

CITY OF WHITE HOUSE  
Minutes  
*Board of Mayor and Alderman Meeting*  
March 15, 2012  
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order by Mayor Arnold at 7:00 pm

2. Prayer / Pledge

Prayer and Pledge to the American Flag was led by Ald. Bibb.

3. Roll Call

Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

Mayor Arnold requested City Administrator appointment be added to the agenda under discussion.

Motion was made by Ald. Decker, second by Ald. Paltzik to adopt the amended agenda. A voice vote was called for with all members voting aye. **Amended agenda was adopted.**

5. Approval of Minutes of the February 16, 2012 meeting.

Motion was made by Ald. Bibb, second by Ald. Hustson to approve the minutes. A voice vote was called for with all members voting aye. **February 16, 2012 minutes were approved.**

6. Welcome Visitors

Mayor Arnold welcomed all visitors.

7. Public Hearings

- a. None

8. Communication from Mayor, Aldermen, and City Administrator

- a. Ald. Paltzik reminded the Board of the Chamber of Commerce Banquet scheduled for Thursday, March 22<sup>nd</sup> at the Epic Center.
- b. Ald. Decker discussed how pleased he was with the recent budget work sessions.
- c. Co-Interim City Administrator Chief Herman thanked the Board for their participation in the recent two day budget study session.
- d. Co-Interim City Administrator Chief Herman announced that the City received a \$16,613.69 check from TML for damage to the Library roof.
- e. Co-Interim City Administrator Chief Herman announced that the renovation project at the police department was complete.
- f. Co-Interim City Administrator Chief Herman announced that two new employees had been hired. Kevin Whittaker was hired as Recreation Superintendent. Sue Johnson was hired as police records clerk.
- g. Co-Interim City Administrator Chief Herman listed the current positions Human Resources was recruiting to fill: an Equipment Operator in Public Works and Parks Maintenance Worker and part-time Cemetery Grounds Keeper in the Parks and Recreation Department.

- h. Co-Interim City Administrator Chief Herman stated that in the Police Department a Police/Reserve Officer test would be given in March.
- i. Co-Interim City Administrator Chief Herman announced that the selection stage for interviews was in process for the Public Works Superintendent
- j. Co-Interim City Administrator Chief Herman stated that in the Finance Department the list of nearly 50 applicants for Utility Accounting Clerk had been narrowed down to ten and that skill testing would be in the next few weeks.
- k. Co-Interim City Administrator Chief Herman announced that the Portland Road Gabion Basket Retaining Wall on the Greenway project was complete. That project closed out the Greenway FEMA projects.
- l. Co-Interim City Administrator Chief Herman announced that the installation for the Fire/Security Alarm system in this building would begin in the next week.
- m. Mayor Arnold stated what a wonderful job everyone did during the recent budget study session.

9. Acknowledge Reports

- |                       |                       |                              |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater         | H. Library                   |
| B. Police             | F. Planning and Codes | I. Court Clerk               |
| C. Fire               | G. Parks              | J. Monthly Financial Summary |
| D. Public Works       |                       |                              |

Motion was made by Ald. Bibb, second by Ald. Paltzik to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

- a. **Resolution 12-04** - A resolution authorizing and providing for the financing of the construction of a wastewater facilities project, including authorizing the execution of applications, contractual agreements, and other necessary documents, and making certain representations, certifications, and pledges of certain revenue in connections with such financing.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Resolution 12-04 was approved.**

11. Consideration of the Following Ordinances:

- a. None

12. Finance

- a. To approve or reject REI Concrete's quote of \$5,890 to install a concrete ditch liner at the Municipal Park's Field #7. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **REI's quote was approved.**

- b. To approve or reject the purchase fire paging equipment from Greer Communications for \$18,363.48. The Fire Chief recommends approval.

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **The purchase of fire paging equipment from Greer Communications was approved.**

- c. To approve or reject removing Asset #39 Cannon C3170U Color Copier from the asset list and sold as surplus property. The City Recorder recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Removal of Asset #39 Cannon C3170U Color Copier from the asset list was approved.**

- d. To approve or reject Change Order #4 for the ARRA Calista Road Project with a not to exceed amount of \$34,246. The Planning and Codes Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Change Order #4 was approved.**

- e. To approve or reject Hylant Group, Inc.'s recommendation for healthcare.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Hylant Group, Inc.'s recommendation for healthcare by Blue Cross Blue Shield of Tennessee was approved.**

- f. To acknowledge or order filed Public Form CT-0253, Report on Debt Obligation.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Public Form CT-0253 was approved.**

- g. To approve and adopt or reject the Fiscal Year Ending 2011 audit report presented by Crosslin & Associates.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Fiscal Year Ending 2011 audit report was approved.**

### 13. Other Business

- a. To approve or reject Good Moral Character Certificate for Olabopo Richards of Richie's Hotwings Bar & Grill located at 2934 Hwy 31W.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Good Moral Character Certificate for Olabopo Richards of Richie's Hotwings Bar & Grill was approved.**

### 14. Discussion Items

- a. To approve or reject the appointment of Gerald Herman as City Administrator.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Fiscal Year Ending 2011 audit report was approved.**

- b. To nominate a board member to negotiate City Administrator contract with Gerald Herman.

Motion was made by Ald. Decker, second by Ald. Bibb to appoint Mayor Arnold. A voice vote was called for with all members voting aye. **Mayor Arnold was appointed to negotiate the contract.**

- c. To approve or reject termination of Mercer Group, Inc.'s contract effective immediately.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Termination of Mercer Group, Inc.'s contract was approved.**

### 15. Other Information

- a. Ald. Paltzik requested that a study session be scheduled to discuss economic development in the City.

16. Adjournment

Meet was adjourned at 7:41 pm.



Michael Arnold, Mayor

ATTEST:



Amanda Priest, City Recorder