

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
September 18, 2014
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by community pastor
3. Pledge by Alderman
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the August 21, 2014 meeting
7. Approval of Minutes of the August 25, 2014 meeting
8. Welcome Visitors
9. Public Hearings
 - a. **Ordinance 14-18:** An ordinance amending the City of White House Zoning Ordinance, Article IV, Section 4.070, and amending the City of White House Zoning Map. *Second Reading.*
 - b. **Ordinance 14-19:** An ordinance amending the zoning map for an 0.99 acre property relative to Sumner County Tax Map 97-E, Group C, Parcel 11.00, from R-20, Low Density Residential, to R-10, High Density Residential. *Second Reading.*
 - c. **Ordinance 14-20:** An ordinance amending the zoning map for an 0.68 acre property relative to Sumner County Tax Map 77G, Group B, Parcel 4.00, from R-10, High Density Residential, to SRPUD, Suburban Residential Planned Unit Development. *Second Reading.*
 - d. **Ordinance 14-21:** An ordinance amending the zoning map for an 0.4 acre property relative to Robertson County Tax Map 107I, Group B, Parcel 3.00, from R-20, Low Density Residential, to R-10, High Density Residential. *Second Reading.*
10. Communication from Mayor, Aldermen, and City Administrator
11. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library/Museum
 - J. Municipal Court
 - K. Monthly Financial Summary
12. Consideration of the Following Resolutions:
 - a. None
13. Consideration of the Following Ordinances:
 - a. **Ordinance 14-18:** An ordinance amending the City of White House Zoning Ordinance, Article IV, Section 4.070, and amending the City of White House Zoning Map. *Second Reading.*

- b. **Ordinance 14-19:** An ordinance amending the zoning map for an 0.99 acre property relative to Sumner County Tax Map 97-E, Group C, Parcel 11.00, from R-20, Low Density Residential, to R-10, High Density Residential. *Second Reading.*
- c. **Ordinance 14-20:** An ordinance amending the zoning map for an 0.68 acre property relative to Sumner County Tax Map 77G, Group B, Parcel 4.00, from R-10, High Density Residential, to SRPUD, Suburban Residential Planned Unit Development. *Second Reading.*
- d. **Ordinance 14-21:** An ordinance amending the zoning map for an 0.4 acre property relative to Robertson County Tax Map 1071, Group B, Parcel 3.00, from R-20, Low Density Residential, to R-10, High Density Residential. *Second Reading.*
- e. **Ordinance 14-22:** An ordinance amending the fiscal budget for the period ending June 30, 2015. *First Reading.*
- f. **Ordinance 14-23:** An ordinance amending the Municipal Code Title 2, Chapter 2 Real Property Taxes, sections 5-203 and 5-204, and adding section 5-205. *First Reading.*

14. Purchasing

- a. To approve or reject the purchase of two 2015 Ford Police Interceptor Sedan AWD from Ford of Murfreesboro for \$47,850.00 and the emergency equipment necessary for both vehicles for \$10,618.70. The Police Chief recommends approval.
- b. To approve or reject Industrial Systems, Inc.'s bid of \$74,760.00 for a 2014 Diesel Powered Trailer Mounted Combo Utility Vector/Rodder. The Public Services Director recommends approval.
- c. To approve or reject Revision Request #2 of \$40,632.00 from PBG Builders for voice/data cabling system work on the new library. The City Administrator recommends approval.

15. Other Business

- a. None

16. Discussion Items

- a. None

17. Other Information

- a. None

18. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
August 21, 2014
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Pastor Mike Carroll of Temple Baptist Church

Special guest Pastor Mike Carroll from Temple Baptist Church in White House led the prayer.

3. Pledge by Alderman

The pledge to the American Flag was led by Mayor Arnold.

4. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Quorum – Present

5. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the agenda with the understanding that the pastor that was listed on the agenda was replaced by Pastor Mike Carroll. A voice vote was called for with all members voting aye. **Agenda was adopted.**

6. Approval of Minutes of the July 17, 2014 meeting

Motion was made by Ald. Hutson, second by Ald. Bibb to approve the minutes. A voice vote was called for with all members voting aye. **July 17, 2014 minutes were approved.**

7. Approval of Minutes of the July 29, 2014 meeting

Motion was made by Ald. Bibb, second by Ald. Hutson to approve the minutes. A voice vote was called for with all members voting aye. **July 29, 2014 minutes were approved.**

8. Welcome Visitors

Mayor Arnold welcomed all visitors.

9. Public Hearings

- a. **Ordinance 14-15:** An ordinance of the City of White House, Tennessee, establishing the tax rate for the year 2014. *Second Reading.*

No one spoke for or against.

10. Communication from Mayor, Aldermen, and City Administrator

Ald. Hutson stated that he felt that the annual Health and Safety Fair for the City staff members was a success with lots of helpful information.

Ald. Decker mentioned that in The Church at Grace Park's Sunday bulletin there was an advertisement thanking the City of White House and the Planning Department for expediting their new gymnasium construction plans.

Ald. Decker recognized City department heads and employees for their hard work.

City Administrator Gerald Herman stated that the SR76 sidewalk project punch list is complete and we are waiting on the final invoice from Sessions.

City Administrator Gerald Herman stated that staff members have met with Loves and TDOT to review their traffic study and recommendations.

City Administrator Gerald Herman gave an update on the MPO call for project for the 2040 Plan. He requested that everyone review the list of projects and the MPO criteria and timeline.

City Administrator Gerald Herman reported that the bids for the US 31W sidewalk project will be open tomorrow.

City Administrator Gerald Herman gave an update on the Tyree Springs Road/South Palmers intersection.

City Administrator Gerald Herman mentioned that work has begun on adding parking spaces and widening the entrance of City Park.

City Administrator Gerald Herman said that the RTP Trail project at City Park is going well and is on schedule.

City Administrator Gerald Herman gave an update on the library construction.

City Administrator Gerald Herman provided an update on the splash pad design plan.

City Administrator Gerald Herman mentioned that the Hobbs and Sage Road sewer projects are both moving along well.

City Administrator Gerald Herman reported that there will be two referendums on the ballot in November. There will be one about Package Liquor Stores and one for Wine in Grocery Stores.

City Administrator Gerald Herman stated that the Stormwater Committee has been meeting monthly to draft a stormwater ordinance that they hope to present for a first reading in October.

City Administrator Gerald Herman reminded everyone that there is a special called session on Monday, August 25, 2014 at 5:00 pm.

Mayor Arnold reviewed the Planning and Codes monthly report and highlighted the impact fees section.

11. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | K. Monthly Financial Summary |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Paltzik, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. Motion passed.

12. Consideration of the Following Resolutions:

- a. None

13. Consideration of the Following Ordinances:

- a. **Ordinance 14-15:** An ordinance of the City of White House, Tennessee, establishing the tax rate for the year 2014. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 14-15 was approved on Second Reading.**

- b. **Ordinance 14-17:** An ordinance amending the Municipal Code Title 11, Chapter 4 Offenses against the Peace and Quiet, Section 11-402. *First Reading.*

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 14-17 passed on First Reading with the agreement that the hours will extended to 9:00 PM in the ordinance.**

- c. **Ordinance 14-18:** An ordinance amending the City of White House Zoning Ordinance, Article IV, Section 4.070, and amending the City of White House Zoning Map. *First Reading.*

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 14-18 passed on First Reading.**

- d. **Ordinance 14-19:** An ordinance amending the zoning map for an 0.99 acre property relative to Sumner County Tax Map 97-E, Group C, Parcel 11.00, from R-20, Low Density Residential, to R-10, High Density Residential. *First Reading.*

Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 14-19 passed on First Reading.**

- e. **Ordinance 14-20:** An ordinance amending the zoning map for an 0.68 acre property relative to Sumner County Tax Map 77G, Group B, Parcel 4.00, from R-10, High Density Residential, to SRPUD, Suburban Residential Planned Unit Development. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye except for Mayor Arnold who abstained. **Ordinance 14-20 passed on First Reading.**

- f. **Ordinance 14-21:** An ordinance amending the zoning map for an 0.4 acre property relative to Robertson County Tax Map 1071, Group B, Parcel 3.00, from R-20, Low Density Residential, to R-10, High Density Residential. *First Reading.*

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 14-21 passed on First Reading.**

14. Purchasing

- a. To approve or reject an Interlocal E911 agreement between the E911 Emergency Communication District of Robertson County, Robertson County, the City of Springfield, and the City of White House for \$179,495.92 for furnishing dispatchers for the purpose of emergency dispatch at the E911 facility. The City Administrator recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject Alternative Energy, LLC's bid of \$32,000.00 for brush grinding and removal service. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject Waste Management of Tennessee's bid for a 3-year contract for roll-off and cardboard recycling service. The Public Services Director recommends approval.

Motion was made by Ald. Paltzik, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject Cleary Construction, Inc.'s bid of \$683,493.00 for the Meadows Area Sanitary Sewer System Improvement Project. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject the purchase of attachments for the SVL90-2HFC Kubota track loader machine for \$19,133.73 from Tuff Equipment in Goodlettsville, TN. The Public Services Director recommends approval.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- f. To approve or reject McGill Associate's Task Order #4 for up to \$42,000.00 for the Sage Road Sewer Line and Pump Station project. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

15. Other Business

- a. None

16. Discussion Items

- a. Realizing Robertson's Future Annual Report presented by Stephen Sparks the Vice President of Existing Industry at Robertson County Chamber of Commerce.

Mr. Sparks reviewed the Realizing Robertson's Annual Report with the board members.

17. Other Information

- a. None

18. Adjournment

Meeting was adjourned at 8:37 pm.

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Aldermen Special Session
August 25, 2014
5:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 5:00 pm.

2. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Quorum – Present

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. Public Hearings

- a. **Ordinance 14-17:** An ordinance amending the Municipal Code Title 11, Chapter 4 Offenses against the Peace and Quiet, Section 11-402. *Second Reading.*

No one spoke for or against.

5. New Business

- a. **Ordinance 14-17:** An ordinance amending the Municipal Code Title 11, Chapter 4 Offenses against the Peace and Quiet, Section 11-402. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 14-17 was approved on Second Reading.**

- b. To approve or reject Jarrett Builders' bid of \$515,153.40 for the US 31W Sidewalk and Bikepath project. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject authorizing City staff to proceed with requesting a competitive sealed proposals for the design of the splash pad. The City Administrator and the Parks and Recreation Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject a single source purchase of the 2014 Basic Service Citizen Survey for \$10,900.00 from the National Research Center, Inc. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

6. Adjournment

Meeting was adjourned at 5:17 pm.

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

REPORTS....

**General Government Department
August 2014**

Administration

City Administrator Gerald Herman attended the following meetings for Administration this month:

- August 04: White House Community Initiative of the Arts Meeting
- August 05:
 - Existing Industry Site Visit – Tate Fabricating
 - Beer Board Meeting
- August 06: Nashville Next Luncheon
- August 11:
 - Current Library and Museum Building Conversion Kick-off Meeting
 - Planning Commission Meeting
- August 12:
 - Existing Industry Robertson County Meeting
 - Regional Transportation Authority Operations and Marketing Committee Meetings
 - Board of Mayor and Aldermen Study Session
- August 14: White House Rotary Club Presentation
- August 19:
 - Robertson County 911 Board Meeting
 - White House Chamber of Commerce Luncheon
- August 20:
 - Metropolitan Planning Organization Executive Board Meetings
 - City of White House Health and Safety Fair
 - Splash Pad Specifics Meeting
- August 21:
 - Sumner County Joint Economic Board Meeting
 - Sumner County Development & Infrastructure Committee Meeting
 - Ribbon Cutting – Life Center Church Offices
 - Board of Mayor and Aldermen Meeting
- August 22: Hwy 31W Sidewalk Project Bid Opening
- August 25: Board of Mayor and Aldermen Special Called Meeting
- August 27: Existing Industry Site Visit – Thunder Heart Performance
- August 28: Ribbon Cutting – Exit Realty Garden Gate Team
- August 29: SR76/I-65 Safety Audit On-Site Meeting

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2014-2015.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$12,795,795	\$4,981,611	↑ 28.60%
Cemetery Fund	\$42,426	\$13,998	↑ 16.32%
Debt Services	\$769,119	\$1,100	↓ 16.53%
Healthcare	\$68,500	\$7,980	↓ 5.02%
Impact Fees	\$165,835	\$101,130	↑ 44.31%
Industrial Development	\$50,300	\$1,770	↓ 13.15%
Parks Sales Tax	\$133,284	\$0	↓ 16.67%
Police Drug Fund	\$6,833	\$2,298	↑ 16.96%
Solid Waste	\$1,057,598	\$263,831	↑ 8.28%
State Street Aid	\$263,000	\$161,553	↑ 44.76%
Stormwater Fund	\$3,500	\$0	↓ 16.67%
Wastewater	\$9,075,983	\$3,765,016	↑ 24.81%

*Expended/Encumbered amounts reflect charges from July 1, 2014 – June 30, 2015.

**General Government Department
August 2014**

Purchasing

The Purchasing Specialist's goal is to have an error rate of less than 10% on purchase orders submitted for processing. The August 2014 error rate was 7.1%.

Total Purchase Orders

	FY 2015	FY 2014
July	231	212
August	170	140
September		142
October		152
November		110
December		110
January		119
February		132
March		154
April		157
May		149
June		156
Total	401	1,733

Purchase Order Errors by Department

	August 2014	FY 2015*
Admin.	1	1
Bldg. Maint.	2	2
Cemetery	0	0
Codes	0	0
Court	0	0
Finance	0	0
Fire	2	2
HR	0	0
Library	3	3
Parks	1	1
Police	0	0
Public Works	3	3
Sanitation	0	0
Wastewater	0	0
Total	12	12

*Errors by department started being tracked in August 2014.

Purchase Orders by Dollars	August 2014	FY 2015	FY 2014	Total for FY15	Total for FY14
Purchase Orders \$0-\$1,999	148	307	1,517	\$151,026.24	\$529,278.93
Purchase Orders \$2,000-\$9,999	13	55	154	\$231,579.07	\$551,768.46
Purchase Orders over \$10,000	9	39	62	\$8,454,290.89	\$6,221,273.04
Total	170	401	1,733	\$8,836,896.20	\$7,302,320.43

Website Management

The Administration Department's goal is to maintain or exceed the total number of page visits from the previous fiscal year.

	2014- 2015 Update Requests	2013 - 2014 Update Requests	2012 - 2013 Update Requests	2014- 2015 Page Visits	2013 - 2014 Page Visits	2012 - 2013 Page Visits
July	102	162	31	562,455	250,487	85,214
August	83	186	49	265,548	468,840	63,924
September		126	32		262,563	82,694
October		86	24		296,397	113,317
November		92	21		282,249	121,011
December		137	22		279,207	98,573
January		126	51		555,161	98,082
February		137	45		426,376	96,253
March		127	22		1,191,691	118,982
April		95	45		262,646	170,040
May		81	212		238,690	223,064
June		67	117		821,650	193,101
Total	184	1,355	554	828,003	4,251,661	1,366,173

**General Government Department
August 2014**

Facebook Management

The Administration Department's goal is to exceed the total number of Facebook posts communicated to the community from the previous fiscal year.

	2014 - 2015 New Likes	2013 - 2014 New Likes	2012 - 2013 New Likes	2014 - 2015 # of Posts	2013 - 2014 # of Posts	2012 - 2013 # of Posts
July	29	34	19	49	14	5
August	23	25	13	30	22	3
September		10	14		11	4
October		7	17		18	4
November		21	18		10	10
December		97	17		17	6
January		36	9		15	3
February		33	15		27	2
March		16	10		25	2
April		20	7		22	3
May		21	6		19	3
June		40	15		19	18
Total	52	320	306	79	200	59

Twitter Management

The Administration Department's goal is to exceed the total number of tweets communicated to the community from the previous fiscal year.

	2014 - 2015 Total Followers	2013 - 2014 Total Followers	2012 - 2013 Total Followers	2014 - 2015 # of Tweets	2013 - 2014 # of Tweets	2012 - 2013 # of Tweets
July	418	294	223	42	14	5
August	422	314	227	30	22	1
September		322	237		11	2
October		322	237		18	4
November		322	239		10	10
December		337	245		17	6
January		346	260		10	3
February		361	262		20	2
March		370	267		25	2
April		385	277		21	3
May		464	284		15	3
June		410	275		19	18
Total	N/A	N/A	N/A	42	162	59

**General Government Department
August 2014**

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Renovate old janitor closet into new Human Resource training room
- Renovate small hallway restroom for new janitor closet

General Maintenance

- Monthly safety checks
- Landscaping, hedge trimming, and weed control
- Air filter replacement
- Replace lights and ballasts
- Repair tile and baseboard in Planning/Codes restroom
- Clean light fixtures in hallways
- Repair light switch in Public Works building
- Install new cash drawer in Finance department

	2014 - 2015 Work Order Requests	2013 - 2014 Work Order Requests
July	25	N/A
August	10	N/A
September		N/A
October		N/A
November		N/A
December		8
January		19
February		33
March		15
April		15
May		31
June		20
Total	35	141

*In December 2013 work orders requests started to be tracked.

**Finance Department
August 2014**

Finance Section

August produced an additional \$5,553 in property tax collections, which leaves us at 98% collected year to date. The 2% delinquency that remains totals \$68,074 and leaves us slightly better off than we have been at this point for the last few years.

The Finance Director attended two meetings during August to work with the City Administrator, City Engineer, Public Works Director, and Planning and Codes Director on the Stormwater Ordinance that will be proposed to the Board. The Finance Director attended the Legal Update hosted by the City Attorney and staff on August 12. The Finance Director also attended three Rotary meetings in August.

The Finance Director and Accounting Specialist attended a seminar hosted by Hylant on August 27th in Brentwood. The topic was "How to Prepare for a Department of Labor Audit". The Tax Clerk attended an annual meeting of the Tennessee Association of Property Tax Professionals on August 22 where topics discussed included the following: Guaranty Title Search, Legislative Updates on Bankruptcy and percentage on claims, Breakout session with other City Tax Clerks to discuss tax relief, tax freeze, collections and partial payments, and personal property taxes.

The Finance Department partnered with White House High School to fill the part-time position through the Work Based Learning Program. Victoria Linton, a senior at White House High School, began her employment with the City on August 12th. Victoria is active in the schools DECA (Distributive Education Clubs of America) program, and is interested in pursuing a career in Marketing beyond high school. She is a welcome addition to the Finance Department.

Performance Measures

Fund Balance – The City will strive to maintain a fund balance of at least 20% of Operating Revenues.

Operating Fund	Budgeted Operating Revenue	Fund Balance Goal	Current Month Fund Balance	Current Fund Balance Performance
General	10,895,975	2,179,195	5,130,026	47%

Key Revenue Indicators – At the end of August there is 83% of the fiscal year remaining.

Operating Fund	Revenue Stream	Current Month	YTD	Budgeted	Over/(Under) Budget	% Over/(Under) Budget
General	Local Sales Tax	202,236	409,786	2,250,000	(1,840,214)	(82%)
	State Shared Taxes	69,314	159,678	929,059	(769,381)	(83%)
	Property Tax	5,730	8,355	2,165,777	(2,157,422)	(99%)
Industrial Development	Hotel/Motel Tax	0	22,392	47,000	(24,608)	(52%)
State Street Aid	State Gas Tax	23,728	48,087	274,321	(226,234)	(83%)
Park Sales Tax	Park Sales Tax	7,917	14,366	78,000	(63,634)	(82%)
Sanitation	User Fees	66,050	124,140	792,132	(667,992)	(84%)
Impact Fees	Impact Fees	423	2,874	7,900	(5,026)	(64%)
Drug	Fines	0	238	7,800	(7,562)	(97%)
Debt Service	Property Tax	1,408	1,408	809,000	(807,592)	(99%)
Wastewater	User Fees	216,541	462,842	2,516,000	(2,053,158)	(82%)
Healthcare	Operating Transfers	2,161	9,442	47,000	(37,442)	(80%)
Stormwater Utility	Stormwater Fee	0	0	50,000	(50,000)	(100%)
Cemetery	Open/Close Fees	250	700	18,000	(17,300)	(96%)

Payroll Activity – The goal is to have a 0% error rate when dealing with employee payroll, current month issues with employee records yield a 0% error rate.

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Void Checks
3 regular 0 special	5 paper checks 294 direct deposits	1 employee coded to incorrect department requiring adjustment by HR before payroll was completed.	0 Voids

**Finance Department
August 2014**

Accounts Payable – The goal is to have a reduction in error rate for invoices submitted to finance for payment, current month issues yield a 9% error rate, prior month was 9%.

	August Invoices	2014 YTD	2013 YTD	2012 YTD	2011 YTD	2010 YTD
Total Invoices Processed	322	659	541	437	790	556

Errors with invoices submitted for payment

9 receipts missing

8 invoices not coded

12 Changes, including incorrect coding, freight not on PO, etc.

Customer Calls and Visits

	August 2014	August 2013	August 2012	August 2011	August 2010
Calls	525	266	484	378	460
Visits	610	100	608	107	155

Business License Activity – August YTD

	Month	August 2014	August 2013	August 2012	August 2011	August 2010
Opened	9	19	17	19	16	13
Closed	1	2	3	2	1	0

*2013 included a mass closure of 129 businesses that were deemed uncollectible accounts.

Municipal Court – Case Disposition

Disposition	August 2014	August 2013	August 2012	August 2011	August 2010
Ticket Paid in Full – Prior to Court	92	91	96	113	66
Guilty as Charged	16	14	11	20	7
Dismissal	14	21	19	11	5
Dismissed upon presentation of insurance	47	31	42	43	28
Not Guilty	0	2	0	0	2
Dismissed to Traffic School	22	10	4	7	7
Dismissed with Costs and Fines	36	36	58	45	28
Dismissed with Costs	19	23	23	10	8
Dismissed with Fines	1	10	2	3	0
Case Transferred to County	0	0	0	0	0
Dismissed with Public Service	0	0	0	0	0
Total	247	238	255	252	151

Wastewater Billing

	August 2014	August 2013	August 2012	August 2011	August 2010
New Connections	1	3	0	3	1
Late Payments	1,114	996	1,024	1,144	1,231
Disconnect for non-payment	50	39	n/a	n/a	n/a

n/a – prior to 2013 the Finance department was not processing payments, and data is not available.

**Human Resources Department
August 2014**

The Human Resource Director participated in the following events during the month:

- August 12 Board of Mayor and Alderman Study Session: Legal Updates
- August 14 Part Time Library Clerk Interviews
- August 19 Chamber of Commerce Luncheon
- August 20 Health, Safety, and Wellness Fair
- August 21 Wastewater Tech I Interviews
- August 26 Chamber of Commerce Ambassador Meeting
- August 28 Police Officer Applicant Testing

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	2014 - 2015	2013- 2014	2012- 2013	2011 - 2012
July	0	2	0	0
August	0	0	1	2
September		1	1	0
October		1	0	1
November		0	1	1
December		0	2	0
January		1	2	0
February		1	0	0
March		0	0	0
April		2	2	3
May		1	2	0
June		0	1	0
Total	0	9	12	7

Property/Vehicle Damages Goal: To maintain a three-year average of less than 10 incidents per year.

	2014 - 2015	2013- 2014	2012- 2013	2011 - 2012
July	0	2	0	0
August	0	0	1	0
September		1	0	0
October		2	1	1
November		0	1	0
December		1	1	2

	2013- 2014	2014 - 2015	2012- 2013	2011 - 2012	2010- 2011
January			2	0	0
February			2	0	3
March			0	1	0
April			2	1	1
May			0	0	0
June			2	0	0
Total		0	14	6	7

**Human Resources Department
August 2014**

Full-Time Turnover Goal: To reduce the three-year average from 12.66% to 12.00%.

	2014 - 2015		2013 - 2014		2012 - 2013		2011 - 2012	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
July	0	0.00%	1	1.16%	1	1.12%	4	4.60%
August	0	0.00%	0	0.00%	0	0.00%	1	1.15%
September			0	0.00%	1	1.12%	0	0.00%
October			1	1.16%	1	1.12%	1	1.15%
November			2	2.33%	1	1.12%	2	2.30%
December			1	1.16%	0	0.00%	0	0.00%
January			0	0.00%	1	1.12%	3	3.45%
February			0	0.00%	1	1.12%	2	2.30%
March			0	0.00%	0	0.00%	1	1.15%
April			0	0.00%	0	0.00%	2	2.30%
May			1	1.19%	2	2.25%	2	2.30%
June			0	0.00%	0	0.00%	1	1.15%
Total			6	7.14%	8	8.99%	19	21.84%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	2014 - 2015	2013- 2014	2012- 2013
July	0	0	
August	1 (D)	0	
September		1 (S)	
October		1 (T)	
November		1 (S) 1 (T)	
December		0	
January		0	2 (S)
February		0	0
March		0	1 (T)
April		0	0
May		0	1 (S)
June		0	0
Total	0	4	4

(T) - Termination

(S) - Suspension

(D) - Demotion

**Police Department
August 2014**

Highlights

All 152 standards of Accreditation for the first edition were completed and approved. On August 26th, we had our on-site visit with the assessors. The assessors recommended we be accredited to the TACP Board. On October 1st, Chief Brady and Susan Johnson will go before the Accreditation Review Committee at the Tennessee Association of Chiefs of Police (TACP) meeting at the Maxwell House Hotel in Nashville. This will be the final step in the accreditation process.

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in August:** Welcome Back Heritage High School (Aug. 5th), Beer Board Meeting (Aug. 5th), TACP Conference (Aug. 6th – 8th Chief Brady and Capt. Ring), Department Head Meeting (Aug. 11th & 25th), Robertson County Chief's Meeting (Aug. 12th), BMA Study Session (Aug. 12th), Drug Task Force Meeting (Aug. 13th), 911 User Group (Aug. 13th), Millersville Chief Board (Aug. 15th), 911 Board Meeting (Aug. 19th), City Health and Safety Fair (Aug. 20th), BMA Meeting (Aug. 21st), On-site Accreditation (Aug. 26th), New Officer Testing (Aug. 28th) and Command Staff Meeting (Aug. 28th).

Police Department Administration Performance Measurements

1. **Achieve accreditation from the Tennessee Law Enforcement Accreditation program by July 31, 2014.** The accreditation process has 152 professional standards that need to be met. Policy and procedures need to be written and proofs shown for each standard prior to approval by an assessor. All 152 accreditation standards are approved. See above highlight.
2. **Our department training goal is that each police employee receives 40 hours of in-service training each year.** The White House Police Department has 24 employees. With a goal of 40 hours per employee, we should have an overall department total of 960 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	0	0	0
February	0	80	0	80
March	0	32	40	72
April	0	159	0	159
May	0	44	0	44
June	0	80	0	80
July	0	44	30	74
August	12	162	0	174
Grand Total	12	601	70	683

Patrol Division Performance Measurements

1. **Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 243 shifts during the Fiscal Year 2014-2015. (There are 730 Patrol Shifts each year.)**

Number of Officers on Shift	August 2014	FY 2014-2015
Two (2) Officers per Shift	4	6
Three (3) Officers per Shift	59	119

2. **Acquire and place into service two Police Patrol Vehicles.** We are still working on a few quotes. We hope to get the cars ordered by the end of September.

**Police Department
August 2014**

3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2014-2015.* The White House Police Department will conduct a Fall Compliance Check.
4. *Maintain or reduce TBI Group A offenses at the three-year average of 71 per 1,000 population during the calendar year of 2014.*

Group A Offenses	August 2014	Per 1,000 Pop.	Total 2014	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	11	1	104	10
Crimes Against Property	36	3	246	23
Crimes Against Society	5	<1	81	8
Total	52	5	431	40
Arrests	14		207	

*U.S. Census Estimate 2013 – 10,752

5. *Maintain a traffic collision rate at or below the three-year average of 309 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2014.*

	August 2014	TOTAL 2014
Traffic Crashes Reported	31	216
Enforce Traffic Laws:		
Written Citations	285	2,266
Written Warnings	168	1,287
Verbal Warnings	460	3,564

6. *Maintain an injury to collision ratio of not more than the three-year average of 18% by selective traffic enforcement and education during the calendar year 2014.*

COLLISION RATIO				
<u>2014</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
August	31	4	13%	14%

Traffic School: Sgt. Brisson taught Traffic School in August. There were 23 students present.

Staffing

- Eight potential Officers tested on August 28th. Six individuals passed the written and physical tests. Captain Ring will start the backgrounds on these six candidates this month.
- **K-9:** Ofc. Jason Ghee and Nike attended their monthly training.

Sumner County Emergency Response Team:

On August 14th, the ERT was called out to conduct a high risk drug search warrant in Sumner County. The suspect was arrested without incident.

**Police Department
August 2014**

On August 20th, the ERT was called out to conduct a drug round up. Sumner County ERT conducted six search warrants in the Gallatin area. FBI, ATF, DEA and Hendersonville SWAT teams arrested a total of 33 drug dealers.

Volunteer Reserve Officers: The Reserves trained on EVO (Emergency Vehicle Operations) in the month of August.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 71% during calendar year 2014.*

2014 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
August	71%	80%

Communications Section

	August	Total 2014
Calls for Service	1,361	11,403
Alarm Calls	41	237

Request for Reports

	August 2014	FY 2014-2015
Requests for Reports	20	44
Amount taken in	\$12.00	\$30.50
Tow Bills	0	\$205.00
Emailed at no charge	27	43
Storage Fees	\$0.00	\$0.00

Governor's Highway Safety Office (GHSO):

- On August 14th, Sgt. Brisson attended the GHSO press conference in Murfreesboro to kick off the Drive Sober or Get Pulled Over Campaign.
- On August 15th, Sgt. Brisson and Ofc. Slate participated in Hands Across the Border at the Tennessee and Alabama state line. Over 30 arrests were made during this DUI checkpoint event. Also, during this event the White House Police Department won a Nikon Coolpix S6800 HD camera (\$200.00 value).

Volunteer Police Explorers: The Explorers assisted at City Hall for Relay for Life on August 15th.

Item(s) sold on Govdeals: Nothing sold in the month of August.

Police Department
August 2014

Crime Prevention/Community Relations Performance Measurements

1. *Teach D.A.R.E Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.*
Program resumes October 2014.
2. *Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.* This year's event will be held on Monday, September 1, 2014. Planning is in the Progress.
3. *Plan, recruit, and coordinate a Citizen's Police Academy as an annual event. Completed.* The next class is scheduled for February 2015.
4. *Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.*
 - **Safe Seniors Crime Prevention Program:** Class on Phone Scams and Identity Theft Prevention Part III was presented by Captain Mingledorff on Wednesday, August 13th.

Special Events: *WHPD Officers participated in the following events during August:* No Special Event during August.

Upcoming Event:

Drug Take Back will be held on September 27th.

2014 Participation in Joint Community Events		
	August 2014	Year to Date
Community Activities	1	23

**Fire Department
August 2014**

Summary of Month's Activities

Fire Operations

The Department responded to 88 requests for service during the month with 66 responses being medical emergencies. The Department responded to 3 vehicle accidents with reported injuries with two patients transported to area hospitals.

August 7th 3:56 PM – The Department was dispatched to a business at 2920 Hwy 31W to a reported smell of something burning. After some investigation the odor was from the water heater, the wiring inside the unit was burning. The power to the unit was shut down to extinguish the burning wires there was no other damage reported with this incident.

August 24th 5:22 PM – The Department was dispatched to Marlin Rd. just outside the city limits to a reported rescue. The incident involved a utility vehicle and a person being trapped under the vehicle, rescue tools were used to raise the vehicle and remove the patient. Unfortunately the accident resulted in a fatality there were no other injuries reported with this incident.

Fire Administration

August 6th – Asst. Chief Sisk attended the Work Hours Committee meeting at City Hall.

August 19th – Chief Palmer attended the Robertson County 911 meeting at the 911 Center in Springfield.

August 26th – Chief Palmer and Asst. Chief Sisk attended and chaired the monthly Safety Committee Meeting at Fire Station 2.

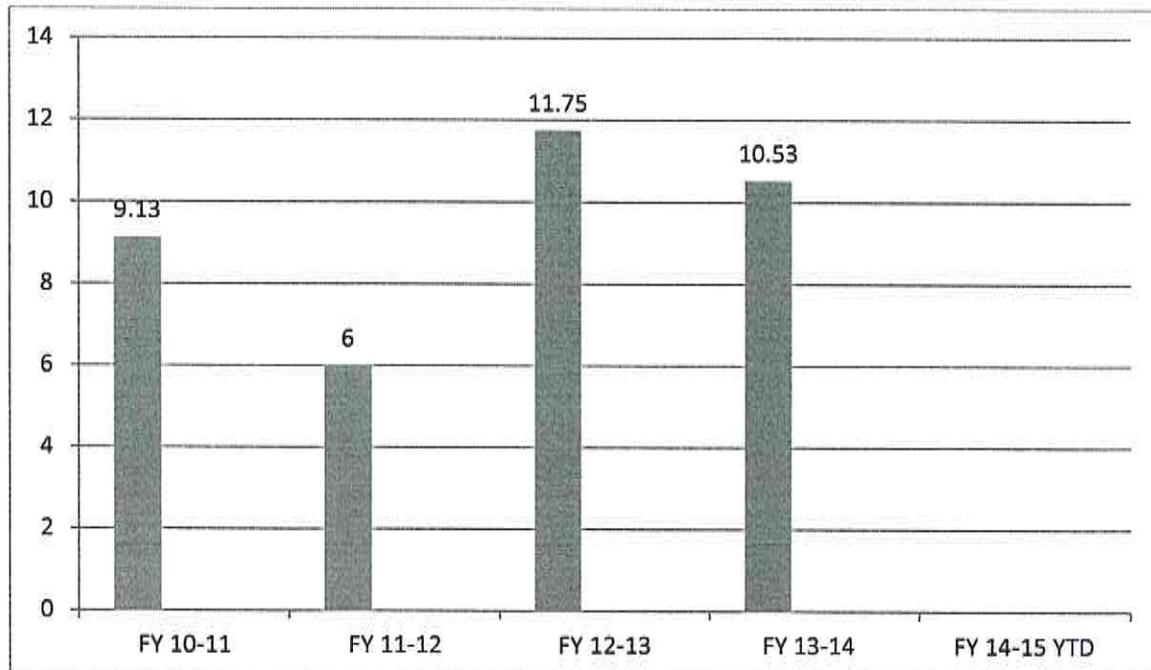
August 27th & 28th – Chief Palmer, Asst. Chief Sisk, and career firefighters attended a National Fire Academy Incident Safety Officer training class held at Fire Station 2.

August 29th – Asst. Chief Sisk attended a Child Fatality Review committee meeting via a conference call.

Monthly Performance Indicators

Personnel Responding to Structure Fires

The Department goal in this area would be to exceed our current four year average of 9.3 firefighters for each structure fire response.



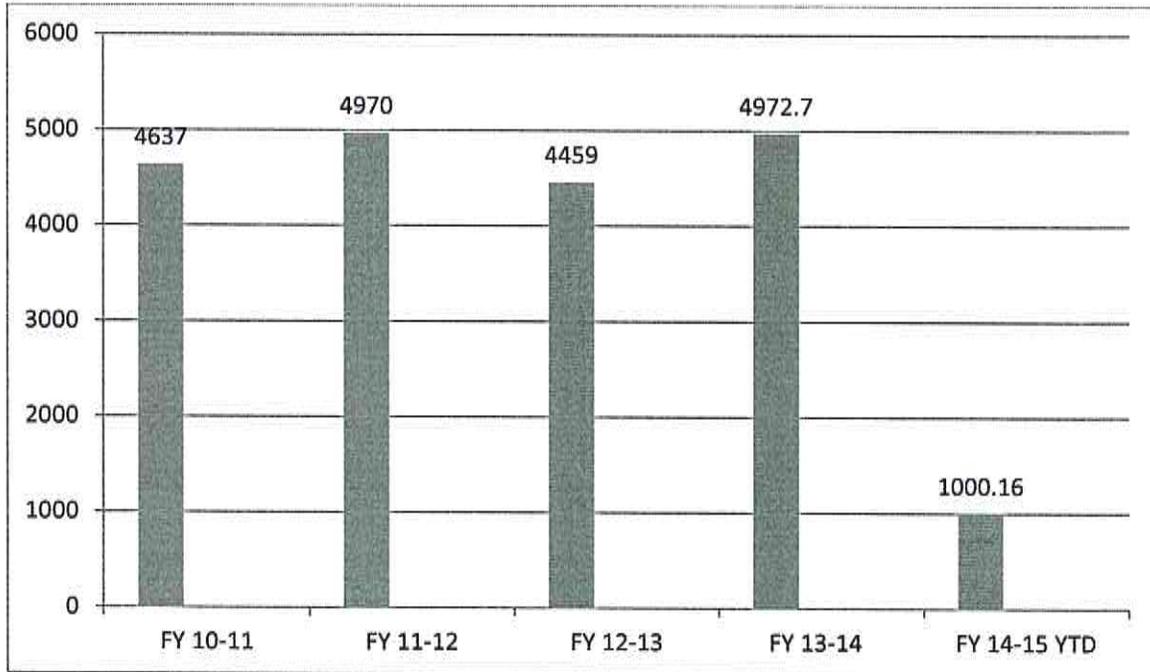
**Fire Department
August 2014**

Incident Responses

Structure Fires	0	Vehicle Accidents(general cleanup)	5
Other Fires	0	Vehicle Accidents(With injuries)	3
Vehicle Fires	0	Rescue	1
Grass, Brush, Trash, Fires	0	False Alarms/Calls	4
Hazmat	1	Assist other Governmental Agency	0
Other Calls	8	Total Responses for the Month	88
Emergency Medical Responses	66	Total Responses Year to Date	181

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 240 hours for career and 48 hours for Part-time and Volunteer Firefighters for a total of 4176 hours per year.

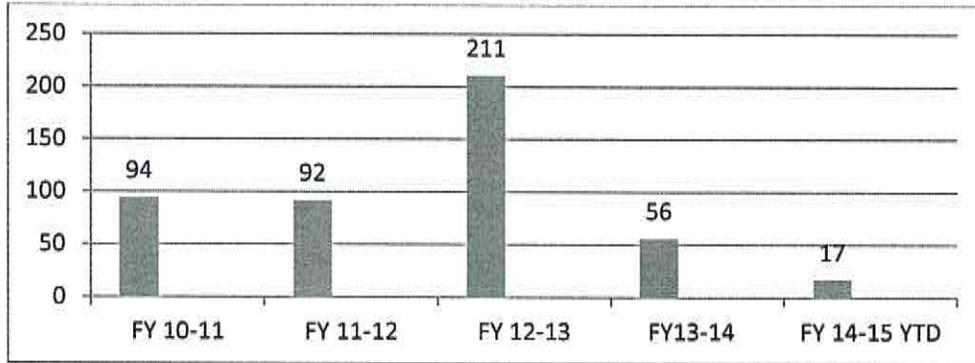


Total Training Man-hours for the Month	580.46	Total Training Man-hours Year to Date	1000.16
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**Fire Department
August 2014**

Fire Inspection

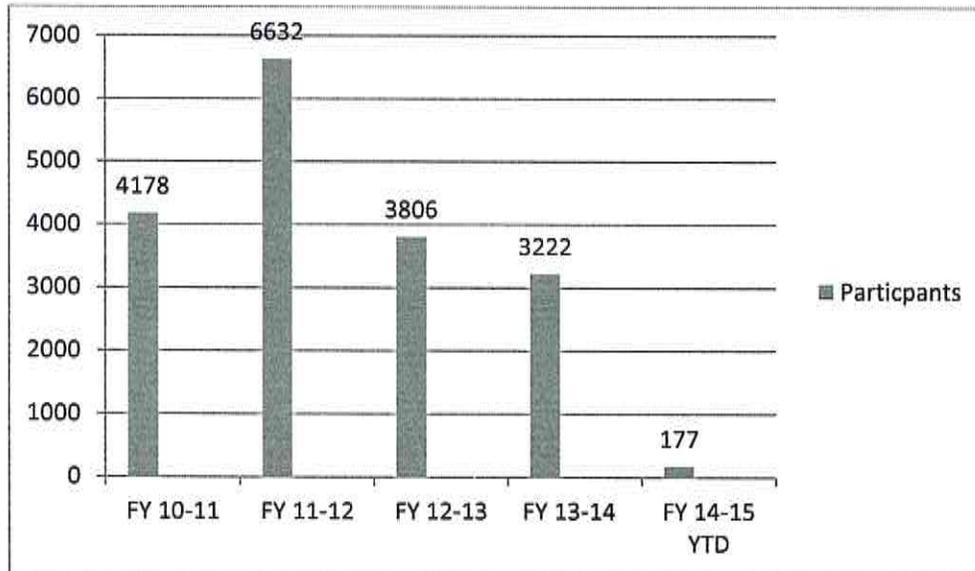
It is part of our fire prevention goals to complete a fire inspection at each business annually. Currently in our data base there are 387 businesses in the City including commercial and industrial facilities.



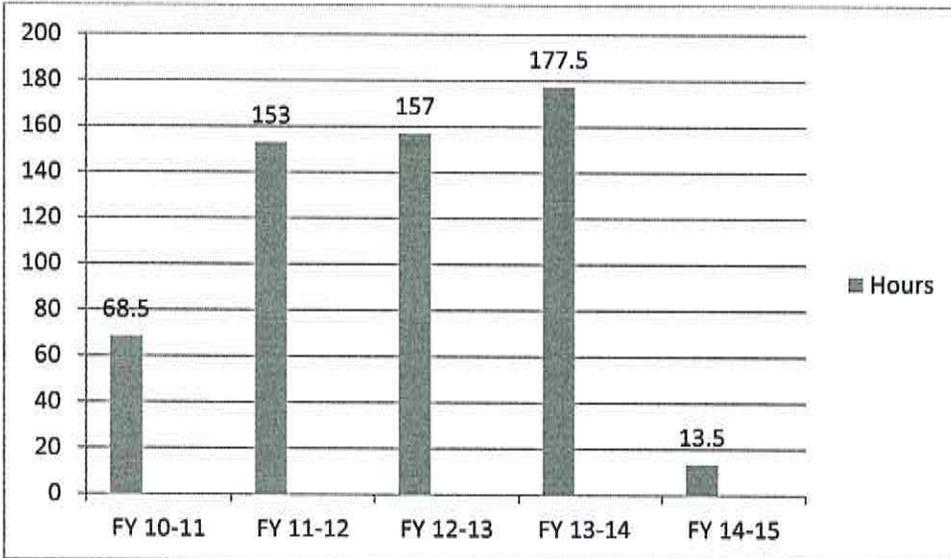
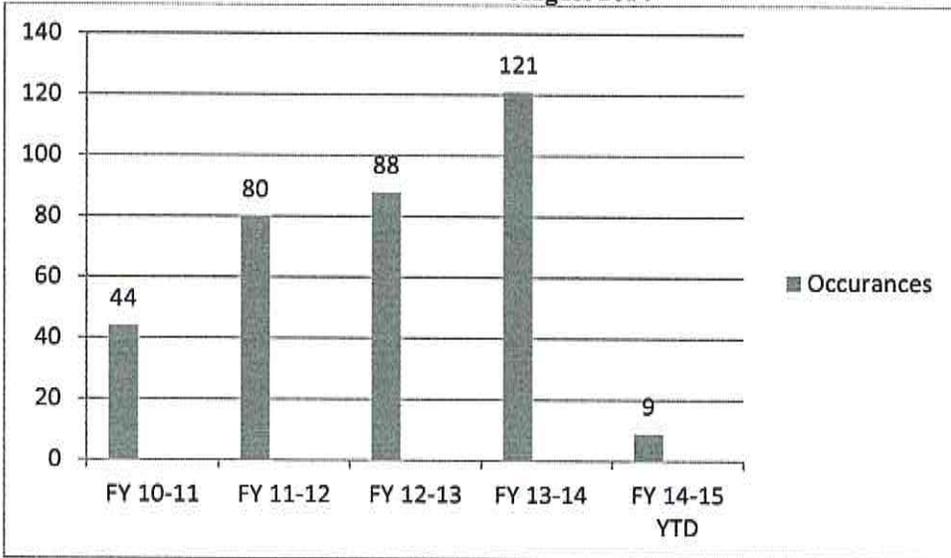
Fire Inspections	5	Year to Date	17	Plat / Plan Reviews	2	Year to Date	8
Fire Investigations	1	Year to Date	1	Fire Preplans	0	Year to Date	0

Public Fire Education

It is a department goal to exceed our last three years averages in participants (4553) occurrences (96) and contact hours (163). The following programs are being utilized at this time; Risk Watch taught to all first grade students, Career Day, Station tours, Fire Extinguisher training, and Safety Day.



**Fire Department
August 2014**



Participants	169	Education Hours	13
Participants Year to Date	177	Education Hours Year to Date	13.5
Number of Occurrences	8	Number of Occurrences Year to Date	9

**Public Services Department - Public Works Division
August 2014**

Staffing: The public works department is authorized 7 full time employees.

1. (1) PW Supervisor;
2. (2) Full-time truck drivers;
3. (3) Full-time maintenance workers;
4. (1) Full-time PW crew leader.

<u>Total Hours Worked</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD 14/15</u>
Sanitation	9,912	8,930	5,975	3,138	279	350	629
Street	3,502	3,539	3,765	4,485	380	420	800
Facility Maintenance	143	100	124	839	149	112	261
Fleet Maintenance	394	147	445	857	114	90	204
Meeting/Training	241	135	332	653	20	58	78
Leave	1,311	915	1,005	1022	102	37	139
Holiday	1,040	1,040	650	730	60	0	60
Overtime	0	0	70	166	15	41	56
Administrative	0	0	0	496	64	53	117

Brush, Leaves & Litter Control Program:

The goal of the brush and leave collection and litter control program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of this perception is a function of the quantity of material placed out for collection. At this point, the City's ordinance does not restrict the volume of material left at the curb for pickup. The City only operates one (1) truck and the driver is dedicated to this task and will only perform other job duties if there's no yard waste to collect. Additionally, the City allows residents to drop off yard waste at the public works yard and we receive a tremendous quantity of yard waste from this program as well.

<u>Sanitation</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD 14/15</u>
Brush Collection Stops	3,841	2,970	2,787	5,394	448	745	1193
Brush Truck Loads	422	468	302	644	36	84	120
Leaves Pickup Bags	N/A	N/A	519	4,324	265	39	304
Brush/Leaves Hours	N/A	N/A	585	2,119	143	178	321
Litter Pickup Bags	960	0	168	535	26	31	57
Litter Pickup Hours	N/A	N/A	443	829	96	89	185

Sanitation Collection:

The goal for the curbside garbage and recycling collection program is *to maintain an error rate of less than 1%*. The August 2014 work order report shows that staff made 34 requests on the WI web portal system, of which only 5 were due to missed service calls and the rest were container delivery and/or pickup. Considering that we have over 3,800 cans in service for garbage and 3,680 cans in service for recycling, we are operating with less than 1% error rate.

<u>Solid Waste</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD 14/15</u>
Tons	3,590	3,634	3,458	3,315	246	231	477
Disposal Fee	\$88,187.52	\$88,325.03	\$85,077.60	\$82,869.34	\$6,140.80	\$5,801.36	\$11,942.16

**Public Services Department - Public Works Division
August 2014**

SW Accounting	FY 10/11	FY 11/12	FY 12/13	FY 13/14	July-14	August-14	YTD 14/15
Units Billed	43,655	44,485	44,244	44,953.00	3,810	3,796	7,606
Receivables	\$676,350.00	\$683,625.00	\$690,098.50	\$692,727.50	\$66,020.05	\$65,884.63	\$131,904.68
Revenue	\$634,738.25	\$654,858.69	\$684,487.53	\$705,287.91	\$57,587.83	\$63,321.68	\$120,909.51

Citizen Solid Waste Drop-off Program:

The goal for the citizen drop-off program is to provide an effective means for residents to dispose of bulky wastes (furniture, washer appliances, clutter, etc.) or other wastes that normally wouldn't fit into their curbside container. We provide a dumpster for garbage and a dumpster for *metal recycling*. We encourage the residents to separate their items to maximize our recycling efforts. The BMA has made it a policy to allow residents two (2) free dumps per year. Anything above that number a resident would be charged \$50.00.

SW Drop-Off	FY 10/11	FY 11/12	FY 12/13	FY 13/14	July-14	August-14	YTD 14/15
Participants	660	715	809	525	73	53	126
Tons	119	168	141	168	9	15	24
Disposal Fee	\$14,654.62	\$16,513.14	\$15,473.00	\$16,913.54	\$955.13	\$1,711.46	\$2,666.59

Recycling Program:

The goal for the recycling program is to achieve an overall recycling rate of 25%. At present we are recycling approximately 18% of our solid waste stream. I will add cardboard recycling containers to the drop-off program during the upcoming bid process as a means to increase our diversion rate of recyclable materials from the solid waste stream. The total volume of recyclables collected curbside during the month was approximately 49 tons of material which is a savings of about \$2,180.50 in avoided landfill tipping fees. In addition, the recyclable material revenue for the month was approximately \$398.08. This is a net gain of \$2,578.58.

Recycling	FY 10/11	FY 11/12	FY 12/13	FY 13/14	July-14	August-14	YTD 14/15
Curbside Tons	253	244	393	456	35	49	35
Recycling Rate	7%	7%	13%	14.3%	13.5%	18.3%	13.5%
Fee (old program)	\$5,081.27	\$6,736.13	-	-	-	-	-
Revenue (curbside)	-	-	\$4,749.94	\$3,469.56	\$290.00	\$398.08	\$688.08
<i>Metal (dropoff) Tons</i>	23	11	62	42	4	5	9
Metal Revenue	\$4,819.75	\$3,167.45	\$10,555.50	\$6,240.40	\$505.40	\$712.00	\$1,217.40

Stormwater Improvement Projects:

The goal is to maintain the existing drainage infrastructure through culvert replacement, ditch cleaning and dry basin mowing. This department responds to citizen drainage complaints and, as such, we list the requested projects on the City's website. Additionally, we maintain the curbed lanes, intersections, center turn lanes and bike path along 31W with our street sweeping program.

Stormwater	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Jul-14	Aug-14	YTD 14/15
Drainage Requests	1	3	27	17	2	3	5
Drainage Work (feet)	620	58	1,457	2,513	140	282	422
Drainage Man Hours	N/A	N/A	891	1261	127	117	304
Debris Removed Loads	N/A	N/A	75	57	10	11	21
Sweeping Man Hours	0	0	0	272	39	66	105

**Public Services Department - Public Works Division
August 2014**

1. Wilkinson Lane @ Hickerson –

Staff is installing 60' of 36" HDPE culvert in the R-O-W on the south side of Hickerson. They are tying onto the property owner's driveway culvert. A headwall is to be installed on the end of the pipe which will be tied into the existing headwall for support.

Staff is reestablishing the ditch line and creating a better transition from edge of pavement to toe of slope on the north side of Hickerson. Thus far, we have added 50 tandem loads of fill to this site.

This work is being done to mitigate the steep drainage ditch angles so that the residents will be better able to maintain their R-O-W areas.

Road Work Program:

The goal for this program is to maintain the City's right-of-ways and drive lanes so they're free from hazards.

1. Curb - repair concrete curbs/sidewalks;
2. Shoulder – maintain shoulders with rock;
3. Potholes – repair asphalt such as base failures and pothole patching;
4. Potholes – man hours associated with potholes/asphalt work;
5. Mowing - medians, right-of-ways, and City owned property;
6. R-O-W - tree trimming and roadside vegetative management (weed spraying);
7. Signs – repair, replace and/or install signs within the City limits;
8. Salt – winter weather road clearing and salting.

Road Work	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Jul-14	Aug-14	YTD 14/15
Curb Repair	3	0	1	1	0	0	0
Shoulder LF	0	0	788	3,331	0	0	0
Shoulder Hours	0	0	0	88	0	2	2
Potholes	336	168	125	202	7	12	19
Pothole Hours	N/A	N/A	N/A	600	71	114	185
Mowing Hours	0	0	101	446	51	23	74
R-O-W Hours	N/A	N/A	N/A	12	15	17	32
Signs	225	119	153	106	2	5	7
Sign Work Hours	N/A	N/A	N/A	219	17	21	38
Salt Tons	20	55	4	79	0	0	0
Salt Hours	N/A	N/A	N/A	159	0	0	0

Public Works Special Projects:

The goal is to be reactive to special requests that are made from time to time either from the City Administrator or other departments.

1. Mr. Herman requested PW to modify the 76 Park entrance by adding a right turn lane and moving the existing parking spaces. Wade, Bill, and Stewart prepared the park entrance for paving by laying out and staking the project, undercutting 12" into subgrade and laying a base of millings, grading and compacting the base, and repairing the concrete sidewalk. Once this work was done, Sessions Paving came in and put a 2" binder course in the excavated area and topped it with an 1 1/2 " overlay. The road markings have also been put down.

**Public Services Department - Wastewater Division
August 2014**

Collection System Activities

Hobbs Project:

The remaining 35 low pressure grinders have been installed on 31W, Portland Road, Tyree Springs and Dawn Court. We converted the existing vacuum lines into low pressure lines and cored them into existing manholes. These lines were changed over to LP to Gravity beginning on or before the 2nd of September. The vacuum is now disconnected from the Hobbs and Dawn Court areas. JT Hall has completed all testing, installation, and overlay within the project area. They are now working on property restoration. Our project inspectors, Robert and Karl, will walk the job with Roscoe and create a final punch list.

The installation quantities are as follows:

1. 0' of 8" SDR 35 main line;
2. 0' of 8" SDR 26 main line;
3. 0' of 6" SDR 35 main line;
4. 0' of 6" SDR 26 main line;
5. 1886' of 2" LP service lateral;
6. 35 service connections;
7. 0 manholes (0 standard and 0 water tight frame & grates);
8. 4 Property restoration days - property restoration along the Hobbs drainage ditch and Spring Street. Property restoration has begun along Hobbs, "K" line; Hobbs/Fischer "C" line
9. 0 Rain days;
10. **3,002 tons of asphalt used to overlay Tyree, Hobbs, Valley View, and Edwards Ct.**

Sage Road Lift Station Project:

This is the lift station that is being built to service the Sage Road/Hester Drive corridor. Work began on July 14th with sub-contractor, Twin States Utilities Inc. beginning line "A" at Lowe's Millworks. Scott & Ritter are only doing the Lift Station installation. The wet-well, pipe vault, meter vault and discharge line have been installed to date. In addition, the discharge line from the station has been tapped into the 12" Southern Force.

The wet well is now installed and it has passed the hydro test, which means it doesn't leak. The pipe and meter vault are in with the piping connected to each. The station discharge line is in and tapped into the Southern Force Main. The gravity line "A" is complete with the exception of service laterals tie ins. This is the line that terminates at the new Maiden Lane apartment complex. The manhole vacuum and pressure testing has been completed and passed.

The installation quantities are as follows:

1. 98' of 8" SDR 26 main line;
2. 1578' of 8" SDR 35 main line;
3. 8 manholes (8 standard frames and grates);
4. 0 service connections;
5. 0 grinder removals;
6. 0 6" service lateral;
7. 0 rain days

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

<u>Line Marking</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD</u>
Tennessee 811	1,496	948	866	1,306		142	90	232

**Public Services Department - Wastewater Division
August 2014**

SCADA (Supervisory Control And Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The new SCADA system that we're currently in the process of installing at every lift station will allow the technician to remotely operate the components at the station.

<u>Lift Station Location</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD</u>
North Palmers Chapel	2301	1483	1736	3,559	63	106	169
Calista Road	3652	985	1058	2,014	8	40	48
Wilkinson Lane	131	417	231	219	0	6	6
Portland Road	98	13	25	36		7	7
Cope's Crossing	0	109	445	208	19	14	33
Union Road	0	16	149	93	23	1	24
Meadowlark Drive	61	32	40		0	0	
Highway 76	41	20	9	6	2	0	2
Cambria Drive	31	32	16	9	0	0	0
Treatment Plant	694	439	359	333	26	48	74

Work Order Maintenance Response Goal:

The primary goal of the wastewater department is to provide fast, efficient and effective service to the City's approximately 4,009 utility customers. Dispatched and managed through *our GIS Cloud-Based work order system*, staff responds to sewer related calls on a 24/7 basis. Our secondary goal is to manage the over 2,800 mini-lift stations (grinder pumps) in our system using a proactive, programmatic approach. This is done by periodic scheduled maintenance. Additionally, the system has not been completely changed out from the prior two (2) generations of pumps. Thus, the large number of "change-outs" (C/O) that are listed below. Some of these change-outs can also be attributed to customer negligence (throwing foreign materials down the toilet). When abuse is the contributing factor, I will charge back the cost of the pumps, panels and service costs to the customer. Another area of concentration is converting the positive displacement (PD) pumps that were installed in a centrifugal pump application. These *PD to Centrifugal Converts* can be found primarily in the commercial sector.

<u>Work Orders</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD</u>
"Grinder Project"		144	229	3	0	0	0
PD to Centrifugal Converts				4	2	2	4
2000 to Extreme C/O	0	0	85	86	7	15	22
2000 to 2000 C/O	0	271	19	13	0	0	0
Extreme to 2000 C/O	0	0	33	14	3	2	5

**Public Services Department - Wastewater Division
August 2014**

Extreme to Extreme C/O	0	0	157	110		12	13	25
2000 Conversions	0	159	26	3		0	0	0
Extreme Converts	0	0	43	83		12	11	23
Low Pressure Service Request	682	554	977	750		104	86	190
Vacuum System Service Request	94	96	127	102		9	7	16
Inspection for New Service	0	0	0	27		8	6	14
Final Inspection for New Service	0	0	0	47		8	9	17
Sanitary Sewer Overflow (SSO)	0	0	4	2		0	1	1
Odor Complaints	0	0	0	11		2	4	6

System Repairs Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity, low and high pressure force mains and the air vacuum systems. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

<u>Repairs</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>		<u>Jul-14</u>	<u>Aug-14</u>	<u>YTD</u>
Major Lift Stations	23	12	5	5	18		6	6	12
Mainline	17	0	1	7	18		2	2	4
Service Line	89	82	52	65	136		8	3	11

**Public Services Department - Wastewater Division
August 2014**

Major Lift Stations Repairs:

WILKINSON LANE:

We still are waiting on a schedule to have the control panel relocated. Due to the cost of the new panel I will put it on the CIP list for next year. The vapex unit has been relocated to protect it against H2S gas corrosion.

HERITAGE HIGH SCHOOL:

We are still awaiting the SCADA equipment – it's due in the second week of July. The equipment is in stock and we are waiting for service tech from WASCON to assist with the install.

CALISTA:

The new vertical turbine sewerage pump has been installed. WASCON pulled the ne pump in order to “trim” the impeller and bring the pump back within the pump curve, which will extend the life of the impeller, seals, and motor. Matt is now changing the oil on a regular interval of 500 hours.

PORTLAND ROAD:

We had a catastrophic failure at Portland Rd. Lift Station. The new controls have been installed and the pumps were able to be repaired. The station is up and operating correctly. The cost of the repair was \$32,000.00 which has been turned into our insurance carrier for reimbursement.

Wastewater Treatment Plant Goal:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

	<u>Jun - 2014</u>	<u>Jul - 2014</u>	<u>Aug - 2014</u>	
Flow	0.553 MGD	0.576 MGD	0.560 MGD	
Capacity	1.40 MGD	1.40 MGD	1.40 MGD	
% of Plant Throughput	39.5%	41.1%	40.0%	(0.560 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	1.12 MGD	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	49.4%	51.4%	50.0%	(0.560 MGD) / (1.12 MGD)
Rainfall	4.9"	0.5"	4.96"	

<u>Effluent</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY13/14</u>	<u>Jul-14</u>	<u>Aug - 14</u>	<u>YTD</u>
Violations			4	6	2	0	0	0

1. **H2S & Ferric Sulfate:**

Staff continues to monitor the carbonaceous biochemical oxygen demand (CBOD) and the total suspended solids (TSS) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. We are now feeding at a rate of fifteen (15) gallons per day at the Union Road lift station and fifteen (15) gallons per day at the Old Tyree lift station due to the high levels of H2S within the system.

2. **Oxidation Ditch:**

The oxidation ditch is now running on all orbals and is producing a clean effluent and good levels of dissolved oxygen. However, we still have a seal leak on the #1 gearbox. We're waiting for WASCON to make the repair.

3. **UV System:**

The Trojan Ultra-Violet (UV) system main controller *has failed* and we have it on a bypass system. The chamber continues to have problems due to increased algae levels. We have turned the UV System off in order to see the truest results possible from the Peracetic Acid.

We have received the approval from TDEC to go ahead with the 90-day Peracetic acid trial which began the last week of March.

Public Services Department - Wastewater Division
August 2014

We've submitted a request to TDEC to use PAA as our method of disinfection and are awaiting a response.

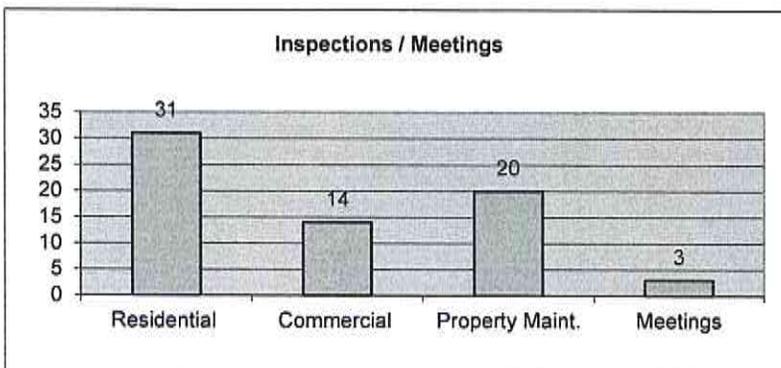
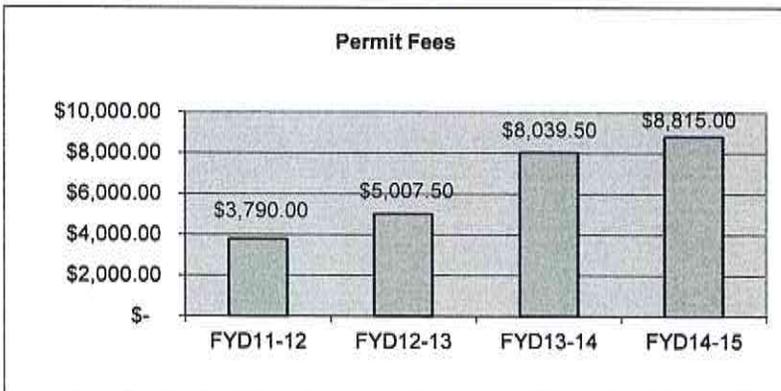
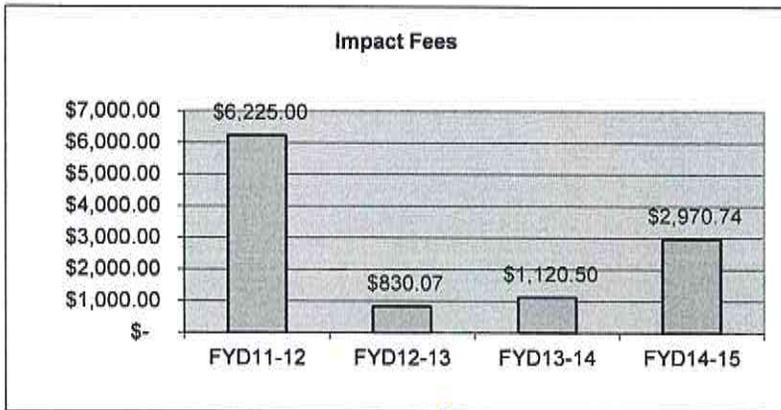
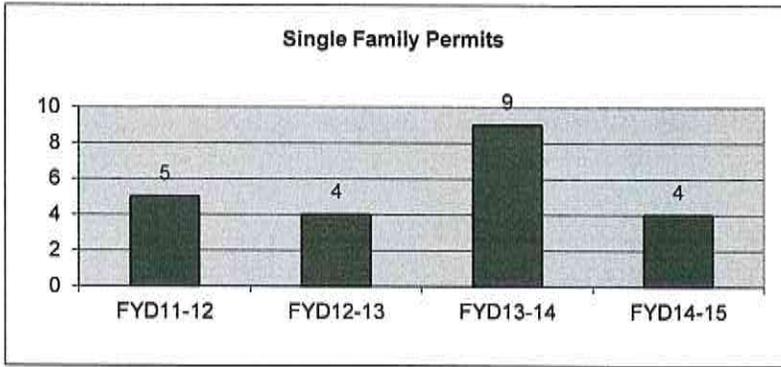
We are still in the trial period and the feed rate is now operating at a constant 1.2 parts per million (ppm) which is well below the expected usage levels.

Thus far, the "kill" rate for E. Coli has been much better than expected as well.

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed 126 cfu per 100 ml." Additionally, our daily maximum concentration limit is 941/100ml.

Our testing for July was less than 20/100ml.

**Planning and Codes Department
August 2014**



**Planning and Codes Department
August 2014**

	Month	FY 14-15	FY 13-14	FY 12-13	FY 11-12
MEETING AGENDA ITEMS#					
Planning Commission	6	9	8	9	9
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	0	1
Training/Study Session	0	1	0	0	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	2	4	9	4	5
Multi-Family Residential	0	0	0	0	0
Other Residential	15	18	23	27	27
New Commercial	1	2	0	0	0
New Industrial	0	0	0	0	0
Other Com/Ind	4	6	7	9	1
State Electrical	53	88	76	73	61
Sign	1	1	2	2	2
Occupancy Permits	11	13	3	28	23
Commercial Certificate of Occupancy-None for the month					
Other	0	0	2	0	0
BUILDING INSPECTIONS					
Residential	31	83	102	63	78
Hours	11.5	27.33	30.25	21.17	19.91
Commercial /Industrial	14	51	31	56	27
Hours	14.08	21.58	14.66	26.25	8.25
CODE ENFORCEMENT					
Total Cases	20	60	145	161	232
Hours	5.58	10.41	21	20	28.58
Complaints Received	5	20	36	19	39
MEETINGS					
Administration	1	4	6	4	7
Hours	0.5	20	9.5	8	13.17
Planning	1	6	2	5	9
Hours	0.5	8.3	3.25	5.25	8.5
Codes	1	3	11	5	9
Hours	0.33	2.33	6.58	1.42	7.25
FEES					
Permit Fees	\$4,014.00	\$ 8,815.00	\$ 8,039.50	\$ 5,007.50	\$ 3,790.00
Board Review Fees	\$600.00	\$ 1,100.00	\$ 700.00	\$ 300.00	\$ 375.00
City Impact Fee	\$547.07	\$ 2,970.74	\$ 1,120.50	\$ 830.07	\$ 6,225.00
Roads	\$254.57	\$ 2,130.67	\$ 342.90	\$ 329.45	\$ 1,905.00
Parks	\$79.20	\$ 118.80	\$ 356.40	\$ 158.40	\$ 1,980.00
Police	\$128.20	\$ 432.40	\$ 253.80	\$ 206.15	\$ 1,410.00
Fire	\$85.10	\$ 288.87	\$ 167.40	\$ 136.07	\$ 930.00
OTHER ITEMS					
Subdivision Lots	0	0	0	6	0
Commercial/Ind. Sq Ft	0	4,998	0	3,423	0
Multi-Family Units	0	0	0	0	0
Other	N/A	0	0	0	0
Subdivision Bonds: 10	\$626,290.00	\$ 626,290.00	\$ 974,300.00	\$ 974,300.00	\$ 974,300.00
Builders Bonds	43,366.43	\$ 43,366.43	\$ 42,866.43	\$ 49,753.43	\$ 68,872.95
Workings Days in Month	16	16	17	18	19

**Parks, Recreation, & Cultural Arts Department
August 2014**

Summary of Month's Activities

Intensive work has continued on all of the Bermuda grass athletic fields to keep them in good condition for the fall seasons of soccer, baseball / softball, youth football / cheerleading, and varsity football. We have made good progress, and many compliments have been received from users about the soccer field conditions and the Jr. Pro football field condition, including many from other communities. Water usage has been high, but there was no way around it. Our next maintenance activity will be to plant perennial ryegrass on the soccer fields so there will be a turf stand for next year's spring season. There is so much intensive play on the fields before Bermuda grass comes out of dormancy that we find overseeding helps. We are not, however, going to overseed the baseball, softball, or football fields because it isn't required on those fields.

Lose and Associates has completed the specifications for the Splash Pad. Our goal is to submit the plans to the Planning and Codes Dept in September for approval. The submittals in response to the Request for Competitive Sealed Proposals are due on September 30th. We will then review the proposals by committee.

Recreation

Fall Baseball games started August 30th. We have 14 teams for a total of 167 participants. The season is set to conclude October 4th.

Fall Softball games started August 30th. We have 10 teams for a total of 122 participants. The season is set to conclude October 4th.

Fall Girls Volleyball games started August 30th. We have 4 teams in the 3rd – 5th grade league and 6 teams in the 6th – 8th grade league for a total of 79 girls. The season is set to conclude October 4th.

Men's Fall Softball games started September 2nd. The competitive league did not make this fall. So, we combined the leagues and play all games on Field 6. There are 7 teams in the league this fall. The season is set to conclude October 23rd.

The Labor Day Bike Parade was Monday, September 1st. It was held at the Fire Hall on Hwy 76. Ella Smith got the award for "Best Decorated Bike". Landon Graves came in 2nd place, and Andrew and Mariana Castleberry came in 3rd place. We had 58 participants this year.

Youth Basketball registration starts September 8th. This is for girls and boys grades 1 – 8. Saturday games begin in December. Registration ends October 20th.

Men's Basketball sign-ups start September 22nd and end November 3rd. The season will start in November on Tuesday nights. The league is limited to 9 teams. The fee is \$475 per team.

Parks Maintenance

This month, we hired Oasis Irrigation to work on the irrigation system at the soccer complex. We had considerable issues with the wiring that had to be fixed for the system to operate. Department employees have worked to change out faulty rotors and valves.

We have been core aerating the athletic fields to help relieve compaction so that the water and nutrients we apply to the fields will have a better effect.

Mowing of the Bermuda grass fields is being done every 3 days with the reel mower. Out of 16 athletic fields, 12 of them are mowed with the reel mower. We are in serious need of an additional reel mower so that we can keep up with mowing, and this is something that will be added to the CIP.

Painting of the stadium field started this month for middle school football games, and in September it will begin for varsity and freshman football games.

Update on Department Goals and Objectives

RTP Grant –Recreational Trails Program

Parks, Recreation, & Cultural Arts Department
August 2014

The trail renovation project is progressing very well. The concrete sidewalks have been completed and the workmanship is professional. The base stone and most of the leveling course of asphalt have been installed, and the finish layer of asphalt will be installed by mid-September. CSR Engineering has been overseeing the construction on this project.

Department Highlight

Seniors

Kelly Elias, Senior Coordinator, has been busy keeping the seniors involved and engaged in numerous activities. The Corn Hole toss is held every other Wednesday after the senior luncheon, with Bingo on the alternate Wednesday afternoons. Everyone really seems to enjoy these events. New exercise videos are continuing to be a success in the senior center. The line dance group would love to find a new line dance teacher. They are really missing this activity. The road trips fill up continuously and there is always a waiting list.

Plans are in the works for the "Haunted House Dance" on Thursday, October 23rd, with Casey and the Cowboys as the house band.

Department Cost Savings Report

Team One Concessions, a contracted concession service owned by Debbie Whit, has begun selling concessions for our fall baseball / softball league. Team One Concessions will also sell for our youth basketball league. The City will receive 20% of gross sales after sales tax, and the concessionaire is responsible for providing all supplies, equipment, food, beverages, and labor.

Parks, Recreation, Cultural Arts Department
August 2014

FY	FY	FY	FY	FY	FY
2009-2010	2010-11	2011-12	2012-13	2013-14	

Current Year	
Jul-14	Aug-14
YTD 2014-15	

Maintenance

Mowing Hours	1,469	1,486	1,346	1,276	1,134
Pounds of Grass Seed Sown	1,895	3,140	2,275	3,280	2,560
Pounds of Fertilizer Applied	4,590	8,150	2,540	5,525	1,620
Number of Trees/Shrubs Planted	11	20	39	3	23

85	153	238
50	0	50
2,800	0	2,800
0	0	0

Recreation

Number of Youth Program Participants	336	354	448	818	762
Number of Adult Program Participants	1,343	2,353	2,471	1,726	855
Number of Special Event Attendees	2,505	3,484	3,970	2,796	4,145
Total Number of Special Events Offered	17	19	17	19	12
Total Number of Programs Offered	38	68	78	51	46
Youth Program Revenue	\$27,728.00	\$29,068.00	\$29,702.00	\$ 49,676.00	\$49,197.40
Adult Program Revenue	\$9,368.25	\$14,899.65	\$19,216.05	\$ 16,060.90	\$13,155.30
Special Event Revenue	\$4,530.00	\$8,010.00	\$7,355.00	\$ 5,970.00	\$4,965.00

0	368	368
49	40	89
85	0	85
2	1	3
6	1	7
\$20,371.37	\$219.00	\$ 20,590.37
\$571.00	\$3,255.00	\$ 3,826.00
\$1,265.00	\$0.00	\$ 1,265.00

Administration

Number of Shelter Reservations	153	116	112	110	103
Hours of Shelter Reservations					130
Shelter Reservation Revenue	\$4,083.00	\$3,415.00	\$ 3,396.00	\$ 3,270.00	\$2,823.00
Number of Facilities Reservations	105	63	136	261	207
Hours of Facility Reservations					145
Facility Reservation Revenue	\$6,345.82	\$6,475.63	\$ 16,224.25	\$ 36,686.43	\$26,540.00
Field Rental Revenue					\$4,498.33
Misc. Revenue	\$52,032.78	\$60,991.46	\$ 56,423.35	\$ 71,032.39	\$37,420.52

8	17	25
23	36	59
\$402.00	\$372.00	\$ 774.00
15	13	28
36	35	71
\$1,025.00	\$531.25	\$ 1,556.25
\$435.00	\$125.00	\$ 560.00
\$738.92	\$1,366.00	\$ 2,104.92

Senior Center

Senior Center Participants	2,399	2,860	3,269	3,586	3,478
Number of Trip Participants	316	473	387	477	507
Number of Meals Participants	3,848	2,912	3,315	2,867	2,910
Number of Program Participants	587	632	4,486	4,030	3,419
Number of Trips Offered	31	42	31	34	38
Number of Meals Served	50	46	49	49	49
Number of Programs Offered	54	50	90	87	81

344	305	649
46	63	109
308	229	537
329	338	667
4	5	9
5	4	9
6	6	12

White House Inn Library & Museum
August 2014

Summary of Activities

The Friends met on August 5th. At this meeting, the Friends picked the date for their book sale which was held on August 25th through August 30th. The Friends also decided that they would have a booth at the Harvest Moon festival to start selling library shelf plaques and possibly bricks for use in the new building. Additionally, the Friends wanted to use the event to advertise other upcoming fundraisers which would possibly include a mini-carnival in October. The Friends will meet on October 7th to finalize their plans.

The library director, museum curator, chamber executive director, and city administrator all met with architect firm Kennon/Calhoun to discuss possible design options for the old library building to be turned into the chamber/museum/visitor center. Design and estimate costs are to be given to the city by the end of the year.

TDEC approved the new library building documents and construction on the building officially began on August 25th.

The library director and library assistant attended a Regional training on August 26th in Clarksville. The purpose of this training was to go over the new State Standards for libraries and help them create a plan to meet these new standards. The library is currently meeting 80% of these standards. Additionally, another portion of these standards will be met with the completion of the new library building. Plans and strategies to meet the remaining standards are being worked on by the library director, staff and board.

Department Highlights

The highlight for this month was the commencement of construction on the new library building. The project was delayed due to pending approval from TDEC. TDEC approved the documents and now there should not be any stoppage of work on the building.

White House Inn Library & Museum
August 2014
Performance Measures

Official Service Area Populations

2009	2010	2011	2012	2013	2014
12,980	13,316	13,257	13,421	13,386	*

August Membership

Cumulative Members

Year	New Members	Updated Members	Total Members	% of Population with Membership
2013	44	0	11,034	83
2014	54	517	8,999	67

The library's goal is to maintain or exceed total membership from the previous calendar year. The consortia did its first system wide purge of inactive users for five years at the end of 2013, which is why 2014 has fewer members.

Total Material Available: 27,674

Estimated Value of Total Materials: \$691,850

Last Month: \$711,950

Total Materials Available Per Capita: 2.06

Last Month: 2.12

State Minimum Standard: 2.00

The library has been weeding its collection not only to meet the state standard of weeding 5% of the collection each year, but also to remove books that are too dated and worn to be used in the new library. Despite the large amount of weeding that will take place this year, the library should still be close to the 2.00 state standard as we will still be adding to the collection.

Materials Added In August

2011	2012	2013	2014
339	258	142	562

Yearly Material Added

2011	2012	2013	2014
3,036	2,671	4,108	2,583

The library's goal is to add material that meets the current and future needs of city patrons even if that means buying fewer items in order to afford databases, digital material, reference material, etc.

Physical Items Checked Out in August

2011	2012	2013	2014
5,825	4,560	4,384	4,421

Cumulative Physical Items Check Out

2011	2012	2013	2014
63,395	51,116	47,160	31,215

The library's goal is to maintain or exceed the state standard of every item checking out 2.5 times a year. Despite a drop in physical items being checked out, the number of eBooks and downloaded audio books has increased every year. Last year, every item checked out 1.8 times. With more digital checkouts, the library hopes to meet the 2.5 standard.

Programs

August	Kids Sessions	Kids Attendance	Teen Sessions	Teen Attendance	Adult Sessions	Adult Attendance
2011	0	0	0	0	2	17
2012	0	0	0	0	1	9
2013	0	0	0	0	1	8
2014	0	0	0	0	1	6
Yearly Totals	Kids Sessions	Kids Attendance	Teen Sessions	Teen Attendance	Adult Sessions	Adult Attendance
2011	91	2,805	0	0	14	217
2012	76	2,232	4	31	16	245
2013	92	2,193	7	35	11	107
2014	66	1,598	10	94	8	57

The library's goal is to maintain or exceed the number of programs conducted each year and the number of individuals that attend the events.

Volunteers: 6 **Hours:** 98.75

**White House Inn Library & Museum
August 2014
Performance Measures**

August Computer Users

	2011	2012	2013	2014
Wireless	***	***	91	106
Internet Computers	435	401	352	435
Children Computers	354	225	162	170

Yearly Computer Users

	2011	2012	2013	2014
	***	***	1,071	711
	5,983	4,282	3,791	2,382
	3,244	2,874	1,691	1,126

The library's goal is to stay current with technological needs in the community by observing each technology's use and making changes to increase usage.

Services Provided by Contracting with State

August Interlibrary Loan Services

	2011	2012	2013	2014
Borrowed	35	14	21	21
Loaned	9	38	19	38

Yearly Interlibrary Loan Services

	2011	2012	2013	2014
	337	362	136	166
	64	100	165	351

The goal of the interlibrary loan system is to loan as many requests as possible to help lower other libraries' expenses as well as trying to obtain as many patron requests as possible in order to offer a larger variety of items and to save the library funds.

Yearly R.E.A.D.S. Statistics

	2011-2012	2012-2013	2013-2014	2014-2015
eBooks	792	2,010	3,688	592
Audios	1,717	2,501	2,521	552

The goal of the R.E.A.D.S. program is to continue to promote the service to increase patron use, thereby providing more titles, material type, and savings for the library.

** 2014 numbers will continue to be obtained and increase as the year continues.*

**Municipal Court
August 2014**

Revenues

Citations

Total Collected for Month	\$12,511.00
Total Collected YTD	\$23,899.00

State Fines

Total Collected for Month	\$1,149.50
Total Collected YTD	\$2,366.61

Total Revenue for Month	\$13,660.50
Total Revenue YTD	\$26,265.61

Disbursements

Litigation Tax	\$795.35
DOS / DOH Fines & Fees	\$959.50
DOS Title & Registration	\$209.00
Restitution / Refunds	\$0.00
TBI-Expungement / Fees	\$0.00
Worthless Checks	\$90.00

Total Disbursements for Month	\$2,053.85
Total Disbursements YTD	\$3,969.77

Adjusted Revenue for Month	\$11,606.65
Total Adjusted Revenue YTD	\$22,295.84

Drug Fund Donations for Month	\$0.00
Drug Fund Donations YTD	\$237.50

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City of White House
Summary Financial Statement
August 2014

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Monthly Comparative: 16.67%

110	General Fund	Account	Description	Year-To-Date		Month-To-Date		% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
Revenues								
31100		Property Taxes (Summer To Distribute)		0.00	0.00	0.00 %	0.00	0.00 %
31110		Real & Personal Property Tax(Current)		1,981,782.00	(6,029.00)	0.30 %	165,148.50	(4,064.75)
31120		Public Utilities Property Tax (Current)		97,295.00	0.00	0.00 %	8,107.92	0.00
31211		Property Tax Delinquent 1st Year		56,000.00	0.00	0.00 %	4,666.67	0.00
31212		Property Tax Delinquent 2nd Year		16,000.00	0.00	0.00 %	1,333.33	0.00
31213		Property Tax Delinquent 3rd Year		6,000.00	(2,104.00)	35.07 %	500.00	(1,603.00)
31214		Property Tax Delinquent 4th Year		3,000.00	(62.00)	2.07 %	250.00	(62.00)
31215		Property Tax Delinquent 5th Year		3,000.00	(86.00)	2.87 %	250.00	0.00
31216		Property Tax Delinquent 6th Year		800.00	(74.00)	9.25 %	66.67	0.00
31219		Property Tax Delinquent - Other Prior		1,900.00	0.00	0.00 %	158.33	0.00
31300		Int, Penalty, And Court Cost On Prop		28,000.00	(1,580.23)	5.64 %	2,333.33	(1,091.49)
31513		Payment In Lieu Of Tax -Sewer		112,385.00	(18,730.84)	16.67 %	9,365.42	(9,365.42)
31520		Payments From Industry		14,831.00	0.00	0.00 %	1,235.92	0.00
31610		Local Sales Tax - Co. Trustee		2,250,000.00	(409,786.32)	18.21 %	187,500.00	(202,235.51)
31709		Beer And Liquor Local Priv Tax		6,500.00	(354.15)	5.45 %	541.67	(354.15)
31710		Wholesale Beer Tax		265,000.00	(53,093.28)	20.04 %	22,083.33	(27,285.92)
31800		Business Taxes		140,000.00	(5,675.72)	4.05 %	11,666.67	(3,482.95)
31911		Natural Gas Franchise Tax		106,000.00	0.00	0.00 %	8,833.33	0.00
31912		Cable TV Franchise Tax		113,000.00	(31,535.43)	27.91 %	9,416.67	(31,535.43)
31960		Special Assessment - Liens		1,200.00	(210.00)	17.50 %	100.00	(210.00)
31980		Mixed Drink Taxes		11,000.00	(2,066.58)	18.79 %	916.67	(897.33)
32090		Peddler Permit		50.00	0.00	0.00 %	4.17	0.00
32209		Beer And Liquor License Application		2,300.00	(550.00)	23.91 %	191.67	0.00

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
		32610	Building Permits	30,000.00	(7,687.00)	25.62 %	2,500.00	(2,906.00)	116.24 %
		32690	Other Permits	50.00	0.00	0.00 %	4.17	0.00	0.00 %
		32710	Sign Permits	1,100.00	(100.00)	9.09 %	91.67	(100.00)	109.09 %
		33100	Federal Grants	1,227,798.00	(1,873.93)	0.15 %	102,316.50	(1,873.93)	1.83 %
		33320	Tva Payments In Lieu Of Taxes	113,420.00	0.00	0.00 %	9,451.67	0.00	0.00 %
		33400	State Grants	100,000.00	0.00	0.00 %	8,333.33	0.00	0.00 %
		33410	State Law Enforcement Education	23,000.00	0.00	0.00 %	1,916.67	0.00	0.00 %
		33460	State Grant-Library Technology	1,311.00	0.00	0.00 %	109.25	0.00	0.00 %
		33510	State Sales Tax	743,488.00	(130,232.06)	17.52 %	61,957.33	(66,581.04)	107.46 %
		33520	State Income Tax	23,000.00	(23,886.76)	103.86 %	1,916.67	(91.77)	4.79 %
		33530	State Beer Tax	5,128.00	0.00	0.00 %	427.33	0.00	0.00 %
		33553	State Gasoline Inspection Fee	21,023.00	(3,493.07)	16.62 %	1,751.92	(1,743.78)	99.54 %
		33593	Corporate Excise Tax	12,000.00	0.00	0.00 %	1,000.00	0.00	0.00 %
		33710	County Grant - Senior Nutrition	9,500.00	(4,750.00)	50.00 %	791.67	(4,750.00)	600.00 %
		34120	Fees And Commissions	3,000.00	(1,200.92)	40.03 %	250.00	(600.00)	240.00 %
		34740	Parks And Rec League Fees	74,000.00	(26,809.17)	36.23 %	6,166.67	(4,043.00)	65.56 %
		34741	Field Maintenance Fees	8,000.00	(940.00)	11.75 %	666.67	(610.00)	91.50 %
		34760	Library Fines, Fees, And Other	7,500.00	(1,548.31)	20.64 %	625.00	(735.45)	117.67 %
		34793	Community Center Fees	13,000.00	(2,244.00)	17.26 %	1,083.33	(738.25)	68.15 %
		34900	Other Charges For Services	9,500.00	(1,260.50)	13.27 %	791.67	(600.50)	75.85 %
		35110	City Court Fines And Costs	145,000.00	(24,184.69)	16.68 %	12,083.33	(13,495.50)	111.69 %
		35130	Impoundment Charges	250.00	0.00	0.00 %	20.83	0.00	0.00 %
		36000	Other Revenues	6,000.00	6,159.13	-102.65 %	500.00	(1,051.87)	210.37 %
		36100	Interest Earnings	5,200.00	(530.78)	10.21 %	433.33	(254.99)	58.84 %

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
36210		Rent		17,500.00	(1,589.20)	9.08 %	1,458.33	(794.60)	54.49 %
36430		Tax Refunds (Overpayments)		0.00	(3.00)	0.00 %	0.00	0.00	0.00 %
36450		Parks Concessions		14,000.00	0.00	0.00 %	1,166.67	0.00	0.00 %
36700		Contri And Donation From Private		200,000.00	(204.20)	0.10 %	16,666.67	0.00	0.00 %
36920		Sale Of Bonds		2,866,164.00	(53,873.49)	1.88 %	238,847.00	0.00	0.00 %
		Total Revenues		10,895,975.00	(812,189.50)	7.45 %	907,997.92	(383,158.63)	42.20 %
		Expenditures							
41000		General Government		(410,861.00)	116,572.27	28.37 %	(34,238.42)	42,089.49	122.93 %
41210		City Court		(78,164.00)	16,005.06	20.48 %	(6,513.67)	7,188.67	110.36 %
41500		Financial Administration		(368,506.00)	61,910.19	16.80 %	(30,708.83)	25,065.63	81.62 %
41650		Human Resources		(143,996.00)	35,420.06	24.60 %	(11,999.67)	13,445.43	112.05 %
41670		Engineering		(884,520.00)	564,747.32	63.85 %	(73,710.00)	476,026.91	645.81 %
41700		Planning And Zoning		(288,420.00)	50,888.90	17.64 %	(24,035.00)	26,833.73	111.64 %
41800		General Government Buildings		(264,227.00)	27,475.14	10.40 %	(22,018.92)	17,713.17	80.45 %
41921		Special Events		(4,000.00)	500.00	12.50 %	(333.33)	0.00	0.00 %
42100		Police Patrol		(1,288,116.00)	213,736.59	16.59 %	(107,343.00)	102,648.32	95.63 %
42120		Police Support Services		(274,125.00)	51,615.13	18.83 %	(22,843.75)	28,935.53	126.67 %
42150		Police Administration		(206,539.00)	39,714.90	19.23 %	(17,211.58)	15,376.76	89.34 %
42151		Communications Services		(220,000.00)	179,495.92	81.59 %	(18,333.33)	179,495.92	979.07 %
42200		Fire Protection And Control		(2,307,800.00)	899,915.23	38.99 %	(192,316.67)	107,558.97	55.93 %
42210		Fire Administration And Inspection		(287,308.00)	60,715.08	21.13 %	(23,942.33)	34,667.71	144.80 %
43000		Public Works		(775,336.00)	359,755.48	46.40 %	(64,611.33)	37,501.36	58.04 %
44310		Senior Citizen Activities		(42,760.00)	5,773.25	13.50 %	(3,563.33)	2,689.58	75.48 %
44700		Parks		(300,213.00)	53,779.30	17.91 %	(25,017.75)	32,380.65	129.43 %

Account	Description	Year-To-Date		Monthly Comparative:			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
110	General Fund						16.67%
44740	Park Maintenance	(1,006,203.00)	270,488.19	26.88 %	(83,850.25)	35,203.79	41.98 %
44800	Libraries	(3,357,011.00)	2,761,738.89	82.27 %	(279,750.92)	17,253.09	6.17 %
44880	Children's Library Services	(36,690.00)	6,492.09	17.69 %	(3,057.50)	3,732.66	122.08 %
51000	Misc Exp	(251,000.00)	16,000.00	6.37 %	(20,916.67)	0.00	0.00 %
Total	Expenditures	(12,795,795.00)	5,792,738.99	45.27 %	(1,066,316.25)	1,205,807.37	113.08 %
Total 110	General Fund	(1,899,820.00)	4,980,549.49	262.16 %	(158,318.33)	822,648.74	519.62 %

120	Industrial Development Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
				Budget Estimate	Actual	Estimate Avg/Mth	Actual	
Revenues								
33800			Local Revenue Allocations	47,000.00	(22,392.46)	47.64 %	3,916.67	0.00 %
36100			Interest Earnings	80.00	(24.25)	30.31 %	6.67	184.50 %
			Total Revenues	47,080.00	(22,416.71)	47.61 %	3,923.33	0.31 %
Expenditures								
48000			Economic Opportunity	(50,300.00)	1,770.00	3.52 %	(4,191.67)	0.00 %
			Total Expenditures	(50,300.00)	1,770.00	3.52 %	(4,191.67)	0.00 %
Total	120		Industrial Development Fund	(3,220.00)	(20,646.71)	-641.20 %	(268.33)	-4.58 %

121	State Street Aid Fund	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg	
				Budget Estimate	Actual	Estimate Avg/Mth	Month-To-Date Actual		
Revenues									
33551			State Gasoline And Motor Fuel Tax	274,321.00	(48,087.14)	17.53 %	22,860.08	(23,728.37)	103.80 %
36100			Interest Earnings	50.00	(19.41)	38.82 %	4.17	(9.18)	220.32 %
			Total Revenues	274,371.00	(48,106.55)	17.53 %	22,864.25	(23,737.55)	103.82 %
Expenditures									
43100			Highways And Streets	(263,000.00)	161,553.77	61.43 %	(21,916.67)	0.00	0.00 %
			Total Expenditures	(263,000.00)	161,553.77	61.43 %	(21,916.67)	0.00	0.00 %
Total	121		State Street Aid Fund	11,371.00	113,447.22	-997.69 %	947.58	(23,737.55)	2,505.06

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
122	Parks Sales Tax Fund					16.67%
Revenues						
36100	Interest Earnings	280.00	(14.40)	23.33	(7.22)	30.94 %
36425	Parks Sales Tax Receipts	78,000.00	(14,366.15)	6,500.00	(7,916.56)	121.79 %
Total	Revenues	78,280.00	(14,380.55)	6,523.33	(7,923.78)	121.47 %
Expenditures						
49000	Debt Service	(133,284.00)	0.00	(11,107.00)	0.00	0.00 %
Total	Expenditures	(133,284.00)	0.00	(11,107.00)	0.00	0.00 %
Total	122 Parks Sales Tax Fund	(55,004.00)	(14,380.55)	(4,583.67)	(7,923.78)	-172.87

124	Impact Fees	Account	Description	Year-To-Date		Monthly Comparative:				
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
Revenues										16.67%
36100		Interest Earnings		350.00	(25.89)	7.40 %	29.17	(12.53)		42.96 %
36421		Roads Impact Fees		2,800.00	(2,092.57)	74.73 %	233.33	(216.47)		92.77 %
36422		Parks Impact Fees		1,600.00	(39.60)	2.48 %	133.33	(39.60)		29.70 %
36423		Police Impact Fees		2,100.00	(472.00)	22.48 %	175.00	(100.00)		57.14 %
36424		Fire Impact Fees		1,400.00	(270.27)	19.31 %	116.67	(66.50)		57.00 %
		Total Revenues		8,250.00	(2,900.33)	35.16 %	687.50	(435.10)		63.29 %
Expenditures										
51010		Roads Impact Fees		(129,130.00)	79,130.00	61.28 %	(10,760.83)	79,130.00		735.35 %
51020		Parks Impact Fees		(34,000.00)	22,000.00	64.71 %	(2,833.33)	0.00		0.00 %
51040		Fire Impact Fees		(2,705.00)	0.00	0.00 %	(225.42)	0.00		0.00 %
		Total Expenditures		(165,835.00)	101,130.00	60.98 %	(13,819.58)	79,130.00		572.59 %
Total	124	Impact Fees		(157,585.00)	98,229.67	62.33 %	(13,132.08)	78,694.90		599.26 %

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Month-To-Date Actual	
140	Police Drug Fund					16.67%
Revenues						
31610	Local Sales Tax - Co. Trustee	550.00	0.00	45.83	0.00	0.00 %
35130	Impoundment Charges	100.00	(140.00)	8.33	0.00	0.00 %
35140	Drug Related Fines	7,800.00	(237.50)	650.00	0.00	0.00 %
36100	Interest Earnings	65.00	(7.29)	5.42	(3.53)	65.17 %
	Total Revenues	8,515.00	(384.79)	709.58	(3.53)	0.50 %
Expenditures						
42129	Drug Investigation And Control	(6,833.00)	2,297.94	(569.42)	2,297.94	403.56 %
	Total Expenditures	(6,833.00)	2,297.94	(569.42)	2,297.94	403.56 %
Total 140	Police Drug Fund	1,682.00	1,913.15	140.17	2,294.41	-1,636.92

200	Debt Service Fund (General)	Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
Revenues									
31110			Real & Personal Property Tax	809,000.00	(1,408.25)	0.17 %	67,416.67	(1,408.25)	2.09 %
36000			Other Revenues	0.00	(7,420.90)	0.00 %	0.00	0.00	0.00 %
36100			Interest Earnings	250.00	(23.34)	9.34 %	20.83	(11.51)	55.73 %
			Total Revenues	809,250.00	(8,852.49)	1.09 %	67,437.50	(1,419.86)	2.11 %
Expenditures									
49000			Debt Service	(769,119.00)	1,100.00	0.14 %	(64,093.25)	0.00	0.00 %
			Total Expenditures	(769,119.00)	1,100.00	0.14 %	(64,093.25)	0.00	0.00 %
Total	200		Debt Service Fund (General)	40,131.00	(7,752.49)	19.32 %	3,344.25	(1,419.86)	42.46 %

Account	Sewer Fund	Description	Year-To-Date		Monthly Comparative:			% of Avg
			Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
Revenues								
36000		Other Revenues	15,000.00	(600.00)	4.00 %	1,250.00	(300.00)	24.00 %
36100		Interest Earnings	2,700.00	(365.59)	13.54 %	225.00	(182.36)	81.05 %
36330		Sale Of Equipment	0.00	(24.00)	0.00 %	0.00	(29.00)	0.00 %
36920		Sale Of Bonds	4,819,969.00	0.00	0.00 %	401,664.08	0.00	0.00 %
37210		Application Fees	26,000.00	(4,075.00)	15.67 %	2,166.67	(2,050.00)	94.62 %
37220		Administrative Fees	10,000.00	(3,240.00)	32.40 %	833.33	(1,690.00)	202.80 %
37230		Sewer User Fees	2,516,000.00	(462,841.71)	18.40 %	209,666.67	(216,540.89)	103.28 %
37294		Capital Cost Recovery Fee	35,000.00	0.00	0.00 %	2,916.67	0.00	0.00 %
37298		Capacity Fees	412,000.00	(41,000.00)	9.95 %	34,333.33	(2,500.00)	7.28 %
37499		Commitment Fees	0.00	(3,300.00)	0.00 %	0.00	(300.00)	0.00 %
37995		Connection Fees	5,000.00	(450.00)	9.00 %	416.67	(150.00)	36.00 %
Total		Revenues	7,841,669.00	(515,896.30)	6.58 %	653,472.42	(223,742.25)	34.24 %
Expenditures								
49000		Debt Service	(704,397.00)	20,147.80	2.86 %	(58,699.75)	10,073.90	17.16 %
52114		Transmission And Distribution	0.00	9.00	0.00 %	0.00	9.00	0.00 %
52117		Administration And General Expenses	(722,152.00)	135,954.40	18.83 %	(60,179.33)	45,879.23	76.24 %
52210		Collection	(4,701,095.00)	3,360,097.57	71.47 %	(391,757.92)	1,829,711.15	467.05 %
52213		Sewer Treatment And Disposal	(2,230,715.00)	130,202.90	5.84 %	(185,892.92)	22,580.37	12.15 %
52223		Depreciation	(717,624.00)	119,604.00	16.67 %	(59,802.00)	59,802.00	100.00 %
Total	412	Expenditures	(9,075,983.00)	3,766,015.67	41.49 %	(756,331.92)	1,968,055.65	260.21 %
Total	412	Sewer Fund	(1,234,314.00)	3,250,119.37	263.31 %	(102,859.50)	1,744,313.40	1,695.82

Account	Description	Year-To-Date		Monthly Comparative:			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	% of Avg
416	Healthcare Fund						16.67%
Revenues							
36100	Interest Earnings	290.00	(29.94)	10.32 %	24.17	(14.70)	60.83 %
36960	Operating Transfer In From Other	47,000.00	(9,441.55)	20.09 %	3,916.67	(2,160.98)	55.17 %
	Total Revenues	47,290.00	(9,471.49)	20.03 %	3,940.83	(2,175.68)	55.21 %
Expenditures							
51520	Insurance Employers Share	(68,500.00)	7,979.96	11.65 %	(5,708.33)	3,063.66	53.67 %
	Total Expenditures	(68,500.00)	7,979.96	11.65 %	(5,708.33)	3,063.66	53.67 %
Total 416	Healthcare Fund	(21,210.00)	(1,491.53)	-7.03 %	(1,767.50)	887.98	50.24 %

Account	Description	Year-To-Date		Monthly Comparative:			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
417	Stormwater Utility						16.67%
Revenues							
34124	Stormwater Utility Fee	50,000.00	0.00	0.00 %	4,166.67	0.00	0.00 %
36100	Interest Earnings	250.00	0.00	0.00 %	20.83	0.00	0.00 %
	Total Revenues	50,250.00	0.00	0.00 %	4,187.50	0.00	0.00 %
Expenditures							
51530	Stormwater Administration	(3,500.00)	0.00	0.00 %	(291.67)	0.00	0.00 %
	Total Expenditures	(3,500.00)	0.00	0.00 %	(291.67)	0.00	0.00 %
Total 417	Stormwater Utility	46,750.00	0.00	0.00 %	3,895.83	0.00	0.00 %

Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
433	Hillcrest City Cemetery						16.67%
Revenues							
34110	General Services	2,300.00	(954.00)	41.48 %	191.67	(618.00)	322.43 %
34321	Cemetery Burial Charges	900.00	0.00	0.00 %	75.00	0.00	0.00 %
34323	Grave - Opening And Closing Fees	18,000.00	(700.00)	3.89 %	1,500.00	(250.00)	16.67 %
36100	Interest Earnings	250.00	(29.01)	11.60 %	20.83	(14.42)	69.22 %
36340	Sale Of Cemetery Lots	6,000.00	(7,500.00)	125.00 %	500.00	(1,500.00)	300.00 %
	Total Revenues	27,450.00	(9,183.01)	33.45 %	2,287.50	(2,382.42)	104.15 %
Expenditures							
43400	Cemeteries	(42,426.00)	13,997.89	32.99 %	(3,535.50)	0.00	0.00 %
	Total Expenditures	(42,426.00)	13,997.89	32.99 %	(3,535.50)	0.00	0.00 %
Total 433	Hillcrest City Cemetery	(14,976.00)	4,814.88	32.15 %	(1,248.00)	(2,382.42)	-190.90

RESOLUTIONS....

ORDINANCES....

August 13, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Reed Hillen, Planning/Codes Department
CC: Gerald Herman, City Administrator
Re: Re-Zoning

The interstate pole sign section of the Zoning Ordinance needs some clarifying language added to it. In the past, requests for these signs have been only one structure (pole) with one or two signs for a development. The problem with the ordinance is that both structures and signs are listed as plural; which would give the implication that multiple poles and signs are allowed per development with no defined cap for the Planning Commission to follow. There should be a hard cap on both. After discussions and a study session with the Planning Commission I proposed the following that gained their recommendation. There is a limit of one structure (pole) per site plan and four signs per structure. This will limit the number of structures and the visual disturbance they cause. The four signs will allow commercial developments with multiple buildings and multiple tenants to have all their signs on one structure.

Another issue with the ordinance is the minimum height of the structure (pole). Currently the minimum is 30 feet. The intent of these signs is to draw traffic off of the interstate into the city and to these businesses. This height of 30 feet allows someone to build a tall standard pole signs. These signs are no longer allowed as the City has shifted to monument signs. The proposed height of 75 feet will ensure that the interstate pole signs serve their purpose.

The final change would be decreasing the size of the Interstate Pole Sign district. To the west of I-65, the district extends well past Pleasant Grove Road. These parcels are too far removed from the interstate for a Pole Sign to be effectively seen. The City's long range plan calls for the parcels just to the East of Union Road to be Interstate Commercial Activity Node. The proposal would be to change the western boundaries of the Interstate Sign District to match up with this Activity Node.

ORDINANCE 14-18

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE CITY OF WHITE HOUSE ZONING ORDINANCE, ARTICLE IV, SECTION 4.070, AND AMENDING THE CITY OF WHITE HOUSE ZONING MAP

WHEREAS, the City of White House Planning Commission recommended the below changes to the City of White House Zoning Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following sections of the City of White House Zoning Ordinance and the Zoning Map are amended as shown on the attached documentation.

ARTICLE: IV SUPPLEMENTARY PROVISIONS APPLYING TO SPECIFIC DISTRICTS
SECTION: 4.070 Standards for Signs
ITEM: J Standards and Criteria
SUBSECTION: 11 Interstate Sign District

Amendment listed below in bold, italics.

11. Interstate Sign District

b. Interstate signs shall be allowed in addition to the allowable monument, wall, marquee, projecting, awning or canopy, and reader board. Interstate signs are an accessory use to primary use of property and shall only be permitted and installed with construction or after construction of primary use of property. Interstate signs shall be shown on site development plan for primary use of property. *Each site development plan will allowed to have one sign structure that may have up to a maximum of four signs. If the sign structure is within 500 feet of another interstate sign structure the Planning Commission can limit the maximum number of signs on the pole to three (3).*

e. Height of sign structure shall receive approval from the Planning Commission and be a minimum of ~~thirty (30)~~ *seventy-five (75)* feet in height and a maximum of one hundred and twenty (120) feet in height. The height is measured from the centerline elevation of road providing access to property.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2014 PASSED

Second Reading: September 18, 2014

Mike Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

WHITE HOUSE
TENNESSEE

CITY MAP
ZONING MAP
Zoning Map Effective on
March 17, 2010 Only.
Contact Planning/Codes
Department for Map Changes

LEGEND

- CITY LIMITS
- Flood Plain (reference only)
 - C-1 General Business
 - C-2 General Commercial
 - C-2 Interim Sign District
 - C-4 Office/Professional
 - C-5 Limited Office/Professional
 - C-6 Town Center Commercial
 - I-1 Light Industrial
 - I-2 Heavy Industrial
 - R-10 High Density Residential
 - R-15 Medium Density Residential
 - R-20 Low Density Residential
 - Suburban Residential
 - Planned Unit Development
 - Neighborhood Center Residential
 - Planned Unit Development



LAST UPDATED: 2-23-11



WHITE HOUS TENNESSEE

FUTURE LAND USE PLAN

LEGEND

- GROWTH BOUNDARY
- CITY LIMITS
- WASTEWATER TREATMENT PLANT
- WASTEWATER LIFT COMP/PUMP STATION
- INTERCHANGE
- POTENTIAL HAS COMMERCIAL INTERCHANGE
- POTENTIAL HAS COMMERCIAL INTERCHANGE
- EXISTING HAS COMMERCIAL INTERCHANGE
- HWY 78 GATEWAY COMMERCIAL ACTIVITY NODE
- HWY 78 & 31 MIXED USE ACTIVITY NODE
- TOWN CENTER ACTIVITY NODE
- MEDICAL CORPUS ACTIVITY NODE
- SUB-INTERCHANGE MIXED USE ACTIVITY NODE
- POTENTIAL HAS MIXED USE SUB-INTERCHANGE
- POTENTIAL HAS MIXED USE SUB-INTERCHANGE
- EXISTING HAS MIXED USE SUB-INTERCHANGE
- CROSS-ROAD COMMERCIAL ACTIVITY NODE
- OFFICE PROFESSIONAL ACTIVITY NODE
- EXISTING INDUSTRIAL ACTIVITY NODE
- RECREATION COMMERCIAL ACTIVITY NODE
- EXISTING MUNICIPAL PARK
- EXISTING SOCCER CENTER
- LIMITED COMMERCIAL
- EXISTING PUBLIC SCHOOL
- HIGH DENSITY RESIDENTIAL
- MEDIAN DENSITY RESIDENTIAL & CONSERVATION
- LOW DENSITY RESIDENTIAL & CONSERVATION
- LOCAL CITY RESIDENTIAL
- LOCAL CITY OPEN SPACE
- PROPOSED ACCESS ROADWAY & S&O
- PROPOSED ROADWAYS
- PROPOSED INTERCHANGE
- UPGRADE EXISTING ROADWAY



m plus gray
planning & design
unshville, tn



August 13, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Reed Hillen, Planning/Codes Department
CC: Gerald Herman, City Administrator
Re: Re-Zoning

The White House Planning Commission on June 9, 2014 recommended the re-zoning of an .99 acre tract from R-20 (Low Density Residential) to R-10 (High Density Residential). The property is referenced on Sumner County Tax Map 97E, Group C, Parcel 11.00 and located at 115 Rolling Acres Drive.

The applicant is wishing to split his lot to build an additional single family home. The lot across the street to the east has been split in a similar way. This rezoning is needed because the current residence on the property is a duplex.

This rezoning will be accompanied by the following stipulations developed by staff and approved by the Planning Commission. Two irrevocable covenants will be recorded on the deed before the lot may be split. The first will be that the lot can only be divided once into two lots. The second would be that on the newly created lot only a single family home will be allowed to be built.

An additional stipulation required before permits will be issued are that a drainage plan must be developed by a licensed Engineer and receive the approval of the City Planner, City Engineer, and Public Services Director.

ORDINANCE 14-19

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE ZONING MAP FOR AN 0.99 ACRE PROPERTY RELATIVE TO SUMNER COUNTY TAX MAP 97-E, GROUP C, PARCEL 11.00, FROM R-20, LOW DENSITY RESIDENTIAL, TO R-10, HIGH DENSITY RESIDENTIAL

WHEREAS, an application has been received from a property representative to rezone 0.99 acre located at 115 Rolling Acres Drive from R-20 to R-10.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Sumner County Tax Map 97-E, Group C, Parcel 11.00

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the June 9, 2014 meeting.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2014 PASSED

Second Reading: September 18, 2014

Mike Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

August 13, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Reed Hillen, Planning/Codes Department
CC: Gerald Herman, City Administrator
Re: Re-Zoning

The White House Planning Commission on July 14, 2014 recommended the re-zoning of an .68 acre tract from R-10 (High Density Residential) to SRPUD (Suburban Residential Planned Unit Development). The property is referenced on Sumner County Tax Map 77G, Group B, Parcel 4.00 and located on the southeast corner of the intersection of SR-76 and Tyree Springs Road.

This zoning will allow for slightly smaller lot sizes, but will remain consistent with the City's long range plan to keep this area as high density residential adjacent to the town center. The planned development will call for single family homes.

ORDINANCE 14-20

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE ZONING MAP FOR AN 0.68 ACRE PROPERTY RELATIVE TO SUMNER COUNTY TAX MAP 77G, GROUP B, PARCEL 4.00, FROM R-10, HIGH DENSITY RESIDENTIAL, TO SRPUD, SUBURBAN RESIDENTIAL PLANNED UNIT DEVELOPMENT.

WHEREAS, an application has been received from a property representative to rezone 0.68 acre located on the southeast corner of the intersection of SR-76 and Tyree Springs Road, from R-10 to SRPUD.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Sumner County Tax Map 77G, Group B, Parcel 4.00

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the July 14, 2014 meeting.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2014 PASSED

Second Reading: September 18, 2014

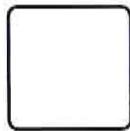
Mike Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

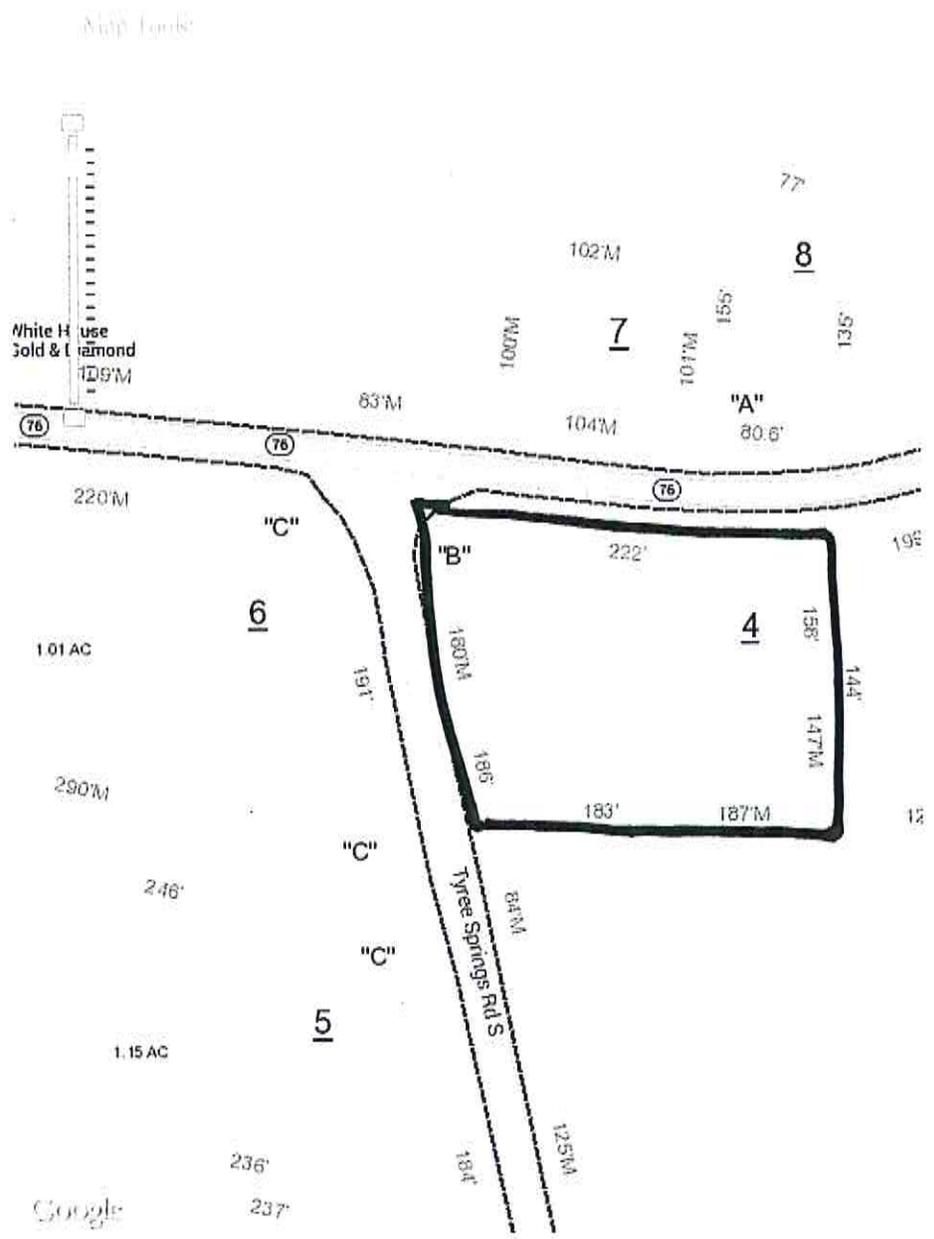
Base Maps

- Aerial
- Summer 2000
- De Vito Aerial
- Fall 2005
- Fall Aerial
- Fall 2010
- Dec 2010 Census
- 11-2009, 11-2010
- Census Parcels



Layers

Legend



Hwy 76 / Tyree Springs
 Sumner County Tax Map 77G, Group B,
 Parcel 4.00

August 13, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Reed Hillen, Planning/Codes Department
CC: Gerald Herman, City Administrator
Re: Re-Zoning

The White House Planning Commission on Monday July 14, 2014 recommended the re-zoning of an 0.4 acre tract from R-20 (Low Density Residential) to R-10 (High Density Residential). The property is referenced on Robertson County Tax Map 1071, Group B, Parcel 3.00, and is located at 104 Elementary Drive.

This rezoning is requested to convert the current house to a duplex. There are duplexes adjacent to this property and the City's long range plan calls for this to be High Density Residential.

ORDINANCE 14-21

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE ZONING MAP FOR AN 0.4 ACRE PROPERTY RELATIVE TO ROBERTSON COUNTY TAX MAP 1071, GROUP B, PARCEL 3.00, FROM R-20, LOW DENSITY RESIDENTIAL, TO R-10, HIGH DENSITY RESIDENTIAL.

WHEREAS, an application has been received from a property representative to rezone 0.4 acres of the listed property at 104 Elementary Drive from R-20, Low Density Residential to R-10, High Density Residential.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following property is rezoned as indicated above:

Robertson County Tax Map 1071, Group B, Parcel 3.00

BE IT FURTHER ORDAINED that this rezoning has been approved by the Planning Commission at the July 14, 2014 meeting.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 21, 2014 PASSED

Second Reading: September 18, 2014

Mike Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder



Tennessee Property

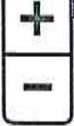
Aerial Photography

Street Map

Show FEMA DFIRM Flood Map

Hide Property Lines

Hide Property Labels



September 8, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: W. Joe Moss, Director of Public Services
Re: Budget Amendment - Wastewater Operating Expenses

I've had to reduce my operating expenses by approximately \$460,000.00 to satisfy the Water and Wastewater Financing Board's financial requirements for SRF/TDEC funding. Therefore, I'm requesting that the Board of Mayor and Alderman approve the following FY 2014/2015 wastewater budget amendments:

1. Move \$250,000.00 allocated to the purchase of new grinder pumps from:
412-52210-330 Repair & Maintenance Supplies to a new capital line item;
412-52210-904 Capital Expenditures;
2. 412-52213-260 Repair & Maintenance Services - decrease from \$40,000.00 down to \$20,000.00:
(a \$20,000.00 decrease);
3. 412-52213-262 Repair & Maintenance Machinery and Equipment - decrease from \$40,000.00
down to \$30,000.00: (a \$10,000.00 decrease);
4. 412-52213-265 Grounds Maintenance - decrease from \$25,000.00 down to \$10,000.00: (a
\$15,000.00 decrease);
5. 412-52210-260 Repair & Maintenance Services - decrease from \$45,000.00 down to \$25,000.00:
(a \$20,000.00 decrease);
6. 412-52210-262 Repair & Maintenance Machinery - decrease from \$110,000.00 down to
\$80,000.00: (a \$30,000.00 decrease);
7. 412-52210-330 Repair & Maintenance Supplies - decrease from \$350,000.00 down to \$50,000.00:
(a \$300,000.00 decrease)-(\$250K moved to capital);
8. 412-52117-200 Contractual Services - decrease from \$90,000.00 down to \$80,000.00: (a
\$10,000.00 decrease).

Charlotte will prepare a budget amendment for this request. Should you have any questions regarding this request, please call me at 406-0177.

W. Joe Moss
Director of Public Services

ORDINANCE 14-22

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2015.

WHEREAS, it has become necessary to amend the current year's annual budget

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2015 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: September 18, 2014

Second Reading: September 25, 2014

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

**City of White House
Budget Amendment II
September, 2014**

					<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Amendment</u>
412	52210	330	Wastewater - Collections	Repair & Maintenance Supp.	350,000	50,000	(300,000)
412	52210	904	Wastewater - Collections	Capital Outlay-Grinder Pump	0	250,000	250,000
412	27100		Wastewater	Fund Balance	0	50,000	50,000
1. <i>To amend current 2014-2015 budget to recognize grinder pump replacment as a capital expenditure, and also to reduce the Repair and Maintenance Supply line in order to satisfy Wastewater Funding Board budget requirements.</i>							
412	52213	260	Wastewater - Treatment	Repair & Maintenance Serv.	40,000	20,000	(20,000)
412	27100		Wastewater	Fund Balance	0	20,000	20,000
2. <i>To amend current 2014-2015 budget to reduce the Repair and Maintenance Services line in order to satisfy Wastewater Funding Board budget requirements.</i>							
412	52213	262	Wastewater - Treatment	Repair & Maintenance Mach.	40,000	30,000	(10,000)
412	27100		Wastewater	Fund Balance	0	10,000	10,000
3. <i>To amend current 2014-2015 budget to reduce the Repair and Maintenance on Machinery and equipment in order to satisfy Wastewater Funding Board Budget requirements.</i>							
412	52213	265	Wastewater - Treatment	Grounds Maintenance	25,000	10,000	(15,000)
412	27100		Wastewater	Fund Balance	0	15,000	15,000
4. <i>To amend current 2014-2015 budget to reduce the Grounds Maintenance in order to satisfy Wastewater Funding Board Budget requirements.</i>							
412	52210	260	Wastewater - Collections	Repair & Maintenance Serv.	45,000	25,000	(20,000)
412	27100		Wastewater	Fund Balance	0	20,000	20,000
5. <i>To amend current 2014-2015 budget to reduce the Repair and Maintenance Services in order to satisfy Wastewater Funding Board Budget requirements.</i>							
412	52210	262	Wastewater - Collections	Repair & Maintenance Mach.	110,000	80,000	(30,000)
412	27100		Wastewater	Fund Balance	0	30,000	30,000
6. <i>To amend current 2014-2015 budget to reduce the Repair and Maintenance Machinery in order to satisfy Wastewater Funding Board Budget requirements.</i>							
412	52117	200	Wastewater - Administration	Contractual Services	90,000	80,000	(10,000)
412	27100		Wastewater	Fund Balance	0	10,000	10,000
7. <i>To amend current 2014-2015 budget to reduce the Contractual Services in order to satisfy Wastewater Funding Board Budget requirements.</i>							

September 9, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Charlotte Soporowski, Finance Director
CC: Gerald Herman, City Administrator
Re: Ordinance 14-23 Partial Payments for Property Taxes

In 2010 the legislature approved a provision to the TCA that would allow cities to accept partial payments on property taxes. At that time, we chose not to enact the option for a couple of reasons. We did not see enough requests for partial payments, and we wanted to wait and let some larger cities implement first to work through any issues that might come up with software or the Comptroller's office. Since then a number of cities have had success with accepting partial payments, and we feel that we should make that move forward at this time.

In order to the move forward the Comptroller will have to approve the plan and the board will need to approve this change to our ordinance. Following this memo is a copy of the letter sent to the Comptroller seeking approval. This memo contains all of the detail of the plan that is also reflected in the ordinance draft. The Finance Director recommends approval. If you have any questions about this change, please do not hesitate to contact me directly.

ORDINANCE 14-23

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 5, CHAPTER 2 REAL PROPERTY TAXES, SECTIONS 5-203 and 5-204, AND ADDING SECTION 5-205.

WHEREAS, Public Chapter No. 660 of the 2010 Public Acts authorizes any municipality that collects its own property taxes to accept partial payments of local property taxes;

WHEREAS, the Board of Mayor and Aldermen of the City of White House believe that such a program is in the best interests of the City; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 5, Chapter 2 Real Property Taxes, be revised from the Municipal Code as follows:

ARTICLE V: MUNICIPAL FINANCE & TAXATION
CHAPTER II: REAL PROPERTY TAXES
SECTIONS: 5-203. Sale of real estate for delinquency.
5-204. Property tax relief.
5-205. Partial payments.

5-203. Sale of real estate for delinquency. The ~~recorder~~ **finance director** shall notify all owners of real property, whose real estate taxes are not paid on April 1, for the year assessed, that said real estate taxes are delinquent.

The ~~city recorder~~ **finance director** shall after due diligence to collect delinquent real estate taxes, turn over to the Clerk and Master of the Chancery Court in the respective counties all real property that is delinquent for two (2) years as of April 1. The Clerk and Master will process the delinquent taxes in accordance to applicable laws as provided in the Tennessee Code Annotated.

5-204. Property tax relief. The ~~recorder~~ **finance director** is hereby authorized to match the payment received by the city from the State of Tennessee for owners of real property that are qualified and certified as eligible for tax relief as authorized by law.

5-205. Partial payments.

- (a) The city shall accept partial payments of annual real property taxes beginning on the first Monday of October 2014. Notwithstanding the following schedule, the entire amount of taxes due must be paid in full prior to the first day of March, pursuant to Sec. 5-202.
- (b) Current real property taxes may be paid in no more than five (5) monthly installments beginning October 1 of each year. The minimum payment accepted shall be no less than twenty percent (20%) of the total real property tax bill due. In no event will a partial payment be accepted for a tax that has become delinquent.
- (c) Notwithstanding the provisions of subsection (b), no interest or other fees shall be assessed against the taxpayer except as provided by Section 5-202.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: September 18, 2014

Second Reading: September 25, 2014

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder



City of White House, Tennessee

Finance Department

105 College Street • White House, TN 37188
www.cityofwhitehouse.com/finance
Phone (615) 672-4350 • Fax (615) 672-2939
"Valuing our Heritage while Protecting our Future"

September 8, 2014

Mr. Justin P. Wilson
Comptroller of the Treasury
First Floor, State Capitol
Nashville, TN 37243-1402

Dear Mr. Wilson:

The City of White House Finance Department with approval by ordinance of the White House Board of Mayor and Aldermen proposes to begin accepting partial payments for property taxes with the 2014 tax season. We propose to accept no payment for less than twenty percent (20%) of the total amount due, the same as the Sumner County Trustee. We are using Local Government Corporation software which provides the ability to receipt partial payments and we will not require any new resources to implement this plan.

We request Comptroller approval beginning with the 2014 tax season to accept partial payments of property taxes using the provisions as stated in TCA 67-5-1801. Upon receiving Comptroller approval and board approval by ordinance, we will begin accepting these payments immediately during the 2014 tax season.

Thank you in advance for your consideration. Please call me (615) 672-4350 if you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Charlotte Soporowski". The signature is written in a cursive style.

Charlotte Soporowski
Finance Director

PURCHASING....

September 8, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Patrick Brady, Chief of Police
Re: Purchase of Two (2) Patrol Vehicle

The White House Police Department is requesting the purchase of two 2015 Ford Police Interceptor Sedan AWD from Ford of Murfreesboro for the State Contract price of \$23,925.00 each (\$47,850.00 both). The emergency equipment totals \$5,309.35 for each vehicle (\$10,618.70). In addition, in July we purchased in-car video cameras and radars for these vehicles. This will make the total expense for the two new vehicles \$70,906.70, which keeps us under budget.

- Vehicles = \$ 47,850.00
 - Other equipment = \$10,618.70
 - In-car video cameras = \$9,048.00
 - Radars = \$3,390.00
- TOTAL = \$70,906.70

The two new vehicles will be replacing a 2007 and 2011 Crown Victoria.

Thank you for your attention to this matter. If there are any questions, please feel free to call me.

White House Police Dept.
attn: Sgt. Joel Brisson

2015 Ford Police Interceptor SedanAWD 4dr - \$23,100

Color- Ingot Silver Metallic

3.7 L/227 CID Regular Unleaded V-6

6- Speed Automatic w/OD

Options

Engine: 3.7L V6 TI-VCT FFV	INC
Transmission: 6- SPEED AUTOMATIC	\$0.00
CHARCOAL BLACK, HEAVY DUTY CLOTH	
FRONT BUCKET SEATS, VINYL REAR	\$0.00
Front Headlight , Police Housing only	\$120.00
Remote Keyless Entry	\$255.00
NOISE SUPPRESSION BONDS	\$ 95.00
Rear Door Handle & Lock delete	\$ 35.00
Rear Window Pwr. Delete	\$ 25.00
* Reverse Sensing	\$295.00
TOTAL	\$23,925.00

Estimated delivery time of 10 weeks.....

FORD OF Murfreesboro

Thanks for the opportunity to quote this vehicle.

John Hamby

Cell 615-631-6569

Office- 615-893-4121

jhamby@fordofmurfreesboro.com

2015 Ford Sedan Police Interceptor AWD Base (P2M)

Engine: 3.7L Ti-VCT V6 (FFV)
Transmission: 6-Speed Automatic

Exterior (0 P) Ingot Silver Metallic

Interior (0 I) Charcoal Black



Standard Equipment

Items Featured Below are included at NO EXTRA CHARGE in the Standard Vehicle Price Shown at Right

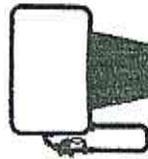
- 3.7L V-6 DOHC w/SMPI 305hp
- 6 speed automatic trans w/OD
- 4-wheel ABS
- Brake assistance
- Traction control
- P245/55R18 BSW AS V-rated tires
- Advance Trac w/Roll Stability Control
- Air conditioning
- AM/FM stereo single CD, MP3 decoder
- Rear child safety locks
- Dual power remote mirrors
- Variable intermittent wipers
- Dual front airbags
- Driver & front passenger seat mounted side airbags
- Airbag occupancy sensor
- Rear window defogger
- Tachometer
- Message center
- Underseat ducts
- Reclining front bucket seats
- 60-40 folding rear bench seat
- Audio control on steering wheel

STANDARD VEHICLE PRICE

\$28,685.00

OPTIONAL EQUIPMENT

Preferred Equipment Package 500A	N/C
Engine: 3.7L Ti-VCT V6 (FFV)	INC
Transmission: 6-Speed Automatic	INC
Tires: P245/55R18 AS BSW	INC
Wheels: 18" x 8" Steel w/Hub Cover	INC
Heavy-Duty Cloth Front Bucket Seats/Vinyl Rear	INC
Monotone Paint Application	STD
Radio: AM/FM/CD/MP3 Capable	INC
Front Headlamp/Police Interceptor Housing Only	\$120.00
Front License Plate Bracket	N/C
Rear Door Handles & Locks Inoperable	\$35.00
Rear Power Window Delete	\$25.00
Remote Keyless Entry Key Fob w/o Key Pad	\$255.00
Reverse Sensing	\$295.00
Noise Suppression Bonds	\$95.00
Interior : Charcoal Black	N/C
Primary : Ingot Silver Metallic	N/C



CITY MPG
18

HIGHWAY MPG
25

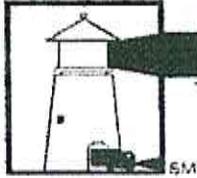
Accessories and Incentives \$0.00

SUBTOTAL \$29,510.00

Destination \$825.00

TOTAL \$30,335.00

530935
X2



Truckers Lighthouse

Police & Fire Lighthouse

1213-A Foster Avenue - Nashville, TN 37210
 615.255.5868 - Fax 615.255.5901
 Sales 800.489.1333
 www.truckerslighthouse.com

Quote

Order No: 0032922
 Order Date: 08/07/2014
 Cust No: WHIPOL

Sold To:
 WHITE HOUSE POLICE DEPT
 303 N. PALMERS CHAPEL RD.
 White House, TN 37188

Ship To:
 WHITE HOUSE POLICE DEPT
 303 N. PALMERS CHAPEL RD.
 White House, TN 37188

Confirm To: SGT. KEITH ANGLIN
 Comment: 2013 FORD INTERCEPTOR

Notes

Customer P.O.	Ship VIA INSTALL/QUOTE	Invoiced By JEFF	Salesperson 0003	Terms NET 30		
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
WHESX8BBBB	EACH	1	0	0	1,257.00	1,257.00
SX BLUE LIBERTY LED BAR W/ ALL						
WHSTPKT76	EACH	1	0	0	52.00	52.00
TAURUS P INTERCEP. STRP KIT						
WHECCSRN3	EACH	1	0	0	595.00	595.00
CENCOM 3 SAPPHIRE SIREN						
WHESA315P	EACH	1	0	0	119.00	119.00
SA315P SPEAKER-BLACK PLASTIC						
WHESAK1	EACH	1	0	0	21.00	21.00
SA315 MOUNT KIT-UNIVERSAL						
SEPK0334ITS12SC	EACH	1	0	0	485.00	485.00
2012+ 10S-RP SEDAN INTERCEPTOR						
SEST0380ITS12	EACH	1	0	0	52.00	52.00
2012+ SEDAN INTERCEPTOR TWO PI						
/SN	EACH	1	0	0	339.00	339.00
PGSP36INT13 GREY ABS SEAT						
/SN	EACH	1	0	0	165.00	165.00
PGWB36NPINT13 WINDOW BARS						
HVC-VS1508INSKI	EACH	1	0	0	262.00	262.00
KIT FOR HAVIS C-VS-1508 SEDAN						
HVC-VS-1508-INS	EACH	1	0	0 COMPONENT		
23" FORD INTERCEPTOR SEDAN CON						
HVC-EB25-T81-1P	EACH	1	0	0 COMPONENT		
2.5" KENWOOD TK8180, TK8160 FA						

Continued



Truckers Lighthouse

Police & Fire Lighthouse

1213-A Foster Avenue - Nashville, TN 37210
 615.255.5868 - Fax 615.255.5901
 Sales 800.489.1333
 www.truckerslighthouse.com

Quote

Order No: 0032922
 Order Date: 08/07/2014
 Cust No: WHIPOL

Sold To:
 WHITE HOUSE POLICE DEPT
 303 N. PALMERS CHAPEL RD.
 White House, TN 37188

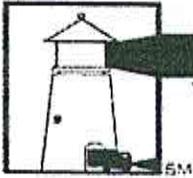
Ship To:
 WHITE HOUSE POLICE DEPT
 303 N. PALMERS CHAPEL RD.
 White House, TN 37188

Confirm To: SGT. KEITH ANGLIN
 Comment: 2013 FORD INTERCEPTOR

Notes

Customer P.O.	Ship VIA	Invoiced By	Salesperson	Terms		
	INSTALL/QUOTE	JEFF	0003	NET 30		
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
HVC-EB40-CCS-1P 4" WHELEN CENCOM EQUIP. BRACKE	EACH	1	0	0 COMPONENT		
HVC-FP25 FILLER PLATE 2.5"	EACH	1	0	0 COMPONENT		
HVC-FP5 FILLER PLATE 5"	EACH	2	0	0 COMPONENT		
HVC-CUP2-I INT. DUAL CUPHOLDER 4"PLATE	EACH	1	0	0	29.00	29.00
HVC-ARM-103 HINGED ARMREST FOR CONSOLE	EACH	1	0	0	69.00	69.00
AB14.0553 OUTLET 3 HOLE w/BREAKER	EACH	1	0	0	18.00	18.00
GO5039 SEDAN INTERCEPTOR PUSH BUMPER	EACH	1	0	0	185.00	185.00
UNI211000-0002 INTERCEPTOR SEDAN SPOTLIGHT UN	EACH	1	0	0	120.00	120.00
UNI258 SPOTLIGHT INSTALL KIT	EACH	1	0	0	45.00	45.00
SEDBGUNSLUL DOUBLE VERTICAL WEAPON SYSTEM	EACH	1	0	0	299.00	299.00
SOUETFBSSN-P REAR TAILLIGHT FLASHER	EACH	1	0	0	45.00	45.00
TS40581 UHF SHORT ANTENNA ONLY 430-450	EACH	1	0	0	9.00	9.00

Continued



Truckers Lighthouse

Police & Fire Lighthouse

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Notes

Customer P.O.	Ship VIA	Invoiced By	Salesperson	Terms		
	INSTALL/QUOTE	JEFF	0003	NET 30		
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
TS90942	EACH	1	0	0	13.00	13.00
COAX CABLE KIT						
TS361879	EACH	1	0	0	3.35	3.35
BIG COAX END UHF CONNECTOR						
/SN	EACH	1	0	0	220.00	220.00
HAVIS PKG-PSM-1						
HAVIS LAPTOP STAND						
HVSS-UT-X	EACH	1	0	0	52.00	52.00
UT-X LAPTOP SCREEN SUPPORT						
HVUT-101	EACH	1	0	0	189.00	189.00
UNIVERSAL LAPTOP MOUNT						
INSTALL RADIO SPEAKER NEAR B POST ON DRIVERS SIDE (CLOSE TO HEAD IF POSSIBLE) CALL JEFF IF YOU NEED						
/LAB1	HR	9	0	0	70.00	630.00
INSTALL ABOVE EQUIPMENT						
INCLUDES INSTALL OF CUSTOMER SUPPLIED CAMERA SYSTEM						
/MON3	EACH	1	0	0	36.00	36.00
POWER/GROUND WIRES/BREAKERS						

Order Pulled & Verified by: _____

Page 3 of 3

Net Order: 5,309.35

Freight: 0.00

Sales Tax: 0.00

Order Total: \$5,309.35

Deposits on special order items (/SN) are NON-REFUNDABLE. Quotes expire 6 months from date of quote. If orders are not picked up in 30 days, order is cancelled. Refunds will NOT be issued on cancelled orders.

September 8, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: W. Joe Moss, Director of Public Services
Re: Request to Approve Vactor Rodder Combo Trailer

On this date, September 8, 2014, I am requesting that the Mayor and Board of Alderman approve the purchase of the 2014 Diesel Powered Trailer Mounted Combo Utility Vactor/Rodder.

The Combo Utility Vactor/Rodder is within my approved CIP budget of \$75,000.00.

The Purchasing department competitively bid out this piece of equipment and received one (1) bid in the amount of \$73,340.00 per the specifications. In addition, Industrial Systems, Inc. offered optional equipment for utility excavation work for an additional \$1,420.00.

We could've purchased this same piece of equipment off a government contract through a Texas distributor but the price was several thousand dollars more. Thus, I opted to competitively bid the equipment. The Georgia *manufacturer does not have* a local distributor.

Additionally, the NJPA has a similar machine on their national contract, but, the cost is approximately \$125,000.00.

Therefore, I'm requesting BMA approval of this purchase from Industrial Systems, Inc. for a combined total of **\$74,760.00. Industrial Systems, Inc. is the equipment manufacturer.**

Should you have any questions regarding this award request, please call me at 406-0177.

W. Joe Moss
Director of Public Services

WW Board Memo for Vactor Rodder Combo Trailer Award 09.08.2014

City of White House
 Trailer Mounted
 Vactor/Rodder Combo
 Bid Tabulation

	Industrial Systems, Inc	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
BID# 14-1017WW Trailer Mounted Vactor/Rodder Combo OPENING: September 3, 2014 @ 2 p.m.	Industrial Systems, Inc P.O.Box 609 Chickamauga, GA 30707								
SPECIFICATIONS:									
Trailer Mounted Vactor/Rodder Combo Per specifications		\$73,340.00							
Optional Attachment: Boom Arm Vacuum Hose		\$1,420.00							
Totals									
		\$74,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Cyclone-Vac

UTILITY

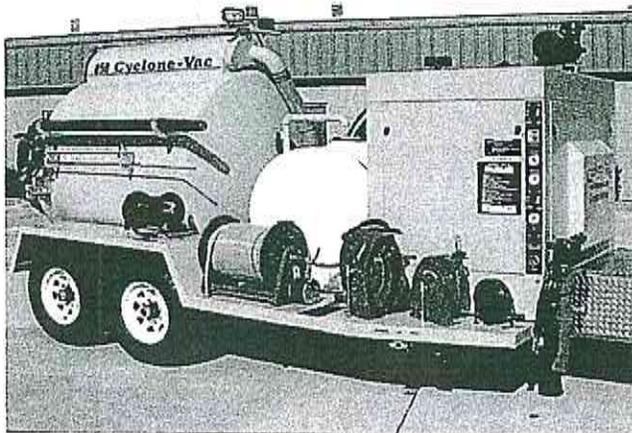
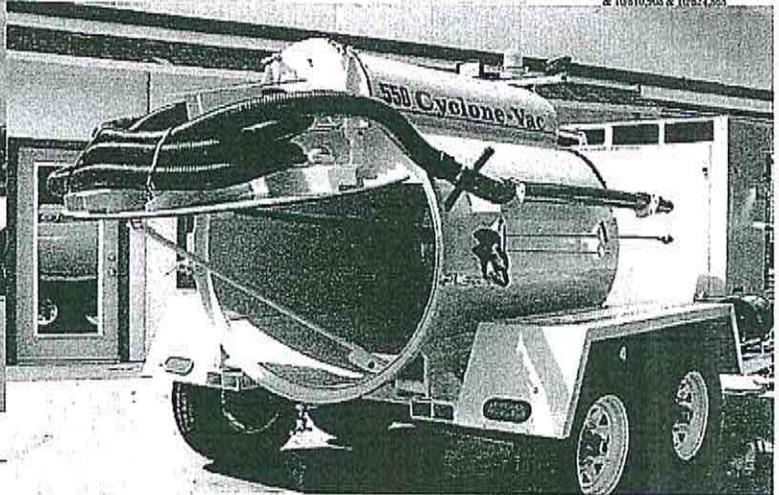
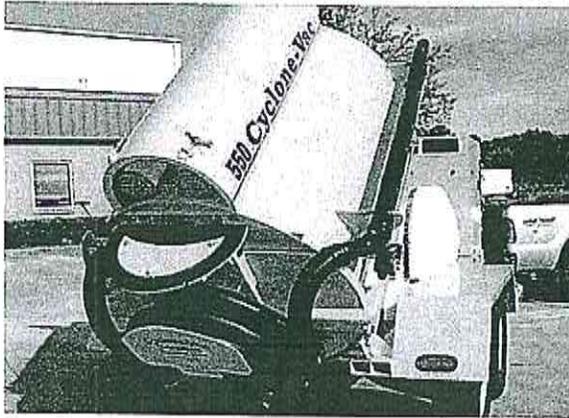
Excavator

Patented



Lynn A. Buckner
423.413.7823

U.S. Patent # 7,644,523 & 7,604,023 &
7,203,134 & 6,988,568 & 6,453,584
Pending App. # 61/777,201 & 12/592,143 &
12/653,871 & 11/840,937 & 12/581,411
& 10/810,908 & 10/621,652



Incline-Vac.com

September 10, 2014

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Revision Request #2 for Library Construction

I am requesting that the Board of Mayor and Aldermen approve Revision Request #2 for library construction. The supporting documents from PBG Builders, Inc. are attached for your review and consideration.

This change order request is for necessary low voltage cabling that was not covered in the original quote. This task should not affect the project completion date.

I am recommending that the Board of Mayor and Aldermen approve Revision Request #2 for PBG Builders, Inc. in the amount of \$40,632.00.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2105.

REVISION REQUEST 2

PROJECT: New Public Library
White House, TN
Corner of College Street and TN 76W/US 31W
White House, TN 37188

DATE: July 28, 2014
HFR PROJECT NO: 2012120.00
OWNER PROJECT NO: NA

OWNER: Gerald Herman
The City of White House, TN
105 College Street
White House, TN 37188

FROM: HFR DESIGN, INC.
214 Executive Center Dr
PO Box 1974
Brentwood, TN 37024-1974

TO: Chris Clayton
PBG Builders
1000 Northchase Drive Suite 307
Goodlettsville, TN 37072

OTHER: 0
0
0
0

Description: (Architect: Write a description of the work. Use separate sheets as necessary.)
Add Low Voltage cabling to the Project as per the Narrative

Attachments: (Architect: List attached documents that support description)
Low Voltage Narrative

CONTRACTOR RESPONSE: (Architect: Check Paragraph A if appropriate.) (Contractor: If Paragraph A is checked, then skip Paragraphs B and C)

A. Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. **THIS IS NEITHER A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

(Note that when box A is checked this form is also commonly referred to as "Work Changes Proposal Request" or "Change Order Request (Proposal)")

B. The Contractor has determined that this Revision Request *will not change* Contract Sum and/or Time. The Contractor shall proceed with the revisions as described above. *Proceeding with the Work according to these revisions indicates the Contractor's acknowledgment that there will be no change in the Contract Sum or Contract Time.* The contents of this Revision Request are incorporated hereby into the Contract Documents.

(Note that when box B is checked this form is also commonly referred to as "Architect's Supplemental Instructions", "ASI", "Clarification Notice", or "Field Order")

C. The Contractor has determined that this Revision Request *will change* Contract Sum and/or Time. Please submit an itemized quotation for changes in Contract Sum and/or Time incidental to proposed modifications to Contract Documents. If this proposal is found acceptable, then this Revision Request will be incorporated into a Change Order. **Do not proceed with the work described herein until change order has been executed.**

(Note that when box C is checked this form is also commonly referred to as "Work Changes Proposal Request" or "Change Order Request (Proposal)")

(Contractor: Sign and date only if as described above)

ACCEPTED BY: CONTRACTOR
Chris Clayton

Date: _____

(Contractor: Sign and date only if as described above)

ACCEPTED BY: CONTRACTOR
Chris Clayton

Date: 9/9/14

ISSUED BY: Architect
HFR DESIGN, INC.

Date: _____

- ACCEPTED** Change Order
 Contingency Allowance
- REJECTED**

Low Voltage Narrative:

All other work area outlet shall contain qty four (4) – Category 6 Plenum cables to each location. 4 for data. Each outlet shall route to the Comm Room (IT 140). Each outlet shall have a 4-port faceplate.

The contractor shall also route a two category 6 cable to the Fire Alarm Control Panel (FACP) shown in Electrical 150 and the Energy Management System (EMS) shown in Mechanical 137.

Each security pedestal shall have a qty two (2) – Category 6 Plenum cables to each location within required distance. Both for data. Each outlet shall route to the Comm Room (IT 140). Each outlet shall have a 4-port faceplate with 2 blanks.

The contractor shall install five (5) dual category 6 outlets above the ceiling for future wireless access points around the building.

All cabling shall be supported in accordance with BICSI standards via J-Hooks. All cable routes shall utilize building lines. The contractor shall be responsible for individual room penetrations with a 1" conduit sleeve. All sleeves shall be sealed with fire caulk.

The Comm Room (IT 140) shall consist of one (1) freestanding rack with vertical management on each side. The rack shall contain the appropriate number of 48 port patch panels. Each patch panel shall have a 2U wire management below for patch cord routing.

The contractor shall route a 25 pair cable from a 110 block located on the wall field to a 24 port patch panel in the rack. Contractor shall punch down 1 pair per port for potential telephone line installation.

The contractor shall provide 2-4" fire rated sleeves such as HILTI Speed-Sleeves when entering the Comm Room (IT 140)

The contractor shall provide a maximum of 20' of overhead ladder rack around the room for cable distribution.

The contractor shall provide a 12"x4" ground bar in one corner of the room tie to building steel via a #6 green insulated ground wire. The contractor shall ground the overhead ladder rack and freestanding rack to the ground bar utilizing a #6 green insulated ground wire.

The contractor shall supply 60 each – 10' category 6 patch cables for the work area outlet locations and 90 each – 5' category 6 patch cables for the Comm Room for patching.



September 9, 2014

Mr. Steve Griffin
214 Centerview Drive, Suite 300
Brentwood, TN 37027

**RE: White House Public Library
RR#02 – Voice/Data Cabling Systems**

Dear Steve,

Enclosed you will find our proposal and bid tab summary for the Voice/Data Cabling System work as outlined in Revision Request 2, dated July 21, 2014.

Scope of Work is as follows:

- Voice/Data Cabling Systems per RR#2

The estimated direct cost for the additional work outlined above is **Forty Thousand Six Hundred Thirty Two Dollars and no/100 (\$40,632.00)**.

The duration for this work activity is approximately fifteen (15) working days. This duration does not appear to affect the critical path or the project completion date at this time. Therefore PBG Builders is not requesting any time extension related to this work.

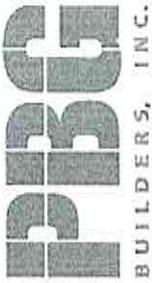
Authorization to proceed is requested by September 23, 2014 in order to assure compliance with the project schedule.

Respectfully,

A handwritten signature in black ink, appearing to read 'Chris Clayton', is written over a horizontal line.

Chris Clayton
Project Manager

cc: Brenda Dean
Kevin Rhoten
F: 2014.25 / PCO #02 – Voice/Data Cabling



The cost of this change order does not include impacts and/or disruptions to as planned activities and their effect on field and/or home office overhead. PBG reserves the right to file claim if required for these unknown costs at a later date.

PBG Builder's, Inc.
1000 Northchase Dr. Suite 307
Goodlettsville, TN 37072

GENERAL CONTRACTOR ESTIMATE FOR CHANGE ORDER

Form GC-1

Project Code: 2014.25
Project: White House Public Library
HFR Request #: 02
RFI # N/A
PCO#: 02

General Contractor: PBG Builder's, Inc.
Change Description: Voice Data Cabling Systems

GENERAL CONTRACTOR DIRECT COSTS											
Item#	Scope Description	Direct Labor			Direct Material		Direct Equipment				
		Qty Units	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl Taxes & Ins	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost	
A	B	C	D	E	F=CxE	G	H=FxG	I	J=CxI	K	L=CxK
1.01	Review Scope with Subs	1	hrs	8		\$ 42.00	\$ 336.00		\$ -		\$ -
1.02	Evaluate Sub Pricing	1	hrs	4		\$ 42.00	\$ 168.00		\$ -		\$ -
1.03	Prepare Change Order Proposal	1	hrs	2		\$ 42.00	\$ 84.00		\$ -		\$ -
1.04	Prepare & Issue Sub/Process Chg	1	hrs	2		\$ 42.00	\$ 84.00		\$ -		\$ -
1.05	Copying/Printing	1	lsum	0		\$ -	\$ -	2.10	2.10		\$ -
1.06	Review Submittals	1	hrs	8		\$ 42.00	\$ 336.00		\$ -		\$ -
1.07			hrs	0		\$ -	\$ -		\$ -		\$ -
1.08											
1.09	Subtotal from Estimate Continuation Sheets						\$ -		\$ -		\$ -
1.97	Subtotal (\$M) Direct Costs:					Subtotal Labor	\$ 1,008.00	Subtotal Mat'l	\$ 2.10	Subtotal Equip	\$ -
1.98	Taxes/Insurance:					Other	\$ 403.20	9.75% Sales Tax	\$ 0.20	4.5% Sales Tax	\$ -
1.99	Total Direct Costs					Total Labor	\$ 1,411.20	Total Mat'l	\$ 2.30	Total Equip	\$ -

FICA, FUI, SUI, and Workmens' Comp/Insurance, Other

SUBCONTRACT COSTS		
Item#	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	BOE-TEL TN	\$ 36,577.00
2.02		
2.03		
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.99	Total Subcontract Costs	\$ 36,577.00

SUMMARY		
Item#	Description	Total Cost
3.01	Total Direct Labor Cost (Item 1.99H)	\$ 1,411.20
3.02	Total Direct Material Cost (Item 1.99J)	\$ 2.30
3.03	Total Equipment Cost (Item 1.99L)	\$ -
3.04	Subtotal (3.01+3.02+3.03)	\$ 1,413.50
3.05	Overhead and Profit (15%*Item 3.04)	\$ 212.03
3.06	Subtotal (3.04+3.05)	\$ 1,625.53
3.07	Subcontractor Cost (Item 2.99)	\$ 36,577.00
3.08	GC Markup on Subcontractors (5%*Item 3.07)	\$ 1,828.85
3.09	Subtotal (3.06+3.07+3.08)	\$ 40,031.38
3.10	Additional Bond Cost	\$ 600.47
3.99	Total Change Order Cost (3.09+3.10)	\$ 40,631.85

Submitted By: _____
Name: Chris Clayton
Title: Project Manager
Date: 9/9/2014

White House Public Library

BID ANALYSIS FOR VOICE/DATA CABLING WORK

Bidder Information		Beacon Technologies		BOE-TEL TN		C.O. Christian & Sons		M3 Technology Group		Southeast Electric	
Base Bid		\$	39,810.00	\$	36,577.00	\$	49,286.00	\$	44,299.00	\$	47,750.00
Total Base Bid		\$	39,810.00	\$	36,577.00	\$	49,286.00	\$	44,299.00	\$	47,750.00
Notes:											

RECOMMENDATION OF AWARD TO:

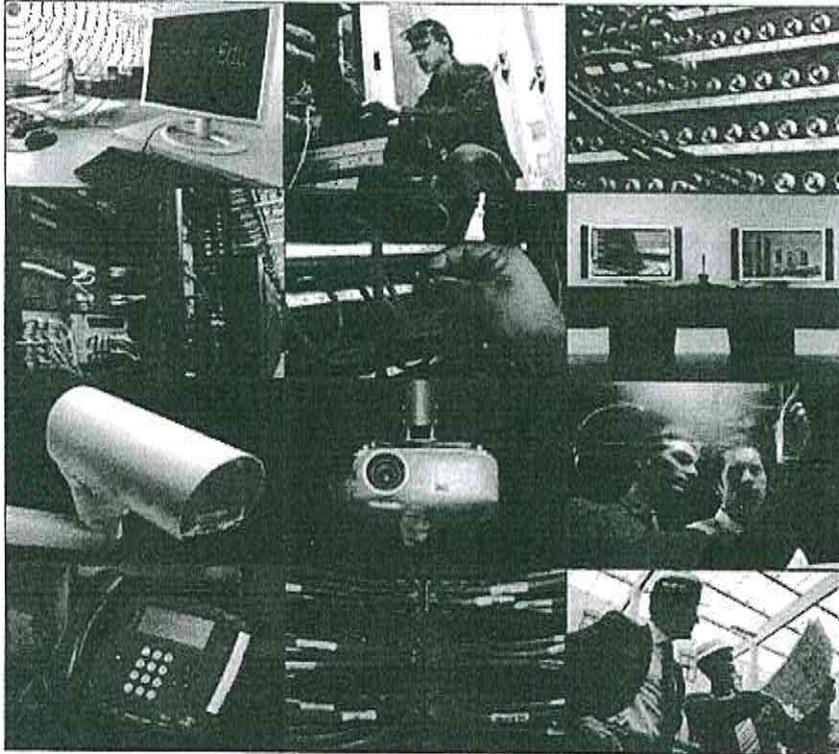
BOE-TEL TN

RECOMMENDED BY:

Chris Clayton, Project Manager
 PBG Builders, Inc.

Beacon

TECHNOLOGIES



Structured Data Cabling

Prepared For: PBG Builders/Chris Clayton
Date: 08/28/14
Beacon Job Name: 1032101 – New Public Library for White House, TN
Account Manager: Karl Burr, RCDD

| Building Integrated Solutions

1441 Donelson Pike • Nashville, Tennessee • 37217 • www.beacontech.net • 615 301 5020 • facsimile 615 301 5023



TECHNOLOGIES

Project Overview

PBG Builders ("Client") has requested a cabling quote for the New Public Library project in White House, TN. The following Scope of Work ("SOW") details the duties that will be performed by Beacon Technologies, Inc. ("Beacon").

Scope of Work

Structured Cabling: Copper Installation

Beacon will provide and install the following per the Revision 2 request dated 7/28/14:

- (322) plenum rated CAT 6 data locations
- (1) 2-post 7' data rack
- (20') 12' Ladder rack
- (1) 4" x 12" Grounding Bus Bar
- (7) horizontal cable manager
- (2) vertical cable managers
- (1) 24-port CAT 6 patch panel
- (7) 48-port CAT 6 patch panels
- (90) 4' and (60) 10' CAT 6 patch cords for equipment connectivity

Beacon will provide certification test results upon completion of the scope. The solution proposed is a BELDEN/CDT certified CATEGORY 6 solution that carries a 25 year manufacturer's warranty.

This proposal assumes all electrical requirements will be provided by others. This proposal assumes that Beacon staff will have full access to areas during normal business hours.

Structured CAT 6 - Pricing Overview	
Materials	\$ 21,284.92
Labor	\$ 18,525.08
Project Total	\$ 39,810.00

Terms and Conditions

Codes and Standards

All work will be performed as specified by the Client. This installation will be compliant with the following codes and standards as well as all applicable state and local codes.

- BICSI Telecommunications installations methods
- ANSI/NFPA 70 National Electric Code, 2008
- ANSI/EIA/TIA-568B.1 Commercial Building Telecommunications Cabling Standard
- ANSI/EIA/TIA-569-A Commercial Building Standard for Telecommunications Pathways & Spaces
- ANSI/EIA/TIA-606(A) The Admin. Standard for Telecommunications Infrastructure of Commercial Buildings
- ANSI/EIA/TIA-607(A) Commercial Building Grounding and Bonding Requirements for Telecommunications

Tasks

The following represents tasks Beacon and Client have agreed that Beacon will perform within the Scope of Work:

- Beacon will conduct meetings with client to determine necessary system and/or configuration to meet client's specifications.
- Beacon will perform all necessary installation and/or programming of the system as detailed above in compliance with information gathered from meetings held with client.
- Beacon will perform all necessary testing to ensure that system meets client's expressed needs.
- Beacon will perform user training and administer training to the satisfaction of client (where applicable).
- Beacon will support manufacturer's parts warranty for all system components, in addition to any applicable structured wiring applications assurance program.

Materials Information and Access

In order for Beacon to perform work in a timely and efficient manner, prior to beginning the work, Client will provide Beacon with the following:

- Power for system power supplies to be provided in designated location.
- Access to all areas as needed without timely delays preventing technician(s) from completing tasks.

Definition of Completion

Work will be considered complete when the following specific conditions are met:

- All equipment has been installed to specifications.

Assumptions

This SOW assumes the following general work conditions and limitations:

- Beacon's work will be performed during normal business hours unless otherwise specified in description of work; additional charges for after-hours services may apply.
- The work site will have active AC electric available to Beacon for the duration of the project.
- Beacon will be granted safe and available access to work site during business hours; if after-hours work is required, Client agrees to provide reasonable access.
- Beacon and Client will work together to develop a mutually agreeable installation schedule.
- Services and/or materials provided outside of this SOW will require a Change Order signed by both the Client's representative and Beacon's Project Manager for this project (specified within detailed scope of work).

Project Specific Assumptions

- The pricing provided by Beacon for this SOW assumes that no unusual installation conditions (e.g. asbestos, protected or secure areas, moving desks or file cabinets, etc.) exist within the installation area.
- The pricing provided by Beacon for this SOW assumes that Client will provide any floor or wall cores if required unless specified otherwise.
- Only work specified in this written SOW and material list will be performed and supplied.
- Both parties will agree upon any deviations and any adjustments will be made only with written Change Order/Work Authorization signed by both parties.
- Idle time incurred by Beacon due to absence of non-Beacon supplied materials, required escorts, clearances, permits, inability to enter work place or other factors beyond Beacon's control, will be billed at \$ 65.00 per man-hour plus travel time and related expenses.

Warranty Statement

- Beacon will facilitate the manufacturer's parts warranty for all installed components of this SOW.
- Beacon additionally will supply a 90 day labor warranty for all installed components.

Exceptions to Warranty (Labor and Material)

- Damage of equipment due to an "Act of God" is not covered under warranty.
- Warranty void if the equipment is "tampered with" and/or serviced by anyone other than Beacon's representative(s) throughout the warranty period.

Financial Terms

- 40% of total amount due upon execution of this SOW.
- Remainder - Progress billing through job completion-NET30 Terms.
- Signed contract or PO required before commencement of work or ordering of materials.
- A late charge of 1.5% per month will be added to all amounts not paid within thirty (30) days of invoice.

Indemnification

Beacon and Client will indemnify and hold each other harmless from any claims, damage, costs, losses or expenses including attorneys' fees to the extent caused by a party's breach of any representations, covenants or warranties set forth in this Agreement. Notwithstanding anything stated herein, no party shall be entitled to the benefits of the indemnity provisions herein with respect to any liabilities to the extent they arise as a result of any gross negligence or willful or reckless misconduct of such party.

Confidentiality Agreement

This proposal response is proprietary to Beacon and contains confidential business and technical information. It is intended for the use of Beacon and Client and their employees and agents only. This proposal is not to be shared with any third party without the prior written consent of Beacon.

Limitation of Liability

In no event shall either party's aggregate liability arising out of or related to this Agreement, whether in contract, tort or under any other theory of liability, exceed the amounts actually paid by and due from Client under this Agreement. In no event shall either party have any liability to the other party for any lost profits, loss of use, costs of procurement of substitute goods or services, or for any indirect, special, incidental, punitive, or consequential damages however caused and, whether in contract, tort or under any other theory of liability, whether or not the party has been advised of the possibility of the damage.

Invalidity

The invalidity, illegality or unenforceability of any provision of this SOW will not affect the validity, legality or enforceability of the remaining provisions. If any provision thereof is inapplicable to any person or circumstance, it will nevertheless remain applicable to all other persons and circumstances.

Signature Section (Signing this Section Schedules the Scope of Work)

Signature of Company Representative Date

Print Name Print Title

Signature of Beacon Representative Date

Print Name Print Title



2948 Foster Creighton Drive
Nashville, TN 37204
(615) 791-8606
(615) 791-4533 Fax

Date: August 28th, 2014

To: Chris Clayton
PBG Builders, Inc.
Email: CClayton@pbgbuilders.com

**Proposal: White House Public Library
Boe-Tel Bid# 4N2596**

Boe-Tel TN Company LLC is pleased to present the following proposal for a Belden Category 6 Plenum Structured Cabling System (SCS) at the White House Public Library in White House, TN. The installation will be certified with a Belden Extended Product warranty and application assurance certificate for the Structured Cabling System upon completion. Boe-Tel will provide all required material and labor to implement all items in said project for a fixed sum price of: **Thirty Six Thousand Five Hundred Seventy Seven Dollars & 00/100. (\$36,577.00)**

We appreciate the opportunity to submit this quotation. Should you have any questions please contact me at 615-791-8606 Ext. 212.

Sincerely,

BOE-TEL TN COMPANY LLC

Blake Neel

Blake Neel
Account Executive

Scope of Work

Communications Horizontal Cabling

Boe-Tel will provide and install Belden Category 6 Plenum (Data Twist 2400) Blue cables for Data throughout the library. The cable color can be changed at any time before purchase with no additional charge to the customer. All UTP Category 6 cables will originate from Communications Room IT 140, as stated in the Low Voltage Narrative. Boe-Tel will provide and install the necessary J-hook pathway for this SCS installation. All UTP cables will be terminated with Belden Blue Category 6 information outlets (Gigaflex PS6+). The color can be changed any time prior to the first order being placed. All jacks will be housed within Belden Media Flex Almond 4 port flush mount faceplates. All unused ports in the faceplates will be populated with blank inserts. All Belden Blue (Data Twist 2400) UTP cables will be terminated on rack mounted Belden Category 6 48 port patch panels (Gigaflex PS6+).

Boe-Tel will install 2ea. Category 6 UTP cables to the Fire Alarm Control Panel (FACP) located in Electrical Room 150. These cables will be terminated with Belden Blue Category 6 information outlets and housed in a 2 port surface mount box and mounted in the FACP. Boe-Tel will also install 2ea. Belden Category 6 UTP cables to the Emergency Management System (EMS) located in Mechanical Room 137. Boe-Tel will install 2ea. Belden Category 6 UTP cables to each Security Pedestal shown on drawing E3.00. These cables will be terminated with Belden Blue Category 6 information outlets.

Boe-Tel has accounted for 5ea. Wireless Access Point locations per Low Voltage Narrative. Boe-Tel will provide and install 2ea. Belden Category 6 Plenum (Data Twist 2400) Blue cables for each WAP. These UTP cables will be terminated with Belden Blue Category 6 information outlets (Gigaflex PS6+) and housed within Belden 2 port Surface Mount Boxes. Boe-Tel will leave a 25' service loop on each WAP location coiled in a neat manner above ceiling for any rearranging that may occur.

Below is a description of the Data Station Cabling.

<u>Workstation Description</u>	<u>Total Locations</u>	<u>Total Cables</u>
Two CAT6 Data	9	18
Four CAT6 Data	77	308
Total Horizontal CAT6 Data	86	326



UTP Testing and Verification Requirements

Boe-Tel will utilize Fluke DTX1800 cable testers capable of testing to Category 6 specifications. All Category 6 cable runs will be tested for conformance to the specifications of ANSI/EIA/TIA-568-B using the Permanent Link model. Each test will be done with Category 6 parameters out to 350 Mhz. All test will include at minimum; Wire Map, Length, NEXT, ELFEXT, PSNEXT, PSELFEXT, Attenuation, ACR, PSACR, RL, Propagation Delay and Delay Skew. All test results will be delivered to the appropriate Representative in CD and/or hard copy format.

Identification for Communications Systems

All SCS cables will be identified and labeled in accordance to industry standards. The labeling itself will be of a permanent nature (indelible ink), machine printed (not handwritten), and will be plainly visible with 3/16" high characters on the faceplates and the patch panels.

Communications Equipment Room Build Out

Boe-Tel will provide and install one ea. fire retardant plywood backboard in Communications Room IT 140. Boe-Tel will provide and install a CPI 45U 2 Post Rack for termination panels, cable managers, and any other equipment provided by Boe-Tel or others. A Belden One rack unit Horizontal Wire Manager (BHH192U) will be placed below each patch panel provided and installed by Boe-Tel. Boe-Tel will provide and install 2ea. CPI Double Sided 3" Velocity Vertical Managers onto the CPI 2 Post Rack.

Boe-Tel will provide and install a Belden 110 termination block for a 25 pair tie cable originating from a Belden 110 block to rack a mounted Belden 24 port patch panel. Boe-Tel will terminate the 25 pair one pair per port, per Low Voltage Narrative. Boe-Tel will provide and install two ea. Hilti Fire Rated Speed Sleeves (CP 653-4) for cables penetrating Communications Room IT 140.

Boe-Tel will provide and install 2ea. CPI 12" Ladder Rack and all necessary parts for a complete installation through out Communications Room 140. Boe-Tel will stabilize each run of 12" cable runway as necessary to support the amount of cables entering the Data Room and for future growth.

Grounding and Bonding for Communications Systems

Boe-Tel will provide and install a CPI TGB in Communication Room 140. Boe-Tel will bond the TGB to the building steel. Boe-Tel will also provide and install all necessary parts for the grounding of the Rack and ladder racking to the TGB utilizing #6 AWG green insulated copper grounding conductor. All grounding installed by Boe-Tel will be in accordance with ANSI/TIA 607(A).

Firewall Penetrations

Boe-Tel will provide any necessary firestop for any wall penetrations made by Boe-Tel.

Documentation Requirements

Boe-Tel will maintain complete and accurate documentation throughout the project. Upon project completion Boe-Tel will submit to the customer final as-built drawings. Plotted

drawings in AutoCAD 2007 format will be submitted. This is based on the customer providing building floor plans to Boe-Tel in an electronic AutoCAD 2007 format.

All drawings will reflect the following information:

1. Detail drawings of rack mounted equipment
2. All voice and data workstation identification numbers.

Boe-Tel will submit the necessary quantity of as-built drawings in both hard and soft copy sets, and one bonded copy of the twisted pair certification test results to appropriate project representative upon project completion.

Working Hours/Site Access

Boe-Tel anticipates the major portion of work hours to fall during normal day shift hours. It is understood that certain areas and tasks may require scheduling during other than day shift hours and these exceptions will be discussed and approved as needed.

Special Requirements

It should be noted that Boe-Tel has extensive experience working on new construction projects. As such, it is understood that every task will be undertaken in a manner that exhibits deference to all trades involved in onsite activities. It will be understood that Boe-Tel is both familiar and experienced with working under such conditions and has allowed for such considerations.

Safety Considerations

We understand the unique challenges posed in the installation of complex renovation construction projects with short aggressive schedules. Boe-Tel will at all times adhere to the safety protocols of ACI as well as normal industry practices and Boe-Tel Company's written policy. Exceptional care will be taken not to disrupt the work place due to unsafe practices.

Warranty Statement

Boe-Tel will provide a Belden Category 6 25-year warranty for the passive Structured Cabling System. The extended product warranty will cover the Structured Cabling System, including Category 6 copper cabling and all associated termination apparatus, and will warranty the installation to be free from defects in material and workmanship.

The Extended Product Warranty will ensure that the SCS will support any current and future applications, approved by a standards-approving body, which are designed for data transmission over the Category 6 channels.

The Extended Product Warranty will cover the replacement or repair of defective product(s) and labor for the replacement or repair of such defective product(s). Moreover, Boe-Tel will respond within 24 hours of notification to any in-warranty service calls.

Special Conditions and Key Assumptions

1. Boe-Tel assumes that all electrical requirements for this project are to be provided and installed by others.
2. Boe-Tel is not responsible for providing or installing WAP's. Boe-Tel will install WAP's that are provided by others for an additional charge.
3. Boe-Tel is only providing 60ea. 10' patch cords for the work station locations and 90ea. 5' patch cords for the patching in the Communications room per Low Voltage Narrative. Boe-Tel is not responsible for patching the work station locations or within the Communications Room as part of this proposal. Boe-Tel can patch both ends for an additional charge.
4. Boe-Tel is not responsible for any fiber optic cabling as part of this proposal. Boe-Tel can provide and install fiber optic cabling if requested to do so for an additional charge.

Request For Pricing

#2 Dated 8/26/14



PBG Builders
1000 Northchase Dr. Ste. #300
Goodlettsville, TN 37072

Re: White House Library

Attn: Chis Clayton

We are responding to your request for a change order price for data/communications system cabling per the narrative below:

-Each office work area outlet shall contain qty four (4) - Category 6 Plenum cables to each location. 3 for data and 1 for voice. Each outlet shall route to the Comm Room (IT 140). Each outlet shall have a 4-port faceplate.

All other work area outlet shall contain qty four (4) - Category 6 Plenum cables to each location. 4 for data. Each outlet shall route to the Comm Room (IT 140). Each outlet shall have a 4-port faceplate.

- Route a two category 6 cable to the Fire Alarm Control Panel (FACP) shown in Electrical 150 and the Energy Management System (EMS) shown in Mechanical 137.

-Each security pedestal shall have a qty two (2) - Category 6 Plenum cables to each location within required distance. Both for data. Each outlet shall route to the Comm Room (IT 140). Each outlet shall have a 4-port faceplate with 2 blanks.

-Install five (5) dual category 6 outlets above the ceiling for future wireless access points around the building.

-All cabling shall be supported in accordance with BICSI standards via J-Hooks. All cable routes shall utilize building lines. Includes individual room penetrations with a 1" conduit sleeve. All sleeves shall be sealed with fire caulk.

-The Comm Room (IT 140) shall consist of one (1) freestanding rack with vertical management on each side. The rack shall contain the appropriate number of 48 port patch panels. Each patch panel shall have a 2U wire management below for patch cord routing.

-Route a 25 pair cable from a 110 block located on the wall field to a 24 port patch panel in the rack and punch down 1 pair per port for potential telephone line installation.

-Includes providing 2-4" fire rated sleeves such as HILTI Speed-Sleeves when entering the Comm Room (IT 140) with a maximum of 20' of overhead ladder rack around the room for cable distribution.

-Includes a 12"x4" ground bar in one corner of the room tie to building steel via a #6 green insulated ground wire and ground the overhead ladder rack and freestanding rack to the ground bar utilizing a #6 green insulated ground wire.

-Includes 60 each - 10' category 6 patch cables for the work area outlet locations and 90 each - 5' category 6 patch cables for the Comm Room for patching

Total Price for RFP #2: \$49,286.00

This proposal is submitted for acceptance in the form of a written change order to our contract within ten (10) days and is void thereafter

We reserve the right to assess the impact of this change on our overall job progress at a later date.

All material, equipment, and related activities are held in abeyance until receipt of written approval.

If you have any questions or I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Reese A. Miller
Project Manager



**Technology
Group**

925 Airpark Center Drive
Nashville, TN 37217
(615) 227-0717 Phone
(615) 227-2788 Fax

M3 proposes to install 301 Cat6 cables for Voice and Data as described in the RFP and Print E3.00 for Whitehouse Library. M3 will provide all material and labor for a complete SCS. It is assumed that all conduit, back boxes and floor boxes will be provided by EC.

QUOTE NO. WHL-8-27-14
ORIGIN DATE August 27, 2014
EXPIRATION DATE September 26, 2014

TO:

White House Library
Voice/Data System

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
					Due on receipt	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
50000	6P4P24-BU-P-GCC-TP-CE	General; Blue Cat6 Plenum Cable	\$ 0.27	\$ 13,582.35
301	NK688MBU	Panduit Blue Cat6 Jack	\$ 3.96	\$ 1,193.38
5	NK2BXEI-A	Panduit; 2-Port Surface Mount Box	\$ 2.35	\$ 11.76
80	NK4FEIY	Panduit; 4 port faceplate, Ivory	\$ 1.36	\$ 109.18
1	NK6PPG24Y	Panduit; 24Port Cat6 Patch Panel	\$ 176.47	\$ 176.47
7	NK6PPG48Y	Panduit; 48Port Cat6 Patch Panel	\$ 261.40	\$ 1,829.80
7	WMP1E	Panduit; 2U HWM	\$ 58.51	\$ 409.54
2	WMPV45E	Panduit; DBL Sided VWM	\$ 225.42	\$ 450.85
100		25 pair Cat 3 plenum	\$ -	\$ -
1	SBTGB	B-Line TMGB	\$ 122.99	\$ 122.99
50	THHN-6-STR-GRN-CUT REEL	#6 green ground wire	\$ 0.55	\$ 27.53
6	YA6C2	Dual Ground lugs	\$ 5.14	\$ 30.81
1	EDR19FM45U	2 Post rack	\$ 119.66	\$ 119.66
2	10250-712	Chatsworth 12"x10" Ladder Rack; Black	\$ 86.11	\$ 172.21
2	11421-712	Chatsworth Wall Angie Bracket	\$ 22.18	\$ 44.35
1	10595-712	Chatsworth Top Plate for 2 post rack	\$ 30.49	\$ 30.49
2	GND-CL	Cablofil Grounding Straps	\$ 10.34	\$ -
100	Cat32	Caddy Cat32 2" J Hooks	\$ 2.54	\$ 254.07
50	Cat64	Caddy Cat64 4" J Hooks	\$ 4.82	\$ 240.95
150	BC	Caddy Beam Clamp	\$ 0.83	\$ 124.52
1	FM1412	1/4"x20x1/2" Screws (box of 100)	\$ 8.94	\$ 8.94
60	XPC6U-02682	10ft Cat6 Patch cable	\$ 5.88	\$ 352.94
90	XPC6U-02680	5ft Cat6 Patch cable	\$ 2.94	\$ 264.71
301		Testing and Documentation	\$ -	\$ -
1		Misc(Permit, Velcro, hardware, etc.)	\$ 588.24	\$ 588.24

Marcus Collins, RCDD

Quotation prepared by: _____

Note: Price is good for 30 days from origin date- while M3 Technology will make every effort to honor pricing longer, a review of material cost will be necessary after expiration of this quote.

To accept this quotation, sign here and return: _____

Materials	\$ 20,524.56
Labor	\$ 21,875.63
Sub Total	\$ 42,400.20
Sales Tax	\$ 1,898.52
Total	\$ 44,298.72



ELECTRICAL CONTRACTING ➤ ELECTRICAL SERVICE ➤ TELECOMMUNICATIONS

September 2, 2014

PBG Builders, Inc.
1000 Northchase Drive, Suite 307
Goodlettsville, TN 37072

ATTN: Chris Clayton

RE: White House Library Data Cabling

Dear Chris,

Please accept this proposal as evidence of our sincere interest to provide the Electrical Construction for the above referenced project. Our price is based on Revision Request #2, dated July 28, 2014.

BASE BID \$47,750.00

EXCLUSIONS AND CLARIFICATIONS

1. Our price is based on today's current market cost. Due to the volatility of the Aluminum, Copper, Steel, and PVC prices etc., we reserve the right to adjust our price to reflect these increases.
2. All work is based on a standard forty-hour workweek. Overtime is not included.
3. Utility Company fees are not included.
4. Permit is included
5. Our price includes the installation of 326 Cat 6 Cables.
6. Cables to be blue for data.
7. RJ45 jacks to be mounted in face plates.
8. Daily cleanup of our work area is included. Trash removal from the site is not included.
9. Performance Bond is not included.
10. Our price includes one (1) free standing 19 inch rack, installed in server room.

11. All cables shall be tested and labeled.
12. J-Hooks shall be mounted on the perimeter of the room to support all cables.
13. One (1) 25-pair cable to be routed to the rack and terminated on a 24 port patch panel.
14. 20' of ladder rack to be installed in the communications room.
15. One (1) ground bus bar to be installed with rack and ladder rack grounded.
16. Vertical and horizontal wire management to be install on the rack and between the patch panels.

We appreciate the opportunity to submit this proposal, and look forward to working with you on this project. In your review should any questions come to mind, please do not hesitate to let us know.

Sincerely,

Southeast Electric, Inc.

Dustin Harris

Dustin Harris
Project Manager

License Number: 35404 CE
Expiration date: 9/30/2014
Unlimited

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....