CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
April 21, 2014
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer / Pledge
3. Roll Call
4. Adoption of the Agenda
5. Approval of Minutes of the March 20, 2014 meeting.
6. Welcome Visitors
7. Public Hearings
    a. None
8. Communication from Mayor, Aldermen, and City Administrator
9. Acknowledge Reports

A.	General Government	E.	Fire	I.	Library/Museum
B.	Finance	F.	Public Services	J.	Municipal Court
C.	Human Resources	G.	Planning & Codes	K.	Monthly Financial Summary
D.	Police	H.	Parks & Recreation		

10. Consideration of the Following Resolutions:
    a. **Resolution 14-01**: A resolution authorizing participation by the City of White House in the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program.
    b. **Resolution 14-02**: A resolution authorizing participation by the City of White House in the National Joint Powers Alliance.
11. Consideration of the Following Ordinances:
    a. **Ordinance 14-07**: An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees, and Charges, section 18-302. *First Reading.*
12. Finance
    a. To approve or reject the purchase of a Kubota Utility Cab Tractor (Model # V3307-CR-TE4) for $34,013.60 from the National Joint Powers Alliance. The Public Services Director recommends approval.
    b. To approve or reject the purchase of a KX057-4R3A Kubota Excavator for $69,987.01 from the National Joint Powers Alliance (Plateau Equipment in Crossville, TN). The Public Services Director recommends approval.
    c. To approve or reject the purchase of a new Local Government server and software for $9,108.32 from Local Government Corporation. The Finance Director recommends approval.

d. To consider rejecting any and all bids for the RTP Trail Rehabilitation Project because all bids were over budget. The Parks and Recreation Director recommends approval.

13. Other Business

    a. None

14. Discussion Items

    a. None

15. Other Information

    a. Tennessee Consolidated Retirement System (TCRS) employer contribution rate

16. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
March 20, 2014
7:00 p.m.

1. Call to Order by the Mayor

   Meeting was called to order at 7:01 pm.

2. Prayer / Pledge

   Prayer and Pledge to the American Flag was led by Ald. Bibb.

3. Roll Call

   Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; **Quorum - Present**

4. Adoption of the Agenda

   Motion was made by Ald. Paltzik, second by Ald. Decker to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

5. Approval of Minutes of the February 20, 2014 meeting.

   Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

6. Welcome Visitors

   Mayor Arnold welcomed all visitors.

7. Public Hearings

   a. **Ordinance 14-04**: An ordinance amending the Municipal Code Title 8, Chapter 1 Intoxicating Liquors, sections 8-102, 8-103, 8-104, 8-106 and 8-110 and deleting sections 8-107 through 8-109. *Second Reading.*

      No one spoke for or against.

   b. **Ordinance 14-05**: An ordinance amending Municipal Code Title 8, Chapter 2 Beer. *Second Reading.*

      No one spoke for or against.

   c. **Ordinance 14-06**: An ordinance amending Municipal Code Title 2, Chapter 1 Leisure Services Board, section 2-102. *Second Reading.*

      No one spoke for or against.

8. Communication from Mayor, Aldermen, and City Administrator

   Mayor Arnold congratulated Chief Pat Brady on the excellent work of the White House Police Department and being awarded the 8th safest city in Tennessee by the Movoto Real Estate.

Mayor Arnold awarded a Proclamation of the Mayor, and proclaimed Tuesday, April 1st as Mayors Day of Recognition for National Service. He will be attending an event at Volunteer State Community College to celebrate this event with other Sumner County Mayors.

Ald. Paltzik announced that the Friends of the Library will be hosting a gala on Thursday, April 10th to raise money for the new library.

Ald. Paltzik reminded the Board that the White House Chamber of Commerce will be hosting the annual Discover White House event on Saturday, April 12th from 9:00 am – 2:00 pm at White House Heritage High School.

Ald. Paltzik congratulated Mayor Arnold on being awarded the Citizen of the Year award by the White House Chamber of Commerce.

Ald. Paltzik informed the Board that there will be a Community Build event at Municipal Park on Saturday, March 29th, to put the finishing touches on the new Miracle playground.

Ald. Paltzik praised the City's brush truck driver for the excellent work he witnessed by the employee in front of his house.

Ald. Decker noted the continued increase of hits to the City's website.

Ald. Hutson echoed the congratulations to Mayor Arnold for his Citizen of the Year award.

Ald. Hutson congratulated Ald. Paltzik on winning 2nd place in the Best Dressed Leprechaun competition at the Chamber of Commerce Annual Banquet.

Ald. Bibb thanked the Board for their thoughts and prayers over the last month.

City Administrator Gerald Herman gave an update on the information he received at the Metropolitan Planning Organization's meeting yesterday.

City Administrator Gerald Herman gave an update on the City Hall gymnasium and women's restroom renovation.

City Administrator Gerald Herman gave an update on the Meadowlark lift station renovation status.

City Administrator Gerald Herman informed the Board that construction funds for the SR31W sidewalk project have been submitted for obligation within the TDOT system and that we hope to go out to bid on this project in April.

City Administrator Gerald Herman stated that the TDOT Safety Office, after a preliminary review of our safety concerns, has determined that a Road Safety Audit needs to be conducted.

City Administrator Gerald Herman stated that he has asked Lose and Associates, Inc. to prepare a master plan for recreational facilities on the White House Municipal Complex. The company will assess possible recreational uses including a splash pad, community center, and an amphitheater.

City Administrator Gerald Herman stated that the City now has a firm commitment from HFR that the library project will be advertised for bid on April 30th.

City Administrator Gerald Herman gave an update on the Hobbs sewer project.

City Administrator Gerald Herman informed the Board that the Public Services Department has leased equipment to level piles of dirt at the soccer complex.

City Administrator Gerald Herman gave an update on the SR76 sidewalk project and stated that the project is currently on schedule.

City Administrator Gerald Herman gave an update on the City Hall parking lot.

City Administrator Gerald Herman informed the Board that a group has started to meet monthly to plan for the annual Independence Celebration.

City Administrator Gerald Herman reviewed current economic development happenings within the City.

City Administrator Gerald Herman echoed the fact that White House was ranked 8th among safest cities in Tennessee, and thanked our police department for keeping us safe.

9. Acknowledge Reports

A.	General Government	E.	Fire	I.	Library/Museum
B.	Finance	F.	Public Services	J.	Municipal Court
C.	Human Resources	G.	Planning & Codes	K.	Monthly Financial Summary
D.	Police	H.	Parks & Recreation		

Motion was made by Ald. Paltzik, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

10. Consideration of the Following Resolutions:

    a. None

11. Consideration of the Following Ordinances:

    a. **Ordinance 14-04**: An ordinance amending the Municipal Code Title 8, Chapter 1 Intoxicating Liquors, sections 8-102, 8-103, 8-104, 8-106 and 8-110 and deleting sections 8-107 through 8-109. *Second Reading.*

    Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 14-04 was approved on Second Reading.**

    b. **Ordinance 14-05**: An ordinance amending Municipal Code Title 8, Chapter 2 Beer. *Second Reading.*

    Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 14-05 was approved on Second Reading.**

    c. **Ordinance 14-06**: An ordinance amending Municipal Code Title 2, Chapter 1 Leisure Services Board, section 2-102. *Second Reading.*

    Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 14-06 was approved on Second Reading.**

12. Finance

a. To approve or reject the Ken-Tenn bid of $6,368.80 and the Bagwell bid of $8,699.00 for the multifunction copiers for the Police Department and City Hall. The Police Chief and City Administrator recommend approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

b. To approve or reject removing from the asset list the old audio/visual equipment that was used for the City Hall Board Room. The City Administrator recommends approval.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

c. To approve or reject Change Order #7 of $37,823.27 from Baron Construction, LLC. for the gymnasium renovation. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

d. To approve or reject Scott & Ritter, Incorporated's bid of $1,088.695.00 for the Sage Road sanitary sewer system improvement project. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

e. To approve or reject the use of funds in the amount of $30,957.00 to replace the lift stations at Washington Sq./Mt. Vernon and Belmont apartment complexes. The lift stations will be purchased from Walter Wood Supply Company, Incorporated. The Public Services Director recommends approval.

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

f. To approve or reject McGill Associates' Task Order #2 – Amendment #1 for approximately $42,000.00 for engineering services for the Treatment Plant Expansion Project for the Wastewater Division. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

g. To approve or reject McGill Associates' Task Order #6 for approximately $21,300.00 for engineering services for the Wastewater/Public Works Equipment Storage Building. The Public Services Director recommends approval.

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

h. To approve or reject a contract agreement with GEO-Jobe for $11,245.11 for Phase 2 of the City's GIS System. The Planning and Codes Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

13. Other Business

    a. To approve or reject rescheduling the April 17, 2014, Board of Mayor and Aldermen meeting to April 21, 2014. The City Recorder recommends approval.

       Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

    b. To approve or reject Hylant Group's recommendation of Blue Cross Blue Shield of Tennessee for medical and Delta Dental for dental insurance coverage. The City Administrator recommends approval.

       Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

    c. To approve or reject the results of the financial audit completed by Crosslin & Associates for the year ending June 30, 2013. The Finance Director recommends approval.

       Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

14. Discussion Items

    a. None

15. Other Information

    a. None

16. Adjournment

    Meeting was adjourned at 8:03 pm

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

REPORTS….

General Government Department
March 2014

Administration

City Administrator Gerald Herman attended the following meetings for Administration this month:

- March 05 - City of White House Budget Retreat
- March 06
  - City of White House Budget Retreat
  - Relay for Life Chili Cook-off Fundraiser
- March 07 - Retail Strategy Meeting for Robertson County
- March 10
  - Meeting with Tennessee Department of Transportation
  - Planning Commission Meeting
- March 11
  - Regional Transportation Authority Marketing and Operations Committee Meetings
  - Crosslin & Associates Meeting
  - Library Board Meeting
- March 12 - Leadership Sumner Presentation
- March 13 - Chamber of Commerce Annual Banquet
- March 18 - Chamber of Commerce Luncheon
- March 19 - Metropolitan Planning Organization Meetings
- March 20 - Board of Mayor and Aldermen Meeting
- March 21 - Mayor's Caucus
- March 24 - Ribbon Cutting for Moli Pazzo
- March 25 - Robertson County 911 Board Meeting
- March 26 - Sumner County Council of Governments Meeting

Performance Measurements

Finance Update
The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2013-2014.

Budget	Budgeted Amount	Expended/ Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	$13,448,060	$6,714,780	↓ 25.07%
Cemetery Fund	$40,858	$24,354	↓ 15.39%
Debt Services	$813,546	$148,912	↓ 56.7%
Healthcare	$63,235	$45,868	↓ 2.77%
Impact Fees	$149,007	$153	↓ 74.90%
Industrial Development	$50,490	$32,667	↓ 10.30%
Parks Sales Tax	$130,484	$15,316	↓ 63.26%
Police Drug Fund	$15,933	$7,488	↓ 28.00%
Solid Waste	$869,786	$544,613	↓ 12.39%
State Street Aid	$263,000	$209,843	↑ 4.79%
Wastewater	$11,123,973	$5,029,910	↓ 29.78%

*Expended/Encumbered amounts reflect charges from July 1, 2013 – March 31, 2014.

General Government Department
March 2014

Website Management
The Administration Department's goal is to maintain or exceed the total number of page visits from the previous fiscal year.

	2013 - 2014 Update Requests	2012 - 2013 Update Requests	2013 - 2014 Page Visits	2012 - 2013 Page Visits
July	162	31	250,487	85,214
August	186	49	468,840	63,924
September	126	32	262,563	82,694
October	86	24	296,397	113,317
November	92	21	282,249	121,011
December	137	22	279,207	98,573
January	126	51	555,161	98,082
February	137	45	426,376	96,253
March	127	22	1,191,691	118,982
April		45		170,040
May		212		223,064
June		117		193,101
Total	**1,179**	**554**	**4,012,971**	**1,366,173**

Facebook Management
The Administration Department's goal is to exceed the total number of facebook posts communicated to the community from the previous fiscal year.

	2013 - 2014 New Likes	2012 - 2013 New Likes	2013 - 2014 # of Posts	2012 - 2013 # of Posts
July	34	19	14	5
August	25	13	22	3
September	10	14	11	4
October	7	17	18	4
November	21	18	10	10
December	97	17	17	6
January	36	9	15	3
February	33	15	27	2
March	16	10	25	2
April		7		3
May		6		3
June		15		18
Total	**279**	**306**	**159**	**59**

Twitter Management
The Administration Department's goal is to exceed the total number of tweets communicated to the community from the previous fiscal year.

	2013 - 2014 Total Followers	2012 - 2013 Total Followers	2013 - 2014 # of Tweets	2012 - 2013 # of Tweets
July	294	223	14	5
August	314	227	22	1
September	322	237	11	2
October	322	237	18	4
November	322	239	10	10
December	337	245	17	6
January	346	260	10	3
February	361	262	20	2

General Government Department
March 2014

March	370	267	25	2
April		277		3
May		284		3
June		275		18
Total	**N/A**	**N/A**	**147**	**59**

Building Maintenance Projects
The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Gymnasium renovations
- Set Robertson and Sumner County school zone lights for spring break
- Relocate the copier in the finance department

General Maintenance

- Monthly safety checks
- Touch-up paint in the conference room
- Salt and shovel sidewalks
- Paint the Finance Department break room area
- Mount televisions in the Police Department
- Install projection screen in the cafeteria
- Repair door handle on the administration office
- Tend to heating issues in the Finance Department
- Install a stake in the ground for event at the Library
- General grounds maintenance

	2013 - 2014 Work Order Requests
July	N/A
August	N/A
September	N/A
October	N/A
November	N/A
December	8
January	19
February	33
March	15
April	
May	
June	
Total	**75**

*In December 2013 work orders requests started to be tracked.

Finance Department
March 2014

Finance Section

March produced an additional 4% of the total tax based collected, which leaves us at 96% collected year to date. The 4% delinquency that remains leaves us slightly better off than we have been at this point for the last few years.

March saw the close of audit activity, with significant effort by the Finance Director to get a quick turn around on the draft documents once they arrived from the auditors. The draft document required a full review and the submission of additional information for the Notes and Supplementary Information, and the composition of the Management's Discussion and Analysis. The audit was filed with the Federal Clearing House by the March 31st deadline as required by our federal grant contracts.

Finance Staff also spent a significant amount of time on budget activity in March. The Finance Director completed initial revenue projections for the current year, prepared for the Board Budget retreat, and provided current year projections for all salary and benefit lines so that departmental worksheets could be redistributed for the March 20th deadline.

The Purchasing Specialist and the Utility Billing Specialist attended the MTAS CMFO class for Internal Control and Auditing this month. The Finance Director and Accounting Specialist attended a training session held by the State of Tennessee Department of Treasury on the electronic upgrades to the Concord system. The treasury department is rolling out upgrades that will result in all of the Tennessee Consolidate Retirement System paperwork being on-line. Enrollment, monthly reports, and any changes will all be entered on-line; there will be no more hard copy enrollment or reporting after next month.

Additional and significant changes have been made to the Finance Performance Measures this month including error descriptions, and error rates for payroll, accounts payable, and purchasing activity. Information provided for Wastewater Billing now includes a five year history where available.

Performance Measures

Fund Balance – The City will strive to maintain a fund balance of at least 20% of Operating Revenues.

Operating Fund	Budgeted Operating Revenue	Fund Balance Goal	Current Month Fund Balance	Current Fund Balance Performance
General	12,333,372	2,466,674	6,154,811	50%

Key Revenue Indicators – At the end of March there is 25% of the fiscal year remaining.

Operating Fund	Revenue Stream	Current Month	YTD	Budgeted	Over/(Under) Budget	% Over/ (Under) Budget
General	Local Sales Tax	169,706	1,734,377	2,050,000	(315,623)	(15%)
	State Shared Taxes	54,309	636,889	840,192	(203,303)	(24%)
	Property Tax	145,643	2,112,085	2,078,006	34,079	2%
Industrial Development	Hotel/Motel Tax	0	55,541	43,000	12,541	29%
State Street Aid	State Gas Tax	20,412	200,412	265,707	(64,966)	(24%)
Park Sales Tax	Park Sales Tax	6,969	61,001	79,000	(17,999)	(23%)
Sanitation	User Fees	58,051	519,570	684,000	(164,430)	(24%)
Impact Fees	Impact Fees	249	9,080	7,730	1,350	17%
Drug	Fines	90	4,913	11,000	(6,087)	**(55%)**
Debt Service	Property Tax	44,155	774,899	620,000	154,899	25%
Wastewater	User Fees	239,891	1,945,688	2,506,000	(560,312)	(22%)
Healthcare	Operating Transfers	5,390	49,531	30,285	19,246	64%
Cemetery	Open/Close Fees	2,800	16,200	14,400	1,800	13%

Finance Department
March 2014

Payroll Activity – The goal is to have a 0% error rate when dealing with employee payroll, current month issues with employee records yield a 3% error rate.

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Void Checks
2 regular 0 special	2 paper checks 194 direct deposits	1 New employee not entered into payroll system. 1 Employee changed their bank account and received a paper check for 3 payrolls (should only be 1 payroll) 1 Employee set up with wrong payroll distribution	0 Voids

Accounts Payable – The goal is to have a reduction in error rate for invoices submitted to finance for payment, current month issues yield a 2% error rate.

	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
Total Invoices Processed	2,949	2,797	2,588	2,785	2,847

Errors with invoices submitted for payment
- 8 receipts missing
- 14 invoices not coded
- 26 Changes, including incorrect coding, freight not on PO, etc.

Customer Calls and Visits

	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
Calls	666	391	445	452	450
Visits	566	562	101	149	166

Emergency Purchase Orders – March

Number	Vendor	Items	Amount	Nature of Emergency	Department
19768E	DHC Comfort	2 new heating units in Finance area	$6,320.00	No heat in sub-freezing temperatures.	Building Maintenance

Purchasing – March – The goal is to have an error rate less than 5% on purchase orders submitted to finance for processing, current month issues yield an 18% error rate.

	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
Total Purchase Orders Processed	154	91	150	139	113

Issues with Purchase orders submitted for processing
- 4 voids
- 1 purchase order should have been requisition
- 15 invoice amounts exceeded purchase order, work done without prior approval
- 4 immediate need/walk through purchase orders
- 2 purchases completed with no requisition
- 1 purchase order coded to incorrect account code

Business License Activity – March YTD

	Month	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
Opened	10	52	52	44	47	38
Closed	0	8	136*	3	2	33

***2013 included a mass closure of 129 businesses that were deemed uncollectible accounts.**

Finance Department
March 2014

Municipal Court – Case Disposition

Disposition	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
Ticket Paid in Full – Prior to Court	74	66	92	75	70
Guilty as Charged	12	16	15	13	7
Dismissal	21	15	20	6	12
Dismissed upon presentation of insurance	61	48	54	35	29
Not Guilty	0	0	0	0	0
Dismissed to Traffic School	0	15	12	25	5
Dismissed with Costs and Fines	17	36	66	28	38
Dismissed with Costs	24	20	21	6	10
Dismissed with Fines	4	1	13	0	5
Case Transferred to County	0	0	0	0	0
Dismissed with Public Service	0	0	0	0	0
Total	**213**	**217**	**293**	**188**	**176**

Wastewater Billing

	Mar 2014	Mar 2013	Mar 2012	Mar 2011	Mar 2010
New Connections	2	0	2	5	3
Late Payments	964	1,123	997	956	998
Disconnect for non-payment	33	38	n/a	n/a	n/a

n/a – prior to 2013 the Finance department was not processing payments, and data is not available.

Human Resources Department
March 2014

The Human Resource Director participated in the following events during the month:

- March 05: Budget Retreat with Board of Mayor and Aldermen
- March 12: MTAS Municipal Management Academy Class
- March 13: White House Chamber of Commerce Banquet
- March 17: Chamber of Commerce Discover White House Committee Meeting
- March 18: Chamber of Commerce Luncheon
- March 20: Independence Day Celebration Meeting with Chamber of Commerce
- March 24: Insurance Open Enrollment Meeting
- March 25: Safety Committee Meeting
  Insurance Open Enrollment Meeting
- March 27: Chamber of Commerce Discover White House Committee Meeting
- March 31: Chamber of Commerce Discover White House Committee Meeting
  Chamber of Commerce Director Search Committee Meeting

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	2013-2014	2012-2013	2011 - 2012	2010 - 2011
July	2	0	0	0
August	0	1	2	1
September	1	1	0	3
October	1	0	1	2
November	0	1	1	0
December	0	2	0	0
January	1	2	0	2
February	1	0	0	3
March	0	0	0	0
April		2	3	0
May		2	0	0
June		1	0	1
Total	**6**	**12**	**7**	**12**

Property/Vehicle Damages Goal: To maintain a three-year average of less than 10 incidents per year.

	2013-2014	2012-2013	2011 - 2012	2010-2011
July	2	0	0	1
August	0	1	0	0
September	1	0	0	0
October	2	1	1	0
November	0	1	0	0
December	1	1	2	0
January	2	0	0	2
February	2	0	3	0
March	0	1	0	0
April		1	1	0
May		0	0	0
June		0	0	0
Total	**10**	**6**	**7**	**3**

Human Resources Department
March 2014

Full-Time Turnover Goal: To reduce the three-year average from 13.48% to 12.00%.

	2013 - 2014		2012 - 2013		2011 - 2012		2010 - 2011	
	Number	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
July	1	1.16%	1	1.12%	4	4.60%	1	1.07%
August	0	0.00%	0	0.00%	1	1.15%	1	1.07%
September	0	0.00%	1	1.12%	0	0.00%	0	0.00%
October	1	1.16%	1	1.12%	1	1.15%	0	0.00%
November	2	2.33%	1	1.12%	2	2.30%	1	1.07%
December	1	1.16%	0	0.00%	0	0.00%	0	0.00%
January	0	0.00%	1	1.12%	3	3.45%	1	1.07%
February	0	0.00%	1	1.12%	2	2.30%	1	1.07%
March	0	0.00%	0	0.00%	1	1.15%	3	3.21%
April			0	0.00%	2	2.30%	0	0.00%
May			2	2.25%	2	2.30%	1	1.07%
June			0	0.00%	1	1.15%	0	0.00%
Total	**5**	**5.81%**	**8**	**8.99%**	**19**	**21.84%**	**9**	**9.63%**

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	2013-2014	**2012-2013**
July	0	
August	0	
September	1 (S)	
October	1 (T)	
November	1 (S) 1 (T)	
December	0	
January	0	2 (S)
February	0	0
March	0	1 (T)
April		0
May		1 (S)
June		0
Total	**4**	**4**

(T) - Termination **(S) - Suspension**

Police Department
March 2014

Meetings/Civic Organizations

- ***Chief Brady attended the following meetings in March:*** Bid opening for new copier (March 4th), Budget Retreat (March 5th), Relay for Life Chili Cook-off Judge (March 6th), Department Head Meeting (March 10th and 24th), Robertson County Chief's Meeting (March11th), 911 User Group (March12th), 911 Board Meeting (March18th), Drug Task Force (March 19th), Independence Day (March 20th) Insurance Meeting (March 24th), Moli Pazzo Ribbon Cutting (March 24th), and Robertson County 911 Board Meeting (March 25th).

Police Department Administration Performance Measurements

1. ***Achieve accreditation from the Tennessee Law Enforcement Accreditation program by (see below).*** The accreditation process has 152 professional standards that need to be met. Policy and procedures need to be written and proofs shown for each standard prior to approval by an assessor. One hundred thirty-two (132) files have been approved by an assessor. Susan is working on the last twenty (20) files. Six (6) files are ready to be checked by Sgt. Collins at Vanderbilt. Susan is meeting with Sgt. Collins on April 14th and she is hoping to have more ready if not all of them ready for her to check at this time. Per Alice with Accreditation, the Committee approved an extension for us. She will mail us a letter this week with the new extension date.

2. ***Our department training goal is that each police employee receives 40 hours of in-service training each year.*** The White House Police Department has 24 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 960 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	0	0	0
February	0	80	0	80
March	0	32	40	72
Grand Total	0	112	40	152

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 401 shifts during the Fiscal Year 2013-2014. (There are 730 Patrol Shifts each year.)***

Number of Officers on Shift	March 2014	FY 2013-2014
Two (2) Officers per Shift	15	111
Three (3) Officers per Shift	47	438

2. ***Acquire and place into service two Police Patrol Vehicles***. We have received two Police Interceptors. They have been assigned and placed in service. **Complete.**

3. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2013-2014.*** The White House Police Department will conduct a Fall and Spring Compliance check. Fall Compliance Checks were completed on December 18, 2013. White House Foodland did not pass. The next Compliance Check will be in the spring.

4. ***Maintain or reduce TBI Group A offenses at the three-year average of 71 per 1,000 population during the calendar year of 2014.***

Group A Offenses	March 2014	Per 1,000 Pop.	Total 2014	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	14	1	37	4
Crimes Against Property	23	2	71	7
Crimes Against Society	10	1	28	3
Total	47	4	136	13
Arrests	36		67	

**U.S. Census Estimate 2012 – 10,587*

5. ***Maintain a traffic collision rate at or below the three-year average of 309 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2014.***

	March 2014	TOTAL 2014
Traffic Crashes Reported	22	73
Enforce Traffic Laws:		
Written Citations	230	787
Written Warnings	164	523
Verbal Warnings	431	1,238

6. ***Maintain an injury to collision ratio of not more than the three-year average of 18% by selective traffic enforcement and education during the calendar year 2014.***

COLLISION RATIO				
2014	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
March	22	3	14%	10%

Traffic School: There was no Traffic School in March.

Staffing

- Chief Brady had a Chief's Interview on March 22nd with the new candidate we are looking to hire. A conditional offer of employment was extended to Thomas Eisenbraun, contingent of him graduating from Cleveland State on April 11th.

- ***K-9:*** Ofc. Jason Ghee and Nike attended their monthly training.

Police Department
March 2014

Sumner County Emergency Response Team:

- 3/11/4014 – Search Warrant for the Gallatin Police Department.
- 3/12/2014 – Three Search Warrants for DEA: 2 Gallatin and 1 Hendersonville.
- 3/13/2013 – High Risk Search Warrant for Metro Police Department (wanted Murderer).

Volunteer Reserve Officers: The Reserves participated in their monthly training on March 26th.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 71% during calendar year 2014.*

2014 CLEARANCE RATE		
Month	**Group A Offenses**	**Year to Date**
March	83%	80%

Communications Section

	March	**Total 2014**
Calls for Service	1,393	4,124
Alarm Calls	41	95

Request for Reports

	March 2014	**FY 2013-14**
Requests for Reports	23	166
Amount taken in	$17.95	$153.85
Tow Bills	$0.00	$100.00
Emailed at no charge	34	243
Storage Fees	$0.00	$0.00

Governor's Highway Safety Office (GHSO): The 2013 Law Enforcement Challenge Book has been submitted to the state. The GHSO grant has been submitted.

Volunteer Police Explorers: In the month of March, the Explorers did a PowerPoint and class for the Citizen's Police Academy.

Item(s) sold on Govdeals: Nothing sold in the month of March.

Crime Prevention/Community Relations Performance Measurements

1. *Teach D.A.R.E Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.*
   The Spring 2014 program commenced at the White House Middle School on March 4th. D.A.R.E. Instructor, Captain Mingledorff, will be teaching 158 fifth grade students. Graduation is set for Tuesday, May 13th.

2. ***Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.*** This year's event will be held on Monday, September 1, 2014. Planning is in the progress.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** Class #14 began on Tuesday, February 18, 2014, for ten weeks. There are currently 24 citizens attending the class. Graduation is scheduled for Tuesday, April 22nd.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
   - ***Wheels In Motion:***
     - 1 Bike and 1 Helmet were presented at HB Williams Elementary on Thursday. March 20th.
     - 2 Bikes and 2 Helmets were presented at Heritage Elementary on Thursday, March 27th.
   - Sgt. Eric Enck instructed Defensive Tactics at:
     - Gallatin Police Department on March 12th
     - Citizen's Police Academy (DT and Personal Safety) on March 25th
     - C and D shifts March 27th.

Special Events: ***WHPD Officers participated in the following events during March:***

- No events in March.

2014 Participation in Joint Community Events		
	March 2014	**Year to Date**
Community Activities	3	9

Fire Department
March 2014

Summary of Month's Activities

Fire Operations
The Department responded to 98 requests for service during the month with 62 responses being medical emergencies. The Department responded to 4 vehicle accidents with reported injuries with five patients transported to area hospitals.

- **March 11th at 9:20 am** - The Department was dispatched to a reported structure fire on Calista Road out of the city for a mutual aid response. Our fire units were first to arrive on scene and was able to extinguish the fire. The fire was located in the crawl space of the home and the cause was determined to be a dehumidifier located there. The fire was confined to the crawl space with minimal damage to the structure.

- **March 22nd at 3:12 pm** - The Department was dispatched to Highland Dr. to a structure fire, when fire units arrived on scene, smoke was visible from the street. The fire was located in the basement of the home and extinguished using a hand-line and a ventilation fan was used to clear the smoke from the structure. The fire was contained to the basement of the home with limited smoke damage to the home. There were no injuries reported with this incident.

- **March 3rd** - The Department responded to four weather related incidents involving trees and power lines down.

Fire Administration

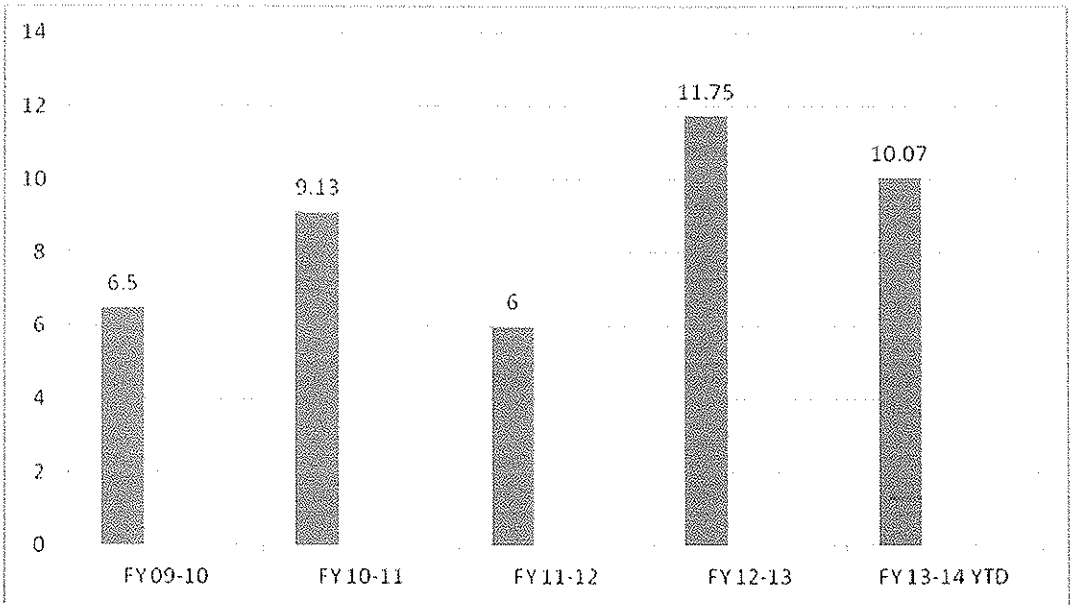
- **March 12th** - Chief Palmer and Asst. Chief Sisk visited fire stations in Franklin and Gallatin to inspect aerial apparatus to prepare aerial bid specifications.
- **March 12th** - Chief Palmer, Asst. Chief Sisk, Captain Brewer and members of B shift provided a program for the Leadership Sumner group.
- **March 18th** - Chief Palmer attended the Citizen Police Academy to speak to the class on the topic of disaster preparedness, CERT, and Code Red.
- **March 19th** - Chief Palmer met with Mr. Darden with TML concerning their annual visit.
- **March 20th** - Chief Palmer attended the Independence Day celebration planning event at city hall.
- **March 25th** - Chief Palmer attended and chaired the monthly safety committee meeting at fire station 2.
- **March 25th** - Chief Palmer attended the Robertson County 911 meeting at the 911 Center in Springfield.
- **March** - Asst. Chief Sisk participated in seven National Weather Service briefings during the month.

Fire Department
March 2014

Monthly Performance Indicators

Personnel Responding to Structure Fires

The Department goal in this area would be to exceed our current four year average of 8.3 firefighters for each structure fire response.



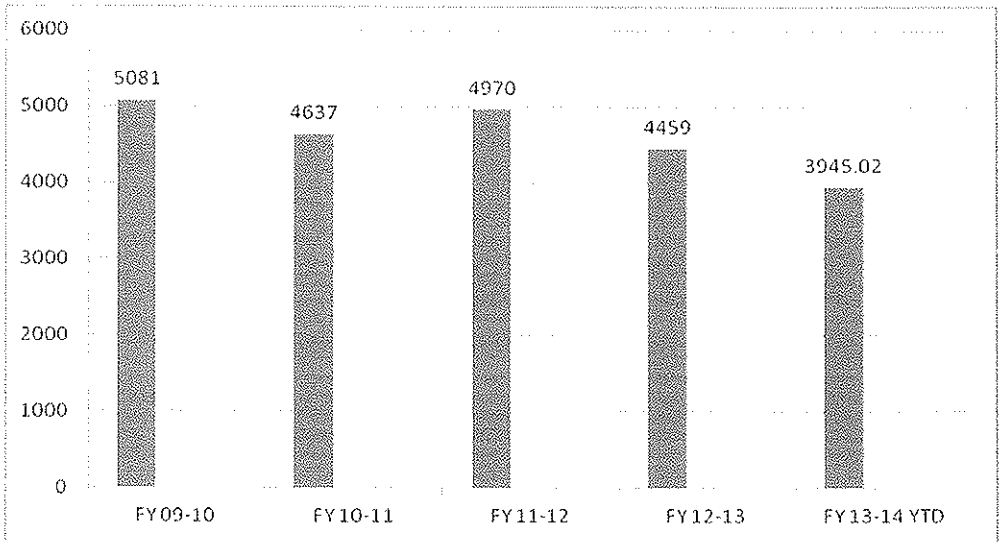
Incident Responses

Structure Fires	2	Vehicle Accidents (General Cleanup)	2
Other Fires	0	Vehicle Accidents (With injuries)	4
Vehicle Fires	0	Rescue	0
Grass, Brush, Trash, Fires	1	False Alarms/Calls	5
Hazmat	1	Assist other Governmental Agency	0
Other Calls	21	Total Responses for the Month	98
Emergency Medical Responses	62	Total Responses Year to Date	718

Fire Department
March 2014

Fire Fighter Training

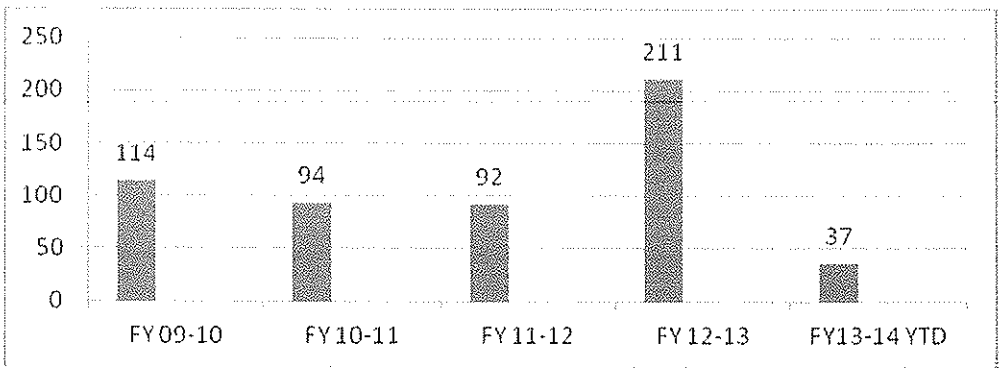
The Department goal is to complete the annual firefighter training of 240 hours for career and 48 hours for Part-time and Volunteer Firefighters for a total of 4176 hours per year.



Total Training Man Hours for the Month	324.32
Total Training Man-hours Year to Date	3945.02

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection at each business annually. Currently in our data base there are 387 businesses in the city including commercial and industrial facilities.

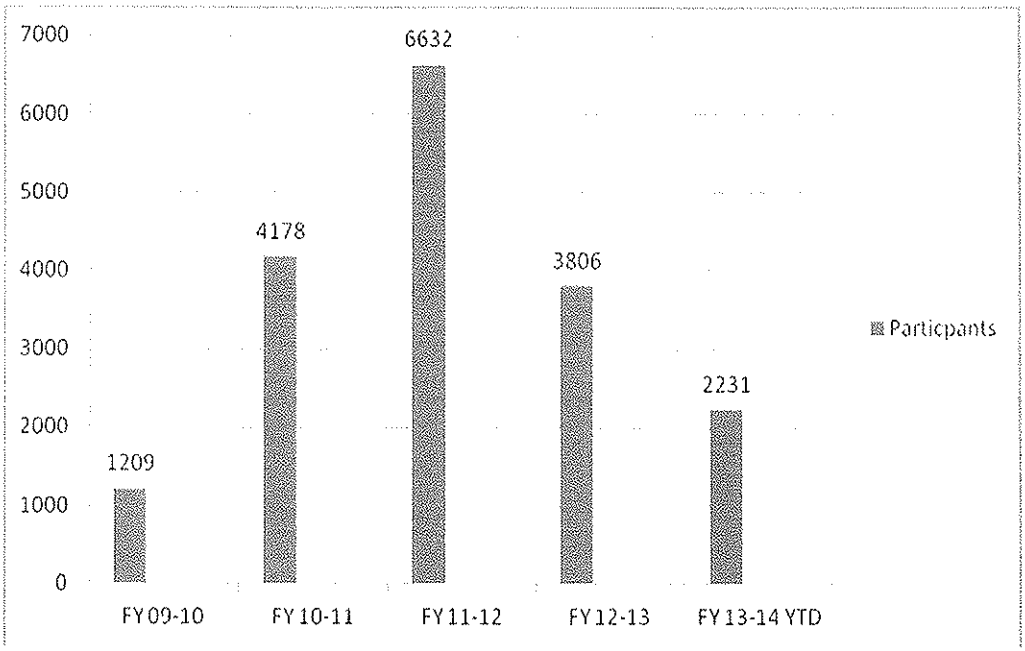


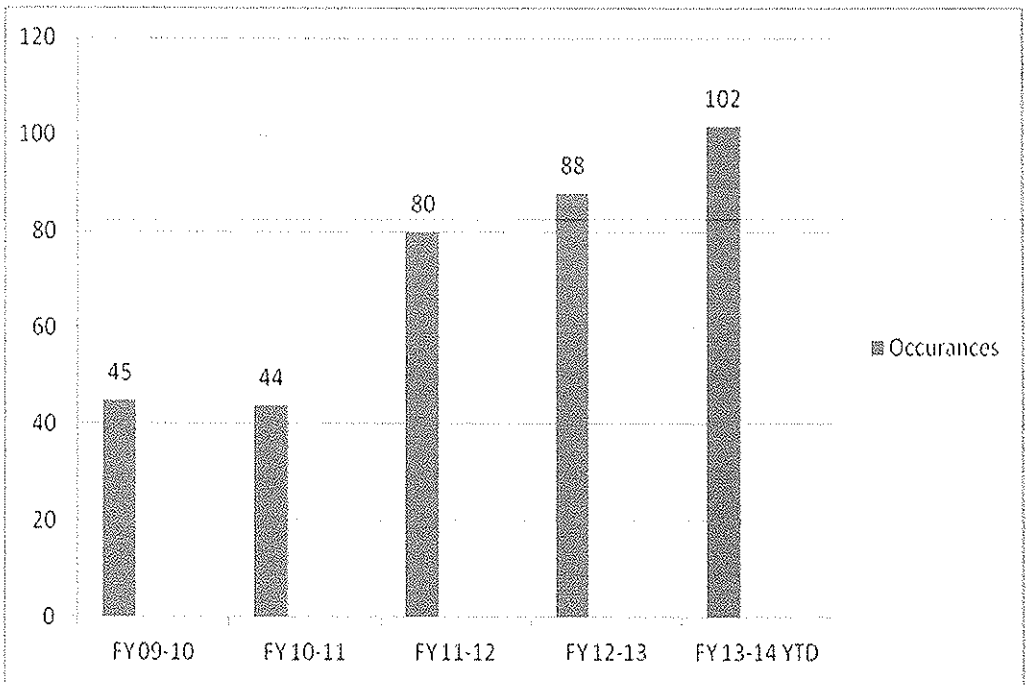
	This Month	YTD
Fire Inspections	7	37
Fire Investigations	1	12
Plat / Plan Reviews	3	20
Fire Preplans	3	8

Fire Department
March 2014

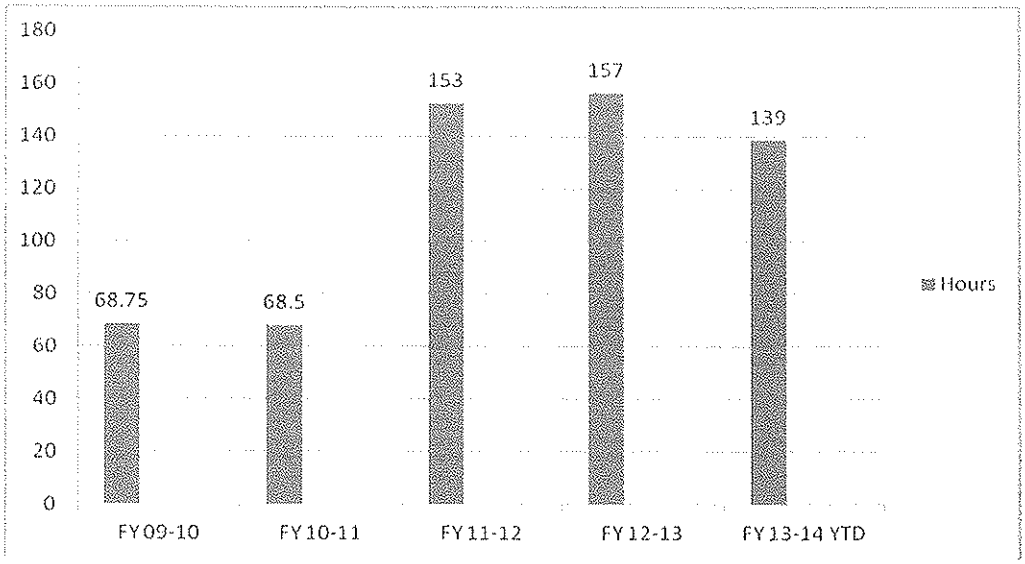
Public Fire Education

It is a Department goal to exceed our last three years averages in Participates (4872) Occurrences (71) and Contact Hours (126). The following programs are being utilized at this time; Risk Watch taught to all first grade students, Career Day, Station tours, Fire Extinguisher training, and Safety Day.





Fire Department
March 2014



	This Month	YTD
Participants	206	2,231
Education Hours	11.5	139
Number of Occurrences	9	102

Public Services Department - Public Works Division
March 2014

Staffing: The public works department is authorized **6 full time** employees.

1. Three (3) full-time laborers;
2. Two (2) full-time Streets equipment operators;
3. One (1) Supervisor.

Total Hours Worked	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	March-14	YTD 13/14
Sanitation	9,945	9,912	8,930	5,975		270	340	2,246
Street	3,248	3,502	3,539	3,765		350	427	3,332
Facility Maintenance	1,416	143	100	124		102	52	527
Fleet Maintenance	825	394	147	445		60	76	652
Meeting/Training	96	241	135	332		36	69	573
Leave	1,183	1,311	915	1,005		28	12	823
Holiday	1,040	1,040	1,040	650		60	0	610
Overtime	33	0	0	70		20	24	113
Administrative	0	0	0	0		55	44	365

Brush, Leaves & Litter Control Program:
The goal of the brush and leave collection and litter control program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of this perception is a function of the quantity of material placed out for collection. At this point, the City's ordinance does not restrict the volume of material left at the curb for pickup. The City only operates one (1) truck and the driver is dedicated to this task and will only perform other job duties if there's no yard waste to collect. Additionally, the City allows residents to drop off yard waste at the public works yard and we receive a tremendous quantity of yard waste from this program as well.

Sanitation	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Brush Collection Stops	3,663	3,841	2,970	2,787		214	537	3,127
Brush Truck Loads	444	422	468	302		22	70	431
Leaves Pickup Bags	N/A	N/A	N/A	519		171	454	2,857
Brush/Leaves Hours	N/A	N/A	N/A	585		146	224	1,490
Litter Pickup Bags	756	960	0	168		61	45	406
Litter Pickup Hours	N/A	N/A	N/A	443		123	86	566

Sanitation Collection:
The goal for the curbside garbage and recycling collection program is to maintain an error rate of less than 1%. The March 2014 work order report shows that staff made **50** requests on the WI web portal system, of which only **19** were due to missed service calls and the rest were container delivery and/or pickup. Considering that we have over **3,800** cans in service for garbage and **3,680** cans in service for recycling, we are operating with less than 1% error rate.

Solid Waste	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Tons	3,589	3,590	3,634	3,458		233	229	2,476
Disposal Fee	$87,999.21	$88,187.52	$88,325.03	$85,077.60		$5,838.69	$5,745.16	$61,780.20

Public Services Department - Public Works Division
March 2014

SW Accounting	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Units Billed	45,058	43,655	44,485	44,244		3,764	3,779	33,603
Receivables	$667,155.00	$676,350.00	$683,625.00	$690,098.50		$57,856.50	$57,935.00	$518,734.50
Revenue	$635,489.55	$634,738.25	$654,858.69	$684,487.53		$57,539.40	$59,832.75	$530,681.15

Citizen Solid Waste Drop-off Program:
The goal for the citizen drop-off program is to provide an effective means for residents to dispose of bulky wastes (furniture, washers appliances, clutter, etc.) or other wastes that normally wouldn't fit into their curbside container. We provide a dumpster for garbage and a dumpster for ***metal recycling***. We encourage the residents to separate their items to maximize our recycling efforts. The BMA has made it a policy to allow residents two (2) free dumps per year. Anything above that number a resident would be charged $50.00.

SW Drop-Off	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Participants	100	660	715	809		29	47	304
Tons	83	119	168	141		11	19	117
Disposal Fee	$8,011.46	$14,654.62	$16,513.14	$15,473.00		$1,026.37	$1,892.21	$11,526.69

Recycling Program:
The goal for the recycling program is to achieve an overall recycling rate of **25%**. At present we are recycling approximately **16%** of our solid waste stream. I will add cardboard recycling containers to the drop-off program during the upcoming bid process as a means to increase our diversion rate of recyclable materials from the solid waste stream. The total volume of recyclables collected curbside during the month was approximately **38 tons** of material which is a savings of about **$864.50** in avoided landfill tipping fees. In addition, the recyclable material revenue for the month was approximately **$459.11.** This is a net gain of **$1,323.61**.

Recycling	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Curbside Tons	212	253	244	393		38	42	363
Recycling Rate	6%	7%	7%	13%		10%	16%	12.5%
Fee (old program)	$4,911.32	$5,081.27	$6,736.13	-		-	-	-
Revenue (curbside)	$37.80	-	-	$4,749.94		$459.11	$375.93	$2,652.90
Metal (drop-off)	15	23	11	62		0	5	33
Metal Revenue	$2,569.43	$4,819.75	$3,167.45	$10,555.50		0	$677.60	$5,019.60

Stormwater Improvement Projects:
The goal is to maintain the existing drainage infrastructure through culvert replacement, ditch cleaning and dry basin mowing. This department responds to citizen drainage complaints and, as such, we list the requested projects on the City's website. Additionally, we maintain the curbed lanes, intersections, center turn lanes and bike path along 31W with our street sweeping program.

Public Services Department - Public Works Division
March 2014

Stormwater	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Drainage Requests	4	1	3	27		3	0	13
Drainage Work (feet)	3,615	620	58	1,457		221	100	2,271
Drainage Man Hours	N/A	N/A	N/A	891		35	159	815
Debris Removed Load	N/A	N/A	N/A	75		6	19	26
Sweeping Man Hours	0	0	0	0		39	61	125

1. **Valley View Drive:**
   Staff excavated the existing ditchline at the new box culvert that the Hobbs Project installed and installed a perpendicular headwall on the NW side of the main drainage ditch. The drainage ditch that runs along the east side of Valley View is quite deep and the edge of road is giving way, so staff installed 100' of 36" ADS HDPE pipe in front of 306 Valley View. Staff has backfilled the pipe and graded it to match the existing yard.
2. Wade and Bill cut down, cleaned up, and leveled the piles of dirt at the south end of the Soccer Complex with a backhoe and bulldozer. The Parks crew will complete the project by smoothing out the top with their equipment.
3. Staff assisted the wastewater department by doing the restoration work following a main line sewer repair at Eastside Drive and Portland Rd..

Road Work Program:
The goal for this program is to maintain the City's right-of-ways and drive lanes so they're free from hazards.

1. Curb - repair concrete curbs/sidewalks;
2. Shoulder - maintain shoulders with rock;
3. Potholes - repair asphalt such as base failures and pothole patching;
4. Potholes - man hours associated with potholes/asphalt work;
5. Mowing - medians, right-of-ways, and City owned property;
6. R-O-W - tree trimming and roadside vegetative management (weed spraying);
7. Signs - repair, replace and/or install signs within the City limits;
8. Salt - winter weather road clearing and salting.

Road Work	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Curb Repair	0	3	0	1		0	0	1
Shoulder LF	15,659	0	0	788		150	0	3,311
Shoulder Hours	0	0	0	0		66	0	84
Potholes	187	336	168	125		15	14	124
Pothole Hours	N/A	N/A	N/A	N/A		120	12	132
Mowing Hours	0	0	0	101		0	0	389
R-O-W Hours	N/A	N/A	N/A	N/A		4	4	8
Signs	57	225	119	153		34	3	98
Sign Work Hours	N/A	N/A	N/A	N/A		31	8	192
Salt Tons	0	20	55	4		12	48	79
Salt Hours	N/A	N/A	N/A	N/A		25	30	159

Public Works Special Projects:
The goal is to be reactive to special requests that are made from time to time either from the City Administrator or other departments.
No special projects in March.

Public Services Department - Wastewater Division
March 2014

Collection System Activities

Green Project:
The final walk through has been completed. Mr. John Newberry with TDEC/SRF performed the Final Inspection on the 19th of March. The response from Mr. Newberry was very favorable and he now considers this project closed. The Mayor has received the official letter from TDEC closing this project.

Hobbs Project:
Hall has completed Line "A" (main only, there are still four properties on the west side of HWY 31W which need to be converted to Low Pressure); Line "Q" on Whitson Ct.; Line "B" which is on the right side on Fischer Dr.; Lines "H" and "I" both of which run along the drainage ditch between Fischer and Valley View. In addition, Hall completed the installation of the new 4' X 10' box culvert which crosses Valley View. The box culvert included wing walls and rip-rap along the ditch line.

Mr. Newberry from TDEC also inspected this project on the 19th of March. Again, he is quite pleased with progress and file keeping on this project.

The installation quantities are as follows:
1. 1,144' of 8" SDR 35 main line;
2. 28' of 8" SDR 26 main line
3. 1,068' of 6" SDR 35 main line;
4. 316' of 6" SDR 26 main line
5. 1,213' of 6" service lateral
6. 30 service connections;
7. 19 manholes (14 standard and 5 water tight frame & grates);
8. Property restoration along the Hobbs drainage ditch and Spring Street. Property restoration has begun along Valley View;
9. 3 rain days.

Sage Road Lift Station Project:
This is the lift station that is being built to service the Sage Road/Hester Drive corridor, which is where the City's two (2) newest apartment complexes are planned for development. The location for the lift station is at the end of Hester Drive and just inside the gate to Lowe's Millwork. The BMA awarded the bid to Scott & Ritter at the February meeting. We now have all the easements to move forward with getting TDEC review and final approval.

Meadowlark Lift Station Replacement:
The new Gorman and Rupp station is now operating. There are a few punch list items to be completed and the "official" start-up has to be done. I've changed SCADA system and the "official" startup will be done once that's installed, which should be about April 8. The equipment from the old station has been salvaged by the wastewater staff and the old station has been demolished and backfilled with rock.

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:
This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

Line Marking	FY 09/10	FY 10/11	FY 11/12	FY 12/13		Feb-14	Mar-14	YTD 13/14
Tennessee 811	0	1496	948	866		110	109	927

SCADA (*Supervisory Control And Data Acquisition*) Alarm Response Goal:
Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm conditions; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The new SCADA system that we're currently in the process of installing will allow the technician to remotely operate the components at the station.

Public Services Department - Wastewater Division
March 2014

Lift Station Location	FY 09/10	FY 10/11	FY 11/12	FY 12/13	Feb-14	March-14	YTD 13/14
North Palmers	2133	2301	1483	1736	504	211	3,043
Calista Road	1721	3652	985	1058	378	119	1,638
Wilkinson Lane	1001	131	417	231	40	3	219
Portland Road	0	98	13	25	14	4	22
Cope's Crossing	0	0	109	445	20	15	166
Union Road	0	0	16	149	8	1	34
Meadowlark Drive	34	61	32	40	6	14	68
Highway 76	0	41	20	9	0	2	6
Cambria Drive	0	31	32	16	2	3	7
Treatment Plant	5	694	439	359	24	33	249

Work Order Maintenance Response Goal:

The primary goal of the wastewater department is to provide fast, efficient and effective service to the City's approximately 3,700 utility customers. Dispatched and managed through our GIS Cloud-Based work order system, staff responds to sewer related calls on a 24/7 basis. Our secondary goal is to manage the over 2,500 mini-lift stations (grinder pumps) in our system using a proactive, programmatic approach. This is done by periodic scheduled maintenance. Additionally, the system has not been completely changed out from the prior two (2) generations of pumps. Thus, the large number of ***"change outs"*** listed below. Some of these change outs can also be attributed to customer negligence by the home owner (throwing foreign materials down the toilet).

Public Services Department - Wastewater Division
March 2014

Work Orders	FY 09/10	FY 10/11	FY 11/12	FY 12/13	Feb-14	March-14	YTD 13/14
"Green Project "	0	0	144	229	Complete	0	4/2013
"Grinder Project"					1	2	**3**
PD to Centrifugal Converts					1	1	**2**
2000 to Extreme Change Outs	0	0	0	85	11	5	**60**
2000 to 2000 Change Outs	0	0	271	19	0	1	**8**
Extreme to 2000 Change Outs	0	0	0	33	3	4	**10**
Extreme to Extreme Change Outs	0	0	0	157	8	9	**78**
2000 Conversions	0	0	159	26	0	1	**3**
Extreme Converts	0	0	0	43	4	5	**52**
Low Pressure Service Request	758	682	554	977	61	63	**536**
Vacuum System Service Request	87	94	96	127	19	4	**64**
Inspection for New Service	0	0	0	0	1	3	**20**
Final Inspection for New Service	0	0	0	0	2	9	**26**
Sanitary Sewer Overflow (SSO)	0	0	0	4	0	1	**2**
Odor Complaint	0	0	0	0	0	1	**8**

System Repairs Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity, low and high pressure force mains and the air vacuum systems. We've been training key personnel over the last year and a half on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

Repairs	FY 09/10	FY 10/11	FY 11/12	FY 12/13	Feb-14	Mar-14	YTD 13/14
Major Lift Stations	23	12	5	5	3	1	**11**
Mainline	17	0	1	7	3	1	**12**
Service Line	89	82	52	65	4	7	**125**

Public Services Department - Wastewater Division
March 2014

Major Lift Stations Repairs:

WILKINSON LANE: The new "soft-start" has been installed and the control panel is operating correctly. We are awaiting a break in the weather to move the control panel away from the wetwell, which will keep the H2S gas from permeating the panel.

HERITAGE HIGH SCHOOL: The pumps at Heritage were still under warranty, by about 4 months! Southern Sales has made the necessary repairs and both pumps are now installed and operating correctly.

CALISTA: Both vacuum pumps have been repaired and have been put back into service. Staff is now changing the oil on a regular 500 hour runtime basis. Regarding the vertical turbine, we are still waiting on the new pump which should be delivered in about 2-3 weeks.

NORTH PALMERS: The Oil and Filters were changed at the 490 hour mark. The seal for the sewerage pump has been received by WASCON and we will be sending Matt Harper and Brandon Vanderhoff to WASCON's shop for hands-on training on removing/installing the new seal.

PORTLAND ROAD: We had a seal failure in pump #1, WASCON ordered the seal and we sent Matt Harper and Brandon Vanderhoff to their shop for hands-on training on replacing the seals and diagnosing common pumps problems.

Wastewater Treatment Plant Goal:
The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

Flow	0.465 MGD	
Capacity	1.40 MGD	
% of Plant Throughput	33.1%	(0.465 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	41.3%	(0.465 MGD) / (1.12 MGD
Rainfall	6.69"	

Effluent	**FY 09/10**	**FY 10/11**	**FY 11/12**	**FY 12/13**		**Feb-13**	**Mar-14**	**YTD 13/14**
Violations			4	6		0	0	2

1. **H2S & Ferric Sulfate:** Staff continues to monitor the carbonaceous biochemical oxygen demand **(CBOD)** and the total suspended solids **(TSS)** which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. We are now feeding at a rate of twenty (20) gallons per day at the Union Road lift station and fifteen (15) gallons per day at the Old Tyree lift station due to the high levels of H2S within the system.

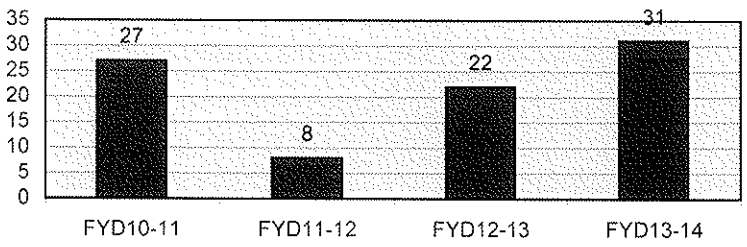
2. **Oxidation Ditch:** The oxidation ditch is now running on all orbals now and is producing a clean effluent and good levels of dissolved oxygen.

3. **UV System:** The Trojan Ultra-Violet (UV) system main controller ***has failed*** and we have it on a bypass system. The chamber continues to have problems due to increased algae levels.

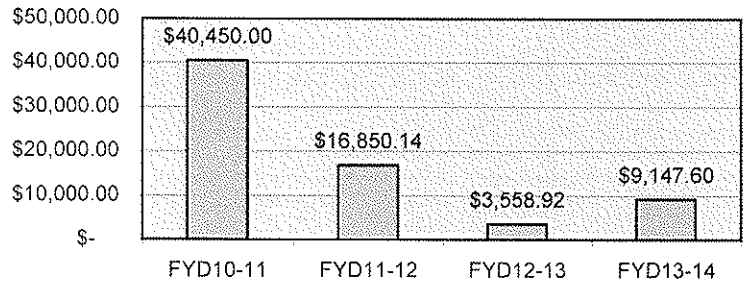
   We have received the approval from TDEC to go ahead with the 90-day Peracetic acid trial. If the trial is successful, Ben will provide TDEC with an engineering report so that a determination can be made as to whether or not TDEC will issue an approval to use this method of disinfection. We started the Peracetic Acid trial during the last week of March and so far we've had very positive results.

Planning and Codes Department
March 2014

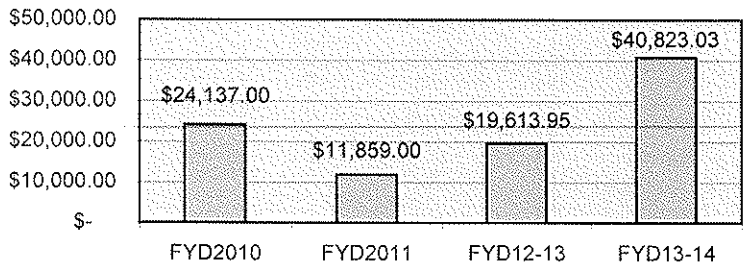
Single Family Permits



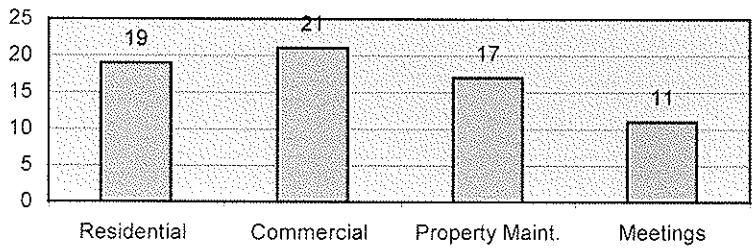
Impact Fees



Permit Fees



Inspections / Meetings



Planning and Codes Department
March 2014

	Month	FY 13-14	FY 12-13	FY 11-12	FY 10-11
MEETING AGENDA ITEMS#					
Planning Commission	1	24	29	33	43
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	5	4	6	7
Training/Study Session	0	0	0	0	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	2	31	22	8	27
Multi-Family Residential	0	51	2	0	2
Other Residential	13	112	93	67	96
New Commercial	0	2	0	1	0
New Industrial	0	0	0	1	2
Other Com/Ind	1	20	19	17	22
State Electrical	42	351	253	214	294
Sign	0	11	6	6	11
Occupancy Permits	3	42	48	70	125
Other	0	12	5	1	7
BUILDING INSPECTIONS					
Residential	19	381	266	194	299
Hours	6.67	124.59	88.91	62.92	83.25
Commercial /Industrial	21	123	151	160	191
Hours	10.42	51	81.67	78.25	67.16
CODE ENFORCEMENT					
Total Cases	17	321	448	664	477
Hours	3.75	57.59	75.42	86.15	80.58
Complaints Received	5	80	70	87	62
MEETINGS					
Administration	3	22	27	72	36
Hours	8.5	55.2	64.31	108.09	57.42
Planning	6	20	30	94.08	32
Hours	3.75	49	37	90.25	42.17
Codes	2	33	40	33	33
Hours	6	28.58	60	28.75	17.58
FEES					
Permit Fees	$ 1,731.50	$ 40,823.03	$ 19,613.95	$ 11,859.00	$ 24,137.00
Board Review Fees	$75.00	$ 2,050.00	$ 1,375.00	$ 1,825.00	$ 1,898.00
City Impact Fee	**$249.00**	**$ 9,147.60**	**$ 3,558.92**	**$ 16,850.14**	**$ 40,450.00**
Roads	$76.20	$ 2,649.58	$ 1,492.70	$ 4,299.00	$ 11,665.80
Parks	$79.20	$ 2,477.10	$ 880.60	$ 3,168.00	$ 11,766.00
Police	$56.40	$ 4,659.02	$ 720.35	$ 5,652.45	$ 6,338.00
Fire	$37.20	$ 1,601.20	$ 475.27	$ 3,730.69	$ 6,204.30
OTHER ITEMS					
Subdivision Lots	0	0	6	6	0
Commercial/Industrial	0	0	3,423	3,423	0
Multi-Family Units	0	51	0	0	0
Other	N/A	0	0	0	0
Subdivision Bonds: 10		$ 632,150.00	$ 974,300.00	$ 974,300.00	$ 1,621,800.00
Builders Bonds		$ 43,366.43	$ 72,866.43	$ 58,122.95	$ 51,950.00
Workings Days in Month		17	15	17	19

Parks, Recreation & Cultural Arts Department
March 2014

Summary of Month's Activities

Gymnasium / Women's Restroom Renovation
The Women's restroom at City Hall has been completed and will be opened to the public on April 9th for the first time. The gymnasium floor installation has begun with the moisture barrier and waterproofing membrane underway. The next step will be to install the rigid foam board over the entire floor, followed by two diagonally crossed layers of ¾" lumber. The lumber for the finished floor will be installed over it. The project is scheduled to be substantially complete on April 26th.

The State of Tennessee has agreed to let us separate the RTP grant project into phases because the two bids we received were both over budget. What this means is that the project scope will be reduced to a point that our current grant funding will cover, and then we will apply for the grant in another round to complete the remaining project scope. We have 60% of the funding needed at this time, which will allow us to accomplish approximately 515 ft of concrete sidewalk and approximately 1,975 ft of asphalt rehabilitation. These lengths equate to 100% of the concrete work to be done and 53% of the asphalt work to be done in comparison to the full scope.

Both the White House Dixie Youth and White House Youth Soccer leagues are in full swing with practices and/or games.

Lose and Associates is working to put together a Master Plan of the Municipal Center property to identify how best to utilize the remaining space for future development. The first improvement will be the Splash Pad. A first draft has been submitted and a second draft should be coming soon.

Four new trailhead map signs were installed this month. With the weather getting warmer, we are planning to paint the steel sign frames soon. The new signs look much better and do not have the Greenway route depicted incorrectly.

Recreation
Little League Challenger Baseball registration ended March 10th. Practices began March 18th and Saturday games will begin April 12th. We ended up with 10 sponsors for a total of $2,100. We have 18 total players so far this year.

Men's Open Softball games started March 18th. We ended up with 11 total teams. They were split into one 5-team competitive league on Field 7 and one 6-team league on Field 6. Both leagues will be on Tuesday's and Thursday's. The season will begin March 18th and end May 22nd.

Men's Open Basketball sign-ups will begin at the end of April once the gymnasium renovation is 100% complete. The fee will be $475 per team.

We will offer a Girls Volleyball camp this summer. Dates and fees have yet to be determined.

Parks Maintenance
Pre-emergent herbicide was applied to landscaped beds to minimize weeds.

Staff prepared for a youth softball tournament which was held on March 14th-15th.

Both football fields and 5 baseball/softball fields were sprayed with glyphosate and pre-emergent herbicide to remove/prevent weeds in the dormant Bermuda grass turf.

A crane was hired to remove the 2 concrete basketball goals from the court so that the new playground equipment could be installed.

Seed and fertilizer was applied in the common areas around the quad fields.

The water was turned back on in the winterized buildings and drinking fountains, and the plumbing lines were connected again.

Parks, Recreation & Cultural Arts Department
March 2014

Broken spindles on the greenway bridges near the Tyree Springs trailhead were replaced.

A new portable generator was purchased this month which will be put to good use.

Update on Department Goals and Objectives

Sports Turf Solutions was hired to laser grade Field 2 at the quad. One hundred (100) tons of infield dirt or "infield mix" was added and then graded. Laser grading and adding infield dirt must be done periodically to maintain the fields.

In the monthly performance indicator report, we are beginning this month to track rental hours for both shelter reservations and City Hall facility reservations.

Department Highlight

The ribbon cutting for the new all-inclusive playground is scheduled for April 12th at 10:30am! This is a top quality addition to our Park. The first game of our Little League Challenger baseball season will take place on Field 8 that morning at 9:30am.

Department Cost Savings Report

Motion detectors were installed in the new restroom facility to control the lights. This is in conjunction with a timer, so the lights will only come on by motion during programmed times.

Parks, Recreation, Cultural Arts Department
March
2014

						Current Year		
	FY 2007-2008	FY 2009-2010	FY 2010-11	FY 2011-12	FY 2012-13	Feb. 14	Mar. 14	YTD FY 2013-14
Maintenance								
Mowing Hours	1,044	1,469	1,486	1,346	1,276	0	3	659
Pounds of Grass Seed Sown	3,670	1,895	3,140	2,275	3,280	0	150	2,460
Pounds of Fertilizer Applied	6,150	4,590	8,150	2,540	5,525	0	100	120
Number of Trees/Shrubs Planted	57	11	20	39	3	0	0	0
Recreation								
Number of Youth Program Participants	377	336	354	448	818	0	18	749
Number of Adult Program Participants	857	1,343	2,353	2,471	1,726	76	214	747
Number of Special Event Attendees	2,865	2,505	3,484	3,970	2,796	0	0	4,145
Total Number of Special Events Offered	8	17	19	17	19	0	0	10
Total Number of Programs Offered	23	38	68	78	51	4	2	35
Youth Program Revenue	$22,095.25	$27,728.00	$29,068.00	$29,702.00	$ 49,676.00	$70.00	$611.00	$ 46,964.40
Adult Program Revenue	$15,246.25	$9,368.25	$14,899.65	$19,216.05	$ 16,060.90	$4,703.00	$631.00	$ 11,365.30
Special Event Revenue	$6,476.00	$4,530.00	$8,010.00	$7,355.00	$ 5,970.00	$0.00	$0.00	$ 2,905.00
Administration								
Number of Shelter Reservations	112	153	116	112	110	0	3	60
Hours of Shelter Reservations							6	6
Shelter Reservation Revenue	$3,732.00	$4,083.00	$3,415.00	$ 3,396.00	$ 3,270.00	$150.00	$186.00	$ 1,605.00
Number of Facilities Reservations	305	105	63	136	261	18	10	168
Hours of Facility Reservations (City Hall)							42	42
Facility Reservation Revenue	$28,514.05	$6,345.82	$6,475.63	$ 16,224.25	$ 36,686.43	$2,050.00	$1,212.50	$ 23,171.25
Field Rental Revenue						$318.33	$770.00	$ 2,308.33
Misc. Revenue	$39,729.53	$52,032.78	$60,991.46	$ 56,423.35	$ 71,032.39	$9,615.15	$4,194.60	$ 32,465.81
Senior Center								
Senior Center Participants	3,993	2,399	2,860	3,269	3,586	268	295	2,516
Number of Trip Participants	366	316	473	387	477	28	39	273
Number of Meals Participants	3,430	3,848	2,912	3,315	2,867	258	261	2,116
Number of Program Participants		587	632	4,486	4,030	194	306	2,648
Number of Trips Offered	43	31	42	31	34	2	4	24
Number of Meals Served	48	50	46	49	49	4	4	36
Number of Programs Offered	5	54	50	90	87	5	8	62

White House Inn Library & Museum
March 2014

Summary of Activities

The result of the Friends of the Library 2nd annual book sale was $620.75. This was the largest amount ever raised from a February book sale.

Library Legislative Day was on Wednesday March 5th. The Catalog Librarian went to the Nashville Public library for advocacy training before meeting with State Representatives. The Catalog Librarian was able to meet with TN House Representative Joshua Evans, Representative William Lamberth, and State Senator Farrell Haile to thank them for their support of libraries.

The library celebrated Teen Tech Week from March 10th to March 13th. On Monday March 10th, the library held a workshop on the Microsoft program called OneNote which is a note taking software that teens can use for high school or college classes. Then on Tuesday, March 11th, teens got to show off their dance skills with Wii's Just Dance. Finally, on March 13th, teens had to figure out how to fit into shapes and space on the Xbox Kinects Twister Mania. The library had a total of 18 patrons show up for our teen programs.

The White House Library board met on March 11th. At the meeting the board discussed upcoming events, the remaining library budget for this fiscal year, and the new state standards. The library is already meeting more than half of the new state standards. After review of the unmet standards, it was determined that a third of these unmet standards will be met once the new library is completed due to the new space capabilities. Some of the standards will be met once the year is over as they take a year to complete. The library director will work on creating a strategy to meet the remaining standards that require time and planning.

On March 20th, the Homeschool group constructed a bird bath in the front of the library. The new bath will not only help to improve the decoration in front of the library, but it will also attract birds to the area for patrons to view.

Department Highlights

The main highlight for the month was teen tech week. This was the first time the library has celebrated this nation wide recognition and the library hopes to extend its teen services to a regular schedule throughout the year.

White House Inn Library & Museum
March 2014
Performance Measures

Official Service Area Populations

2009	2010	2011	2012	2013	2014
12,980	13,316	13,257	13,421	13,386	*

March Membership **Cumulative Members**

Year	New Members	Updated Members	Total Members	% of Population with Membership
2013	75	3	10,749	81
2014	40	160	8,726	65

The library's goal is to maintain or exceed total membership from the previous calendar year. The consortia did its first system wide purge of inactive users in five years at the end of 2013, which is why 2014 has fewer members.

Total Material Available: 27,759
Estimated Value of Total Materials: $693,975 **Last Month:** $687,525
Total Materials Available Per Capita: 2.07 **Last Month:** 2.05
State Minimum Standard: 2.00

The library had been trying for many years to reach the state minimum standard, but was unable to because every time a book was added, one had to be deleted because of space issues. By changing the location of certain sections and adding more shelves on the remaining empty walls, the library was finally able to meet the 2.00 standard. The goal is to continue to meet this standard and exceed it until the library is re-classified at a different level.

Materials Added In March

2011	2012	2013	2014
234	570	198	372

Yearly Material Added

2011	2012	2013	2014
3,036	2,671	4,108	782

The library's goal is to add material that meets the current and future needs of city patrons even if that means buying fewer items in order to afford databases, digital material, reference material, etc.

Physical Items Checked Out in March

2011	2012	2013	2014
6,159	4,527	3,701	3,451

Cumulative Physical Items Check Out

2011	2012	2013	2014
63,395	51,116	47,160	9,677

The library's goal is to maintain or exceed the state standard of every item checking out 2.5 times a year. Despite a drop in physical items being checked out, the number of eBooks and downloaded audio books has increased every year. Last year, every item checked out 1.8 times. With more digital checkouts, the library hopes to meet the 2.5 standard.

Programs

March	Kids Sessions	Kids Attendance	Teen Sessions	Teen Attendance	Adult Sessions	Adult Attendance
2011	11	405	0	0	1	8
2012	9	225	0	0	1	8
2013	8	150	0	0	1	9
2014	10	81	3	18	1	10
Yearly Totals	**Kids Sessions**	**Kids Attendance**	**Teen Sessions**	**Teen Attendance**	**Adult Sessions**	**Adult Attendance**
2011	91	2,805	0	0	14	217
2012	76	2,232	4	31	16	245
2013	92	2,193	7	35	11	107
2014	18	326	3	18	3	14

The library's goal is to maintain or exceed the number of programs conducted each year and the number of individuals that attend the events.

Volunteers: 7 **Hours:** 71

White House Inn Library & Museum
March 2014
Performance Measures

March Computer Users

	2011	2012	2013	2014
Wireless	***	***	92	75
Internet Computers	622	373	318	274
Children Computers	210	351	175	94

Yearly Computer Users

2011	2012	2013	2014
***	***	1,071	219
5,983	4,282	3,791	776
3,244	2,874	1,691	253

The library's goal is to stay current with technological needs in the community by observing each technology's use and making changes to increase usage.

Services Provided by Contracting with State

March Interlibrary Loan Services

	2011	2012	2013	2014
Borrowed	28	26	25	11
Loaned	5	10	11	20

Yearly Interlibrary Loan Services

2011	2012	2013	2014
337	362	136	56
64	100	165	218

The goal of the interlibrary loan system is to loan as many requests as possible to help lower other libraries' expenses as well as trying to obtain as many patron requests as possible in order to offer a larger variety of items and to save the library funds.

Yearly R.E.A.D.S. Statistics

	2011-2012	2012-2013	2013-2014
eBooks	792	2,010	899
Audios	1,717	2,501	652

The goal of the R.E.A.D.S. program is to continue to promote the service to increase patron use, thereby providing more titles, material type, and savings for the library.

** 2014 numbers will continue to be obtained and increase as the year continues.*

Municipal Court
March 2014

Revenues

Citations	
Total Collected for Month	$9,816.25
Total Collected YTD	$105,278.13
State Fines	
Total Collected for Month	$1,349.34
Total Collected YTD	$13,931.70
Total Revenue for Month	**$11,165.59**
Total Revenue YTD	**$119,209.83**

Disbursements

Litigation Tax	$821.70
DOS / DOH Fines & Fees	$779.00
DOS Title & Registration	$223.25
Restitution / Refunds	$0.00
TBI-Expungement / Fees	$0.00
Worthless Checks	$0.00
Total Disbursements for Month	**$1,823.95**
Total Disbursements YTD	**$17,500.43**
Adjusted Revenue for Month	**$9,341.64**
Total Adjusted Revenue YTD	**$101,709.40**
Drug Fund Donations for Month	**$90.27**
Drug Fund Donations YTD	**$4,662.96**

110 General Fund

Monthly Comparative: 75.00%

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
31100	Property Taxes (Sumner To Distribute)	0.00	0.00	0.00 %	0.00	0.00	0.00 %
31110	Real & Personal Property Tax(Current)	1,877,130.00	(2,041,938.08)	108.78 %	156,427.50	(132,468.35)	84.68 %
31120	Public Utilities Property Tax (Current)	75,776.00	(10,815.00)	14.27 %	6,314.67	(10,815.00)	171.27 %
31211	Property Tax Delinquent 1st Year	60,000.00	(46,093.56)	76.82 %	5,000.00	(2,254.00)	45.08 %
31212	Property Tax Delinquent 2nd Year	28,000.00	(10,830.69)	38.68 %	2,333.33	(106.00)	4.54 %
31213	Property Tax Delinquent 3rd Year	13,000.00	(1,111.00)	8.55 %	1,083.33	0.00	0.00 %
31214	Property Tax Delinquent 4th Year	8,000.00	(1,041.00)	13.01 %	666.67	0.00	0.00 %
31215	Property Tax Delinquent 5th Year	8,000.00	(256.00)	3.20 %	666.67	0.00	0.00 %
31216	Property Tax Delinquent 6th Year	2,600.00	0.00	0.00 %	216.67	0.00	0.00 %
31219	Property Tax Delinquent - Other Prior	5,500.00	0.00	0.00 %	458.33	0.00	0.00 %
31300	Int, Penalty, And Court Cost On Prop	43,500.00	(14,953.87)	34.38 %	3,625.00	(1,244.06)	34.32 %
31513	Payment In Lieu Of Tax -Sewer	93,209.00	(69,906.78)	75.00 %	7,767.42	(7,767.42)	100.00 %
31520	Payments From Industry	0.00	(11,865.00)	0.00 %	0.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	2,050,000.00	(1,734,376.91)	84.60 %	170,833.33	(169,705.93)	99.34 %
31709	Beer And Liquor Local Priv Tax	5,200.00	(7,230.72)	139.05 %	433.33	0.00	0.00 %
31710	Wholesale Beer Tax	250,000.00	(197,921.81)	79.17 %	20,833.33	(16,520.54)	79.30 %
31800	Business Taxes	140,000.00	(49,672.82)	35.48 %	11,666.67	(6,376.20)	54.65 %
31911	Natural Gas Franchise Tax	110,000.00	(106,102.49)	96.46 %	9,166.67	0.00	0.00 %
31912	Cable TV Franchise Tax	99,000.00	(87,089.63)	87.97 %	8,250.00	0.00	0.00 %
31960	Special Assessment - Liens	2,000.00	(1,090.00)	54.50 %	166.67	0.00	0.00 %
31980	Mixed Drink Taxes	9,500.00	(17,120.78)	180.22 %	791.67	(1,513.06)	191.12 %
32090	Peddler Permit	50.00	0.00	0.00 %	4.17	0.00	0.00 %
32209	Beer And Liquor License Application	1,000.00	(2,650.00)	265.00 %	83.33	(800.00)	960.00 %

Monthly Comparative: 75.00%

110 General Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
32610	Building Permits	21,000.00	(38,104.00)	181.45 %	1,750.00	(1,686.50)	96.37 %
32690	Other Permits	50.00	0.00	0.00 %	4.17	0.00	0.00 %
32710	Sign Permits	700.00	(1,800.00)	257.14 %	58.33	0.00	0.00 %
33100	Federal Grants	2,601,564.00	(168,094.13)	6.46 %	216,797.00	0.00	0.00 %
33142	ARRA Grant #1 - Fiber Optic	4,620.00	(11,970.48)	259.10 %	385.00	0.00	0.00 %
33191	Fema Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00 %
33320	Tva Payments In Lieu Of Taxes	111,164.00	(72,362.16)	65.09 %	9,263.67	0.00	0.00 %
33400	State Grants	100,000.00	0.00	0.00 %	8,333.33	0.00	0.00 %
33410	State Law Enforcement Education	23,000.00	0.00	0.00 %	1,916.67	0.00	0.00 %
33451	Local Grant - Sumner County	500,000.00	(500,000.00)	100.00 %	41,666.67	0.00	0.00 %
33460	State Grant-Library Technology	1,500.00	(1,586.00)	105.73 %	125.00	0.00	0.00 %
33510	State Sales Tax	702,980.00	(546,203.83)	77.70 %	58,581.67	(52,559.72)	89.72 %
33520	State Income Tax	20,000.00	(21,331.73)	106.66 %	1,666.67	(88.10)	5.29 %
33530	State Beer Tax	5,025.00	(2,576.91)	51.28 %	418.75	0.00	0.00 %
33553	State Gasoline Inspection Fee	21,023.00	(15,746.00)	74.90 %	1,751.92	(1,749.29)	99.85 %
33593	Corporate Excise Tax	12,000.00	(11,686.47)	97.39 %	1,000.00	(11,686.47)	1,168.65 %
33710	County Grant - Senior Nutrition	9,500.00	(9,500.00)	100.00 %	791.67	0.00	0.00 %
34120	Fees And Commissions	2,000.00	(5,506.99)	275.35 %	166.67	(2,844.00)	1,706.40 %
34740	Parks And Rec League Fees	70,000.00	(67,204.85)	96.01 %	5,833.33	(1,221.00)	20.93 %
34741	Field Maintenance Fees	8,000.00	(5,350.00)	66.88 %	666.67	0.00	0.00 %
34760	Library Fines, Fees, And Other	7,500.00	(5,373.31)	71.64 %	625.00	(565.65)	90.50 %
34793	Community Center Fees	21,000.00	(26,037.08)	123.99 %	1,750.00	(1,966.83)	112.39 %
34900	Other Charges For Services	9,500.00	(5,517.50)	58.08 %	791.67	(697.00)	88.04 %
35110	City Court Fines And Costs	150,000.00	(102,214.40)	68.14 %	12,500.00	(9,341.64)	74.73 %

Monthly Comparative: 75.00%

110 General Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
35130	Impoundment Charges	300.00	(100.00)	33.33 %	25.00	0.00	0.00 %
36000	Other Revenues	14,000.00	(10,847.88)	77.48 %	1,166.67	(1,392.75)	119.38 %
36100	Interest Earnings	5,700.00	(3,365.64)	59.05 %	475.00	(446.06)	93.91 %
36210	Rent	18,000.00	(15,356.50)	85.31 %	1,500.00	(9,184.82)	612.32 %
36330	Sale Of Equipment	0.00	(1,004.11)	0.00 %	0.00	0.00	0.00 %
36350	Insurance Recoveries	0.00	(73,530.37)	0.00 %	0.00	0.00	0.00 %
36420	Stadium Receipts	5,400.00	(3,657.00)	67.72 %	450.00	0.00	0.00 %
36430	Tax Refunds (Overpayments)	0.00	(625.38)	0.00 %	0.00	315.73	0.00 %
36450	Parks Concessions	11,000.00	(4,740.52)	43.10 %	916.67	0.00	0.00 %
36700	Contri And Donation From Private	0.00	(8,223.71)	0.00 %	0.00	(4,000.00)	0.00 %
36920	Sale Of Bonds	3,000,000.00	(338,368.04)	11.28 %	250,000.00	(338,368.04)	135.35 %
36960	Operating Transfer In From Other	0.00	(73,000.00)	0.00 %	0.00	0.00	0.00 %
	Total Revenues	**12,337,991.00**	**(6,563,051.13)**	**53.19 %**	**1,028,165.92**	**(787,052.70)**	**76.55 %**
Expenditures							
41000	General Government	(360,806.00)	250,412.96	69.40 %	(30,067.17)	23,145.85	76.98 %
41210	City Court	(77,537.00)	56,337.20	72.66 %	(6,461.42)	3,925.81	60.76 %
41500	Financial Administration	(402,265.00)	296,776.24	73.78 %	(33,522.08)	17,567.68	52.41 %
41650	Human Resources	(141,895.00)	101,641.29	71.63 %	(11,824.58)	7,376.38	62.38 %
41670	Engineering	(2,014,000.00)	1,180,297.10	58.60 %	(167,833.33)	77,451.87	46.15 %
41700	Planning And Zoning	(275,486.00)	208,582.72	75.71 %	(22,957.17)	36,428.80	158.68 %
41800	General Government Buildings	(162,504.00)	136,851.96	84.21 %	(13,542.00)	16,485.05	121.73 %
41921	Special Events	(4,000.00)	2,606.60	65.17 %	(333.33)	0.00	0.00 %
42100	Police Patrol	(1,201,694.00)	824,681.13	68.63 %	(100,141.17)	54,324.98	54.25 %
42120	Police Support Services	(274,565.00)	200,732.92	73.11 %	(22,880.42)	18,002.09	78.68 %

Monthly Comparative: 75.00%

110 General Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
42150	Police Administration	(218,426.00)	138,919.89	63.60 %	(18,202.17)	9,242.19	50.78 %
42151	Communications Services	(185,000.00)	138,666.64	74.95 %	(15,416.67)	0.00	0.00 %
42200	Fire Protection And Control	(1,678,119.00)	818,457.42	48.77 %	(139,843.25)	63,450.44	45.37 %
42210	Fire Administration And Inspection	(358,350.00)	203,026.61	56.66 %	(29,862.50)	13,185.00	44.15 %
43000	Public Works	(727,844.00)	554,891.14	76.24 %	(60,653.67)	20,548.54	33.88 %
43100	Highways And Streets	0.00	0.00	0.00 %	0.00	0.00	0.00 %
44310	Senior Citizen Activities	(42,614.00)	22,138.44	51.95 %	(3,551.17)	2,483.65	69.94 %
44700	Parks	(275,727.00)	205,328.44	74.47 %	(22,977.25)	(262.98)	-1.14 %
44740	Park Maintenance	(984,152.00)	780,950.76	79.35 %	(82,012.67)	68,150.03	83.10 %
44800	Libraries	(3,785,534.00)	553,595.92	14.62 %	(315,461.17)	7,770.81	2.46 %
44880	Children's Library Services	(47,922.00)	25,398.96	53.00 %	(3,993.50)	2,110.63	52.85 %
51000	Misc Exp	(225,000.00)	37,159.29	16.52 %	(18,750.00)	30,906.99	164.84 %
52210	Collection	0.00	0.00	0.00 %	0.00	0.00	0.00 %
58802	ARRA Grant #1 - Fiber Optic	(4,620.00)	4,620.00	100.00 %	(385.00)	0.00	0.00 %
	Total Expenditures	**(13,448,060.00)**	**6,742,073.63**	**50.13 %**	**(1,120,671.67)**	**472,293.81**	**42.14 %**
Total 110	General Fund	**(1,110,069.00)**	**179,022.50**	**16.13 %**	**(92,505.75)**	**(314,758.89)**	**-340.26**

Monthly Comparative: 75.00%

120 Industrial Development Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
33800	Local Revenue Allocations	43,000.00	(55,540.56)	129.16 %	3,583.33	0.00	0.00 %
36100	Interest Earnings	80.00	(62.25)	77.81 %	6.67	(8.24)	123.60 %
	Total Revenues	**43,080.00**	**(55,602.81)**	**129.07 %**	**3,590.00**	**(8.24)**	**0.23 %**
Expenditures							
48000	Economic Opportunity	(50,490.00)	32,666.50	64.70 %	(4,207.50)	155.00	3.68 %
	Total Expenditures	**(50,490.00)**	**32,666.50**	**64.70 %**	**(4,207.50)**	**155.00**	**3.68 %**
Total 120	Industrial Development Fund	**(7,410.00)**	**(22,936.31)**	**-309.53 %**	**(617.50)**	**146.76**	**23.77 %**

Monthly Comparative: 75.00%

121 State Street Aid Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
33551	State Gasoline And Motor Fuel Tax	265,707.00	(200,740.90)	75.55 %	22,142.25	(20,412.33)	92.19 %
36100	Interest Earnings	60.00	(45.02)	75.03 %	5.00	(12.48)	249.60 %
	Total Revenues	**265,767.00**	**(200,785.92)**	**75.55 %**	**22,147.25**	**(20,424.81)**	**92.22 %**
Expenditures							
43100	Highways And Streets	(263,000.00)	230,389.14	87.60 %	(21,916.67)	2,536.15	11.57 %
	Total Expenditures	**(263,000.00)**	**230,389.14**	**87.60 %**	**(21,916.67)**	**2,536.15**	**11.57 %**
Total 121	State Street Aid Fund	**2,767.00**	**29,603.22**	**-1,069.87 %**	**230.58**	**(17,888.66)**	**7,758.00**

Monthly Comparative: 75.00%

122 Parks Sales Tax Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
36100	Interest Earnings	400.00	(118.91)	29.73 %	33.33	(14.60)	43.80 %
36425	Parks Sales Tax Receipts	79,000.00	(61,000.84)	77.22 %	6,583.33	(6,969.32)	105.86 %
	Total Revenues	**79,400.00**	**(61,119.75)**	**76.98 %**	**6,616.67**	**(6,983.92)**	**105.55 %**
Expenditures							
49000	Debt Service	(130,484.00)	15,316.20	11.74 %	(10,873.67)	0.00	0.00 %
	Total Expenditures	**(130,484.00)**	**15,316.20**	**11.74 %**	**(10,873.67)**	**0.00**	**0.00 %**
Total 122	Parks Sales Tax Fund	**(51,084.00)**	**(45,803.55)**	**-89.66 %**	**(4,257.00)**	**(6,983.92)**	**-164.06**

Monthly Comparative: 75.00%

123 Solid Waste Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
34400	Sanitation - User Fees	684,000.00	(519,570.00)	75.96 %	57,000.00	(58,050.50)	101.84 %
36000	Other Revenues	0.00	10.00	0.00 %	0.00	0.00	0.00 %
36100	Interest Earnings	850.00	(480.39)	56.52 %	70.83	(55.93)	78.96 %
37794	Sale Of Materials	13,000.00	(7,009.17)	53.92 %	1,083.33	(190.20)	17.56 %
	Total Revenues	**697,850.00**	**(527,049.56)**	**75.52 %**	**58,154.17**	**(58,296.63)**	**100.24 %**
Expenditures							
43200	Sanitation	(815,703.00)	542,661.88	66.53 %	(67,975.25)	1,741.19	2.56 %
49000	Debt Service	(54,083.00)	2,049.41	3.79 %	(4,506.92)	0.00	0.00 %
	Total Expenditures	**(869,786.00)**	**544,711.29**	**62.63 %**	**(72,482.17)**	**1,741.19**	**2.40 %**
Total 123	Solid Waste Fund	**(171,936.00)**	**17,661.73**	**10.27 %**	**(14,328.00)**	**(56,555.44)**	**-394.72**

Monthly Comparative: 75.00%

124 Impact Fees

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
36100	Interest Earnings	500.00	(175.01)	35.00 %	41.67	(17.81)	42.74 %
36421	Roads Impact Fees	2,500.00	(2,611.68)	104.47 %	208.33	(76.20)	36.58 %
36422	Parks Impact Fees	1,080.00	(2,437.50)	225.69 %	90.00	(79.20)	88.00 %
36423	Police Impact Fees	2,500.00	(2,447.72)	97.91 %	208.33	(56.40)	27.07 %
36424	Fire Impact Fees	1,650.00	(1,582.60)	95.92 %	137.50	(37.20)	27.05 %
	Total Revenues	**8,230.00**	**(9,254.51)**	**112.45 %**	**685.83**	**(266.81)**	**38.90 %**
Expenditures							
51010	Roads Impact Fees	(122,710.00)	89.13	0.07 %	(10,225.83)	0.00	0.00 %
51020	Parks Impact Fees	(22,000.00)	0.00	0.00 %	(1,833.33)	0.00	0.00 %
51040	Fire Impact Fees	(4,297.00)	63.57	1.48 %	(358.08)	0.00	0.00 %
	Total Expenditures	**(149,007.00)**	**152.70**	**0.10 %**	**(12,417.25)**	**0.00**	**0.00 %**
Total 124	Impact Fees	**(140,777.00)**	**(9,101.81)**	**-6.47 %**	**(11,731.42)**	**(266.81)**	**-2.27 %**

Monthly Comparative: 75.00%

140 Police Drug Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
31610	Local Sales Tax - Co. Trustee	900.00	(175.00)	19.44 %	75.00	0.00	0.00 %
35130	Impoundment Charges	300.00	0.00	0.00 %	25.00	0.00	0.00 %
35140	Drug Related Fines	11,000.00	(4,912.96)	44.66 %	916.67	(90.27)	9.85 %
36100	Interest Earnings	80.00	(36.49)	45.61 %	6.67	(4.58)	68.70 %
	Total Revenues	**12,280.00**	**(5,124.45)**	**41.73 %**	**1,023.33**	**(94.85)**	**9.27 %**
Expenditures							
42129	Drug Investigation And Control	(15,933.00)	7,488.09	47.00 %	(1,327.75)	6,368.80	479.67 %
	Total Expenditures	**(15,933.00)**	**7,488.09**	**47.00 %**	**(1,327.75)**	**6,368.80**	**479.67 %**
Total 140	Police Drug Fund	**(3,653.00)**	**2,363.64**	**64.70 %**	**(304.42)**	**6,273.95**	**2,060.97**

Monthly Comparative: 75.00%

200 Debt Service Fund (General)

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
31110	Real & Personal Property Tax	620,000.00	(774,898.73)	124.98 %	51,666.67	(44,155.05)	85.46 %
36100	Interest Earnings	300.00	(112.20)	37.40 %	25.00	(36.09)	144.36 %
	Total Revenues	**620,300.00**	**(775,010.93)**	**124.94 %**	**51,691.67**	**(44,191.14)**	**85.49 %**
Expenditures							
49000	Debt Service	(813,546.00)	148,912.45	18.30 %	(67,795.50)	0.00	0.00 %
	Total Expenditures	**(813,546.00)**	**148,912.45**	**18.30 %**	**(67,795.50)**	**0.00**	**0.00 %**
Total 200	Debt Service Fund (General)	**(193,246.00)**	**(626,098.48)**	**-323.99 %**	**(16,103.83)**	**(44,191.14)**	**-274.41**

Monthly Comparative: 75.00%

412 Sewer Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
36000	Other Revenues	19,000.00	(3,115.08)	16.40 %	1,583.33	0.00	0.00 %
36100	Interest Earnings	2,700.00	(2,187.77)	81.03 %	225.00	(227.94)	101.31 %
36330	Sale Of Equipment	0.00	(22,822.53)	0.00 %	0.00	0.00	0.00 %
36350	Insurance Recoveries	0.00	(10,293.71)	0.00 %	0.00	0.00	0.00 %
36920	Sale Of Bonds	6,654,879.00	(1,055,185.00)	15.86 %	554,573.25	(237,574.00)	42.84 %
37210	Application Fees	32,000.00	(12,650.00)	39.53 %	2,666.67	(1,350.00)	50.63 %
37220	Administrative Fees	11,000.00	(4,675.00)	42.50 %	916.67	(650.00)	70.91 %
37230	Sewer User Fees	2,506,000.00	(1,945,687.66)	77.64 %	208,833.33	(239,891.48)	114.87 %
37298	Capacity Fees	398,000.00	(191,666.11)	48.16 %	33,166.67	(3,400.00)	10.25 %
37995	Connection Fees	3,500.00	(5,400.00)	154.29 %	291.67	(300.00)	102.86 %
	Total Revenues	**9,627,079.00**	**(3,253,682.86)**	**33.80 %**	**802,256.58**	**(483,393.42)**	**60.25 %**
Expenditures							
49000	Debt Service	(709,620.00)	90,685.58	12.78 %	(59,135.00)	9,177.86	15.52 %
52117	Administration And General Expenses	(763,781.00)	449,992.82	58.92 %	(63,648.42)	65,675.18	103.18 %
52210	Collection	(6,421,780.00)	3,474,682.64	54.11 %	(535,148.33)	80,158.29	14.98 %
52213	Sewer Treatment And Disposal	(2,351,176.00)	332,226.31	14.13 %	(195,931.33)	34,425.40	17.57 %
52223	Depreciation	(652,737.00)	489,552.75	75.00 %	(54,394.75)	54,394.75	100.00 %
58804	ARRA Assistance - Sewer Rehab	(224,879.00)	222,477.55	98.93 %	(18,739.92)	0.00	0.00 %
	Total Expenditures	**(11,123,973.00)**	**5,059,617.65**	**45.48 %**	**(926,997.75)**	**243,831.48**	**26.30 %**
Total 412	Sewer Fund	**(1,496,894.00)**	**1,805,934.79**	**120.65 %**	**(124,741.17)**	**(239,561.94)**	**-192.05**

Monthly Comparative: 75.00%

416 Healthcare Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
36000	Other Revenues	0.00	(166.88)	0.00 %	0.00	0.00	0.00 %
36100	Interest Earnings	320.00	(169.91)	53.10 %	26.67	(21.83)	81.86 %
36960	Operating Transfer In From Other	30,285.00	(49,530.85)	163.55 %	2,523.75	(5,390.33)	213.58 %
	Total Revenues	**30,605.00**	**(49,867.64)**	**162.94 %**	**2,550.42**	**(5,412.16)**	**212.21 %**
Expenditures							
51520	Insurance Employers Share	(63,235.00)	45,671.89	72.23 %	(5,269.58)	4,772.76	90.57 %
	Total Expenditures	**(63,235.00)**	**45,671.89**	**72.23 %**	**(5,269.58)**	**4,772.76**	**90.57 %**
Total 416	Healthcare Fund	**(32,630.00)**	**(4,195.75)**	**-12.86 %**	**(2,719.17)**	**(639.40)**	**-23.51 %**

Monthly Comparative: 75.00%

433 Hillcrest City Cemetery

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
34110	General Services	2,225.00	(2,672.00)	120.09 %	185.42	0.00	0.00 %
34321	Cemetery Burial Charges	450.00	0.00	0.00 %	37.50	0.00	0.00 %
34323	Grave - Opening And Closing Fees	14,400.00	(16,200.00)	112.50 %	1,200.00	(2,800.00)	233.33 %
36100	Interest Earnings	300.00	(136.23)	45.41 %	25.00	(15.36)	61.44 %
36330	Sale Of Equipment	0.00	(5,110.04)	0.00 %	0.00	0.00	0.00 %
36340	Sale Of Cemetery Lots	8,500.00	(5,250.00)	61.76 %	708.33	(750.00)	105.88 %
	Total Revenues	**25,875.00**	**(29,368.27)**	**113.50 %**	**2,156.25**	**(3,565.36)**	**165.35 %**
Expenditures							
43400	Cemeteries	(40,858.00)	24,557.02	60.10 %	(3,404.83)	79.54	2.34 %
	Total Expenditures	**(40,858.00)**	**24,557.02**	**60.10 %**	**(3,404.83)**	**79.54**	**2.34 %**
Total 433	Hillcrest City Cemetery	**(14,983.00)**	**(4,811.25)**	**-32.11 %**	**(1,248.58)**	**(3,485.82)**	**-279.18**

RESOLUTIONS….

RESOLUTION 14-01

A RESOLUTION AUTHORIZING PARTICIPATION BY THE CITY OF WHITE HOUSE IN THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING PROGRAM

WHEREAS, the City of White House wishes to conserve resources and reduce the costs of procuring necessary equipment, supplies and services; and

WHEREAS, the Houston-Galveston Area Council, hereinafter referred to as "H-GAC" is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, the H-GAC shares the city's desire to improve the efficiency, effectiveness and economy of the procurement of necessary products; and

WHEREAS, pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase or goods and services; and

WHEREAS, the Tennessee Interlocal Cooperation Act (T.C.A. 12-9-101 through 12-9-112) authorizes the city to jointly exercise its purchasing powers with any jurisdiction in any state which also authorizes such interlocal agreements; and

WHEREAS, the H-GAC has existing contracts with national vendors, facilitating the city's ability to take advantage of the competitive prices available through said contracts;

NOW, THEREFORE, BE IT RESOLVED that the City of White House is authorized to become a Participating Public Agency in the Houston-Galveston Area Council by agreeing to the Interlocal Agreement that is the basis of participation in the organization, subject to continued compliance with all State and city statutes, ordinances, rules and regulations which may apply, as well as compliance with the rules and regulations of the Houston-Galveston Area Council.

Adopted this 21st day of April 2014.

_____
Michael Arnold, Mayor

ATTEST:

_____
Kerry Harville, City Recorder

RESOLUTION 14-02

A RESOLUTION AUTHORIZING PARTICIPATION BY THE CITY OF WHITE HOUSE IN THE NATIONAL JOINT POWERS ALLIANCE

WHEREAS, the City of White House wishes to conserve resources and reduce the costs of procuring necessary equipment, supplies and services; and

WHEREAS, the National Joint Powers Alliance, hereinafter referred to as "NJPA" is a national public service agency; and

WHEREAS, the NJPA shares the city's desire to improve the efficiency, effectiveness and economy of the procurement of necessary products; and

WHEREAS, the NJPA is committed to providing cooperative solutions that assist government and education entities as they strive for efficient public service; and

WHEREAS, the Tennessee Interlocal Cooperation Act (T.C.A. 12-9-101 through 12-9-112) authorizes the city to jointly exercise its purchasing powers with any jurisdiction in any state which also authorizes such interlocal agreements; and

WHEREAS, the NJPA has existing contracts with national vendors, facilitating the city's ability to take advantage of the competitive prices available through said contracts;

NOW, THEREFORE, BE IT RESOLVED that the City of White House is authorized to become a Participating Public Agency in the National Joint Powers Alliance by agreeing to the Interlocal Agreement that is the basis of participation in the organization, subject to continued compliance with all State and city statutes, ordinances, rules and regulations which may apply, as well as compliance with the rules and regulations of the National Joint Powers Alliance.

Adopted this 21st day of April 2014.

_____
Michael Arnold, Mayor

ATTEST:

_____
Kerry Harville, City Recorder

ORDINANCES....

April 9, 2014

MEMORANDUM

To: Jerry Herman, City Administrator
Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director

Re: Ordinance Changes for Wastewater Billing

The following change to the Wastewater Billing Ordinance is an attempt to clarify and strengthen the ordinance in an area where we encounter significant administrative and operational difficulty. Additionally, the change will treat customers more fairly on cutoff day, eliminating the constant question of whether or not someone should be charged a reconnection fee based on whether or not the technician has made it to their house yet. The way the ordinance is currently worded, we feel that we cannot charge the reconnection fee unless a customer has been physically disconnected for service, meaning a technician has been to their house and locked off their meter. The change would also eliminate the recurring problem of people calling as soon as they see the truck pulling into their driveway and trying to pay by phone with a credit card before the technician can get them locked off in order to avoid the reconnection fee. The change is also in line with what other utilities in our area do. If approved the ordinance would allow us to charge the reconnection fee to everyone on the cutoff list once it is approved and has left the office with a technician without regard to whether the technician has actually made it to their house and completed the cutoff. If you have any questions about this change please contact me and I would be happy to discuss it further.

ORDINANCE 14-07

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 3 SEWER RATES, FEES, AND CHARGES, SECTION 18-302.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Leisure Services Board;

NOW, THEREFORE, BE IT ORDAINDED by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 3 SEWER RATES, FEES, AND CHARGES, Section 18-302 be amended from the Municipal Code as follows:

TITLE 18: WATER AND SEWERS
CHAPTER 3: SEWER RATES, FEES, AND CHARGES
SECTION: 18-302. Fees and charges.
ITEMS: (11)

(11) Reconnection charge. A charge of fifty dollars ($50.00) will be applied to any user ~~that has been disconnected for non-payment before reinstatement will be issued~~ whose wastewater usage charges and related penalties remain unpaid for more than fifteen (15) days following the due date before wastewater services will be reinstated.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 21, 2014

Second Reading: May 15, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

FINANCE….

April 1, 2014

MEMORANDUM

To: Board of Mayor and Aldermen

CC: Gerald Herman, City Administrator

From: W. Joe Moss, Director of Public Services

Re: Request to Approve Tractor Purchase

On this date, April 1, 2014, I am requesting that the Mayor and Board of Alderman approve the purchase of a cab-over, 4-wheel drive, M6060HDC Kubota tractor from Cirrus Equipment. The previous purchase order was not filled due to the factory's backlog of orders.

The tractor is a listed CIP approved piece of equipment and is a necessary component of the street and wastewater maintenance operation.

The City's Purchasing Specialist, Carol Sturm, spoke with our MTAS specialist about whether Board approval would be required again since the Board approved a tractor back in July 2013. According to MTAS, BMA approval is required, but we would not have to take it out to bid because of the following:

1. We are purchasing through NJPA (National Joint Powers Alliance), which is a cooperative that has been approved in a resolution by the BMA;
2. This purchase is from a local vendor at a lower cost than the original approved purchase price **($36,526.27 vs. $34,013.60)**

Both of these items fall under the T.C.A. code.

The purchase price under the NJPA purchasing cooperative is **$34,013.60.**

Should you have any questions regarding this award request, please call me at 406-0177.

W. Joe Moss
Director of Public Services

NJPA
National Joint Powers Alliance

M6060HDC WEB QUOTE #216303
Date: 3/24/2014 5:54:29 PM
-- Customer Information --
Moss, Joe
City of White House
jmoss@cityofwhitehouse.com
615-672-3654

-- Standard Features --

Kubota

Not Available in Nebraska

M Series

M6060HDC
UTILITY CAB TRACTOR, 4WD, HYDRAULIC SHUTTLE TRANSMISSION
* * * EQUIPMENT IN STANDARD MACHINE * * *

DIESEL ENGINE
Model # V3307-CR-TE4
CRS – Common Rail Electronic Fuel Injection
Electronic Governor Control
Turbocharged with EGR Valve
^ 63 Net Eng. HP
^ 56 PTO HP
EPA Tier IV Emission Certified
12V 700 CCA Battery
Charging Output 60 amps (CAB)

HYDRAULICS / HITCH / DRAWBAR
Open Center Gear Type
First Remote (SCD) with Self Canceling Detents
6.1 gpm Power Steering
11.0 gpm Remotes / 3 Pt. Hitch @ 2770 psi
17.1 gpm Total
Cat II 3-point Hitch
  At lift Point 4,200 lbs.
  24" Behind 3,307 lbs.
Telescoping Lower Links
First Remote (SCD) with Self Canceling Detents
Stabilizers
Swinging Drawbar

FRONT AXLE
Hydrostatic Power Steering
4WD: Bevel Gear
  55 degree turning angle
  Cast Iron
  Adj. (Rim) Tread Spacing

DRIVE TRAIN
Four Speed Fully Synchronized
8F/8R Speeds Hydraulic shuttle
Cassette Type Creep Speed option
Planetary Final Drives on Rear Axles
Rear Diff. Lock (ALL)

FLUID CAPACITY
Cooling System 6.6 qts
Crankcase 8.5 qts
Transmission and Hydraulics 10.6 gal
Front Axle (4WD) 8.5 qts

^ Manufacturer estimate.

SELECTED TIRES
AMR8808 & ALR8917 INDUSTRIAL TIRES
FRONT - 12.5/80-18 I3 Titan Contractor 8stud
REAR - 16.9-24 R4 Titan Industrial Tractor Lug

POWER TAKE OFF
Live-Independent Hyd. PTO
SAE 1 3/8" Six Spline
540 rpm @ 2160 Eng. rpm

SAFETY EQUIPMENT
Flip-Up PTO Shield
Safety Start Switches
PTO – OPC (Operator Presence Control, Alarm 10 seconds)
Mechanical Electric Key Shut Off
Wet Disc Brakes
Parking Brakes
Turn Signals
SMV Sign

CAB (Ultra Grand Cab)
Integral Factory ROPS Certified
Retractable Seat Belt
Flat Deck
Grammer Deluxe Seat with Armrests
Tinted Glass
Dual Level Air Conditioning & Heater
Electric A/C Controls
Front Wiper w/Washer – 2 Speed
Radio Ready, includes 2-speakers, antenna and wiring harness
Left & Right Side Exterior Mirrors
2 - Front Work Lights
2 - Rear Work Lights
2 Doors, Frameless all glass
Left & Right Side Steps
Sun Visor
Tilt Steering Wheel
Interior Dome Light
Accessory Plug 12V - 15 Amp
12 Volt 3-Pin 30 Amp Coupler
Cup Holder
Ashtray
Horn

LIGHTING
2 Headlights w/sidelights
2 Tail lights
4 Hazard Flasher Lights with Turn Signals (CAB)
7 Pin Electrical Trailer Connector

INSTRUMENTS
Tachometer/Hour meter
Oil Pressure
Fuel Gauge
Coolant Temperature

-- Custom Options --

M6060HDC Base Price:	$41,367.00
Configured Price:	$41,367.00
NJPA 070313-KBA Discount:	($8,273.40)
NJPA 070313-KBA Price:	$33,093.60
Factory Assembly:	$250.00
Dealer Assembly:	$0.00
Freight Cost:	$420.00
PDI:	$250.00
Final Sales Price:	$34,013.60

***All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote.

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April 7, 2014

MEMORANDUM

To: Board of Mayor and Aldermen

CC: Gerald Herman, City Administrator

From: W. Joe Moss, Director of Public Services

Re: Request to Approve Mini-Excavator Purchase

On this date, April 7, 2014, I am requesting that the Mayor and Board of Alderman approve the purchase of a KX057-4R3A Kubota excavator from Plateau Equipment in Crossville, TN.

The excavator is a listed CIP approved piece of equipment and is a necessary component of the wastewater maintenance operation.

The pricing for this purchase is going through the NJPA purchasing cooperative which is a cooperative that has been approved in a resolution by the BMA.

The purchase price under the NJPA purchasing cooperative is **$69,987.01 and I've attached the pricing sheet is attached for your review.**

Should you have any questions regarding this award request, please call me at 406-0177.

W. Joe Moss
Director of Public Services

NJPA
National Joint Powers Alliance®

KX057-4R3A WEB QUOTE #216634
Date: 3/25/2014 10:17:03 AM
-- Customer Information --
Moss, Joe
City of White House
jmoss@cityofwhitehouse.com
615-672-3654

-- Standard Features --

Kubota

K Series KX057-4R3A

*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES
Eco Plus System
Auto Idler
Rubber Track Model
ROPS/OPG (Top Guard, Level I)
Air Conditioning Cab
Suspension Seat
Kubota 3 Hydraulic Pump Load Sensing System
1 Gear, 2 Variable Displacement Pumps
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Digital Control Panel
Attachment Flow Presets, Service Alerts
Float Angle Blade w/ Bolt-on Cutting Edge
360 Degree Full Rotation
70 Degree Left, 55 Degree Right Boom Swing
19.8 gpm Adjustable Auxiliary Hydraulics Port 1
Auxiliary Hydraulics Diverter Valve
Thumb Bracket and Relief Valves
Five Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self Bleed Fuel System
Auto-Downshift Two Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line

DIMENSIONS AND OPERATING WEIGHT
KX057-4R3A, Rubber Tracks, A/C ROPS/OPG (Top Guard, Level I) Cab, Angle Dozer Blade, Dipper Arm, Counterweight
Overall Length 18' 1.3"
Overall Width 6' 5.2"
Overall Height 8' 4.4"
Operating Weight 12,820 lbs.*
Ground Clearance 12' 0.2"
* Includes operator's weight, 175 lbs.

ENGINE
V2607 Kubota DI CRS Tier 4 Diesel Engine
4 Cylinder, 4 Cycle
47.6 Net HP @ 2200 rpm

OPERATIONAL DIMENSIONS
Max Digging Depth 12' 8.2"
Max Digging Radius @ Ground Level 20' 0.5"
Max Vertical Digging Depth 5' 7.3"
Max Dumping Height 13' 8.6"

DOZER BLADE DIMENSIONS
Width 77.2"
Height 16.1"
Lift Above Ground 17.3"
Drop Below Ground 16.1"

PERFORMANCE
Digging Force @ Bucket (K7919) 11,177 lbs.
Digging Force @ Dipper Arm 5,644 lbs.
Travel Speed (Low) 1.8 mph
Travel Speed (High) 3.1 mph
Climbing Ability 36% / 20°
Lift Capacity 3,410 lbs. Over Front
Blade Grounded
4.0 Ft. Load Point Height
12.0 Ft. Load Radius

-- Custom Options --

KX057-4R3A Base Price:	$80,200.00
(1) QUICK COUPLER K7915-QUICK COUPLER	$851.00
(1) 24" QUICK ATTACH TRENCHING BUCKET K7919-24" QUICK ATTACH TRENCHING BUCKET	$1,219.00
(1) 48" QUICK ATTACH DRAINAGE BUCKET K7924-48" QUICK ATTACH DRAINAGE BUCKET	$1,627.00
Configured Price:	$83,897.00
NJPA 070313-KBA Discount:	($14,262.49)
NJPA 070313-KBA Price:	$69,634.51
Dealer Assembly:	$37.50
Freight Cost:	$415.00
PDI:	$250.00
Dealer PDI Discount	($250.00)
Additional Discount	($100.00)
Final Sales Price:	$69,987.01

***All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote.

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April 9, 2014

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director

Cc: Gerald Herman, City Administrator

Re: Local Government Server

The current year's original capital budget for the Finance Department included an upgrade for the property tax software from our software provider, Local Government Corporation. Local Government has decided not to release this upgrade to cities at this time, and has released it only to county trustee offices. However, in reviewing hardware and software needs with Local Government for current and future year budgets, it has come to our attention that an upgrade will be needed to the Local Government server before any further modules can be added or upgraded from their current versions. A new server was not originally budgeted in this fiscal year, but the Finance Department has saved enough on other budget lines throughout the year to go ahead and cover this expenditure, rather than put it off until next fiscal year. A budget amendment will be proposed in May to move the money from other lines to the Capital line to cover the remaining $1,667.32 that will be over budget on the current amount. The cost details are included in the attached Sales Proposal. The server will be replacing one that was purchased in 2007 when we upgraded due to the transfer of utility billing back to the city from the utility district. The Finance Director recommends approval of this redirection of funds. If you have any questions about this request please let me know.

Sales Proposal

For

City of White House

Thursday, April 3, 2014

Proposal Information

If you are receiving this proposal for budgetary purposes, please add 10% to the final proposal cost to cover any fiscal year increases.

*If you have third party software, please check with your software vendor regarding it's compatibility with Windows Server 2012 R2 and Windows 8.1.

*The server on this sales proposal will replace your existing server with serial number 20061101.

*This sales proposal does not include any antivirus software or Online Disaster Recovery service. These existing items will be utilized.

Hardware

LGC Server	
(1) LGC I Series Server w SSD Local Goverment Corporation Intel I Series Server With SSd drives for SQL (1) Antec Server Case (1) LSI 4 port RAID card PCIX (1) Accessory USB3 card (1) DVD+RW/-RW Drive 20x SATA (black) (4) Hard Drive, 1TB, 7200 RPM SATA (1) Hard Drive - 120 GB SSD Drive for SQL (1) Input - Keyboard 104 Key USB (BLACK) (4) Memory 8GB DDR3 ECC -- Server (1) Motherboard P9D -- Xeon Server 1150 (1) Input - Mouse, Microsoft Optical (BLACK) (1) Power Supply - Server (1) XEON Quad Server processor 1150	2,588.73
(1) Viewsonic 24" LCD Monitor	196.25
(1) LGC Hard Drive Backup *Includes hard drive dock and drives (1) Hard Drive Dock (7) Hard Drive 64 GB SSD	763.75
(1) APC Back Ups RS 1500 VA	248.75
Server Total	3,797.48

System Software	
(1) Software - Windows 2012-R2 Server Gov.	775.00
(24) Windows 2012-R2 Server CAL Gov per Device *Operating System License For Workstations - Minimum 5 License (Requires Two More License Than Number Of Available Workstations) *Additional Workstations Require Additional License	630.00
(24) Windows 2012-R2 Remote Desktop Services License *Operating System License For Workstations - Minimum 5 License (Requires Two More License Than Number Of Available Workstations) *Additional Workstations Require Additional License	2,115.84
System Software Total	3,520.84

Miscellaneous Components	
(1) 4 Port VPN Router -- High Throughput	290.00
(1) 48 Port Gigabit Switch	650.00
Miscellaneous Components Total	940.00

Total Hardware Cost **$8,258.32**

Miscellaneous

Setup & Configuration	
(1) Setup & Configuration Fee	850.00
Setup & Configuration Total	**850.00**

Total Miscellaneous Cost **850.00**

Total Proposal Cost:	**$9,108.32**

Prices are good for thirty (30) days. Contact the Marketing Department for price renewal.

Hardware

Hardware returns are subject to a 10% restocking fee.

Hardware is subject to availability. Upgrades and additional products are available upon request. All hardware will be billed immediately after delivery. In addition to the hardware cost included on this proposal, other cost that you may incur are terminal cable, cable installation, internet service, etc. Cable installation is the responsibility of the customer. LGC's hardware comes with a one-year onsite warranty within our coverage area. Depot options are available for customers outside our coverage area. After the one-year warranty has expired, you may choose to enter into a Hardware Maintenance Agreement with LGC. LGC reserves the right not to offer maintenance contracts on special ordered hardware. Paper, ribbons, and other miscellaneous supplies are not included on the enclosed price sheet.

Third Party Hardware

If LGC's software is installed on third party hardware, additional charges may apply.

Third Party Software

LGC is not an authorized support center for any third party software packages. This includes packages such as Microsoft Office, Microsoft Works, etc. The price of these packages include installation and instructions on how to start the programs as well as any tutorials that might be included from the manufacturer. We can supply a list of organizations that offer support on a per call, fee basis. Third Party Software packages that are opened cannot be returned. LGC cannot guarantee the functionality or compatibility of third party products purchased from other vendors.

April 9, 2014

MEMORANDUM

To: Board of Mayor and Aldermen

CC: Gerald Herman, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Bids for RTP Trail Renovation Project

Two bids were received for the Trail Renovation Project at the Municipal Park on March 10th, 2014. The lowest bid was approximately $60,000 over budget, and the totals are shown in the bid tabulation.

The State of Tennessee has granted us permission to phase the project, meaning that the scope of work can be reduced from what was applied for in the grant application to what our current funding will actually cover. We will have to apply for the RTP grant in another cycle with hopes of completing the remaining project scope.

By reducing the scope, we are obligated to bid out the project again. Therefore, the two bids shown here are not applicable and are recommended to be rejected. Thank you.

BID# 14-1011PK	Jarrett Builders, Inc	L & G Construction Co., Inc					
RTP TRAIL REHABILITATION PROJECT	104 East Park Dr., Suite 305	2614 Hart St.					
OPENING: March 10th, 2014 @ 3:00 pm	Brentwood, TN 37027	Nashville, TN 37207					
SPECIFICATIONS:	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
Base Bid	$147,380.60	$158,788.15					
Add Alternate #1	$16,651.50	$18,818.80					
Add Alternate #2	$27,650.70	$28,066.45					
Delivery							
Totals	$191,682.80	$205,673.40	$0.00				

OTHER BUSINESS…

DISCUSSION ITEMS…

OTHER INFORMATION….

April 9, 2014

MEMORANDUM

To: Board of Mayor and Aldermen

From: Charlotte Soporowski, Finance Director

Cc: Gerald Herman, City Administrator
Amanda Brewton, Human Resource Director

Re: TCRS Employer Contribution Rate

The attached acknowledgment and valuation sheet received from the Tennessee Consolidated Retirement System (TCRS) contain details regarding the biennial valuation. The contribution rate has decreased for the City of White House. The City's contribution rate has been at 5.89% since the last valuation. Effective July 1, 2014 the City's contribution rate will be decreased to 5.73%. This is a .16% decrease and will result in approximately $5,500 in savings next fiscal year. The rate decrease is due primarily to the increase in investment earnings by the state retirement system. Details concerning the rate change and other information related to the City's TCRS Balance Sheet are in the two pages following. Please let me know if you have any questions about this information.

Acknowledgment of Employer Contribution Rate

TO: Tennessee Consolidated Retirement System

FROM (AGENCY): City of White House

MASTER DEPARTMENT: **WHITE HOUSE, CITY OF 87310**

SUBJECT: New Employer Contribution Rate

This is to acknowledge the new employer contributions due beginning July 1, 2014 through June 30, 2015.

We acknowledge the employer contribution rate of 5.73 %, recommended by the actuary.

Signature of Chief Administrative Officer — Date: 4/9/2014

Signature of Chief Payroll Officer — Date: 4/2/14

NOTE: **The first code listed below is your master code. If there are additional codes listed below and on your balance sheet, they are codes for departments within your local government. It is your responsibility to notify these departments of the new rates. It is imperative that all departments receive this information.**

87310

Please return to:

E-mail: Karen.Curtis@tn.gov

Mail: TCRS
Attn: Field Services
502 Deaderick Street
Nashville, TN 37243-0230
(615) 741-1971

Fax: **(615) 401-6814**

Reference Codes

TENNESSEE CONSOLIDATED RETIREMENT SYSTEM
BIENNIAL VALUATION AS OF JULY 1, 2013

WHITE HOUSE, CITY OF
873.10

Actuarial Balance Sheet

Assets		*Liabilities*	
Present Assets at Actuarial Value:		**Present Value of:**	
Employee Assets	$1,487,874	**Basic Benefits Payable to:**	
Employer Assets	3,661,596	Retired Employees	$940,888
		Active Employees	4,565,153
Present Value of Prospective Contributions Payable by:		Inactive Employees	740,410
Employees	1,493,203	**Cost of Living Benefits Payable to:**	
Employer			
Normal	872,621	Retired Employees	353,190
Supplemental Liability	135,054	Active Employees	920,335
		Inactive Employees	130,372
Total	$7,650,348	**Total**	$7,650,348

Membership

Active		Inactive	Retired	
Number	76	Number	Number	22
Annual Salary	$2,850,612	84	Annual Benefit	$109,660

Recommended Employer Contribution Rates

Normal	3.03 %
Supplemental Liability Amortization*	2.55
Cost of Administration	0.15
Total	5.73 %

* Based on 2-Year Amortization of Supplemental Liability

NOTE: The present value of vested benefits is $3,791,675. The present value of accrued benefits, whether or not vested, is $4,033,993.