

CITY OF WHITE HOUSE
Agenda
Board of Mayor and Alderman Meeting
February 16, 2012
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order by Mayor Arnold at 7:00 pm

2. Prayer / Pledge

Prayer and Pledge to the American Flag was led by Ald. Decker.

3. Roll Call

Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

Mayor Arnold requested a Library Board Appointment be added to the agenda under discussion.

Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the amended agenda. A voice vote was called for with all members voting aye. **Amended agenda was adopted.**

5. Approval of Minutes of the January 19, 2012 meeting.

Ald. Paltzik requested a correction to the January 19, 2012 minutes. The date of the Chamber of Commerce Banquet should be corrected to March 22nd.

Motion was made by Ald. Paltzik, second by Ald. Bibb to approve the minutes as corrected. A voice vote was called for with all members voting aye. **January 19, 2012 minutes were approved.**

6. Welcome Visitors

Mayor Arnold welcomed all visitors.

7. Public Hearings

- a. **Ordinance 12-01** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article V, Zoning Districts. *Second Reading.*

No one spoke for or against.

- b. **Ordinance 12-02** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article VII, Exceptions and Modifications. *Second Reading.*

No one spoke for or against.

- c. **Ordinance 12-03** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article III, General Provisions. *Second Reading.*

No one spoke for or against.

8. Communication from Mayor, Aldermen, and City Administrator
 - a. Ald. Paltzik reminded the Board of the Chamber of Commerce Banquet on March 22nd.
 - b. Ald. Paltzik announced the Chamber of Commerce Business Fair on April 14th.
 - c. Ald. Decker discussed the implications of UN Agenda 21.
 - d. Ald. Decker discussed the University of Tennessee's study regarding environmental factors related to electric automobiles.
 - e. Mayor Arnold discussed the letter Representative Mike McDonald is sending to TDOT requesting a review of the intersection at Sage and McCurdy for a traffic light.
 - f. Co-Interim City Administrator Chief Gerald Herman discussed the Staff Budget Retreat which was held on January 25th.
 - g. Co-Interim City Administrator Chief Gerald Herman announced that the Police Department was awarded 14 laptop computers and 17 IPOD touches with an approximate value of \$20,000 that were seized in a fraud investigation in March of 2011. Two suspects were convicted and sentenced on Federal crimes.
 - h. Co-Interim City Administrator Chief Gerald Herman announced that the renovation project reported last month at the police department is nearing completion.
 - i. Co-Interim City Administrator Chief Gerald Herman announced that the Zaxby project is under construction. He discussed the inconvenience the City will experience with one lane of travel in each direction on SR76 during construction.
 - j. Co-Interim City Administrator Chief Gerald Herman announced that Utility Accounts Payable Clerk Chelsey Hough has been selected to fill the Utility Billing Clerk position. In the Public Works Department Jeffery Justice was hired as an Equipment Operator and Jason Collins was hired as a Sanitation Driver.
 - k. Co-Interim City Administrator Chief Gerald Herman discussed the four vacant positions that Human Resources is actively recruiting to fill. In the Public Works Department a Public Works Superintendent and an Equipment Operator; in Finance a Utility Accounts Payable Clerk; and in the Parks Department a Recreation Superintendent is needed.
 - l. Co-Interim City Administrator Chief Gerald Herman announced that the Library Roof was inspected and has notable hail damage. TML has sent out an adjuster. The City is waiting for TML to report back to us.
 - m. Co-Interim City Administrator Chief Gerald Herman announced that the Parks and Recreation Department is taking sign ups for Spring Baseball, Softball, Volleyball, and Soccer teams. Sign ups continue until March 8th.
 - n. Co-Interim City Administrator Chief Gerald Herman announced the Spring Classic Soccer Tournament which is scheduled for March 9th – 11th. This year there are 96 teams participating, up from 72 last year.
 - o. Co-Interim City Administrator Chief Gerald Herman discussed the Parks Department's Community Survey project. Projects identified by the public are right in line with priorities set by the Leisure Services Board.
 - p. Co-Interim City Administrator Chief Gerald Herman discussed the repair work related to the Portland Road Gabion Basket Retaining Wall on the Greenway. The engineer design was

misunderstood by the contractor and an extra width of two feet of concrete was added prior to the baskets being set. The baskets had to be removed and the wall cut back to the pre-disaster width. New gabion baskets have been ordered and the project will be completed within the next few weeks.

- q. Co-Interim City Administrator Chief Gerald Herman discussed City Hall's parking inadequacies and the options for correcting them.
- r. Planning and Codes Director Addam McCormick provided an update regarding the SR 76 sidewalk project to the Board.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | H. Library |
| B. Police | F. Planning and Codes | I. Court Clerk |
| C. Fire | G. Parks | J. Monthly Financial Summary |
| D. Public Works | | |

Motion was made by Ald. Bibb, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

- a. **Resolution 12-01** - An ordinance adopting Policies and Procedures for Unclaimed Property Reporting for the City of White House, Tennessee.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 12-01 was approved.**

- b. **Resolution 12-02** - A resolution adopting policies and procedures for the administration of federally tax-exempt debt obligations.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Resolution 12-02 was approved.**

- c. **Resolution 12-03** - A resolution authorizing the issuance of general obligation refunding bonds in the amount not to exceed two million five hundred fifty thousand dollars (\$2,550,000) of the City of White House, Tennessee; making provision for the issuance, sale and payment of said bonds; establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Resolution 12-03 was approved.**

11. Consideration of the Following Ordinances:

- a. **Ordinance 12-01** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article V, Zoning Districts. *Second Reading.*

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. **Ordinance 12-01 was approved.**

- b. **Ordinance 12-02** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article VII, Exceptions and Modifications. *Second Reading.*

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. **Ordinance 12-02 was approved.**

- c. **Ordinance 12-03** - An ordinance amending the City of White House, Tennessee Municipal Zoning Ordinance by amending Article III, General Provisions. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Decker - aye; Ald. Hutson - aye; Ald. Paltzik - aye; Mayor Arnold - aye. **Ordinance 12-03 was approved.**

12. Finance

- a. To approve or rejected ARRA Fiber Optic Interconnect Project Change Order #4 in the amount of (\$1,048.00). The City Recorder recommends approval.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Change Order #4 was approved.**

- b. To approve or reject the Financial Advisory Agreement with Morgan Keegan & Company, Inc for financial advisement regarding the issuance of General Obligation Refunding Bonds, Series 2012. The Finance Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Morgan Keegan & Company, Inc's finance agreement was approved.**

- c. To approve or reject North Central Security Services' bid of \$19,576 for the City Hall/Civic Center Fire, Security, and Access Entry System. The Planning and Codes Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **North Central Security Services' bid was approved.**

- d. To approve or reject the Lease Agreement with Robertson County for use of Fire Station #1 for Robertson County Ambulance housing. The Fire Chief recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Lease Agreement with Robertson County was approved.**

- e. To approve or reject Hylant Group's contract for Insurance Broker for the City of White House. The selection committee recommends approval.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Hylant Group's contract was approved.**

13. Other Business

- a. To approve or reject the Human Resources Director's request for a relocation extension.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **The Human Resources Director's relocation extension request was approved.**

14. Discussion Items

- a. Library Board Appointment to replace Randall Held - Emily McCormick - Term Expires

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Emily McCormick was appointed to the Library Board.**

15. Other Information

16. Adjournment



Michael Arnold, Mayor

ATTEST:



Amanda Priest, City Recorder