

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
January 19, 2012
7:00 p.m.

1. Call to Order by the Mayor
 Meeting was called to order by Mayor Arnold at 7:00 pm.
2. Prayer / Pledge
 Prayer and Pledge to the American Flag by Ald. Decker.
3. Roll Call
 Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**
4. Adoption of the Agenda
 Motion was made by Ald. Decker, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda was adopted.**
5. Approval of Minutes of the December 15, 2011 meeting.
 Motion was made by Ald. Hutson, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **December 15, 2011 minutes were approved.**
6. Welcome Visitors
 Mayor Arnold welcomed all visitors.
7. Public Hearings
 - a. None.
8. Communication from Mayor, Aldermen, and City Administrator
 - a. Alderman Paltzik announced two vacancies on the Library Board.
 - b. Alderman Paltzik announced that the Chamber of Commerce Annual Banquet will be on March 22nd at the Epic Center in Gallatin.
 - c. Co-Interim City Administrator Chief Herman stated that the Fiber Optics project is continuing. The City is currently waiting on state approval on our plans to connect the fiber to our networks on the inside.
 - d. Co-Interim City Administrator Chief Herman stated that the budget process will begin the following week with the annual department head budget kick-off.
 - e. Co-Interim City Administrator Chief Herman stated that he and the Finance Director are reviewing the Utility Billing Clerk job description and hope to fill the vacant position from inside staff within the next four weeks. He and the Finance Director are also making plans to move the office to the City Building and changing the reporting status from former Wastewater Director to

the Finance Director.

- f. Co-Interim City Administrator Chief Herman stated that Chief Palmer is actively monitoring the status of the radio trunking system. Departments have received new radios and are operating on the old frequencies. The City is awaiting FCC approval on status change and when approved will be switched over to the Robertson County trunking system.
- g. Co-Interim City Administrator Chief Herman announced that Human Resources is actively recruiting to fill two positions in the Public Works Department: Equipment Operator and Sanitation Worker.
- h. Co-Interim City Administrator Chief Herman announced that the City should have Requests for Proposal ready to be advertised early next week for a Health Insurance Broker.
- i. Co-Interim City Administrator Chief Herman stated that the Library Director is actively seeking funds from the public to replace the carpet in the library. Approximately \$2,000 dollars has been raised for the \$15,000 project.
- j. Co-Interim City Administrator Chief Herman stated that the Parks and Recreation Department has announced sign ups for Spring Baseball, Softball, Volleyball, and Soccer teams. Sign ups continue until March 8th.
- k. Co-Interim City Administrator Chief Herman stated that the City should have bids on the fire alarm/security project at City Hall by the February Board meeting.
- l. Co-Interim City Administrator Chief Herman stated that the City's building maintenance employee is actively working on renovation projects at the library and the police department. At the police department he is transforming the dispatcher area into an office space for the police department secretary. This will allow the Police Department to have three windows available to better serve the public during office hours.
- m. Co-Interim City Administrator Chief Herman stated that the City has been having traffic signalization issues at the Raymond Hirsch/31W intersection and the Raymond Hirsh/Tyree Springs Intersection. Several departments are involved at finding a quick solution.
- n. Co-Interim City Administrator Chief Herman introduced the City's new Public Works Director Joe Moss. Mr. Moss came to us from Mississippi where he was serving as Public Works Director. He is ready and capable to take on the challenges ahead such as the Hobbs Drive Sanitation Extension, Recycling, and Waste Water Deficiencies reported by the State Environmental and Conservation Office.
- o. Mayor Arnold introduced the new City Attorneys, Valerie Webb and Leslie Sanders.

9. Acknowledge Reports

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|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | H. Library |
| B. Police | F. Planning and Codes | I. Court Clerk |
| C. Fire | G. Parks | J. Monthly Financial Summary |
| D. Public Works | | |

Motion was made by Ald. Paltzik, second by Ald. Bibb to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

None.

11. Consideration of the Following Ordinances:

- a. **Ordinance 12-01** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article V, Zoning Districts. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 12-01 was approved on First Reading.**

- b. **Ordinance 12-02** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article VII, Exceptions and Modifications. *First Reading.*

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 12-02 was approved on First Reading.**

- c. **Ordinance 12-03** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article III, General Provisions. *First Reading.*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 12-03 was approved on First Reading.**

12. Finance

- a. To approve or reject surplus 1998 Freightliner FL80, (VIN Number: 1FVXJLBB9XH959974.) The Public Works Interim Director recommends to surplus.

Motion was made by Ald. Bibb, second by Ald. Paltzik approve. A voice vote was called for with all members voting aye. **To surplus 1998 Freightliner FL80 was approved.**

- b. To approve or reject surplus Machinery and Equipment: Thermal Imaging (Serial Number: 10501442.) The Fire Chief recommends to surplus.

Motion was made by Ald. Bibb, second by Ald. Decker approve. A voice vote was called for with all members voting aye. **To surplus Machinery and Equipment was approved.**

- c. To approve or reject surplus Mobile Equipment: Public Safety Radios (Serial Numbers: SN023513 and SN027426.) The Fire Chief recommends to surplus.

Motion was made by Ald. Bibb, second by Ald. Paltzik approve. A voice vote was called for with all members voting aye. **To surplus Mobile Equipment: Public Safety Radios was approved.**

- d. To approve or reject surplus Data Processing Equipment: Southeastern Telec, Laptop Computer Pentium III (Serial Number: 9142F0110503700620M), Computer, Gateway Computer (Serial Number: 1006932), and Photo Copier (Serial Number: F232400.) The Fire Chief recommends to surplus.

Motion was made by Ald. Decker, second by Ald. Bibb approve. A voice vote was called for with all members voting aye. **To surplus Data Processing Equipment was approved.**

- e. To approve or reject payment of \$1,130 to Elio Giordano to fulfill the South Palmers Agreement. The Planning and Codes Director recommends approving.

Motion was made by Ald. Bibb, second by Ald. Decker approve. A voice vote was called for with all members voting aye. **Payment of \$1,130 to Elio Giordano was approved.**

13. Other Business

a. Planning Commission Appointment

i. Eddy Bolton - Replacing Michael Baxter - Term Expires June 2013

b. Cemetery Board Appointment

i. Peggy Rambo - Replacing Sue Honeycutt - Term Expires June 2013

Motion was made by Ald. Bibb, second by Ald. Paltzik approve. A voice vote was called for with all members voting aye. **Board appointments were confirmed.**

14. Discussion Items

a. None

15. Other Information

a. None

16. Adjournment

Meeting was adjourned at 7:17 p.m.


Michael Arnold, Mayor

ATTEST:


Amanda Priest, City Recorder