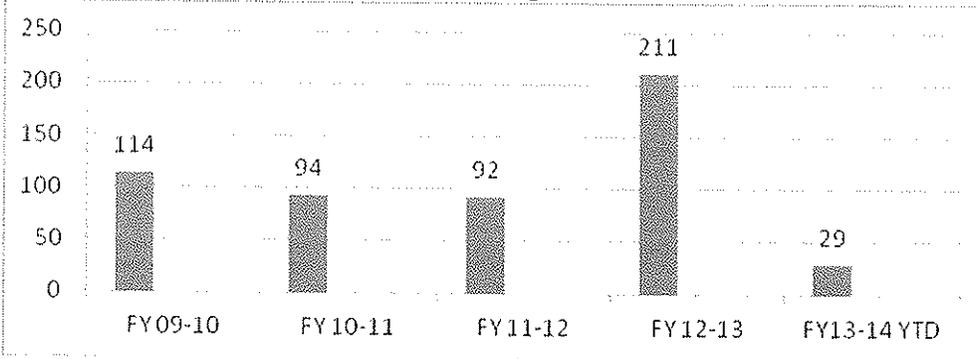
The Department goal is to complete the annual firefighter training of 240 hours for career and 48 hours for Part-time and Volunteer Firefighters for a total of 4176 hours per year.



Total Training Man Hours for the Month	358.1
Total Training Man-hours Year to Date	3196.61

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection at each business annually. Currently in our data base there are 387 businesses in the city including commercial and industrial facilities.

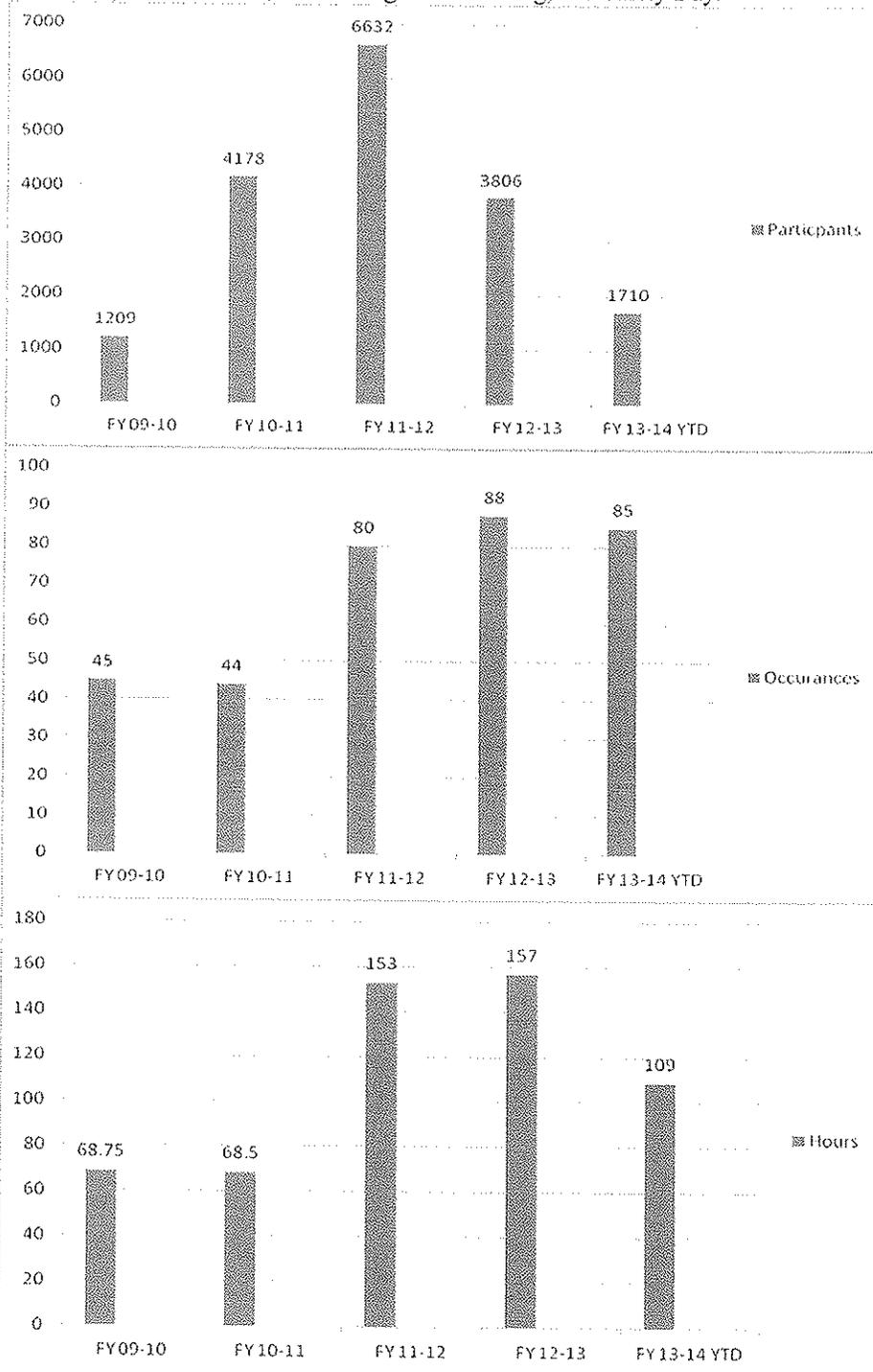


	This Month	YTD
Fire Inspections	4	29
Fire Investigations	2	7
Plat / Plan Reviews	0	13
Fire Preplans	2	4

**Fire Department
January 2014**

Public Fire Education

It is a Department goal to exceed our last three years averages in Participates (4872) Occurances (71) and Contact Hours (126). The following programs are being utilized at this time; Risk Watch taught to all first grade students, Career Day, Station tours, Fire Extinguisher training, and Safety Day.



	This Month	YTD
Participants	323	1,710
Education Hours	8	109
Number of Occurances	6	85

Public Services Department - Public Works Division
January 2014

Staffing: The public works department is authorized 6 full time employees.

1. Three (3) full-time laborers;
2. Two (2) full-time Streets equipment operators;
3. One (1) Supervisor.

Staff Training & Meetings: 62 Hours

Sanitation Collection: Waste Industries (WI) has completed the **14th** full month of operation in the City. I've been monitoring Waste Industries web based portal to see the type and quantity of calls.

The January 2014 report show that staff has made **24** requests on the WI web portal system, which is more than the **24** last month. Considering that we have over 3,800 accounts, the following breakdown for the type of requests made from our residential and commercial customers indicates a high level of service is being provided:

1. **10** calls came from residents that had container issues, they either needed a replacement, moved out and needed them picked up, or they moved in and need containers delivered;
2. **4** calls came from residents that had "missed" garbage service;
3. **9** calls came from residents that had "missed" recycling service;
4. **1** call came from residents that did not have their cans at the curb in time for the truck, had issues with container not being emptied completely or the placement of container after it has been serviced.

The total volume of recyclables collected curbside during the month was approximately **47 tons** of material which is a savings of about **\$1,069.00** in avoided landfill tipping fees. In addition, the recyclable material revenue for the month was approximately **\$639.00**. This is a net gain of **\$1,708.00**.

City Public Works Tasks & Drainage Improvement Projects

1. **Donal Terrace Blue Line Stream Cleaning:**

Bill, Scott, Stewart, Chuck, Wade & Travis cleared dead trees, brush and other debris from the Blue Line waterway, and one of the drainage ditches that empties into the creek. When the weather improves, we will finish the other ditch on Donal Terrace that also feeds into this Blue Line stream.

1. Man Hours - 25
2. Debris - 1 brush truck load

2. **Cleared Trees at City Hall:**

Bill, Travis, Stewart and Chuck cut down the tree's at City Hall in advance of the site work for the new library.

1. Man Hours - 26
2. Debris - 2 brush truck load

3. **Cleared Trees and Brush City Property:**

In reviewing the area across from City Hall for the Hobbs sewer project, it was discovered that a large tree had fallen on the City's property. Chuck, Scott, Stewart and Travis cut the tree up and cleared the surrounding brush from the property.

1. Man Hours - 20
2. Debris - 1 brush truck load

**Public Services Department - Public Works Division
January 2014**

4. **Street & Bike Lane Sweeping:**

Scott is working on cleaning the curb lanes both on the highways and in the subdivisions, and maintaining the bike lane on 31W. Due to heavy buildup along the curbs, the first sweeping is taking much longer than normal. Once the weather permits, we'll get the first round done and then we'll be able to properly assess how much time will need to be dedicated to this program.

1. Man hours - 25

5. **Yard Waste/Brush Collection:**

We encountered an increase in man-hours due to more staff on the routes collecting Christmas trees.

1. Residential Stops - 380
2. Truck Loads - 37
3. Hours of Yard Waste - 187
4. Yard Waste Bags Removed - 155
5. Hours of Bag Removal - 54

6. **Litter Control:**

Stewart and Chuck maintain litter control along the major arteries and on the I-65 interchange.

1. Bags - 8
2. Man Hours - 36
3. Dead Animals - 0

7. **ROW Mowing, Spraying & Tree Trimming/Removal:**

Description of work completed (detailed above):

- Donal
- City Hall
- City Property

1. Man Hours - 71

8. **Sign Maintenance:**

Bill, Scott, Wade and Stewart repaired, replaced or removed signs from various areas within the City as shown below:

Description of work completed:

- Repaired stop signs at Speedway, Tyree and Portland Road, Hester Drive and Artesa Drive
- Completed removal of school zone sign on SR 76 in front of funeral home.

1. Man Hours - 44

9. **Winter Weather Salt & Plowing:**

Wade, Scott and Bill maintained the City's emergency operations center during the winter weather advisories last month.

1. Man Hours - 68
2. Salt Tons - 27

10. **Total Time Worked:**

1. Sanitation Hours - 277
2. Street Hours - 278
3. Facility Maintenance Hours - 140
4. Fleet Maintenance Hours - 78
5. Meeting/Training Hours - 62
6. Leave Hours - 95
7. Overtime Hours - 20
8. Administrative Hours - 20
9. Holiday Hours - 100

Public Services Department - Public Works Division
January 2014

Performance

	FY					Current		
	2009-2010	2010-2011	2011-2012	2012-2013		Dec-13	Jan-14	YTD FY 2013-14
Roll-off Service								
Total Tonnage	83	119	168	141		28		87
Disposal Fee	\$ 8,011.46	\$ 14,654.62	\$ 16,513.14	\$ 15,473.00		\$ 2,518.79		\$ 8,608.11
Recycling Totals								
Single Stream Tonnage	212	253	244	393		48	47	283
Single Stream Disposal Fee	\$ 4,911.32	\$ 5,081.27	\$ 6,736.13	\$ -		\$ -	\$ -	\$ -
Single Stream Revenue	\$ 37.80	\$ -	\$ -	\$ 4,749.94		\$ 193.43	\$ -	\$ 1,817.86
Oil/Steel/Battery Total Tonnage	15	23	11	62		0	6	28
Metal Revenue	\$ 2,569.43	\$ 4,819.75	\$ 3,167.45	\$ 10,555.50		\$ -	\$ 920.00	\$ 4,342.00
Solid Waste								
Total Tonnage	3,589	3,590	3,634	3,458		300	282	2,014
Disposal Fee	\$ 87,999.21	\$ 88,187.52	\$ 88,325.03	\$ 85,077.60		\$ 7,363.61	\$ 7,248.78	\$ 50,196.35
Sanitation Enterprise Fund Totals								
Number of Customers Billed	45,058	43,655	44,485	44,244		3,682	3,736	26,060
Total Billed	\$ 667,155.00	\$ 676,350.00	\$ 683,625.00	\$ 690,098.50		\$ 57,634.00	\$ 57,859.50	\$ 402,943.00
Revenue Received	\$ 635,489.55	\$ 634,738.25	\$ 654,858.69	\$ 684,487.53		\$ 55,686.62	\$ 66,026.96	\$ 413,309.00
Maintenance								
Brush Pick Up	3,663	3,841	2,970	2,787		378	380	2,376
Brush Truck Load	444	422	468	302		30	37	339
Emergency Call Outs	3	2	4	11		0	1	1
Free Clean Up Drop Offs	0	0	0	809		55	27	255
Curb Repair	0	3	0	1		0	0	1
Shoulders Repaired	10	0	2	3		1	2	18
Shoulder Work (feet)	15,659	0	0	788		30	931	3,161

Public Services Department - Public Works Division
January 2014

	FY					Current		
	2009-2010	2010-2011	2011-2012	2012-2013		Dec-13	Jan-14	YTD FY 2013-14
Maintenance (Cont.)								
Litter Removal (bags)	756	960	0	227		20	8	300
Drainage Requests	4	1	3	27		1	0	10
Drainage Work (feet)	3,615	620	58	1,457		0	20	1,950
Special Pick Up	0	0	0	4		1	0	4
Potholes Repaired	187	336	168	125		20	1	95
Salt Usage (Tons)	0	20	55	4		10	27	37
Signs Installed	57	225	119	109		3	0	10
Signs Removed	0	0	0	7		1	1	3
Signs Reset	0	0	0	18		0	5	11
Signs Relocated	0	0	0	8		0	0	1
Signs Replaced	0	0	0	19		0	0	36
Move In Special Pick Ups	39	42	33	19		0	0	0
Move Out Special Pick Ups	16	9	9	3		0	0	0
Dead Animal Removals	17	25	14	15		2	0	6
Mowing R.O.W. (Hours)	0	0	0	101		34	71	389

Public Services Department - Wastewater Division
January 2014

Collection System Activities

1. **Green Project:** Stansell Electric has completed the paving and exterior awning at the station. The electrical materials finally arrived and were installed during the last week of the month. Stansell has scheduled a final walk through for February 4th.
2. **Hobbs Project:** One crew for Hall Construction has been working on Valley View for most of the month and made it up to College Street near the end of the month. The second crew has been working on Edwards. Hall is still contending with a rock shelf and bad weather, which only serves to slow their progress.

Having had to deal with those obstacles, they were still able to get the following accomplished:

1. 1,618' of 8" main line;
 2. 1,525' of 6" service line;
 3. 24 service connections;
 4. 12 manholes (6 standard and 6 water tight frame & grates);
 5. Property restoration along the Hobbs drainage ditch.
3. **Sage Road Lift Station Project:** This is the lift station that is being built to service the Sage Road/Hester Drive corridor, which is where the City's two (2) newest apartment complexes are planned for development. The location for the lift station is at the end of Hester Drive just inside the gate to Lowe's Millwork. The design is finished and the project is out to bid. We should have an award request for the March meeting. As with any new sewer project, easements are necessary and we are moving aggressively to obtain these easements.

4. **Lift Stations:**

WILKINSON LANE: We are still waiting on the new soft start motor starter mechanism for pump #1. The station has been running on one (1) pump. The starter should be in by the first of February. We've experienced this problem in the past and it's primarily due to the H₂S gas permeating the control panel. I have received a price for moving the control panel to an area outside of the wet well to mitigate this problem and we should have this done soon.

HERITAGE HIGH SCHOOL: One of the pumps at the Heritage High School lift station has a leaking seal and is out for repair. The windings were not damaged and we are waiting on seals and bearings to repair the pump. Once this pump is ready for reinstallation, the other pump will be taken out for replacement of same.

CALISTA: We had what we think is a power surge caused by the generator coming on for weekly exercising and not disengaging the main line power switch. Both pumps were drawing very high amps during startup and then they would shut down immediately thereafter. We maintain one (1) spare unit in stock for such emergencies. Both pumps/motors were taken to the factory in Indiana for repair. The factory technician should be able to tell us what caused the problem. In the meantime, we had the generator contractor disengage the automatic timer from the system, which means that we will have to lock out the main power before starting the generator for use.

Wastewater Treatment Plant

Flow	0.449 MGD
Capacity	1.40 MGD
% of Plant Throughput	32.07% (0.449 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD (1.4 MGD x 80%)
% of Allocated Capacity	40.0% (0.449 MGD) / (1.12 MGD)
Rainfall	3.45"

Public Services Department - Wastewater Division
January 2014

1. **Violations:** The plant had no violations in January. Our permit requirements for water quality are well below the state limits.
2. **H2S & Ferric Sulfate:** Staff continues to monitor the carbonaceous biochemical oxygen demand (**COD**) and the total suspended solids (**TSS**) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. We are now feeding at a rate of twenty (20) gallons per day at the Union Road lift station and fifteen (15) gallons per day at the Old Tyree lift station due to the high levels of H2S within the system. We experienced higher than normal H2S releases this month due to clogging/freezing of the chemical injection equipment.
3. **Oxidation Ditch:** We installed the new gearbox/bearing on the #2 orbal and it is running now. The oxidation ditch is now running on all orbals and is producing a clean effluent and good levels of dissolved oxygen.
4. **UV System:** The Trojan Ultra-Violet (UV) system main controller *has failed* and we have it on a bypass system. The chamber continues to have problems due to increased algae levels.

We have received the approval from TDEC to go ahead with the 90-day Peracetic acid trial. If the trial is successful, Ben will provide TDEC with an engineering report so that a determination can be made as to whether or not TDEC will issue an approval to use this method of disinfection.

Public Services Department - Wastewater Division
January 2014

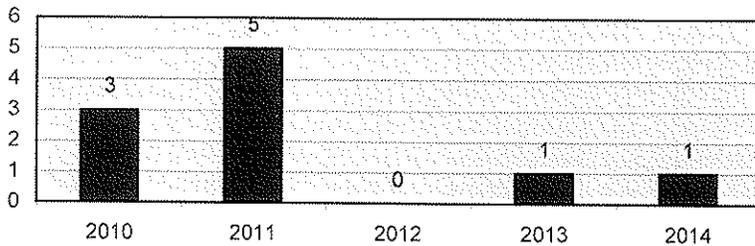
	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	Current		
					Dec-13	Jan-14	YTD FY 2013-14
SCADA Alarm Responses							
North Palmers Chapel Road	2133	2301	1483	1736	397	752	2328
Calista Road	1721	3652	985	1058	333	249	1141
Wilkinson Lane	1001	131	417	231	19	7	176
Portland Road	0	98	13	25	0	1	4
Tyree Springs Road	242	154	0	0	0		
Cope's Crossing	0	0	109	445	13	16	131
Union Road	0	0	16	149	0	15	25
Meadowlark Drive	34	61	32	40	6	10	48
Highway 76	0	41	20	9	0	3	4
Cambria Drive	0	31	32	16	0	2	2
Treatment Plant	5	694	439	359	29	11	192
Tennessee One-Call	0	1496	948	866	79	95	708
Work Orders							
Mainline Repairs	17	0	1	7	3	2	8
Service Line Repairs	89	82	52	65	4	1	114
E/2000 (B) to E/Extreme Change Outs	0	0	0	85	4	10	44
E/2000 (B) to E/2000 (B) Change Outs	0	0	271	19	0	0	7
E/Extreme to E/2000 (B) Change Outs	0	0	0	33	0	0	3
E/Extreme to E/Extreme Change Outs	0	0	0	157	10	8	61
E/2000 (B) Conversions	0	0	159	26	0	0	2
E/One Extreme Conversions	0	0	0	43	7	9	43
"Green Project " Conversions	0	0	144	229	0		

Public Services Department - Wastewater Division
January 2014

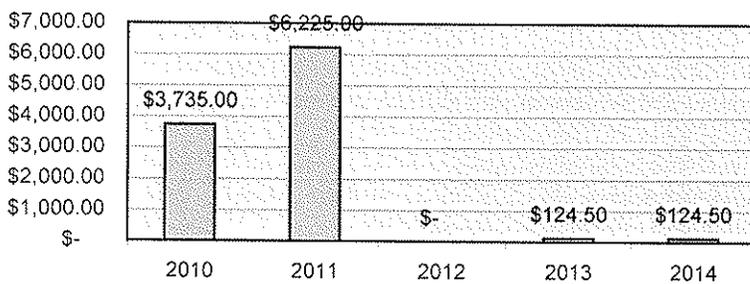
Work Orders (Cont.)	758	682	554	977	42	49	412
Low Pressure Service Request	87	94	96	127	3	7	41
Vacuum System Service Request	0	0	0	0	2	3	16
Open Ditch Inspection for New Service	0	0	0	0	3	0	15
Final Inspection for New Service	0	0	0	4	0	0	1
Sanitary Sewer Overflow (SSO)	0	0	0	0	2	2	7
Odor Complaint	23	12	5	5	2	3	7
Major Lift Station Repairs							

Planning and Codes Department
January 2014

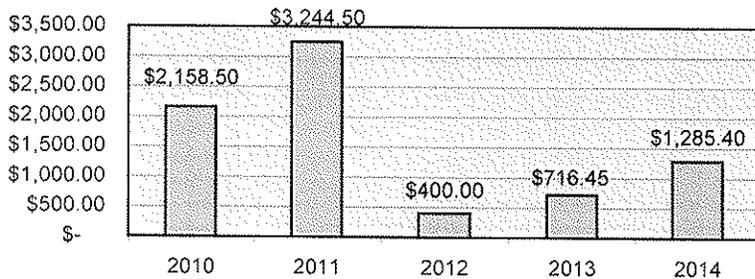
Single Family Permits



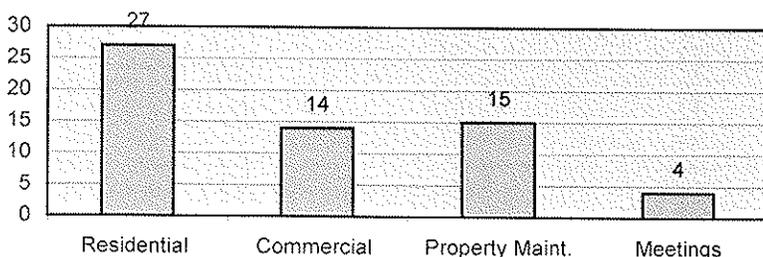
Impact Fees



Permit Fees



Inspections / Meetings



	Month	FY 13-14
MEETING AGENDA ITEMS#		
Planning Commission	1	21
Construction Appeals	0	0
Zoning Appeals	0	5
Training/Study Session	0	0
Property Maintenance	0	0
PERMITS		
Single Family Residential	1	26
Multi-Family Residential	0	51
Other Residential	5	91
New Commercial	0	2
New Industrial	0	0
Other Com/Ind	5	15
State Electrical	39	268
Sign	2	5
Occupancy Permits	11	38
Other	1	12
BUILDING INSPECTIONS		
Residential	27	317
Hours	9.42	101.84
Commercial /Industrial	14	84
Hours	7	36.91
CODE ENFORCEMENT		
Total Cases	15	287
Hours	2	51.84
Complaints Received	7	70
MEETINGS		
Administration	2	17
Hours	2.5	42.7
Planning	1	12
Hours	3	44.25
Codes	1	29
Hours	0.25	21.33
FEES		
Permit Fees	\$ 1,285.40	\$ 36,066.03
Board Review Fees	\$350.00	\$ 1,725.00
City Impact Fee	\$124.50	\$ 8,525.10
Roads	\$38.10	\$ 2,459.08
Parks	\$39.60	\$ 2,279.10
Police	\$28.20	\$ 4,518.02
Fire	\$18.60	\$ 1,508.20
OTHER ITEMS		
Subdivision Lots	0	0
Commercial/Industrial (Sq ft)	0	0
Multi-Family Units	0	51
Other	N/A	0
OTHER ITEMS		
Subdivision Bonds: 10	\$	632,150.00
Builders Bonds	\$	42,866.43
Workings Days in Month		16

Parks, Recreation & Cultural Arts Department
January 2014

Summary of Month's Activities

Gymnasium Renovation

Baron Construction is working on the gymnasium/bathroom renovation. The painting portion is underway now. The women's restroom has been completely gutted. The rigid ductwork for the gymnasium is on site. Once it is installed, it will be painted white to match the ceiling. The flexible fabric ductwork will be installed following the painting completion. The HVAC unit is scheduled to arrive on February 28th. The wood flooring tear out and installation is scheduled for the first week of March, and will take 4 weeks.

Mid-South Insulation has replaced the downspouts and collector heads around the gymnasium.

The RTP trail renovation project is nearly through the design phase. CSR Engineering has been working to get the design complete, and the review by TDEC will take place in February. We had a public input meeting this month in compliance with the grant. It looks like we may be able to advertise for bids by late February or early March.

Recreation

Zumba classes have picked up enough in the month of January to keep offering the program. The classes will continue to be on Tuesday (6:30-7:30PM) and Thursday (6:45-7:45PM) nights.

Youth Basketball games are ongoing. We have 37 total teams this year and approximately 290 participants. We have 37 total teams this year and approximately 290 participants. The season will end February 15th for 1st & 2nd Grade and February 22nd for everyone else.

Little League Challenger Baseball registration began January 6th and ends March 10th. The fee is \$35 for City Residents and \$47 for Out-of-City residents. *This Little League Baseball program is for any boy or girl between the ages of 4 and 18 that faces a mental or physical challenge.* Practices will begin in March and Saturday games will begin in April.

Men's Open Softball registration started January 6th and will end February 24th. There are two leagues being offered this spring: A Competitive League and a Recreational League. Registration is \$450/team. Games will begin in March.

The timing of registration and season start dates for Girls Volleyball, Adult Co-Ed Volleyball, and Men's Open Basketball is dependent on when the gymnasium renovation is completed. There will either be a Girls Volleyball Camp or a Girls Volleyball League this spring/summer. Adult Co-ed Volleyball will cost \$250/per team. Men's Open Basketball will cost \$475 per team.

Parks Maintenance

All wooden picnic tables were sanded and stained at the Park.

More underbrush removal and tree limb pruning was performed along the greenway this month.

Employees painted the high ceilings of both restrooms at the Soccer Complex. We rented scaffolds and disassembled toilet partitions in order to reach the 20' ceilings for the project. It looks much better. Some fluorescent light fixtures were repaired while the scaffolds were in place.

Update on Department Goals and Objectives

Three employees of the Parks Maintenance Division have passed the written (CDL) commercial driver's license test. Steven Russell, William Hosale, and Keith Futch will now take the driving test in March to complete the requirements. This was a necessity in order for them to drive the department's garbage truck, since we perform trash collection throughout the park system.

Parks, Recreation & Cultural Arts Department
January 2014

Department Highlight

We are currently cooperating with Miracle Recreation of TN & KY on a plan to install a new playground at the Municipal Park for special needs kids. Miracle called and said that they want to donate the equipment and install it at the Park, in support of a local child in White House they are honoring. The design being worked on now contains poured in place rubber, synthetic turf, and a shade structure. The installation of equipment will occur the last week of March. We are aiming to have a ribbon cutting on April 12th, which is the first game of our Little League Challenger baseball season.

Department Cost Savings Report

Employees have been diligently servicing and performing preventative maintenance on equipment and trucks by changing fluids and filters, plugs, lights, belts, etc. to get ready for spring. All trucks have been washed and waxed.

Parks, Recreation, Cultural Arts Department
January 2014

	FY					Current Year		YTD
	2007-2008	FY 2009-2010	FY 2010-11	FY 2011-12	FY 2012-13	Dec. 13	Jan. 14	
Maintenance								
Mowing Hours	1,044	1,469	1,486	1,346	1,276	0	0	656
Pounds of Grass Seed Sown	3,670	1,895	3,140	2,275	3,280	0	0	2,310
Pounds of Fertilizer Applied	6,150	4,590	8,150	2,540	5,525	0	0	20
Number of Trees/Shrubs Planted	57	11	20	39	3	0	0	0
Recreation								
Number of Youth Program Participants	377	336	354	448	818	0	0	731
Number of Adult Program Participants	857	1,343	2,353	2,471	1,726	6	97	457
Number of Theatre Production Attendees	102	0	0	0	0	0	0	0
Number of Special Event Attendees	2,865	2,505	3,484	3,970	796	1,000	0	4,145
Total Number of Special Events Offered	8	17	19	17	19	1	0	10
Total Number of Programs Offered	23	38	68	78	51	1	3	29
Youth Program Revenue	\$22,095.25	\$27,728.00	\$29,068.00	\$29,702.00	\$ 49,676.00	\$0.00	\$0.00	\$ 46,283.40
Adult Program Revenue	\$15,246.25	\$9,368.25	\$14,899.65	\$19,216.05	\$ 16,060.90	\$9.00	\$173.00	\$ 6,031.30
Theatre Production Revenue	\$485.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
Special Event Revenue	\$6,476.00	\$4,530.00	\$8,010.00	\$7,355.00	\$ 5,970.00	\$0.00	\$0.00	\$ 2,905.00
Administration								
Number of Shelter Reservations	112	153	116	112	110	0	0	57
Hours of Shelter Reservations								0
Shelter Reservation Revenue	\$3,732.00	\$4,083.00	\$3,415.00	\$ 3,396.00	\$ 3,270.00	\$0.00	\$140.00	\$ 1,269.00
Number of Facilities Reservations	305	105	63	136	261	18	19	140
Hours of Facility Reservations								0
Facility Reservation Revenue	\$28,514.05	\$6,345.82	\$6,475.63	\$ 16,224.25	\$ 36,686.43	\$2,518.75	\$2,913.75	\$ 19,908.75
Field Rental Revenue						\$0.00	\$0.00	\$ 1,220.00
Misc. Revenue	\$39,729.53	\$52,032.78	\$60,991.46	\$ 56,423.35	\$ 71,032.39	\$0.00	\$1,231.72	\$ 18,656.06
Senior Center								
Senior Center Participants	3,993	2,399	2,860	3,269	3,586	266	285	1,953
Number of Trip Participants	366	316	473	387	477	0	11	206
Number of Meals Participants	3,430	3,848	2,912	3,315	2,867	179	250	1,597
Number of Program Participants		587	632	4,486	4,030	282	227	2,148
Number of Trips Offered	43	31	42	31	34	0	1	18
Number of Meals Served	48	50	46	49	49	3	4	28
Number of Programs Offered	5	54	50	90	87	6	8	49

White House Inn Library & Museum
January 2014
Performance Measures

Official Service Area Populations

2010	2011	2012	2013	2014
12,980	13,257	13,421	13,386	*

January Membership

Cumulative Members

Year	New Members	Updated Members	Total Members	% of Population with Membership
2013	42	2	10,628	80
2014	31	876	8,691	65

The library's goal is to maintain or exceed total membership from the previous calendar year. The consortia did its first system wide purge of inactive users in five years at the end of 2013, which is why 2014 has fewer members.

Total Material Available: 27,548

Estimated Value of Total Materials: \$688,700

Last Month: \$688,450

Total Materials Available Per Capita: 2.05

Last Month: 2.07

State Minimum Standard: 2.00

The library had been trying for many years to reach the state minimum standard, but was unable to because every time a book was added, one had to be deleted because of space issues. By changing the location of certain sections and adding more shelves on the remaining empty walls, the library was finally able to meet the 2.00 standard. The goal is to continue to meet this standard and exceed it until the library is re-classified at a different level.

Materials Added In January

2011	2012	2013	2014
285	129	252	238

Yearly Material Added

2011	2012	2013	2014
3,036	2,671	4,108	238

The library's goal is to add material that meets the current and future needs of city patrons even if that means buying fewer items in order to afford databases, digital material, reference material, etc.

Physical Items Checked Out in January

2011	2012	2013	2014
5,334	4,444	3,318	3,057

Cumulative Physical Items Check Out

2011	2012	2013	2014
63,395	51,116	47,160	3,057

The library's goal is to maintain or exceed the same number of items checked out from year to year. Despite a drop in physical items being checked out, the number of eBooks and downloaded audio books has increased every year.

Programs

January	Kids Sessions	Kids Attendance	Teen Sessions	Teen Attendance	Adult Sessions	Adult Attendance
2011	10	209	0	0	1	7
2012	10	162	0	0	1	10
2013	9	173	0	0	1	9
2014	10	112	0	0	1	7
Yearly Totals	Kids Sessions	Kids Attendance	Teen Sessions	Teen Attendance	Adult Sessions	Adult Attendance
2011	91	2,805	0	0	14	217
2012	76	2,232	4	31	16	245
2013	92	2,193	7	35	11	107
2014	10	112	0	0	1	7

The library's goal is to maintain or exceed the number of programs conducted each year and the number of individuals that attend the events.

Volunteers: 8 **Hours:** 101

White House Inn Library & Museum
January 2014
Performance Measures

January Computer Users

	2011	2012	2013	2014
Wireless	***	***	98	79
Internet Computers	598	436	339	265
Children Computers	234	340	186	996

Yearly Computer Users

2011	2012	2013	2014
***	***	1,071	79
5,983	4,282	3,791	265
3,244	2,874	1,691	996

The library's goal is to stay current with technological needs in the community by observing each technology's use and making changes to increase usage.

Services Provided by Contracting with State

January Interlibrary Loan Services

	2011	2012	2013	2014
Borrowed	20	32	35	19
Loaned	7	12	5	17

Yearly Interlibrary Loan Services

2011	2012	2013	2014
337	362	136	19
64	100	165	17

The goal of the interlibrary loan system is to loan as many requests as possible to help lower other libraries' expenses as well as trying to obtain as many patron requests as possible in order to offer a larger variety of items and to save the library funds.

Yearly R.E.A.D.S. Statistics

	2011-2012	2012-2013	2013-2014
eBooks	792	2,010	899
Audios	1,717	2,501	652

The goal of the R.E.A.D.S. program is to continue to promote the service to increase patron use, thereby providing more titles, material type, and savings for the library.

** 2014 numbers will continue to be obtained and increase as the year continues.*

Municipal Court
January 2014

Revenues

Citations

Total Collected for Month \$9,670.00
Total Collected YTD \$81,601.13

State Fines

Total Collected for Month \$1,724.84
Total Collected YTD \$11,320.20

Total Revenue for Month \$11,394.84
Total Revenue YTD \$92,921.33

Disbursements

Litigation Tax \$721.50
DOS / DOH Fines & Fees \$646.00
DOS Title & Registration \$57.00
Restitution / Refunds \$0.00
TBI-Expungement / Fees \$0.00
Worthless Checks \$0.00

Total Disbursements for Month \$1,424.50
Total Disbursements YTD \$13,925.42

Adjusted Revenue for Month \$9,970.34
Total Adjusted Revenue YTD \$78,995.91

Drug Fund Donations for Month \$1,036.64
Drug Fund Donations YTD \$4,500.68

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City of White House
Summary Financial Statement
January 2014

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Page 1 of 14

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	
				Budget Estimate	Actual	% of Budget	Month-To-Date		
							Estimate Avg/Mth		Actual
Revenues									
31100		Property Taxes (Summer To Distribute)	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
31110		Real & Personal Property Tax(Current)	1,877,130.00	(1,281,408.10)	68.26 %	156,427.50	(121,071.05)	77.40 %	
31120		Public Utilities Property Tax (Current)	75,776.00	0.00	0.00 %	6,314.67	0.00	0.00 %	
31211		Property Tax Delinquent 1st Year	60,000.00	(42,429.56)	70.72 %	5,000.00	(1,926.00)	38.52 %	
31212		Property Tax Delinquent 2nd Year	28,000.00	(10,724.69)	38.30 %	2,333.33	(571.00)	24.47 %	
31213		Property Tax Delinquent 3rd Year	13,000.00	(1,025.00)	7.88 %	1,083.33	(516.00)	47.63 %	
31214		Property Tax Delinquent 4th Year	8,000.00	(967.00)	12.09 %	666.67	(459.00)	68.85 %	
31215		Property Tax Delinquent 5th Year	8,000.00	(256.00)	3.20 %	666.67	0.00	0.00 %	
31216		Property Tax Delinquent 6th Year	2,600.00	0.00	0.00 %	216.67	0.00	0.00 %	
31219		Property Tax Delinquent - Other Prior	5,500.00	0.00	0.00 %	458.33	0.00	0.00 %	
31300		Int, Penalty, And Court Cost On Prop	43,500.00	(13,293.48)	30.56 %	3,625.00	(1,123.59)	31.00 %	
31513		Payment In Lieu Of Tax -Sewer	93,209.00	(54,371.94)	58.33 %	7,767.42	(7,767.42)	100.00 %	
31520		Payments From Industry	0.00	(11,865.00)	0.00 %	0.00	(11,865.00)	0.00 %	
31610		Local Sales Tax - Co. Trustee	2,050,000.00	(1,314,584.68)	64.13 %	170,833.33	(185,730.85)	108.72 %	
31709		Beer And Liquor Local Priv Tax	5,200.00	(4,449.96)	85.58 %	433.33	(4,099.98)	946.15 %	
31710		Wholesale Beer Tax	250,000.00	(162,042.83)	64.82 %	20,833.33	(22,135.79)	106.25 %	
31800		Business Taxes	140,000.00	(41,579.13)	29.70 %	11,666.67	(7,512.07)	64.39 %	
31911		Natural Gas Franchise Tax	110,000.00	(106,102.49)	96.46 %	9,166.67	0.00	0.00 %	
31912		Cable TV Franchise Tax	99,000.00	(57,329.00)	57.91 %	8,250.00	0.00	0.00 %	
31960		Special Assessment - Liens	2,000.00	(1,090.00)	54.50 %	166.67	0.00	0.00 %	
31980		Mixed Drink Taxes	9,500.00	(13,415.85)	141.22 %	791.67	(2,109.14)	266.42 %	
32090		Peddler Permit	50.00	0.00	0.00 %	4.17	0.00	0.00 %	
32209		Beer And Liquor License Application	1,000.00	(1,850.00)	185.00 %	83.33	(1,600.00)	1,920.00 %	

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	Month-To-Date	
32610		Building Permits		21,000.00	(35,057.50)	166.94 %	1,750.00	(1,181.00)	67.49 %	
32690		Other Permits		50.00	0.00	0.00 %	4.17	0.00	0.00 %	
32710		Sign Permits		700.00	(700.00)	100.00 %	58.33	(200.00)	342.86 %	
33100		Federal Grants		2,601,564.00	(102,508.12)	3.94 %	216,797.00	(21.75)	0.01 %	
33142		ARRA Grant #1 - Fiber Optic		0.00	(11,970.48)	0.00 %	0.00	0.00	0.00 %	
33191		Fema Reimbursement		0.00	0.00	0.00 %	0.00	0.00	0.00 %	
33320		Tva Payments In Lieu Of Taxes		111,164.00	(72,362.16)	65.09 %	9,263.67	(28,364.35)	306.19 %	
33400		State Grants		100,000.00	0.00	0.00 %	8,333.33	0.00	0.00 %	
33410		State Law Enforcement Education		23,000.00	0.00	0.00 %	1,916.67	0.00	0.00 %	
33451		Local Grant - Summer County		500,000.00	(500,000.00)	100.00 %	41,666.67	0.00	0.00 %	
33460		State Grant-Library Technology		1,500.00	0.00	0.00 %	125.00	0.00	0.00 %	
33510		State Sales Tax		702,980.00	(417,653.18)	59.41 %	58,581.67	(58,365.81)	99.63 %	
33520		State Income Tax		20,000.00	(21,152.80)	105.76 %	1,666.67	(86.89)	5.21 %	
33530		State Beer Tax		5,025.00	(2,576.91)	51.28 %	418.75	0.00	0.00 %	
33553		State Gasoline Inspection Fee		21,023.00	(12,247.42)	58.26 %	1,751.92	(1,749.29)	99.85 %	
33593		Corporate Excise Tax		12,000.00	0.00	0.00 %	1,000.00	0.00	0.00 %	
33710		County Grant - Senior Nutrition		9,500.00	(9,500.00)	100.00 %	791.67	(4,750.00)	600.00 %	
34120		Fees And Commissions		2,000.00	(2,333.99)	116.70 %	166.67	(514.72)	308.83 %	
34740		Parks And Rec League Fees		70,000.00	(58,535.85)	83.62 %	5,833.33	(173.00)	2.97 %	
34741		Field Maintenance Fees		8,000.00	(2,750.00)	34.38 %	666.67	0.00	0.00 %	
34760		Library Fines, Fees, And Other		7,500.00	(4,333.41)	57.78 %	625.00	(565.30)	90.45 %	
34793		Community Center Fees		21,000.00	(21,635.25)	103.03 %	1,750.00	(2,916.25)	166.64 %	
34900		Other Charges For Services		9,500.00	(4,135.00)	43.53 %	791.67	(672.00)	84.88 %	
35110		City Court Fines And Costs		150,000.00	(79,500.91)	53.00 %	12,500.00	(10,807.09)	86.46 %	

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Budget	Estimate Avg/Mth	Month-To-Date		% of AVG
				Budget Estimate	Actual	Actual	Actual					
35130			Impoundment Charges	300.00	(100.00)		25.00	33.33 %	0.00	0.00	0.00 %	
36000			Other Revenues	14,000.00	(7,192.53)		1,166.67	51.38 %	(419.35)	(419.35)	35.94 %	
36100			Interest Earnings	5,700.00	(2,543.93)		475.00	44.63 %	(464.46)	(464.46)	97.78 %	
36210			Rent	18,000.00	(6,171.68)		1,500.00	34.29 %	(782.86)	(782.86)	52.19 %	
36330			Sale Of Equipment	0.00	(1,004.11)		0.00	0.00 %	(85.10)	(85.10)	0.00 %	
36350			Insurance Recoveries	0.00	(73,530.37)		0.00	0.00 %	0.00	0.00	0.00 %	
36420			Stadium Receipts	5,400.00	(3,657.00)		450.00	67.72 %	0.00	0.00	0.00 %	
36430			Tax Refunds (Overpayments)	0.00	(3.11)		0.00	0.00 %	7,293.70	7,293.70	0.00 %	
36450			Parks Concessions	11,000.00	(4,740.52)		916.67	43.10 %	0.00	0.00	0.00 %	
36700			Contri And Donation From Private	0.00	(3,598.71)		0.00	0.00 %	(975.00)	(975.00)	0.00 %	
36920			Sale Of Bonds	3,000,000.00	0.00		250,000.00	0.00 %	0.00	0.00	0.00 %	
36960			Operating Transfer In From Other	0.00	(73,000.00)		0.00	0.00 %	0.00	0.00	0.00 %	
			Total Revenues	12,333,371.00	(4,653,279.65)		1,027,780.92	37.73 %	(474,287.41)	(474,287.41)	46.15 %	
			Expenditures									
41000			General Government	(360,806.00)	198,017.95		(30,067.17)	54.88 %	24,018.48	24,018.48	79.88 %	
41210			City Court	(77,537.00)	41,889.81		(6,461.42)	54.03 %	5,523.87	5,523.87	85.49 %	
41500			Financial Administration	(402,265.00)	230,495.86		(33,522.08)	57.30 %	25,754.32	25,754.32	76.83 %	
41650			Human Resources	(141,895.00)	83,597.75		(11,824.58)	58.92 %	11,177.58	11,177.58	94.53 %	
41670			Engineering	(2,014,000.00)	1,107,546.05		(167,833.33)	54.99 %	132.85	132.85	0.08 %	
41700			Planning And Zoning	(275,486.00)	150,851.79		(22,957.17)	54.76 %	21,938.63	21,938.63	95.56 %	
41800			General Government Buildings	(162,504.00)	114,488.87		(13,542.00)	70.45 %	7,273.27	7,273.27	53.71 %	
41921			Special Events	(4,000.00)	2,606.60		(333.33)	65.17 %	380.90	380.90	114.27 %	
42100			Police Patrol	(1,170,974.00)	678,511.90		(97,581.17)	57.94 %	92,892.40	92,892.40	95.20 %	
42120			Police Support Services	(274,565.00)	164,220.54		(22,880.42)	59.81 %	26,962.22	26,962.22	117.84 %	

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:			58.33%
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
42150			Police Administration	(218,426.00)	110,918.00	50.78 %	(18,202.17)	13,749.13	75.54 %	
42151			Communications Services	(185,000.00)	103,999.98	56.22 %	(15,416.67)	17,333.33	112.43 %	
42200			Fire Protection And Control	(1,678,119.00)	623,991.17	37.18 %	(139,843.25)	106,764.58	76.35 %	
42210			Fire Administration And Inspection	(358,350.00)	165,712.04	46.24 %	(29,862.50)	21,227.77	71.09 %	
43000			Public Works	(727,844.00)	494,365.34	67.92 %	(60,653.67)	19,134.22	31.55 %	
43100			Highways And Streets	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
44310			Senior Citizen Activities	(42,614.00)	17,224.57	40.42 %	(3,551.17)	2,713.28	76.41 %	
44700			Parks	(275,727.00)	181,067.15	65.67 %	(22,977.25)	23,060.94	100.36 %	
44740			Park Maintenance	(829,464.00)	670,319.32	80.81 %	(69,122.00)	17,143.92	24.80 %	
44800			Libraries	(3,785,534.00)	480,926.51	12.70 %	(315,461.17)	14,028.27	4.45 %	
44880			Children's Library Services	(47,922.00)	20,259.08	42.28 %	(3,993.50)	3,369.79	84.38 %	
51000			Misc Exp	(225,000.00)	5,780.16	2.57 %	(18,750.00)	163.28	0.87 %	
52210			Collection	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
58802			ARRA Grant #1 - Fiber Optic	0.00	4,620.00	0.00 %	0.00	0.00	0.00 %	
Total	110	Expenditures		(13,258,032.00)	5,651,410.44	42.63 %	(1,104,836.00)	454,743.03	41.16 %	
		General Fund		(924,661.00)	998,130.79	107.95 %	(77,055.08)	(19,544.38)	-25.36 %	

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
120	Industrial Development Fund					58.33%
Revenues						
33800	Local Revenue Allocations	43,000.00	(55,540.56)	3,583.33	0.00	0.00 %
36100	Interest Earnings	80.00	(42.78)	6.67	(8.44)	126.60 %
	Total Revenues	43,080.00	(55,583.34)	3,590.00	(8.44)	0.24 %
Expenditures						
48000	Economic Opportunity	(50,490.00)	32,469.25	(4,207.50)	3,643.00	86.58 %
	Total Expenditures	(50,490.00)	32,469.25	(4,207.50)	3,643.00	86.58 %
Total 120	Industrial Development Fund	(7,410.00)	(23,114.09)	(617.50)	3,634.56	588.59 %

Account	Description	Year-To-Date		Monthly Comparative:			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	% of Avg
121	State Street Aid Fund						58.33%
Revenues							
33551	State Gasoline And Motor Fuel Tax	265,707.00	(159,498.56)	60.03 %	22,142.25	(23,581.67)	106.50 %
36100	Interest Earnings	60.00	(24.34)	40.57 %	5.00	(5.60)	112.00 %
	Total Revenues	265,767.00	(159,522.90)	60.02 %	22,147.25	(23,587.27)	106.50 %
Expenditures							
43100	Highways And Streets	(263,000.00)	207,307.10	78.82 %	(21,916.67)	0.00	0.00 %
	Total Expenditures	(263,000.00)	207,307.10	78.82 %	(21,916.67)	0.00	0.00 %
Total	121 State Street Aid Fund	2,767.00	47,784.20	-1,726.93 %	230.58	(23,587.27)	10,229.39

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
122	Parks Sales Tax Fund					58.33%
36100	Interest Earnings	400.00	(92.74)	33.33	(17.35)	52.05 %
36425	Parks Sales Tax Receipts	79,000.00	(45,774.00)	6,583.33	(5,614.50)	85.28 %
	Total Revenues	79,400.00	(45,866.74)	6,616.67	(5,631.85)	85.12 %
49000	Debt Service	(130,484.00)	15,316.20	(10,873.67)	0.00	0.00 %
	Total Expenditures	(130,484.00)	15,316.20	(10,873.67)	0.00	0.00 %
Total 122	Parks Sales Tax Fund	(51,084.00)	(30,550.54)	(4,257.00)	(5,631.85)	-132.30

123	Solid Waste Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	
				Budget Estimate	Actual	Estimate Avg/Mth	Month-To-Date Actual		
		34400	Sanitation - User Fees	684,000.00	(403,663.00)	59.02 %	57,000.00	(57,859.50)	101.51 %
		36100	Interest Earnings	850.00	(364.85)	42.92 %	70.83	(53.67)	75.77 %
		37794	Sale Of Materials	13,000.00	(6,359.86)	48.92 %	1,083.33	(1,113.43)	102.78 %
		Total	Revenues	697,850.00	(410,387.71)	58.81 %	58,154.17	(59,026.60)	101.50 %
		Expenditures							
		43200	Sanitation	(779,203.00)	437,489.54	56.15 %	(64,933.58)	13,806.73	21.26 %
		49000	Debt Service	(54,083.00)	2,049.41	3.79 %	(4,506.92)	0.00	0.00 %
		Total	Expenditures	(833,286.00)	439,538.95	52.75 %	(69,440.50)	13,806.73	19.88 %
Total	123		Solid Waste Fund	(135,436.00)	29,151.24	21.52 %	(11,286.33)	(45,219.87)	-400.66

124	Impact Fees	Monthly Comparative:					58.33%
		Year-To-Date		Month-To-Date		Estimate Avg/Mth	
Account	Description	Budget Estimate	Actual	% of Budget	Actual		Actual
Revenues							
36100	Interest Earnings	500.00	(138.82)	27.76 %	41.67	(19.60)	47.04 %
36421	Roads Impact Fees	2,500.00	(2,421.18)	96.85 %	208.33	(38.10)	18.29 %
36422	Parks Impact Fees	1,080.00	(2,279.10)	211.03 %	90.00	(39.60)	44.00 %
36423	Police Impact Fees	2,500.00	(2,278.52)	91.14 %	208.33	(28.20)	13.54 %
36424	Fire Impact Fees	1,650.00	(1,508.20)	91.41 %	137.50	(18.60)	13.53 %
	Total Revenues	8,230.00	(8,625.82)	104.81 %	685.83	(144.10)	21.01 %
Expenditures							
51010	Roads Impact Fees	(122,710.00)	89.13	0.07 %	(10,225.83)	0.00	0.00 %
51020	Parks Impact Fees	(22,000.00)	0.00	0.00 %	(1,833.33)	0.00	0.00 %
51040	Fire Impact Fees	(4,297.00)	63.57	1.48 %	(358.08)	0.00	0.00 %
	Total Expenditures	(149,007.00)	152.70	0.10 %	(12,417.25)	0.00	0.00 %
Total	124 Impact Fees	(140,777.00)	(8,473.12)	-6.02 %	(11,731.42)	(144.10)	-1.23 %

140	Police Drug Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	
				Budget Estimate	Actual	Estimate Avg/Mth	Month-To-Date Actual		
								58.33%	
31610			Local Sales Tax - Co. Trustee	900.00	(175.00)	19.44 %	75.00	(25.00)	33.33 %
35130			Impoundment Charges	300.00	0.00	0.00 %	25.00	0.00	0.00 %
35140			Drug Related Fines	11,000.00	(4,750.68)	43.19 %	916.67	(1,036.64)	113.09 %
36100			Interest Earnings	80.00	(27.85)	34.81 %	6.67	(4.25)	63.75 %
			Total Revenues	12,280.00	(4,953.53)	40.34 %	1,023.33	(1,065.89)	104.16 %
42129			Drug Investigation And Control	(15,933.00)	1,119.29	7.02 %	(1,327.75)	148.97	11.22 %
			Total Expenditures	(15,933.00)	1,119.29	7.02 %	(1,327.75)	148.97	11.22 %
Total	140		Police Drug Fund	(3,653.00)	(3,834.24)	-104.96 %	(304.42)	(916.92)	-301.21

200	Debt Service Fund (General)	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	
				Budget Estimate	Actual	Estimate Avg/Mth	Month-To-Date Actual		
								58.33%	
		31110	Real & Personal Property Tax	620,000.00	(521,389.81)	84.10 %	51,666.67	(49,451.55)	95.71 %
		36100	Interest Earnings	300.00	(41.38)	13.79 %	25.00	(27.61)	110.44 %
		Total	Revenues	620,300.00	(521,431.19)	84.06 %	51,691.67	(49,479.16)	95.72 %
		49000	Debt Service	(813,546.00)	96,812.45	11.90 %	(67,795.50)	0.00	0.00 %
		Total	Expenditures	(813,546.00)	96,812.45	11.90 %	(67,795.50)	0.00	0.00 %
Total	200		Debt Service Fund (General)	(193,246.00)	(424,618.74)	-219.73 %	(16,103.83)	(49,479.16)	-307.25

412 Sewer Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	% of Budget	Month-To-Date	% of Avg
			Budget Estimate	Actual	Estimate Avg/Mth	Actual				
Revenues										
36000	Other Revenues		19,000.00	(7,976.39)	41.98 %	1,583.33	0.00	0.00 %		0.00 %
36100	Interest Earnings		2,700.00	(1,746.68)	64.69 %	225.00	(253.09)	112.48 %		
36330	Sale Of Equipment		0.00	(22,822.53)	0.00 %	0.00	0.00	0.00 %		0.00 %
36350	Insurance Recoveries		0.00	(10,293.71)	0.00 %	0.00	0.00	0.00 %		0.00 %
36920	Sale Of Bonds		6,505,000.00	(359,694.00)	5.53 %	542,083.33	0.00	0.00 %		0.00 %
37210	Application Fees		32,000.00	(10,375.00)	32.42 %	2,666.67	(1,050.00)	39.38 %		
37220	Administrative Fees		11,000.00	(3,825.00)	34.77 %	916.67	(350.00)	38.18 %		
37230	Sewer User Fees		2,506,000.00	(1,505,260.95)	60.07 %	208,833.33	(206,624.52)	98.94 %		
37298	Capacity Fees		398,000.00	(184,866.11)	46.45 %	33,166.67	(2,500.00)	7.54 %		
37995	Connection Fees		3,500.00	(4,800.00)	137.14 %	291.67	(150.00)	51.43 %		
Total Revenues			9,477,200.00	(2,111,660.37)	22.28 %	789,766.67	(210,927.61)	26.71 %		
Expenditures										
49000	Debt Service		(709,620.00)	72,347.76	10.20 %	(59,135.00)	9,723.31	16.44 %		
52117	Administration And General Expenses		(727,281.00)	358,654.00	49.31 %	(60,606.75)	35,598.97	58.74 %		
52210	Collection		(6,421,780.00)	3,132,075.14	48.77 %	(535,148.33)	38,194.14	7.14 %		
52213	Sewer Treatment And Disposal		(2,351,176.00)	232,947.85	9.91 %	(195,931.33)	5,181.57	2.64 %		
52223	Depreciation		(652,737.00)	380,763.25	58.33 %	(54,394.75)	54,394.75	100.00 %		
58804	ARRA Assistance - Sewer Rehab		(75,000.00)	222,477.55	296.64 %	(6,250.00)	0.00	0.00 %		
Total Expenditures			(10,937,594.00)	4,399,265.55	40.22 %	(911,466.17)	143,092.74	15.70 %		
Total 412	Sewer Fund		(1,460,394.00)	2,287,605.18	156.64 %	(121,699.50)	(67,834.87)	-55.74 %		

416	Healthcare Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
				Budget Estimate	Actual	Estimate Avg/Mth	Actual	
36100		Interest Earnings	320.00	(126.96)	39.68 %	26.67	(20.91)	78.41 %
36960		Operating Transfer In From Other	30,285.00	(39,679.43)	131.02 %	2,523.75	(20,095.86)	796.27 %
		Total Revenues	30,605.00	(39,806.39)	130.06 %	2,550.42	(20,116.77)	788.76 %
51520		Insurance Employers Share	(63,235.00)	34,545.79	54.63 %	(5,269.58)	6,141.80	116.55 %
		Total Expenditures	(63,235.00)	34,545.79	54.63 %	(5,269.58)	6,141.80	116.55 %
Total	416	Healthcare Fund	(32,630.00)	(5,260.60)	-16.12 %	(2,719.17)	(13,974.97)	-513.94

Account	Description	Year-To-Date		Monthly Comparative:			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
433	Hillcrest City Cemetery						58.33%
Revenues							
34110	General Services	2,225.00	(2,204.00)	99.06 %	185.42	(210.00)	113.26 %
34321	Cemetery Burial Charges	450.00	0.00	0.00 %	37.50	0.00	0.00 %
34323	Grave - Opening And Closing Fees	14,400.00	(12,550.00)	87.15 %	1,200.00	(2,950.00)	245.83 %
36100	Interest Earnings	300.00	(106.26)	35.42 %	25.00	(16.12)	64.48 %
36330	Sale Of Equipment	0.00	(5,110.04)	0.00 %	0.00	0.00	0.00 %
36340	Sale Of Cemetery Lots	8,500.00	(4,500.00)	52.94 %	708.33	0.00	0.00 %
	Total Revenues	25,875.00	(24,470.30)	94.57 %	2,156.25	(3,176.12)	147.30 %
Expenditures							
43400	Cemeteries	(40,858.00)	24,274.80	59.41 %	(3,404.83)	147.68	4.34 %
	Total Expenditures	(40,858.00)	24,274.80	59.41 %	(3,404.83)	147.68	4.34 %
Total 433	Hillcrest City Cemetery	(14,983.00)	(195.50)	-1.30 %	(1,248.58)	(3,028.44)	-242.55

RESOLUTIONS....

ORDINANCES....

ORDINANCE 14-01

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 11, CHAPTER 2 FORTUNE TELLING, ETC.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding municipal offenses;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 11, Chapter 2 Fortune Telling, Etc. be removed from the Municipal Code as follows:

~~CHAPTER 2: FORTUNE TELLING ETC.~~

~~SECTION~~

~~11-201. Fortune telling, etc.~~

~~11-201. Fortune telling, etc. It shall be unlawful for any person to conduct business of, solicit for, or ply the trade of fortune teller, clairvoyant, hypnotist, spiritualist, palmist, phrenologist, or other mystic endowed with supernatural powers. (1979 Code, § 10-234, modified)~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: January 16, 2014 PASSED

Second Reading: February 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

ORDINANCE 14-02

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2014.

WHEREAS, it has become necessary to amend the current year's annual budget

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2014 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: January 16, 2014 PASSED

Second Reading: February 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

City of White House
Budget Amendment I
January 16, 2014

					Current Budget	Proposed Budget	Amendment
110	42100	900	General Fund - Police Patrol	Capital Outlay	71,000	101,720	30,720
110	44740	900	General Fund - Parks Maintenance	Capital Outlay	398,000	552,688	154,688
110	27100		General Fund	Fund Balance	3,820,856	3,635,448	(185,408)
<p>1. To amend current 2013-2014 budget to recognize expense related to items that were carried over from the previous fiscal year. The two items include a patrol vehicle that was wrecked and totaled by insurance. A budget amendment was made in the previous year to recognize the revenue and expense related to this transaction, however, the vehicle was not received until the current fiscal year. The second item is the completion of the new restroom facility at the park, which was \$116,700 over budget and carried over into the current year.</p>							
110	58802	900	General Fund - ARRA Grant - Fiber Optic	Capital Outlay	0	4,620	4,620
110	33142		General Fund	ARRA Grant #1 - Fiber Optic	0	(4,620)	(4,620)
<p>2. To amend current 2013-2014 budget to recognize additional expense and revenue related to the ARRA Fiber Optic project that was not completed by year end as was anticipated in the budget.</p>							
123	43200	761	Sanitation Fund	Transfer to General Fund	0	36,500	36,500
123	27100		Sanitation Fund	Fund Balance	37,770	1,270	(36,500)
<p>3. To amend current 2013-2014 budget to recognize additional expense related to the completion of the Fiber Optic project, and the related charge to the Sanitation Fund.</p>							
412	52117	761	Wastewater Fund - Administration	Transfer to General Fund	0	36,500	36,500
412	27100		Wastewater Fund	Fund Balance	14,626,988	14,590,488	(36,500)
<p>4. To amend current 2013-2014 budget to recognize additional expense related to the completion of the Fiber Optic project, and the related charge to the Wastewater Fund.</p>							
412	52210	902	Wastewater Fund	Capital Outlay Vehicles	32,000	33,119	1,119
412	52210	900	Wastewater Fund	Capital Outlay	5,153,000	5,151,881	(1,119)
<p>5. To amend current 2013-2014 budget to recognize additional expense related to purchase of 3/4 Ton Extended Cab with Utility Bed that came in over budget. The original budget failed to take into account necessary accessories.</p>							
412	52117	902	Wastewater Fund	Capital Outlay Vehicles	22,000	22,880	880
412	52117	900	Wastewater Fund	Capital Outlay	87,500	86,620	(880)
<p>6. To amend current 2013-2014 budget to recognize additional expense related to purchase of 3/4 Ton Extended Cab for Superintendent, that came in over budget, and reduce a capital expense for facility upgrade that has been postponed.</p>							
412	58804	900	Wastewater Fund	ARRA - Sewer Rehab Proj	75,000	224,879	149,879
412	36920		Wastewater Fund	SRF Loan Draws	(6,505,000)	(6,654,879)	(149,879)
<p>7. To amend current 2013-2014 budget to recognize additional expense and offsetting loan draws for ARRA Sewer Rehab Project that was not completed in previous fiscal year and carried forward more expenses than projected.</p>							

ORDINANCE 14-03

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 3, CHAPTER 1 CITY JUDGE.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding city judge election;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 3, Chapter 1 CITY JUDGE be revised from the Municipal Code as follows:

ARTICLE III: MUNICIPAL COURT
CHAPTER 1: CITY JUDGE
SECTION: 3-102. Popular election, term, salary, etc.
ITEM: (1) Popular election.

(1) Popular election. ~~In accordance with art. VIII, § 5 of the Tennessee Constitution, at the The August ~~November~~ general election of ~~1998~~ 2014, and every eight years thereafter, the city judge shall be elected by the qualified voters of the city for a term of eight years, and the city judge shall take office ~~September~~ January 1 next following his or her election. The term of the current judge shall be extended from September 1, 2014 until January 1, 2015. However, the office of city judge during the interim period between the effective date of this ordinance¹ and September 1, 1998, shall be filled as follows:~~

- (a) ~~Upon the effective date of this chapter¹, the board of mayor and aldermen shall have the authority to appoint a city judge to serve until the next regular August general election.~~
- (b) ~~At the next regular August election the qualified voters of the city shall elect a city judge to serve until September 1, 1998.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: January 16, 2014 PASSED

Second Reading: February 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

February 4, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: An ordinance amending the Municipal Code Title 8, Chapter 1 Intoxicating Liquors.

The City Administrator recommends approval to the Board of Mayor and Aldermen for the following amendment to Municipal Code Title 8, Chapter 1 Intoxicating Liquors. The ordinance proposes amendments to sections 8-102, 8-103, 8-104, 8-106 and 8-110 and deleting sections 8-107 through 8-109. The proposed amendments are attached.

After reviewing Municipal Code Title 8, Chapter 1 Intoxicating Liquors and discussing with our legal team we decided it would be in the best interest of the City to make this amendment.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2105.

ORDINANCE 14-04

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 8, CHAPTER 1 INTOXICATING LIQUORS, SECTIONS 8-102, 8-103, 8-104, 8-106 AND 8-110 AND DELETING SECTIONS 8-107 THROUGH 8-109.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding intoxicating liquors;

NOW, THEREFORE, **BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 8, Chapter 1 INTOXICATING LIQUORS be revised from the Municipal Code as follows:

TITLE VIII: ALCOHOLIC BEVERAGES
CHAPTER 1: INTOXICATING LIQUORS
AMENDING SECTIONS: 8-102, 8-103, 8-104, 8-106 and 8-110

SECTION: 8-102. Consumption of alcoholic beverages on premises. Tennessee Code Annotated, title 57, chapter 4, inclusive, is hereby adopted so as to be applicable to all sales of alcoholic beverages for on premises consumption which are regulated by the said code when such sales are conducted within corporate limits of the City of White House, Tennessee. It is the intent of the board of mayor and aldermen that the said Tennessee Code Annotated, title 57 47, chapter 4, inclusive, shall be effective in the City of White House, Tennessee, the same as if said code sections were copied herein verbatim.

SECTION: 8-103. Privilege tax on retail sale of alcoholic beverages for consumption on the premises. Pursuant to the authority contained in the Tennessee Code Annotated, § 57-4-301, there is hereby levied a privilege tax (in the amounts levied by Tennessee Code Annotated, title 57 47, chapter 4, section 301, for the City of White House General Fund to be paid annually ~~as provided in this chapter~~) upon any person, firm, corporation, joint stock company, syndicate, or association engaging in the business of selling at retail in the City of White House on alcoholic beverages for consumption on the premises where sold.

SECTION: 8-104. Annual privilege tax to be paid to the finance director. Any person, firm, corporation, joint stock company, syndicate or association exercising the privilege of selling alcoholic beverages for consumption on the premises in the City of White House shall remit annually to the Finance Director the appropriate tax described in 8-103. Such payments shall be remitted between January 1st and February 1st of each year to the City of White House, Tennessee. ~~not less than thirty (30) days following the end of each twelve (12) month period from the original date of the license. All permit holders shall submit quarterly reports, certified by an accountant, on forms provided by the City within twenty (20) days of the end of the calendar quarter to the Finance Director of the City of White House setting out in detail the monthly gross receipts of alcoholic beverages. The City will maintain these reports in the permit holder's individual file to meet the confidentiality requirements of State Law. Upon the transfer of ownership of such business or the discontinuance of such business, said tax shall be filed within thirty (30) days following such event. Any person, firm, corporation, joint stock company, syndicate, or association failing to make payment of the appropriate tax when due shall be subject to the penalty provided by law.~~

~~For the exercise of such privilege, the following taxes are levied for city purposes to be paid annually, to-wit:~~

- ~~(1) Private Club.....\$300.00~~
- ~~(2) Hotel/Motel.....\$1,000.00~~
- ~~(3) Restaurant, according to seating capacity on licensed premises:~~
 - ~~a. 75-125 seats.....\$600.00~~
 - ~~b. 126-175 seats.....\$750.00~~
 - ~~c. 176-225 seats.....\$800.00~~
 - ~~d. 226-275 seats.....\$900.00~~

e. 276 seats and over.....\$1,000.00
 f. 'Wine Only' Restaurant with 50 or more seats
 \$120.00

The quarterly reports shall comply with the following schedule:

PERIOD	REPORT DUE DATE
January - March	April 20
April - June	July 20
July - September	October 20
October - December	January 20

SECTION: 8-106. Advertisement of alcoholic beverages. (1) All advertisement of the availability of liquor for sale by those licensed pursuant to Tennessee Code Annotated, title 57, chapter 4, shall be in accordance with the rules and regulations of the Tennessee Alcoholic Beverage Commission. (2) Sign restrictions. It shall be unlawful for any person authorized to sell beer, for either on the premises consumption or off the premises use, to erect or maintain more than one (1) advertising or display sign upon the outside of the building or in a window. Said sign may use the word "beer" or the name of any brand of beer. Said advertising or display sign shall not exceed four (4") inches in height or eighteen (18") inches in length, and the sign shall be placed parallel with and on the building or in a window.

SECTION: 8-110. Hours of sale. No alcoholic beverage within the scope hereof shall be sold between the hours of three o'clock a.m. (3:00 a.m.) and eight o'clock a.m. (8:00 a.m.) on weekdays, or between the hours of three o'clock (3:00 a.m.) and noon (12:00 p.m.) on Sundays. On-premises license holders shall follow the hours of sale for liquor by the drink as regulated by the Tennessee Alcoholic Beverage Commission.

TITLE VIII: ALCOHOLIC BEVERAGES
 CHAPTER 1: INTOXICATING LIQUORS
 DELETING SECTIONS: 8-107, 8-108, and 8-109

SECTION: ~~8-107. Certificate of good moral character required - contents - consent to investigation. Each applicant for a license to sell alcoholic beverages for consumption on the premises of any hotel, restaurant or club must first obtain a certificate of good moral character, on a form provided by the City Administrator and signed by the Mayor of the City of White House. The certificate shall state:~~

- ~~(1) That the applicant is personally known to the Mayor and the Board of Alderman, and is a person of good moral character; or~~
- ~~(2) That the applicant is not personally known to the Mayor and the Board of Alderman, but that the City has made careful investigation of the applicant's general character and from such investigation, has determined it to be good;~~
- ~~(3) Consideration of each application for a certificate shall be undertaken at a regular or specially called meeting of the Board of Mayor and Alderman and approved by a majority of the members thereof;~~
- ~~(4) Each applicant for a certificate of good moral character is deemed to consent, by virtue of his application, to an investigation of his general character including, but not limited to, the determination of any record of convictions.~~

SECTION: ~~8-108. Grounds for denial of certificate of good moral character. It shall be grounds for denial of the certificate of good moral character that:~~

- ~~(1) The applicant has been convicted of a felony or, if a corporation, that the executive officers or those in control have been convicted of a felony; or~~
- ~~(2) The applicant has been convicted of a crime involving moral turpitude.~~

SECTION: ~~8-109. Certificate of compliance required – contents. Each applicant for a license to sell alcoholic beverages for consumption on the premises of any hotel, restaurant or club must obtain, in addition to the certificate of good moral character, a certificate of compliance signed by the building official in the Planning and Codes Department of the City of White House. The certificate shall state:~~

- ~~(1) That the proposed use is a permitted use or is existing legally and is allowable in the zone in which it is located; and~~
- ~~(2) That the establishment for which the certificate is sought provides separate sanitary facilities, for men and women, conforming to the building code, located within the area where business is conducted; and~~
- ~~(3) That all seating on the ground level is covered by a permanent roof; except that hotels (as defined in Tennessee Code Annotated, § 57-4-102(e) are exempted from the requirements of this subsection; and~~
- ~~(4) That the establishment for which the certificate is sought has a seating capacity meeting those requirements set out in Tennessee Code Annotated, § 57-4-102; and~~
- ~~(5) That the establishment for which the certificate is sought is separated from the closest church or school by a minimum separation of 275 feet, the distance being determined by the length of a straight line between the closest corner of the church building or school building and the closest corner of the building for which the certificate is sought.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: February 20, 2014

Second Reading: March 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

February 5, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: An ordinance amending the Municipal Code Title 8, Chapter 2 Beer.

The City Administrator recommends approval to the Board of Mayor and Aldermen for the following amendment to Municipal Code Title 8, Chapter 2 Beer. The ordinance proposes an amendment to section 8-214 about privilege tax. The proposed amendment is attached.

After reviewing Municipal Code Title 8, Chapter 2 Beer and discussing with our legal team we decided it would be in the best interest of the City to make this amendment. This proposed amendment was approved by the Beer Board on Tuesday, February 4, 2014.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2105.

ORDINANCE 14-05

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 8, CHAPTER 2 BEER.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding annual privilege tax;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 8, Chapter 2 BEER be revised from the Municipal Code as follows:

ARTICLE VIII: ALCOHOLIC BEVERAGES
CHAPTER 2: BEER
SECTION: 8-214. Privilege tax.

8-214. Privilege tax. There is hereby imposed on ~~the business of selling, distributing, storing or manufacturing beer~~ any holder of a permit under this chapter an annual privilege tax of one hundred dollars (\$100). At the time a new permit is issued, the permit holder shall be required to pay the privilege tax on a prorated basis for each month or portion thereof remaining until the next tax payment date. ~~Any person, firm, corporation, joint stock company, syndicate or association engaged in the sale, distribution, storage, or manufacture of beer.~~ All permit holders shall remit the tax each January 1 between January 1st and February 1st of each year to the City of White House, Tennessee. Failure to pay the tax on or prior to February 1st shall result in immediate, temporary suspension of the holder's permit until further review by the Beer Board to consider imposition of civil penalties, revocation, suspension, or such other action permitted under this chapter. ~~At the time a new permit is issued to any business subject to this tax, the permit holder shall be required to pay the privilege tax on a prorated basis for each month or portion thereof remaining until the next tax payment date.~~ Upon timely payment of the tax each year, the City of White House will issue a renewal permit to the holder.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: February 20, 2014

Second Reading: March 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

February 6, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Ashley Smith, Parks and Recreation Director
Re: An ordinance amending the Municipal Code Title 2, Chapter 1 Leisure Services Board.

The Parks and Recreation Director recommends approval to the Board of Mayor and Aldermen for the following amendment to Municipal Code Title 2, Chapter 1 Leisure Services Board. The proposed amendment is to section 2-102, and is attached for you to review.

Item 5 will be deleted from the code because it is a task that no longer applies, and item 8 is being amended to be reworded properly.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2114.

ORDINANCE 14-06

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 1 LEISURE SERVICES BOARD, SECTION 2-102.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Leisure Services Board;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 1 LEISURE SERVICES BOARD, Section 2-102 be amended from the Municipal Code as follows:

TITLE II: BOARDS AND COMMISSIONS, ETC.
CHAPTER 1: LEISURE SERVICES BOARD
SECTION: 2-102. Powers and duties of the board.
ITEMS: (5) through (12)

~~(5) The leisure services board shall, in January of each year, prepare and submit to the board of mayor and aldermen an annual report, covering but not necessarily limited to the city's activities and accomplishments in the parks and recreation field or the calendar year just ended, and setting forth goals and objectives for the board during the calendar year just beginning.~~

~~(65) Duties of officers.~~

~~(a) Chairman. The chairman shall preside at all meetings of the board and shall call special meetings of the board. The chairman shall vote on all matters coming before the board.~~

~~(b) Vice-chairman. The vice-chairman should preside over any meeting in which the chairman is not present.~~

~~(c) Secretary. The director of leisure services shall act as secretary of the board. The secretary is responsible for preparing the agenda and minutes of all meeting.~~

~~(76) Appointment of chairman. The chairman and vice-chairman shall be appointed annually by a majority vote of the board at its July meeting.~~

~~(87) Board meetings.~~

~~(a) The board will meet regularly on a ~~quarterly~~ bi-monthly basis. The day and time shall be set by the board. The time shall be set in the evening.~~

~~(b) All regular and special called meetings of the board shall be open to the public.~~

~~(c) The director and appropriate staff will be present at all meetings of the board.~~

~~(d) Minutes of the board meetings will be available for review during regular business hours at the White House City Hall.~~

~~(98) Minutes. All proceedings of the board shall be in typed form and filed in a permanent book of record. This book shall be open to the public for inspection at all reasonable and proper times.~~

~~(109) Quorum. A majority of the duly appointed board members shall constitute a quorum.~~

~~(110) Voting. The ayes and nays will be taken upon the passage of all board matters. All votes will be entered upon the minutes of the meeting. The act of a majority of members, at which a quorum is present, will be the official act of the board.~~

~~(211) Committees.~~

~~(a) The board shall establish committees to review certain matters under consideration by the board.~~

~~(b) The director of leisure services shall always act as an ex-officio member of all committees.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: February 20, 2014

Second Reading: March 20, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

FINANCE....

February 4, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: W. Joe Moss, Director of Public Services
Re: Request to Approve – Hobbs Sewer Project Change Order No. 2

On this date, February 4, 2014, I am requesting that the Mayor and Board of Alderman approve Change Order No. 2, in the amount of **\$80,573.12**, for the Hobbs/Dawn Court Sewer Project. The supporting documentation from McGill is attached for your review and consideration.

The change order request is for the **CG1 2012-302 & 308 TDEC/SRF** loan/grant project, commonly known as the "Hobbs Project".

As you may recall, Change Order #1 was a two part request in the amount of \$223,300.00.

Due to easement problems, I had to change the scope of the Tyree/Portland Road expansion as follows:

1. Beginning at College Street we didn't have enough right of way to work in on the east side of the road, so I moved the line out of the yards and into the street;
2. The line along Portland Road from Tyree Street to 31W has been eliminated;

Although the College Extension/Tyree/Portland Road extension scope has been reduced, these changes require an additional pay item for rock cover material for the 1,550 feet of pipe, and for asphalt repair along Tyree Street and College Extension.

The first part of this increase is shown in **Item 4a** on the attached itemized list. The pay item has increased from **\$40.00 per lineal foot to \$69.68 per lineal foot**. The cost increase is attributable to the rock required for backfill and the spoils removal from the excavation site. Hall's documentation to support this price is attached.

The second part of the increase is shown in **Item 15b**, Pavement Repair, which shows an estimated **1,550 lineal feet** of pavement repair for the pavement overlay areas along Tyree Street and College Extension.

Another task that was added with this **Change Order #2** is the replacement of a vacuum line in the area between Spring Street and College Street. We were going to use the existing vacuum line as a Sewer Lateral Connection to Gravity Main manifold, **Item # 11**, for the seven (7) houses that connected to the line. However, the vacuum line turned out to be a 4" line. The old sewer maps indicated it as a 6" line. Therefore, we had to replace the 4" line with approximately 400 feet of 6" sewer lateral line.

Finally, **Item #10** in the original contract called for **119 Gravity Sewer Service Connections** with a unit price of **\$600.00**. This number was predicated on the assumption that although the vacuum pod serviced two (2) houses, there would only be one (1) tie-in to the new Gravity Sewer Service Connections lateral.

However, as the contractor, Hall, began the project they found that they had to utilize additional pipe and labor in order tie in both house lateral services to the new Gravity Sewer Service Connection. Since the \$600.00 unit price

included the excavation and removal of the vacuum pod assembly, McGill negotiated a price of **\$241.08** for each of the **64** additional connections. Hall's documentation to support this price is attached.

I am recommending that the Mayor and Board of Alderman approve Change Order No. 2 for John T. Hall Construction in the amount of **\$80,573.12** and to add **0** days to the length of their contract.

Should you have any questions regarding this contract change order request, please call me at 406-0177 or Ben Simerl at (865) 712-3196.

W. Joe Moss
Director of Public Services

WW Board Memo For Hobbs Project Change Order No. 2 – 01.28.2014

CHANGE ORDER

(Instructions on reverse side.)

Number 02

PROJECT: Hobbs Area and Dawn Court
Sanitary Sewer Improvements

DATE OF ISSUANCE:

OWNER: City of White House
105 College Street
White House, Tennessee 37188

OWNER'S PROJECT NO. _____

ENGINEER: McGill Associates, P.A.
2240 Sutherland Ave. Suite 2
Knoxville, TN 37919

CONTRACTOR: John T. Hall Construction, Inc.
541 Turntable Road
Sparta, Tennessee 38583

ENGINEER'S PROJECT NO. 11.02003

CONTRACT FOR:

You are directed to make the following changes in the Contract Documents.

FOR CLARITY THIS CHANGE ORDER COMPLETELY REPLACES CHANGE ORDER No. 1

Description: 1550 linear feet of gravity sewer line for additional work on College Street, Tyree Springs Road (Item 4a). After the commencement of work, it was discovered vacuum pods would require 2 homes to be connected for each vacuum pod removal. The additional Service Connections (Item 10a) are reflected in this change order. Additional quantity of lateral service connections due to service lines not located as on as-built drawings used for design.

Purpose of Change Order: Add scope of work to extend gravity sewer north on Tyree Springs Road; Add service connections not included in original scope; and Add sewer laterals not included in original scope.

Attachments (List documents supporting change):

Change Order No. 1, Change Order No. 2 supporting cost breakdown and Summary of Change Order No. 2.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIME:

Original Contract Price

Original Contract Time

\$1,540,519.00

270 Days or 6/10/2014

Previous Change Order No. 1 to No. 1

Net Change From Previous Change Orders

\$223,300.00

60 Days

Contract Price Prior to This Change Order

Contract Time Prior to This Change Order

\$1,773,819.00

330 Days or 8/9/2014

Net Increase of This Change Order

Net Increase of This Change Order

\$80,573.12

0 Days

Contract Price With All Approved Change Orders

Contract Time With All Approved Change Orders

\$1,844,392.12

330 Days or 8/9/2014

RECOMMENDED:

APPROVED:

APPROVED:

BY: Cynthia Wheeler
Engineer

BY: _____
Owner

BY: [Signature]
Contractor

EJCDC No. 1910-8-B (1983 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

Total Project Cost Itemization
Hobbs Area and Dawn Court Sanitary Sewer Improvements
City of White House, Tennessee

John T. Hall Construction, Inc.
 571 Turntable Rd.
 Sparta, TN 38583
 931-260-2911

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization (Maximum of 3% of Bid)	1	LS	\$ 44,869.00	\$ 44,869.00
2	12" Dia. SDR 35 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	800	LF	\$ 42.00	\$ 33,600.00
3	8" Dia. SDR 35 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	11,450	LF	\$ 40.00	\$ 458,000.00
4	9" Dia. SDR 26 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	750	LF	\$ 40.00	\$ 30,000.00
4a	8" Dia. SDR 26 PVC Gravity Sewer Line in road, Stone Bedding, Backfill, and all Incidentals	1550	LF	\$ 69.68	\$ 108,004.00
5	6" Dia. SDR 35 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	3,300	LF	\$ 20.00	\$ 66,000.00
6	6" Dia. SDR 26 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	700	LF	\$ 20.00	\$ 14,000.00
7	4' Dia. Standard Manhole	105	EA	\$ 2,000.00	\$ 210,000.00
8	Standard Frame and Cover	56	EA	\$ 400.00	\$ 22,400.00
9	Water-tight Frame and Cover	49	EA	\$ 400.00	\$ 19,600.00
10	Gravity Sewer Service Connection	130	EA	\$ 600.00	\$ 78,000.00
10A	Gravity Sewer Service Connection	64	EA	\$ 241.08	\$ 15,429.12
11	Sewer Lateral Connection to Gravity Main	4,835	LF	\$ 20.00	\$ 96,700.00
12	Gravel Drive Repair (incl. #57 stone Backfill, all areas)	350	LF	\$ 16.00	\$ 5,600.00
13	Asphalt Drive Repair (incl. #57 Stone Backfill, 2" Binder, all areas)	280	LF	\$ 80.00	\$ 22,400.00
14	Concrete Drive Repair (incl. #57 Stone Backfill, 3,000 PSI concrete, all areas)	310	LF	\$ 25.00	\$ 7,750.00
15a	Pavement Repair - Pavement Patch Areas	1,050	LF	\$ 35.00	\$ 36,750.00
15b	Pavement Repair - Pavement Overlay Areas	2,650	LF	\$ 20.00	\$ 53,000.00
16	Asphalt Overlay 3-Inch total	2,043	Tons	\$ 80.00	\$ 163,440.00
17	Valley View 4' x 10' Box Culvert (incl. wing-walls, entrance and exit flow controls)	1	LS	\$ 50,000.00	\$ 50,000.00
18	Whitson Court 2 x 30" CMP Culvert Remove and Replace (including wing-walls, entrance and exit flow controls)	1	LS	\$ 7,500.00	\$ 7,500.00
19	Residential Grinder Pump Station Complete with electrical	34	EA	\$ 7,500.00	\$ 255,000.00
20	2" Dia. Force Main Service Line for Grinder Pump Connection	3,000	LF	\$ 6.00	\$ 18,000.00
21	Replace existing clean out with flushing station	2	EA	\$ 800.00	\$ 1,600.00
22	Erosion and Sediment Controls	1	LS	\$ 10,000.00	\$ 10,000.00
23	Allowance for Bush and Tree Replacement as directed by Owner	1	LS	\$ 10,000.00	\$ 10,000.00
24	Bore and Jack with 12" steel encasement pipe	45	LF	\$ 150.00	\$ 6,750.00
Total					\$ 1,844,392.12



Project No. 11.02003
 SRF No. CG1 2012-302
 SRF 2012.308

Change Order No. 2

John T. Hall

Contract Item No.	Description	Additional Quantity	Unit	Contract Bid Unit Price	Total
3	8" Dia. SDR 35 PVC Gravity Sewer Line, Stone Bedding, Backfill, and all Incidentals	200	LF	\$ 40.00	\$ 8,000.00
4a*	8" Dia. SDR 26 PVC Gravity Sewer Line in road, Stone Bedding, Backfill, and all Incidentals	1550	LF	\$ 69.68	\$ 108,004.00
7	4' Dia. Standard Manhole	9	EA	\$2,000.00	\$ 18,000.00
8	Standard Frame and Cover	7	EA	\$ 400.00	\$ 2,800.00
9	Water-tight Frame and Cover	2	EA	\$ 400.00	\$ 800.00
10	Gravity Sewer Service Connection	11	EA	\$ 600.00	\$ 6,600.00
10a*	Additional Service Connections	64	EA	\$ 241.08	\$ 15,429.12
11	Sewer Lateral Connection to Gravity Main	635	LF	\$ 20.00	\$ 12,700.00
12	Gravel Drive Repair (incl. #57 stone Backfill, all areas)	50	LF	\$ 16.00	\$ 800.00
13	Asphalt Drive Repair (incl. #57 Stone Backfill, 2" Binder, all areas)	30	LF	\$ 80.00	\$ 2,400.00
15a	Pavement Repair - Pavement Patch Areas	50	LF	\$ 35.00	\$ 1,750.00
15b	Pavement Repair - Pavement Overlay Areas	1550	LF	\$ 20.00	\$ 31,000.00
16	Asphalt Overlay 3-inch total	443	Ton	\$ 80.00	\$ 35,440.00
19	Residential Grinder Pump Station Complete with electrical	7	EA	\$7,500.00	\$ 52,500.00
20	2" Dia. Force Main Service Line for Grinder Pump Connection	150	LF	\$ 6.00	\$ 900.00
24*	Bore and Jack with 12" steel encasement pipe	45	LF	\$ 150.00	\$ 6,750.00

116,000
 75,000

31,000

* Unit Price not included in original bid, supporting documentation attached.

Total Change Order	\$ 303,873.12
Cost in Change Order No. 1	\$ 223,300.00
Net Change Order No. 2	\$ 80,573.12

John T. Hall Const. Inc.

Service Connection Break Down

• 8x6 WYE		\$29.24
• 6x6 WYE		\$ 27.70
• Sewer box w/lid		\$ 48.50
• 6 in 45 bend BxS	$\$8.45 \times 2 =$	\$ 16.90
• 6 in 45 or 22.5 bend		\$ 9.35
• 6x4 reducer		\$ 9.00
• 4in fernco		\$ 4.65
• 6in clean out w/cap		\$ 18.20
• 4in clean out w/cap		\$6.70
• 6 in pipe for up right	$\$ 1.55 \times 4 =$	\$ 6.22
• Stone	$\$18.25 \times 1.5 \text{ ton} =$	\$ 27.38
Total		\$203.84

Labor Break Down

Average pay per hour for a four man crew $\$18.62 \times 2 \text{ hour} = \$ 37.24$

Labor	\$ 37.24
Materials	\$ 203.84
Total	\$ 241.08

John T. Hall Construction Inc.

571 Turntable Road, Sparta, TN 38583
Phone: (931)260-2911 Fax: (931)738-4842

Proposal for 12" bore under State Highway 76

Description:	Unit Price:	Total:
45 LF 12" steel casing by bore and jack with 6" SDR 35 carrier with casing spacers	\$150.00	\$6,750.00

January 15, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: W. Joe Moss, Director of Public Services
Re: Request to Fund Capital Improvement Projects

This memo is to request the approval of funds to complete items on the Capital Improvement Projects (CIP) list for the wastewater department.

The projects are as shown below:

1. BTEC (Beyond Tomorrow Energy Conservation) EASI Project:

- a. Energy savings devices to be installed on the electrical equipment at the wastewater plant.
Information is attached.
- b. Project cost @ \$20,355.85
- c. Average monthly electric costs @ \$5,330.00
- d. Average monthly electric savings @ \$565.00
- e. Average annual savings @ \$6,780.00
- f. Simple payback period @ 3-years

2. Vapex Odor Control System:

- a. H2S odor control system for Wilkinson Lane lift station;
- b. Current system is undersized for station;
- c. Quote attached;
- d. Vapex PLC-1500 unit @ \$64,750.00

Both of these systems are sole-source equipment.

Should you have any questions regarding this funding request, please call me at 406-0177.

W. Joe Moss
Director of Public Services
WW Board Memo For CIP Funding EASI and Vapex 01.15.2014



531 S. Econ Circle, Bldg. 1009, Oviedo, FL 32765
 Tel: 888-907-0004 Fax: 407-977-7251
 sales@vapex.com www.vapex.com

Project:	White House, TN Wilkinson Lane Refurb O-MEGA PLC-1500 - 1 nozzle	Quote #: 1401091PR Date: January 9, 2014
Prepared by:	Patrick Resch 7548 Hampstead Hall Drive Ooltewah, TN 37363	Phone: (407) 579-3693 Fax: (407) 977-7251 Email: patrick.resch@vapex.com
Prepared for:	Joe Moss City of White House 725 Industrial Drive White House, TN	Phone: (615) 672-36564 Fax: Email: jmoss@cityofwhitehouse.com

QTY	ItemID	Description	Price	Total
1	VP15-1/500	Vapex O-Mega Odor Control System PLC-1500* Nozzles: (1) Standard 500 with 50' oxidant & water tubing Power: 220vac cord & receptacle package Cleaning Kit: (1), Outdoor: SunShield (FE 02058) Manual: (2) IOM manuals (1 on unit + 1 shipped separately)	\$90,250.00	\$90,250.00
1	DISCOUNT	15% Refurb Discount	-\$13,537.50	-\$13,537.50
1	DISCOUNT	15% Customer Discount	-\$13,537.50	-\$13,537.50
		System Sub-Total		\$63,175.00
1	FRT 0002	PLC-Series Freight: 56" x 44" x 60"	\$575.00	\$575.00
1	SV 00001	Startup, Training & Warranty Certification (1-man/1-day) (50% discount)	\$1,000.00	\$1,000.00

* Each system includes: 12-month warranty, standard filter elements for the extent of the warranty (shipped annually), (1) installation & maintenance kit, (1) IOM manual on the unit + (1) IOM manual shipped separately.

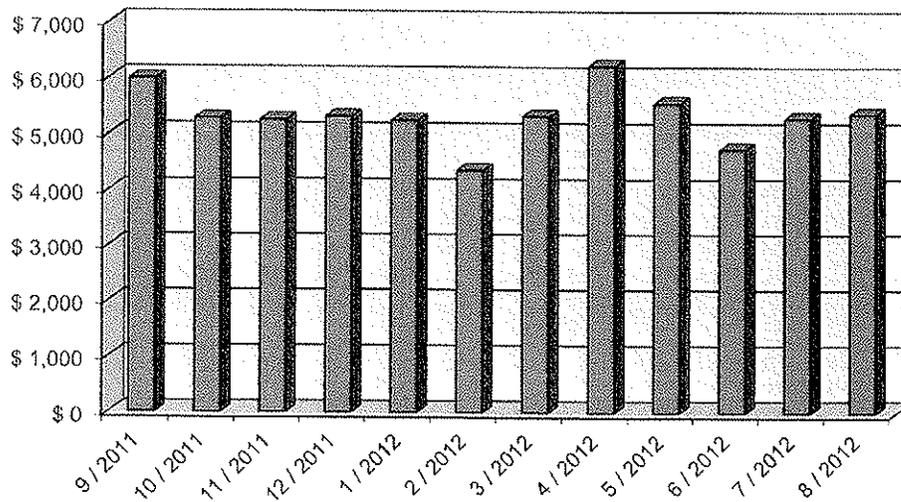
** TOTAL with additional 2% discount for Net 10-Days payment = \$ 63,486.50 TOTAL: ** \$64,750.00

Terms: Net 30-Days, FOB Oviedo, Florida. Sales and or Use tax is not included in this quote. Please provide tax exemption information. Applicable tax is invoiced with purchase on date of shipment. Please see page 2, for additional quote and purchase conditions.

Billing History

Month	kWh	Demand	Days	kWh/Day	Cost
9 / 2011	67,120.0	-	30.0	2,237.3	\$ 5,989.15
10 / 2011	59,920.0	-	31.0	1,932.9	\$ 5,285.36
11 / 2011	62,320.0	-	30.0	2,077.3	\$ 5,263.74
12 / 2011	58,000.0	-	31.0	1,871.0	\$ 5,319.24
1 / 2012	59,200.0	-	31.0	1,909.7	\$ 5,252.64
2 / 2012	50,880.0	-	29.0	1,754.5	\$ 4,359.52
3 / 2012	62,880.0	-	31.0	2,028.4	\$ 5,325.92
4 / 2012	75,120.0	-	30.0	2,504.0	\$ 6,229.28
5 / 2012	63,360.0	-	31.0	2,043.9	\$ 5,565.69
6 / 2012	52,640.0	-	30.0	1,754.7	\$ 4,743.01
7 / 2012	60,240.0	-	31.0	1,943.2	\$ 5,296.92
8 / 2012	59,280.0	-	31.0	1,912.3	\$ 5,373.70
Annual Total	730,960.0		366.0	23,969.1	\$ 64,004.17
Averages	60,913.3		30.5	1,997.4	\$ 5,333.68
Highest	75,120.0		31.0	2,504.0	\$ 6,229.28
Lowest	50,880.0		29.0	1,754.5	\$ 4,359.52

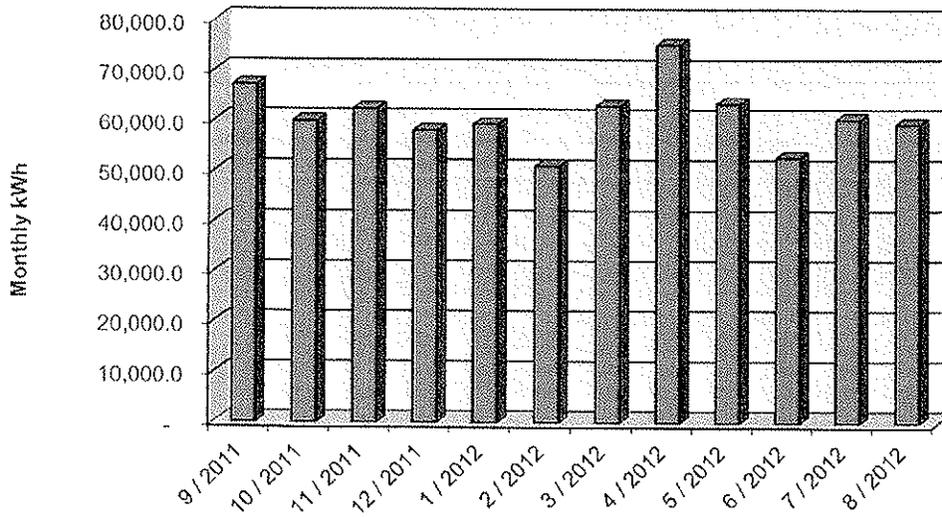
Billing History



Energy Audit and Proposal for White House Sanitation Department

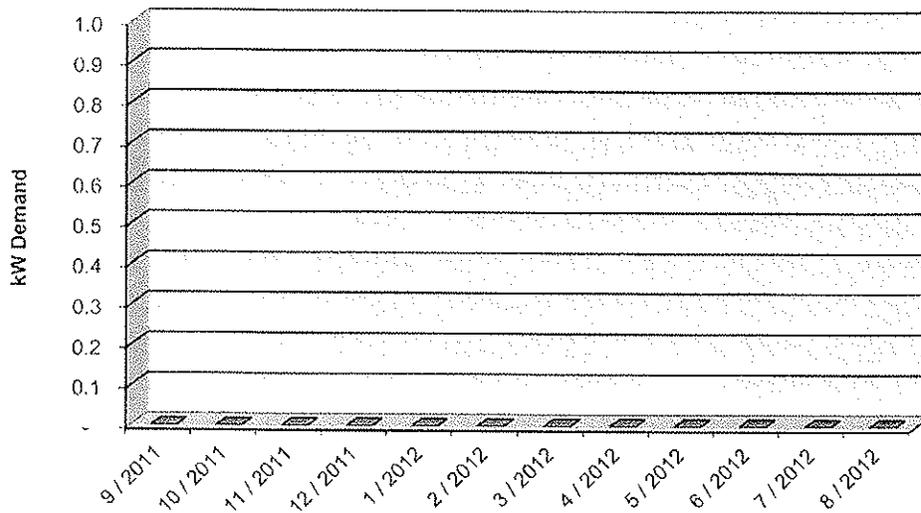
Kilowatt-hours (kWh) is the actual amount of energy used. KW Demand Penalty is an additional charge based upon the maximum amount of running load during the month.

kWh History



The Demand Penalty is usually measured during the highest thirty minute period of use during the month and is reset to zero each time the meter is read.

Demand History



Cost & Load Analysis

It's interesting to note how much your company spends for electricity. Your company's total cost for power is much higher than the published Kilowatt-Hour Rate. It includes items like fuel adjustment surcharges, demand penalties, basic service charge and sometimes sales tax and/or power factor penalties. The actual total cost for each kWh used will vary each month, depending on the charges added into your electric bill.

Month	Average Daily Electric Cost	Average Cost per kWh	Load Factor*	kWh per kW of Demand
9 / 2011	\$ 199.64	\$ 0.09	-	-
10 / 2011	\$ 170.50	\$ 0.09	-	-
11 / 2011	\$ 175.46	\$ 0.08	-	-
12 / 2011	\$ 171.59	\$ 0.09	-	-
1 / 2012	\$ 169.44	\$ 0.09	-	-
2 / 2012	\$ 150.33	\$ 0.09	-	-
3 / 2012	\$ 171.80	\$ 0.08	-	-
4 / 2012	\$ 207.64	\$ 0.08	-	-
5 / 2012	\$ 179.54	\$ 0.09	-	-
6 / 2012	\$ 158.10	\$ 0.09	-	-
7 / 2012	\$ 170.87	\$ 0.09	-	-
8 / 2012	\$ 173.35	\$ 0.09	-	-

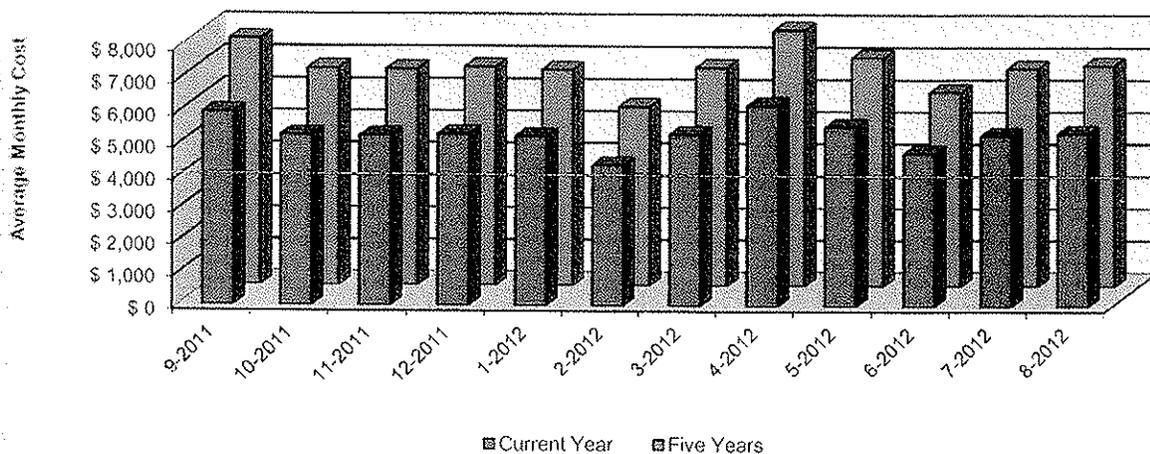
* The Load Factor is a ratio of kWh use to the Demand Penalty incurred. You will pay the same Demand Penalty for operating a given piece of equipment whether it is used for 720 hours, or just thirty minutes during the month. Like paying rent on a building, you would pay the same rent if you occupied the building 24 hours a day as you would if you occupied it for only eight hours. If you view the Demand Penalty as "rent" on the electric company's generator, then the higher the Load Factor, the more efficient the use of the electric company's generator. Utility companies like to see a high Load Factor. A Load Factor of 100% would mean that you are operating all of your electrical load twenty-four hours a day, every day. A Load Factor of greater than 100% would indicate a billing error.

Electrical Cost Projection

For more than a decade, energy costs have been increasing at a rate much higher than the general rate of inflation. In some areas, averaging more than fifteen percent (15%) annually. Increasing costs of fuel, construction of new generating capacity and clean air (anti-pollution) requirements will assure spiraling costs.

The following table illustrates the effect of gradual rate increases over the next five years if electric rates increase only a modest 5.00% a year and you continue to operate as you have. It does not include increased electrical use due to expansion or growth of your business. Neither does it reflect reduced use resulting from conservation efforts.

Month	Current Year	One Year	Two Years	Three Years	Four Years	Five Years
9 / 2011	\$ 5,989	\$ 6,289	\$ 6,603	\$ 6,933	\$ 7,280	\$ 7,644
10 / 2011	\$ 5,285	\$ 5,550	\$ 5,827	\$ 6,118	\$ 6,424	\$ 6,746
11 / 2011	\$ 5,264	\$ 5,527	\$ 5,803	\$ 6,093	\$ 6,398	\$ 6,718
12 / 2011	\$ 5,319	\$ 5,585	\$ 5,864	\$ 6,158	\$ 6,466	\$ 6,789
1 / 2012	\$ 5,253	\$ 5,515	\$ 5,791	\$ 6,081	\$ 6,385	\$ 6,704
2 / 2012	\$ 4,360	\$ 4,577	\$ 4,806	\$ 5,047	\$ 5,299	\$ 5,564
3 / 2012	\$ 5,326	\$ 5,592	\$ 5,872	\$ 6,165	\$ 6,474	\$ 6,797
4 / 2012	\$ 6,229	\$ 6,541	\$ 6,868	\$ 7,211	\$ 7,572	\$ 7,950
5 / 2012	\$ 5,566	\$ 5,844	\$ 6,136	\$ 6,443	\$ 6,765	\$ 7,103
6 / 2012	\$ 4,743	\$ 4,980	\$ 5,229	\$ 5,491	\$ 5,765	\$ 6,053
7 / 2012	\$ 5,297	\$ 5,562	\$ 5,840	\$ 6,132	\$ 6,438	\$ 6,760
8 / 2012	\$ 5,374	\$ 5,642	\$ 5,925	\$ 6,221	\$ 6,532	\$ 6,858
Totals	\$ 64,004	\$ 67,204	\$ 70,565	\$ 74,093	\$ 77,797	\$ 81,687

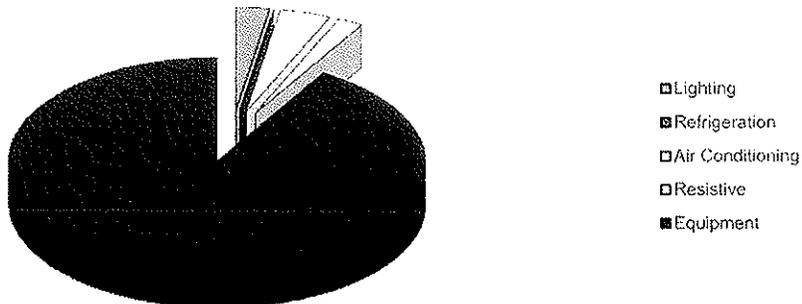


Load Breakdown -

We made a careful inventory of the electrical loads connected to your meter(s). We then placed them into several primary categories and show them as a percentage of the total connected load. If all of these loads were permitted to operate simultaneously during the same thirty minute period, your electric bill would show about one (1) kW of Demand for each horsepower. For ease of comparison, we converted lighting wattage to horsepower. Again, one horsepower is approximately equal to one kW of load (or Demand).

	Horsepower	Percent of Load
Lighting :	6.07	2.63%
Refrigeration :	-	0.00%
Air Conditioning :	9.20	3.98%
Resistive :	4.50	1.95%
Equipment :	211.50	91.45%
Totals :	231.27	100.00%

Percent of Load



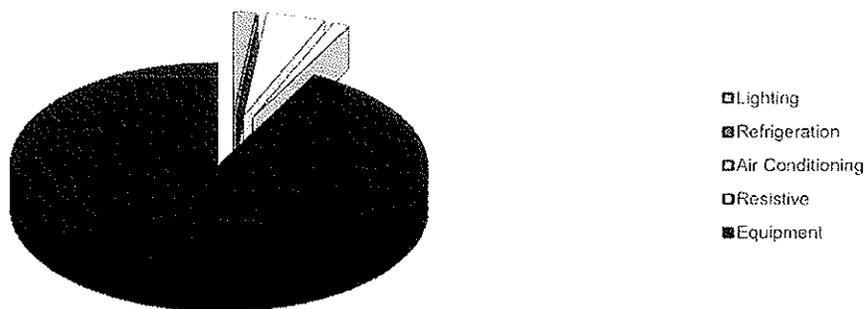
Cost Breakdown -

Your electric bills are not itemized and give no indication how much you spend each month to light your facility, operate your air-conditioning, equipment, etc. In order to solve a problem, it is useful to first identify it. The following information will help you determine how you spend your money for electricity.

We began by obtaining the wattage of each load during our physical survey. Then, by determining the hours of operation of these loads, we calculated the average annual kilowatt-hour use and cost. The results may surprise you.

	Average kWh/Month	Average Cost/Month	Percentage Cost
Lighting :	1,057.7	\$ 92.61	1.74%
Refrigeration :	-	\$ 0.00	0.00%
Air Conditioning :	2,780.7	\$ 243.48	4.57%
Resistive :	780.0	\$ 68.30	1.28%
Equipment :	56,295.0	\$ 4,929.29	92.42%
Total :	60,913.3	\$ 5,333.68	100.00%

Percentage Cost

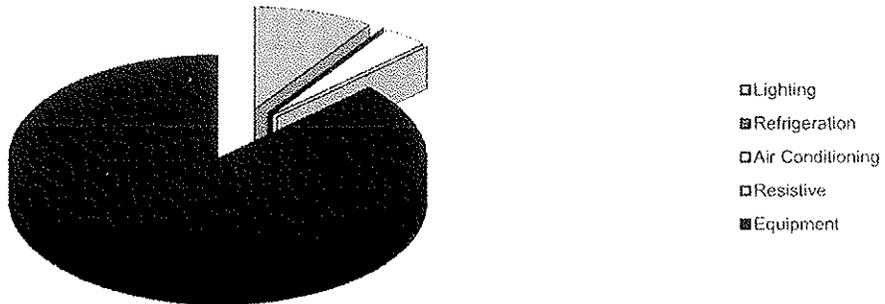


Savings Projection

The project we are recommending is an integrated system comprising several proven technologies. They work together to improve the overall efficiency of many of the loads in your facility. Based on our inventory of your electrical loads, we determined which technologies will apply and how many kilowatt-hours (and kW) would be avoided for each of these loads. The table below shows the results for the five primary categories and the annual savings, averaged on a monthly basis.

	kWh Saved	Percent of Bill Saved	Monthly Savings
Lighting :	601.4	0.99%	\$ 53
Refrigeration :	-	0.00%	\$ 0
Air Conditioning :	226.7	0.37%	\$ 20
Resistive :	-	0.00%	\$ 0
Equipment :	5,629.5	9.24%	\$ 493
Total :	6,457.6	10.60%	\$ 565

Monthly Savings Projection



Environmental Benefits

Corporate organizations are increasingly recognizing that climate change is a major strategic, economic, and competitive issue. Companies now realize that taking action on climate change by incorporating projects such as this one will improve their competitive position in the marketplace.

Emissions reduced by this custom-designed Energy Project include carbon dioxide (the primary greenhouse gas causing global warming), sulfur dioxide, nitrogen oxide, and mercury.

We have calculated the annual environmental savings based on implementing the proposed energy project. Based on your annual energy savings of 77,491.4 kWh, you will be saving:

- 121,080.3 Pounds of Carbon Dioxide
- 44.9 Barrels of Oil
- 34.1 Tons of Coal
- 911.7 Pounds of Sulfur Dioxide

This is equivalent to removing the carbon dioxide emissions of 10 vehicles per year.

It is well documented that energy projects:

- demonstrate and capture value of reduced emissions from energy efficiency
- enhance property values
- increase productivity and potential labor cost savings
- enhance image as a responsible corporate citizen
- enhance image as a well-managed company

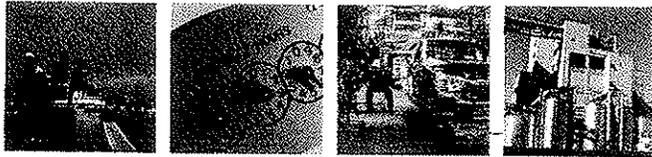
Outright Purchase

The project we are recommending is a complete turnkey system. It comprises several technologies that are detailed elsewhere in this proposal. The project cost includes all the engineering, equipment, installation labor and post-installation service and warranties. The equipment we are installing is modular, and therefore will never become obsolete. As your business expands, additional equipment can be easily installed to cover new loads. It also means that in the unlikely event of a component failure, only a fractional part of the system will be inoperative for a short time. For all practical purposes, the savings would be unaffected.

The following table outlines the financial considerations of the project. A well executed energy conservation program is probably the best investment your company can make. First, this is new profit that is available immediately. Second, by carefully selecting the methods and technologies, you can gain a rate of return on investment that is probably much greater than can be earned in your normal business operations. By "well executed" we mean a program that saves energy costs by increasing overall efficiency without sacrificing either comfort or the way you operate your business and without committing further resources.

Project Cost*:	\$ 20,355.85
Average Monthly Savings:	\$ 565.44
Annual Savings:	\$ 6,785.28
Simple Payback Period:	36.0 months
Rate of Return (R.O.I.):	33.33%

* Purchase Price is good for 45 days.



The electric meter:

It registers all the kilowatt hours you use but can't tell you where and how electrical energy is being wasted in your facility... Energy Automation Systems, Inc. has the solution.

EASI not only identifies where and how your electricity is being used, it can solve many of the problems that contribute to inefficient electrical distribution systems – and higher electricity bills. Each EASI system is custom designed based on the unique features of your facility and installed by licensed professionals to eliminate waste, increase the capacity of the facility's electrical distribution system and lower your operating costs. Customers routinely report savings surpassing those originally guaranteed, as well as the realization of additional benefits including reduced maintenance and replacement costs, increased cooling capacity of air conditioning and refrigeration systems and even more efficient production

performance.

Once installed, the EASI system begins to deliver immediate, nonstop savings. You will realize a decrease in energy consumption the entire time your facility is operating. Even more impressive, the EASI system takes advantage of passive technology meaning neither you nor your staff will have to remember to turn the system on or off – it saves you money anytime your facility uses electricity.

Since its founding in 1978, EASI has been the premier electrical energy conservation company in the industry. Pioneering the development of scientifically proven methods of reducing electrical consumption and the treatment of entire facilities with its

customized energy savings system, EASI continues to lead the industry in developing, testing and implementing quality energy reduction products. No matter what type of facility, EASI can create a unique system designed to reduce electricity consumption while increasing the efficiency of the building's existing electrical distribution system. The key to EASI's success is the "full system" approach. EASI takes into account the entire breakdown of electrical usage and then implements a system comprised of technology specifically designed to treat each load – all this culminates in a complete, interactive energy conservation system that can be guaranteed to deliver energy savings.



The Practical Energy Company[®]

February 5, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Chief Joe Palmer
Re: Standby Generator Purchase for Fire Station #1

Included in the February Board meeting agenda is a purchase of a 50kw Diesel Generator and Automatic Transfer Switch (ASCO SERIES 185SE 400amp) for the renovation project at fire station 1. The Generator is a Cummins Model # 50DGHDA with a 305 gallon fuel tank capable of providing backup power to the building for 72 hours. The quote also includes delivery to the site, startup and testing after installation, and training. The installation of the generator and transfer switch will be included in the Electrical Bid Specifications and contract.

I do recommend the purchase of the 50kw Diesel Generator and Automatic Transfer Switch from Cummins Crosspoint LLC. 706 Spence Lane, Nashville, Tennessee for \$26,739.00. And add Option 1; (72 hour fuel tank in lieu of the 24 hour fuel tank) for \$1950.00 to the base bid for a total purchase price of \$28,689.00.

Sincerely,



Joe Palmer

Fire Chief

February 11, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Chief Joe Palmer
Re: Electrical Project at Fire Station #1

Included in this month's board meeting agenda is the electrical project at fire station 1. On February 11th 2014 at 9:00am the electrical project bids were opened and after review of the submitted bid documents it was noted that two contractors provided bids for the project.

I do recommend the Siemens Electric Inc. bid be awarded for \$7,695.00 to complete the electrical renovations at fire station 1 according to the bid specifications.

Sincerely,

A handwritten signature in black ink that reads "Joe Palmer". The signature is written in a cursive, flowing style.

Joe Palmer

Fire Chief

BID# 14-1010FD

Fire Station 1 Electrical Project

Siemens Electric, Inc.

R & M Electric, Inc

225 3rd Avenue West

P O Box 413

OPENING: February 11, 2014 @ 9:00 a.m.

Carthage, TN 37030

Ridgetop, TN 37152

SPECIFICATIONS:

Electrical renovation for Fire Dept. # 1 per specifications

Unit Cost

\$7,695.00

Unit Cost

\$30,300.00

Unit Cost

Unit Cost

Unit Cost

Delivery

90 days

90 days

February 12, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Meadows Road Property

Please find attached an offer to sell the Meadows Road property (Parcel 097.01 Tax Map 077) to the Sumner County Board of Education for \$16,000.00. This property is adjacent to the White House High School baseball field.

The Director of Sumner County Schools and I have discussed that this property is currently being used for school purposes and decided that it would be in the best interest for both parties for the City of White House to sell the property to the Sumner County Board of Education.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2105.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is entered into on or as of this ____ day of _____, 2014, by and between the City of White House, Tennessee (the "Seller") and the Sumner County Board of Education (the "Purchaser").

Recitals

- A. Seller is the owner of that certain parcel of real property located on Meadows Road, White House, Tennessee being more particularly described on Exhibit A attached hereto and incorporated herein together with all easements, rights and privileges appurtenant thereto and improvements thereon, if any (collectively referred to herein as the "Property").
- B. Purchaser desires to purchase the Property, and Seller desires to sell the Property pursuant to the terms and conditions of this Agreement.

Agreement

NOW, THEREFORE, in consideration of the above Recitals and other good and valuable consideration, including the mutual covenants and promises herein contained, the receipt and sufficiency of which are hereby acknowledged, Seller and Purchaser hereby agree as follows:

- 1. Agreement to Sell. For the consideration set forth in paragraph 2 below, Seller hereby agrees to grant, bargain, sell, assign and convey to Purchaser, the Property.
- 2. Purchase Price. The purchase price for the Property shall be Sixteen Thousand and No/100 (\$16,000.00) Dollars (the "Purchase Price"), to be paid by Purchaser at closing.
- 3. "AS-IS". Seller shall sell the Property to Purchaser, and Purchaser agrees that it is purchasing the Property from Seller "AS IS", "WHERE IS" and "WITH ALL FAULTS". Further, Purchaser expressly acknowledges that Seller makes no warranty or representation of the Property, express, implied or arising by operation of law, including but in no way limited to any warranty of condition, habitability, merchantability or fitness for a particular purpose.
- 4. Possession. Seller shall deliver possession of the Property to Purchaser on the Closing Date.
- 5. Closing. The closing of the sale and purchase of the Property (the "Closing") shall take place on _____.

(a) At the Closing, Seller shall deliver to Purchaser a Quitclaim Deed (the "Deed"), duly executed and acknowledged by Seller, granting and conveying the Property, and such other Closing documents as are reasonably necessary and proper in order to consummate the transaction contemplated by this Contract.

(b) Purchaser shall pay to Seller by cash funds or wire transfer the balance of the Purchase Price and shall deliver to Seller any such other Closing documents as are reasonably necessary and proper in order to consummate the transaction contemplated by this Agreement, and shall accept the Deed.

6. Costs and Fees. Purchaser shall be responsible for the costs of any title search and title policy for the Property should Purchase elect to obtain the same. The Purchaser will pay for any recording fees. Seller has provided Purchaser with an appraisal and survey of the Property. Each party shall pay its own attorney fees.
7. Representations and Warranties of Seller. Seller represents and warrants that it has full power and authority to enter into this Agreement and to perform all of its obligations hereunder. The execution and delivery of this Agreement and the performance by Seller of its obligations hereunder have been duly authorized by all requisite action and no further action or approval is required in order to constitute this Agreement as a binding and enforceable obligation of Seller.
8. Representations and Warranties of Buyer. Buyer represents and warrants that it has full power and authority to enter into this Agreement and to perform all of its obligations hereunder. The execution and delivery of this Agreement and the performance by Buyer of its obligations hereunder have been duly authorized by all requisite action and no further action or approval is required in order to constitute this Agreement as a binding and enforceable obligation of Buyer.
9. Final Agreement. This Agreement represents the final agreement of the parties and no agreements or representations, unless incorporated in this Agreement shall be binding on any of the parties and no portion hereof shall be amended or modified unless such change shall be in writing and signed by both parties thereto.
10. Number and Gender. Whenever the singular number is used herein and when required by the context, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders, and the word "person" shall include a corporation, firm, partnership, joint venture, trust or estate.
11. Execution in Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
12. Governing Law. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Tennessee.
13. Severability. In the event that any condition or covenant herein contained is held to be invalid or void by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect any other covenant or conditions herein contained. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

14. Waiver and Amendment. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach shall not be deemed to be a waiver of any other breach of the same or any other provision hereof. This Agreement may be amended only by a written agreement executed by all of the parties hereto.
15. Captions and Interpretations. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement or any provision hereof. No provision in this Agreement is to be interpreted for or against either party because that party or his legal representative drafted such provision.

[SIGNATURES TO FOLLOW ON SUBSEQUENT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized corporate officers.

PURCHASER:

The Sumner County Board of Education

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

SELLER:

The City of White House, Tennessee

By: _____

Name: _____

Title: _____

EXHIBIT A

[Legal Description]

Land in the 15th Civil District of Sumner County, Tennessee, being all of property conveyed to City of White House, Tennessee in Record Book 855, Page 799, Register's Office, Sumner County, Tennessee, also shown as Parcel 097.01 on Tax Map 077, and being further described as follows:

Beginning at an iron pin old (1/2" rebar) in the northerly margin of Meadows Road (50' ROW), the most southwest corner of Stephen B. Eddy (Record Book 735, Page 119), and being the most southeast corner of this tract; thence, with the margin of said road, N 84°29'03" W a distance of 130.00 feet to an iron pin new (1/2" rebar) in the margin of said road, a corner to Sumner County, Tennessee (Deed Book 508, Page 718); thence, leaving said road, N 07°06'48" E a distance of 336.27 feet to an iron pin old (1/2" rebar), a corner to Sumner County, Tennessee; thence, S 82°54'01" E a distance of 129.14 feet to an iron pin old (1/2" rebar), a corner to Sumner County, Tennessee, and in the line of Lot 6, Cloverdale Subdivision (Plat Book 9, Page 64); thence, passing a corner to Lots 6 and 7, Cloverdale Subdivision, and then with the line of said Stephen B. Eddy, S 07°05'59" W a distance of 246.35 feet to an iron pin old (1/2" rebar); thence, continuing with said Eddy, S 06°36'55" W a distance of 86.33 feet to the point of beginning, containing **0.99 acres** (43,240.5 sq. ft.) according to a survey by Ray G. Cole, Tennessee Registered Land Surveyor No. 924, dated January 14, 2014.

Being the same property conveyed to the City of White House, Tennessee by the Sumner County Board of Education by deed of record at Book 855, Page 799, Register's Office for Sumner County, Tennessee.

THIS INSTRUMENT PREPARED BY:
Webb Sanders PLLC
2784 Highway 31W
White House, TN 37188

QUITCLAIM DEED

Address New Owner(s):	Send Tax Bills To:	Map/Parcel Number(s):
Sumner County Board of Education _____ _____	Same	Map 077/Parcel 97.01

FOR AND IN CONSIDERATION OF the sum of TEN AND NO/100 DOLLARS (\$10.00) cash in hand paid and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City of White House, Tennessee (the "Grantor") hereby quitclaims and conveys to the Sumner County Board of Education, (the "Grantee"), all of Grantor's right, title and interest in and to certain real property located in Robertson County, Tennessee, more particularly described as follows:

PLEASE SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

This is improved property located on Meadows Road, White House, Tennessee.

IN WITNESS WHEREOF, the undersigned Grantor has executed this instrument or has caused same to be executed as of this ____ day of _____ 2014.

GRANTOR:

CITY OF WHITE HOUSE, TENNESSEE

By: _____
Name: _____
Its: _____

STATE OF _____)

COUNTY OF _____)

The actual consideration for this transfer is \$16,000.00.

Affiant

Sworn to and subscribed before me this _____ day of _____, 2014.

Notary Public

My Commission Expires:

STATE OF TENNESSEE)

COUNTY OF SUMNER)

Personally appeared before me, the undersigned, a Notary Public having authority within the State and County aforesaid, Michael Arnold, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Mayor of the City of White House, Tennessee, and is authorized by the city to execute this instrument on behalf of the city.

WITNESS my hand, at office, this _____ day of _____, 2014.

Notary Public

My Commission Expires:

EXHIBIT "A"

Legal Description

Land in the 15th Civil District of Sumner County, Tennessee, being all of property conveyed to City of White House, Tennessee in Record Book 855, Page 799, Register's Office, Sumner County, Tennessee, also shown as Parcel 097.01 on Tax Map 077, and being further described as follows:

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Being the same property conveyed to the City of White House, Tennessee by the Sumner County Board of Education by deed of record at Book 855, Page 799, Register's Office for Sumner County, Tennessee.

BOUNDARY RE-SURVEY:

PROPERTY OF: CITY OF WHITE HOUSE, TENNESSEE

15TH CIVIL DISTRICT, SUMNER COUNTY, TENNESSEE

DATE: JANUARY 14, 2014 JOB NO. 14-005

DEED REFERENCE: RECORD BOOK 855, PAGE 799,
REGISTER'S OFFICE, SUMNER
COUNTY, TENNESSEE.

TAX MAP 077, PARCEL 097.01.

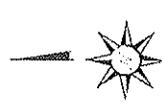
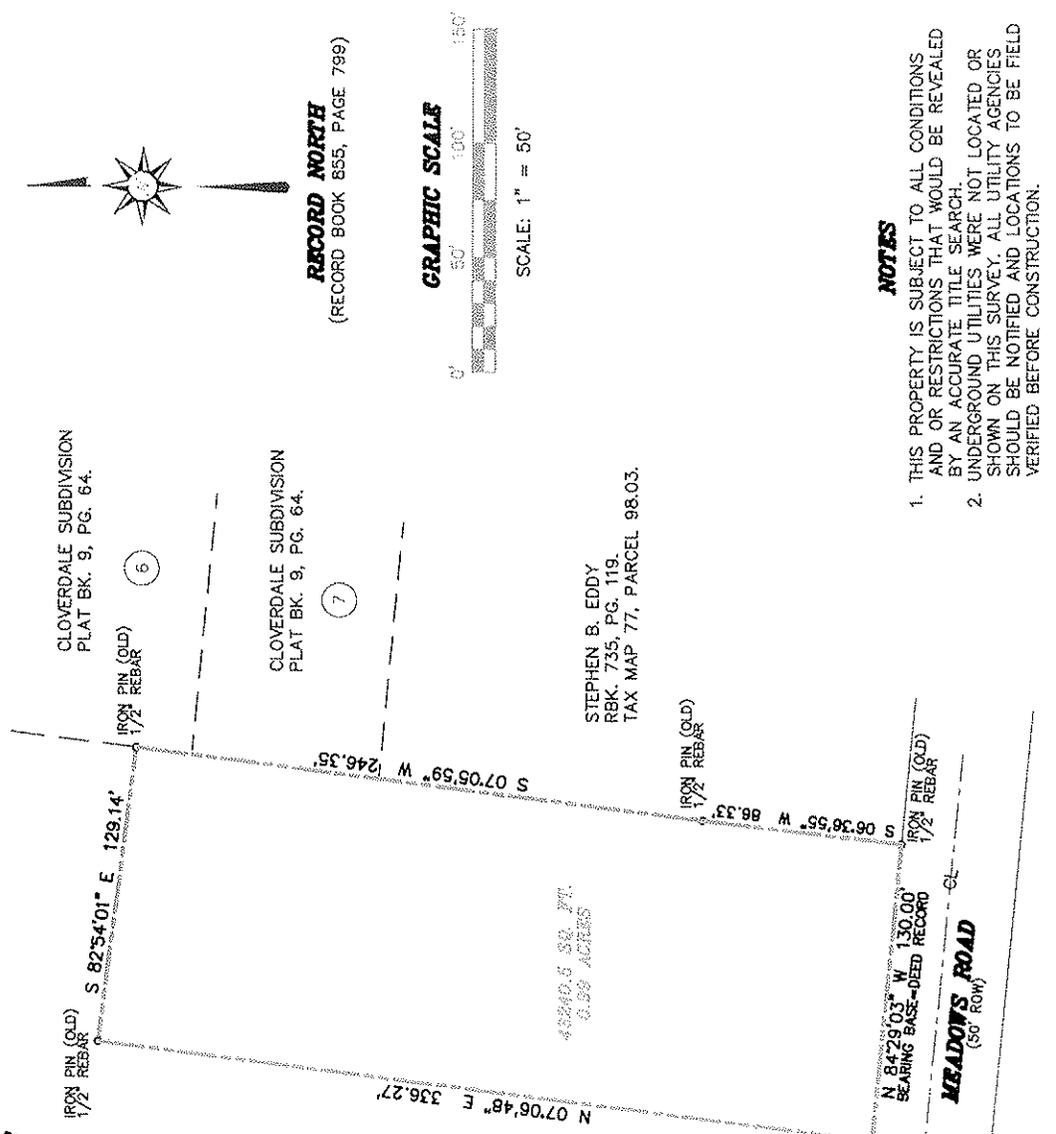
SUMNER COUNTY, TENNESSEE
DBK. 508, PG. 718.
TAX MAP 77, PARCEL 98.00.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS SURVEY MEETS OR EXCEEDS
THE MINIMUM STANDARDS OF PRACTICE IN THE STATE OF
TENNESSEE FOR A CATEGORY 1 SURVEY AND THE RATIO OF
PRECISION OF THE UNADJUSTED SURVEY IS 1 : 10,000+ AS
SHOWN HEREON.

COLE LAND SURVEYING

P.O. BOX 941
WHITE HOUSE, TENNESSEE 37188
PH: (615) 672-4342



RECORD NORTH
(RECORD BOOK 855, PAGE 799)



NOTES

1. THIS PROPERTY IS SUBJECT TO ALL CONDITIONS AND OR RESTRICTIONS THAT WOULD BE REVEALED BY AN ACCURATE TITLE SEARCH.
2. UNDERGROUND UTILITIES WERE NOT LOCATED OR SHOWN ON THIS SURVEY. ALL UTILITY AGENCIES SHOULD BE NOTIFIED AND LOCATIONS TO BE FIELD VERIFIED BEFORE CONSTRUCTION.

SUMMARY RESIDENTIAL APPRAISAL REPORT

Date of Valuation

09/06/2013

Map 077 Parcel 097.01 Meadows Rd
Property Described in Book 855 Page 799
White House, TN 37188

For

Gerald Herman
105 College St
White House, TN 37188

TABLE OF CONTENTS

Letter of Transmittal	1
USPAP Identification	2
FIRREA Addendum	3
GP Land	4
Additional Comparables 4-6	6
Supplemental Addendum	7
Plat Map	8
Aerial Map	9
Tax Measurement Doc	10
Location Map	11
Kimberly Manlove Certification	12
Subject Photos	13
Comparable Photos 1-3	14
Comparable Photos 4-6	15

Satterfield Appraisal Services
517 Ryan Avenue
Gallatin, TN 37066
615/206-9478

Gerald Herman
105 College St
White House, TN 37188

Re: Property: Map 077 Parcel 097.01 Meadows Rd
White House, TN 37188
Borrower: N/A
File No.: 0028833

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

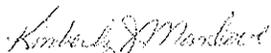
The purpose of this appraisal is to provide an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The value conclusions reported are as of the effective date stated in the body of the report and contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,



Kimberly Jean Manlove
State of TN Certified Residential
Real Estate Appraiser #00002680

F.I.R.R.E.A. Addendum

Borrower N/A
Property Address Map 077 Parcel 097.01 Meadows Rd
City White House County Sumner State TN Zip Code 37188
Lender/Client Gerald Herman

Purpose of the Appraisal

The sole purpose of this appraisal is to assist the client, City of White House, in arriving at a market value for vacant land. No third parties are authorized to rely upon this report without the written consent of the Appraiser. See attached...

Scope of the Appraisal

A site observation for any easement/encroachments which may adversely affect the subject marketability has been completed. The Appraiser has researched the area for physical and economic factors that could affect the subject property. The area has been searched for comparable sales of similar site size which have closed within the last 12 months as well as current pending sales.

Report of the prior year sales history for the subject property

Is the subject property currently listed? Yes No List Price \$ _____
Has the property sold during the prior year? Yes No If yes, describe below:

Marketing Time

What is your estimate of marketing time for the subject property? 3-6 months Describe below the basis (rationale) for your estimate:
Based on statistical information about days on market, information gathered through sales verification, and anticipated changes in market conditions. See the Final Reconciliation section for comments on reasonable exposure time.

Non-real property transfers

Does the transaction involve the transfer of personal property, fixtures, or intangibles that are not real property? Yes No
If yes, provide description and valuation below:
N/A

Additional Comments

Additional Certification

1. The acceptance of this appraisal assignment by the appraiser was not based on a requested minimum valuation, a specified valuation, or an approval of the loan.
2. The appraiser certifies that the compensation for this appraisal is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result of the occurrence of a subsequent event.
3. This appraisal has been prepared to conform with the Uniform Standards of Professional Appraisal practice ("USPAP") adopted by the Appraisal Standards Board of the Appraisal foundation, except the Departure Provision, unless otherwise stated below.
4. The appraiser has disclosed within this appraisal report, or below, all steps taken that were necessary or appropriate to comply with the Competency provision of the USPAP.

Date: 09/06/2013

Appraiser(s): Kimberly J. Manlove
Kimberly Jean Manlove

Date: _____

Review Appraiser(s): _____

LAND APPRAISAL SUMMARY REPORT

Property Address: Map 077 Parcel 097.01 Meadows Rd City: White House State: TN Zip Code: 37188
 County: Sumner Legal Description: Property Described in Book 855 Page 799

Assessor's Parcel #: 077 097.01 Tax Year: 2011 R.E. Taxes: \$ 0 Special Assessments: \$ 0
 Market Area Name: White House Map Reference: 077 097.01 Census Tract: 0204.06
 Current Owner of Record: City of White House Borrower (if applicable): N/A
 Project Type (if applicable): PUD De Minimis PUD Other (describe) HOA: \$ 0 per year per month
 Are there any existing improvements to the property? No Yes If Yes, indicate current occupancy: Owner Tenant Vacant Not habitable
 If Yes, give a brief description:

The purpose of this appraisal is to develop an opinion of: Market Value (as defined), or other type of value (describe)
 This report reflects the following value (if not Current, see comments): Current (the Inspection Date is the Effective Date) Retrospective Prospective
 Property Rights Appraised: Fee Simple Leasehold Leased Fee Other (describe)
 Intended Use: The intended use of this appraisal is for the client to obtain a current market value of the land as vacant.
 Intended User(s) (by name or type): City of White House

Client: Gerald Herman Address: 105 College St, White House, TN 37188
 Appraiser: Kimberly Jean Manlove Address: 517 Ryan Avenue, Gallatin, TN 37066

Characteristics				Predominant Occupancy	One-Unit Housing	Present Land Use	Change in Land Use
Location:	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	<input checked="" type="checkbox"/> Owner	PRICE \$ (000)	One-Unit 72%	<input checked="" type="checkbox"/> Not Likely
Built up:	<input type="checkbox"/> Over 75%	<input checked="" type="checkbox"/> 25-75%	<input type="checkbox"/> Under 25%	<input type="checkbox"/> Tenant	AGE (yrs)	2-4 Unit 1%	<input type="checkbox"/> Likely * <input type="checkbox"/> In Process *
Growth rate:	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Slow	<input type="checkbox"/> Vacant (0-5%)	50 Low 0	Multi-Unit 1%	* To:
Property values:	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	<input type="checkbox"/> Vacant (>5%)	500 High 70	Comm'l 4%	
Demand/supply:	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	<input type="checkbox"/> Vacant (>5%)	175 Prod 12	Vacant 22%	
Marketing time:	<input type="checkbox"/> Under 3 Mos.	<input checked="" type="checkbox"/> 3-6 Mos.	<input type="checkbox"/> Over 6 Mos.				

Factors Affecting Marketability											
Item	Good	Average	Fair	Poor	N/A	Item	Good	Average	Fair	Poor	N/A
Employment Stability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adequacy of Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Convenience to Employment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Property Compatibility	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Convenience to Shopping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Protection from Detrimental Conditions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Convenience to Schools	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Police and Fire Protection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequacy of Public Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Appearance of Properties	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreational Facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Appeal to Market	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Market Area Comments: The current market appears to be stable. Interest rates are currently favorable. Discounts, buy downs and concessions are not prevalent in this area. Average marketing time is 3 - 6 months based on statistical information about days on market, information gathered through sales verification, and anticipated changes in market conditions.

Dimensions: Not Available Site Area: 1.04 ac Acres
 Zoning Classification: R-20 Description: Residential

Do present improvements comply with existing zoning requirements? Yes No No Improvements
 Uses allowed under current zoning: Residential

Are CC&Rs applicable? Yes No Unknown Have the documents been reviewed? Yes No Ground Rent (if applicable) \$ /
 Comments:

Highest & Best Use as improved: Present use, or Other use (explain)

Actual Use as of Effective Date: Vacant Land Use as appraised in this report: Vacant Land
 Summary of Highest & Best Use: The highest and best use of the subject parcel is residential.

Utilities	Public	Other	Provider/Description	Off-site improvements	Type	Public	Private	Frontage	Adequate
Electricity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CEMC	Street	Asphalt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Topography	Rolling
Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Piedmont Gas	Width	Typical two lane			Size	Average
Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	WHUD	Surface	Asphalt			Shape	Irregular
Sanitary Sewer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	White House	Curb/Gutter	None	<input type="checkbox"/>	<input type="checkbox"/>	Drainage	Surface
Storm Sewer	<input type="checkbox"/>	<input type="checkbox"/>		Sidewalk	None	<input type="checkbox"/>	<input type="checkbox"/>	View	Streets/Homes/Land
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AT&T	Street Lights	Vapor	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Multimedia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Multiple	Alley	None	<input type="checkbox"/>	<input type="checkbox"/>		

Other site elements: Inside Lot Corner Lot Cul de Sac Underground Utilities Other (describe)
 FEMA Spec'l Flood Hazard Area Yes No FEMA Flood Zone X FEMA Map # 47165C0259G FEMA Map Date 04/17/2012

Site Comments: The Appraiser has reviewed the Tax Records and CRS plat maps available during the course of a normal business day; however, these records typically offer limited information. The Appraiser has not been provided with a survey or land records. Any easements, encroachments, or other adverse conditions which may or may not exist are unknown. The baseball field next to the subject parcel does not appear to adversely effect subject marketability. The land and trees between the baseball field and subject parcel appear to provide adequate buffer. Sale 2 offers similar influence with church parking next to the parcel.



LAND APPRAISAL SUMMARY REPORT

File No.: 19101

My research did did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.

Data Source(s): Tax Records/MLS/CRS

1st Prior Subject Sale/Transfer: Analysis of sale/transfer history and/or any current agreement of sale/listing: Per MLS, neither the subject nor the comparable sales are currently listed for sale. Per tax records, the subject has not transferred within the last 36 months. Variances between prior sale and current appraised value is due to stable increase in property values. Per MLS and current owner, the subject has not been listed for sale within the last 12 months.

2nd Prior Subject Sale/Transfer: _____

FEATURE	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	Map 077 Parcel 097.01 Meadows White House, TN 37188	215 College St White House, TN 37188	208 Spring St White House, TN 37188	Bowling Branch Rd Cottontown, TN 37048
Proximity to Subject		1.25 miles NW	1.15 miles NW	3.59 miles N
Sale Price	\$	\$ 20,000	\$ 20,000	\$ 32,500
Price/ Acre	\$	\$ 44,444.44	\$ 33,333.33	\$ 32,500.00
Data Source(s)	Inspection	GNARMLS#1429418	GNARMLS#1429420	GNARMLS#1456590
Verification Source(s)	Tax Record	Tax Record	Tax Record	Tax Record
VALUE ADJUSTMENT	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION
Sales or Financing		Cash - 112DOM	Cash - 112DOM	Conv - 0DOM
Concessions		None Noted	None Noted	None Noted
Date of Sale/Time		06/14/2013	06/14/2013	06/06/2013
Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Location	Average	Average	Average	Average
Site Area (in Acres)	1.04	0.45	0.60	1.00
Amenities	None	None	None	None
Net Adjustment (Total, in \$)		+ \$ 11,700	+ \$ 11,700	
Adjusted Sale Price (in \$)		\$ 31,700	\$ 31,700	\$ 32,500

Summary of Sales Comparison Approach See attached addendum...

PROJECT INFORMATION FOR PUDs (if applicable) The Subject is part of a Planned Unit Development.

Legal Name of Project: _____

Describe common elements and recreational facilities: _____

Indicated Value by: Sales Comparison Approach \$ 31,700

Final Reconciliation The Cost Approach and Income Approach to value is not applicable on vacant land. The Appraiser places all weight on the Sales Comparison Approach.

This appraisal is made "as is", or subject to the following conditions: _____

This report is also subject to other Hypothetical Conditions and/or Extraordinary Assumptions as specified in the attached addenda.

Based upon an inspection of the subject property, defined Scope of Work, Statement of Assumptions and Limiting Conditions, and Appraiser's Certifications, my (our) Opinion of the Market Value (or other specified value type), as defined herein, of the real property that is the subject of this report is: \$ 31,700, as of: 09/06/2013, which is the effective date of this appraisal.

If indicated above, this Opinion of Value is subject to Hypothetical Conditions and/or Extraordinary Assumptions included in this report. See attached addenda.

A true and complete copy of this report contains 18 pages, including exhibits which are considered an integral part of the report. This appraisal report may not be properly understood without reference to the information contained in the complete report, which contains the following attached exhibits:

Limiting cond./Certifications Narrative Addendum Location Map(s) Flood Addendum Scope of Work

Photo Addenda Parcel Map Hypothetical Conditions Extraordinary Assumptions Additional Sales

Client Contact: Gerald Herman Client Name: Gerald Herman

E-Mail: gherman@cityofwhitehouse.com Address: 105 College St, White House, TN 37188

APPRAISER: Kimberly Jean Manlove

Supervisory or Co-Appraiser Name: _____

Company: Satterfield Appraisal Services

Phone: (615) 206-9478 Fax: (615) 206-9562

E-Mail: kim@satterfieldappraisal.com

Date of Report (Signature): 09/06/2013

License or Certification #: 00002680 State: TN

Designation: Certified Residential Real Estate Appraiser

Expiration Date of License or Certification: 07/31/2014

Inspection of Subject: Did Inspect Did Not Inspect (Desktop)

Date of Inspection: 09/06/2013



Supplemental Addendum

File No. 19101

Borrower	N/A						
Property Address	Map 077 Parcel 097.01 Meadows Rd						
City	White House	County	Sumner	State	TN	Zip Code	37188
Lender/Client	Gerald Herman						

I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment. I have no current or prospective interest in the subject property or the parties involved.

The land photos for Sales 1 and 4 now have homes being constructed on them. At time of sales, they were vacant land.

CONDITIONS OF APPRAISAL

The subject is vacant land. This appraisal is made "AS IS". The sole purpose of this appraisal is to assist the client, City of White House, in arriving at a market value for vacant land. This report should not be relied upon to disclose any conditions present in the subject property. The appraisal report does not guarantee that the property is free of defects.

COMMENTS ON SALES COMPARISON

The Appraiser has searched the area for comparable vacant land sales which have closed within the last 12 months as well as current pending sales. Limited sales were found of similar site size. Due to lack of sales available within the immediate area of similar site size, the Appraiser expanded the search to include the Western portion of the County, White House in Robertson County, and Cottontown. The Appraiser has utilized current sales of similar site size within the subject market area. Each sale is similar in overall location. Typically vacant land sites that offer one acre and under are found in new construction subdivisions where land is not sold separate from the home. Due to this, limited vacant land sales were found. In all of White House, there were five land sales in the last 12 months that offered 2 acres or less. Two were in Sumner Crossings two were used in this report and one in Bridle Creek that is a higher end neighborhood than Sumner Crossing and not considered comparable. Sales 1 and 2 are situated in the City of White House and offer similar public utilities. Sale 3 offers similar site size and although it is further out, offers no adjustments for site size. Sale 4 is situated in an established neighborhood and found to be similar in site value not size. All sales offer same school systems in HB Williams Elementary, White House Middle School, and White House High School. The best sales available have been utilized.

It was necessary to exceed recommended proximity guidelines in order to utilize suitable sales. All sales are within the subject market area. The subject market area for this size vacant land site is an approximate four mile radius.

All Sales closed in the last 90 days and are considered to be reasonable market value indicators. A date/time adjustment is not indicated/supported.

Adjustments for site are based on the difference between the indicated site value, not size, for each sale as compared to the subject. This also takes into consideration possible location appeal differences. These adjustments are supported by analyzing recent site sales in the area as well as a study of current tax assessor records. No adjustment is noted in Sale 4 due to size. Sale 4 is located in a subdivision with concrete curbs and gutters and a Home Owners Association. Due to the amenities, it was found to offer similar value to the subject with amenities offsetting site size.

The appraiser notes several net and gross adjustments which exceed the recommended guidelines. This is primarily due to the lack of sales of similar size.

The indicated value opinion is based on a projected period of 30 to 120 days which is considered a reasonable time frame for this type property and is supported by data in the Middle Tennessee Regional MLS.

In conclusion, the appraiser has placed equal weight on all Sales. The opinion of value reflects the mid value range.

COMMENTS ON MARKET DATA

The current market appears to be stable. Interest rates are currently favorable. Discounts, buy downs and concessions are noted in this area and typically range from 1 to 3%. Average marketing time is 3 - 6 months based on statistical information about days on market, information gathered through sales verification, and anticipated changes in market conditions. See the Final Reconciliation section for comments on reasonable exposure time.

FINAL RECONCILIATION

The Cost Approach is not applicable for vacant land. The Income Approach is not applicable for vacant land. In conclusion, the Appraiser has placed the most weight on the Sales Comparison Approach with the estimated value reflecting the mid value range.

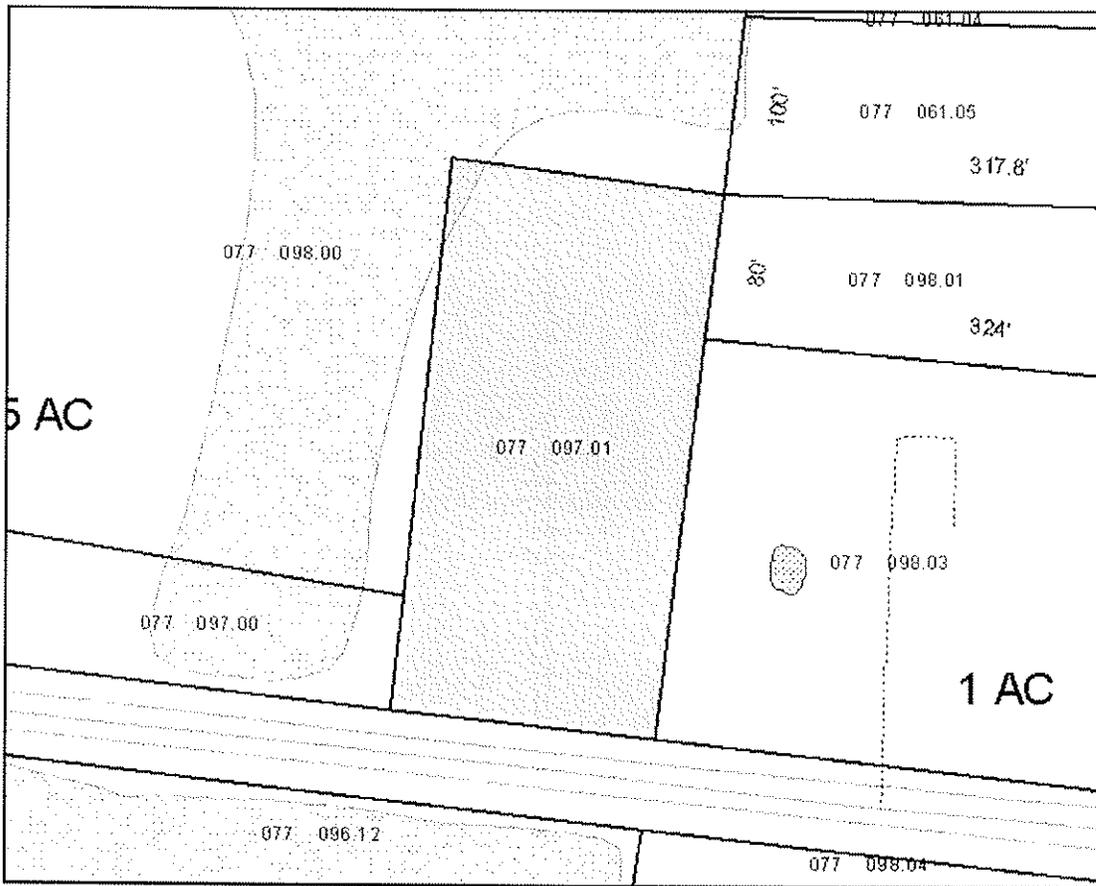
Reasonable exposure time for this type property at the estimated value range in typical marketing conditions is considered to be 30 to 120 days based on statistical data about days on market and information gathered through sales verification.

ABBREVIATIONS

conv - conventional unk - unknown mls - multiple listing service ac - acre(s) avg - average

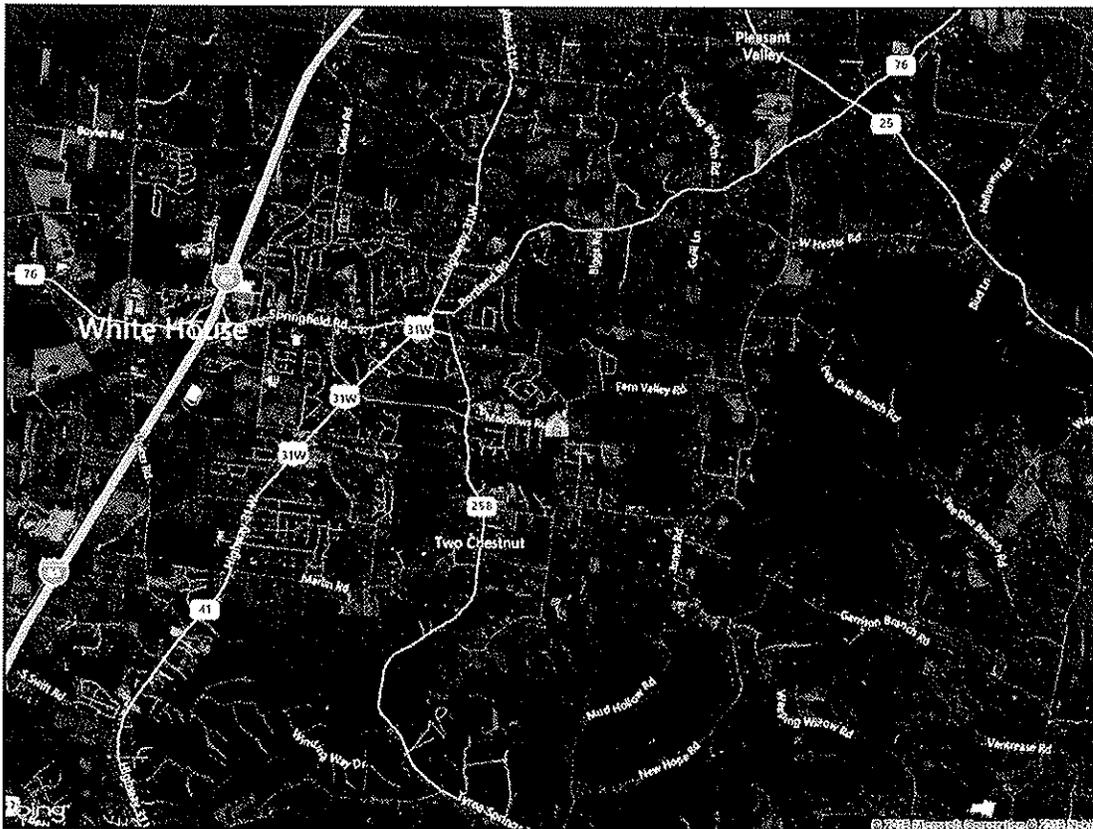
Plat Map

Borrower	N/A				
Property Address	Map 077 Parcel 097.01 Meadows Rd				
City	White House	County	Sumner	State	TN Zip Code 37188
Lender/Client	Gerald Herman				



Aerial Map

Borrower	N/A				
Property Address	Map 077 Parcel 097.01 Meadows Rd				
City	White House	County	Sumner	State	TN Zip Code 37188
Lender/Client	Gerald Herman				



Tax Measurement Doc

Borrower	N/A					
Property Address	Map 077 Parcel 097.01 Meadows Rd					
City	White House	County	Sumner	State	TN	Zip Code 37188
Lender/Client	Gerald Herman					

CRS Inc., Measurement Results
Page 1 of 1



CRS PowerTool
Real Estate

Area Measurement



Square Feet: 45212.16c SF copy

Acres: 1.04c Ac copy
(43,560 sq. ft = 1 acre)

When performing an Area Measurement, be sure the ENTIRE PARCEL/shape is in the view!

Shape Areas MAY be CLIPPED by The View Window, Resulting in a REDUCED Measurement!

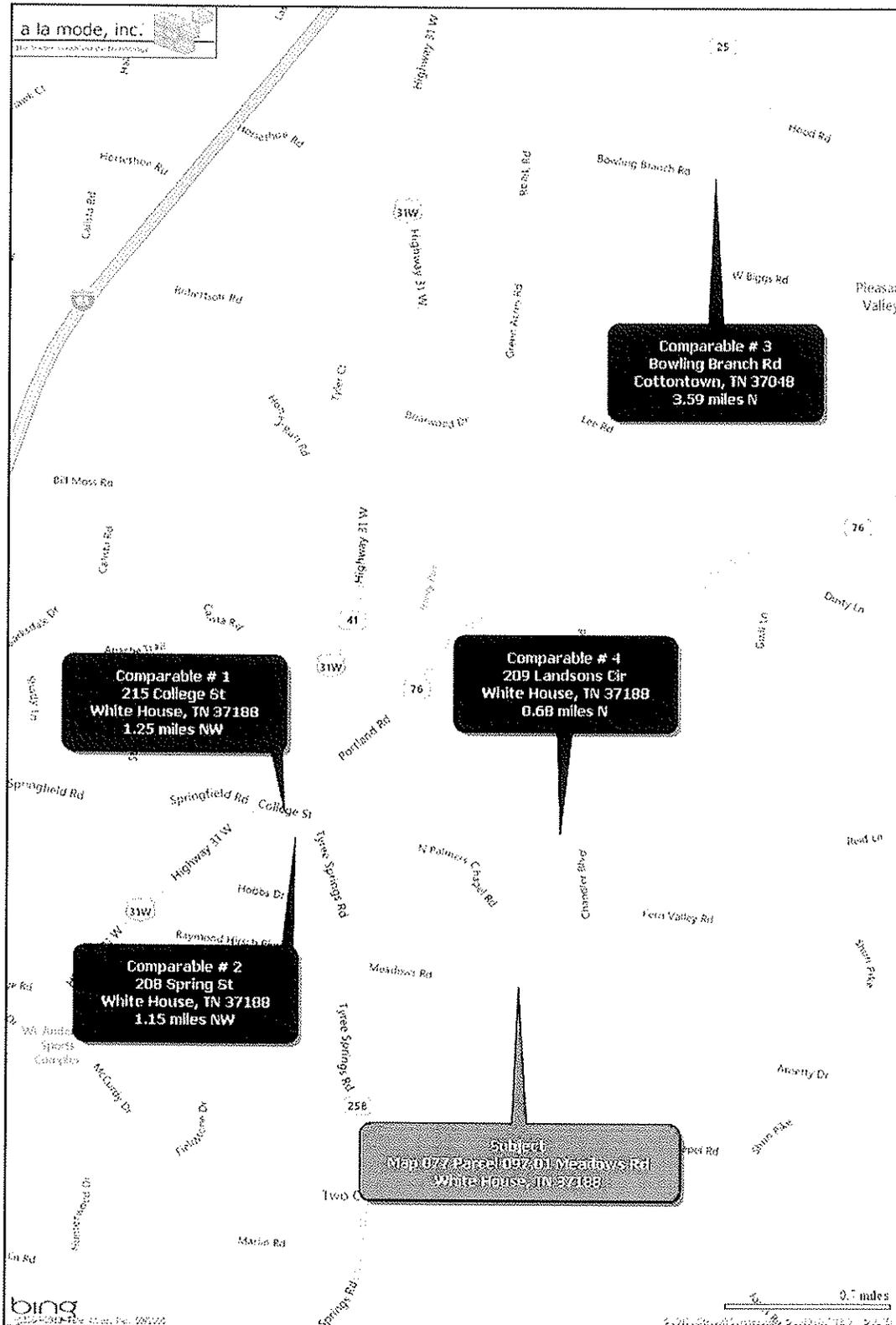
Note: Distance and area measurements are not guaranteed to be accurate.

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Information Deemed Reliable But Not Guaranteed.
Contact RealTracs at 615-385-9777 for Help.

<http://taxdata.realtracs.net/realstate/eval/measurement.aspx?mt=A&u1=Square+Feet&m1=...> 9/5/2013

Location Map

Borrower	N/A				
Property Address	Map 077 Parcel 097.01 Meadows Rd				
City	White House	County	Sumner	State	TN Zip Code 37188
Lender/Client	Gerald Herman				



Kimberly Manlove Certification

Borrower	N/A						
Property Address	Map 077 Parcel 097.01 Meadows Rd						
City	White House	County	Sumner	State	TN	Zip Code	37188
Lender/Client	Gerald Herman						

8141609
239159

State of Tennessee

TENNESSEE REAL ESTATE APPRAISER COMMISSION
CERTIFIED RESIDENTIAL REAL ESTATE APPRAISER
KIMBERLY JEAN MANLOVE

*This is to certify that all requirements of the State of Tennessee
have been met.*

ID NUMBER: 00002680
LIC STATUS: ACTIVE
EXPIRATION DATE: 07/31/2014



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

Subject Photo Page

Borrower	N/A						
Property Address	Map 077 Parcel 097.01 Meadows Rd						
City	White House	County	Sumner	State	TN	Zip Code	37188
Lender/Client	Gerald Herman						

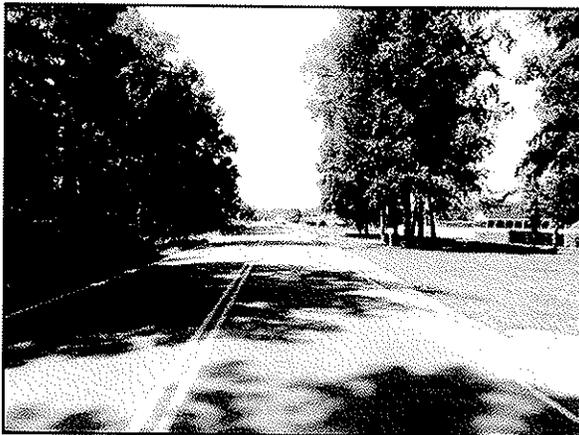


Subject Land

Map 077 Parcel 097.01 Meadows Rd
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location Average
View
Site 1.04
Quality
Age



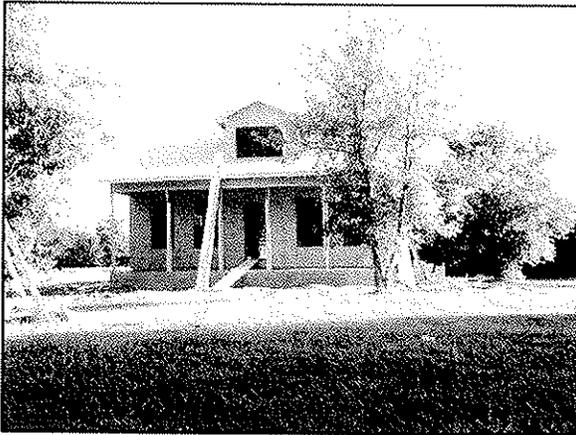
Baseball Field Next Door



Subject Street

Comparable Photo Page

Borrower	N/A				
Property Address	Map 077 Parcel 097.01 Meadows Rd				
City	White House	County	Sumner	State	TN Zip Code 37188
Lender/Client	Gerald Herman				



Comparable 1

215 College St
 Prox. to Subject 1.25 miles NW
 Sales Price 20,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View
 Site 0.45
 Quality
 Age



Comparable 2

208 Spring St
 Prox. to Subject 1.15 miles NW
 Sales Price 20,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View
 Site 0.60
 Quality
 Age



Comparable 3

Bowling Branch Rd
 Prox. to Subject 3.59 miles N
 Sales Price 32,500
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View
 Site 1.00
 Quality
 Age

Comparable Photo Page

Borrower	N/A		
Property Address	Map 077 Parcel 097.01 Meadows Rd		
City	White House	County	Sumner
Lender/Client	Gerald Herman	State	TN
		Zip Code	37188



Comparable 4

209 Landons Cir
 Prox. to Subject 0.68 miles N
 Sales Price 26,500
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View
 Site 0.22
 Quality
 Age

Comparable 5

Prox. to Subject
 Sales Price
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location
 View
 Site
 Quality
 Age

Comparable 6

Prox. to Subject
 Sales Price
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location
 View
 Site
 Quality
 Age

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....