

CITY OF WHITE HOUSE
Minutes
Board of Mayor and Alderman Meeting
September 20, 2012
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm by Mayor Arnold.

2. Prayer / Pledge

Prayer and Pledge to the American Flag was led by Ald. Decker.

3. Roll Call

Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Paltzik - Present; Mayor Arnold - Present; **Quorum - Present**

4. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Agenda was adopted.**

5. Approval of Minutes of the August 16, 2012 meeting.

Motion was made by Ald. Paltzik, second by Ald. Hutson to approve the minutes. A voice vote was called for with all members voting aye. **August 16, 2012 minutes were approved.**

6. Welcome Visitors

Mayor Arnold welcomed all visitors.

7. Public Hearings

- a. None

8. Communication from Mayor, Aldermen, and City Administrator

- a. City Administrator Gerald Herman discussed that Propack, a logistics supply company, had moved into the 100,000 square foot building connected to Werthan.
- b. City Administrator Gerald Herman announced that the Public Works Department completed demolition work on old car sales business on the City's property across from City Hall.
- c. City Administrator Gerald Herman announced that the final walk through on the ARRA Fiber Optics inside edition project was scheduled for Tuesday, September 25th.
- d. City Administrator Gerald Herman announced that the engineer had completed the drawings and bid documents on the 31W McCurdy/Sage Road intersection. The plan would be to advertise in October.
- e. City Administrator Gerald Herman provided an update regarding the new library project.
- f. City Administrator Gerald Herman announced that thanks to a grant from TML the City had acquired two Automatic External Defibrillators.

- g. City Administrator Gerald Herman stated that the Wastewater drop box at City Hall had been destroyed recently and that a new, larger drop box was on order.
- h. City Administrator Gerald Herman provided an update regarding the employee performance appraisals process.
- i. City Administrator Gerald Herman discussed that Robertson County had begun reviewing and updating their Comprehensive Plan.
- j. City Administrator Gerald Herman discussed the recent Holiday Extravaganza meeting and some of the possible additions to the event.
- k. City Administrator Gerald Herman announced that the City received approval to begin the project to refurbish and extend the trail way at the Municipal Park.
- l. Mayor Arnold discussed the recent additions and expansions in economic development in the City which has resulted in approximately 1,000 additional jobs since he took office.

9. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|------------------------------|
| A. General Government | E. Wastewater | H. Library |
| B. Police | F. Planning and Codes | I. Court Clerk |
| C. Fire | G. Parks | J. Monthly Financial Summary |
| D. Public Works | | |

Motion was made by Ald. Bibb, second by Ald. Hutson to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Reports were acknowledged and ordered to be filed.**

10. Consideration of the Following Resolutions:

- a. **Resolution 12-12** - A resolution renaming a section of Hwy 31W/SR41 to include a Main Street designation.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. **Resolution 12-13** - A resolution accepting an application to form a Health, Educational, and Housing Facilities Board of the City of White House, Tennessee, finding and determining that such board be formed, authorizing the persons making such application to proceed to form such board, and approving the form of the certificate of incorporation of such board.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. **Resolution 12-14** - A resolution regarding economic incentive guidelines and authorizing the Health, Educational, and Housing Facility Board of the City of White House, Tennessee to negotiate and accept payments in lieu of ad valorem taxes.

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. **Resolution 12-15** - A resolution providing for the maintenance, preservation, and protection of public records, and establishing procedures for accessing and copying open public records for the City of White House, Tennessee.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

11. Consideration of the Following Ordinances:

- a. **Ordinance 12-12** - An ordinance amending the Municipal Code, Title 18, Chapter 3 Sewer Rates, Fees, and Charges. *First Reading.*

Ald. Paltzik requested that Ordinance 12-12 be amended by replacing the language in 18-302 (4) "The only variance allowed to this table will be with proof of a valid contractual obligation between the contractor and the City. It is the sole responsibility of the contractor to provide this proof." with "The only exception allowed to this table will be made for written agreements made between the City and the property owners/developers made prior to September 20, 2012. It is the sole responsibility of the property owner/developer to provide proof of this agreement."

Motion was made by Ald. Bibb, second by Ald. Decker to approve as amended. A voice vote was called for with all members voting aye. **Ordinance 12-12 passed on First Reading as amended.**

- b. **Ordinance 12-13** - An ordinance amending the Municipal Zoning Ordinance by amending Article V, Zoning Districts, to remove the requirement for the Board of Zoning Appeals to review and approve vehicular and automobile sales uses in certain commercial zoning districts. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 12-13 passed on First Reading.**

- c. **Ordinance 12-14** - An ordinance amending the Municipal Zoning Ordinance by amending Article IV, Supplementary Provisions applying to specific districts to define requirements for residential yard sales. *First Reading.*

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 12-14 passed on First Reading.**

- d. **Ordinance 12-15** - An ordinance amending the Municipal Zoning Ordinance by amending Article III, General Provisions for communication towers typically associated with amateur towers. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 12-15 passed on First Reading.**

- e. **Ordinance 12-16** - An ordinance amending the Municipal Code, Title 2, Chapter 4 Miscellaneous. *First Reading.*

Motion was made by Ald. Hutson, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 12-16 passed on First Reading.**

12. Finance

- a. To approve or reject the surplus of a 1998 Ford F-250 XL, VIN #: FDNF20L3XEC39464, and a 2003 Chevrolet Silverado 2500, VIN # 1GCHK24U73Z248123. The Wastewater Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject increasing the purchasing quoting threshold to \$2,000. The Finance Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject Waste Industries' bid for the annual solid waste roll-off services. The Wastewater Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject reallocating \$250,000 of the budgeted CIP funds from the headworks project to the Meadowlark lift station project. The Wastewater Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject Waste Industries' bid for solid waste and recycling collection services. The Wastewater Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- f. To approve or reject Alternative Energy, LLC's bid for brush grinding. The Wastewater Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- g. To approve or reject McGill Associates Task Order No. 2007-12 for the Meadowlark lift station project. The Wastewater Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- h. To approve or reject the City Administrator's industrial development entertainment expense of \$94.58. The City Administrator recommends approval.

Motion was made by Ald. Bibb, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

13. Discussion Items

- a. None

14. Other Information

- a. To approve or reject the Title VI: External Source Grievance Policy and Procedure. The Human Resources Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Paltzik to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject Good Moral application for Romy Conley of Conley's Casual Dining located at 2747 Hwy 31W.

Motion was made by Ald. Paltzik, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

15. Adjournment

Meeting was adjourned at 7:44 pm.



Michael Arnold, Mayor

ATTEST:



Amanda Priest, City Recorder