

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Aldermen Meeting
April 16, 2015
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by community pastor
3. Pledge by Alderman
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the March 19, 2015 meeting
7. Welcome Visitors
8. Public Hearings
 - a. **Ordinance 15-06:** An ordinance amending the Municipal Code Title 2, Chapter 5 Museum/Welcome Center Board. *Second Reading.*
 - b. **Resolution 15-03:** A resolution of the Board of Mayor and Aldermen of the City of White House, Tennessee, supporting the issuance of multifamily housing revenue bonds (Hallmark Portfolio) Series 2015 not to exceed \$32,232,200 by the Health, Educational and Housing Facilities Board of Sevier County, Tennessee.
9. Communication from Mayor, Aldermen, and City Administrator
10. Acknowledge Reports

A. General Government	E. Fire	I. Library/Museum
B. Finance	F. Public Services	J. Municipal Court
C. Human Resources	G. Planning & Codes	K. Monthly Financial Summary
D. Police	H. Parks & Recreation	
11. Consideration of the Following Resolutions:
 - a. **Resolution 15-03:** A resolution of the Board of Mayor and Aldermen of the City of White House, Tennessee, supporting the issuance of multifamily housing revenue bonds (Hallmark Portfolio) Series 2015 not to exceed \$32,232,200 by the Health, Educational and Housing Facilities Board of Sevier County, Tennessee.
12. Consideration of the Following Ordinances:
 - a. **Ordinance 15-06:** An ordinance amending the Municipal Code Title 2, Chapter 5 Museum/Welcome Center Board. *Second Reading.*
 - b. **Ordinance 15-07:** An ordinance amending Municipal Code Title 2, Chapter 1 Leisure Services Board, Section 2-106. *First Reading.*
 - c. **Ordinance 15-08:** An ordinance amending the City of White House Zoning Ordinance, Article V, adding a section: 5.052.5. *First Reading.*

- d. **Ordinance 15-09:** An ordinance amending the City of White House Zoning Ordinance, Article V. *First Reading.*

13. Purchasing

- a. To approve or reject the purchase of a Toro Sand Pro 3040 Infield Groomer for \$14,677.26 and attachments for \$1,901.64 from State of Tennessee Contract (Smith Turf and Irrigation in Charlotte, NC). The Parks and Recreation Director recommends approval.
- b. To approve or reject removing from the asset list six 60' light poles, twelve 39' light poles, and fixtures. These items will be posted for sale on GovDeals. The Parks and Recreation Director recommends approval.
- c. To approve or reject removing from the asset list a Sharp AR-BC260 copy machine (Serial #: 55008025) and selling on GovDeals. The Police Chief recommends approval.
- d. To approve or reject spending \$15,045.00 on a book security system for the new library. The Library Director recommends approval.
- e. To approve or reject Dove Construction, Inc.'s Change Order #1 for \$13.28 for the Meadows Area Sanitary Sewer Improvements project. The Public Services Director recommends approval.
- f. To approve or reject the bid from Ideal Building Solutions Roofing & Construction of \$111,250.00 to replace the roof over the offices in City Hall. The City Administrator recommends approval.
- g. To approve or reject removing from the asset list the gazebo that was located at 105 College Street (corner of Hwy 31W/SR76). The City Administrator recommends approval.

14. Other Business

- a. To approve or reject the filing of Public Form CT-0253 for the General Obligation Refunding Bonds, Series 2015. The Finance Director recommends approval.

15. Discussion Items

- a. None

16. Other Information

- a. None

17. Adjournment

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Aldermen Meeting
March 19, 2015
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by community pastor

Special guest Pastor Mark Barnhill from Grace Community Fellowship led the prayer.

3. Pledge by Alderman

The pledge to the American Flag was led by Mayor Arnold.

4. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Paltzik, second by Ald. Hutson to adopt the amended agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the February 19, 2015 meeting

Motion was made by Ald. Hutson, second by Ald. Bibb to approve the minutes. A voice vote was called for with all members voting aye. **February 19, 2015 minutes were approved.**

7. Welcome Visitors

Mayor Arnold welcomed all visitors.

8. Public Hearings

- a. **Ordinance 15-05:** An ordinance amending the Zoning Map for an 2.00 acre property relative to Robertson County Tax Map 106, Parcel 104 from R-20, Low Density Residential, to C-2, Commercial. *Second Reading.*

No one spoke for or against.

9. Communication from Mayor, Aldermen, and City Administrator

Ald. Hutson praised City Administrator Gerald Herman for the excellent presentation that he gave at the White House Chamber of Commerce luncheon on March 17th.

Ald. Paltzik echoed Ald. Hutson's comments regarding City Administrator Gerald Herman's presentation. He stated that lots of information was covered in a short amount of time.

Ald. Paltzik provided information regarding upcoming events that the White House Chamber of Commerce is hosting.

Ald. Bibb mentioned that the Board of Mayor and Aldermen's Annual Budget Retreat went well and appreciated all of the hard work that the department heads did to put together all of the information that was reviewed.

Ald. Decker provided background information on the importance of trust. He mentioned that it is important for us to embrace innovation so we can change.

City Administrator Gerald Herman stated that the Hwy 31W Sidewalk/Bike Lane Phase I project will be completed in a couple of days.

City Administrator Gerald Herman informed the Board that there was a Pre-Construction Meeting for the Tyree Springs/S. Palmers Chapel Turning Lane Project. The contractor will mobilize as soon as White House Utility District is finishes the work they are doing.

City Administrator Gerald Herman provided an update on the sewer line break near the Cope's Crossing Lift Station.

City Administrator Gerald Herman updated the Board on the status of legislative changes to the Executive Board for the MPO.

City Administrator Gerald Herman mentioned that the MPO Executive Board adopted amendments to the FY 2014-2017 TIP. In this amendment was \$34,760 to fund way-finding signage for US Bike Route 23 that extends from the KY state line to the AL state line.

City Administrator Gerald Herman informed the Board that the RTA Chairperson Kim McMillan selected him to be the chair of the Marketing Committee for calendar year 2015.

City Administrator Gerald Herman provided the background information on the Tennessee Adventure Tourism and Rural Development Act of 2011. He stated that there will be a Special Called Meeting on Thursday, April 9th to approve or reject a resolution that will outline a designated Adventure Tourism district for White House.

City Administrator Gerald Herman informed the Board that the Board of Zoning and Appeals authorized a variance to Bojangles' Famous Chicken 'n Biscuit allowing them to have a 50 foot flagpole to fly the United States of America's flag.

10. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | K. Monthly Financial Summary |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Bibb, second by Ald. Paltzik to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

11. Consideration of the Following Resolutions:

- a. None

12. Consideration of the Following Ordinances:

- a. **Ordinance 15-05:** An ordinance amending the Zoning Map for an 2.00 acre property relative to Robertson County Tax Map 106, Parcel 104 from R-20, Low Density Residential, to C-2, Commercial. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 15-05 was approved on Second Reading.**

- b. **Ordinance 15-06:** An ordinance amending the Municipal Code Title 2, Chapter 5 Museum/Welcome Center Board. *First Reading.*

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 15-06 passed on First Reading.**

13. Purchasing

- a. To approve or reject CSR Engineering's Task Order #1C proposal \$39,750.00 for Meadows Sewer Construction Inspection Services (SRF/TDEC Meadows Area Sanitary Sewer Improvement Project). The Public Services Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject Dowdle Construction Group, from Nashville, TN, bid of \$293,711.00 for the Municipal Recreation Complex Site Work Project. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject the purchase of one 2015 Ford Police Interceptor Sedan AWD from State Contract (Ford of Murfreesboro) for \$24,422.00. The Police Chief recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

14. Other Business

- a. To approve or reject Hylant Group's recommendation of Blue Cross Blue Shield of Tennessee for medical insurance coverage. The Human Resource Director recommends approval.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve two package liquor store licenses out of the four applicants that submitted an application.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve Red Carpet Wine & Spirits and J & L Liquors, Inc's liquor store licenses. A voice vote was called for with all members voting aye. **Motion passed.**

15. Discussion Items

- a. None

16. Other Information

- a. Mayor Arnold awarded a Proclamation of the Mayor to the White House High School Girls Bowling team for coming in second place in the state bowling tournament.

17. Adjournment

Meeting was adjourned at 7:25 pm.

ATTEST:

Michael Arnold, Mayor

Kerry Harville, City Recorder

REPORTS....

**General Government Department
March 2015**

Administration

City Administrator Gerald Herman attended the following meetings for Administration this month:

- March 02: TML Legislative Conference
- March 03: Sage Road Extension Project Meeting with TDOT representative
- March 04:
 - S & P Due Diligence for Refunding Bond Conference Call
 - Library Construction Update Meeting
 - City Center Development Meeting
 - Stansell Electric Meeting
- March 10:
 - Pre-construction Meeting: Meadows Area Sanitary Sewer Improvements
 - Museum/Welcome Center Board Special Called Meeting
- March 11: Board of Mayor and Aldermen Budget Retreat – Day 1
- March 12:
 - Board of Mayor and Aldermen Budget Retreat – Day 2
 - Americana Celebration Planning Meeting
 - Library Board Meeting
- March 13: Sumner County Joint Economic Development Meeting
- March 15: Stormwater Advisory Board Meeting
- March 16:
 - White House Chamber of Commerce Luncheon
 - Board of Zoning Appeals
- March 18:
 - Metropolitan Planning Organization Executive Board Meeting
 - Pre-construction Meeting: Tyree Springs Turning Lane
- March 19:
 - Robertson County Chamber of Commerce Breakfast
 - Board of Mayor and Aldermen Meeting
- March 23: Pre-construction Meeting: Municipal Recreation Complex Site Work
- March 24: MTAs Class – Planning and Zoning BZA Meetings
- March 25: Site Visit – Lowe’s Millwork
- March 26:
 - Open Enrollment Health Insurance Meeting
 - Pre-closing of Bond Paperwork
 - White House Chamber of Commerce Annual Banquet
- March 30: City Center Development Meeting
- March 31: Bid Opening: RFCSP Coffee Kiosk for Library

**General Government Department
March 2015**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2014-2015.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$12,795,795	\$9,910,393	↑2.45
Cemetery Fund	\$42,426	\$41,785	↑23.49
Debt Services	\$769,119	\$267,358	↓40.24
Healthcare	\$68,500	\$44,563	↓10.00
Impact Fees	\$165,835	\$151,925	↑16.61
Industrial Development	\$50,300	\$34,130	↓7.15
Parks Sales Tax	\$133,284	\$133,272	↑24.99
Police Drug Fund	\$6,833	\$3,908	↓17.81
Solid Waste	\$1,057,598	\$887,277	↑8.90
State Street Aid	\$263,000	\$232,514	↑13.41
Stormwater Fund	\$3,500	\$3,500	↑25.00
Wastewater	\$9,075,983	\$4,807,956	↓21.11

*Expended/Encumbered amounts reflect charges from July 1, 2014 – June 30, 2015.

Purchasing

The Purchasing Specialist's goal is to have an error rate of less than 10% on purchase orders submitted for processing. The March 2015 error rate was 0.7%.

Total Purchase Orders

	FY 2015	FY 2014
July	231	212
August	170	140
September	107	142
October	149	152
November	113	110
December	130	110
January	124	119
February	88	132
March	145	154
April		157
May		149
June		156
Total	1,257	1,733

Purchase Order Errors by Department

	Mar. 2015	FY 2015*
Admin.	0	0
Bldg. Maint.	0	0
Cemetery	0	0
Codes	0	0
Court	0	0
Finance	0	0
Fire	0	2
HR	0	0
Library	0	5
Parks	0	3
Police	0	1
Public Works	0	2
Sanitation	0	0
Wastewater	1	3
Total	1	16

*Errors by department started being tracked in July 2014.

Purchase Orders by Dollars	Mar. 2015	FY 2015	FY 2014	Total for FY15	Total for FY14
Purchase Orders \$0-\$1,999	113	1,049	1,517	\$562,111.39	\$529,278.93
Purchase Orders \$2,000-\$9,999	22	133	154	\$554,701.09	\$551,768.46
Purchase Orders over \$10,000	10	75	62	\$10,729,321.56	\$6,221,273.04
Total	145	1,257	1,733	\$11,846,134.04	\$7,302,320.43

**General Government Department
March 2015**

Website Management

The Administration Department's goal is to maintain or exceed the total number of page visits from the previous fiscal year.

	2014 - 2015 Update Requests	2013 - 2014 Update Requests	2012 - 2013 Update Requests	2014 - 2015 Page Visits	2013 - 2014 Page Visits	2012 - 2013 Page Visits
July	102	162	31	562,455	250,487	85,214
August	83	186	49	265,548	468,840	63,924
September	107	126	32	352,406	262,563	82,694
October	93	86	24	328,241	296,397	113,317
November	67	92	21	361,124	282,249	121,011
December	96	137	22	393,777	279,207	98,573
January	89	126	51	246,658	555,161	98,082
February	116	137	45	389,805	426,376	96,253
March	98	127	22	355,975	1,191,691	118,982
April		95	45		262,646	170,040
May		81	212		238,690	223,064
June		67	117		610,113	193,101
Total	851	1,355	554	3,255,989	5,124,420	1,366,173

Facebook Management

The Administration Department's goal is to exceed the total number of Facebook posts communicated to the community from the previous fiscal year.

	2014 - 2015 New Likes	2013 - 2014 New Likes	2012 - 2013 New Likes	2014 - 2015 # of Posts	2013 - 2014 # of Posts	2012 - 2013 # of Posts
July	29	34	19	49	14	5
August	23	25	13	30	22	3
September	26	10	14	37	11	4
October	57	7	17	47	18	4
November	25	21	18	21	10	10
December	39	97	17	34	17	6
January	34	36	9	25	15	3
February	69	33	15	36	27	2
March	40	16	10	40	25	2
April		20	7		22	3
May		21	6		19	3
June		40	15		19	18
Total	342	320	306	319	200	59

Twitter Management

The Administration Department's goal is to exceed the total number of tweets communicated to the community from the previous fiscal year.

	2014 - 2015 Total Followers	2013 - 2014 Total Followers	2012 - 2013 Total Followers	2014 - 2015 # of Tweets	2013 - 2014 # of Tweets	2012 - 2013 # of Tweets
July	418	294	223	42	14	5
August	422	314	227	30	22	1
September	432	322	237	32	11	2
October	439	322	237	33	18	4
November	446	322	239	22	10	10
December	451	337	245	28	17	6
January	462	346	260	20	10	3

**General Government Department
March 2015**

February	478	361	262	28	20	2
March		370	267	31	25	2
April		385	277		21	3
May		464	284		15	3
June		410	275		19	18
Total	N/A	N/A	N/A	266	162	59

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Replace ceiling tiles that were damaged from roof damage
- Assist Purchasing Specialist with preparing specifications for roof proposal

	2014 - 2015 Work Order Requests	2013 - 2014 Work Order Requests
July	25	N/A
August	10	N/A
September	19	N/A
October	27	N/A
November	15	N/A
December	15	8
January	31	19
February	23	33
March	24	15
April		15
May		31
June		20
Total	189	141

*In December 2013 work orders requests started to be tracked.

**Finance Department
March 2015**

Finance Section

The Finance Director attended the following events in March: (3/11-12) Board of Mayor and Aldermen Budget Retreat and (3/16) Stormwater Advisory Board Meeting. Along with participating in the FYE 6/30/2016 budget planning activities, the Finance Department also gathered data needed to sell the refunded 2008 and 2009 bonds which sold on 3/12/2015 and closed on 3/27/2015. This refunding sale will shorten the life of the bonds by one year and save approximately \$10,000 per year on debt service costs.

Performance Measures

Fund Balance – City will strive to maintain a General fund balance of at least 20% of Operating Revenues.

Operating Fund	Budgeted Operating Revenue (\$)	Fund Balance Goal (\$)	Current Month Fund Cash Balance (\$)	Current Fund Cash Balance Performance
General Fund	10,895,975	2,179,195	6,829,555	63%
Cemetery Fund			181,740	
Debt Services			447,757	
Healthcare			242,488	
Impact Fees			90,790	
Industrial Development			114,865	
Park Sales Tax			27,679	
Police Drug Fund			32,310	
Solid Waste			546,483	
State Street Aid			77,356	
Stormwater Fund			14,303	
Wastewater			3,156,746	

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2014-2015.

Operating Fund	FY2015 Est. Revenues (\$)	Realized (\$)*	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	**10,895,975	6,773,922	↓12.83%
Cemetery Fund	27,450	29,061	↑30.87%
Debt Services	809,250	714,150	↑13.25%
Healthcare	47,290	46,241	↑22.78%
Impact Fees	8,250	25,103	↑229.28%
Industrial Development	47,080	71,293	↑76.43%
Park Sales Tax	78,280	58,962	↑0.32%
Police Drug Fund	8,515	6,920	↑6.27%
Solid Waste	804,832	604,738	↑0.14%
State Street Aid	274,371	206,600	↑0.30%
Stormwater Fund	50,250	34,841	↓5.66%
Wastewater	7,841,669	4,367,065	↓19.31%

*Realized amounts reflect revenues realized from July 1, 2014—March 31, 2015

**Estimate reflects \$2.8 million of Library bond proceeds that were realized in prior fiscal year and should not have been estimated for the current year

**Finance Department
March 2015**

Payroll Activity – The goal is to have a 0% error rate when dealing with employee payroll, current month issues with employee records yield a 0% error rate.

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Void Checks
2 regular 0 special	200 direct deposits 1 check	0 Retro adjustments	0 Voids

Accounts Payable

	Mar. 2015	Feb. 2015	Jan. 2015	Dec. 2014
Total # of Invoices Processed	314	302	246	380

Business License Activity

	Mar. 2015	FY 2015 YTD	FY 2014 Total	FY 2013 Total	FY 2012 Total	FY 2011 Total
Opened	7	82	74	80	52	55
Closed	0	4	13	140*	6	3

*129 businesses deemed uncollectable in October 2012

Utility Billing

	Mar. 2015	YTD FY 2015	FY 2014 Total	FY 2013 Total	FY 2012 Total	FY 2011 Total
New Builds (#)	9	43	55	28	15	44
Move Ins (#)	28	346	506	481	493	414
Move Outs (#)	27	359	516	479	455	446
Late Payments (\$)	7,392	50,034	69,241	65,074	67,810	62,880
Late Payments (#)	1,200	12,478	12,840	12,685	12,857	11,790
Disconnect for non-payment (#)	37	291	514	258*	n/a	n/a

*Only 6 months of data available for disconnects in FY 2013

**Human Resources Department
March 2015**

The Human Resource Director participated in the following events during the month:

- March 02: Chamber of Commerce Women of White House Event
- March 11: Board of Mayor and Aldermen Budget Retreat
- March 12: Board of Mayor and Aldermen Budget Retreat
Americana Independence Day Celebration Committee Meeting
- March 17: Chamber of Commerce Luncheon
- March 18: Bojangles' Ribbon Cutting
Chamber of Commerce Discover White House Committee Meeting
- March 19: Board of Mayor and Aldermen Meeting
- March 24: Patrol Sergeant Promotion Testing and Interviews
- March 25: Health Benefits Open Enrollment Meeting
- March 26: Health Benefits Open Enrollment Meeting
Chamber of Commerce Annual Banquet

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	2014 - 2015	2013- 2014	2012- 2013	2011 - 2012
July	0	2	0	0
August	0	0	1	2
September	3	1	1	0
October	1	1	0	1
November	1	0	1	1
December	0	0	2	0
January	0	1	2	0
February	1	1	0	0
March	1	0	0	0
April		2	2	3
May		1	2	0
June		0	1	0
Total	7	9	12	7

Property/Vehicle Damages Goal: To maintain a three-year average of less than 10 incidents per year.

	2014 - 2015	2013- 2014	2012- 2013	2011 - 2012
July	0	2	0	0
August	1	0	1	0
September	1	1	0	0
October	1	2	1	1
November	2	0	1	0
December	1	1	1	2

	2013- 2014	2014 - 2015	2012- 2013	2011 - 2012	2010- 2011
January	1	2	0	0	0
February	2	2	0	0	3
March	1	0	1	1	0
April			2	1	1
May			0	0	0
June			2	0	0
Total	10	14	6	6	7

**Human Resources Department
March 2015**

Full-Time Turnover Goal: To reduce the three-year average from 12.66% to 12.00%.

	2014 - 2015		2013 - 2014		2012 - 2013		2011 - 2012	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
July	0	0.00%	1	1.16%	1	1.12%	4	4.60%
August	0	0.00%	0	0.00%	0	0.00%	1	1.15%
September	1	1.11%	0	0.00%	1	1.12%	0	0.00%
October	0	0.00%	1	1.16%	1	1.12%	1	1.15%
November	1	1.11%	2	2.33%	1	1.12%	2	2.30%
December	1	1.11%	1	1.16%	0	0.00%	0	0.00%
January	0	0.00%	0	0.00%	1	1.12%	3	3.45%
February	1	1.11%	0	0.00%	1	1.12%	2	2.30%
March	0	0.00%	0	0.00%	0	0.00%	1	1.15%
April			0	0.00%	0	0.00%	2	2.30%
May			1	1.19%	2	2.25%	2	2.30%
June			0	0.00%	0	0.00%	1	1.15%
Total	3	4.44%	6	7.14%	8	8.99%	19	21.84%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	2014 - 2015	2013- 2014	2012- 2013
July	0	0	
August	1 (D)	0	
September	1 (T)	1 (S)	
October	0	1 (T)	
November	0	1 (S) 1 (T)	
December	0	0	
January	0	0	2 (S)
February	1 (S)	0	0
March	0	0	1 (T)
April		0	0
May		0	1 (S)
June		0	0
Total	3	4	4

(T) - Termination

(S) - Suspension

(D) - Demotion

**Police Department
March 2015**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in March:** Department Head Meeting (Mar. 9th and 23rd), Robertson County Chief's Meeting (Mar. 10th), Board of Mayor and Alderman Budget Retreat (Mar. 11th), Americana Celebration Planning Meeting (Mar. 12th), 911 Board Meeting (Mar. 17th), Sergeant Testing and Interviews (March 24th) and Command Staff Meeting (March 31st).

Police Department Administration Performance Measurements

1. **Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by October 31, 2017.** The accreditation process has 161 professional standards that need to be met. Accreditation Manager, Susan Johnson, is currently working on 19 changes. On six standards the titles have changed and we have updated those. Five are done and needing approval from the Accreditation Assessors. She is currently waiting on feedback from other departments on nine of the standards on what they used as proofs. Once she gets these complete she will meet with the accessor to get all of those approved. Susan Johnson will be attending the LEACT (Law Enforcement Accreditation Coalition of Tennessee) 2015 Winter Conference that was rescheduled for May 20 – 22, 2015.
2. **Our department training goal is that each police employee receives 40 hours of in-service training each year.** The White House Police Department has 25 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,000 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	0	0	0
February	0	104	0	104
March	0	24	56	80
Grand Total	0	128	56	184

Patrol Division Performance Measurements

1. **Maintain or reduce the number of patrol shifts staffed by only two officers at the two year average of 243 shifts during the Fiscal Year 2014-2015. (There are 730 Patrol Shifts each year.)**

Number of Officers on Shift	March	FY 2014-2015
Two (2) Officers per Shift	9	61
Three (3) Officers per Shift	53	499

2. **Acquire and place into service two Police Patrol Vehicles.** Both new vehicles for the 2014-2015 FY are on the road. Complete.
3. **Conduct two underage alcohol compliance checks during the Fiscal Year 2014-2015.** Compliance checks will be conducted in the of Spring 2015.
4. **Maintain or reduce TBI Group A offenses at the three-year average of 65 per 1, 000 population during the calendar year of 2015.**

**Police Department
March 2015**

Group A Offenses	March 2015	Per 1,000 Pop.	Total 2015	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	8	<1	36	3
Crimes Against Property	24	2	75	7
Crimes Against Society	5	<1	36	3
<i>Total</i>	37	3	147	14
Arrests	22		108	

**U.S. Census Estimate 2013 – 10,752*

- Maintain a traffic collision rate at or below the three-year average of 324 collisions by selective traffic enforcement and education through the Governor's Highway Safety Program during calendar year 2015.*

	March 2015	TOTAL 2015
Traffic Crashes Reported	34	87
Enforce Traffic Laws:		
Written Citations	215	679
Written Warnings	108	358
Verbal Warnings	286	884

- Maintain an injury to collision ratio of not more than the three-year average of 15% by selective traffic enforcement and education during the calendar year 2015.*

COLLISION RATIO				
2015	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
March	34	2	6%	12%

Traffic School: There was no traffic school in March.

Staffing

- Backgrounds have been completed for the candidates that have applied for our two open Officer positions. The oral interviews will be scheduled for early April.

K-9: Ofc. Jason Ghee and Nike attended their monthly training

Sumner County Emergency Response Team: ERT had narcotic search warrants in Gallatin on March 3rd and 17th.

Volunteer Reserve Officers: In March, the Reserves trained and assisted with training of Active Shooter. Along with four full time officers, four Reserve Officers ran dynamic scenario at Heritage High School and practiced movements at H.B. Williams on March 18th.

Support Services Performance Measurements

- Maintain or exceed a Group A crime clearance rate at the three-year average of 77% during calendar year 2015.*

**Police Department
March 2015**

2015 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
<i>March</i>	65%	75%

Communications Section

	March	Total 2015
Calls for Service	1,146	3,389
Alarm Calls	31	81

Request for Reports

	March 2015	FY 2014-2015
Requests for Reports	32	207
Amount taken in	\$19.95	\$163.75
Tow Bills	\$0.00	\$415.00
Emailed at no charge	23	255
Storage Fees	\$0.00	\$0.00

Governor's Highway Safety Office (GHSO):

- The GHSO monthly meeting was held in Hendersonville on March 18th.
- The State Challenge Book has been submitted to GHSO.
- The National Challenge Book will be submitted in April.

Volunteer Police Explorers: The Explorers had meetings on March 2nd, 16th and 30th.

Item(s) sold on Govdeals: 2005 Crown Vic sold for \$1,310.00.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.***
Due to the resignation of Captain Mingledorff, the D.A.R.E program has been suspended until Fall 2015.
2. ***Plan and coordinate Public Safety Awareness Day on Labor Day as an annual event.***
Planning for Safety Day 2015 will be starting soon. Safety Day will be held on Monday, September 7th (Labor Day).
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** Citizen's Police Academy is currently in the fourth week of the 10 week Academy.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - Sgt. Enck sat on a promotional board at Portland Police Department (March 20th)
 - Sgt. Enck instructed Defensive Tactics for Gallatin Police Department on March 26th.

Special Events: *WHPD Officers participated in the following events during March:*
Nothing to report at this time.

Upcoming Event:
Discover White House (April 18th)

**Police Department
March 2015**

2015 Participation in Joint Community Events		
	March 2015	Year to Date
Community Activities	2	3

**Fire Department
March 2015**

Summary of Month's Activities

Fire Operations

The Department responded to 80 requests for service during the month with 60 responses being medical emergencies. The Department responded to 2 vehicle accidents with reported injuries with two patients transported to area hospitals.

March 29th 12:11pm– The Department was dispatched to a reported brush fire on the Greenway between Portland Rd. and the High School. The fire was located near the Brinkley Lane trailhead across the creek. The Brush Truck was used to cross over the creek and extinguish the fire, the area burned was less than one acre.

March 31st 11:41am – The Department was dispatched to a reported structure fire on Kristen Ct. when fire units arrived on scene the occupants were out of the home. The fire involved the clothes dryer, a fire extinguisher was used initially to extinguish the fire until the dryer was removed from the structure and then water was used to complete the extinguishment. A fan was used to remove the smoke from the structure and there was minor damage to the floor in the area of the fire. There were no injuries reported with this incident.

Fire Administration

March 4th – Asst. Chief Sisk attended the new phone system training.

March 11th & 12th – Asst. Chief Sisk attended a conference introducing the new TN-CNECT project at Fall Creek Falls State Park. The project will offer a nationwide data network for emergency services.

March 12th – Chief Palmer attended the Americana Celebration Planning Meeting at city hall.

March 19th – Chief Palmer and Asst. Chief Sisk met with Hope Peterson the Director of the dispatch center in Robertson County to discuss our fire dispatch procedures.

March 24th – Chief Palmer, Asst. Chief Sisk met with other agencies at Heritage High School to plan a mock vehicle crash as a public education event.

March 24th – Chief Palmer met with Miles Balger to consider some energy savings products for the fire stations.

March 26th –Asst. Chief Sisk attended the Rotary Club meeting to conduct a presentation on fire prevention.

March 31st – Chief Palmer, Asst. Chief Sisk attended the monthly safety committee meeting.

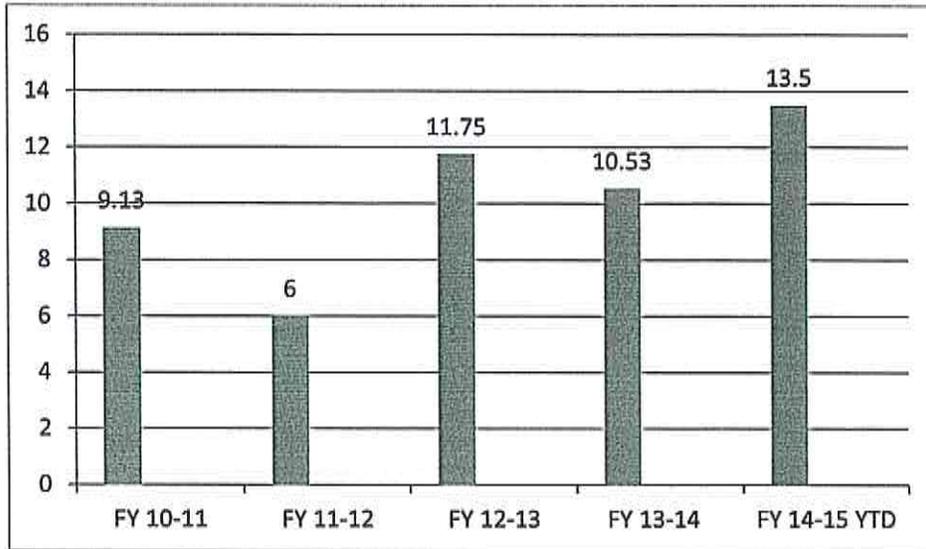
During the month of January Asst. Chief Sisk attended the Work Hours Committee meeting and four National Weather Service conference calls.

**Fire Department
March 2015**

Monthly Performance Indicators

Personnel Responding to Structure Fires

The Department goal in this area would be to exceed our current four year average of 9.3 firefighters for each structure fire response.



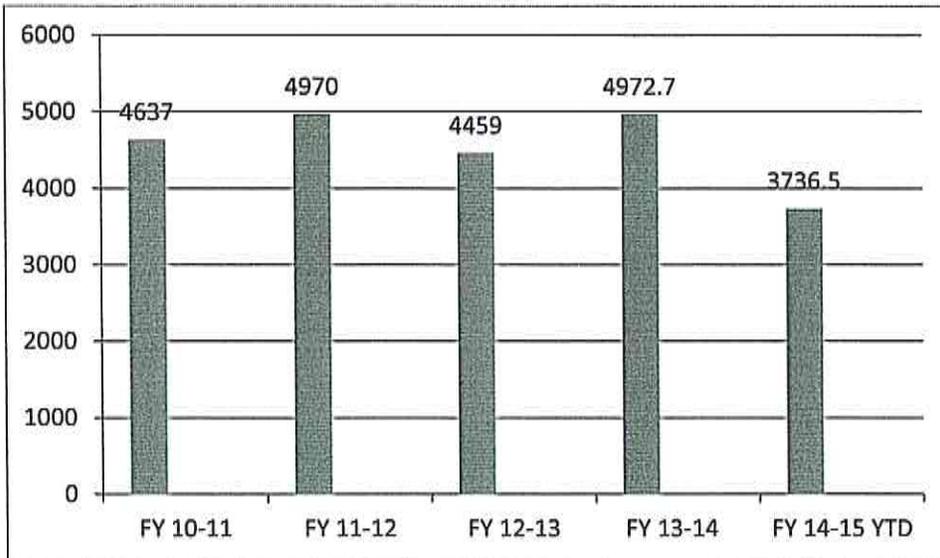
Incident Responses

Other Fires	0	Vehicle Accidents(With injuries)	2
Vehicle Fires	1	Rescue	0
Grass, Brush, Trash, Fires	1	False Alarms/Calls	4
Hazmat	0	Assist other Governmental Agency	0
Other Calls	10	Total Responses for the Month	80
Emergency Medical Responses	60	Total Responses Year to Date	756

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 240 hours for career and 48 hours for Part-time and Volunteer Firefighters for a total of 4176 hours per year.

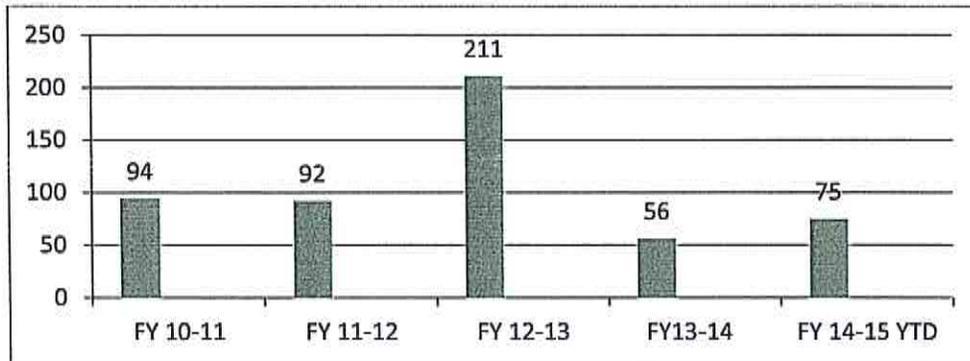
**Fire Department
March 2015**



Total Training Man-hours for the Month	289.59	Total Training Man-hours Year to Date	3736.58
--	--------	---------------------------------------	---------

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection at each business annually. Currently in our data base there are 387 businesses in the city including commercial and industrial facilities.

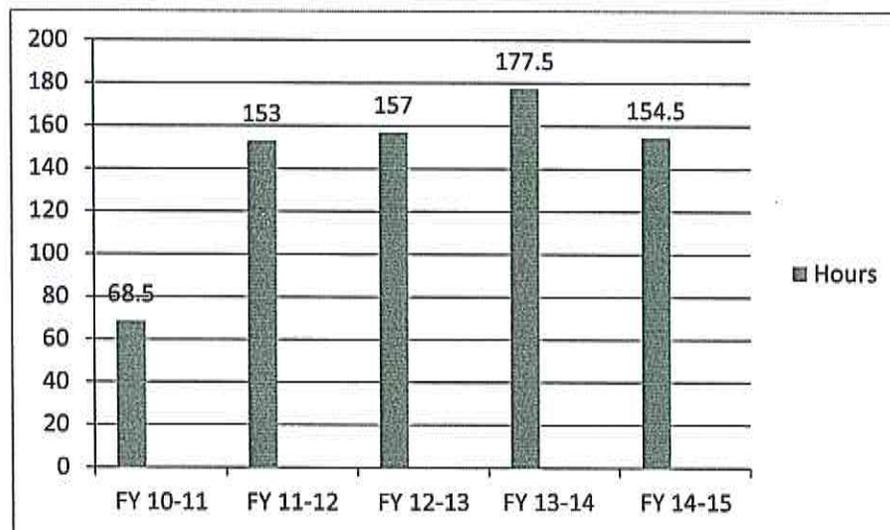
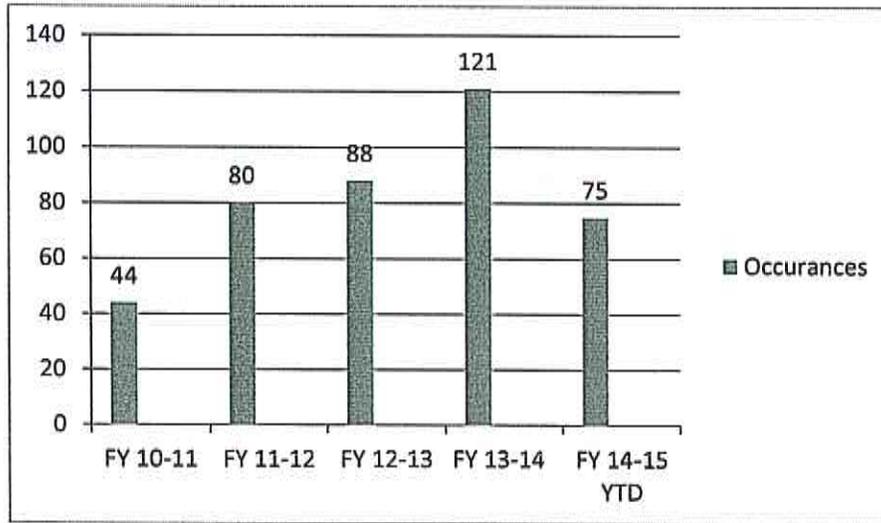
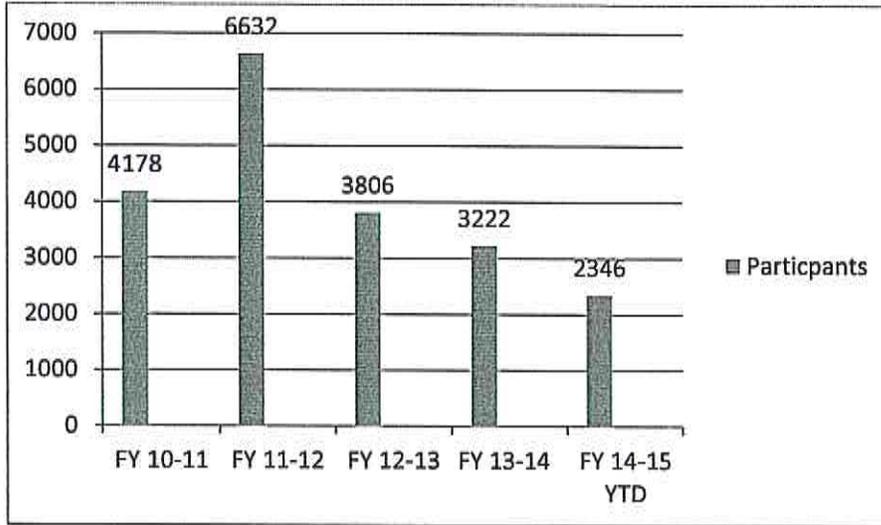


Fire Inspections	4	Year to Date	75	Plat / Plan Reviews	3	Year to Date	27
Fire Investigations	3	Year to Date	6	Fire Preplans	0	Year to Date	6

Public Fire Education

It is a Department goal to exceed our last three years averages in Participates (4553) Occurrences (96) and Contact Hours (163). The following programs are being utilized at this time; Risk Watch taught to all first grade students, Career Day, Station tours, Fire Extinguisher training and Safety Day.

Fire Department
March 2015



**Fire Department
March 2015**

Participants	230	Education Hours	25
Participants Year to Date	2346	Education Hours Year to Date	154.5
Number of Occurrences	13	Number of Occurrences Year to Date	75

**Public Services Department - Public Works Division
March 2015**

Staffing: The public works department is authorized 7 full time employees.

1. (1) PW Supervisor;
2. (1) Full-time PW crew leader;
3. (2) Full-time truck drivers (1 @ 100% PW & 1 @ 100% Solid Waste);
4. (3) Full-time maintenance workers (2 @ 50/50 PW/SW, 1 @ 100% PW).

<u>Total Hours Worked</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>Feb-15</u>	<u>Mar-15</u>	<u>YTD 14/15</u>
Sanitation	9,912	8,930	5,975	3,138		68	219	2,099
Street	3,502	3,539	3,765	4,485		424	361	3,186
Facility Maintenance	143	100	124	839		142	254	1,358
Fleet Maintenance	394	147	445	857		77	108	893
Meeting/Training	241	135	332	653		48	82	375
Leave	1,311	915	1,005	1022		70	42	688
Holiday	1,040	1,040	650	730		60	0	720
Overtime	0	0	70	166		117	39	254
Administrative	0	0	0	496		71	64	579

Brush, Leaves & Litter Control Program:

The goal of the brush and leave collection and litter control program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of this perception is a function of the quantity of material placed out for collection. At this point, the City's ordinance does not restrict the volume of material left at the curb for pickup. The City only operates one (1) truck and the driver is dedicated to this task and will only perform other job duties if there's no yard waste to collect. Additionally, the City allows residents to drop off yard waste at the public works yard and we receive a tremendous quantity of yard waste from this program as well.

<u>Sanitation</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>Feb-15</u>	<u>Mar-15</u>	<u>YTD 14/15</u>
Brush Collection Stops	3,841	2,970	2,787	5,394		71	535	3,662
Brush Truck Loads	422	468	302	644		15	59	346
Leaves Pickup Bags	N/A	N/A	519	4,324		54	255	2,199
Brush/Leaves Hours	N/A	N/A	585	2,119		42	148	1,143
Litter Pickup Bags	960	0	168	535		4	17	233
Litter Pickup Hours	N/A	N/A	443	829		26	71	823

Sanitation Collection:

The goal for the curbside garbage and recycling collection program is *to maintain an error rate of less than 1%*. The March 2015 work order report shows that staff made 52 requests on the WI web portal system, of which only 27 were due to missed service calls and the rest were container delivery and/or pickup. Considering that we have over 3,800 cans in service for garbage and 3,680 cans in service for recycling, we are operating with less than 1% error rate.

<u>Solid Waste</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>Feb-15</u>	<u>Mar-15</u>	<u>YTD 14/15</u>
Tons	3,590	3,634	3,458	3,315		177	255	2,242
Disposal Fee	\$88,187.52	\$88,325.03	\$85,077.60	\$82,869.34		\$4,654.29	\$6,693.16	\$63,815.35

**Public Services Department - Public Works Division
March 2015**

SW Accounting	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Feb-15	Mar-15	YTD 14/15
Units Billed	43,655	44,485	44,244	44,953.00	3,811	3,804	34,183.00
Receivables	\$676,350.00	\$683,625.00	\$690,098.50	\$692,727.50	\$66,368.00	\$66,538.00	\$595,099.12
Revenue	\$634,738.25	\$654,858.69	\$684,487.53	\$705,287.91	\$66,786.22	\$68,599.65	\$581,857.76

Citizen Solid Waste Drop-off Program:

The goal for the citizen drop-off program is to provide an effective means for residents to dispose of bulky wastes (furniture, washer appliances, clutter, etc.) or other wastes that normally wouldn't fit into their curbside container. We provide a dumpster for garbage and a dumpster for *metal recycling*. We encourage the residents to separate their items to maximize our recycling efforts. The BMA has made it a policy to allow residents two (2) free dumps per year. Anything above that number a resident would be charged \$50.00.

SW Drop-Off	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Feb-15	Mar-15	YTD 14/15
Participants	660	715	809	525	27	67	491
Tons	119	168	141	168	8	15	111
Disposal Fee	\$14,654.62	\$16,513.14	\$15,473.00	\$16,913.54	\$541.20	\$1,029.76	\$9,123.32

Recycling Program:

The goal for the recycling program is to achieve an overall recycling rate of 25%. At present we are recycling approximately 16% of our solid waste stream. I will add cardboard recycling containers to the drop-off program during the upcoming bid process as a means to increase our diversion rate of recyclable materials from the solid waste stream. The total volume of recyclables collected curbside during the month was approximately 22 tons of material which is a savings of about \$1,825.00 in avoided landfill tipping fees. In addition, the recyclable material revenue for the month was approximately \$353.35. This is a net gain of \$2,177.08.

Recycling	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Feb-15	Mar-15	YTD 14/15
Curbside Tons	253	244	393	456	N/A	40	330
Recycling Rate	7%	7%	13%	14.3%	N/A	15%	16%
Fee (old program)	\$5,081.27	\$6,736.13	-	-	0	0	-
Revenue (curbside)	-	-	\$4,749.94	\$3,469.56	N/A	\$36.58	\$2,412.14
<i>Metal (dropoff) Tons</i>	23	11	62	42	0	6	25
Metal Revenue	\$4,819.75	\$3,167.45	\$10,555.50	\$6,240.40	0	\$511.20	\$3,709.10

Stormwater Improvement Projects:

The goal is to maintain the existing drainage infrastructure through culvert replacement, ditch cleaning and dry basin mowing. This department responds to citizen drainage complaints and, as such, we list the requested projects on the City's website. Additionally, we maintain the curbed lanes, intersections, center turn lanes and bike path along 31W with our street sweeping program.

Stormwater	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Feb-15	Mar-15	YTD 14/15
Drainage Requests	1	3	27	17	0	3	15
Drainage Work (feet)	620	58	1,457	2,513	0	200	2,072
Drainage Man Hours	N/A	N/A	891	1261	8	18	941
Debris Removed Loads	N/A	N/A	75	57	3	5	60
Sweeping Man Hours	0	0	0	272	9	53	320

**Public Services Department - Public Works Division
March 2015**

Road Work Program:

The goal for this program is to maintain the City's right-of-ways and drive lanes so they're free from hazards.

1. Curb - repair concrete curbs/sidewalks;
2. Shoulder – maintain shoulders with rock;
3. Potholes – repair asphalt such as base failures and pothole patching;
4. Potholes – man hours associated with potholes/asphalt work;
5. Mowing - medians, right-of-ways, and City owned property;
6. R-O-W - tree trimming and roadside vegetative management (weed spraying);
7. Signs – repair, replace and/or install signs within the City limits;
8. Salt – winter weather road clearing and salting.

Road Work	FY 10/11	FY 11/12	FY 12/13	FY 13/14		Feb-15	Mar-15	YTD 14/15
Curb Repair	3	0	1	1		0	0	0
Shoulder LF	0	0	788	3,331		0	0	100
Shoulder Hours	0	0	0	88		6	0	51
Potholes	336	168	125	202		49	29	160
Pothole Hours	N/A	N/A	N/A	600		25	100	593
Mowing Hours	0	0	101	446		0	0	99
R-O-W Hours	N/A	N/A	N/A	12		18	16	245
Signs	225	119	153	106		38	65	209
Sign Work Hours	N/A	N/A	N/A	219		84	57	325
Salt Tons	20	55	4	79		60	16	76
Salt Hours	N/A	N/A	N/A	159		270	115	385
Decorative Streetlight Hours	0	0	0	0		4	2	23

1. **SIGN REPLACEMENT:**

Staff continues to go through the City and replace all of the missing signs. We have a high incidence of sign theft in the City. I had the crews start using anti-theft hardware, but now the vandals are bending the signs until they break away.

Public Works Special Projects:

The goal is to be reactive to special requests that are made from time to time either from the City Administrator or other departments.

No special projects.

**Public Services Department - Wastewater Division
March 2015**

Collection System Activities

Hobbs Project:

The punch list has been completed and we are now under the warranty period. Hall has a few areas of settling that he will repair as part of their warranty. The Rodger's Group returned and overlaid the section of Cliff Garrett that was patched improperly during construction. Rather than re-dig the excavation trench and patch it properly, Rodger's decided to overlay the full width of the road. I'll have the remaining end sections of the road overlaid when the paving is done for the Meadows project

Sage Road Lift Station Project:

Twin States returned and completed the outstanding property repairs, but they have not installed the plants at the Holiday Inn as of yet. Scott & Ritter has not installed the awning for the control panel, nor has WASCON completed the required lift station operation training.

Wastewater Billing Information - monthly non-payment cut off/turn on report:

Each month the city has an average of 35 customers that do not pay their sewer bill on the due date. Therefore, the sewer department staff is charged with disconnecting the water service by locking the meter in the off position until such time that they come in and pay their fees. The City charges a 10% late fee and a \$50.00 reconnect fee which must be paid before service is reconnected. For those customers that have an unusually high bill, the City provides for a monthly repayment schedule.

	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>FEB-15</u>	<u>MAR-15</u>	<u>YTD</u>
Late Payments	11,790	12,857	12,685		832	1,200	10,123
Disconnects for non-payment	12,857	12,685	12,840		41	30	305
Revenue Late Payments	\$62,880	\$67,810	\$65,074		\$3,797	\$7,392	\$50,034
Man Hours (Overtime)							TBD

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

<u>Line Marking</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>		<u>FEB-15</u>	<u>MAR-15</u>	<u>YTD</u>
Tennessee 811	1,496	948	866	1,306		70	114	1,042

SCADA (Supervisory Control And Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The new SCADA system that we're currently in the process of installing at every lift station will allow the technician to remotely operate the components at the station.

**Public Services Department - Wastewater Division
March 2015**

<u>Lift Station Location</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FEB-15</u>	<u>MAR-15</u>	<u>YTD</u>
North Palmers Chapel	2301	1483	1736	3,559	2	2	477
Calista Road	3652	985	1058	2,014	2	2	414
Wilkinson Lane	131	417	231	219	0	1	101
Portland Road	98	13	25	36	0	1	13
Cope's Crossing	0	109	445	208	1	1	72
Union Road	0	16	149	93	1	1	38
Meadowlark Drive	61	32	40		0	0	33
Highway 76	41	20	9	6	0	0	2
Cambria Drive	31	32	16	9	0	0	0
Treatment Plant	694	439	359	333	0	0	122

Work Order Maintenance Response Goal:

The primary goal of the wastewater department is to provide fast, efficient and effective service to the City's approximately 4,009 utility customers. Dispatched and managed through *our GIS Cloud-Based work order system*, staff responds to sewer related calls on a 24/7 basis. Our secondary goal is to manage the over 2,800+ *mini-lift stations* (grinder pumps) in our system using a proactive, programmatic approach. This is done by periodic scheduled maintenance. Additionally, the system has not been completely changed out from the prior two (2) generations of pumps. Thus, we have a large number of "change-outs" (C/O) as listed below.

Some of these change-outs can also be attributed to customer negligence (throwing foreign materials down the toilet). When abuse is the contributing factor, I will charge back the cost of the pumps, panels and service costs to the customer. Another area of concentration is converting the *positive displacement* (PD) pumps that were installed in a *centrifugal pump* application. These *PD to Centrifugal Converts* can be found primarily in the commercial sector.

<u>F Work Orders</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FEB-15</u>	<u>MAR-15</u>	<u>YTD</u>
"Grinder Project"		144	229	3	0	0	0
PD to Centrifugal Converts				4	1	1	8
2000 to Extreme C/O	0	0	85	86	1	0	54
2000 to 2000 C/O	0	271	19	13	1	0	18
Extreme to 2000 C/O	0	0	33	14	1	2	26
Extreme to Extreme C/O	0	0	157	110	12	4	86
Centrifugal to Centrifugal C/O					1	0	5
2000 Conversions	0	159	26	3	0	0	0
Extreme Converts	0	0	43	83	2	4	65
Total Pumps Replaced		430	363	313	19	10	260
Low Pressure Service Request	682	554	977	750	43	41	565
Vacuum System Service	94	96	127	102	6	5	49
Gravity Service Request	NEW				4	0	14
Inspection for New Service	0	0	0	27	2	7	37
Final Inspection for New	0	0	0	47	3	7	50
Sanitary Sewer Overflow (SSO)	0	0	4	2	0	2	3
Odor Complaints	0	0	0	11	3	0	13

**Public Services Department - Wastewater Division
March 2015**

System Repairs Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity, low and high pressure force mains and the air vacuum systems. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

<u>Repairs</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>FEB-15</u>	<u>MAR-15</u>	<u>YTD</u>
Major Lift Stations	23	12	5	5	18	2	2	24
Mainline	17	0	1	7	18	1	2	12
Service Line	89	82	52	65	136	3	7	40

Major Lift Stations Repairs:

Cope's Crossing Lift Station:

Staff was alerted by a resident concerning a sewer leak near the lift station. After excavating an area next to the driveway entrance, they found a crack along the top of the bell joint. Since the force main doesn't have an isolation valve anywhere near the station, we hired a company to do a valve insertion into the force main at the front of the High School. After repairing this issue, staff noticed another leak inside the station area. The problem was between the wet-well and the valve vault. Both of these pipe issues were caused by shot rock being laid on the pipe during construction. These breaks caused us to incur two (2) sanitary sewer overflows during March.

Staff reported both occurrences to TDEC and, after much bacteria sampling, it was determined that neither incident had a negative impact on Jones Branch Creek.

WILKINSON LANE:

We have decided to put off moving the control panel until the FY 2015/16 budget year. The VAPEX unit has been relocated to protect it against H2S corrosion.

CALISTA:

We've installed one (1) VFD on a temporary basis. McGill is in the process of designing a new motor control center (MCC) for this station, which will include two (2) permanent VFD's for the turbine pumps. The Calista MCC project will also include the installation of two (2) VFD's at the North Palmers Chapel vacuum station.

Wastewater Treatment Plant Goal:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

	<u>JAN - 2015</u>	<u>FEB - 2015</u>	<u>MAR - 2015</u>	
Flow	0.398 MGD	0.316 MGD	0.564 MGD	
Capacity	1.40 MGD	1.40 MGD	1.40 MGD	
% of Plant Throughput	28.4%	22.6%	40.3%	(0.564 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	1.12 MGD	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	35.5%	28.2%	50.4%	(0.564 MGD) / (1.12 MGD)
Rainfall	1.99"	4.57"	5.10"	

**Public Services Department - Wastewater Division
March 2015**

<u>Effluent</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY13/14</u>	<u>FEB- 14</u>	<u>MAR - 14</u>	<u>YTD</u>
Violations			4	6	2	0	0	0

1. **H2S & Ferric Sulfate:**

Staff continues to monitor the carbonaceous biochemical oxygen demand (CBOD) and the total suspended solids (TSS) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. The feed rate is fifteen (15) gallons per day at the Union Road lift station and fifteen (15) gallons per day at the Old Tyree lift station.

2. **Oxidation Ditch:**

The number 1 gearbox went down during the last week of February.

3. **UV System:**

We have turned the UV System off in order to see the truest results possible from the Peracetic Acid.

We have received the approval from TDEC to go ahead with the 90-day Peracetic acid trial which began the last week of March 2014.

TDEC has responded to our use of PAA as the method of disinfection and the agency wants to study the process in more detail before making a final response.

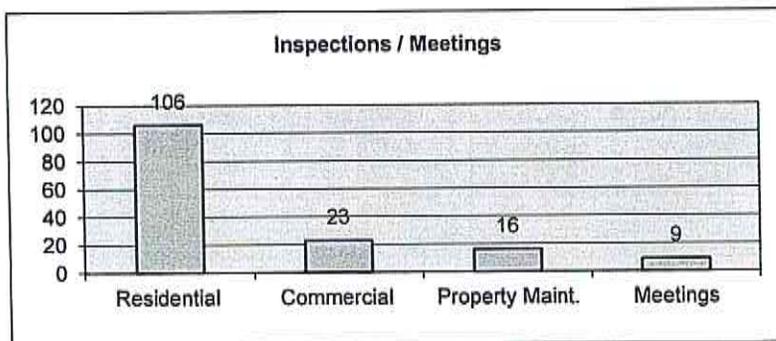
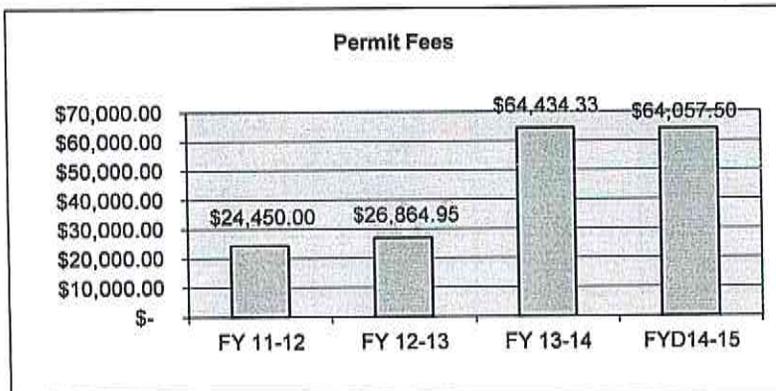
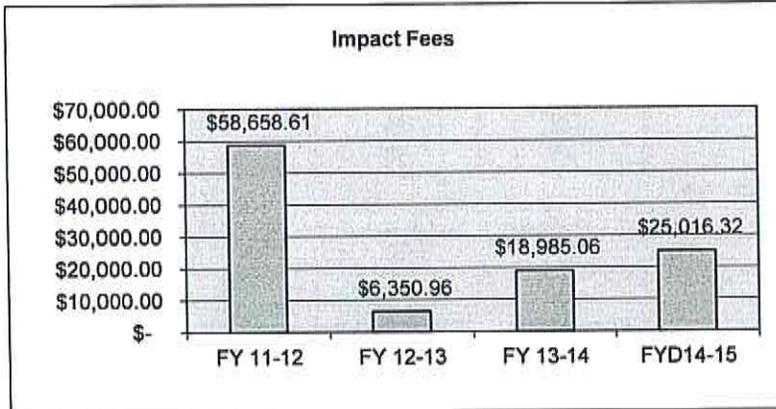
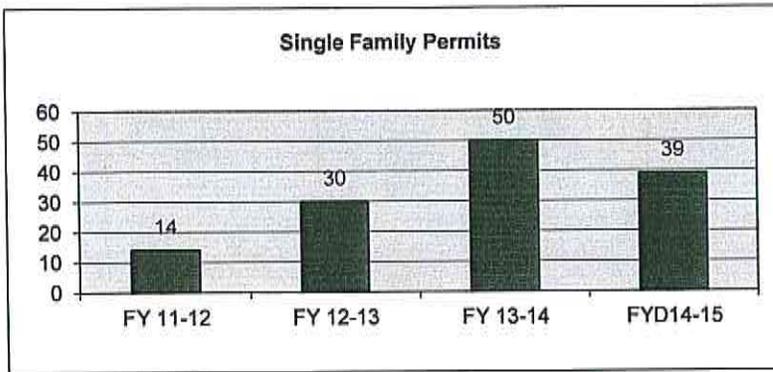
PAA is being used while we await final approval and the feed rate is now operating at a constant 1.3 parts per million (ppm) which is still well below the expected usage levels.

Thus far, the “kill” rate for E. Coli has been much better than expected as well.

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed 126 cfu per 100 ml.” Additionally, our daily maximum concentration limit is 941/100ml.

Our E. Coli testing for March was less than 50.4/100ml.

**Planning and Codes Department
March 2015**



**Planning and Codes Department
March 2015**

	Month	YTD 15	FY 2014	FY2013	FY2012
MEETING AGENDA ITEMS#					
Planning Commission	0	32	38	39	49
Construction Appeals	0	1	0	0	0
Zoning Appeals	2	6	9	5	13
Training/Study Session	0	1	0	0	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	10	39	50	30	14
Multi-Family Residential	1	3	123	2	0
Other Residential	26	138	132	133	111
New Commercial	0	7	2	1	3
New Industrial	0	0	0	0	1
Other Com/Ind	1	36	26	27	21
State Electrical	52	438	478	329	309
Sign	1	11	16	11	10
Occupancy Permits	0	47	59	62	118
Commercial Certificate of Occupancy-					
Other	1	1	71	18	4
BUILDING INSPECTIONS					
Residential	106	585	519	334	318
Hours	22.53	183.53	175.59	111.25	99.67
Commercial /Industrial	23	286	189	151	269
Hours	6.83	93.5	79.33	94.34	112.59
CODE ENFORCEMENT					
Total Cases	16	230	531	735	957
Hours	6.17	41.66	83.42	113.92	125.32
Complaints Received	4	80	141	126	127
MEETINGS					
Administration	6	22	39	55	77
Hours	5.75	45.5	67.95	89.06	123.59
Planning	1	15	31	40	118
Hours	10	28.8	101.25	51.1	119
Codes	2	17	50	53	48
Hours	3	17.08	58.25	73.5	65.33
FEES					
Permit Fees	\$6,449.00	\$ 64,057.50	\$ 64,434.33	\$ 26,864.95	\$ 24,450.00
Board Review Fees	\$475.00	\$ 14,023.50	\$ 7,297.90	\$ 3,150.00	\$ 2,375.00
City Impact Fee	\$1,245.00	\$ 25,016.32	\$ 18,985.06	\$ 6,350.96	\$ 58,658.61
Roads	\$381.00	\$ 11,472.60	\$ 5,405.07	\$ 3,056.90	\$ 14,722.36
Parks	\$396.00	\$ 4,953.60	\$ 4,993.50	\$ 1,197.40	\$ 5,187.60
Police	\$282.00	\$ 5,171.48	\$ 4,494.28	\$ 1,262.70	\$ 21,646.70
Fire	\$186.00	\$ 3,418.64	\$ 2,976.51	\$ 796.76	\$ 15,407.95
OTHER ITEMS					
Subdivision Lots	0	0	0	0	20
Commercial/Ind. Sq Ft	0	55,086	3,936	3,423	0
Multi-Family Units	0	144	123	n/a	n/a
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 10	\$630,790.00	\$632,150.00	\$693,270.00	\$974,300.00	\$ 974,300.00
Builders Bonds	43,366.43	\$ 43,366.43	\$ 43,366.43	\$ 42,866.53	\$ 47,753.43
Workings Days in Month	18	17	16	16	16

Parks, Recreation, & Cultural Arts Department
March 2015

Summary of Month's Activities

The splash pad site development is now officially underway. The start date of the contract was Monday, March 30th, and Dowdle Construction Group has until June 27th to complete the work.

We are currently trying to fill 2 part-time positions, Senior Center Coordinator and Groundskeeper.

The disc golf course project is still progressing. The 18 baskets have been delivered and are in storage in White House, though not yet installed. Volunteers are working to remove underbrush and vines in the Municipal Park woodland on the north side of the property. The back nine holes are being worked on now.

The Leisure Services Board meeting was cancelled on March 5th because of winter weather. This meeting will not be re-scheduled. The next regular meeting will be held on May 7th.

The water at the football stadium is not separated yet from the city's metering at the Municipal Park. The Director has been in regular communication with a representative of the Sumner County Schools, and preparations are reportedly underway. A contractor has been selected to make the water tap connection.

Practices of the WHYS and WHDY organizations are underway. Both the White House Youth Soccer league (WHYS) and White House Dixie Youth league (WHDY) have very good participation numbers for the spring season. WHYS reports 472 in the recreational divisions and 80 in the select divisions for a total of 552. WHYS reports 503 currently, not counting the 13 and 15 yr. old division which starts later.

At Hillcrest Cemetery, there were 12 burials over the quarter spanning from January through March. Sessions Paving Company is supposed to be paving the driveway in May.

Contracted tree work was performed along the south property line of Hillcrest Cemetery and at the southeast corner of the Soccer Complex, at the request of adjoining homeowners, to reduce the risk of damage to persons or property.

White House Youth Soccer

- The annual Spring Classic Soccer Tournament, scheduled for March 13th-15th, was canceled due to inclement weather.
- The league is currently considering a "3v3 Live" tournament for Saturday, July 18th.
- League soccer games began on Saturday, March 28th.

White House Dixie Youth Baseball and Softball

- A season opening kickoff tournament was held on March 28th.
- A state baseball tournament for 11 and 12 yr. olds is scheduled for July 23rd-28th.
- The first official league games began on Monday, March 30th.

Recreation

Adult Co-ed Volleyball ended up with 4 teams this year. Games will start April 7th and will be on Tuesday and Thursday nights.

Girls Volleyball practices have started. We ended up with approximately 65 participants this year and 9 total teams. Games will begin April 7th for 3rd- 5th grade league and April 11th for 6th – 8th grade.

Little League Challenger Baseball registration has ended. We ended up with 15 participants this year. Practices started March 17th and games will begin April 18th.

Men's Open Softball registration ended March 9th. We ended up with 7 teams this year. Games will be on Tuesdays and Thursdays and will start April 7th.

Adult Co-ed Kickball did not make this spring. We will try to offer it again in the fall.

**Parks, Recreation, & Cultural Arts Department
March 2015**

Parks Maintenance

- Turned water back on to buildings and drinking fountains at Trailheads
- Assisted Public Works in removing snow from parking lots
- Installed two large soccer nets at the Soccer Complex (Field 3, Field 5)
- Installed plaque for Dee Reid dedication at ball field
- Worked on ball fields to be ready for practices
- Mended several graves at Hillcrest cemetery
- Started mowing
- Performed vehicle maintenance

Update on Department Goals and Objectives

The new concrete basketball court located in the back of the park was installed on Wednesday, April 1st. Department staff will perform the final dressing of the site including replacing the topsoil, seeding and strawing.

Department Highlight

We received \$1,950 in sponsorship money for the Challenger Little League program this year which will help with things like uniforms, awards, and equipment.

Parks, Recreation, Cultural Arts Department
MARCH
2015

		Current Year		
		Feb. 15	Mar. 15	YTD 2014-15

	FY 2009-2010	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
--	--------------	------------	------------	------------	------------

Maintenance					
Mowing Hours	1,469	1,486	1,346	1,276	1,134
Pounds of Grass Seed Sown	1,895	3,140	2,275	3,280	2,560
Pounds of Fertilizer Applied	4,590	8,150	2,540	5,525	1,620
Number of Trees/Shrubs Planted	11	20	39	3	23

	0	34	450
	0	20	2,115
	0	0	3,050
	0	0	0

Recreation					
Number of Youth Program Participants	336	354	448	818	762
Number of Adult Program Participants	1,343	2,353	2,471	1,726	855
Number of Special Event Attendees	2,505	3,484	3,970	2,796	4,145
Total Number of Special Events Offered	17	19	17	19	12
Total Number of Programs Offered	38	68	78	51	46
Youth Program Revenue	\$27,728.00	\$29,068.00	\$29,702.00	\$ 49,676.00	\$49,197.40
Adult Program Revenue	\$9,368.25	\$14,899.65	\$19,216.05	\$ 16,060.90	\$13,155.30
Special Event Revenue	\$4,530.00	\$8,010.00	\$7,355.00	\$ 5,970.00	\$4,965.00

	0	80	753
	14	10	299
	0	0	2,643
	0	0	9
	7	3	33
	\$2,577.00	\$596.00	\$ 47,587.37
	\$1,474.00	\$2,264.00	\$ 8,705.00
	\$0.00	\$0.00	\$ 1,645.00

Administration					
Number of Shelter Reservations	153	116	112	110	103
Hours of Shelter Reservations					130
Shelter Reservation Revenue	\$4,083.00	\$3,415.00	\$ 3,396.00	\$ 3,270.00	\$2,823.00
Number of Facilities Reservations	105	63	136	261	207
Hours of Facility Reservations					145
Facility Reservation Revenue	\$6,345.82	\$6,475.63	\$ 16,224.25	\$ 36,686.43	\$26,540.00
Field Rental Revenue					\$4,498.33
Misc. Revenue	\$52,032.78	\$60,991.46	\$ 56,423.35	\$ 71,032.39	\$37,420.52

	0	2	63
	0	5	172
	\$140.00	\$398.00	\$ 1,775.50
	20	23	138
	61	73	414
	\$2,504.72	\$2,381.25	\$ 14,018.21
	\$0.00	\$125.00	\$ 1,265.00
	\$5,952.38	\$4,288.00	\$ 21,650.53

Senior Center					
Senior Center Participants	2,399	2,860	3,269	3,586	3,478
Number of Trip Participants	316	473	387	477	507
Number of Meals Participants	3,848	2,912	3,315	2,867	2,910
Number of Program Participants	587	632	4,486	4,030	3,419
Number of Trips Offered	31	42	31	34	38
Number of Meals Served	50	46	49	49	49
Number of Programs Offered	54	50	90	87	81

	233	304	2,672
	28	34	417
	181	277	2,153
	367	550	3,571
	2	3	34
	3	5	37
	8	7	55

White House Inn Library
March 2015

Summary of Activities

On March 2nd, the library held a family movie night. Disney's Big Hero Six was shown at 5:30pm and a total of 40 people attended.

The Library Director was going to speak on behalf of the non-profit organization Tenn-Share at Library Legislative Day which was scheduled for March 5th. However, the event was canceled due to bad weather conditions. It has not been determined if this event will be rescheduled for later this year.

The Museum board held a special called meeting on Tuesday, March 10th. The purpose of this meeting was to discuss the board's recommendations for a proposed remodel of the old library building.

The library director attended the city's budget retreat on March 11th. She presented a proposal to renovate the old library building into a chamber/museum/visitor center.

The library board met on March 12th. The board met one hour early to conduct their evaluation of the library director. The board also discussed the current library's budget, the proposed budget for fiscal year 15-16, and adopted a policy for the library's goodreads account, which is a social media site for book lovers. Additionally, the library director gave an update on the state standards submission, employee training, and the friends of the library.

On March 17th, the library held another family movie night and showed the Boxtrolls at 6:00pm. A total of 21 people were in attendance.

On March 31st, the coffee shop committee met to discuss the sealed bids for a coffee shop in the new library building. One bid was submitted. The committee accepted the bid, but asked the bidder to make a few changes to his proposal. The committee will wait and see if the bidder will meet those changes.

The library director also attended two building meetings. The new library building is still 4 weeks behind schedule. The builders are trying to finish before July 1st.

Department Highlights

The highlights for the month were the movie nights which were so successful, patrons have already asked when our next movie night will be. Additionally, having a bid on the coffee shop was an exciting highlight as well.

**White House Inn Library & Museum
March 2015
Performance Measures**

Official Service Area Populations

2009	2010	2011	2012	2013	2014	2015
12,980	13,316	13,257	13,421	13,386	13,477	**

March Membership

Cumulative Members

Year	New Members	Updated Members	Total Members	% of Population with Membership
2013	72	3	10,749	81
2014	40	160	8,762	65
2015	38	192	9,281	68

The library's goal is to maintain or exceed total membership from the previous calendar year. In October 2013, the library did a purge of inactive users. Even though about 2,000 users were deleted, our current figure gives a better representation of the number of individuals actually using the library. Additionally, the library is steadily adding new patrons each month, which shows that the library is being used as the city grows.

Total Material Available: 27,153

Estimated Value of Total Materials: \$678,825

Last Month: \$680,925

Total Materials Available Per Capita: 2.01

Last Month: 2.02

State Minimum Standard: 2.00

The library has been weeding its collection not only to meet the state standard of weeding 5% of the collection each year, but also to remove books that are too dated and worn to be used in the new library. Despite the large amount of weeding that will take place this year; the library should still be close to the 2.00 state standards as we are still adding to the collection.

Materials Added In March

2011	2012	2013	2014	2015
234	570	198	372	349

Yearly Material Added

2011	2012	2013	2014	2015
3,036	2,671	4,108	3,488	733

The library's goal is to add material that meets the current and future needs of city patrons even if that means buying fewer items in order to afford databases, digital material, reference material, etc.

Physical Items Checked Out in March

2011	2012	2013	2014	2015
6,159	4,527	3,701	3,451	4,325

Cumulative Physical Items Check Out

2011	2012	2013	2014	2015
63,395	51,116	47,160	47,509	11,601

The library's goal is to maintain or exceed the state standard of every item checking out 2.5 times a year. The library managed to slightly increase the number of items it checked out in 2014 compared to 2013. Even with this increase, library only circulated each item 1.7 times which is below the 2.5 State standards. However, the number of digital item check outs is increasing, which helps to make up the difference in print circulation.

Kids Programs

March	Kids Sessions	Kids Attendance
2011	11	405
2012	9	229
2013	8	142
2014	10	81
2015	10	150

Yearly Totals

Kids Sessions	Kids Attendance
91	2,805
76	2,232
92	2,193
109	2,225
29	389

The library's goal is to maintain or exceed the number of programs conducted each year and the number of individuals that attend the events. Additionally, the library strives to hold educational, thought provoking, and social programs that will be beneficial to individuals. In February, only 4 early literacy programs were held due to cancellations from weather. During the 4 programs, children got to dance to music, which helps teach them rhythm skills, in addition to listening to stories, which improves their vocabulary, imagination, and listening skills. Children also got to watch a cartoon movie about a naked mole rat getting dress. Then for the week of Valentine's Day, kids made a Valentine card holder using a brown paper bag. In February, there was only one homeschool group meeting

**White House Inn Library & Museum
March 2015**

Performance Measures

due to weather. Kids got to make a Valentine's Day craft and were given their country assignment which the children would present at the next meeting.

March	Teen Sessions	Teen Attendance
2011	0	0
2012	0	0
2013	0	0
2014	3	18
2015	0	0

Teen Sessions	Teen Attendance
0	0
4	31
7	35
14	100
0	0

The library had a teen program many years ago, but with the advent of the Internet, online gaming, social networking, etc., teen programs were abandoned. However, the library has decided to try to hold programs for this age group. The library has had some success with teen programs and hopes to hold teen programs on a regular schedule once in the new library if they prove successful.

March Totals	Adult Sessions	Adult Attendance
2011	1	8
2012	1	8
2013	1	9
2014	1	10
2015	1	7

Adult Sessions	Adult Attendance
14	217
16	245
11	107
15	243
3	19

Currently, the library has one book club for adults and our annual Christmas Open House. The library hopes to expand its programs for this age group when the new library opens through more discussions groups and activity clubs such as knitting and music, which will teach individuals new skills and allow them to socialize with those who share a common hobby.

Volunteers: 12 **Hours:** 104 hrs 25 minutes

March Computer Users

	2011	2012	2013	2014	2015
Wireless	***	***	92	75	175
Internet Computers	622	393	318	247	344
Kids Computers	210	351	175	96	91

Yearly Computer Users

2011	2012	2013	2014	2015
***	***	1,071	1,315	402
5,983	4,282	3,791	3,743	1,051
3,244	2,874	1,691	1,478	274

The library's goal is to stay current with technological needs in the community by observing technology's use and making changes to increase usage. As the number of WI-FI users is increasing, the library hopes to add more wireless access points to make its connection range greater and speed faster once at the new building.

Services Provided by Contracting with State

March Interlibrary Loan Services

	2011	2012	2013	2014	2015
Borrowed	27	25	19	11	37
Loaned	3	10	9	20	32

Yearly Interlibrary Loan Services

2011	2012	2013	2014	2015
337	362	136	271	81
64	100	165	411	88

The goal of the interlibrary loan system is to loan as many requests as possible to help lower other libraries' expenses as well as trying to obtain as many patron requests as possible in order to offer a larger variety of items and to save the library funds.

Yearly R.E.A.D.S. Statistics

	2011-2012	2012-2013	2013-2014	2014-2015
eBooks	792	2,010	3,688	3,748
Audios	1,717	2,501	2,521	2,190

The goal of the R.E.A.D.S. program is to provide books in an electronic version for patrons across the entire state of Tennessee. The library promotes this program a great deal as it is a free service to our patrons and provides them another means of access to books.

CITY COURT REPORT

MARCH 2015

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH \$14,640.30
TOTAL MONIES COLLECTED YTD \$104,154.70

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH \$2,299.30
TOTAL MONIES COLLECTED YTD \$13,480.20

TOTAL REVENUE FOR MONTH \$16,939.60
TOTAL REVENUE YTD \$117,634.90

DISBURSEMENTS

LITIGATION TAX \$1,177.22
DOS/DOH FINES & FEES \$1,187.50
DOS TITLE & REGISTRATION \$199.50
RESTITUTION/REFUNDS \$112.50
TBI-EXPUNGEMENT/FEES \$0.00
CASH BOND \$0.00
WORTHLESS CHECKS \$0.00
TOTAL DISBURSEMENTS FOR MONTH \$2,676.72
TOTAL DISBURSEMENTS YTD \$16,550.17

ADJUSTED REVENUE FOR MONTH \$14,262.88
TOTAL ADJUSTED REVENUE YTD \$101,084.73

DRUG FUND

DRUG FUND DONATIONS FOR MONTH \$190.00
DRUG FUND DONATIONS YTD \$2,175.38

Disposition	Mar-15	Feb-15	Jan-15
Ticket Paid in Full – Prior to Court	111	60	53
Guilty as Charged	14	5	15
Dismissal	12	11	18
Dismissed upon presentation of insurance	33	34	43
Not Guilty	0	0	0
Dismissed to Traffic School	0	20	0
Dismissed with Costs and Fines	49	30	33
Dismissed with Costs	19	17	31
Dismissed with Fine	0	0	0
Case Transferred to County	0	0	0
Dismissed with Public Service	0	0	0
Total	238	177	193

DRAFT

Monthly Comparative: 75.00%

Account	Description	Year-To-Date		% of Budget	Estimate Avg/Mth	Month-To-Date		% of Avg
		Budget Estimate	Actual			Actual	Actual	
110	General Fund							
Revenues								
31100	Property Taxes (Sumner To Distribute)	0.00	0.00	0.00 %	0.00	104,059.00	0.00 %	0.00 %
31110	Real & Personal Property Tax(Current)	1,981,782.00	(2,119,378.92)	106.94 %	165,148.50	(272,531.21)	165.02 %	165.02 %
31120	Public Utilities Property Tax (Current)	97,295.00	(95,391.00)	98.04 %	8,107.92	(12,448.00)	153.53 %	153.53 %
31211	Property Tax Delinquent 1st Year	56,000.00	(24,047.82)	42.94 %	4,666.67	(3,633.92)	77.87 %	77.87 %
31212	Property Tax Delinquent 2nd Year	16,000.00	(4,179.00)	26.12 %	1,333.33	(415.00)	31.13 %	31.13 %
31213	Property Tax Delinquent 3rd Year	6,000.00	(5,098.00)	84.97 %	500.00	0.00	0.00 %	0.00 %
31214	Property Tax Delinquent 4th Year	3,000.00	(1,273.00)	42.43 %	250.00	0.00	0.00 %	0.00 %
31215	Property Tax Delinquent 5th Year	3,000.00	(2,675.00)	89.17 %	250.00	0.00	0.00 %	0.00 %
31216	Property Tax Delinquent 6th Year	800.00	(3,073.00)	384.13 %	66.67	0.00	0.00 %	0.00 %
31219	Property Tax Delinquent - Other Prior	1,900.00	(2,731.00)	143.74 %	158.33	0.00	0.00 %	0.00 %
31300	Int, Penalty, And Court Cost On Prop	28,000.00	(20,130.62)	71.90 %	2,333.33	(1,430.19)	61.29 %	61.29 %
31513	Payment In Lieu Of Tax -Sewer	112,385.00	(93,654.72)	83.33 %	9,365.42	(10,406.08)	111.11 %	111.11 %
31520	Payments From Industry	14,831.00	(13,384.00)	90.24 %	1,235.92	0.00	0.00 %	0.00 %
31610	Local Sales Tax - Co. Trustee	2,250,000.00	(1,868,321.51)	83.04 %	187,500.00	(467,554.17)	249.36 %	249.36 %
31709	Beer And Liquor Local Priv Tax	6,500.00	(6,854.15)	105.45 %	541.67	0.00	0.00 %	0.00 %
31710	Wholesale Beer Tax	265,000.00	(211,642.03)	79.86 %	22,083.33	(18,779.79)	85.04 %	85.04 %
31800	Business Taxes	140,000.00	(29,082.85)	20.77 %	11,666.67	(3,045.59)	26.11 %	26.11 %
31911	Natural Gas Franchise Tax	106,000.00	(145,795.98)	137.54 %	8,833.33	0.00	0.00 %	0.00 %
31912	Cable TV Franchise Tax	113,000.00	(94,239.52)	83.40 %	9,416.67	0.00	0.00 %	0.00 %
31960	Special Assessment - Liens	1,200.00	(210.00)	17.50 %	100.00	0.00	0.00 %	0.00 %
31980	Mixed Drink Taxes	11,000.00	(8,122.57)	73.84 %	916.67	(888.50)	96.93 %	96.93 %
32090	Peddler Permit	50.00	0.00	0.00 %	4.17	0.00	0.00 %	0.00 %
32209	Beer And Liquor License Application	2,300.00	(2,050.00)	89.13 %	191.67	0.00	0.00 %	0.00 %

City of White House
Summary Financial Statement
March 2015

110	General Fund	Account	Description	Year-To-Date			Monthly Comparatives:		
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
		30,000.00		(77,161.00)	257.20 %	2,500.00	(6,180.50)	247.22 %	75.00%
32610		50.00	Building Permits	0.00	0.00 %	4.17	0.00	0.00 %	
32690		1,100.00	Other Permits	(900.00)	81.82 %	91.67	(100.00)	109.09 %	
32710		1,227,798.00	Sign Permits	(488,984.25)	39.83 %	102,316.50	(91,809.89)	89.73 %	
33100		0.00	Federal Grants	0.00	0.00 %	0.00	0.00	0.00 %	
33142		0.00	ARRA Grant #1 - Fiber Optic	(133,473.41)	0.00 %	0.00	0.00	0.00 %	
33191		113,420.00	Fema Reimbursement	(75,805.58)	66.84 %	9,451.67	0.00	0.00 %	
33320		100,000.00	Tva Payments In Lieu Of Taxes	(100,000.00)	100.00 %	8,333.33	(100,000.00)	1,200.00 %	
33400		23,000.00	State Grants	(11,400.00)	49.57 %	1,916.67	(11,400.00)	594.78 %	
33410		0.00	State Law Enforcement Education	0.00	0.00 %	0.00	0.00	0.00 %	
33451		1,311.00	Local Grant - Sumner County	0.00	0.00 %	109.25	0.00	0.00 %	
33460		743,488.00	State Grant-Library Technology	(579,016.71)	77.88 %	61,957.33	(56,431.01)	91.08 %	
33510		23,000.00	State Sales Tax	(24,483.27)	106.45 %	1,916.67	(85.21)	4.45 %	
33520		5,128.00	State Income Tax	(2,634.46)	51.37 %	427.33	0.00	0.00 %	
33530		21,023.00	State Beer Tax	(15,699.53)	74.68 %	1,751.92	(1,743.78)	99.54 %	
33553		12,000.00	State Gasoline Inspection Fee	(5,907.16)	49.23 %	1,000.00	(5,907.16)	590.72 %	
33593		9,500.00	Corporate Excise Tax	(9,500.00)	100.00 %	791.67	0.00	0.00 %	
33710		3,000.00	County Grant - Senior Nutrition	(3,979.55)	132.65 %	250.00	(487.00)	194.80 %	
34120		74,000.00	Fees And Commissions	(66,700.71)	90.14 %	6,166.67	(4,507.00)	73.09 %	
34740		8,000.00	Parks And Rec League Fees	(8,365.00)	104.56 %	666.67	(2,345.00)	351.75 %	
34741		7,500.00	Field Maintenance Fees	(6,575.51)	87.67 %	625.00	(923.14)	147.70 %	
34760		13,000.00	Library Fines, Fees, And Other	(15,167.46)	116.67 %	1,083.33	(2,865.20)	264.48 %	
34793		9,500.00	Community Center Fees	(5,344.00)	56.25 %	791.67	(553.50)	69.92 %	
34900		145,000.00	Other Charges For Services	(104,538.20)	72.10 %	12,083.33	(16,949.60)	140.27 %	
35110			City Court Fines And Costs						

Account	Description	Monthly Comparative:				
		Year-To-Date		Month-To-Date		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
				Actual	% of Avg	
110	General Fund					75.00%
35130	Impoundment Charges	250.00	(145.00)	58.00 %	20.83	0.00 %
36000	Other Revenues	6,000.00	(16,538.04)	275.63 %	500.00	66.96 %
36100	Interest Earnings	5,200.00	(10,202.04)	196.19 %	433.33	138.55 %
36210	Rent	17,500.00	(15,017.46)	85.81 %	1,458.33	55.29 %
36330	Sale Of Equipment	0.00	(1,556.35)	0.00 %	0.00	0.00 %
36350	Insurance Recoveries	0.00	(37,382.01)	0.00 %	0.00	0.00 %
36420	Stadium Receipts	0.00	0.00	0.00 %	0.00	0.00 %
36430	Tax Refunds (Overpayments)	0.00	(27.30)	0.00 %	0.00	0.00 %
36450	Parks Concessions	14,000.00	(1,567.38)	11.20 %	1,166.67	10.11 %
36700	Contri And Donation From Private	200,000.00	(204,515.83)	102.26 %	16,666.67	1,207.95 %
36920	Sale Of Bonds	2,866,164.00	0.00	0.00 %	238,847.00	0.00 %
36960	Operating Transfer In From Other	0.00	0.00	0.00 %	0.00	0.00 %
36966	Operating Tran In From Capitol Proj	0.00	0.00	0.00 %	0.00	0.00 %
	Total Revenues	10,895,975.00	(6,773,921.90)	62.17 %	907,997.92	134.73 %
	Expenditures					
41000	General Government	(410,861.00)	321,345.45	78.21 %	(34,238.42)	112.47 %
41210	City Court	(78,164.00)	57,985.87	74.18 %	(6,513.67)	85.06 %
41500	Financial Administration	(368,506.00)	232,648.64	63.13 %	(30,708.83)	41.13 %
41650	Human Resources	(143,996.00)	108,267.10	75.19 %	(11,999.67)	81.04 %
41670	Engineering	(919,867.00)	884,465.99	96.15 %	(76,655.58)	305.73 %
41700	Planning And Zoning	(288,420.00)	197,272.31	68.40 %	(24,035.00)	74.96 %
41800	General Government Buildings	(228,880.00)	70,381.97	30.75 %	(19,073.33)	29.82 %
41921	Special Events	(4,000.00)	2,247.28	56.18 %	(333.33)	0.00 %
42100	Police Patrol	(1,288,116.00)	894,855.29	69.47 %	(107,343.00)	94.86 %

City of White House
Summary Financial Statement
March 2015

Account	Description	Monthly Comparative:				% of Avg	
		Year-To-Date		Month-To-Date			
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth		Actual
110	General Fund					75.00%	
42120	Police Support Services	(274,125.00)	195,551.91	71.34 %	(22,843.75)	16,222.59	71.02 %
42150	Police Administration	(235,701.00)	167,249.28	70.96 %	(19,641.75)	16,111.30	82.03 %
42151	Communications Services	(190,838.00)	184,246.56	96.55 %	(15,903.17)	0.00	0.00 %
42200	Fire Protection And Control	(2,307,800.00)	1,477,001.10	64.00 %	(192,316.67)	72,453.25	37.67 %
42210	Fire Administration And Inspection	(287,308.00)	207,829.81	72.34 %	(23,942.33)	17,915.56	74.83 %
43000	Public Works	(775,336.00)	656,310.47	84.65 %	(64,611.33)	94,022.00	145.52 %
43100	Highways And Streets	0.00	0.00	0.00 %	0.00	0.00	0.00 %
44310	Senior Citizen Activities	(42,760.00)	25,384.59	59.37 %	(3,563.33)	1,055.70	29.63 %
44700	Parks	(300,213.00)	212,891.67	70.91 %	(25,017.75)	17,476.61	69.86 %
44740	Park Maintenance	(1,006,203.00)	803,522.65	79.86 %	(83,850.25)	68,604.02	81.82 %
44800	Libraries	(3,357,011.00)	3,068,369.85	91.40 %	(279,750.92)	90,596.71	32.38 %
44880	Children's Library Services	(36,690.00)	27,858.57	75.93 %	(3,057.50)	2,548.88	83.36 %
51000	Misc Exp	(251,000.00)	114,706.45	45.70 %	(20,916.67)	95,177.30	455.03 %
52223	Depreciation	0.00	0.00	0.00 %	0.00	0.00	0.00 %
58802	ARRA Grant #1 - Fiber Optic	0.00	0.00	0.00 %	0.00	0.00	0.00 %
Total	Expenditures	(12,795,795.00)	9,910,392.81	77.45 %	(1,066,316.25)	918,481.60	86.14 %
Total	110 General Fund	(1,899,820.00)	3,136,470.91	165.09 %	(158,318.33)	(304,877.85)	-192.57

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
120	Industrial Development Fund					75.00%
Revenues						
33800	Local Revenue Allocations	47,000.00	(71,175.07)	151.44 %	3,916.67	0.00 %
36100	Interest Earnings	80.00	(117.45)	146.81 %	6.67	263.70 %
	Total Revenues	47,080.00	(71,292.52)	151.43 %	3,923.33	0.45 %
Expenditures						
48000	Economic Opportunity	(50,300.00)	34,129.54	67.85 %	(4,191.67)	0.00 %
	Total Expenditures	(50,300.00)	34,129.54	67.85 %	(4,191.67)	0.00 %
Total 120	Industrial Development Fund	(3,220.00)	(37,162.98)	-1,154.13 %	(268.33)	-6.55 %

City of White House
Summary Financial Statement
March 2015

Template Name: Summary Fin - Rev
Created by: LGC

Account	Description	Year-To-Date			Monthly Comparative:		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
121	State Street Aid Fund						75.00%
Revenues							
33551	State Gasoline And Motor Fuel Tax	274,321.00	(206,532.23)	75.29 %	22,860.08	(22,170.67)	96.98 %
36000	Other Revenues	0.00	0.00	0.00 %	0.00	0.00	0.00 %
36100	Interest Earnings	50.00	(67.83)	135.66 %	4.17	(8.27)	198.48 %
	Total Revenues	274,371.00	(206,600.06)	75.30 %	22,864.25	(22,178.94)	97.00 %
Expenditures							
43100	Highways And Streets	(263,000.00)	232,514.18	88.41 %	(21,916.67)	10,129.25	46.22 %
	Total Expenditures	(263,000.00)	232,514.18	88.41 %	(21,916.67)	10,129.25	46.22 %
Total	121 State Street Aid Fund	11,371.00	25,914.12	-227.90 %	947.58	(12,049.69)	1,271.62

City of White House
Summary Financial Statement
March 2015

Account	Description	Year-To-Date			Monthly Comparative:		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
122	Parks Sales Tax Fund						75.00%
Revenues							
36100	Interest Earnings	280.00	(78.77)	28.13 %	23.33	(8.19)	35.10 %
36425	Parks Sales Tax Receipts	78,000.00	(58,883.62)	75.49 %	6,500.00	(5,054.69)	77.76 %
	Total Revenues	78,280.00	(58,962.39)	75.32 %	6,523.33	(5,062.88)	77.61 %
Expenditures							
49000	Debt Service	(133,284.00)	133,272.20	99.99 %	(11,107.00)	118,941.88	1,070.87 %
	Total Expenditures	(133,284.00)	133,272.20	99.99 %	(11,107.00)	118,941.88	1,070.87
Total	122 Parks Sales Tax Fund	(55,004.00)	74,309.81	135.10 %	(4,583.67)	113,879.00	2,484.45

City of White House
Summary Financial Statement
March 2015

Template Name: Summary Fin - Rev
Created by: LGC

Account	Description	Year-To-Date			Month-To-Date			% of Avg
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
123	Solid Waste Fund							75.00%
Revenues								
34400	Sanitation - User Fees	792,132.00	(587,750.60)	74.20 %	66,011.00	(66,572.00)		100.85 %
36000	Other Revenues	0.00	0.00	0.00 %	0.00	0.00		0.00 %
36100	Interest Earnings	700.00	(306.59)	43.80 %	58.33	(49.09)		84.15 %
36330	Sale Of Equipment	0.00	(9,652.18)	0.00 %	0.00	0.00		0.00 %
37794	Sale Of Materials	12,000.00	(7,029.09)	58.58 %	1,000.00	(50.00)		5.00 %
	Total Revenues	804,832.00	(604,738.46)	75.14 %	67,069.33	(66,671.09)		99.41 %
Expenditures								
43200	Sanitation	(1,005,508.00)	886,227.25	88.14 %	(83,792.33)	84,484.81		100.83 %
49000	Debt Service	(52,090.00)	1,049.44	2.01 %	(4,340.83)	0.00		0.00 %
	Total Expenditures	(1,057,598.00)	887,276.69	83.90 %	(88,133.17)	84,484.81		95.86 %
Total 123	Solid Waste Fund	(252,766.00)	282,538.23	111.78 %	(21,063.83)	17,813.72		84.57 %

Account	Description	Year-To-Date			Monthly Comparative:		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
124	Impact Fees						75.00%
Revenues							
36100	Interest Earnings	350.00	(99.38)	28.39 %	29.17	(9.29)	31.85 %
36421	Roads Impact Fees	2,800.00	(11,460.51)	409.30 %	233.33	(342.90)	146.96 %
36422	Parks Impact Fees	1,600.00	(4,914.00)	307.13 %	133.33	(356.40)	267.30 %
36423	Police Impact Fees	2,100.00	(5,221.55)	248.65 %	175.00	(253.80)	145.03 %
36424	Fire Impact Fees	1,400.00	(3,407.46)	243.39 %	116.67	(167.40)	143.49 %
	Total Revenues	8,250.00	(25,102.90)	304.28 %	687.50	(1,129.79)	164.33 %
Expenditures							
51010	Roads Impact Fees	(129,130.00)	122,359.00	94.76 %	(10,760.83)	0.00	0.00 %
51020	Parks Impact Fees	(34,000.00)	29,502.00	86.77 %	(2,833.33)	0.00	0.00 %
51040	Fire Impact Fees	(2,705.00)	63.56	2.35 %	(225.42)	0.00	0.00 %
	Total Expenditures	(165,835.00)	151,924.56	91.61 %	(13,819.58)	0.00	0.00 %
Total	124 Impact Fees	(157,585.00)	126,821.66	80.48 %	(13,132.08)	(1,129.79)	-8.60 %

City of White House
Summary Financial Statement
March 2015

Template Name: Summary Fin - Rev
Created by: LGC

Account	Description	Year-To-Date		Monthly Comparative:			% of AVG
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	
140	Police Drug Fund						75.00%
Revenues							
31610	Local Sales Tax - Co. Trustee	550.00	(225.00)	40.91 %	45.83	0.00	0.00 %
35130	Impoundment Charges	100.00	(140.00)	140.00 %	8.33	0.00	0.00 %
35140	Drug Related Fines	7,800.00	(2,050.38)	26.29 %	650.00	(190.00)	29.23 %
36000	Other Revenues	0.00	0.00	0.00 %	0.00	0.00	0.00 %
36100	Interest Earnings	65.00	(32.08)	49.35 %	5.42	(4.19)	77.35 %
36330	Sale Of Equipment	0.00	(4,472.38)	0.00 %	0.00	(4,835.00)	0.00 %
	Total Revenues	8,515.00	(6,919.84)	81.27 %	709.58	(5,029.19)	708.75 %
Expenditures							
42129	Drug Investigation And Control	(6,833.00)	3,907.52	57.19 %	(569.42)	0.00	0.00 %
	Total Expenditures	(6,833.00)	3,907.52	57.19 %	(569.42)	0.00	0.00 %
Total	140 Police Drug Fund	1,682.00	(3,012.32)	179.09 %	140.17	(5,029.19)	3,588.01

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
200	Debt Service Fund (General)					75.00%
Revenues						
31110	Real & Personal Property Tax	809,000.00	(706,566.30)	67,416.67	(91,431.49)	135.62 %
36000	Other Revenues	0.00	(7,420.90)	0.00	0.00	0.00 %
36100	Interest Earnings	250.00	(163.06)	20.83	(51.01)	244.85 %
	Total Revenues	809,250.00	(714,150.26)	67,437.50	(91,482.50)	135.66 %
Expenditures						
49000	Debt Service	(769,119.00)	267,357.94	(64,093.25)	65,863.75	102.76 %
	Total Expenditures	(769,119.00)	267,357.94	(64,093.25)	65,863.75	102.76 %
Total 200	Debt Service Fund (General)	40,131.00	(446,792.32)	3,344.25	(25,618.75)	766.05 %

Account	Description	Year-To-Date			Monthly Comparative:		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
412	Sewer Fund						75.00%
Revenues							
33100	Federal Grants	0.00	0.00	0.00 %	0.00	0.00	0.00 %
36000	Other Revenues	15,000.00	(11,469.71)	76.46 %	1,250.00	(300.00)	24.00 %
36100	Interest Earnings	2,700.00	(2,151.24)	79.68 %	225.00	(313.67)	139.41 %
36330	Sale Of Equipment	0.00	(49.00)	0.00 %	0.00	0.00	0.00 %
36350	Insurance Recoveries	0.00	(31,667.67)	0.00 %	0.00	0.00	0.00 %
36920	Sale Of Bonds	4,819,969.00	(2,159,538.00)	44.80 %	401,664.08	(83,074.00)	20.68 %
37210	Application Fees	26,000.00	(16,800.00)	64.62 %	2,166.67	(2,175.00)	100.38 %
37220	Administrative Fees	10,000.00	(10,840.00)	108.40 %	833.33	(1,900.00)	228.00 %
37230	Sewer User Fees	2,516,000.00	(2,004,529.78)	79.67 %	209,666.67	(253,321.05)	120.82 %
37294	Capital Cost Recovery Fee	35,000.00	0.00	0.00 %	2,916.67	0.00	0.00 %
37298	Capacity Fees	412,000.00	(117,720.00)	28.57 %	34,333.33	(12,000.00)	34.95 %
37499	Commitment Fees	0.00	(6,000.00)	0.00 %	0.00	(900.00)	0.00 %
37995	Connection Fees	5,000.00	(6,300.00)	126.00 %	416.67	(1,200.00)	288.00 %
	Total Revenues	7,841,669.00	(4,367,065.40)	55.69 %	653,472.42	(355,183.72)	54.35 %
Expenditures							
49000	Debt Service	(704,397.00)	158,277.97	22.47 %	(58,699.75)	26,072.81	44.42 %
52114	Transmission And Distribution	0.00	0.00	0.00 %	0.00	0.00	0.00 %
52117	Administration And General Expenses	(749,777.00)	543,949.45	72.55 %	(62,481.42)	169,940.67	271.99 %
52210	Collection	(4,601,095.00)	3,199,022.18	69.53 %	(383,424.58)	102,190.52	26.65 %
52213	Sewer Treatment And Disposal	(2,148,090.00)	368,488.18	17.15 %	(179,007.50)	15,828.99	8.84 %
52223	Depreciation	(717,624.00)	538,218.00	75.00 %	(59,802.00)	59,802.00	100.00 %
58804	ARRA Assistance - Sewer Rehab	0.00	0.00	0.00 %	0.00	0.00	0.00 %
	Total Expenditures	(8,920,983.00)	4,807,955.78	53.89 %	(743,415.25)	373,834.99	50.29 %

Account	Sewer Fund	Description	Year-To-Date		Monthly Comparative:		% of Avg
			Budget Estimate	Actual	Estimate Avg/Mth	Actual	
Total	412	Sewer Fund	(1,079,314.00)	440,890.38	40.85 %	(89,942.83)	20.74 %
							75.00%

City of White House
Summary Financial Statement
March 2015

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
416	Healthcare Fund					75.00%
Revenues						
36000	Other Revenues	0.00	0.00	0.00	0.00	0.00 %
36100	Interest Earnings	290.00	(158.12)	24.17	(21.20)	87.72 %
36950	Operating Transfer In From Other	47,000.00	(46,082.45)	3,916.67	(4,592.17)	117.25 %
	Total Revenues	47,290.00	(46,240.57)	3,940.83	(4,613.37)	117.07 %
Expenditures						
51520	Insurance Employers Share	(68,500.00)	44,526.50	(5,708.33)	1,867.70	32.72 %
	Total Expenditures	(68,500.00)	44,526.50	(5,708.33)	1,867.70	32.72 %
Total	416 Healthcare Fund	(21,210.00)	(1,714.07)	(1,767.50)	(2,745.67)	-155.34

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
417	Stormwater Utility					75.00%
Revenues						
34124	Stormwater Utility Fee	50,000.00	(34,841.04)	4,166.67	(18,071.28)	433.71 %
36100	Interest Earnings	250.00	(0.29)	20.83	(0.29)	1.39 %
	Total Revenues	50,250.00	(34,841.33)	4,187.50	(18,071.57)	431.56 %
Expenditures						
51530	Stormwater Administration	(3,500.00)	3,500.00	(291.67)	3,500.00	1,200.00 %
	Total Expenditures	(3,500.00)	3,500.00	(291.67)	3,500.00	1,200.00 %
Total	417 Stormwater Utility	46,750.00	(31,341.33)	3,895.83	(14,571.57)	374.03 %

Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
		Budget Estimate	Actual	Estimate Avg/Mth	Actual	
433	Hillcrest City Cemetery					75.00%
Revenues						
34110	General Services	2,300.00	(1,914.00)	191.67	0.00	0.00 %
34321	Cemetery Burial Charges	900.00	(500.00)	75.00	0.00	0.00 %
34323	Grave - Opening And Closing Fees	18,000.00	(14,500.00)	1,500.00	(2,150.00)	143.33 %
36100	Interest Earnings	250.00	(146.53)	20.83	(19.07)	91.54 %
36330	Sale Of Equipment	0.00	0.00	0.00	0.00	0.00 %
36340	Sale Of Cemetery Lots	6,000.00	(12,000.00)	500.00	0.00	0.00 %
	Total Revenues	27,450.00	(29,060.53)	2,287.50	(2,169.07)	94.82 %
Expenditures						
43400	Cemeteries	(42,426.00)	41,784.49	(3,535.50)	2,608.84	73.79 %
	Total Expenditures	(42,426.00)	41,784.49	(3,535.50)	2,608.84	73.79 %
Total 433	Hillcrest City Cemetery	(14,976.00)	12,723.96	(1,248.00)	439.77	35.24 %

RESOLUTIONS....

RESOLUTION 15-03

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, SUPPORTING THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS (HALLMARK PORTFOLIO) SERIES 2015 NOT TO EXCEED \$32,232,200 BY THE HEALTH, EDUCATIONAL AND HOUSING FACILITIES BOARD OF SEVIER COUNTY, TENNESSEE.

WHEREAS, Hallmark Clearview, LLC (the "Borrower") has requested The Health, Educational and Housing Facilities Board of Sevier County, Tennessee (the "Issuer") issue its Revenue Bonds for the benefit of the Borrower, in the aggregate principal amount of not to exceed \$32,232,200 (the "Bonds"); and

WHEREAS, a portion of the proceeds of the Bonds will be used for the purpose of (a) financing the cost of acquisition and renovation of the multifamily properties listed in *Exhibit A* attached hereto and incorporated by reference (collectively, the "Projects"), (b) funding reserves and (c) paying certain costs of issuance of the Bonds; and

WHEREAS, in order to achieve interest savings, the Borrower desires that the Bonds be issued in compliance with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") so that interest on the Bonds will be excludable from the gross income of the owners thereof; and

WHEREAS, Section 147(f) of the Code and Chapter 101, Part 3 of Title 48, Tennessee Code Annotated (T.C.A. §48-101-301 *et seq.*) as amended ("Title 48 of the TN Code") each require, as a condition to issuing the Bonds to acquire the Projects, that the Board of Mayor and Aldermen (the "Board") of White House, Tennessee (the "City") approve of the Issuer's issuance of the Bonds; and

WHEREAS, it is deemed necessary and advisable that this Resolution be adopted.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1. Clearview Apartments, located at 3318 Highway 31 West, White House, Tennessee 37188 (the "Project") is located within the corporate limits of White House, Tennessee (the "Jurisdiction"). The Project will be owned by the Borrower. The issuance of the Bonds by the Issuer in an aggregate amount not to exceed \$32,232,200 is hereby approved for purposes of Section 147(f) of the Code and Title 48 of the TN Code.

SECTION 2. A hearing open to the public was held on April 16, 2015, for which due and reasonable public notice was given to the Jurisdiction in accordance with the provisions of law and the procedures established therefor.

SECTION 3. Such approval shall be solely for the purposes of Section 147(f) of the Code and Title 48 of the TN Code. The City shall have no liabilities for the payment of the Bonds nor shall any of its assets be pledged to the payment of the Bonds.

SECTION 4. This Resolution shall take effect and be in full force immediately after its adoption by the Board.

[Remainder of page intentionally left blank]

THIS RESOLUTION HAVING BEEN DULY CONSIDERED AND VOTED UPON WAS PASSED
AND APPROVED THIS ____ DAY OF _____, 2015.

WHITE HOUSE, TENNESSEE

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

EXHIBIT A

Hallmark TN

PROPERTY	STREET	CITY	COUNTY	ST	ZIP	TOTAL UNITS	TARGET	NEW OWNERSHIP ENTITY	APPROXIMATE BOND AMOUNTS	GROSSED UP (119%) BOND AMOUNTS
BEVERLY HILLS	50 Beverly Hills Circle	Cincinnati	Cumberland	TN	36555	43	Ed	Hallmark Beverly Hills, LLC	\$1,469,000	\$1,666,363
BLUEGRASS VILLAGE	436 Corrigan Drive	Somerville	Fayette	TN	38088	40	Ed	Hallmark Bluegrass Village, LLC	\$1,544,000	\$1,775,600
BROOKWOOD	128 Brookwood Lane	Gardnersboro	Jackson	TN	36562	44	Ed	Hallmark Brookwood, LLC	\$1,470,000	\$1,700,850
CAMBRIDGE	114 Cambridge Court	Dover	Stewart	TN	37050	49	Ed	Hallmark Cambridge, LLC	\$1,535,000	\$1,765,250
CEDARS	284 Main Street	Maynardville	Union	TN	37007	41	Ed	Hallmark Cedars, LLC	\$1,581,000	\$1,829,650
CHEROKEE SQUARE	2013 Brown Drive	Repairville	Hawkins	TN	37057	31	Fam	Hallmark Cherokee Square, LLC	\$1,103,000	\$1,268,450
CLEARVIEW	3318 Highway 31 West	White House	Suwanee	TN	37183	40	Ed	Hallmark Clearview, LLC	\$1,575,000	\$1,811,250
CREEKWOOD	115 Bradford Place	Carthage	Smith	TN	37030	32	Fam	Hallmark Creekwood, LLC	\$1,153,000	\$1,325,050
FENTRESS OAKS	428 Lawson Street	Janesboro	Fentress	TN	38555	32	Fam	Hallmark Fentress Oaks, LLC	\$1,009,000	\$1,229,350
FOREST OAKS	2150 East Street	Ashland City	Chatham	TN	37015	41	Fam	Hallmark Forest Oaks, LLC	\$1,715,000	\$2,041,250
MOUNTAIN VILLAGE	30 Mt. Village Lane	Crossville	Cumberland	TN	38565	46	Fam	Hallmark Mountain Village, LLC	\$1,943,000	\$1,935,450
OAKWOOD VILLAGE	2021 Oakwood Drive	Westmoreland	Suwanee	TN	37155	25	Ed	Hallmark Oakwood Village, LLC	\$616,000	\$693,400
PARTIDOE MEADOWS	460 Onco Drive	McMinnville	Warren	TN	37110	46	Fam	Hallmark Partidoe Meadows, LLC	\$1,703,000	\$2,050,450
RED OAK	100 Schools Drive	Camden	Benton	TN	38120	39	Ed	Hallmark Red Oak, LLC	\$1,374,000	\$1,600,100
SHARROCK	11 Sharrock Drive	Edin	Houston	TN	37061	43	Ed	Hallmark Sharrock, LLC	\$1,355,000	\$1,569,750
SOUTHWOOD	160 Austin St.	Sevierville	Hardin	TN	38372	44	Fam	Hallmark Southwood, LLC	\$1,604,000	\$1,846,000
STONE GATE	126 Prospect Road	Maynardville	Union	TN	37007	32	Fam	Hallmark Stone Gate, LLC	\$1,266,000	\$1,444,400
SUNCREST	251 Suncrest Way	Newport	Cocke	TN	37921	32	Fam	Hallmark Suncrest, LLC	\$1,211,000	\$1,392,650
SYCAMORE TRACE	125 North Shepard Drive	Bulls Gap	Hawkins	TN	37711	32	Fam	Hallmark Sycamore Trace, LLC	\$1,169,000	\$1,344,350
THE VILLAS	4043 Reactions Court/Inland	Nolan	Gibson	TN	38353	49	Fam	Hallmark Heritage Villas, LLC	\$1,794,000	\$2,063,100

ORDINANCES....

March 10, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Museum/Welcome Center Board Ordinance

After reviewing the Municipal Code Title 2, Chapter 5 Museum/Welcome Center Board with Elizabeth Kozlowski, Library Director, it was decided that the chapter needed to be updated. The proposed changes are suggested to make the Museum/Welcome Center Board mimic other City Boards.

If you have any questions please contact me at 615-672-4350, ext. 2111.

ORDINANCE 15-06

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 5 MUSEUM/WELCOME CENTER BOARD.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the museum/welcome center;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 5 Museum/Visitor Center Board, be revised in the Municipal Code as follows:

TITLE II: BOARDS AND COMMISSIONS, ETC.
CHAPTER 5: Museum/Welcome Center Board
AMENDING ENTIRE CHAPTER – AMENDMENTS MADE IN **BOLD/UNDERLINED/ITALICS**

CHAPTER 5
MUSEUM/WELCOME VISITOR CENTER BOARD

SECTION

2-501. Board established, membership, terms, appointments and vacancies.

2-502. Powers and duties of the board.

2-503. ~~Reports to the board of mayor and aldermen.~~ Budget, etc.

2-501. ~~Board established, membership, terms, appointments and vacancies.~~ There is hereby established a museum/welcome visitor center board herein after called "the board." The board shall consist of five (5) members who shall serve without compensation and who shall be appointed by the mayor or his/her designee. The board shall be composed of one (1) alderman and four (4) citizens who are residents of the City of White House, appointed by the mayor. The term of office for the four (4) citizens shall be staggered three (3) years or until their successors are appointed. The appointed alderman shall serve until the expiration of his/her elected term. Vacancies in such board shall be filled by the mayor for the unexpired term.

2-502. ~~Powers and duties of the board.~~ (1) ~~The board shall plan the activities and services of the museum/welcome center including the required staffing, establishing internships and volunteer programs.~~ The board is to act as a recommending body to the direction of the City's Museum/Visitor Center activities and services.

(2) ~~The board shall conduct and supervise the White House Inn Museum, as well as other related facilities and activities on any of the properties owned or controlled by the city or on other properties with the consent of the owners and authorities thereof.~~ The board shall be an advisory body responsible for providing guidelines and direction in meeting the historic; tourism; museum displays; collecting, and archiving historic documents and materials related to the history of the City of White House.

(3) ~~The board shall organize an ad hoc advisory committee to explore sources and methods to sustain and perpetuate the operation and expansion of services.~~

(4) (3) The museum and welcome visitor center board shall organize by electing a chairman, vice-chairman and other officers as necessary. Duties of the officers are as follows:

(a) Chairman. The chairman shall preside at all meetings of the board and shall call special meetings of the board. The chairman shall vote on all matters coming before the board.

(b) Vice-chairman. The vice-chairman shall preside over any meeting in which the chairman is not present.

(5) (4) Board meetings. (a) The board will meet regularly on a quarterly basis. The day shall be set by the board. The time shall be set in the evening.

(b) All regular and special called meetings shall be open to the public and will be announced in a publication of general circulation within the city.

(c) Minutes of the board meetings shall be available for review during regular business hours at the White House City Hall Library.

(d) The library director and appropriate staff will be presented at all meetings of the board.

(6) (5) Minutes. All proceedings of the board shall be typed and filed in a permanent book of record. This book shall be open to the public for inspection during the city's library's regular business hours.

(7) (6) Quorum. A majority of the duly appointed board members shall constitute a quorum.

(8) (7) Voting. The ayes and nays will be taken upon the passage of all board matters. All votes will be entered in the minutes of the meeting. The act of a majority of members, at which a quorum is present, will be the official act of the board.

~~2-503. Reports to the board of mayor and aldermen, Budget, etc. The museum and welcome center board shall make full and complete annual reports to the board of mayor and aldermen of the city and all other reports from time to time as requested. The board shall make annual budgetary recommendations to the library director to be presented to the Board of Mayor and Aldermen. The board may also solicit or receive any bequests of money or other personal property or any donations to be applied, principal or income for museum purposes.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: March 19, 2015 PASSED

Second Reading: April 16, 2015

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Ashley Smith
Director

Linda Brooks
Office Administrator

Kevin Whittaker
Recreation Superintendent

Steven Russell
Parks Maintenance Supervisor

MEMORANDUM

Date: March 18, 2015

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Proposed revision to Municipal Code Section 2-106

This request is to revise the Municipal Code in Section 2-106 to reflect the changes shown here. This amendment will help clarify the limits of authority regarding enforcement of park rules. City Administrator Herman, Police Chief Brady, and I have met to discuss the changes and agree to what is shown here and in the proposed Ordinance 15-07.

Proposed Revision to Section 2-106

2-106. Enforcement. (1) Officials. The director and park attendants shall, in connection with their duties, enforce the provisions of this section. Police officers shall, in connection with their duties imposed by law, diligently enforce the provisions of this section.

(2) Ejectment. The director, park attendants and police officers shall have the authority to eject from the parks any person whose action is in violation of this section.

(3) Citations. Only police officers shall, in connection with their duties, impose citations to person or persons in violation of this section if such violation calls for a citation. (1979 Code, § 1-1206, as amended by Ord. #97-14, Nov. 1997)

Current version of Section 2-106 (with changes tracked)

2-106. Enforcement. (1) Officials. The director ~~and~~, park attendants ~~and police officers~~ shall, in connection with their duties, ~~imposed by law, diligently enforce~~ the provisions of this section. Police officers shall, in connection with their duties imposed by law, diligently enforce the provisions of this section.

(2) Ejectment. The director, park attendants and police officers shall have the authority to eject from the parks any person whose action is in violation of this section.

(3) Citations. ~~The director, park attendants and~~ Only police officers shall, in connection with their duties, impose citations to person or persons in violation of this section if such violation calls for a citation. (1979 Code, § 1-1206, as amended by Ord. #97-14, Nov. 1997)

ORDINANCE 15-07

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 1 LEISURE SERVICES BOARD, SECTION 2-106.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the leisure services board's enforcement;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 1 Leisure Services Board, be revised in the Municipal Code as follows:

TITLE II: BOARDS AND COMMISSIONS, ETC.
CHAPTER 1: Leisure Services Board
SECTION 2-106: Enforcement

2-106. Enforcement. (1) Officials. The director ~~and~~, park attendants ~~and police officers~~ shall, in connection with their duties, ~~imposed by law, diligently~~ enforce the provisions of this section. Police officers shall, in connection with their duties imposed by law, diligently enforce the provisions of this section.

(2) Ejectment. The director, park attendants and police officers shall have the authority to eject from the parks any person whose action is in violation of this section.

(3) Citations. ~~The director, park attendants and~~ Only police officers shall in connection with their duties impose citations to person or persons in violation of this section if such violation calls for a citation.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 16, 2015

Second Reading: May 21, 2015

Michael Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

April 8, 2015

M E M O R A N D U M

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Reed Hillen, Planning and Codes Director
Re: Zoning Ordinance Change

The White House Planning Commission on Monday December 8, 2014 recommended amending the Zoning Ordinance to create a new section in Article V: Section 5.052.5. This new section will be named Residential Town Center (R-TC). This new section will allow for single family homes to be built on smaller lots around the Town Center. This will allow for increased density around the town center with the use of single family homes. This section will come after 5.052.4 and before 5.053 in Article V of the Zoning Ordinance.

ORDINANCE 15-08

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE CITY OF WHITE HOUSE ZONING ORDINANCE, ARTICLE V, ADDING A SECTION: 5.052.5

WHEREAS, the City of White House Planning Commission recommended the proposed changes to the Zoning Ordinance at the December 8, 2014 meeting.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the following sections of the City of White House Zoning Ordinance are amended to add the language listed below.

The following language will be inserted into Article V of the Zoning Ordinance between section 5.052.4 and section 5.053.

5.052.5 R-TC, High Density Town Center Commercial District

A. District Description

This district is designed to provide for small lot single family homes in the area around the Commercial Town Center District. This will allow to keep single family homes present in this area while allowing for increased density. This district is intended also to permit public utility installations which are necessary to service and do service specifically the residents of the districts, or those installations which are benefited by and compatible with a residential environment.

B. Uses Permitted

- 1. Single family homes.*
- 2. Essential municipal services.*

C. Uses Prohibited

- 1. All other uses other than those listed as permitted will be prohibited.*

D. Dimensional Regulations

- 1. Minimum Lot Size – 5,000 Square Feet.*
- 2. Maximum Lot Size – 10,000 Square Feet.*
- 3. Lot Width at Building Set Back – 50 Feet.*
- 4. Minimum Yard Requirements*
 - Front Setback – 15 Feet*
 - Side Setback – 5 Feet*
 - Rear Setback – 10 Feet*
- 5. Maximum Lot Coverage – 70%*
- 6. Height Requirements – 35 Feet (With a Special Exception Available to up to 53 Feet)*

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 16, 2015

Second Reading: May 21, 2015

Mike Arnold, Mayor

ATTEST:

Kerry Harville, City Recorder

April 8, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Reed Hillen, Planning and Codes Director
Re: Zoning Ordinance Change

The White House Planning Commission on Monday December 8, 2014 recommended amending the Zoning Ordinance to establish a maximum height for buildings with in certain zones to be 53 feet. The city is able to do this with the ladder truck being delivered to the Fire department before the end of this fiscal year. All Commercial, Industrial, and Planned Unit Developments will have the right to build to 53 feet. Residential districts in the R-15, R-10, and R-TC will be able to build up to 53 feet with a special exception.

PURCHASING....



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Ashley Smith
Director

Linda Brooks
Office Administrator

Kevin Whittaker
Recreation Superintendent

Steven Russell
Parks Maintenance Supervisor

MEMORANDUM

Date: March 26, 2015

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Infield Groomer

This memo serves as a request to purchase a Toro Sand Pro 3040 infield groomer with attachments utilizing Tennessee state contract pricing, number 45200. This equipment will be used to maintain the eight baseball / softball fields and the sand volleyball court at the Municipal Park.

The pricing shown represents 22% off the list price. Attachments not purchased with the drive unit initially may be purchased later with this contract, but only at a 10% discount. It will save money to make this combined purchase now because the additional \$1,578.90 over the \$15,000 CIP budget can be absorbed in line 110-44740-469 Infield Supplies. A budget amendment will be required if approved; however, the overage is accounted for in the operating budget. I have discussed this with the Finance Director and the Purchasing Specialist and there are no concerns. Thank you.

Toro Sand Pro 3040	\$13,390.26
Drag mat carrier system	\$1,058.46
Steel drag mat	<u>\$228.54</u>
Subtotal	\$14,677.26

Other attachments

Mid-mount ASM	\$1,118.52	(saves 12% or \$172.08 compared to buying later)
Spring tine toolbar	<u>\$783.12</u>	(saves 12% or \$120.48 compared to buying later)
Grand Total	\$16,578.90	



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE

Statewide Multi-Year Contract Issued to:

Smith Turf And Irrigation
PO Box 669388
Charlotte, NC 28266-9388

Vendor ID: 0000046950

Contract Number: 0000000000000000000045200

Title: SWC 242 Ground Maintenance Equipment

Start Date : March 16, 2015

End Date: March 15, 2017

Is this contract available to local government agencies in addition to State agencies?: Yes

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

The purpose of this Invitation to Bid is to establish a source or sources of supply for all state agencies, local governmental agencies within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education charter in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401). Purchases by local governmental agencies, private institutions of higher education, and authorized corporations are optional with those agencies, private institutions of higher education, and corporations and offers to sell to local governmental agencies are optional with the bidder.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Clyde D Hicks
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615/741-2026
Fax: 615-741-0684

Multiple Unit Discounts for TORO Equipment

2-3 Units = .5 %

4 Units or more = 1 %

Line 7

Item ID:

1000168608 Ground Maintenance Equipment Spreaders, Broadcast, Fertilizer and Seed

Unit of Measure: EA

Unit Price:

22 % off TORO Catalog

16 % off First Products Catalog

Line 8

Item ID:

1000168609 Ground Maintenance Equipment Rakers and Combers, Lawn Power

Unit of Measure: EA

Unit Price:

22 % off TORO Catalog

16 % off First Products Catalog

Line 9

Item ID:

1000168610 Ground Maintenance Equipment Roller, Lawn

Unit of Measure: EA

Unit Price:

22 % off TORO Catalog

16 % off First Products Catalog

APPROVED: Michael Flynn BY: Clyde Hicks 03/17/2015
CHIEF PROCUREMENT OFFICER CATEGORY SPECIALIST DATE



Commercial Products Price List
 Effective November 1, 2014 - October 31, 2015
 File Generated on January 13, 2015

Model Number	Description	Suggested Retail
Traction Unit		
08703	Sand Pro 3040	\$17,167.00
	Sand Pro Accessories - Printable	Not Available
	Accessory Guide - Printable	Not Available
	Technical specifications - Printable	Not Available
Front Attachments		
08714	Manual Blade (40")	\$1,530.00
115-2084	Bunker Pump Remote Discharge Kit	\$904.40
115-5646	60" Blade Extension	\$296.04
Mid-Mount Attachments		
08731	Mid-Mount ASM	\$1,434.00
08732	Weeder Tine Toolbar	\$951.00
08733	Spring Tine Toolbar	\$1,004.00
08734	Solid Tine Toolbar	\$950.00
108-8496	Leveling Blade	\$369.90
08766	Sport Field Edger	\$3,678.00
08735	Carbine Tine Toolbar	\$1,534.00
Mid-Mount & Finish Grader Tines		
110-0266-03	Carbide Tine Assembly	\$117.32
Rear QAS Attachments		
08765	QAS Bunker Pump	\$3,696.00
115-2084	Bunker Pump Remote Discharge Kit	\$904.40
08751	Tooth Rake	\$1,446.00
08816	Broom Tooth Rake	\$818.00
08753	Segmented Grooming Broom	\$1,612.00
08754	QAS Finish Grader	\$2,690.00
08755	QAS Spiker	\$4,100.00
08761	QAS Nail Drag	\$1,335.00
08756	Drag Mat Carrier System	\$1,357.00
08757	Steel Mat	\$293.00
08758	Coco Mat	\$501.00
08759	QAS Debris Blower	\$4,413.00
08760	QAS Utility Box - Obsolete when sold out	\$1,358.00
119-7158	Pivot Trowel Kit	\$146.73
112-1424	Basic Drag Mat System	\$1,310.63
08794	Grooming Brush (Used for either synthetic turf or greens brushing)	\$1,350.00
Brush Kit (must choose one)		
119-7107	Synthetic Turf Brush Kit	\$1,977.36
119-7108	Natural Turf Brush Kit	\$1,319.51
Optional Turf Groomer Accessories		
119-2827	Magnet Kit	\$1,495.69
119-7109	Spring Tine Kit	\$618.38
Rear Attachment Accessories		
110-8182	Replacement Rear Brush (stiffer bristles)	\$98.98
112-0025	Weight Kit for Segmented Broom	\$151.26
115-4333	Weight Kit for Tooth Rake	\$103.26
Spring Rake Options		
08752	Spring Rake (using independently)	\$726.00
08752	Spring Rake (using in conjunction with Tooth Rake)	\$726.00
Optional Accessories		
08781	Rear Remote Hydro	\$1,920.00
08790	Synthetic Turf Conditioner - QAS	\$2,767.00
112-1433	Variable Orifice Kit	\$87.99
110-1314	Light Kit	\$261.48
110-1371	Speed Control Kit	\$215.56
110-1375	Hitch/Tow Bar	\$117.86
100-6442	50lb front weight kit	\$395.42
108-9427	QAS A-frame ASM	\$391.59
115-2082	Infield Pro Hood Decal LH	\$15.91
115-5080	Infield Pro Hood Decal (RH)	\$15.29
120-5178	Cover-Seat, Small	\$32.57
Maintenance Kits		
30035	400 Hour Filter Maintenance Kit	\$109.17
Optional Tires		
112-0034	Smooth Tire (individual tire, wheel & stem valve ASM)	\$210.23
94-6126	Turf Tire (Individual)	\$176.40
Allied Attachments		
	Rahn Groomer	Not Available

-22% = 13,390.26

-22% = 1,118.52

-22% = 783.12

-22% = 1,058.46

-22% = 228.54



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Ashley Smith
Director

Linda Brooks
Office Administrator

Kevin Whittaker
Recreation Superintendent

Steven Russell
Parks Maintenance Supervisor

MEMORANDUM

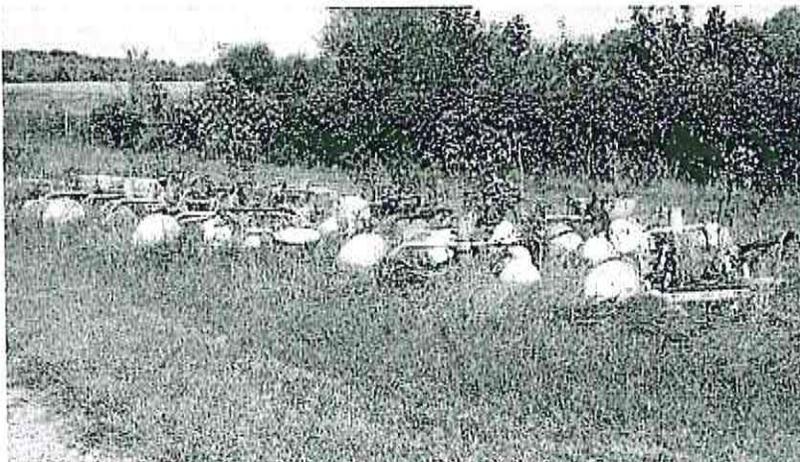
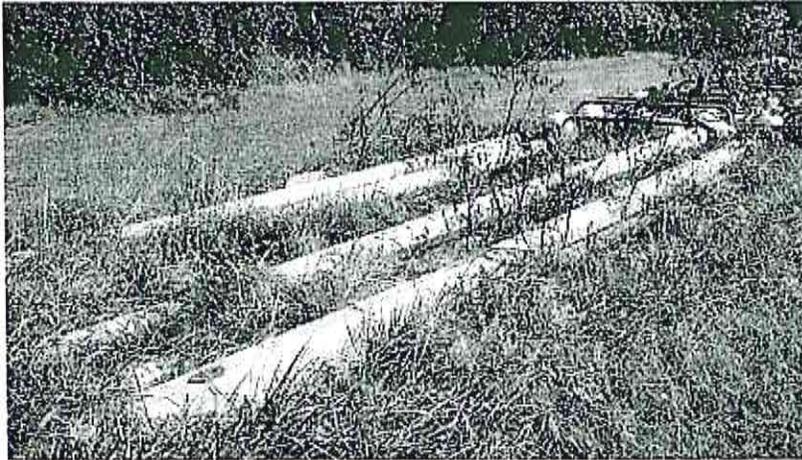
Date: March 18, 2015

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Ashley Smith, Director of Parks and Recreation

Re: Disposal of light poles and fixtures

This request is for approval to place on GovDeals.com various old light poles and fixtures left over from the park renovation project. There are six 60' poles and twelve 39' poles with various bullhorn assemblies containing light fixtures. The condition of this equipment is poor.



White House Police Department

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
615-672-4903
Fax 615-672-4915

Michael Arnold
Mayor

Patrick M. Brady
Chief of Police

Gerald O. Herman
City Administrator

MEMORANDUM

To: Board of Mayor and Alderman
From: Chief Patrick Brady
Cc: Gerald O. Herman
Date: February 23, 2015
Re: Surplus Sharp Copy Machine

The White House Police Department is requesting permission for the following item to be sold as surplus inventory or Govdeals.com.

Sharp AR-BC260 Serial Number: 55008025

We appreciate your attention to this matter.

March 12, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
From: Elizabeth Kozlowski, Library Director
Re: Book Security System

I make the recommendation that the board of Mayor and Alderman approve the purchase of equipment for the new library's item security system for the amount of \$15,045.00. The equipment listed in this quote includes a self checkout station, four staff checkout panels, one inventory device, software for the system, and installation and training. This system is designed to prevent theft as the security tag on the item will set off the security gates if the tag is not deactivated. Additionally, the security tags have the item's information attached, so that if an item passes through the security gate, the tag will send the item's information to the staff computer, allowing the staff members to know exactly which item a person is trying to steal.

Besides, the security purposes of this system, it also lowers the amount of time it takes to check out items. The system does this again by the security tags, which when set on the scanner, will send the item information to the computer. Thus, instead of scanning each item individually, a group of items will be scanned all at once, allowing for faster check out speeds. Additionally, with the inventory scanner, the staff members will be able to search and find misplay books by again using the security tag information.

Lastly, this security system will go along with the security gates that the builders are going to install in the building and the tags that the library staff have already place on each item in the building.

QUOTE JANUARY 29, 2015



Prepared For: White House Inn Library & Museum
412 Hwy 76
White House, TN 37188-9201
Elizabeth Kozlowski, Director

1/29/2015
Quote Number 20150129 TH

QTY	PN	Self Check-out System Products and Services	Unit Price	Sale Price	Total Price
Combo Station					
1	45007534	ABS SingleHF Pad Antenna with MR102 Reader & Cables	\$895.00	\$850.00	\$850.00
1	25018888	22" Touch Screen Monitor, 16:9	\$690.00	\$690.00	\$690.00
1	25013325	Articulating arm, monitor holder	\$400.00	\$400.00	\$400.00
Self Check-out Kiosk					
Staff Station Equipment					
4	45007534	ABS SingleHF Pad Antenna with MR102 Reader & Cables	\$895.00	\$850.00	\$3,400.00
Inventory Devices					
1	45007468	CirkTRAKrf Inventory System with 10" Tablet †	\$5,475.00	\$5,475.00	\$5,475.00
Software					
1	28000002	CircIT Seat Licenses	\$2,000.00	\$1,100.00	\$1,100.00
4	28000007	CircIT Staff Station	\$1,100.00	\$0.00	\$0.00
Installation and Training Costs					
1	Total	Onsite Software and Hardware Installation & Training	\$3,000.00	\$3,000.00	\$3,000.00
Shipping					
1		Estimated†††	\$130.00	\$130.00	\$130.00
You have received an order Discount of			-\$5,525.00	Sub Total (USD)	\$15,045.00
<i>Prices contained in this quote are good for 90 days.</i>			Total (USD)		\$15,045.00

Software Maintenance Agreements (First Year Warranty Included)		
No. of seats	Annual Software License and Support are Required	Annual Cost
1	Annual support for CircIT software after year 1	\$400
4	Annual support for CircIT Staff Station after year 1	\$880
1	Annual support for Wand application after year 1	\$400

Optional Extended Hardware Maintenance Available (First Year Warranty Included)		
<i>Requires pre-payment of total number of years for discounted replacement warranties</i>		
	Realized savings of pre-paid maintenance agreements (from date of purchase)	Total Savings
\$1,656 year 2	3 years 4 years 5 years	\$110
\$3,202 year 2-3		\$275
\$4,692 year 2-4		\$497
\$6,127 year 2-5		

SCO Payment Terms and Support:

† Software support is required starting in year two.

†† Shipping charges estimated on all quoted products shipping at the same time F.O.B. originating facility. Shipping is estimated and calculated using today's rates to one receiving location, unless otherwise noted. Additional shipping charges may apply. Multiple shipments may result in increased charges.

- Payment of all applicable duties and taxes are the responsibility of the purchasing entity. All prices including Service and Maintenance do not include any applicable sales tax. If tax exempt, please provide Tax Exempt Certificate.
- Standard Tech Logic Terms and Conditions apply to all sales
- Prices quoted above include a standard Tech Logic one year warranty. Refer to Tech Logic warranty information for additional terms and conditions.
- Any required SIP configuration or ILS renewal fees are not covered by the Tech Logic first year warranty.

Payment Terms, SCO Equipment: The net amount of each invoice is due in full, within thirty (30) days of date of invoice. A payment of 50% of order due upon execution of order confirmation 50% payment due net 30 at shipping,

Interest Charges: If any payments due from Library to Tech Logic are deemed to be, in the sole discretion of Tech Logic, overdue, then interest charges thereon shall be paid by Library to Tech Logic at a rate of one and one-half percent (1.5%) per month
Credit, Debit, or P-Card Payments are not acceptable forms of payment.

Software and Hardware Support:

- Annual Support/Software License and Maintenance program costs are in addition to the item(s) quoted above. The Support/Software License(s) are required for the duration that the equipment is in use and is billed annually. Hardware Support is Optional.
- Annual Support/Software and Maintenance Programs automatically increase 4% per year after the initial first year of paid annual support. Customer may qualify for savings with a multi-year pre-payment plan.

Phone Support-Service Calls

- The minimum charge for service calls is a 2 hour minimum.

Notes:

- 1) SIP2 is required. Please ensure that the SIP & ILS implementations are of the latest versions.
- 2) The SIP interface which integrates self check systems with ILS software is provided by the ILS vendor.
- 3) If the library is providing computers for CircIT self-check software, verify computers meet minimum specifications.

Tech Logic Corporation • 1818 Buerkle Road • White Bear Lake, MN 55110
• Tel: 800.494.9330 • Fax: 651.747.0493 • www.tech-logic.com • www.mymediasurfer.com

**City of White House
Public Services Department**

Memo

To: Board of Mayor and Alderman
From: W. Joe Moss, DPS
Date: March 26, 2015
Re: Request to Approve – Meadows Sewer Project - Change Order No. 1

On this date, March 26, 2015, I am requesting that the Mayor and Board of Alderman approve Change Order No. 1, in the amount of **\$13.28**, which is the **first change order** for the Meadows Sewer Project.

The change order request is for the **CG1 2012-302 & 308 TDEC/SRF** loan/grant project, commonly known as the "Hobbs Project" (\$4,000,000.00 with 10% loan forgiveness).

The requested amount for Change Order No. 1 is **\$13.28** and addresses the need to correct errors in the bid submitted by Dove Construction. Specifically, Bid Items #2 & #5 the dollar amounts in the extensions were incorrect.

The **Contractor Unit Price Bid** after deductive alternative and the spreadsheet showing the corrections are attached for your review and consideration.

I am recommending that the Mayor and Board of Alderman approve the Change Order No. 1 for Dove Construction in the amount of **\$13.28** and to **add 0 days to the length of their contract**.

Should you have any questions regarding this contract change order request, please call me at 406-0177 or Ben Simerl at (865) 712-3196.

W. Joe Moss
Director of Public Services

Date of Issuance: _____ Effective Date: _____
 Owner: City of White House, TN Owner's Contract No.: _____
 Contractor: Dove Construction, Inc. Contractor's Project No.: _____
 Engineer: McGill Associates, P.A. Engineer's Project No.: 11.02003.133
 Project: Meadows Area Sanitary Sewer Improvements Contract Name: Meadows Area SS Imp.

The Contract is modified as follows upon execution of this Change Order:

Description: Issued to correct errors in unit price extensions, Bid Items 2 and 5.

Attachments: *Contractor Unit Price Bid after deductive alternate and spreadsheet showing corrections.*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ <u>439,953.44</u>	Original Contract Times: Substantial Completion: <u>150</u> Ready for Final Payment: <u>180</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u>n/a</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days
Contract Price prior to this Change Order: \$ <u>439,953.44</u>	Contract Times prior to this Change Order: Substantial Completion: <u>150</u> Ready for Final Payment: <u>180</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>13.28</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates
Contract Price incorporating this Change Order: \$ <u>439,966.72</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>150</u> Ready for Final Payment: <u>180</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Cynthia Wheeler</u> By: _____ By: _____ Engineer (if required) CFR (Authorized Signature) Owner (Authorized Signature)		
Title: <u>Project Engineer</u> Title _____ Title _____		
Date: <u>3/9/15</u> Date _____ Date _____		

ACCEPTED:	ACCEPTED:
By: <u>J. Bell</u> By: _____ By: _____ Contractor (Authorized Signature) Funding Agency (if applicable)	
Title: <u>Dove Construction</u> Title _____ Title _____	
Date: <u>3-10-15</u> Date _____ Date _____	

Meadows Area Sanitary Sewer Improvements
City of White House, Tennessee

Dove Construction, LLC
2810 Whites Creek Pike
Nashville, TN 37207
615-477-5158

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization (Maximum of 3% of Bid)	1	LS	\$ 3,000.00	\$ 3,000.00
2*	8" Dia. SDR 35 PVC Gravity Sewer Line, incl. Stone Bedding, Backfill and all Incidentals	3,220	LF	\$ 40.96	\$ 131,891.20
3	8" Dia. SDR 26 PVC Gravity Sewer Line, incl. Stone Bedding, 57# Stone Backfill and all Incidentals	2,800	LF	\$ 42.79	\$ 119,812.00
4	Bore and Jack with Encasement Pipe	30	LF	\$ 180.00	\$ 5,400.00
5*	4' Dia. Standard Manhole	22	EA	\$ 1,646.60	\$ 36,203.20
6	Inside Drop Manhole	1	EA	\$ 1,000.00	\$ 1,000.00
7	Standard Frame and Cover	23	EA	\$ 359.36	\$ 8,265.28
8	Removal of Individual Vacuum Pods	51	EA	\$ 400.00	\$ 20,400.00
9	Gravity Sewer Service Connections	2,000	LF	\$ 23.17	\$ 46,340.00
10	Asphalt Drive Repair (incl. #57 Stone Backfill, 3" minimum asphalt, all areas) 5' Width	175	LF	\$ 2.25	\$ 393.75
11	Gravel Drive Repair (incl. #57 stone Backfill, all areas) 5' Width	100	LF	\$ 50.00	\$ 5,000.00
12	Concrete Drive Repair (incl. #57 Stone Backfill, 4,000 PSI concrete, all areas) 5' Width	25	LF	\$ 80.00	\$ 2,000.00
13a	Pavement Repair - for Overlay	2,740	LF	\$ 1.25	\$ 3,425.00
13b	Pavement Repair - Patch Repairs Only	30	LF	\$ 36.67	\$ 1,100.10
14	Asphalt Overlay	1,100	Tons	\$ 115.00	\$ 126,500.00
15a	18" Dia HDPE Smooth Wall Storm Drain incl. Stone Bedding, Backfill, and all Incidentals	147	LF	\$ 66.32	\$ 9,749.04
15b	24" Dia HDPE Smooth Wall Storm Drain incl. Stone Bedding, Backfill, and all Incidentals	90	LF	\$ 67.39	\$ 6,065.10
16	36" x 48" Catch Basin	1	EA	\$ 2,322.00	\$ 2,322.00
17	Concrete Sidewalk Replacement (incl. #57 Stone Backfill, 4,000 PSI concrete, all areas)	65	SY	\$ 230.77	\$ 15,000.05
18	Residential Grinder Pump Station Complete with electrical and service line connection	2	EA	\$ 8,500.00	\$ 17,000.00
19	Connection to Existing Manhole	1	EA	\$ 600.00	\$ 600.00
20	Erosion and Sediment Controls	1	LS	\$ 5,000.00	\$ 5,000.00
Total					\$ 566,466.72

*Item 2 contractor extensions were incorrect, Item 5 was misread on certified bid results.

DEDUCTIVE ALTERNATE

14	Asphalt Overlay	1,100	Tons	\$ 115.00	\$ 126,500.00
Total					\$ 126,500.00

TOTAL BASE BID \$ 566,466.72

TOTAL BASE BID-DEDUCTIVE ALTERNATE \$ 439,966.72

*Item 2 contractor extensions were incorrect, Item 5 was misread on certified bid results.

CITY OF WHITE HOUSE
MEADOWS AREA SANITARY SEWER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization (Maximum of 3% of Bid)	1	LS	\$3,000 ⁰⁰	\$3,000 ⁰⁰
2	8" Dia. SDR 35 PVC Gravity Sewer Line, incl. Stone Bedding, Backfill, and all Incidentals	3,220	LF	\$40 ⁹⁶	\$131,891 ¹²
3	8" Dia. SDR 26 PVC Gravity Sewer Line, incl. Stone Bedding, 57# Stone Backfill, and all Incidentals	2,800	LF	\$42 ⁷⁹	\$119,812 ⁰⁰
4	Bore and Jack with Encasement Pipe	30	LF	\$180 ⁰⁰	\$5,400 ⁰⁰
5	4' Dia. Standard Manhole	22	EA	\$1,045 ⁰⁰	\$36,203 ²⁰
6	Inside Drop Manhole	1	EA	\$1,000 ⁰⁰	\$1,000 ⁰⁰
7	Standard Frame and Cover	23	EA	\$359 ³⁶	\$8,265 ²⁸
8	Removal of Individual Vacuum Pods	51	EA	\$400 ⁰⁰	\$20,400 ⁰⁰
9	Gravity Sewer Service Connections	2,000	LF	\$231 ⁷	\$463,400 ⁰⁰
10	Asphalt Drive Repair (incl. #57 Stone Backfill, 3" minimum asphalt, all areas) 5' Width.	175	LF	\$225	\$39,375
11	Gravel Drive Repair (incl. #57 stone Backfill, all areas) 5' Width.	100	LF	\$50 ⁰⁰	\$5,000 ⁰⁰
12	Concrete Drive Repair (incl. #57 Stone Backfill, 4,000 PSI concrete, all areas) 5' Width.	25	LF	\$80 ⁰⁰	\$2,000 ⁰⁰
13a	Pavement Repair - for Overlay	2,740	LF	\$1.25	\$3,425 ⁰⁰
13b	Pavement Repair - Patch Repairs Only	30	LF	\$30 ⁰⁷	\$1,100 ¹⁰
14	Asphalt Overlay	1,100	Tons	\$115 ⁰⁰	\$126,500 ⁰⁰
15a	18" Dia HDPE Smooth Wall Storm Drain incl. Stone Bedding, Backfill, and all Incidentals	147	LF	\$66 ³²	\$9,749 ⁰⁴
15b	24" Dia HDPE Smooth Wall Storm Drain incl. Stone Bedding, Backfill, and all Incidentals	90	LF	\$67 ³⁹	\$6,065 ¹⁰
16	36" x 48" Catch Basin	1	EA	\$2,322 ⁰⁰	\$2,322 ⁰⁰
17	Concrete Sidewalk Replacement (incl. #57 Stone Backfill, 4,000 PSI concrete, all areas)	65	SY	\$230 ⁷⁷	\$15,000 ⁰⁵
18	Residential Grinder Pump Station Complete with electrical and service line connection.	2	EA	\$8,500 ⁰⁰	\$17,000 ⁰⁰
19	Connection to Existing Manhole	1	EA	\$600 ⁰⁰	\$600 ⁰⁰
20	Erosion and Sediment Controls	1	LS	\$5,000 ⁰⁰	\$5,000 ⁰⁰
TOTAL				\$566,460 ⁰⁴	

DEDUCTIVE ALTERNATE

14	Asphalt Overlay	1,100	Tons	\$115 ⁰⁰	\$126,500 ⁰⁰
TOTAL				\$439,960 ⁰⁴	

TOTAL BASE BID				\$566,460 ⁰⁴
----------------	--	--	--	-------------------------

TOTAL BASE BID - DEDUCTIVE ALTERNATE				\$439,960 ⁰⁴
--------------------------------------	--	--	--	-------------------------

April 8, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Replacing roof on City Hall

There are multiple sections to the roof that cover the City Hall building. Due to the age of the roof we have begun to have issues with all of the sections. Over the winter we had multiple leaks resulting from the ice storm(s). Our insurance company, TML-The Pool, came out and assessed the damage and decided that the roof was too old to be replaced by insurance. The assessor estimated that there was approximately \$1,845.24 in water damage to City Hall.

We requested roofing companies submit proposals for a committee to review. The primary proposal was for the section of roof that covered the offices. We also requested that the companies provide add-ons for the auditorium, senior center, and lobby roofs. However, after reviewing the proposals it was determined that we can only afford to repair the roof that covers the offices.

In the FY15 budget I had planned on doing a restroom/storage/archival area renovation to the back of the gymnasium for \$146,000. Since we decided not to do this project we currently have \$117,000 available to use from the building maintenance capital outlay account. I would like permission to enter into a contract with **Ideal Building Solutions Roofing & Construction** to repair the roof over the offices. Their proposal was for **\$111,250.00**.

If you have any questions please contact me at 615-672-4350, ext. 2111.



City of White House
 Bid# 15-1020A

City Hall Roof Replacement

Proposal Opening: April 8, 2015 at 3:30 pm

Company Name		TS Construction and Roofing		Ideal Construction		Don Kennedy		DESCRIPTION	
Address		37 Deer Run Rd Cross Plains, TN		6753 Jones Mill Court Suite F Norcross, GA		815 Fesslers Lane Nashville, TN			
Committee Evaluation (Out of possible 125 points)		43.2% 54/125		93.6% 117/125		64.8% 81/125			
Auditorium Roof		\$36,725.00		\$40,000.00		\$32,580.00			
Senior Center Roof		\$22,622.09		\$29,900.00		\$22,474.00			
Lobby Hallway Roof		\$3,502.81		\$13,700.00		\$8,553.00			
BASE BID-City Hall		\$82,992.02		\$111,250.00		\$99,752.00			
BASE BID with Additions		\$145,841.92		\$194,850.00		\$163,359.00		\$0.00	\$0.00

IDEAL

BUILDING SOLUTIONS
ROOFING & CONSTRUCTION

April 06, 2015

Project Manager

RE: White House City Hall Roofing Proposal

Thank you for your interest in our products and services. Upon reviewing the drawings and specifications, I have the following proposal for your review.

Disclaimer: Only what is listed in our Scope of Work is included in this Proposal. This Proposal includes Roofing Labor and Materials for new TPO Roofs as described below. This proposal is based upon current, applicable Design Standards and Suitable Decking System for Roof System proposed on this Project. Proposal is subject to change upon receipt of Final Scope of Work and is valid for 90 days from above Date.

Please notify us if any changes need to be made to our scope of work.

Base Bid Scope of Work

City Hall

1. Removal and Disposal of existing Roof System down to Wooden Deck.
2. Perform Decking Inspection. Decking Replacement, if needed is additional at the rate of \$2.25 per Square Foot.
3. Furnish and Install new Rigid ISO, R-20 minimum, 20psi, with Full Taper System, ½" minimum, ¼" slope, mechanically fastened to Wooden Deck, providing positive drainage via Roof Drains and Gutters.
4. Furnish and Install new Wood Nailers, equal in height to new Rigid ISO as needed at Edge Metal and Gravel Stop.
5. Furnish and Install new Firestone TPO .060 white, mechanically fastened with Firestone Invisaweld System according to Manufacturer's Recommendations. Invisaweld System will minimize number of Fasteners for Rigid ISO Attachment, eliminate any Fasteners thru Membrane, eliminate the offensive odors of Bonding Adhesive. IBS understands the Building to remain occupied during Reroof Activities.
6. Walls to receive new TPO .060 SA Membrane, adhered and extended under Counter Flashing, terminated with Termination Bar. SA Membrane on Walls, Curbs, Penetrations will eliminate need for Bonding Adhesive, thereby eliminating offensive odors of Bonding Adhesive.
7. Furnish and Install new Walk Pads at Roof Entry Point.
8. Curbs, Penetrations, Drains, and Vents to receive new Flashing.
9. Furnish and Install new 1pc Surface Mounted Counter Flashing: 24ga KYNAR in standard colors.
10. Furnish and Install new Gravel Stop Edge Metal: 24ga KYNAR in standard colors.
11. Furnish and Install new 6"x6" Gutters and 5"x5" Downspouts, 24 gauge KYNAR in standard colors with Concrete Splash Blocks.
12. Daily clean up of generated waste.
13. Site to be left neat and clean of Roof debris.
14. Roof Sq Ft – 11,090 actual, not including Waste, Laps, etc..., but is included in our Estimation.
15. Warranty - Membrane Manufacturer's 20 yr NDL with Contractor's 5 year Labor.

6753 Jones Mill Ct – Suite F Norcross, GA 30092
www.ibsroofing.com



2200 Cook Drive Atlanta, GA 30340-3133
 Phone: (770) 447-6466
 Fax: (770) 840-8941

A Beacon Roofing Supply Company

B&D Building

Project Information

Project Name	B&D Building	Filing Number	F15-07430
Owner Name		Quote ID	Q150406-70
City	Nashville	Quote Date	04/06/2015
State	TN	Expires	2nd QTR 2015
County		Bid Date	04/09/2015
Branch	N Atlanta GA (801)	Published By	Jeb Smith

Tapered Products

Specifications

Manufacturer
Insulation Iso-20 PSI
Design
Additional Information
Addenda

F15-07430-All Sections			
Area of Tapered (Sq)	115.16	Area of Crickets	13.19
Minimum Thickness	0.50	Minimum Thickness	0.50
Maximum Thickness	8.88	Maximum Thickness	6.50
Total Applied (Sq)	308.22	Avg R-Value	27.18
		Avg Rval w/o Crickets	25.82

Products

Type	Description	Slope/LF	Thickness
Tapered	4.0 X 4.0 ISO TAPERED 20 PSI / 2014	1/4	-
Fill	4.0 X 4.0 ISO FLAT 20 PSI / 2014	-	2
Cricket Tapered	4.0 X 4.0 ISO TAPERED 20 PSI / 2014	1/2	-
Cricket Fill	4.0 X 4.0 ISO FLAT 20 PSI / 2014	-	2

Notes

- 1) SQ BY AREA MUST BE VERIFIED BY CONTRACTOR BEFORE SHIPMENT.
- 2) QUOTE IS SUBJECT TO CONTRACTOR/ARCHITECT APPROVAL.
- 3) ADD SPECIFIED ISO BASE LAYER SEPARATELY AS REQUIRED.
- 4) ADD SPECIFIED OVERLAY SEPARATELY AS REQUIRED.

- 5) SUMP MATERIAL IS NOT INCLUDED IN QUOTE.

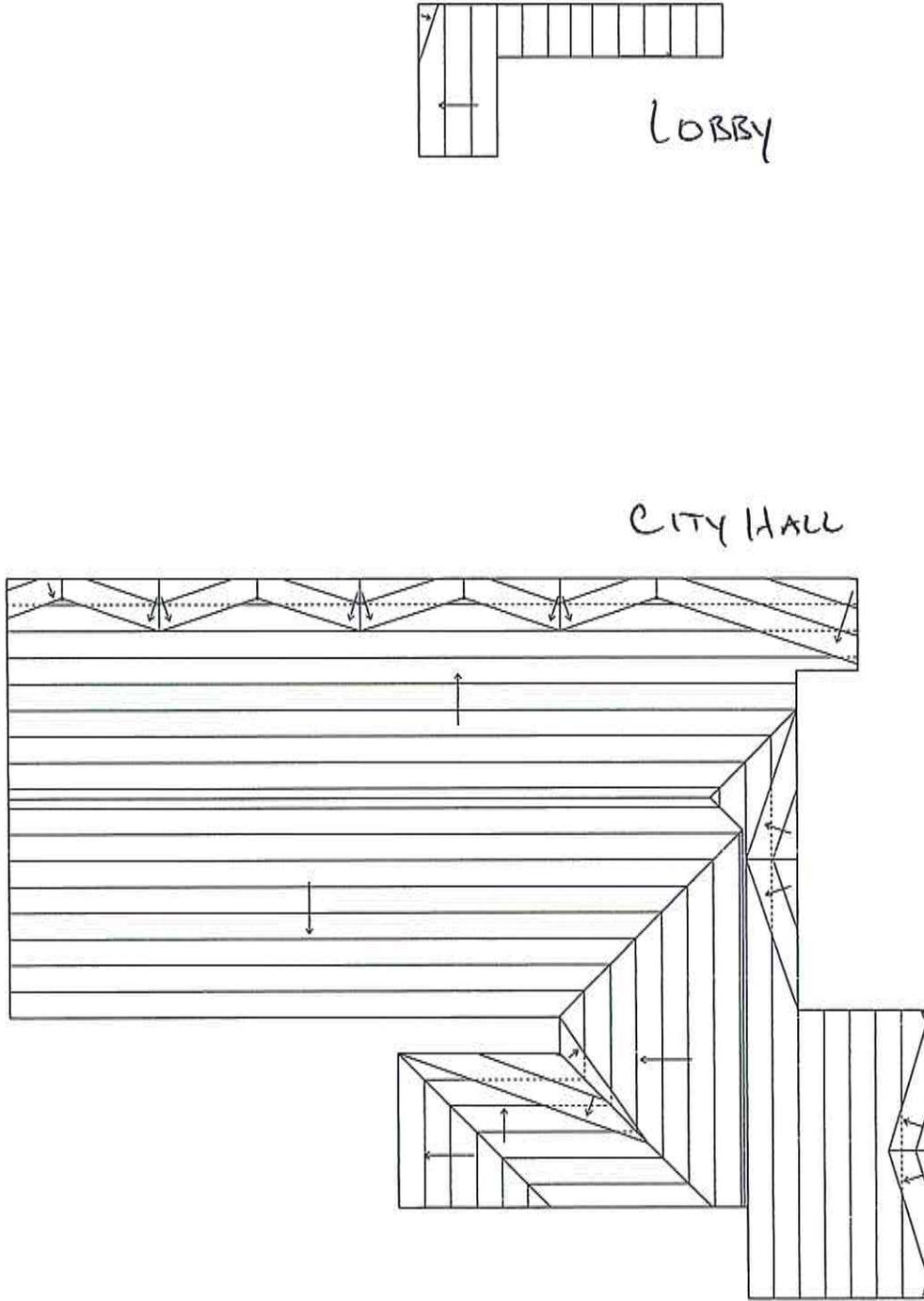
- DUE TO THE CURRENT VOLATILITY OF THE ROOFING AND WATERPROOFING INDUSTRY AND THE UNPLANNED ESCALATING COSTS OF ALL RAW MATERIALS USED IN THE MANUFACTURING OF ROOFING AND WATERPROOFING PRODUCTS; MANUFACTURERS HAVE TERMINATED EXISTING QUOTATIONS AND ARE PRICING PRODUCT(S) AT THE TIME OF SHIPMENT.

- CONTINUED INSTABILITY, CONTINUED RAW MATERIAL INCREASES, EXTENDED SHIPPING CYCLES AND PRODUCT SHORTAGES ARE ANTICIPATED FOR ALL SEGMENTS OF THE ROOFING AND WATERPROOFING INDUSTRY THROUGHOUT THE BALANCE OF 2015.

- CONSEQUENTLY, THE PRICES INCLUDED AS PART OF THIS QUOTATION ARE SUBJECT TO CHANGE WITHOUT NOTICE!

- DUE TO FUEL PRICE INCREASES, ALL MATERIAL ORDERS WILL BE SUBJECT TO A FUEL SURCHARGE AT THE TIME OF DELIVERY.

-



April 8, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Removing the gazebo from the asset list

As part of the library construction the gazebo that was at the corner of Hwy 31W and SR 76 was torn down. Multiple options were discussed on how we might be able to move or sell the structure. However, after discussing and assessing the current condition of the structure it was deemed the best decision was to tear the structure down.

Currently the gazebo is on our capital asset list but has depreciated in value and the current worth was \$0. I would like to request that the gazebo be removed from the City's asset list.

If you have any questions please contact me at 615-672-4350, ext. 2111.

OTHER BUSINESS...

April 7, 2015

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Jason Barnes, Finance Director
Re: Filing of Form CT-0253

The Comptroller's Office requires the filing of Public Form CT-0253, Report on Debt Obligation with both the local governing body and with the Director of the Office of State and Local Finance no later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any Public Entity.

In compliance with the requirement, the attached form has been completed for the General Obligation Refunding Bonds, Series 2015. The Mayor, Finance Director, and City Recorder signed all pre-closing documents for this issuance on Thursday, March 26. The actual closing for the transaction took place on Friday, October 27.

Upon the Board's acknowledgement and filing of this report, a copy will be forwarded to the Director of the Office of State and Local Finance by our bond counsel for full compliance with the requirement.

Please feel free to contact me should you have any questions.

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: City of White House, Tennessee
 Address: 105 College Street
White House, Tennessee 37188
 Debt Issue Name: General Obligation Refunding Bonds, Series 2015
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required

2. Face Amount: \$ 3,515,000.00
 Premium: \$ 99,788.00

3. Interest Cost: 1.89 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's AA+ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>Series 2008 Bonds and Series 2009 Bonds</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 03/27/2015 Issue/Closing Date: 03/27/2015

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2016	\$ 145,000.00	2.0000 %	2027	\$ 215,000.00	2.3500 %
2017	\$ 160,000.00	2.0000 %	2028	\$ 210,000.00	2.4500 %
2018	\$ 150,000.00	2.0000 %		\$	%
2019	\$ 565,000.00	2.0000 %		\$	%
2020	\$ 580,000.00	2.0000 %		\$	%
2021	\$ 315,000.00	2.0000 %		\$	%
2022	\$ 320,000.00	3.0000 %		\$	%
2023	\$ 180,000.00	2.2500 %		\$	%
2024	\$ 230,000.00	2.2500 %		\$	%
2025	\$ 225,000.00	2.0500 %		\$	%
2026	\$ 220,000.00	2.2000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source. *Cumulative Debt Table attached as Exhibit B; Balloon indebtedness Approval obtained

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 29,500	Raymond James & Associates, Inc.
Legal Fees	\$	
Bond Counsel	\$ 13,500	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 2,500	Webb Sanders PLLC
Trustee's Counsel	\$	
Bank Counsel	\$	
Disclosure Counsel	\$	
Paying Agent Fees	\$ 1,000	Regions Bank
Registrar Fees	\$	
Trustee Fees	\$ 750	Regions Bank, escrow agent
Remarketing Agent Fees	\$	
Liquidity Fees	\$	
Rating Agency Fees	\$ 10,500	Standard & Poor's
Credit Enhancement Fees	\$	
Bank Closing Costs	\$ 21,499	FTN Financial Capital Markets
Underwriter's Discount <u>0.612</u> %	\$	
Take Down	\$	
Management Fee	\$	
Risk Premium	\$	
Underwriter's Counsel	\$	
Other expenses	\$	
Printing and Advertising Fees	\$ 2,000	Raymond James & Associates, Inc. - Printing of POS/OS; I-Deal; UPS
Issuer/Administrator Program Fees	\$	
Real Estate Fees	\$	
Sponsorship/Referral Fee	\$	
Other Costs	\$ 3,000	Grant Thornton Verification
TOTAL COSTS	\$ 84,249	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	750	Regions Bank
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent	750	Regions Bank
Sponsorship / Program / Admin		
Other		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link <http://emma.msrb.org/EP847506-EP665941-EP1057623.pdf> or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due June 30, Annually

Name and title of person responsible for compliance Jason Barnes, Finance Director

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy _____

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 04/16/2015 and presented at public meeting held on 04/16/2015

Copy to Director to OSLF: on _____ either by:

Mail to: 505 Deaderick Street, Suite 1600
James K. Polk State Office Building
Nashville, TN 37243-1402

OR Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Michael Arnold</u> 	<u>Karen S. Neal</u> 
Title	<u>Mayor</u>	<u>Member</u>
Firm		<u>Bass, Berry & Sims PLC</u>
Email		<u>kneal@bassberry.com</u>
Date	<u>03/27/2015</u>	<u>03/27/2015</u>

**EXHIBIT TO FORM CT-0253
CUMULATIVE DEBT TABLE**

**\$9,515,000
CITY OF WHITE HOUSE, TENNESSEE
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015
Supplemental Schedule to Form CT-0253**

<u>Year</u>	<u>This Issue</u>	<u>% Total</u>	<u>Total Debt Outstanding</u>		
			<u>Year</u>	<u>Cumulative Principal</u>	<u>% Total</u>
1	\$ -	0.0%	1	\$ 962,636	6.8%
5	1,020,000	29.0%	5	5,111,864	36.0%
10	2,645,000	75.2%	10	9,070,599	63.9%
15	3,515,000	100.0%	15	11,415,983	80.4%
20	-	-	20	12,867,014	90.6%
25	-	-	25	13,542,014	95.4%
30	-	-	30	14,197,014	100.0%

DISCUSSION ITEMS...

OTHER INFORMATION....